

**Illinois Community College Board  
Adult Education and Family Literacy  
Advisory Council Webinar  
Tuesday, February 17, 2016 and Wednesday, February 18, 2016**

**MINUTES**

**Members Present**

Sue Barauski  
Samuel Byndom  
Norman Ruano  
Dan Deasy  
Kathy Dauksza  
David Wu  
Peggy Heinrich  
Lisa Atkins  
Joan Hornby  
Karen Jealouse  
Tina Raymond-Carter  
Melanie Sampson  
Jerry Trevino  
Bob Fittin  
Rocki Wilkerson  
Tricia Wagner  
Brian Watson  
Karla Tabing  
Matthew Beasland  
Laura Benhoff  
Bevan Gibson  
Joanne Kantner  
Mike Moline  
Dawn Hughes

**Staff Present**

Jennifer Foster  
Marilyn Schmidt  
Nelson Aguiar  
Nora Rossman  
Samantha Brill  
Brittany Boston  
Josh Beneze  
Nelson Aguiar  
Ben Greer  
Amanda Corso

**Members Not Present**

Hilary Hodge  
Caprisca Randolph-Robinson  
Suzanne Reese  
Ben McDaniel

**Overview of the 2016 WIOA Unified State Plan**

*Jennifer Foster, Deputy Director for Adult Education and Workforce Development*

- Welcome
- Planning Background
  - The Workforce Innovation and Opportunity Act (WIOA) of 2014 requires each state's governor to outline a four-year strategy for the workforce development system by preparing a Unified State Plan with encompasses the following federal programs:
    - Title 1B – Department of Commerce
    - Title II – The Illinois Community College Board
    - Title III – Department of Employment Security
    - Title IV – Department of Human Services
  - State Interagency Working Group was established.
    - Consists of 4 Core Partners and 13 Required Partners
    - Will ensure that a consistent message is provided for policy and operation to all partners

- Other boards and working groups were consulted in the development of the plan
  - Governor's Leadership Team
  - Illinois Workforce Innovation Board
  - WIOA Interagency Work Group
  - WIOA Local Task Advisory Groups
  - Local Workforce Innovation Areas
  - Regional Planning Teams
- State and Regional Planning Process
  - A Policy Academy was facilitated by the National Governor's Association which included Governor Rauner's key staff, business leaders, state administrators, agency directors and local partners.
  - The Education, Workforce and Economic Development Leadership Team (Leadership Team) emerged from the policy academy and their involvement is critical to the development of the Unified State Plan.
- Chapter Review
  - Chapter 1: Executive Summary
  - Chapter 2: Economic and Workforce Analysis
  - Chapter 3: Illinois workforce System
  - Chapter 4: State Vision, Principles, Goals and Strategies
  - Chapter 5: State Board Functions
  - Chapter 6: Performance Goals, Assessment and Evaluation
  - Chapter 7 : Implementation of State Strategy
  - Chapter 8: Core Program Administration
  - Chapter 9: Operating Systems and Policies
  - Chapter 10: Assurances
- Program specific requirements
  - The Appendices include the program specific requirements of the WIOA core partners including **Title II Program Specific Requirements**
- Please submit questions and comments regarding the Illinois WIOA Unified State Plan by 5:00 p.m. Central Time, February 24, 2016 to [wioplan@illinoisworknet.com](mailto:wioplan@illinoisworknet.com)

### **Advisory Council Duties and Members Presentation:**

*Jamil Steele, Senior Director for Adult Education*

- Jamil thanked Dan Deasy and the members for agreeing to serve on the council.

*Marilyn Schmidt, Director for Adult Education*

- Marilyn gave an overview of the Advisory Council history, duties and members.

### **Closing Summary and Questions**

*Dan Deasy, Advisory Council Chair*

- Dan encouraged questions from the council

*Jamil Steele, Senior Director for Adult Education*

- Administrators Meeting
  - April 26 – 27, 2016
  - Bloomington/Normal Marriott

**Next Meeting – March 10<sup>th</sup>**