FY24 Digital Instruction for Adult Education Grant

Frequently Asked Questions

1. Please explain how the grant will be scored.

   Answer: The Narrative includes a Statement of Need and a Work Plan.

   The Statement of Need includes multiple questions and is worth a total of 75 points. The questions inlcude the Executive Summary, the Program Background, the Current Technology Infrastructure, Challenges, Impact on Stakeholders, Emerging Technological Trends, Alignment with Organizational Goals, Stakeholder Input, and a Conclusion.

   The Project Workplan is an additional attachment and is worth a total of 25 points. This should address how the project will promote student engagement, how data on student outcomes will be captured, and how staff are appropriately trained to meet the technology demands of the program.

2. Would we be able to include the personnel costs of an online instruction coordinator and the online instructors? We have one online class now and would like to expand to more classes and more innovative classes, but it would require personnel to make it happen.

   Answer: Personnel costs related to increasing student access to distance learning opportunities would be allowable.

3. Will this fund any of the following:
   a. Technology-based curriculum to support distance learners and increase digital literacy,
   b. Instructional salary /fringe for those teaching distance adult education courses.
   c. And would we be able to pay for an online coordinator to coach students through using the online tools and online class?
   d. Can funds be used to improve digital tools and access in Bridge and ICAPs classes?

   Answer: Personnel costs are allowable. Purchasing technology-based curriculum to support distance learners would also be allowable. All distance learning curriculum must be approved prior to implementing in the classroom. Distance learning curriculum must be accessible, aligned with standards, and relevant for the adult learner. Additionally, funds can be used to improve digital tools and digital access.

4. Could we include professional development for instructors to support improvement of delivery of online/distance instruction and effective integration of technology into adult education.

   Answer: This would be an allowable expense.

5. Do you know who the authorized signature should come from on the grant application?

   Answer: The authorized signature is the institutional leadership or appropriate staff designated as having the authority to sign grant applications.

6. Will this be a reoccurring grant each year or is this a one-time funding opportunity being offered only this fiscal year?

Answer: This has not yet been determined and will be based on an availability of funds.