

Dual Credit Quality Act (DCQA)

Committee Meeting

Friday, October 17, 2025

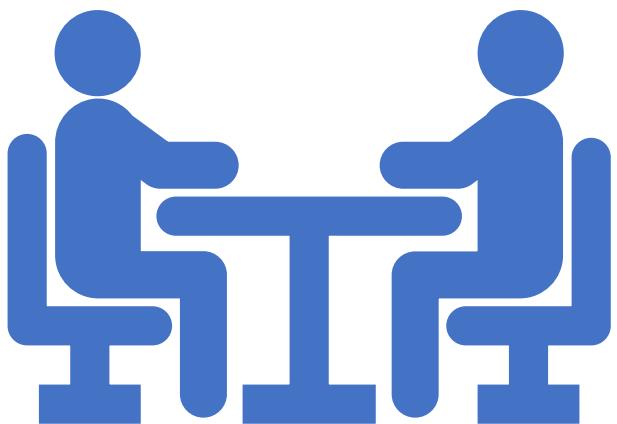
11:30 a.m. to 1:00 p.m.



Open Meetings Act

The meeting today is being conducted via video conference pursuant to the Open Meetings Act. We have posted notice of this meeting in accordance with the Act.

In addition, this meeting is being recorded. Minutes of the meeting will be prepared and, after approval, will be made available to the public on the ICCB website.



General Public

Members of the public will remain muted throughout the meeting but will have the opportunity to comment during the public comment period.

Please private message Melinda Jordan if you would like to provide a public comment. In addition, please include your name and organization you represent.

Each comment is limited to three minutes.

Agenda

Welcome

Committee Purpose and Responsibilities

ICCB Administrative Rules (Current)

DCQA Changes

Rulemaking Process

Model Partnership Agreement

Feedback

Processes in Progress

Questions

Public Comment

Next Meeting Date

DCQA Committee Members

Dr. Brian Durham	ICCB Executive Director, Representative	Illinois Community College Board (ICCB)	ICCB	Dr. Valerie Lynch	IBHE Senior Managing Director, Executive Director Designee (Ex officio)	Illinois Board of Higher Education (IBHE)	IBHE
Dr. Keith Cornille	President	Heartland Community College	ICCB		ISBE Chief Education Officer, State Superintendent of Education Designee	Illinois State Board of Education (ISBE)	
George Evans	President	Kaskaskia College	ICCB	Dr. Jason Helfer	Education Designee	Carbondale Community High School	ISBE
Dr. Peggy Heinrich	President	Elgin Community College	ICCB	Daniel Booth	Superintendent	Urbana School District 116	ISBE
Dr. Pamela Lau	President	Parkland College	ICCB	Dr. Jennifer Ivory-Tatum	Superintendent	McLean County Unit 5 School District	ISBE
Dr. Jackie McGrath	Faculty, Illinois Education Association	College of DuPage	ICCB / IEA	Dr. Kristen Kendrick-Weikle	Superintendent	Batavia Public School District 101	ISBE
Dr. Mark Potter	Provost and Chief Academic Officer	City Colleges of Chicago	ICCB	Dr. Tom Kim	Superintendent	Centralia High School District	ISBE
Lori Ragland	President	Rend Lake College	ICCB	Dr. Chuck Lane	District Superintendent	High School District 214	ISBE
Dr. Muddassir Siddiqi	President	College of DuPage	ICCB	Dr. Scott Rowe	District Superintendent	Community Unit School District 200	ISBE
Dr. Troy Swanson	Faculty, Illinois Federation of Teachers	Moraine Valley Community College	ICCB / IFT	Dr. Jeff Schuler	District Superintendent	Niles North High School	ISBE / IFT
Dr. Avis Proctor	President	Harper College	ICCB	Pankaj Sharma	Faculty, Illinois Federation of Teachers	Community High School District 99	ISBE
				Dr. Hank Thiele	District Superintendent	Illinois Education Association	ISBE / IEA
				Dr. Diana Zaleski	Education Policy, Agency Relations		

Purpose of the Dual Credit Committee

The committee will...

“meet at least annually to focus on approving accessibility, quality, and alignment of dual credit programs to meet the needs of students. The Committee may consider and develop updates to the Model Partnership Agreement and associated exhibits.”

Responsibilities

Focus on

- Accessibility
- Quality
- Alignment

Model Partnership Agreement
(MPA) Updates

ICCB Administrative Rules

Laws vs Rules

- Laws provide a general framework or authority for regulating or prescribing a course of conduct.
- Administrative Rules interpret the law to guide the activity of those affected and the actions of agency employees to ensure the uniform application of the law.
- Administrative Rules are promulgated by State Agencies through a process called Rulemaking.

ICCB Administrative Rules (Current)

Section 1501.313

Dual Credit

State Laws, Regulations, Standards, Policies

Dual Credit courses offered by the college for high school students during the regular school day must be college-level courses and meet all State laws, ICCB regulations, accreditation standards specified by the Higher Learning Commission, and local college policies that apply to courses, instructional procedures, and academic standards of college-level courses offered by the college on campus, off-campus, and at secondary schools.

Note: The ICCB Administrative Rules will be updated based upon the new law. These rules apply only to community colleges. IBHE has separate rules for Universities.

ICCB Administrative Rules (Current)

Section 1501.313

Dual Credit

State Laws, Regulations, Standards, Policies

These policies, regulations, instructional procedures, and academic standards apply to students, faculty, and staff associated with these courses.

Note: The Administrative Rules also incorporate the Higher Learning Commissions Assumed Practices.

ICCB Administrative Rules (Current)

Section 1501.313

Student Requirements

- Students accepted for enrollment in college-level courses must have appropriate academic qualifications, a high level of motivation, and adequate time to devote to studying a college-level course.
- Credit hours generated by freshman and sophomore students in dual credit courses are not eligible for reimbursement.
- High school students must satisfy the same course placement tests or course prerequisites as other college-level students, when applicable.

ICCB Administrative Rules (Current)

Section 1501.313

Course Requirements

- Courses must be selected from transfer courses that are direct equivalents of those of baccalaureate institutions in Illinois or from courses in ICCB approved certificate or associate in applied science degree programs.
- Course outlines must be the same as for courses offered on-campus and off-campus sites and must contain the content articulated with colleges and universities in the State.
- Course prerequisites, descriptions, outlines, requirements, learning outcomes, and methods of evaluating students must be the same as for on-campus offerings.

ICCB Administrative Rules (Current)

Section 1501.313

Instructors

- Instructors must be selected, reviewed, and employed by the Community College.
- For Transfer courses (1.1 PCS), instructors must have either a
 - Master's degree in the discipline being taught OR
 - Any Master's degree and 18 graduate hours appropriate to the field of study.
- For Career and Technical Education courses (1.2 PCS), instructors must have
 - 2,000+ of work experience,
 - Appropriate recognizable credentials, AND
 - Demonstrated teaching competencies in the field of instruction.

ICCB Administrative Rules (Current)

Section 1501.313

Professional Development Plans

- The plan must be approved by the college and shared with the State Board of Education.
- The approval will be good if there is satisfactory progress towards completion.
- The plan cannot be in effect for more than 3 years.

ICCB Administrative Rules (Current)

Section 1501.313

Partnership Agreements

- The college must enter into a partnership agreement with the high school district to offer Dual Credit coursework.
- The agreement must include the following:
 - The definition of roles and responsibilities for the high school and college.
 - Dual Credit courses the high school will offer, any limitations, costs, and location.
 - Criteria of eligibility for high school students to enroll in coursework.
 - Requirements for academic credentials.
 - Criteria by which the school district will identify high school instructors of dual credit on the high school campus. The college will review and approve.
 - The collaborative process and criteria by which the high school and college will work to ensure students with disabilities have access to dual credit.
 - Criteria as to how the college will take appropriate steps to ensure dual credit courses equivalent to those offered at the college.

ICCB Administrative Rules (Current)

Section 1501.313

Partnership Agreements (continued)

Mixed Class Enrollment

A partnership agreement entered into, amended, renewed, or extended after December 31, 2022. will allow a high school student who does not otherwise meet academic eligibility requirements to enroll in a dual credit course taught at the high school but only for high school credit.

Instructors, in coordination with their higher learning partner, may differentiate instructions by credit section; however, this will not be construed to allow the award of dual credit to a student who does not meet the requirements of the partnership agreement.

In addition...

- High schools will establish procedures to notify students enrolled in a mixed enrollment dual credit course of whether or not they are eligible to earn college credit.
- The expectations for maintaining the rigor of dual credit courses are set according to the standards of the college.

Dual Credit Quality Act

110 ILCS 27

**DCQA
Changes**

**Rulemaking
Process**

**Model
Partnership
Agreement**

Dual Credit Quality Act

110 ILCS 27

DCQA Changes to Partnership Agreements

- School Districts and Community Colleges must designate liaisons.
- There must be a written request to enter into a partnership agreement.
- Agreements must be reached no later than 60 calendar days from the initial request.
- All executed and amended agreements must be filed with ICCB. These agreements will be posted on the ICCB website.
- The requirement to use the Model Partnership Agreement (MPA) has been eliminated, but it can still be used.

Dual Credit Quality Act

110 ILCS 27

DCQA Changes to Partnership Agreements (continued)

- Colleges have 30 calendar days from the initial course request to notify the School District of a disapproval of a course request, instructor, or course documentation or withdrawal of a course or instructor.
- School Districts may appeal disapprovals or withdrawals to ICCB.
- After mutually agreeing that the agreement is not feasible, the School District may enter into an agreement with an alternate postsecondary institution.
- School Districts cannot automatically enter into an agreement with an out-of-state institution.
 - School districts must demonstrate to ICCB that they have taken appropriate steps to consider all in-state institutions and provide a rationale.
 - ICCB has 30 days to provide a list of in-state postsecondary institutions that can provide an equivalent opportunity.

Dual Credit Quality Act

110 ILCS 27

DCQA Changes to Partnership Agreements (continued)

- Just as school districts cannot automatically enter into a partnership agreement with an out-of-state post-secondary institution without first demonstrating to ICCB they have considered all in-state post-secondary institutions and provided a rationale, school districts also cannot enter into a partnership agreement with an in-state four-year institution without first consulting with their community college district.
 - Similar to the procedure for partnering with out-of-state institutions, school districts must demonstrate to ICCB that they have taken appropriate steps to consider all community college dual credit offerings and provided a rationale for working with a four-year institution.
 - ICCB has 30 days to provide a list of community college institutions that can provide an equivalent dual credit opportunity.

Dual Credit Quality Act

110 ILCS 27

DCQA Changes to Professional Development Plans

Academic credentials to be a fully qualified instructor will include either

- a master's degree in the discipline to be taught OR
- a master's degree in any other discipline and a minimum of, but not more than, 18 graduate hours in the discipline to be taught.

The ICCB will provide a report annually on its website that reports on aspects of professional development plans per P.A. 104-0012.

In order to do this, ICCB will be collecting all professional development plans.



Rulemaking Process

ICCB Administrative Rules

Rulemaking Process

- ICCB staff will draft the proposed rules and present them to the Board as an information item (no vote is taken).
- First Notice – The proposed rulemaking process officially begins when a proposed rule is published in the *Illinois Register*. The date of publication begins the First Notice period during which ICCB must accept public comments. This period must continue for at least 45 days (the First Notice period).
- At the conclusion of the First Notice period, the proposed rulemaking goes before the Board for approval (vote is taken).

ICCB Administrative Rules

Rulemaking Process (continued)

- Second Notice – An agency files Second Notice documents to submit a rulemaking for JCAR review. The rulemaking is scheduled for consideration at a JCAR meeting within the next 45 days (the Second Notice period).
- Adoptions – Once an agency receives a Certificate of No Objection or responds to an Objection within 90 days, it may adopt the rulemaking with any Second Notice changes that the agency and JCAR agreed to during the review process (if any).
- After adoption, the ICCB Administrative Rules Manual is updated to incorporate the rule changes.

Dual Credit Quality Act

110 ILCS 27

Anticipated timeline for Administrative Rules

- Draft is expected to be completed by early January 2026
- DCQA Committee feedback on January 9, 2026
- Informational presentation to the Board at end of January 2026
- Public comment
- Board votes in March

Model Partnership Agreement

Dual Credit Quality Act

110 ILCS 27

Model Partnership Agreement (MPA)

The MPA was designed to:

- Set up criteria that would be negotiated by college and high school personnel through the MPA Committee established in law.
- Set up default criteria when a college and High School District could not agree.
- Establish a timeline in which the MPA could take effect.
- Be used at the end of negotiation by colleges and high school districts not as a standard default.

Dual Credit Quality Act

110 ILCS 27

Model Partnership Agreement (MPA)

Known issues include:

- Add start and end dates; the MPA should not be untimed.
- Address mixed classrooms and documentation
- Clarity on...
 - Course Type
 - Accommodations
 - Discipline



FEEDBACK

What other questions or concerns have risen as a result of the MPA framework?

Are there ways in which the model can be improved based on how it is currently written?

Dual Credit Quality Act 110 ILCS 27

Processes in Progress

- Administrative Rules
- Model Partnership Agreement
- Appeals Process (initial and remediation)
- Partnership Agreements
- Professional Development Plans
- Dual Credit webpage (meeting notices, agendas, minutes)
- Conduct a study and produce a report in 5 years

Question:

What other topics besides updates to the Administrative Rules do we want on the next agenda?

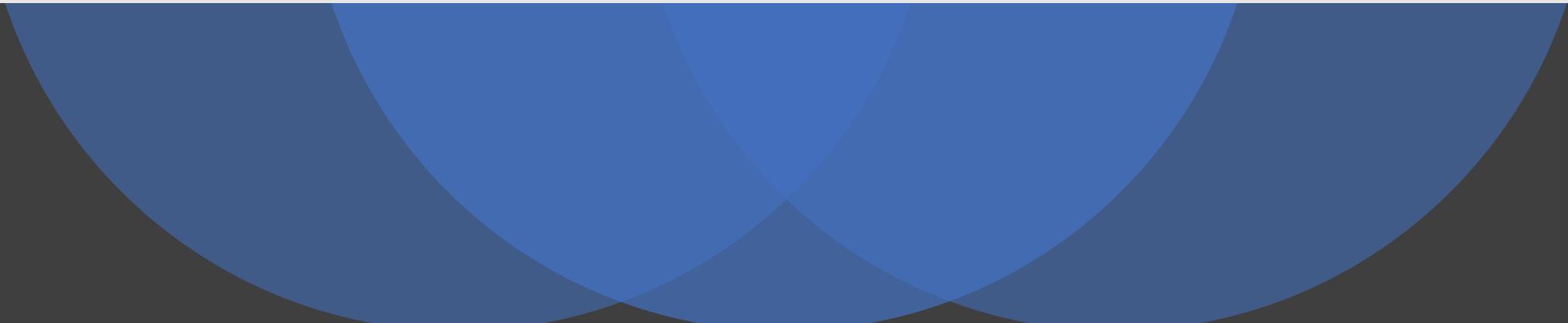
Other Questions/Comments

Public Comment

(please limit to 3 minutes)



Next Meeting
January 9, 2026



Dual Credit Quality Act (DCQA)



THANK YOU!!

