PATH Learning Community

FY2023 Close-Out
FY2024 Planning

Whitney Thompson, Deputy Director for Workforce Education

Carrie Skiles, Director for Healthcare Programs

June 13, 2023
Agenda

- FY2023 CLOSE-OUT
- FY2024 PLANNING
- BEST PRACTICES
FY2023- Close-Out

What was the biggest success that your college district experienced through the FY23 PATH grant?

*Type your answer in the chat feature.
What was the biggest challenge that your college district faced through the FY23 PATH grant?

*Type your answer in the chat feature.
**FY23 Required Reporting**

- Q4 – April 2023 thru June 2023
- Due July 30, 2023
- Financial and Performance Narrative reporting templates are included in a single Excel document.
- Fiscal Reporting Tab covers the entire fiscal year.
- Performance Narratives are broken down into quarterly tabs.
- Please send quarterly reports to: ICCB.grantpayments@illinois.gov
Fourth Quarter Report – Due July 30, 2023

<table>
<thead>
<tr>
<th>Grantor Name</th>
<th>Grant Number</th>
<th>CSFA Number</th>
<th>Appropriation Number(s) by Agency (For Agency Use Only)</th>
</tr>
</thead>
</table>

### FEIN Number
- Unique Entity Identifier (UEI)
- Program Name & Description
- Date Prepared

<table>
<thead>
<tr>
<th>Street Address</th>
<th>City, State, ZIP Code</th>
<th>Agreement Period</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>07/01/2022 - 06/30/2023</td>
</tr>
</tbody>
</table>

### Report Period
- Mandatory Match %
- Indirect Cost %
- Indirect Cost Basis:

#### Program Restrictions:
- [ ] Yes
- [x] No
- [ ] No
- [x] Yes

#### Explanation of Restrictions:

<table>
<thead>
<tr>
<th>Category/Program Expenses</th>
<th>Quarter 1</th>
<th>Quarter 2</th>
<th>Quarter 3</th>
<th>Quarter 4</th>
<th>Total</th>
<th>Approved Budget</th>
<th>Remaining Balance Available</th>
<th>Expend%</th>
</tr>
</thead>
<tbody>
<tr>
<td>Personnel Services (Salaries and Wages)</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>0.00%</td>
</tr>
<tr>
<td>Fringe Benefits</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
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<tr>
<td>Travel</td>
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<td>$0.00</td>
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<tr>
<td>Equipment</td>
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<td>$0.00</td>
<td>$0.00</td>
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<tr>
<td>Supplies</td>
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<td>$0.00</td>
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<td>$0.00</td>
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<td>Contractual Services</td>
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<td>0.00%</td>
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<tr>
<td>Consultant</td>
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</tr>
<tr>
<td>Construction</td>
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<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>0.00%</td>
</tr>
<tr>
<td>Occupancy (Rent &amp; Utilities)</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
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<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>0.00%</td>
</tr>
<tr>
<td>Research &amp; Development</td>
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<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>0.00%</td>
</tr>
<tr>
<td>Training and Education</td>
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<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>0.00%</td>
</tr>
<tr>
<td>Direct Administrative Costs</td>
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<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>0.00%</td>
</tr>
<tr>
<td>Other (Requires ICCB approval)</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>0.00%</td>
</tr>
<tr>
<td>Grant Exclusive Line Item</td>
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<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
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<td>Grant Exclusive Line Item</td>
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<td>0.00%</td>
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<tr>
<td>Indirect Costs</td>
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<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>0.00%</td>
</tr>
</tbody>
</table>

TOTAL EXPENDITURES | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | 0.00% |
## Fourth Quarter Report – Due July 30, 2023

<table>
<thead>
<tr>
<th>PATH Programs</th>
<th>CIP</th>
<th>Credit/Noncredit</th>
<th>Cumulative (by end of Quarter 4, June 30, 2023)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td>Total Number of Students Enrolled by end of Q4</td>
</tr>
<tr>
<td>Program 1</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Program 2</td>
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<td></td>
<td></td>
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<tr>
<td>Program 3</td>
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<tr>
<td>Program 4</td>
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<tr>
<td>Program 5</td>
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<td></td>
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<tr>
<td>Program 6</td>
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<td></td>
<td></td>
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<tr>
<td>Program 7</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>Program 8</td>
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<td></td>
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<tr>
<td>Program 9</td>
<td></td>
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<td></td>
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<tr>
<td>Program 10</td>
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<td></td>
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<tr>
<td>Program 11</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>TOTAL</td>
<td></td>
<td></td>
<td>0</td>
</tr>
</tbody>
</table>
FY23 Required Reporting - Performance

Quarterly Performance Reporting

1. Number of Students Enrolled
   1a. Number of Students Enrolled who are Incumbent Workers

2. Number of Completions

Quarterly Reporting is CUMULATIVE
Quarter 1 Enrollees + Quarter 2 Enrollees + Quarter 3 Enrollees + Quarter 4 Enrollees
=Total Reported for Quarter 4

*Remember to calculate all students enrolled in allowable healthcare programs.
Final Supplemental Report

- Due August 30, 2023
- Tabs within Excel spreadsheet
- Send to iccb.grantpayments@illinois.gov
- Cumulative information from entire FY23 PATH grant year.
Final Supplemental Report - forthcoming

- Final number of completers of each program
  - Credit and Noncredit
- Final number of enrollees of each program
  - Credit and Noncredit
- Successes during FY23 grant year
- Barriers/challenges during FY23 grant year

- Student Success Story

- Employers engaged
  - Type of employers (ex. Hospital, clinic, nursing home)
  - Number of students hired (including incumbent workers)
  - Occupation hired for (ex. CNA, RN)
Grant Auto-Payments versus Payment Requests

• Payments #1-3 were paid in the following manner:
  • The Board processed a payment for ¼ of award amount upon execution of this Agreement.
  • The Board processed a payment for ¼ of award amount during the first week of October 2022.
  • The Board processed a payment for ¼ of award amount during the first week of January 2023.
  • To inquire on the status of these payments, visit the Illinois Office of the Comptroller here: https://illinoiscomptroller.gov/vendor-services/vendor-payments-new

• Payment #4 is to be paid in the following manner:
  • The Board will, if necessary, process a final payment of up to the remaining ¼ of award amount no sooner than April 1, 2023, but no later than August 1, 2023, upon written request from the College.
  • Final payment requests must be submitted on or before August 1, 2023. Final payment request must be sent to: ICCB.grantpayments@illinois.gov.
  • The College should request, in writing, only the necessary amount of funds to fulfill any/all remaining FY23 obligations when contacting the Board for final payment.
Important Dates to Remember

FY2023
• June 30, 2023: Last Day of FY2023 Agreement (All expenses must be obligated by this day)
• July 30, 2023: 4th Quarter Report Due
• August 1, 2023: Last Day to Submit Payment Request (for 4th Payment)
• August 30, 2023: Final Close Out / Performance Supplemental Due

FY2024
• July 1, 2023: First Day of FY2024 Agreement
Effective Practices Sharing

College of Lake County
Sauk Valley Community College
Save the Date!

Next PATH Learning Community- FY2024 Kickoff

July 18th, 2023 10:00 AM via ZOOM

*Meeting invite will be sent through the PATH List Serv
Resources

• Current PATH Webpage: http://www.iccb.org/path/
  • FAQ: http://www.iccb.org/wp-content/pdfs/grants/FY2023%20PATH%20FAQ.pdf
  • Student Stipends: http://www.iccb.org/wp-content/pdfs/grants/Guidance%20for%20Student%20Stipends%20within%20Grant%20Programs.pdf
  • Logo
  • FY2023 Grant Documents

• WEI: https://www.illinoiswei.org/

• PATH listserv: iccb-path@lists.illinois.gov
  • Send email to carrie.skiles@illinois.gov to add individuals to the listserv.
Questions

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Carrie Skiles
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lccb.grantpayments@illinois.gov