

Illinois Community College Board

383rd Meeting Agenda and Materials



September 18, 2009

Kankakee Community College
Workforce Development Center
Iroquois Room D152
100 College Drive
Kankakee, Illinois

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Agenda
383rd Meeting of the
Illinois Community College Board
Kankakee Community College
100 College Drive
Kankakee, IL 60901

September 18, 2009

Committee Meetings

September 14, 2009 at 2:00 p.m. - Strategic Planning Committee - *Via Conference Call*

September 14, 2009 at 4:00 p.m.- Academic Affairs and Student Relations Committee - *Via Conference Call*

September 18, 2009 at 8:30 a.m. - Budget and Finance Committee - Room L120 - *Kankakee Community College*

External Affairs Committee - TBA

9:00 a.m. - Business Meeting - Workforce Development Center,
Iroquois Room, D152

Page

- | | | |
|-------|--|---|
| 1. | Roll Call and Declaration of Quorum <i>Allison Ray</i> | - |
| 2. | Announcements and Remarks by Guy H. Alongi, Chair | - |
| 3. | Board Member Comments | - |
| 4. | President/CEO Report <i>Geoff Obrzut</i> | - |
| 5. | Remarks by Dr. John Avendano, President,
Kankakee Community College | - |
| 6. | Committee Reports | |
| 6.1 | Budget and Finance | 1 |
| 6.1a. | Budget Update <i>Ellen Andres</i> | 2 |
| 6.2 | Academic Affairs and Student Relations | - |
| 6.3 | External Affairs | - |
| 6.3a. | Public Relations | - |
| 6.3b. | Legislative Update | - |
| 6.4 | Strategic Planning | - |
| 6.4a. | Approval of New Board Committee Structure (<i>ACTION</i>) | 5 |
| 7. | Advisory Organizations/Foundation Reports | |
| 7.1 | Illinois Community College Trustees Association <i>Mike Monaghan</i> | - |
| 7.2 | Illinois Community College Faculty Association <i>Kathy Westman</i> | - |
| 7.3 | Student Advisory Committee <i>Melissa Gamber</i> | - |
| 7.4 | Presidents' Council <i>Dr. John Erwin</i> | - |

Agenda
383rd Meeting of the
Illinois Community College Board

	<u>Page</u>
8. New Units of Instruction (<i>ACTION</i>) <i>Elaine Johnson</i>	6-11
9. Illinois Community College Recognition of Community Colleges (<i>ACTION</i>) <i>Elaine Johnson</i>	12-13
10. Status Update of the American Diploma Project <i>Elaine Johnson</i>	–
11. Consent Agenda (<i>ACTION</i>)	
11.1 Minutes of the July 17, 2009 Meeting	14-23
11.2 Minutes of the July 17, 2009 Executive Session	–
11.3 Certification on Eligibility for Special Tax Levy	24-25
11.4 Contract	26
12. Information Items	
12.1 Fiscal Year 2009 Financial Statements	–
12.2 Fiscal Year 2010 Financial Statements	–
12.3 Fiscal year 2009 Lincoln’s Challenge Report	27
13. Other Business	–
13. Executive Session	
13.1a. Personnel	–
14. Public Comment	–
15. Adjournment	–

Agenda Item #6.1
September 18, 2009

Illinois Community College Board

BUDGET AND FINANCE COMMITTEE

Committee discussion for September:

- Financial Statements: Fiscal Year 2009 Final
 - State General Funds
 - Special State Funds
 - Federal Funds
 - Bond Financed Funds
- Financial Statements: Fiscal Year 2010
 - State General Funds
 - Special State Funds
 - Federal Funds
 - Bond Financed Funds
- Approval of contract in consent agenda.
- Fiscal year 2010 system operating and capital budget discussion

Illinois Community College Board

FISCAL YEAR 2010 BUDGET UPDATE

The fiscal year 2010 budget was passed on July 16 by the General Assembly, and the Governor signed the legislation during July and August. The system operating and adult education and CTE appropriations are contained in three different public acts: PA 96-0042, PA 96-0046, and PA 96-0114. Appropriations for capital projects are found in PA 96-0035 and PA 96-0039.

The fiscal year 2010 budget does not include any new revenue sources for operations. The General Assembly passed and the Governor signed pension borrowing legislation that redirected \$3.4 billion into operations of the state. In order to pass a “balanced” budget, the General Assembly appropriated up to 50 percent less funds for many grant programs and then gave the Governor up to \$3.4 billion in discretionary funds to fill in the holes. The General Assembly also directed the Governor to reduce the budget by up to \$1.1 billion.

The system operating budget is basically level funded; however, both grant programs, Adult Education and Career and Technical Education, received only half of their annual funding. At the end of July, the Governor announced that both of these grant programs will receive discretionary funds in fiscal year 2010. (*See Tables 1 and 2 for final funding by line items.*)

An oral presentation will be given at the Board meeting.

Illinois Community College Board
Table 1
FISCAL YEAR 2010 OPERATING GRANTS

Grants	FY2009 Original Appropriation	FY2009 Reductions	FY 2010 Governor's Recommendations	FY 2010 General Assembly Actions	FY2010 Final Approp/Allocations	Difference from FY2009	Percent Difference
Base Operating Grant	\$ 197,818,000	\$ 192,872,600	\$ 207,430,200	\$ 207,430,800	\$ 198,746,700	\$ 928,700	0.5%
Small College Grant(1)	\$ 840,000	\$ 780,000	\$ 840,000	\$ 840,000	\$ 840,000	\$ -	0.0%
Equalization Grant	\$ 77,383,700	\$ 75,449,100	\$ 77,383,800	\$ 77,383,700	\$ 76,997,300	\$ (386,400)	-0.5%
City Colleges of Chicago Grant	\$ 15,000,000	\$ 14,625,000	\$ 15,000,000	\$ 15,000,000	\$ 15,000,000	\$ -	0.0%
Unrestricted Grants	\$ 291,041,700	\$ 283,726,700	\$ 300,654,000	\$ 300,654,500	\$ 291,584,000	\$ 542,300	0.2%
Workforce Development Grant	\$ 3,311,300	\$ 3,311,300	\$ 3,311,300	\$ 3,311,300	\$ 3,311,300	\$ -	0.0%
Retirees Health Insurance Grant	\$ 626,600	\$ 626,600	\$ 626,600	\$ 626,600	\$ 626,600	\$ -	0.0%
Restricted Grants	\$ 3,937,900	\$ 3,937,900	\$ 3,937,900	\$ 3,937,900	\$ 3,937,900	\$ -	0.0%
TOTAL GRANTS TO DISTRICTS	\$ 294,979,600	\$ 287,664,600	\$ 304,591,900	\$ 304,592,400	\$ 295,521,900	\$ 542,300	0.2%
Statewide Initiative & Other Grants							
East St. Louis Higher Education Center	\$ 1,589,100	\$ 1,589,100	\$ 1,589,100	\$ 1,589,100	\$ 1,589,100	\$ -	0.0%
Lincoln's Challenge Grant	\$ 120,100	\$ 120,100	\$ 120,100	\$ 60,000	\$ 60,000	\$ (60,100)	-50.0%
Veterans' Grant	\$ 7,261,500	\$ 7,261,500	\$ 7,261,500	\$ 7,261,500	\$ 7,261,500	\$ -	0.0%
College and Career Readiness	\$ 750,000	\$ 750,000	\$ 750,000	\$ 750,000	\$ 750,000	\$ -	0.0%
Legislative Add-Ons	\$ 1,020,000	\$ 1,020,000				\$ (1,020,000)	-100.0%
Total Statewide Initiatives & Other Grants	\$ 10,740,700	\$ 10,740,700	\$ 9,720,700	\$ 9,660,600	\$ 9,660,600	\$ (1,080,100)	-10.1%
GRAND TOTAL	\$ 305,720,300	\$ 298,405,300	\$ 314,312,600	\$ 314,253,000	\$ 305,182,500	\$ (537,800)	-0.2%

(1) The requested amount includes the additional small college grant award for those districts that qualify.

Illinois Community College Board

Table 2

FISCAL YEAR 2010 ADULT EDUCATION AND CAREER AND TECHNICAL EDUCATION PROGRAMS

	<u>FY2009 Original Appropriation</u>	<u>FY2009 Approp After Reductions</u>	<u>FY2010 Governor's Recommendations</u>	<u>FY2010 General Assembly and Final Budget</u>	<u>FY2010 Final Budget with Governor's Discretionary Funds</u>	<u>Difference from FY2009</u>	<u>Percent Difference</u>
<u>Adult Education</u>							
Basic grants GRF	\$ 16,026,200	\$ 15,625,500	\$ 16,026,200	\$ 8,013,100	\$ 16,026,200	\$ -	-100.00%
Performance Grants GRF	\$ 10,701,600	\$ 10,434,100	\$ 10,701,600	\$ 5,350,800	\$ 10,701,600	\$ -	-100.00%
Public Assistance Grants GRF	\$ 8,080,500	\$ 8,080,500	\$ 8,080,500	\$ 3,682,950	\$ 5,546,200	\$ (2,534,300)	-100.00%
GED Testing GRF	\$ 807,600	\$ 807,600	\$ 1,163,800	\$ 1,000,000	\$ 1,000,000	\$ 192,400	-100.00%
Adult Ed Federal Grants and Ops	\$ 26,500,000	\$ 22,176,100	\$ 26,500,000	\$ 26,500,000	\$ 26,500,000	\$ -	0.00%
GED Testing Non-GRF	\$ 750,000	\$ 497,500	\$ 750,000	\$ 750,000	\$ 750,000	\$ -	0.00%
Adult Education Program Total	\$ 62,865,900	\$ 57,621,300	\$ 63,222,100	\$ 45,296,850	\$ 60,524,000	\$ (2,341,900)	-3.73%
<u>Career and Technical Education</u>							
Basic Grants GRF	\$ 12,149,900	\$ 12,149,900	\$ 12,271,400	\$ 6,074,950	\$ 17,570,900	\$ 5,421,000	-100.00%
Basic Grants Federal CTE	\$ 23,607,100	\$ 23,607,100	\$ 23,607,100	\$ 23,607,100	\$ 23,607,100	\$ -	0.00%
CTE Program Total	\$ 35,757,000	\$ 35,757,000	\$ 35,878,500	\$ 29,682,050	\$ 41,178,000	\$ 5,421,000	15.16%

Illinois Community College Board

APPROVAL OF NEW BOARD COMMITTEE STRUCTURE

After discussion by members of the ICCB Strategic Planning Committee at its March and June committee meetings regarding the current Board committee structure, the Committee recommends that the current seven Board committee structure be realigned to more closely align with staff responsibilities. The new recommended committee structure follows, and the corresponding responsible ICCB staff member is identified:

New Board Committee	Responsible ICCB Staff Member
Adult Education and Institutional Support	Karen Hunter Anderson Vice President Adult Education and Institutional Support
Fiscal and Personnel	Ellen Andres Chief Financial Officer
Academic Affairs and Workforce Development	Elaine Johnson Vice President Academic Affairs and Workforce Development
External Affairs	Steve Morse Associate Vice President External Affairs
Student Relations	ICCB Student Member

Committee membership assignments will be discussed and appointments will be recommended at the November Board meeting.

RECOMMENDED ACTION

It is recommended that the following motion be approved:

The Illinois Community College Board hereby approves the new Board Committee structure recommended by the ICCB Strategic Planning Committee: (1) Adult Education and Institutional Support; (2) Fiscal and Personnel; (3) Academic Affairs and Workforce Development; (4) External Affairs; and (5) Student Relations.

Illinois Community College Board

NEW UNITS OF INSTRUCTION

The Illinois Community College Board is requested to approve new units of instruction for the following community colleges:

RECOMMENDED ACTION:

It is recommended that the following motion be adopted:

The Illinois Community College Board hereby approves the following new units of instruction for the community colleges listed below:

PERMANENT PROGRAM APPROVAL

Highland Community College

- ▶ Customer Service Certificate (31 credit hours)
- ▶ Emergency Medical Technician A.A.S. degree (63 credit hours)

John A. Logan College

- ▶ ASL Deaf Studies A.A.S. degree (65 credit hours)
- ▶ Educational Interpreting Professional A.A.S. degree (63 credit hours)

Kankakee Community College

- ▶ Associate of Arts in Teaching (A.A.T.) - Special Education (61 credit hours)

Malcolm X College

- ▶ Diagnostic Medical Sonography Certificate (31 credit hours)

Spoon River College

- ▶ Gerontology A.A.S. degree (60 credit hours)

BACKGROUND

Highland Community College is seeking approval to offer a 31 credit hour “Customer Service” Certificate. This program will prepare individuals for entry-level employment in a variety of settings, as well as provide formalized instruction to improve the skills of those currently employed in customer service positions. The curriculum consists of career and technical education coursework in keyboarding, electronic calculators (registers), Microsoft Office applications, business equipment, business mathematics, accounting applications, money and inventory control, personal finance, business communications, fundamentals of retailing, psychology of human relations, sales and personal communications, and a required seminar in customer service. Assessment of student learning will be achieved through a comprehensive performance evaluation demonstrating the student’s customer service skills in a given scenario.

Agenda Item #8
September 18, 2009

Labor market information provided by the college supports the interest in and the need for a formalized training program for entry-level workers in local retail businesses. According to the Illinois Department of Employment Security, growth in the demand for “retail sales workers” is expected to be around 4.20 percent through 2016. The college has worked with district employers to identify the educational knowledge and workplace skills they required for successful hiring and retention of customer service employees. The college anticipates an enrollment of ten full-time and five (5) part-time students the first year, increasing to 20 full-time and 15 part-time students by the third year. Four (4) existing faculty will be utilized to implement this program and because all courses are currently being offered no new costs are projected during the first three years of the program.

Highland Community College is seeking approval to offer a 63 credit hour “Emergency Medical Technician” Associate in Applied Science (A.A.S.) degree. This program will prepare individuals for employment as Emergency Medical Technicians at the Paramedic level (EMT-P). This program was developed using the National Standard Curriculum for EMT-Paramedics as outlined by the National Highway Traffic Safety Administration and will prepare graduates for required licensure through the Illinois Department of Public Health (IDPH)- Division of EMS-Highway Safety. The curriculum consists of 14 credit hours of required general education coursework and 49 credit hours of required career and technical education coursework. The career and technical component of this curriculum includes instruction in medical terminology, anatomy and physiology, emergency medical technician-basic (EMT-B), intermediate (EMT-I) and paramedic (EMT-P) training, basic trauma life support, pediatric healthcare, advanced cardiac life support and an EMT work-based learning experience. Assessment of student learning objectives will be achieved through a comprehensive final examination and skills observation/evaluation conducted by program faculty.

Labor market information provided by the college supports the interest in and the need for a formalized educational program for EMT-Ps within the college’s district. According to the Illinois Department of Employment Security, demand for “emergency medical technicians” is expected to increase by over 22 percent through 2016. Local labor market data projects a 30 percent anticipated growth in employment through 2014. The college has collaborated with three (3) local emergency medical systems including Rockford Memorial Hospital, Swedish American Health System, and OSF Medical Center to develop training that will provide skilled paramedics that meet their workforce needs. Furthermore these local organizations will provide work-based learning sites, laboratory and equipment as necessary. Classroom space and related facilities are otherwise adequate to support the proposed program. The college anticipates an enrollment of ten full-time and five (5) part-time students the first year, increasing to 15 full-time and five (5) part-time students by the third year. One (1) new full-time and one (1) - two (2) part-time faculty will be required during the first year of the program. All faculty will be required to hold a current EMT-P license in the State of Illinois, in addition to related occupational and teaching experience. Costs are anticipated at approximately \$41,000 per year during the first three years of the program.

John A. Logan College is seeking approval to offer a 65 credit hour Associate in Applied Science (A.A.S.) degree program in “ASL (American Sign Language) Deaf Studies”. This program will prepare individuals for assisting teachers of American Sign Language and for teaching in deaf studies

Agenda Item #8
September 18, 2009

educational programs. The college currently offers a related certificate in ASL Deaf Studies, therefore the proposed degree program would provide an educational ladder opportunity for individuals looking to further their education and gain access to advancement opportunities within their profession. The curriculum consists of 18 credit hours of required general education and 47 credit hours of required career and technical education. The career and technical component of the curriculum includes instruction in nonverbal language, introductory through advanced levels of American Sign Language, ASL classifiers, ASL Vocabulary building, ASL Linguistics, fingerspelling and numbers, ASL literature, and Deaf Culture. Advanced ASL coursework includes a work-based learning component of over 50 instructional hours of interaction with deaf and hard of hearing individuals. Assessment of student learning objectives will be achieved through a cumulative presentation, performance evaluation and an ASL skills interview conducted by program faculty.

Labor market information provided by the college supports the interest in and the need for a two-year training program for individuals in educational settings. The college anticipates an enrollment of ten full-time and five (5) part-time students the first year, increasing to 15 full-time and ten part-time students by the third year. Two (2) existing full-time and one (1) existing part-time faculty will be utilized for the proposed program. Faculty are required to hold at least a Bachelor's Degree in Deaf Education, in addition to related occupational and teaching experience. Because the college currently offers a related certificate program facilities and classroom space are adequate, and costs are minimal. Costs to implement this program are anticipated at approximately \$100 per year during the first two years and \$5,150 during the third year of the program. Expenditures during the third year reflect the purchase of new equipment and materials for the program.

John A. Logan College is seeking approval to offer a 63 credit hour "Educational Interpreting Professional" Associate in Applied Science (A.A.S.) degree program. This program will prepare individuals to meet "Standard Approval" as Educational Interpreters through the Illinois State Board of Education (ISBE), as required by the National Registry of Interpreters for the Deaf (NRID). The college currently offers a related certificate program that prepares individuals for "Initial Approval" as Educational Interpreters through ISBE. The proposed program will provide completers of the certificate as well as individuals new to the profession with the education and skills required to gain access to higher-level employment opportunities and advancement. Both the existing certificate and the proposed degree will prepare individuals for the required "Registered Interpreter for the Deaf" credentialing exam through the NRID. The curriculum consists of 18 credit hours of required general education coursework and 45 credit hours of required career and technical education coursework. The career and technical component of the curriculum includes instruction in educational interpreting, evaluation preparation, ASL and English language differences, ASL Vocabulary building, interpreting for deaf and blind persons, interpreting stories, interpreting technical classes, seminary interpreting, translating textbooks, interpreting ethics, language development and literacy, and a required work-based learning experience of over 160 hours of interpreting in an educational setting. Assessment of student learning objectives will be achieved through evaluation of a student's educational portfolio and observation and assessment of the student during the work-based learning experience. The evaluation will be conducted by program faculty.

Agenda Item #8
September 18, 2009

Labor market information provided by the college supports the interest in and the need for a two-year training program for individuals in educational settings. The college anticipates an enrollment of 15 full-time and ten part-time students the first year, increasing to 20 full-time and 15 part-time students by the third year. Two (2) existing full-time faculty will be utilized for the proposed program. Faculty are required to hold at least a Bachelor's Degree in Deaf Education, in addition to related occupational and teaching experience. Because the college currently offers a related certificate program facilities and classroom space are adequate, and costs are minimal. Costs to implement this program are anticipated at approximately \$100 per year during the first two years and \$5,150 during the third year of the program. Expenditures during the third year reflect the purchase of new equipment and materials for the program.

Kankakee Community College are seeking approval to offer a 61 semester credit hour Associate of Arts in Teaching (A.A.T.) Special Education Statewide Model Curriculum. The 60-64 semester credit hour model curriculum consists of 40-44 semester credit hours of general education coursework, and 18-21 semester credit hours of professional and special education coursework. The proposal meets the model guidelines endorsed by the Illinois Community College Board and the Illinois Board of Higher Education.

Malcolm X College, one of the City Colleges of Chicago, is seeking approval to offer a 31 credit hour "Diagnostic Medical Sonography" Certificate. This program will prepare ARRT (American Registry of Radiology Technologists) registered radiographers for specialized employment in diagnostic medical sonography. The program was developed according to standards outlined by the American Registry of Diagnostic Medical Sonography (ARDMS), the Committee on Accreditation of Allied Health Education Programs (CAAHEP) in collaborations with the Joint Review Committee on Education in Diagnostic Medical Sonography (JRC-DMS), and the ARRT. The curriculum consists of career and technical education coursework in principles of sonographic technique, physics of medical sonography, cross-sectional anatomy, sonographic procedures, sonographic clinical education, biological effects of medical sonography, and special sonographic procedures. Graduates of this program will be prepared for optional credentialing through the ARDMS as a "Registered Diagnostic Medical Sonographer". Assessment of student learning objectives will be achieved through evaluation of the student's performance during their clinical learning experience.

Labor market information provided by the college supports the interest in and the need for an educational program for existing ARRT professionals in this specialized field of study. The college anticipates an enrollment of 12 full-time students the first year, increasing to 25 full-time students by the third year. One (1) new full-time, two (2) new part-time faculty, and one (1) existing full-time and two (2) existing part-time faculty during the first year. Faculty are required to hold a Bachelor's degree in a related allied health field, hold ARDMS registration and have five years related occupational experience. Costs of implementing this program will be approximately \$258,000 the first year, and \$110,000 per year the second and third years.

Spoon River College is seeking approval to offer a 60 credit hour Associate in Applied Science (A.A.S.) degree program in "Gerontology". This program will prepare individuals for employment in occupations related to servicing, supporting and assisting the elderly population. Occupational

Agenda Item #8
September 18, 2009

employment areas may include, but are not limited to administration in advocacy and support organizations; financial and legal services in areas such as elder law and fraud prevention; housing and independent living assistance; fitness and wellness counseling, education and assistance; and leisure and hospitality services. The curriculum consists of 15 credit hours of required general education and 45 credit hours of required career and technical education coursework. The career and technical component of the curriculum includes instruction in introductory gerontology, drugs and addictions, human growth and development, understanding death and dying, human diseases and conditions, nutrition, the aging process, ethics and legalities in healthcare, medical terminology, personal/physical and mental health, and a work-based learning experience in gerontology. Assessment of student learning objectives will be achieved through evaluation of the student's portfolio containing artifacts of their educational experiences conducted by program faculty.

Labor market information provided by the college supports the interest in and the need for a formalized training program for individuals interested in and currently assisting older adults. The district has seen a significant increase in the size of its elderly population, thus creating many employment opportunities in local health and long-term care facilities, and service provider organization dealing directly with this audience. The college anticipates an enrollment of ten full-time and five (5) part-time students the first year, increasing to 15 full-time and five (5) part-time students by the third year. All instructional facilities currently in place are adequate to support the proposed program. One (1) new full-time and one (1) new part-time faculty person will be required during the first year of the program. Faculty are required to have a Master's degree in Gerontology or a directly related field with three to five years related occupational experience. Costs of implementing this program will be approximately \$5,300 the first year and \$9,300 per year the second and third years.

TEMPORARY PROGRAM APPROVAL

Danville Area Community College

- ▶ Construction: Electrical Inside Wireman Certificate (49 credit hours)

BACKGROUND

Danville Area Community College is seeking temporary approval to offer a 49 credit hour "Construction: Electrical Inside Wireman" Certificate for a period of three (3) years. This program will prepare individuals for employment as inside electrical wireman at the journey-level. The college worked with the National Electrical Contractors Association (NECA) and the International Brotherhood of Electrical Workers (IBEW) Local Union #538 to develop an educational training program for its new and existing apprentices. The program is open to all applicants of IBEW Local #538's district. The curriculum, as prescribed by the U.S. Department of Labor-Bureau of Apprenticeship and Training, includes 900 hours of instruction in electrical theory and 8,000 hours of on-the-job training alongside journey-level trades wireman. Coursework includes instruction in industry orientation, applied mathematics, conduit fabrication, electrical theory, blue print reading, National Electrical Codes, serial and parallel circuitry, OSHA safety, measuring processes in electrical applications, mechanical and hand benders, transformers, inductance and capacitance in A/C circuits, semiconductors and transistors, amplifiers, electronic applications, grounding, earth testing, motors, systems analysis and repair, and welding. Assessment of student learning objectives

Agenda Item #8
September 18, 2009

will be achieved during evaluation of the student's performance during the work-based learning component of the curriculum in the student's final semester.

Labor market information provided by the college supports the interest in and the need for a formalized educational program for new and existing inside electrical wireman apprentices. The college anticipates an enrollment of 26 full-time students each year during the first three (3) years of the program. The college is seeking temporary approval for this curriculum to monitor the program's success and continued need by local employers. Permanent approval will be considered after a period of three (3) years, based on program outcomes.

INFORMATION ITEM - BASIC CERTIFICATE APPROVAL

Following is a list of basic certificates (less than 29 semester credit hours) that have been approved on behalf of the Illinois Community College Board by the President/CEO since the last Board meeting:

Permanent Program Approval

Illinois Central College

- ▶ Emergency Management Certificate (12 credit hours)

Spoon River College

- ▶ Gerontology Certificate (29 credit hours)

Temporary Program Approval

Oakton Community College

- ▶ Windows Certified Enterprise Administrator Certificate (28 credit hours)
- ▶ General Design Certificate (17 credit hours)

Illinois Community College Board

**ILLINOIS COMMUNITY COLLEGE BOARD
RECOGNITION OF COMMUNITY COLLEGES**

The Illinois Community College Board has statutory authority to “recognize” community colleges for their compliance with state statutes and standards. Based on a five-year cycle, ICCB staff conducts recognition evaluations to assure that colleges are in compliance with the standards. Standards identified for focused review during fiscal years 2006 through 2010 include the following categories: Instruction, Student Services, Academic Support, Finance, Facilities, and Accountability. These same standards are used by each district in a self-evaluation that is submitted to ICCB prior to the staff evaluation.

During fiscal year 2009, Lincoln Land Community College underwent in-depth recognition evaluations. The colleges submitted thorough self evaluations, ICCB staff conducted internal evaluations of all required college documents and college site visits were conducted. This agenda item not only presents the staff recommendations for the colleges that completed the evaluation, but gives background on the recognition evaluation and approval process for the Board’s information.

RECOMMENDED ACTION

It is recommended that the following motion be adopted:

The Illinois Community College Board hereby grants a status of “recognition continued” to the following districts:

Lincoln Land Community College

BACKGROUND.

Recognition is a statutory term describing the status of a district which meets instructional, administrative, financial, facility and equipment standards as established by the Illinois Community College Board (110ILCS Section 805/2-12f and 805/2-15). Community colleges must be recognized to be eligible for state funding. Once a college district has been recognized by the ICCB, that recognition status is continued unless action is taken by the Board to interrupt it. To determine a district’s recognition status, the ICCB conducts periodic evaluations. The objectives of the recognition evaluation include 1) determination of a district’s compliance with the *Public Community College Act* and *ICCB Administrative Rules*; 2) the provision of assistance to districts in achieving compliance with the Act and Rules; 3) the identification of issues which may be of concern to the community college system and the gathering of basic data about these issues; and 4) the identification of exemplary district practices/programs that can be shared with other districts. Based on a five-year cycle, ICCB staff conduct recognition evaluations to assure that districts are in compliance with selected standards. All districts are evaluated on a select number of standards during the same five-year cycle. ICCB staff makes an assessment on each individual standard and on a global basis considering all focused and nonfocused standards. On individual standards districts are identified as either in compliance or not in compliance. Recommendations are either mandatory,

Agenda Item #9
September 18, 2009

when a college is “out of compliance”, or otherwise advisory. On an overall, global basis, there are three categories of recognition status:

Recognition Continued – The district generally meets ICCB standards. A district which has been granted a status of “recognition continued” is entitled to receive ICCB grants for which it is otherwise entitled and eligible.

Recognition Continued-with Conditions – The district generally does not meet ICCB standards. A district which has been assigned the status of “recognition continued-with conditions” is entitled to receive ICCB grants for which it is otherwise entitled and eligible, but it is given a specified time to resolve the conditions which led to the assignment of that status. A follow-up evaluation is scheduled no sooner than three nor longer than nine months after ICCB action on the assignment to determine the district’s progress in resolving the conditions.

Recognition Interrupted – The district fails to take corrective action to resolve the conditions placed upon it under “recognition continued-with conditions” within a prescribed time period. A district which has been assigned a status of “recognition interrupted” may apply for recognition at such time as all requirements set forth by the ICCB have been satisfied. A district will have state funding suspended on a prorata, per diem basis for the period of time for which such status is in effect.

Evaluation for the districts included in this item have been completed through receipt of responses to the districts’ draft reports. The responses include the districts’ planned action for the compliance recommendations as well as reactions to advisory (quality) recommendations when the districts chose to provide them. The districts were judged by staff to be in general compliance with ICCB recognition standards and, therefore, are recommended for “*Recognition Continued*” status. The final reports, including direct responses, are externally attached for Board members only.

College districts included in fiscal year 2009 recognition evaluations are: Illinois Central College, Illinois Valley Community College, Kishwaukee College, John A. Logan College, McHenry County College, Morton College, Rend Lake College, Shawnee Community College, William Rainey Harper College.

Fiscal year 2009 was the fourth year of the current five-year recognition cycle. Staff provided the Board with information about the 2006-2010 recognition cycle at the April 2005 meeting of the ICCB.

Agenda Item #11.1
September 18, 2009

UNAPPROVED

Minutes of the 382nd Meeting of the
Illinois Community College Board
Harry L. Crisp II Community College Center
401 East Capitol Avenue
Springfield, IL

July 17, 2009

RECOMMENDED ACTION

It is recommended that the following motion be adopted:

The Illinois Community College Board hereby approves the Board minutes of the June 5, 2009 meeting, as recorded.

* * * * *

Item #1 - Roll Call and Declaration of Quorum

Chairman Alongi called the meeting to order at 11:30 a.m. Allison Ray called roll with the following members present: Guy Alongi, Suzanne Morris, James Dumas, Rudy Papa, Tom Pulver, Judy Rake, Jake Rendleman, and Melissa Gamber, Student Member. Addison Woodward was absent. Ms. Ray declared that the Board had a quorum.

Item #2 - Announcements and Remarks by Guy H. Alongi, Chair

Chairman Alongi welcomed everyone and recognized the new ICCB Student Member, Melissa Gamber. Ms. Gamber is a student at Illinois Central College and Chairman Alongi looks forward to working with Ms. Gamber throughout the next year. At this time Chairman Alongi invited Mike Monaghan, Executive Director of the Illinois Community College Trustees Association, to give a brief introduction and update.

Mr. Monaghan appreciated the opportunity to address the Board and introduced the new President of the ICCTA, Barb Oilschlager. Ms. Oilschlager is the Board Chair for the College of Lake County.

Ms. Oilschlager thanked Mr. Monaghan for the introduction and stated that it was a pleasure to attend the ICCB meeting today. She emphasized that, even though the State of Illinois is in a flux at the moment, the ICCTA looks forward to working very closely with the ICCB to reach a resolution that will be beneficial for all community colleges.

Agenda Item #11.1
September 18, 2009

Chairman Alongi congratulated Ms. Oilschlager and looks forward to working with the ICCTA as well.

Mr. Monaghan also introduced the newest Illinois community college president, Dr. Ken Ender. Dr. Ender started his position as President on July 1, 2009, at William Rainey Harper College in Palatine.

Dr. Ender thanked the Board for the opportunity to attend the meeting today. He took a moment to introduce his wife, Dr. Cathy Ender, who also has a history with community colleges as a teacher and administrator. Dr. Ender emphasized that it is a great time to be a part of community colleges. Community colleges have great opportunities and responsibilities. Illinois has a wonderful leadership in place. Dr. Ender looks forward to working with all of the community colleges throughout the state and with the Board to make positive things happen.

Chairman Alongi welcomed Dr. Ken and Cathy Ender to Illinois and looks forward to working with Harper College in the future.

Item #3 - Board Member Comments

James Dumas had no comment at this time.

Judy Rake, on behalf of the Midwest Higher Education Compact (MHEC), thanked Dr. Elaine Johnson, ICCB Vice President for Academic Affairs and Workforce Development, for attending the last MHEC meeting, held in Springfield on June 5, which was also the last ICCB Board meeting. Dr. Johnson's presentation, featuring best practices, was well received. Judy Erwin, Executive Director of the Illinois Board of Higher Education, also attended, and Illinois was well represented at the meeting.

Jake Rendleman had no comment at this time.

Rudy Papa was happy to be at the meeting.

Tom Pulver welcomed Melissa Gamber and was happy to have a new student representative.

Melissa Gamber was excited for the opportunity to work with the Board. She thanked everyone for being welcomed.

Suzanne Morris noted that she was asked by Dr. Karen Hunter Anderson, ICCB Vice President for Adult Education and Institutional Support, to speak about Adult Education funding on a program that was created at Kennedy-King College's television station WYCC. Ms. Morris felt that everyone should know that the program at Kennedy-King is very professional.

Item #4 - Approval of Minutes of the January 9, 2009 Meeting

Jake Rendleman made a motion, which was seconded by James Dumas, to approve the following motion:

The Illinois Community College Board hereby approves the Board minutes of the January 9, 2009, meeting, as recorded.

The motion was approved by unanimous voice vote. Student advisory vote: Yes.

Item #5 - Nomination of Vice Chair

Chairman Alongi opened the floor for nominations for the position of Vice Chair of the Illinois Community College Board.

Chairman Alongi made a recommendation to nominate Suzanne Morris for the position of Vice Chair.

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A motion was made by James Dumas, which was seconded by Rudy Papa, to nominate Suzanne Morris as the Vice Chair of the Illinois Community College Board.

The motion was approved by unanimous voice vote. Student advisory vote: Yes.

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A motion was made by Tom Pulver, which was seconded by Jake Rendleman, to close nominations for Vice Chair.

The motion was approved by unanimous voice vote. Student advisory vote: Yes.

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A motion was made by James Dumas, which was seconded by Rudy Papa, to approve Suzanne Morris as Vice Chair of the Illinois Community College Board.

The motion was approved by unanimous voice vote. Student advisory vote: Yes.

Item #6 - New Units of Instruction

Chairman Alongi stated that he was concerned about some of the programs total hours reaching 70 hours, which is over 16 hours a semester and perhaps some of the programs were becoming overloaded.

Agenda Item #11.1
September 18, 2009

Dr. Johnson replied that this is being looked at very closely and sometimes, especially with the Associate in Applied Science Degrees, there are hours required to meet certain certificate requirements. At this time, Dr. Johnson does not feel it is an issue because it is reviewed by ICCB staff before it is presented to the Board for approval.

Tom Pulver made a motion, which was seconded by Sue Morris, to approve the following motion:

The Illinois Community College Board hereby approves the following new units of instruction for the community colleges listed below:

PERMANENT PROGRAM APPROVAL

Elgin Community College

- ▶ Health & Wellness Management A.A.S. degree (68 credit hours)
- ▶ Massage Therapy Certificate (40.5 credit hours)

Harold Washington College

- ▶ Agricultural Biotechnology Certificate (31 credit hours)
- ▶ Associate of Arts in Teaching (A.A.T.) - Early Childhood Education degree (63 credit hours)

Illinois Central College

- ▶ Green Building Environment A.A.S. degree (65 credit hours)
- ▶ Green Building Environment Certificate (36 credit hours)

Joliet Junior College

- ▶ Associate of Arts in Teaching (A.A.T.) - Special Education degree (64 credit hours)

Kaskaskia College

- ▶ Health Information Technology A.A.S. degree (69 credit hours)
- ▶ Surgical Technology Certificate (38 credit hours)

Lincoln Land Community College

- ▶ Cosmetology Certificate (30 credit hours)

McHenry County College

- ▶ Associate of Arts in Teaching (A.A.T.) - Special Education degree (61 credit hours)

Olive-Harvey College

- ▶ Criminal Justice/Public Police Services A.A.S. degree (60 credit hours)
- ▶ Criminal Justice/Public Police Services Certificate (30 credit hours)

Olney-Central College

- ▶ Medical Lab Technology A.A.S. degree (70 credit hours)

Agenda Item #11.1
September 18, 2009

Rend Lake College

- ▶ Associate of Arts in Teaching (A.A.T.) - Secondary Science degree (67 credit hours)

Southwestern Illinois College

- ▶ Computer Management Information Systems A.A.S. degree (69 credit hours)

Waubonsee Community College

- ▶ Geographic Information Systems (GIS) A.A.S. degree (64 credit hours)
- ▶ Library Technical Assistant A.A.S. degree (64 credit hours)

Wm. Rainey Harper College

- ▶ Associate of Arts in Teaching (A.A.T.) - Secondary Math degree (62 credit hours)
- ▶ Human Services A.A.S. degree (61 credit hours)

TEMPORARY PROGRAM APPROVAL

Carl Sandburg College

- ▶ Diagnostic Cardiac Sonography Certificate (39 credit hours)

Shawnee Community College

- ▶ Multimedia and Gaming A.A.S. degree (63 credit hours)
- ▶ Helpdesk/PC Technician/Networking A.A.S. degree (69 credit hours)

John Wood Community College

- ▶ Manufacturing Technology A.A.S. degree (64 credit hours)

The motion was approved by unanimous voice vote. Student advisory vote: Yes.

Item #7 - Illinois Community College Board Recognition of Community Colleges

James Dumas made a motion, which was seconded by Judy Rake, to approve the following motion:

The Illinois Community College Board hereby grants a status of “recognition continued” to the following districts:

Joliet Junior College
Richard Daley College
Kennedy-King College
Malcolm X College
Olive-Harvey College
Harry S Truman College
Harold Washington College
Wilbur Wright College

The motion was approved by unanimous voice vote. Student advisory vote: Yes.

Agenda Item #11.1
September 18, 2009

Item #8 - Consent Agenda

Jake Rendleman made a motion, which was seconded by Rudy Papa to approve the following items:

Item #8.1 - Minutes of the March 20, 2009 Meeting

The Illinois Community College Board hereby approves the Board minutes of the March 20, 2009 meeting, as recorded.

Item #8.2 - Calendar Year 2010 Board Meeting Dates and Locations

The Illinois Community College Board hereby approves the Calendar Year 2010 Board Meeting Dates and Locations, as listed.

Item #8.3 - Authorization to enter into Interagency Contracts and/or Agreements

The Illinois Community College Board hereby authorizes its President/CEO, in concurrence with the ICCB Chair, to enter into interagency contracts/agreements, as needed for fiscal year 2010.

Item #8.4 - Authorization to Transfer Funds among Line Items

The Illinois Community College Board hereby authorizes its President/CEO to transfer funds among fiscal year 2010 appropriated operating line items, as needed.

Item #8.5 - Intergovernmental and Data Sharing Agreement

The Illinois Community College Board hereby authorizes its President/CEO to enter into an Intergovernmental and Data Sharing Agreement for the Production of the High School Feedback Report, Audit or Evaluation, and P-20 Research and Analysis and directs its President/CEO, or his designee, to collaborate with community college system representatives to establish guiding principles and protocols for data sharing requests under the Agreement that involves community college data.

Item #8.6 - Minutes of the June 5, 2009 Meeting

The Illinois Community College Board hereby approves the Board minutes of the June 5, 2009, meeting, as recorded.

The motion was approved by unanimous voice vote. Student advisory vote: Yes.

Item #9 - Information Items

Steve Morse, ICCB Associate Vice President for External Affairs, distributed information on the recent press release issued from President Barack Obama's office regarding community colleges.

Agenda Item #11.1
September 18, 2009

United States Representative George Miller(CA) introduced the Student Aid and Fiscal Responsibility Act to the United States House and this bill will address community colleges, as well as student financial aid, and construction. The bill is in the earliest stages and ICCB staff will track this legislation and inform the Board of any progress.

Chairman Alongi asked if there was a feeling if the money from this will be formula funded.

Mr. Morse stated, that as of right now, there is no money involved. The bill has several formulas in it and currently consists of mainly competitive grants. There are current monies for construction that will be based on community college student population in a particular state.

Judy Rake asked if the money would be distributed through the state entity or the colleges.

Mr. Morse replied that, as of right now, all money would come through state agencies.

Mr. Obrzut stated that the ICCB will keep the Board informed in regards to the situation.

Item #10 - Other Business

Ellen Andres reported on the updated budget situation. The budget was passed, with the exception of the system operating budget, which has not been signed. The Adult Education and Career and Technical Education budgets were only funded at 50 percent; however, the Governor has discretionary funds that he will be able to disburse. At this point, we need to get the system active in order to secure the discretionary funds to access the federal funds that are available.

The Capital funding is fantastic. The ICCB has sent out a list of appropriated projects.

Ms. Andres emphasized that securing the discretionary funds for Adult Education and Career and Technical Education is the first priority. The ICCB staff will keep the Board updated on the situation.

A brief discussion took place regarding what the Board members and the system can do to help secure Adult Education and Career and Technical Education funding, as well as the state's ability to access available federal funds.

* * * * *

Ms. Andres clarified that projects 1-15 on the RAMP list were funded, as well as temporary facilities. In addition to receiving those two appropriations, there were also a legislative add-ons which totaled about \$78 million.

Chairman Alongi stated that recently he has given the RAMP list a lot of thought. He does not want to deprive a college receiving funds to complete two projects, but when funding is limited, it would make sense to find a way to diversify or revise the list, so it would allow a college to not fund more than one project in a calendar or fiscal year.

Agenda Item #11.1
September 18, 2009

Discussion took place on possible changes that may be done to the RAMP list and how or if additional money from the federal community college initiative could affect the state's community colleges.

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Sue Morris made a motion, which was seconded by Judy Rake, to approve the following motion:

The Illinois Community College Board hereby:

- 1) gives its President/CEO authority between July 17 and the next business meeting, with concurrence of the Board Chair, to contract with selected vendors that have bid for contractual services, and
- 2) approves the following fiscal year 2010 contractual agreements:

<u>Vendor</u>	<u>Purpose of Contract</u>	<u>FY 2010 Estimated Annual Cost</u>	
Illinois Community College System Foundation - renewal	Rental of Office Space	\$291,200	
Lincoln Land Community College- renewal	Rental of Office Space	\$57,921	
Kerber, Eck & Braeckel	Annual GAAP Statements	\$26,000	*
Sorling Law Offices	Legal Services	\$35,000	*
Individual Contractors Career and Tech Ed district liaison services are currently out for bid. In FY 09, there were four contractors.	Liaison Services		* * * * *

* Billed daily or hourly, annual cost is estimated

The motion was approved by unanimous voice vote. Student advisory vote: Yes.

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Agenda Item #11.1
September 18, 2009

Ellen Andres reported that Senate Resolution 303 passed and addresses community college funding. The resolution created the Task Force on Illinois Community College Funding and a final report is due by December 31, 2009. The resolution mandates the following people to serve on or be appointed to the task force: two co-chairpersons of the Senate (one appointed by the Senate President and one appointed by the Minority Leader), four Senate spokespersons (two appointed by the Senate President and two appointed by the Minority Leader), two ICCB Board members (appointed by the Board), two trustees (appointed by ICCTA), two union representatives, and four community college chief financial officers (appointed by the Board and one must be from City Colleges of Chicago). The task force will look at how community colleges are currently funded and the RAMP list. Ms. Andres emphasized that only recommendations come out of the task force and the recommendations must then go to the General Assembly and may or may not become law. All of the recommendations will be presented to the Board.

Tom Pulver made a motion, which was seconded by James Dumas, to approve the following motion:

The Illinois Community College Board hereby authorizes its Chairman to appoint two Board members to the Senate Resolution 303 Task Force on Illinois Community College System Funding and authorizes its President/CEO to appoint three chief financial officers to serve on the task force.

The motion was approved by unanimous voice vote. Student advisory vote: Yes.

Rudy Papa made a motion, which was seconded by Jake Rendleman, to approve the following motion:

The Illinois Community College Board hereby appoints Guy Alongi and Judith Rake to represent the Illinois Community College Board as members of the Senate Resolution 303 Task Force on Illinois Community College System Funding.

The motion was approved by unanimous voice vote. Student advisory vote: Yes.

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At this time, Dr. Karen Hunter Anderson showed a few clips from a television program that was created at Kennedy-King College's television studio. The program featured ICCB Board member Suzanne Morris; ICCTA President Barb Oilschlager; Jennifer Foster, ICCB Senior Director for Adult Education and Family Literacy; and several community college presidents, adult education teachers, administrators, and students. The program was titled, "Educational Forum: The Unkindest Cut," and examined state budget cuts to Adult Education and Family Literacy and Career and Technical Education.

Item #11 - Executive Session

At 12:26 p.m., Tom Pulver made a motion, which was seconded by Suzanne Morris, to convene into

Agenda Item #11.1
September 18, 2009

Executive Session for the purpose of receiving a report regarding ongoing negotiations with the ICCB collective bargaining unit.

The motion was approved by unanimous voice vote. Student advisory vote: Yes.

Item #12 - Public Comment

There was no public comment at this time.

Item #13 - Adjournment

At 12:58 p.m., Jake Rendleman made a motion, which was seconded by Rudy Papa, to adjourn the meeting.

The motion was approved by unanimous voice vote. Student advisory vote: Yes.

Guy H. Alongi
Chairman

Geoffrey S. Obrzut
President/CEO

Illinois Community College Board

**CERTIFICATION OF ELIGIBILITY FOR SPECIAL TAX LEVY
(110 ILCS 805, PARAGRAPH 3-14.3)**

Section 3-14.3 of the Public Community College Act allows districts eligible for equalization grants in fiscal year 2009 or fiscal year 2010 to levy up to or at the combined statewide average tax rate for educational and operations and maintenance purposes if they currently are levying less than that amount. The ICCB is required to certify the eligibility of districts to levy by November 1 of each year.

RECOMMENDED ACTION

It is recommended that the following motion be adopted:

The Illinois Community College Board hereby certifies that the following community college districts were (1) eligible to receive equalization grants either in fiscal year 2009 or fiscal year 2010 and (2) had combined educational and operations and maintenance purposes tax rates less than 25.13 cents per \$100 of equalized assessed valuation and are, therefore, eligible to levy at a combined educational and operations and maintenance purposes rate up to and including 25.13 cents per \$100 of equalization assessed valuation in accordance with the provisions of Section 3-14.3 of the Public Community College Act:

Black Hawk College
Heartland Community College
Illinois Central College
Illinois Eastern Community Colleges
Illinois Valley Community College
Kankakee Community College
Kaskaskia College
Lake Land College
Lewis and Clark Community College
Moraine Valley Community College
Prairie State College
Rend Lake College
Carl Sandburg College
Southwestern Illinois College
Spoon River College
John Wood Community College

BACKGROUND. Pursuant to Section 3-14.3 of the Public Community College Act, the following table identifies the eligible districts and the additional levy authority they have, should they choose to exercise it, along with an estimate of how much additional tax revenues will be available because of this additional levy authority.

Agenda Item #11.3
September 18, 2009

District	Current Combined Maximum Authorized Operating Tax Rates	Additional Tax Rate Authority	Estimated Additional Tax Revenue
Black Hawk	19.00¢	6.13¢	\$ 1,978,596
Heartland	22.50¢	2.63¢	\$ 988,599
Illinois Central	25.00¢	.13¢	\$ 77,700
Illinois Eastern	25.00¢	.13¢	\$ 13,992
Illinois Valley	17.00¢	8.13¢	\$ 2,214,626
Kankakee	18.00¢	7.13¢	\$ 1,498,781
Kaskaskia	25.00¢	.13¢	\$ 15,397
Lake Land	18.00¢	7.13¢	\$ 1,514,947
Lewis and Clark	25.00¢	.13¢	\$ 42,967
Moraine Valley	22.50¢	2.63¢	\$ 2,972,623
Prairie State	23.00¢	2.13¢	\$ 859,844
Rend Lake	25.00¢	.13¢	\$ 8,989
Sandburg	22.00¢	3.13¢	\$ 411,993
Southwestern	16.00¢	9.13¢	\$ 5,875,847
Spoon River	25.00¢	.13¢	\$ 8,859
John Wood	22.50¢	2.63¢	\$ 301,061
			\$ 18,784,822

The additional levy authority is subject to “backdoor” referendum. Within ten days after the adoption of a resolution expressing the district’s intent to levy all or a portion of the additional taxes, the district is required to publish notice of its intent. A petition signed by 10 percent or more of the registered voters in the district will cause the proposed increase to be placed on the ballot at the next regularly scheduled election. A 30-day period is allowed for such a petition to be received.

This special tax levy authority does not circumvent tax cap legislation. All tax cap legislation is still applicable to those districts that fall under it.

Illinois Community College Board

**APPROVAL OF LEGISLATIVE SERVICES
CONTRACTS FOR THE ILLINOIS
COMMUNITY COLLEGE BOARD OFFICE**

ICCB policy provides for contracts over \$20,000 to be approved by the Board. Contracts under \$20,000 require notification to the Board Chair before execution and those under \$5,000 require no Board approval.

RECOMMENDED ACTION

It is recommended that the following motion be adopted:

The Illinois Community College Board hereby gives the President/CEO authority to award a contract to the appropriate bidder for the legislative services contract that is currently being bid out statewide.

Annual contracts are taken to the Board in June for approval. At the June Board meeting, the details of this contract were still being discussed. We have now decided to put in out for bid and want to award the contract and begin services before the November meeting. This recommendation allows the CEO to award the contract to appropriate bidder.

Illinois Community College Board

**LINCOLN'S CHALLENGE PROGRAM
FISCAL YEAR 2008 ANNUAL UPDATE**

Since 1993, the ICCB Lincoln's Challenge Scholarship Program, in conjunction with the Lincoln's Challenge Academy (LCA) in Rantoul, offers LCA graduates an opportunity to improve the likelihood of their academic and personal success. A scholarship award of up to \$1000 per semester for two years is issued to eligible, selected students to continue their education at one of the 48 community colleges throughout the state.

An ongoing accomplishment within the program has been the dual credit agreement among the colleges and the Academy. Enacted in 2003, the dual credit agreement allows students to earn three credit hours each in basic computers and English Composition, which is transferrable to any state community college. Besides being the first dual credit linkage in the state with a GED program, the agreement has served as an incentive for students to attend a community college upon graduation. Other successes include the organizing of the Lincoln's Challenge Advisory Committee, specifying a Lincoln's Challenge contact at each community college, and the development of a list serve for sharing information concerning the program.

One of the biggest challenges of the program has been retention. Most of the graduates are considered "at risk" and are first generation college students. With input from the Lincoln's Challenge Advisory Committee, retention will remain an ongoing focus of the program. Retention efforts for fiscal year 2008 included requiring students to enroll in a mandatory orientation class their first semester and to have a mandatory visit with their counselor or college contact at mid-term. Reminder postcards are sent to the students prior to the mid-term visit, and congratulatory cards are sent at the end of the semester for those who have participated successfully.

While attending Lincoln's Challenge Academy, student training involves focusing on future plans once they graduate from the Academy. Therefore, Lincoln's Challenge Academy students have the opportunity to participate in two career days, meet with community college recruiters, and learn about the benefits of attending a community college.

For fiscal year 2009 transition and retention efforts in collaboration with the Illinois Student Assistance Commission (ISAC) will include an orientation visit to Parkland College located in Champaign for those students who express an interest in attending a community college. This effort will be initiated at the beginning of the Fall 2008 and Spring 2009 semesters at the Academy. In addition, parents will be included in orientation where they will be receive information and assistance in applying for financial aid. Other fiscal year 2009 goals include expanding orientation, creating a brochure with student success stories and continued streamlining of student tracking.

As of to date, 10,338 students have graduated from the resident phase of the program, and 6,987 have received their GEDs. In addition, 2,587 scholarships have been awarded to qualified Lincoln's Challenge Academy graduates. In the previous 2008 fiscal year, 691 students graduated with 154 receiving scholarships. The fiscal year 2008 budget remained at \$120,100.