

Item #11.1
March 25, 2022

APPROVED

Agenda
449th Meeting of the
Illinois Community College Board

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January 28, 2022

RECOMMENDED ACTION

It is recommended that the following motion be adopted:

The Illinois Community College Board hereby approves the Board minutes of the January 28, 2022 meeting as recorded.

Item #1 – Roll Call and Declaration of Quorum

Chair Lopez called the Board meeting to order at 9:05 a.m. and asked Ann Knoedler to call roll. The following Board members were present on the zoom call: Craig Bradley, Terry Bruce, An-Me Chung, Teresa Garate, Nick Kachiroubas, Suzanne Morris, Larry Peterson, Paige Ponder, Lynette Stokes, and Jaleel Harris, Student Board member, were present. A quorum was declared.

Item #2 – Announcements and Remarks by Dr. Lazaro Lopez, Board Chair

Chair Lopez called the meeting to order with the following statement: Though the Governor's disaster proclamation does not say in person meetings are necessarily infeasible, the head of a public body may determine that an in-person meeting is not practical or prudent given the disaster. Given the continued high transmissibility rate, and with Omicron, Chair Lopez made that determination, hence our Board is meeting remotely again. It is important to note that as a part of this determination, the ICCB will be keeping a verbatim recording of this meeting for a period of 18 months, as required by law. This zoom meeting will be recorded. Also, to be noted, ICCB staff are present at the ICCB 2nd floor conference room, per requirements of the OMA law. He stated that he does anticipate the March 25, 2022 meeting to be held in person at Heartland Community College in Normal.

The Illinois Board of Higher Education has the statutory requirement that they submit a budget recommendation to the Governor's Office and General Assembly on behalf of all of higher education. This includes their agency, ICCB (inclusive of the community colleges), ISAC, the Public Universities, and IMSA. In the IBHE budget, there is a recommendation for a 50 million dollar investment in MAP funding.

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While ICCB wants to continue to support increases in MAP, Chair Lopez emphasized that the Board has taken a position that there needs to be funding set aside for community colleges.

Historically, MAP funds have been awarded on a first come, first-served basis. Given the unique challenges that community college students face, the fact that the community college system serves more low-income, first generation, and students of poverty in the state than any other sector, as well as the many competing demands that non-traditional students face in general, community college students are disadvantaged by this approach. Community College students typically make decisions later, register later and determine their path later than traditional aged students. While recent suspension dates have not been as concerning as in years past, the Board continues to support the allocation of a portion of MAP funds that account for the later registrations of community college students. Member Suzanne Morris advocated for this during the IBHE strategic planning meetings.

In the face of continued COVID challenges and now an unprecedented tight employment market, which has always impacted community college enrollment, not to mention Omicron throwing a wrench in the reopening plans at the beginning of the semester, Chair Lopez congratulated the colleges on a relatively smooth start to the spring semester and wish them well as they semester progresses.

ICCB has a couple of board meeting adjustments that we will consider at the March Meeting. First, the June Board meeting is scheduled for a June 17th in Springfield; however, it should be moved to June 10th and be held with the ICCTA Convention. Second, the Board retreat will be moved to the day before the September Board meeting, September 15-16, and be held at John A. Logan College.

Also, at the March 25th meeting, Deputy Governor Torres has agreed to come to the meeting and provide some remarks. This will give the Board an opportunity meet him and hear about the Governor's priorities for the community colleges.

Finally, Executive Director Durham will be providing a mid-year update on the Board Goals.

Item #3 - Board Member Comments

The Board requested the calendar of meetings for 2022 that was voted on in June 2021 be resent.

Item #3.1 - Illinois Board of Higher Education Report

Teresa Garate reported the IBHE met on January 10, 2022, for the sole purpose of considering the IBHE budget recommendations. The recommendations for the community colleges are framed around the IBHE's strategic plan. IBHE recommended:

- A 5% increase in FY23 for Base Operating, Equalization and City Colleges of Chicago Community College Grants.
- A 5% increase in both Adult Education and Career and Technical Education funding.
- 35 million for Early Childhood Education, as a part of a larger 200 million dollar program that is supporting efforts to help Early Childhood Education incumbent workers to upskill and enter into higher levels of education. This includes a significant investment in scholarships for students through ISAC.
- Level funding for a variety of the agency's specific grant programs, including, among others:
 - nearly 24 million for Workforce Equity and Innovative Bridge and Transition Grants
 - 1 million for Transitional and Developmental Education
 - 1.4 million for East St. Louis
 - 4.2 million for veterans grants
 - million for High School Equivalency.
 - 10 million for college bridge programs (federal).

Item #4 – Executive Director Report

Executive Director Brian Durham announced the Governor will be giving his State of State/Budget Address on February 2, 2022. There has been a lot of ICCB staff changes, and there continues to be more new hires taking place within the agency.

Item #4.1 – Illinois Community College Board Goals Update

Illinois Community College Board staff periodically update the Board on the agency's progress toward our three adopted goals, listed below. Each year, the January Board meeting provides an opportunity to share a midyear update on progress toward the goals. A presentation on the progress toward the goals was provided by Executive Director Durham during the meeting. That presentation can be found on the ICCB website. Below are the items mentioned within the presentation: Board Goal 1: EQUITY METRICS: Workforce Equity Initiative (WEI); Learning Renewal Area; Academic Support Categories, Social Emotional Support Categories; and Illinois Postsecondary Profile (IPP). Board Goal 2: SMOOTH TRANSITION: Saluki Step Ahead Agreement; Developmental Education Reform; Transitional Instruction; and Innovative Bridge and Transition (IBT) Program. Board Goal 3: ECONOMIC DEVELOPMENT: Early Childhood Education Consortium for Equity; Customized Apprenticeship Pathways—Information Technology (CAP-IT); and 2021 Economic Impact Study. During the June Board meeting, there will be another update on the Board Goals.

Item #5 - Advisory Organizations

Item #5.1 - Student Advisory Council

Student Board member, Jaleel Harris, stated the council met and discussed what advocacy means to them. There were updates on classes moving to virtual and the barriers students are facing, which includes campus participation and declining enrollment. During the March meeting, the students will be working on a resolution on student issues and leadership development.

Item #5.2 - Adult Education and Family Literacy

Ms. Ginger Harner shared the information from their final report from FY21 work and the recommendations in moving forward in FY22. The FY21 work was focused in three areas. Those were providing support services remotely, recruiting and onboarding students remotely, and lastly, on equity. The first two committees were charged with evaluating emerging practices and disseminating those practices directly to the field so that practitioners could have the tools they needed to change up their games during the pandemic. The first committee on remote support services created a comprehensive toolkit that served as a framework of strategies and tools and resources for colleges to engage and re-engage students to help them address barriers and to aid in retention during the pandemic. The recommendation of that committee is to keep that toolkit available as a living document on the excellence and adult ed website. The second committee looked at recruiting and onboarding students remotely. Their recommendations were to create a statewide marketing plan to assist programs and reaching students. Their second recommendation was creating a repository of marketing materials in multiple languages. The last recommendation was to consider ease of access in program locations. The last committee was on equity. This committee was charged with evaluating trends and enrollment to look at the index of need and to see if students that need help are being reached. They also specifically look at trends in ICAP and transit programs. The recommendation of that committee includes looking at the end of the year data to truly see where they are missing students. In the upcoming year, the group will be looking at Digital Equity, discussing workforce and service integration, and looking at workplace literacy. In terms of digital equity, the group will be looking at both at access and digital literacy. These workgroups have begun moving forward into that work.

Item #6 - Committee Reports

Item #6.1 - Academic, Workforce, and Student Support Committee

The committee met on the morning of January 28th at 8:00a with Teresa Garate, Nick Kachiroubas, Paige Ponder, Suzanne Morris, Craig Bradley, Jaleel Harris, Jennifer Foster, Marcus Brown, and Jeff Newell. The following items were discussed: Diversity, Equity, and Inclusion (DEI) Update- ICCB DEI Plan and the ICCCA- Diversity Commission; Agenda Item Updates: FY21 Illinois Adult Education & Literacy Federal Performance and Narrative Report, FY21 Career & Technical Education (CTE) Annual Report, High School Equivalency Constitution Requirement Revision, Saluki Step Ahead; and the New Units– were also reviewed.

Item #6.2 - Finance, Budgeting, Accountability and External Affairs Committee

The committee met on the morning of January 28th at 8:00a with Matt Berry, Nathan Wilson, Terry Bruce, Larry Peterson, Lynette Stokes, An-Me Chung, and Jennifer Franklin. The following items were discussed: Spring 2022 Legislative Agenda Update; Illinois Longitudinal Data System Update; Fiscal Year 2023 Board Priorities; ICCB 4th Floor Office Lease-this will be voted on during the Board meeting; Fiscal Year 2023 Capital Budget Recommendations; and Public Relations and Marketing Update.

Item #7 – Future of Work Panel Discussion

During the August 2021 ICCB Retreat, the Board heard a presentation on the Future of Work that presented several trends affecting the community college sector, including both opportunities and threats that the Future of Work concept might hold for the sector. Since then, the Governor has signed the Climate and Equitable Jobs Act, which among other things, establishes a goal of investing in workforce development, establishes climate hubs throughout the state to focus on pre-apprenticeships, and commits the state to adopting one million electric vehicles by 2030. The Community colleges are well-positioned to be leaders in these efforts. To that end, the panel today will provide an update on three areas directly related to this work. Dr. Keith Cornille updated the Board on Heartland’s partnership with Rivian, an electric car manufacturer. Katie Davis discussed work going on through the Illinois Green Economy Network (IGEN). Dr. Mike Boyd, President of Kankakee Community College, shared information on their nationally recognized technology program, including renewable energy/solar training.

Item #8 - New Units

Item #8.1 - Permanent Approval: Southwestern Illinois College

Nick Kachiroubas made a motion, which was seconded by Larry Peterson, to approve the following items:

The Illinois Community College Board hereby approves the following permanent new units of instruction for the community colleges listed below:

PERMANENT PROGRAM APPROVAL

Southwestern Illinois College

- Diagnostic Medical Sonography Certificate (42 credit hours)

A roll call vote was taken with the following results:

Craig Bradley	Yea	Larry Peterson	Yea
Terry Bruce	Yea	Paige Ponder	Yea
Teresa Garate	Absent	Lynette Stokes	Yea
Nick Kachiroubas	Yea	Jaleel Harris	Yea
Suzanne Morris	Yea	Lazaro Lopez	Yea

The motion was approved. Student advisory vote: yes. Teresa Garate was absent during this vote.

Item #9 - Community College Cooperative Agreements

Item #9.1 -Saluki Step Ahead Agreement

**Item #9.1a - Danville Area Community College, Harper College, John A. Logan College
Kishwaukee College, Lincoln Land Community College, Oakton Community College**

Larry Peterson made a motion, which was seconded by Nick Kachiroubas, to approve the following items:

The Illinois Community College Board hereby approves the individual Saluki Step Ahead agreements between Southern Illinois University Carbondale and Danville Area Community College, Harper College, John A. Logan College, Kishwaukee College, Lincoln Land Community College, and Oakton Community College.

A roll call vote was taken with the following results:

Craig Bradley	Yea	Larry Peterson	Yea
Terry Bruce	Yea	Paige Ponder	Yea
Teresa Garate	Yea	Lynette Stokes	Yea
Nick Kachiroubas	Yea	Jaleel Harris	Yea
Suzanne Morris	Yea	Lazaro Lopez	Yea

The motion was approved. Student advisory vote: yes.

Item #9.1b - South Suburban College

Nick Kachiroubas made a motion, which was seconded by Teresa Garate, to approve the following items:

The Illinois Community College Board hereby approves the individual Saluki Step Ahead agreements between Southern Illinois University Carbondale and South Suburban College.

A roll call vote was taken with the following results:

Craig Bradley	Yea	Larry Peterson	Yea
Terry Bruce	Yea	Paige Ponder	Yea
Teresa Garate	Yea	Lynette Stokes	abstain
Nick Kachiroubas	Yea	Jaleel Harris	Yea
Suzanne Morris	Yea	Lazaro Lopez	Yea

The motion was approved. Student advisory vote: yes. As an employee at South Suburban College, Lynette Stokes abstained.

Item #9.1c - Shawnee Community College

Teresa Garate made a motion, which was seconded by Lynette Stokes, to approve the following items:

The Illinois Community College Board hereby approves the individual Saluki Step Ahead agreements between Southern Illinois University Carbondale and Shawnee Community College.

A roll call vote was taken with the following results:

Craig Bradley	abstain	Larry Peterson	Yea
Terry Bruce	Yea	Paige Ponder	Yea
Teresa Garate	Yea	Lynette Stokes	Yea
Nick Kachiroubas	Yea	Jaleel Harris	Yea
Suzanne Morris	Yea	Lazaro Lopez	Yea

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The motion was approved. Student advisory vote: yes. As an employee at Shawnee Community College, Craig Bradley abstained.

Item #10 - Adoption of Minutes

Craig Bradley made a motion, which was seconded by Larry Peterson, to approve the following items:

Item #10.1 - Minutes of the December 3, 2021 Board Meeting

The Illinois Community College Board hereby approves the Board minutes of the December 3, 2021 meeting as recorded.

Item #10.2 - Minutes of the December 3, 2021 Executive Session

The Illinois Community College Board hereby approves the Board minutes of the December 3, 2021 meeting as recorded.

A roll call vote was taken with the following results:

Craig Bradley	Yea	Larry Peterson	Yea
Terry Bruce	Yea	Paige Ponder	Yea
Teresa Garate	Yea	Lynette Stokes	Yea
Nick Kachiroubas	abstain	Jaleel Harris	Yea
Suzanne Morris	Yea	Lazaro Lopez	Yea

The motion was approved. Student advisory vote: yes. Nick Kachiroubas did not attend the December Board meeting and therefore abstained.

Item #11 - Consent Agenda

Nick Kachiroubas made a motion, which was seconded by Teresa Garate, to approve items #11.1-Fiscal Year 2023 Community College Capital Budget and #11.2-High School Equivalency State Constitution Requirement. At this time, Chair Lopez pulled item #11.3-Approval for Lease of Office Space to discuss:

Item #11.1 - Fiscal Year 2023 Community College Capital Budget

The Illinois Community College Board hereby:

1. Approves the Fiscal Year 2023 Capital Budget Request for the Illinois Community College System as presented in the attached Table 1 and Table 2;
2. Authorizes the submission of the request to the Governor's Office of Management and Budget, the Illinois Board of Higher Education, and the Illinois General Assembly; and,
3. Authorizes its Executive Director, with the concurrence of the Chair, to make technical adjustments to the request if new, pertinent data become available.

Item #11.2 - High School Equivalency State Constitution Requirement

The Illinois Community College Board hereby approves the extension of the suspension of the Constitution test requirement through June 30, 2022.

The Illinois Community College Board hereby approves the updated timeline for the development and implementation of the Illinois Constitution requirement, effective July 1, 2022.

A roll call vote was taken with the following results:

Craig Bradley	Yea	Larry Peterson	Yea
Terry Bruce	Yea	Paige Ponder	Yea
Teresa Garate	Yea	Lynette Stokes	Yea
Nick Kachiroubas	Yea	Jaleel Harris	Yea
Suzanne Morris	Yea	Lazaro Lopez	Yea

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The motion was approved. Student advisory vote: yes.

Item #11 - Consent Agenda

Nick Kachiroubas made a motion, which was seconded by Lynette Stokes, to approve the following item after the discussion:

Chair Lopez questioned why ICCB would need to spend money on more space when the office has a work remotely policy in place and most agency have the same. Dr. Durham explained this is a short-term lease for hires that are on a temporary basis to fill grant requirements. He also explained with no extra space available on the other three floors and with the pandemic, he is not in favor of having different staff use the same office.

Item #11.3 - Approval for Lease of Office Space

The Illinois Community College Board hereby approves the Executive Director to enter into a real estate lease agreement for a term of 24 months with the Illinois Community College System Foundation for 1267 square feet of space at the Harry L. Crisp Educational Center at 401 East Capitol Avenue, Springfield Illinois, 62701.

A roll call vote was taken with the following results:

Craig Bradley	Yea	Larry Peterson	Yea
Terry Bruce	Yea	Paige Ponder	Yea
Teresa Garate	Yea	Lynette Stokes	Yea
Nick Kachiroubas	Yea	Jaleel Harris	Yea
Suzanne Morris	Yea	Lazaro Lopez	Yea

The motion was approved. Student advisory vote: yes.

Item #12 - Information Items

There was no discussion.

Item #12.1 - Fiscal Year 2022 Financial Statements

Item #12.2 - FY2021 Federal Adult Education and Literacy Narrative and Performance Report

Item #12.3 - Basic Certificate Program Approval approved on behalf of the Board by the Executive Director

Item #12.4 - FY2022 Career and Technical Education Annual Report

Item #12.5 - IAI Report

Item #12.6 - Legislative Report

Item #12.7 - Diversity, Equity, and Inclusion (DEI) Action Plan

Item #13 - Other Business

There was no other business.

Item #14 - Public Comment

There was no public comment.

Item #15 - Executive Session

Item #15.1 - Employment/Appointment Matters

The Board did not go into executive session.

Item #16 - Executive Session Recommendations

There were no recommendations.

Item #16.1 - Employment/Appointment Matters

Item #17 - Adjournment

Lynette Stokes made a motion, which was seconded by Nick Kachiroubas, to adjourn the Board meeting at 11:31 a.m.

Chair Lopez announced once again, the plan is to conduct the March 25, 2022 Board meeting in person at Heartland Community College in Normal and dinner for the Board members the night before.

A roll call vote was taken with the following results:

Craig Bradley	Yea	Larry Peterson	Yea
Terry Bruce	Yea	Paige Ponder	Yea
Teresa Garate	Yea	Lynette Stokes	Yea
Nick Kachiroubas	Yea	Jaleel Harris	Yea
Suzanne Morris	Yea	Lazaro Lopez	Yea

The motion was approved. Student advisory vote: yes.