

Item #11.1
March 24, 2023

APPROVED

Agenda
454th Meeting of the
Illinois Community College Board

Harry L. Crisp II Community College Center
Second Floor Conference Room
401 East Capitol Avenue
Springfield, IL

January 27, 2023

RECOMMENDED ACTION

It is recommended that the following motion be adopted:

The Illinois Community College Board hereby approves the Board minutes of the January 27, 2023, meeting as recorded.

Item #1 – Roll Call and Declaration of Quorum

Chair Lopez called the Board meeting to order at 9:08 a.m. and asked Ann Knoedler to call roll. The following Board members were present: Maureen Banks, Craig Bradley, Terry Bruce, An-Me Chung, Sylvia Jenkins, Larry Peterson, Nick Kachiroubas, and Rene Juarez-Cuevas, Student Board member, were present. Teresa Garate was absent. A quorum was declared.

Item #2 - Announcements and Remarks by Dr. Lazaro Lopez, Board Chair

Chair Lopez welcomed everyone to the January 27th Board meeting. He welcomed new Board Member Maureen Banks, who is also a Trustee at Parkland College. The Board is glad to see an appointment for the Trustees, as they are obviously such an important part of the system and a constituency that the ICCB serves.

On behalf of the Board, Chair Lopez thanked Paige Ponder for her service to the Board. Paige resigned this past week, due to her appointment to the Chicago Public Schools Board where she will be assisting with the transition of that Board to an elected board over the next two years. He also thanked member Craig Bradley for stepping in to Chair the Academic AWS committee this morning.

Chair Lopez went on to announce the IBHE submitted the budget to the Governor and General Assembly. The IBHE The Illinois Board of Higher Education has the statutory requirement that they submit a budget recommendation to the Governor's Office and General Assembly on behalf of all of higher education. This includes their agency, ICCB (inclusive of the community colleges), ISAC, the Public Universities, and IMSA, and a few other higher education entities. The Governor's Budget address is scheduled for February 15th.

The Board is glad to see an uptick in enrollment on the fall-to-fall enrollment report. As things even out again on campuses, there is hoped to see this upward trend continuing. As colleges move forward, it is important to learn lessons from the pandemic, which colleges are already doing. Examples of hybrid courses, elevated rates of online education, and a greater use of simulations in the classroom are continuing.

Student mental health is one of the areas that are seeing an ever-increasing need for attention. The General Assembly appropriated funds in a supplement for implementation of the Mental Health Early Action on Campus Act. The fact that the General Assembly recognizes this and is providing support for it to campuses will provide some of the resources that the colleges need to assist students with their mental health needs, a key component to ensuring that students are able to be successful in postsecondary education.

Finally, the Board will hear a mid-year update on the Board Goals.

Item #2.1 - Attendance by Means other than Physical Presence

There were no Board members who called into the meeting.

Item #3 - Board Member Comments

The members welcomed new member Banks, and each briefly gave a description of their backgrounds.

Item #3.1 – Illinois Board of Higher Education Report

Dr. Sylvia Jenkins stated the meeting was hybrid and at the Governor’s State University. During this meeting, the Board heard a presentation on the Closing Equity Gaps and Meeting Student Needs: Work Underway by Dr. Guiyou Huang, President, Western Illinois University and Dr. Brian Caputo, President, College of DuPage, as well as, approving several items.

Item #4 – Executive Director Report

Executive Director Brian Durham began by welcoming new member Maureen Banks. He went on to thank former Board member Paige Ponder for her dedicated years of service to the Board and Illinois Community College System. He congratulated Chair Lopez on his new role as the Interim Superintendent, High School District 214. On behalf of the ICCB he also went on to thank and congratulate Ginger Ostro from IBHE on submitting the higher education budget to the Governor’s Office. Now, the Board will hear a mid-year update on the Board Goals.

Item #4.1 - Illinois Community College Board Goals Update

Illinois Community College Board staff periodically update the Board on the agency’s progress toward the three adopted goals. Each year, the January Board meeting provides an opportunity to share a midyear update on progress toward the goals. A presentation was given during the meeting on the progress toward the goals.

At this time, the Board took a break at 10:30 a.m. and returned at 10:42 a.m.

Item #5 - Advisory Organizations

Item #5.1 - Student Advisory Council

Student Board member, Rene Juarez-Cuevas, stated at the council’s last meeting they discussed to advocate more money for mental health services on campuses, formed a committee to choose the student Board member replacement. This will be done at the March meeting. Advocacy day will be held in Springfield in April. Finally, he stated that he will be attending the Community College National Legislative Summit in Washington, D.C. in February.

Item #5.2 - Illinois Community College Faculty Association

There was no report given.

Item #5.3 – Illinois Community College Trustees Association

Mr. Jim Reed began by congratulating new Board member Maureen Banks, who is also a trustee on the Parkland College Board. At their last meeting the Association discussed the upcoming National Legislative Summit that will be held in February in Washington, D.C., Lobby Day which will be held May 3rd in Springfield, legislative priorities, and the community college baccalaureate.

Item #6 - Committee Reports

Item #6.1 - Finance, Budgeting, Accountability and External Affairs

The committee met on the morning of January 27th at 8:00a with Larry Peterson, Sylvia Jenkins, Terry Bruce, An-Me Chung, Matt Berry, Jennifer Franklin, and Nathan Wilson. The following items were discussed: Public Relations and Marketing Update, the adoption of Spring 2023 Legislative Agenda, Spring 2023 Legislative Update, IBHE's Fiscal Year 2024 Higher Education Budget Recommendations, Finance Advisory Committee Meeting, and ICCB Underrepresented Groups Report.

Item #6.1a - Spring 2023 Legislative Agenda

Terry Bruce made a motion, which was seconded by Craig Bradley, to approve the following item:

The Illinois Community College Board hereby approves the following Spring 2023 Legislative Agenda and authorizes board staff to introduce legislation to enact this agenda:

1. Mandated Transfer of Illinois Articulation Initiative (IAI) Major Courses
2. Statutory Codification of the community college CAREER Agreement.

The motion was approved via unanimous voice vote. Student board member vote: yes.

Item #6.2 - Academic, Workforce, and Student Support

The committee met on the morning of January 27th at 8:00a with Teresa Garate, Nick Kachiroubas, Craig Bradley, Rene Juarez-Cuevas, Jennifer Foster, Marcus Brown, Whitney Thompson, and Jeff Newell. The following items were discussed: Mental Health Early Action on Campus Act, GED Price Increase – being voted on during the meeting, GED 3 of 4 Campaign, Early Childhood Scholarship Update; and the New Units on the agenda for approval.

Item #6.2a - Memorandum of Understanding GED® Testing Service - GED® Test Increase

Nick Kachiroubas made a motion, which was seconded by Maureen Banks, to approve the following item:

The Illinois Community College Board approves the increase cost of the GED® Testing fee to \$144.00 effective July 1, 2023.

The motion was approved via unanimous voice vote. Student board member vote: yes.

Item #7 - New Units

Craig Bradley made a motion, which was seconded by Sylvia Jenkins, to approve the following items:

Item #7.1 - Danville Area Community College, Elgin Community College, Illinois Central College, Rock Valley College, Southwestern Illinois College

The Illinois Community College Board hereby approves the following permanent new units of instruction for the community colleges listed below:

PERMANENT PROGRAM APPROVAL

Danville Area Community College

- Cancer Register Management Certificate (45 credit hours)

Elgin Community College

- Respiratory Care A.A.S. degree (72 credit hours)

Illinois Central College

- Construction Management Technology A.A.S. degree (60 credit hours)
- Construction Management Certificate (33 credit hours)

Rock Valley College

- Mechatronics A.A.S. degree (60 credit hours)

Southwestern Illinois College

- Film and Video A.A.S. degree (62 credit hours)
- Video Production Certificate (30 credit hours)
- Medical Surgical Technology A.A.S degree (60 credit hours)

The motion was approved via unanimous voice vote. Student board member vote: yes.

Item #8 - Recognition of the Illinois Community Colleges

Terry Bruce made a motion, which was seconded by Craig Bradley to approve the following items:

Item #8.1 – Kaskaskia College

The Illinois Community College Board hereby grants a status of “recognition continued” to the following district:

Kaskaskia College, District 501

The motion was approved via unanimous voice vote. Student board member vote: yes.

Item #9 - Adoption of Minutes

Terry Bruce made a motion, which was seconded by Sylvia Jenkins, to approve the following motion:

Item #9.1 - Minutes of the December 1, 2022 Board Workshop

The Illinois Community College Board hereby approves the Board minutes of the December 1, 2022, meeting as recorded.

Item #9.2 - Minutes of the December 2, 2022 Board Meeting

The Illinois Community College Board hereby approves the Board minutes of the December 2, 2022, meeting as recorded.

The motion was approved via unanimous voice vote. Maureen Banks abstained to both items #9.1 and #9.2. Nick Kachiroubas abstained to only item #9.1. Student board member vote: yes.

Item #10 - Consent Agenda

Maureen Banks made a motion, which was seconded by Larry Peterson, to approve the following items:

Item #10.1 - Statewide Articulation Agreement with the Bellview University

The Illinois Community College Board hereby approves the agreement between the Illinois Community College Board and Bellevue University.

Item #10.2 - Saluki Step Ahead Agreements

Item #10.2a - Carl Sandburg College, College of DuPage, Highland Community College, Lake Land College, McHenry County College, Prairie State College, Richland Community College

The Illinois Community College Board hereby approves the individual Saluki Step Ahead agreements between Southern Illinois University Carbondale and Carl Sandburg College, College of DuPage, Highland Community College, Lake Land College, Prairie State College, and Richland Community College.

Item #10.3 - Proposed Amendments to the Illinois Community College Board Administrative Rules

Item #10.3a - Dual Credit

The Illinois Community College Board hereby approves the following amendments to the *Administrative Rules of the Illinois Community College Board* and authorizes its Executive Director to process the amendments in accordance with the Illinois Administrative Procedures Act.

**TITLE 23: EDUCATION AND CULTURAL RESOURCES
SUBTITLE A: EDUCATION
CHAPTER VII: ILLINOIS COMMUNITY COLLEGE BOARD
PART 1501 ADMINISTRATION OF THE ILLINOIS PUBLIC COMMUNITY COLLEGE ACT
SECTION 1501.313 DUAL CREDIT**

Section 1501.313 Dual Credit

- a) Dual credit courses offered by the college for high school students during the regular school day shall be college-level and shall meet the following requirements:
 - 1) State Laws and Regulations and Accreditation Standards. All State laws, ICCB regulations, accreditation standards specified by the Higher Learning Commission, and local college policies that apply to courses, instructional procedures, and academic standards at the college apply to college-level courses offered by the college on campus, at off-campus sites, and at secondary schools. These policies, regulations, instructional procedures, and academic standards apply to students, faculty and staff associated with these courses.
 - 2) Instructors. The instructors for these courses shall be selected, employed and reviewed by the community college. They shall be selected from individuals with appropriate credentials and demonstrated teaching competencies at the college level.
 - A) For instructors teaching transfer courses (1.1 PCS (in the ICCB Program Classification System)), these qualifications shall include a minimum of a master's degree within the discipline or any master's degree with 18 graduate hours appropriate to the academic field of study or in the discipline in which the instructors will be teaching.
 - B) High school instructors teaching dual credit transfer courses who do not meet the faculty credential standards of this subsection (a)(2) *to determine minimally qualified faculty may teach dual credit courses if the instructor has a professional development plan, approved by the college and shared with the State Board of Education.*
 - C) *For a high school instructor entering into a professional development plan by December 31, 2022, to raise his or her credentials to be in line with these credentials, the following requirements are in effect.*
 - i) *The college shall have 30 days to review the plan and approve an instructor professional development plan that is in line with the credentials appropriate to the discipline being taught.*

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- ii) *These approvals shall be good for as long as satisfactory progress toward the completion of the credential is demonstrated, but in no event shall a professional development plan be in effect for more than 3 years from the date of its approval.*
 - iii) *The instructor shall qualify for a professional development plan if the instructor has a master's degree in any discipline and has earned 9 graduate hours in a discipline in which he or she is currently teaching or expects to teach; or*
 - *Has a bachelor's degree with a minimum of 18 graduate hours in a discipline that he or she is currently teaching or expects to teach; and*
 - *Agrees to demonstrate his or her progress toward completion to the supervising college, as outlined in the professional development plan. [110 ILCS 27/20(1)(B)]*
 - iv) The provisions of this subsection (a)(2)(B) and (C) shall not apply after December 31, 2022.
- D) *For a high school instructor entering into a professional development plan on or after January 1, 2023, to raise his or her credentials to be in line with these credentials, the following requirements are in effect.*
- i) *The college shall have 30 days to review the plan and approve an instructor professional development plan that is in line with the credentials appropriate to the discipline being taught.*
 - ii) *These approvals shall be good for as long as satisfactory progress toward the completion of the credential is demonstrated, but in no event shall a professional development plan be in effect for more than 3 years from the date of its approval.*
 - iii) *The instructor shall qualify for a professional development plan if the instructor has a master's degree in any discipline and has earned 9 graduate hours in a discipline in which he or she is currently teaching or expects to teach; or is a fully licensed instructor in career and technical education who is halfway toward meeting the institution's requirements for faculty in the discipline to be taught and agrees to demonstrate his or her progress toward completion as outline in the professional development plan.*
- E) For instructors teaching career and technical education (1.2 PCS) courses, these qualifications shall include 2,000 hours of work experience and appropriate recognizable credentials and demonstrated teaching competencies appropriate to the field of instruction.

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- 3) **Qualification of Students.** Students accepted for enrollment in college-level courses must have appropriate academic qualifications, a high level of motivation, and adequate time to devote to studying a college-level course. The students' course selections shall be made in consultation with high school counselors and/or principals and are restricted to students who are able to demonstrate readiness for college-level work, as determined by placement procedures consistent with those that would be used with college level students. The students shall meet all college criteria and follow all college procedures for enrolling in courses. Credit hours generated by freshman and sophomore students for dual credit courses are not eligible for reimbursement.
 - 4) **Placement Testing and Prerequisites.** High school students enrolling in college-level courses must satisfy the same course placement tests or course prerequisites as other college level students, when applicable, to assure that they are qualified and prepared.
 - 5) **Course Offerings.** Courses shall be selected from transfer courses that are direct equivalents of those of baccalaureate institutions in Illinois (i.e., have been articulated) (see 23 Ill. Adm. Code 1501.309(d)) or from courses in ICCB approved certificate or associate in applied science degree programs.
 - 6) **Course Requirements.** The course outlines utilized for these courses shall be the same as for courses offered on campus and at other off-campus sites and shall contain the content articulated with colleges and universities in the State. Course prerequisites, descriptions, outlines, requirements, learning outcomes and methods of evaluating students shall be the same as for on-campus offerings.
 - 7) **Concurrent Credit.** The determination of whether a college course is offered for concurrent high school and college credit shall be made at the secondary level, according to the school's policies and the practices of the district.
- b) *A community college district shall, upon the request of a school district within the jurisdiction of the community college district, enter into a partnership agreement with the school district to offer dual credit coursework.*
- 1) *A school district may offer any course identified in the Illinois Articulation Initiative General Education Core Curriculum package under the Illinois Articulation Initiative Act [110 ILCS 152] as a dual credit course on the campus of a high school of the school district and may use a high school instructor who has met the academic credential requirements under this subsection (b) to teach the dual credit course. [110 ILCS 27]*
 - 2) The partnership agreement shall include all the following:
 - A) definition of roles and responsibilities for both the college and the high school;
 - B) the dual credit courses that the high school district will offer its students and location of courses;
 - C) criteria for eligibility for high school students to enroll in dual credit coursework;

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- D) limitations that the college or school district may have on course offerings;
 - E) requirements for academic credentials for dual credit instructors, consistent with ICCB rules and Higher Learning Commission standards;
 - F) criteria by which the school district shall identify, and the college review and approve, high school instructors of dual credit on the high school campus;
 - G) the collaborative process and criteria by which the community college district and the school district will work to ensure students with disabilities have access to dual credit;
 - H) criteria as to how the college will take appropriate steps to ensure that dual credit courses are equivalent to those offered at the community college; and
 - I) identification of costs associated with the dual credit course.
- 3) The college shall establish a mechanism for evaluating and documenting on a regular basis the performance of students who complete dual credit courses consistent with students in traditional credit-bearing college courses.
- 4) A partnership agreement entered into, amended, renewed, or extended after the December 31, 2022, *shall allow a high school student who does not otherwise meet the community college's academic eligibility requirements to enroll in a dual credit course taught at the high school, but only for high school credit. Instructors, in coordination with their higher learning partner, may differentiate instruction by credit section.* However, this shall not be construed to allow the award of dual credit to a student who does not meet the requirements of the partnership agreement.
- A) *High schools shall establish procedures, prior to the first day of class, to notify all individual high school students enrolled in a mixed enrollment dual credit course that includes students who have and have not met the criteria for dual credit coursework of whether or not they are eligible to earn college credit for the course.*
 - B) *The expectations for maintaining the rigor of dual credit courses that are taught at the high school and including students not deemed ready for college-level coursework are set according to the standards of the community college.*
- 5) *If, within 180 calendar days after the school district's initial request to enter into a partnership agreement with the community college district, the school district and the community college district do not reach agreement on the partnership agreement, then the school district and community college district shall jointly implement the provisions of the Model Partnership Agreement, published on the ICCB website. [110 ILCS 27/16]*
- 6) A college may combine its negotiations with multiple high schools to establish one multi-district partnership agreement or may negotiate individual partnership agreements at its discretion.

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- c) *Within 15 days after entering into or renewing a partnership agreement, the institution shall notify its faculty of the agreement, including access to copies of the agreement if requested.*
- d) The ICCB shall provide a report annually on its website that reports on aspects of professional development plans as specified in P. A. 102-1077.

(Source: Added at 44 Ill. Reg. 18680, effective November 13, 2020)

The motion was approved via unanimous voice vote. Student board member vote: yes.

Item #11 - Information Items

There was no discussion.

Item #11.1 - Fiscal Year 2023 Financial Statements

Item #11.2 - Spring 2023 Legislative Update

Item #11.3 - Illinois Workforce Innovation and Opportunities Act PY2021 Final Performance Narrative Report

Item #11.4 - Diversity, Equity, Inclusion, and Access Plan

Item #11.5 - Basic Certificate Program Approval approved on behalf of the Board by the Executive Director

Item #12 - Other Business

There was no other business.

Item #13 - Public Comment

There was no public comment.

Item #14 - Executive Session

The Board did not enter into Executive Session.

Item #15 - Executive Session Recommendations

There were no recommendations.

Item #16 - Adjournment

Craig Bradley made a motion, which was seconded by Terry Bruce, to adjourn the Board meeting at 11:27 a.m.

The motion was approved via unanimous voice vote. Student board member vote: yes.