

Agenda #10.1  
March 21, 2014

APPROVED

Minutes of the 406<sup>th</sup>  
Meeting of the  
Illinois Community College Board  
Harry L. Crisp II Community College Center  
Second Floor Conference Room  
401 East Capitol Avenue  
Springfield, IL

January 24, 2014

**RECOMMENDED ACTION**

It is recommended that the following motion be adopted:

The Illinois Community College Board hereby approves the Board minutes of the January 24, 2014 meeting as recorded.

**Item #1 – Roll Call and Declaration of Quorum**

Chairman Alexi Giannoulis called the Board meeting to order at 9:10 a.m. and asked Ann Knoedler to call roll. The following Board members were present: Randy Barnette, Terry Bruce, Michael Dorf, Thomas Pulver, Suzanne Morris, Jonathan Jackson, and Jake Rendleman. Board members Guy Alongi and Teresa Garate were absent. A quorum was declared.

**Item #2 – Announcements and Remarks by Alexi Giannoulis, Board Chair**

Chair Giannoulis welcomed new Board member Jonathan Jackson to the ICCB.

**Item #3 – Board Member Comments**

The Board members welcomed new Board member Jonathan Jackson.

**Item #4 – Executive Director Report**

Dr. Karen Hunter Anderson began by formally welcoming Jonathan Jackson to the Board.

Recently, the community college system lost a leader, Dr. David Pierce. Dr. Pierce passed away on January 16, 2014. Dr. Pierce was the longest serving Executive Director of ICCB, serving from 1980-1990. After leaving the ICCB, Dr. Pierce served as the President of the American Association of Community Colleges for almost a decade. Dr. Pierce will be greatly missed.

Dr. Anderson was invited at the request of the White House to attend the Skills and Education Summit in Washington, D.C. last week. The ICCB was asked to make a commitment to provide opportunities for low income students as part of a National effort. This was the first of a series of meetings.

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Dr. Anderson stated ICCB staff attended a meeting held in Chicago on SARA, the State Authorization Reciprocity Agreement. During the meeting, the following items were discussed: implementation, specifics on how SARA will roll out, and legislation to make changes to the participation of SARA.

Dr. Anderson mentioned that the Illinois Student Assistance Commission (ISAC) has developed the Monetary Award Program (MAP) Advising Workgroup. At the end of 2013, ISAC convened a workgroup to address a recommendation that was part of the MAP Task Force, which is to improve the advising of students who receive MAP funds. The report is due to the General Assembly on February 3<sup>rd</sup>. The report will be discussed in detail during the ICCB's March Board meeting.

Dr. Anderson concluded her report by stating that in 2014, ICCB will be involved with a number of initiatives, including:

1. Statewide agreement for Achieving the Dream
2. Extending the Accelerating Opportunity Grant
3. Expanding bridge programs
4. Continuing the work being done on the Economic Impact Study and the Workforce Strategic Plan

**Item #5 – Acknowledgements**

**Item #5.1 – Edward Duffy, October 23, 1945 – January 4, 2014, Former Chairman of the Illinois Community College Board**

Randy Barnette read the following resolution into the minutes:

ILLINOIS COMMUNITY COLLEGE BOARD RESOLUTION

WHEREAS, The members and staff of the Illinois Community College Board are saddened by the death of Edward T. Duffy III, who passed away on January 4, 2014; and

WHEREAS, Ed Duffy had a long career as a staple in the Illinois State Capitol; and

WHEREAS, Mr. Duffy was appointed Chairman of the Illinois Community College Board in 1999 and served until 2004; and

WHEREAS, Mr. Duffy touched the lives of 5,834,595 Illinois Community College students during his tenure as ICCB Chairman; and

WHEREAS, Mr. Duffy formed his own consulting firm, Edward T. Duffy Associates, and Mr. Duffy became a lobbyist in the Illinois State Capitol, known for his knowledge on higher education; and

WHEREAS, Mr. Duffy lobbied for the Illinois Community College System, the Illinois Council of Community College Presidents, the Illinois Board of Higher Education, and the Illinois Student Assistance Commission, dealing with some difficult legislative matters; and therefore, be it

RESOLVED, BY THE ILLINOIS COMMUNITY COLLEGE BOARD on this 24<sup>th</sup> day of January in the year 2014 that Edward T. Duffy III be remembered for his dedication to the one million community college students whose lives were improved through the Illinois Community College System during his tenure on the board and work in the Illinois General Assembly.

Randy Barnette made a motion, which was seconded by Suzanne Morris, to approve the resolution. The motion was approved via unanimous voice vote.

**Item #5.2 – Dr. Harry Berman, for his services as the Executive Director of the Illinois Board of Higher Education**

Dr. Berman was unable to attend the Board meeting to collect his Certificate of Appreciation.

**Item #6 – Advisory Organizations**

**Item #6.1 – Illinois Community College Trustees Association (ICCTA)**

Mike Monaghan stated the ICCTA will be working with the ICCB and other organizations to recognize the Illinois community college system's 50<sup>th</sup> anniversary of existence next year.

Mr. Monaghan welcomed new Board member Jonathan Jackson.

The ICCTA will be working with the State Universities Retirement System (SURS) to implement the newly adopted pension reform law.

On February 10-13, community colleges throughout the nation will travel to Washington, D.C. for the Annual National Legislative Conference. A main issue is the Higher Education Act, which is up for reauthorization. This will reauthorize spending that involves students.

The next ICCTA meeting will be held in Lisle, Illinois on March 13-14. SURS will be attending to establish the details that the community colleges will need in order to implement the pension reform law.

**Item #6.2 – Student Advisory Council (SAC)**

Joshua Beneze stated the SAC meeting took place in Springfield last weekend. There was a record high attendance with 68 students from 30 colleges.

The Outreach Subcommittee has organized a statewide Day of Service that will take place on March 1<sup>st</sup>.

The Local Issues Subcommittee discussed issues and possible solutions on such topics as advising and counseling and curricular transcripts, and they put together an informal program that will allow the students within the group to visit each other's campuses.

The Legislative Subcommittee has decided on a final topic and message for the Student Advocacy Day taking place in Springfield on April 2<sup>nd</sup>. They will focus on requesting the continued level funding for MAP and the possibility of a \$65 million partition to be used specifically for community college students.

**Item #6.3 – Illinois Community College Faculty Association (ICCFA)**

David Seiler stated the ICCFA is currently working on their fall conference set to be held on October 23 and 24<sup>th</sup>. All the details will be released within the next month or two.

The ICCFA is also working on a campaign to raise awareness of the conference within the field.

Mr. Seiler concluded by stating the ICCFA would be happy to help assist with the NACEP Conference.

**Item #6.4 – Illinois Council of Community College Presidents (ICCCP)**

Dr. Christine Sobek stated that a joint meeting between the community college presidents and public university presidents and chancellors was held on December 9<sup>th</sup>. The focus of this meeting was the challenges and opportunities of transfer. There were discussions on a future meeting on financial and legislative strategies.

The ICCCP will conduct a joint meeting next week at Heartland Community College with the Illinois Community College Chief Academics Officers (ICCCAO) and the Illinois Community College Chief Student Services Officers (ICCCSSO). The topics will include cooperative agreements, dual credit, veterans, teacher education, prior learning credit, SURS, clinical rotations in Allied Health programs within the state, and Complete College America.

Dr. Sobek concluded her report by recognizing Dr. David Pierce.

**Item #7 – Committee Reports**

**Item #7.1 – Fiscal, Personnel, Ethics and Conflict of Interest**

Suzanne Morris reported the committee met the morning of January 24<sup>th</sup>. Board members Terry Bruce, Randy Barnette, and Suzanne Morris were in attendance. ICCB staff member Ellen Andres, Chief Financial Officer, was also in attendance.

During the meeting, the committee reviewed Fiscal Year 2014 financial statements.

The committee also discussed the state payments to the community colleges. Since the state is so far behind on payments, most colleges are now receiving a steady payment each month; however, the state is still not caught up.

The income tax will need to be re-voted on this year to be re-implemented in order to provide extra revenue for the state. If the income tax does not pass, there will be a 1.9 billion deficit not including the 7 billion in past due bills. This could occur after the elections and backdated.

**Item #7.2 - Adult Education and Workforce Development**

Informational ONLY: Randy Barnette reported that the Adult Education and Workforce Development Committee did not meet. However, Mr. Barnette wanted to update the Board on some activities relative to Illinois GED Testing.

Mr. Barnette developed the Illinois High School Equivalency legislation which removes language referencing “GED Testing” and replacing it with “Illinois High School Equivalency.” This legislation will be filed in both the House and Senate.

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The purpose of clarifying the language is to ensure that any reference to a specific product is stricken to allow future procurement to include other possible vendors.

Mr. Barnette concluded his update by stating that in the coming weeks, he and ICCB staff will brief the committee chairs and staff of the House and Senate on the details and background of the legislation. This update is important due to the number of inquiries received on the GED costs.

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**BREAK**

The Board took a break at 10:13 a.m. and reconvened at 10:23 a.m.

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**Item #8 – Veterans Services Provided by Illinois Community Colleges**

The Illinois Community College System has a demonstrated commitment to serving Illinois veterans. Over 13,000 military veterans were served through Illinois community colleges in fiscal year 2012. This self-reported enrollment indicates a 38.5 percent increase in student veterans from fiscal year 2008 to fiscal year 2012.

Because of these dramatic enrollment increases, Illinois community colleges have offered expanded educational opportunities and services on behalf of veterans. During the same time period, we experienced an 82 percent increase in student veteran completions.

Board Staff participate in an array of partnerships to ensure veterans get the education they need to transition effectively into new careers. This presentation will review current partnerships and services the system is involved with as well as discuss data on educational attainment by veterans.

Jeff Newell, Senior Director for Special Projects, and Dr. Charlotte Warren presented to the Board. The presentations can be found at the following link: <http://www.iccb.org/agendas.2014.january.html>

**Item #9 – New Units of Instruction**

Tom Pulver made a motion, which was seconded by Jake Rendleman, to approve the following items:

The Illinois Community College Board hereby approves the following new units of instruction for the community colleges listed below:

**PERMANENT PROGRAM APPROVAL**

**College of DuPage**

- Music Business Associate of Applied Science (A.A.S.) degree (64 credit hours)

**Joliet Junior College**

- Diagnostic Medical Sonography Associate of Applied Science (A.A.S.) degree (72 credit hours)
- Diagnostic Medical Sonography Certificate (46 credit hours)

**Kaskaskia College**

- Professional Maintenance & Fabrication Certificate (38 credit hours)
- Web Design & Systems Master Associate of Applied Science (A.A.S.) degree (66 credit hours)

The motion was approved via unanimous voice vote.

**Item #10 – Illinois Community College Board Recognition of Illinois Community Colleges**

Thomas Pulver made a motion, which was seconded by Suzanne Morris, to approve the following items:

The Illinois Community College Board hereby grants a status of “recognition continued” to the following districts:

City Colleges of Chicago:

Richard J. Daley College  
Kennedy-King College  
Malcolm X College  
Olive Harvey College  
Truman College  
Harold Washington College  
Wilbur Wright College

The motion was approved via unanimous voice vote.

**Item #11 – Consent Agenda**

Jake Rendleman made a motion, which was seconded by Michael Dorf, to approve the following items:

**Item #11.1 – Minutes of the November 15, 2013 Board Meeting**

The Illinois Community College Board hereby approves the Board Meeting minutes of the November 15, 2013 meeting as recorded.

**Item #11.2 – Fiscal Year 2015 Capital Budget Request**

The Illinois Community College Board hereby:

1. Approves the Fiscal Year 2015 Capital Budget Request for the Illinois Community College System as presented in the attached Table 1 and Table 2;
2. Authorizes the submission of the request to the Governor’s Office of Management and Budget, the Illinois Board of Higher Education, and the Illinois General Assembly; and
3. Authorizes its Executive Director, with the concurrence of the Chair, to make technical adjustments to the request if more refined data become available.

**Item #11.3 – Administrative Rules Changes**

The Illinois Community College Board hereby adopts and initially approves the following amendments to the *Administrative Rules of the Illinois Community College Board* and authorizes its Executive Director to process these amendments in accordance with the Illinois Administrative Procedures Act.

**SUBPART A: Illinois Community College Board Administration**

| Section  | Section Title                                      | Changes  |
|----------|--|--|
| 1501.101 | Definition of Terms                                | Non substantive wording changes  |
| 1501.102 | Advisory Groups                                    | Non substantive wording changes, Eliminates outdated process / Change to a current process |
| 1501.104 | Manual   | Non substantive wording changes  |
| 1501.105 | Advisory Opinions                                  | Non substantive wording changes  |
| 1501.106 | <del>President/CEO</del> <u>Executive Director</u> | Non substantive wording changes  |
| 1501.109 | Appearance at ICCB Meetings                        | Non substantive wording changes /Change to a current process                               |
| 1501.115 | Use, Security, and Confidentiality of Data         | Addition of new rule   |
| 1501.116 | Data Repository                                    | Addition of new rule   |

**SUBPART B: LOCAL DISTRICT ADMINISTRATION**

| Section  | Section Title          | Changes  |
|----------|------------------------|--|
| 1501.201 | Reporting Requirements | Change to a current process/Elimination of an outdated process |

**SUBPART C: PROGRAMS**

| Section  | Section Title                                   | Changes   |
|----------|---|---|
| 1501.301 | Definition of Terms                             | Non substantive wording changes/ Clarification of a process/Change to a current process |
| 1501.302 | Units of Instruction, Research, and Pub Service | Non substantive wording changes /Clarification of a process                             |
| 1501.303 | Program Requirements                            | Non substantive wording changes/Change to a current process                             |
| 1501.304 | Statewide and Regional Planning                 | Clarification of a process  |
| 1501.305 | College, Branch, Campus, and Extension Centers  | Non substantive wording changes   |
| 1501.307 | Cooperative Agreements and Contracts            | Clarification of a process  |
| 1501.308 | Reporting Requirements                          | Addition of a new rule/Clarification of a process/Date change                           |
| 1501.309 | Course Classification and Applicability         | Non substantive wording changes/ Clarification of a process                             |

**SUBPART D: STUDENTS**

| Section  | Section Title          | Changes   |
|----------|------------------------|---|
| 1501.406 | Reporting Requirements | Eliminates outdated process/ Addition of a new rule/Date change |

**SUBPART E: FINANCE**

| Section  | Section Title                  | Changes  |
|----------|--------------------------------|--|
| 1501.501 | Definition of Terms            | Elimination of outdated wording                                |
| 1501.503 | Audits                         | Change to a current process/Elimination of an outdated process |
| 1501.504 | Budgets                        | Change to a current process                                    |
| 1501.505 | Student Tuition                | Clarification of wording                                       |
| 1501.506 | Published Financial Statements | Elimination of outdated process/Date change                    |

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|----------|--|--|
| 1501.510 | Reporting Requirements                 | Elimination of outdated process/Addition of New Rule |
| 1501.516 | Capital Renewal Grants                 | Non substantive wording change                       |
| 1501.518 | Uncollectible Debts                    | Elimination of outdated rule                         |
| 1501.519 | Special Initiative Grants              | Change to a current process                          |
| 1501.520 | Lincoln's Challenge Scholarship Grants | Non substantive wording change                       |
| 1501.521 | Technology Enhancements Grants         | Elimination of outdated rule                         |
| 1501.523 | Foundation Matching Grants             | Elimination of outdated rule                         |

**SUBPART F: CAPITAL PROJECTS**

| Section  | Section Title                     | Changes   |
|----------|-----------------------------------|---|
| 1501.602 | Approval of Capital Projects      | Non substantive wording change  |
| 1501.605 | Project Changes                   | Non substantive wording change  |
| 1501.607 | Reporting Requirements            | Change to a current process   |
| 1501.608 | Approval of Projects in the Act   | Non substantive wording changes/change to a current process/update to legislation |
| 1501.609 | Completion of Projects in the Act | Non substantive wording change  |

**APPENDIX A: PUBLIC ACCESS TO INFORMATION**

| Section  | Section Title             | Changes  |
|----------|---------------------------|--|
| 5176.110 | Information Requests      | Non substantive wording change/ Clarification of a process/Change to a current process |
| 5176.120 | Minutes of Closed Session | Non substantive wording change/Change to a current process                             |

**APPENDIX B: AMERICAN WITH DISABILITIES ACT GRIEVANCE PROCEDURES**

| Section | Section Title            | Changes  |
|---------|--------------------------|--|
| 1050.20 | Definitions              | Change to a current process                                |
| 1050.30 | Procedure                | Non substantive wording change                             |
| 1050.40 | Executive Director Level | Non substantive wording change/Change to a current process |
| 1050.50 | Final Level              | Non substantive wording change/Change to a current process |

The motion was approved via unanimous voice vote.

**Item #12 – Information Items**

There was no discussion.

**Item #12.1 – Fiscal Year 2014 Financial Statements**

**Item #12.2 – Recognition Status/Update**

**Item #13 – Other Business**

There was no other business at this time.



**Item #14 – Public Comment**

There was no public comment at this time.

**Item #15 - Executive Session**

The Board did not convene into Executive Session.

**Item #16 - Executive Session (ACTION)**


There was no action taken.

**Item #17 – Adjournment**

It was decided, with no other business that needs to be conducted, the Board is not required to officially motion to adjourn the Board meeting.

With no other business to be conducted, the Chairman adjourned the meeting at 11:07 a.m.

  
Alexi Giannoulis  
Board Chairman

  
Karen Hunter Anderson, Ph.D.  
Executive Director