

Item #9.1
September 15, 2023

APPROVED

Agenda
456th Meeting of the
Illinois Community College Board

Marriott Bloomington-Normal Hotel & Conference Center
Room Redbird F/G
201 Broadway
Normal, IL

June 2, 2023

RECOMMENDED ACTION

It is recommended that the following motion be adopted:

The Illinois Community College Board hereby approves the Board minutes of the June 2, 2023, meeting as recorded.

Item #1 – Roll Call and Declaration of Quorum

Chair Lopez called the Board meeting to order at 9:06 a.m. and asked Ann Knoedler to call roll. The following Board members were present: Maureen Banks, Marlon McClinton, Mara Botman, Sylvia Jenkins, Craig Bradley, Nick Kachiroubas, Larry Peterson, Teresa Garate, and Rene Juarez-Cuevas, Student Board member. An-Me Chung and Terry Bruce were absent during the roll call. A quorum was declared.

Item #2 - Announcements and Remarks by Dr. Lazaro Lopez, Board Chair

Chair Lopez began by congratulating the ICCB for their work in getting the FY24 budget across the finish line. He also thanked Governor Pritzker, Deputy Governor Torres, and the General Assembly. The Community College's did well in this budget and with only slight modifications, the budget reflects the recommendations of the Board. Dr. Lopez stated the ICCTA conducted their summer convention in conjunction with the Presidents and ICCB. For the members and staff who stayed for the Trustee's luncheon, Dr. Lopez gave the opening comments.

Dr. Lopez concluded his remarks by stating for June, and as a part of the Executive Director's evaluation, Dr. Durham will provide his annual update on the Board Goals.

Item #2.1a - Attendance by Means other than Physical Presence

No calls in to the meeting.

Item #2.1b - Nomination of the Illinois Community College Board Vice Chair

Larry Peterson nominated Teresa Garate for the position of Vice Chair of the Illinois Community College Board, which was seconded by Nick Kachiroubas. Seeing as there were no other nominations, Chair Lopez closed the floor for nominations.

The motion to nominate and elect Teresa Garate for the position of Vice Chair of the Illinois Community College Board was approved via unanimous voice vote. Student advisory vote: yes.

Item #2.1c - Resolution for John A. Logan College

The members of the Illinois Community College Board congratulated John A. Logan College men's basketball team, the Volunteers, on winning the 2023 National Junior College Athletic Association (NJCAA) Division I National Championship. The following resolution congratulating John A. Logan College was read and signed by the Chair on behalf of the Board.

Marlon McClinton made a motion, which was seconded by Craig Bradley, to approve the following resolution:

Resolution of Congratulations to
JOHN A. LOGAN COLLEGE MEN'S BASKETBALL TEAM

WHEREAS, The John A. Logan College men's basketball team, the Volunteers, finished the year with a record setting 32-2 season having won 31 straight games; and

WHEREAS, The John A. Logan College men's basketball team were the Great Rivers Athletic Conference Champions and the Region 24 Champions; and

WHEREAS, The John A. Logan College men's basketball team was the Number 1 seed in the National Junior College Athletic Association (NJCAA) Tournament and won four games in six days including a come-from-behind victory over defending champion Northwest Florida to win the first national championship in program history and only the second championship in Illinois history; and

WHEREAS, The John A. Logan College men's basketball team is led by Head Coach Tyler Smithpeters, Assistant Coach Tadd Andrews, and Assistant Coach Marcus Walker; and

WHEREAS, In his first year as head coach of the Volunteers, Tyler Smithpeters was named the Great Rivers Athletic Conference Coach of the Year, Region 24 Coach of the Year, National Tournament Outstanding Coach, and NJCAA Division I Coach of the Year.; and

WHEREAS, The John A. Logan College men's basketball team is comprised of James Dent, Rayzhaun Bardo, Elijah Jones, Sean Smith, Justin Cross, Teon Nesbitt, Grant Jones, Isaiah Stafford, Eli Downen, Eliot Lowndes, KJ Debrick, Outstanding Player of the National Tournament Quimari Peterson, and NJCAA Division I Men's Basketball Player of the Year, Curt Lewis;

THEREFORE, we, the members of the Illinois Community College Board, do hereby congratulate the John A. Logan College men's basketball team on winning the 2023 National Junior College Athletic Association Division I National Championship and recognize the fans, coaches, players, support staff, and administrators for their role in building a championship team and we express our sincere best wishes for a successful program well into the future.

Illinois Community College Board

The motion was approved via unanimous voice vote. Student Advisory vote: yes.

Item #3 - Board Member Comments

Craig Bradley thanked ICCB staff for attending the Phi Theta Kappa Banquet held in April.

Item #9.1
September 15, 2023

Nick Kachiroubas thanked ICCB for hosting 14 of his DePaul students on May 3rd. They enjoyed learning about ICCB and the community college system.

Item #4 – Executive Director Report

Executive Director Brian Durham did not give any comments due to his report on the Board Goals.

Item #4.1 – Illinois Community College Board Goals Annual Update

Executive Director Brian Durham gave an update and review of the progress on all the ICCB Board goals. This update occurs annually during the June Board meeting. A brief power point presentation was provided to the Board highlighting the most recent progress toward the achievement of these goals. A more in-depth written report was also included in the Board materials. The document provides supplementary information and additional details around key aspects of the goals. The goals also overlap significantly, as each specific program has implications for all three Board goals. In addition, the agency performs several core functions that were also briefly described prior to the specific discussion on each goal.

Item #5 - Acknowledgments

Item #5.1 - Dr. Maureen Dunne, President, Illinois Community College Trustees Association

Dr. Lopez noted that Dr. Maureen Dunn was not present at this time. She is the outgoing President of the Illinois Community College Trustees Association, and Dr. Lopez expressed appreciation for her efforts this past year.

Item #5.2 - Mr. Renee Juarez-Cuevas, President, Student Advisory Council

Dr. Lopez presented Mr. Renee Juarez-Cuevas, outgoing Illinois Community College Board Student Member, with a certificate of recognition for his service to the Board and system and expressed appreciation for his efforts this past year.

Item #5.3 - Mr. Terry Wilkerson, President, Illinois Council of Community College Presidents

Dr. Lopez presented Mr. Terry Wilkerson, outgoing President, Illinois Council of Community College Presidents, with a certificate of recognition for his service to the Board and system and expressed appreciation for his efforts this past year.

Item #6 - Advisory Organizations

Item #6.1 - Student Advisory Council

Student Board member, Rene Juarez-Cuevas, stated the council held their last meeting a few weeks ago. They discussed the difference on campus life, mental health services on campus, introduction to the new SAC members, and discussed advocacy day that was held in Springfield in April. Finally, he then introduced the new ICCB student Board member, Wes Eggert, a Psychology major from IL Central College.

Item #6.2 - Illinois Council of Community College Presidents

Mr. Terry Wilkerson began by mentioning the Council is once again picking back up with the collaborative marketing efforts that were started last year. The Council is working on doing a statewide marketing initiative with the community college system highlighting important projects. The Council also held their first community college caucus reception with about 47 legislators held on May 2nd in Springfield. The Council is working well together and moving forward in unity, as well as forging a solid relationship with the Trustees Association and ICCB.

Item #6.3 - Adult Education and Family Literacy Council

Mr. Dan Deasy stated the Council held its final meeting of the year on May 23rd in order for each committee to discuss and submit their final recommendations to the ICCB for further review and

Item #9.1
September 15, 2023

action. Each of the committees utilized extensive research and survey data collected from the field to guide their work. The first committee was charged with developing a policy framework for collaboration between Adult Education and Literacy and traditional Developmental Education. The committee's recommendations are as follows:

1. Colleges should have clear policies and procedures for determining when students should enroll in adult education or developmental education and ensure that students understand the implications of both.
2. Colleges should leverage co-requisites to transition adult education students to postsecondary education at an accelerated rate.
3. Ensure High School Equivalency Exams (GED/HiSET) are accepted for placement into college-level math and/or English classes.
4. ICCB should require colleges to update their Developmental Education Reform Act (DERA) Report responses to include Academic ESL.
5. Clarify the role of Vocational Rehabilitation Offices in supporting students into adult education or developmental education, whichever is determined more appropriate.

The second committee focused on incentivizing program success and accountability through funding mechanisms. They have submitted the following recommendations:

1. Institutionalize the change to require programs to generate 45% of their Basic funds regardless of the total amount above 45% that is put into direct instruction.
2. Change generation to a performance measure rather than a fiscal measure. This still maintains accountability but allows for flexibility in the case of catastrophic situations (pandemic).
3. Provide a waiver for the 150-student minimum as part of the application process. Ask for a rationale for such a waiver – ex., maintain access to a specific target population, ensuring access for sparsely populated areas, hard to serve populations, etc.
4. Consider lowering the 65% post-test rule. This does not incentivize acceleration. Programs are already required to hit performance targets.
5. Allow distance learning to generate at the same rate as face-to-face classes (ABE should not be reimbursed at a lower rate than ASE – costs the same to provide services).

The third committee focused on the current teacher and critical staff shortage. They completed an environmental scan to identify issues related to adult education teacher and staff shortages. The committee has made the following recommendations:

1. Teacher/staff retention is impacted by the perceived value an institution has for Adult Education instructors and staff. Adult Education is key to the success of our institutions. Adult Education representation should be included in institutional planning and implementation of programming and processes. The success of Adult Education programs directly impacts CTE/college enrollment. ICCB should consider emphasizing the need for Adult Education to be included in strategic planning and presented as a key division in our Community College system.
2. The memorandum dated 2/6/23 addressing on-site tutors and waivers for instructors was well received by the field. ICCB should consider extending the waiver as it has been effective in meeting the challenges of the instructor shortage.
3. There is a need for a centralized spot for job postings. This is not something ICCB or the PDN can take on. IACEA is exploring this option.
4. There is a need for additional ICCB-approved Web-based Curricula and applicable training at the ASE level.

Item #6.4 – Illinois Community College Trustees Association

Mr. Jim Reed stated the ICCTA last met in March in Chicago. The Friday Seminar - “Competency Based Education 101: What You Need to Know!” explained what competency-based education is, what implementation might look like, and how it would impact trustees. The new officers were picked. He announced that HR 219 passed, which encourages the adoption of the statement of support for neurodiversity students. The resolution is attracting national attention. He also noted the trustee’s interest in the proposed 2023 Farm Bill, which includes Capacity Building Grants for community college agriculture and natural resources programs, which the group approved to sign onto the list of supporters. The ICCTA’s 2023 Lobby Day was held in Springfield on May 2nd and May 3. The group also heard from ICCB Chair Lopez who spoke during the ICCTA Luncheon. Lastly the rewards dinner will be held in the evening.

The Board took a break at 10:30 a.m. and returned at 10:40 a.m.

Item #7 - Committee Reports

Item #7.1 - Academic, Workforce, and Student Support

The committee met on the morning of June 2nd at 8:00a with Teresa Garate, Nick Kachiroubas, Craig Bradley, Marlon McClinton, Maureen Banks, Rene Juarez-Cuevas, Jennifer Foster, Marcus Brown, Whitney Thompson, and Jeff Newell. The following items were discussed: Developmental Education Follow-up from the last meeting; Mental Health Update-the State funded an unfunded mandate, Mental Health Early Action on Campus Act; Priorities in Workforce Education; HiSET® Price Increase~ which is a Board Action Item on the agenda; and the New Units on the agenda for approval.

Item #7.1a - PSI Services LLC – Hiset® Test Increase

Nick Kachiroubas made a motion, which was seconded by Maureen Banks, to approve the following item:

The Illinois Community College Board approves the increase cost of the HiSET® Testing fee to \$115.00 per battery for in-person testing and \$162.50 for online proctored testing effective January 1, 2024.

The motion was approved via unanimous voice vote. Student advisory vote: yes.

Item #7.2 - Finance, Budgeting, Accountability and External Affairs

The committee met on the morning of June 2nd at 8:00a with Larry Peterson, Sylvia Jenkins, Mara Botman, Matt Berry, Jennifer Franklin, and Nathan Wilson. The following items were discussed: Spring 2023 Legislative Update-a list of education legislative bills were given to the members; Marketing & Communications Update-traveling around the state to promote higher education; ICCB 2022 Dual Credit Report-increase in dual credit students; SAT Placement Validity Study Update; Authorization to Enter into Contracts and Transfer Funds Among Lines-on the agenda for approval; FY 24 Budget Update-higher education received a 7% increase, there will be a report to the full board during the Board meeting.

Item #7.2a - Fiscal Year 2024 Budget

A presentation was given during the Board meeting outlining the fiscal year 2024 budget approved by the General Assembly. ICCB staff briefly spoke on the highlights of the fiscal year 2024 budget for higher education.

Item #8 - New Units

Item #8.1a - John A. Logan College, Olive Harvey College, Southwestern Illinois College, Triton College, Wilbur Wright College

Sylvia Jenkins made a motion, which was seconded by Maureen Banks, to approve the following items:

The Illinois Community College Board hereby approves the following permanent new units of instruction for the community colleges listed below:

PERMANENT PROGRAM APPROVAL

John A. Logan College

- Personal Training Certificate (34 credit hours)

Olive Harvey College

- Aviation Maintenance A.A.S. degree (80 credit hours)

Southwestern Illinois College

- Agronomy A.A.S. degree (65 credit hours)

Triton College

- Software Development A.A.S. degree (60 credit hours)

Wilbur Wright College

- CNC Engineering Technology A.A.S. degree (61 credit hours)
- CNC Engineering Technology Certificate (30 credit hours)

The motion was approved via unanimous voice vote. Student advisory vote: yes.

Item #8.1b - Parkland College

Nick Kachiroubas made a motion, which was seconded by Marlon McClinton, to approve the following items:

The Illinois Community College Board hereby approves the following permanent new units of instruction for the community colleges listed below:

PERMANENT PROGRAM APPROVAL

Parkland College

- AGCO Service Technician A.A.S. (63 credit hours)

The motion was approved via unanimous voice vote. Student advisory, Rene Juarez-Cuevas, and Maureen Banks: Abstain.

Item #9 - Recognition of the Illinois Community Colleges

Craig Bradley made a motion, which was seconded by Teresa Garate to approve the following items:

Item #9.1 – Parkland College

The Illinois Community College Board hereby grants a status of “recognition continued” to the following district:

Parkland College, District 505

Item #9.1
September 15, 2023

The motion was approved via unanimous voice vote. Student advisory, Rene Juarez-Cuevas, and Maureen Banks: Abstain.

Item #10 - Adoption of Minutes

Teresa Garate made a motion, which was seconded by Larry Peterson, to approve the following motion:

Item #10.1 - Minutes of the March 24, 2023, Board Meeting

The Illinois Community College Board hereby approves the Board minutes of the March 24, 2023, meeting as recorded.

Item #10.2 - Minutes of the March 24, 2023 Executive Session

The Illinois Community College Board hereby approves the Executive Session minutes of the March 24, 2023, meeting as recorded.

The motion was approved via unanimous voice vote. Student advisory vote: yes.

Item #11 - Consent Agenda

Craig Bradley made a motion, which was seconded by Nick Kachiroubas, to approve the following items:

Item #11.1 - Illinois Postsecondary and Career Expectations (PaCE) Framework

The Illinois Community College Board hereby adopts the updated Illinois Postsecondary and Career Expectations (PaCE) Framework.

Item #11.2 - Calendar Year 2024 Board Meeting Dates and Locations

The Illinois Community College Board hereby approves the Calendar Year 2024 Board Meeting Dates and Locations listed below:

Calendar Year 2024 Board Meeting Dates and Locations

January 26

9:00 a.m. – Harry L. Crisp II Community College Center, Springfield

March 22

9:00 a.m. – Joliet Junior College, Joliet

June 7

9:00 a.m. – Westin Chicago Lombard, Lombard – ICCTA Convention

July

Subject to Call

August

Board Retreat – TBD

September 20

9:00 a.m. – John Wood Community College, Quincy

December 6

9:00 a.m. – Harry L. Crisp II Community College Center, Springfield

*June Board meeting is held in conjunction with the ICCTA and Presidents' Council meetings.

Item #9.1
September 15, 2023

Item #11.3 - Authorization to Enter into Interagency Contracts and/or Agreements

The Illinois Community College Board hereby authorizes its Executive Director, in concurrence with the ICCB Chair, to enter into interagency contracts/agreements, as needed for fiscal year 2024.

Item #11.4 - Authorization to Transfer Funds Among Line Items

The Illinois Community College Board hereby authorizes its Executive Director to transfer funds among fiscal year 2024 appropriated operating line items, as needed.

Item #11.5 - Authorization To Enter Into Contracts For Office Operations

The Illinois Community College Board approves the following Fiscal Year 2024 contractual agreements:

<u>Funding Source</u>	<u>Contractor</u>	<u>Estimated Amount*</u>	<u>Contract Period</u>	<u>Description</u>
All funds /allocated	IL Community College System Foundation	\$596,191	7/01/23 – 6/30/24	Rental of Office Space (+4 th Flr)
GED/GRF	Turn-Key Solutions International, Inc.	\$240,435	7/01/23 – 6/30/24	Sole Source Provider: High School Equivalency Testing Data submission to feds
Adult Ed /Federal	Turn-Key Solutions International, Inc.	\$26,400	7/01/23 – 6/30/24	Sole Source Provider: Data submission to feds
GRF/Allocated	Sorling Northrup	\$30,000	7/01/23 – 6/30/24	ICCB Legal Services
339-Contracts & Grants (ECE)	Mursion	\$35,000	1/10/24 – 1/10/25	Access to Mursion Software: immersive virtual reality training
EDP	KLDiscovery Ontrack LLC	\$45,500- \$109,500	7/01/23 – 6/30/24	Emergency Procurement: Hard Drive Data Recovery
EDP	Executive Information Systems	\$20,281	7/01/23 – 6/30/24	Master Contract: SAS Server License
GRF	To Be Determined	\$99,999	7/01/23 – 6/30/24	Human Resources Consultant
GRF	Crowe Consulting	\$38,000	7/01/23 – 6/30/24	GAAP Reporting (State Master Contract)

Item #11.6 - Saluki Step Ahead Agreement Between Southern Illinois University Carbondale and Illinois Community Colleges

Item #11.6a - College of DuPage, Sauk Valley Community College, Prairie State College, IL Eastern Community Colleges

The Illinois Community College Board hereby approves the individual Saluki Step Ahead agreements between Southern Illinois University Carbondale and College of DuPage, Illinois Easter Community Colleges, Prairie State College and Sauk Valley Community College.

The motion was approved via unanimous voice vote. Student Advisory vote: yes.

Item #12 - Information Items

There was no discussion.

Item #12.1 - Fiscal Year 2023 Financial Statements

Item #12.2 - Basic Certificate Program Approval approved on behalf of the Board by the Executive Director

Item #12.3 - ICCB 2022 Dual Credit Report

Item #12.4 - Spring 2023 Legislative Report

Item #12.5 - Proposed Amendments to the Illinois Community College Board Administrative Rules

Item #12.5a - Developmental Education

Item #13 - Other Business

There was no other business.

Item #14 - Public Comment

There was no public comment.

Item #15 - Executive Session

Teresa Garate made a motion, which was seconded by Maureen Banks, to approve the following motion:

I move to enter Executive Session for the purpose of **Employment/Appointment Matters** which qualify as acceptable exceptions under Section 2(c) of the Open Meetings Act to hold a closed session.

A roll call vote was taken with the following results:

Maureen Banks	Yea	Sylvia Jenkins	Yea
Mara Botman	Yea	Nick Kachiroubas	Yea
Craig Bradley	Yea	Larry Peterson	Yea
Teresa Garate	Yea	Rene Juarez-Cuevas	Yea
Marlon McClinton	Yea	Lazaro Lopez	Yea

The motion was approved. Student advisory vote: yes. The Board entered executive session at 11:28 a.m.

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Craig Bradley made a motion, which was seconded by Maureen Banks, to reconvene Public Session at 11:51 a.m.

Item #9.1
September 15, 2023

A roll call vote was taken with the following results:

Maureen Banks	Yea	Sylvia Jenkins	Yea
Mara Botman	Yea	Nick Kachiroubas	Yea
Craig Bradley	Yea	Larry Peterson	Yea
Teresa Garate	Yea	Rene Juarez-Cuevas	Yea
Marlon McClinton	Yea	Lazaro Lopez	Yea

The motion was approved. Student advisory vote: yes.

Item #16 - Executive Session Recommendations

Teresa Garate made a motion, which was seconded by Sylvia Jenkins, to approve the following item:

The Illinois Community College Board authorizes the Executive Director to implement a cost-of-living adjustment of 4.75% to all staff and adjust ranges as necessary, pending budget authority on July 1 for FY 2024.

A roll call vote was taken with the following results:

Maureen Banks	Yea	Sylvia Jenkins	Yea
Mara Botman	Yea	Nick Kachiroubas	Yea
Craig Bradley	Yea	Larry Peterson	Yea
Teresa Garate	Yea	Rene Juarez-Cuevas	Yea
Marlon McClinton	Yea	Lazaro Lopez	Yea

The motion was approved. Student advisory vote: yes.

Item #17 - Adjournment

Larry Peterson made a motion, which was seconded by Maureen Banks, to adjourn the Board meeting at 11:52 a.m.

The motion was approved via unanimous voice vote. Student advisory vote: yes.