ICCB Student Advisory Committee

Mission Statement

The mission of the ICCB Student Advisory Committee shall be to serve the community college students of the state. The committee shall dedicate itself to representing those students by reviewing ICCB policies, advising the board on such policies, selecting the ICCB Student Member, and informing all parties involved of system wide issues that impact the Illinois community college system.

The committee will accomplish this mission by keeping a constant focus on its goals and objectives through its work teams and by fostering continuous interaction with the ICCB; ICCTA; ICCFA; IBHE; President’s Council; and all community college administrators, faculty, staff, and students.

“In order for any organization to be successful, it not only needs sound input and guidance from those who operate it... but also from those it operates for.”

Kevin R. Braden
1996-97 ICCB Student Member

2016-2017 ICCB-SAC Advisors

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Illinois Community College Board

STUDENT ADVISORY COMMITTEE HANDBOOK

This handbook is an informational resource on the Illinois Community College Board (ICCB) Student Advisory Committee (SAC) and the community college system in general. SAC was established by the ICCB in December 1982. SAC primarily provides the ICCB with input from community college students on statewide policy issues. ICCB Administrative Rules governing SAC are listed on pages 7 and 8, and operating procedures begin on page 9.

Illinois Community College Board

Statutory Responsibility. The Board was created as a direct outgrowth of the 1964 Master Plan developed by the Illinois Board of Higher Education. The Illinois Public Community College Act of 1965 and subsequent amendments set forth the duties and powers of the ICCB, as well as the duties and powers of individual community college boards of trustees. Included in the powers of the ICCB are the following:

(a) To provide statewide planning for community colleges as institutions of higher education and coordinate the programs, services, and activities of all community colleges in the state so as to encourage and establish a system of locally initiated and administered comprehensive community colleges.

(b) To organize and conduct feasibility surveys for new community colleges or for the inclusion of existing institutions as community colleges and the locating of new institutions.

(c) To approve all locally funded capital projects for which no state monies are required, in accordance with standards established by rule.

(d) To coordinate with the community colleges in continuing studies of student characteristics, admission standards, grading policies, performance of transfer students, qualification and certification of facilities, and any other problem of community college education.

(e) To enter into contracts with other governmental agencies; to accept federal funds and to plan with other state agencies when appropriate for the allocation of such federal funds for instructional programs and student services including such funds for vocational and technical education and retraining as may be allocated by state and federal agencies for the aid of community colleges. To receive, receipt for, hold in trust, expend and administer, for all purposes of this Act, funds and other aid made available by the federal government or by other agencies public or private, subject to appropriation by the General Assembly.
(f) To determine efficient and adequate standards for community colleges for the physical plan, heating, lighting, ventilation, sanitation, safety, equipment and supplies, instruction and teaching, curriculum, library, operation, maintenance, administration and supervision, and to grant recognition certificates to community colleges meeting such standards.

(g) To determine the standards for establishment of community college and the proper location of the site in relation to existing institutions of higher education offering academic, occupational, and technical training curricula, possible enrollment, assessed valuation, industrial, business, agricultural, and other conditions reflecting educational needs in the area to be served; however, no community college may be considered as being recognized nor may the establishment of any community college by authorized in any district which shall be deemed inadequate for the maintenance, in accordance with the desirable standards thus determined, of a community college offering the basic subjects of general education and suitable vocational and semiprofessional and technical curricula.

(h) To approve or disapprove new units of instruction, research, or public service as defined in Section 2-3 of this Act submitted by the boards of trustees of respective community college districts of this state.

(i) To participate in, and to assist in the coordination of the programs of community colleges participating in, programs of inter-institutional cooperation with other public institutions of higher education or with non-public institutions of higher education or with both public and non-public institutions of higher education.

(j) To establish guidelines regarding sabbatical leaves.

(k) To establish guidelines for the admission into special, appropriate programs conducted or created by community colleges for elementary and secondary school dropouts who have received truant status from the school districts of this state in compliance with Section 26-14 of The School Code.

(l) The Community College Board shall conduct a study of community college teacher education courses to determine how the community college system can increase its participation in the preparation of elementary and secondary teachers.

(m) To establish by July 1, 1997 uniform financial accounting and reporting standards and principles for community colleges and develop procedures and systems for community college for reporting financial data to the State Board.

(n) To create and participate in the conduct and operation of any corporation joint venture, partnership, association, or other organizational entity that has the power: (i) to acquire land, building, and other capital equipment for the use and benefit of the community colleges or their students; (ii) to accept gifts and make grants for the use and benefit of the
community colleges or their students; (iii) to aid in the instruction and education of students of community colleges; (iv) to promote activities to acquaint member of the community with the facilities of the various community colleges.

**ICCB Membership.** The ICCB consists of 12 members, 11 of whom are appointed by the Governor and one of whom is a student member selected by the ICCB Student Advisory Committee. The 11 members, appointed by the Governor and with the advice and consent of the Senate, serve a six-year term. The student member serves a term beginning July 1 and expiring the following June 30.

**Calendar of Illinois Community College Board Meetings.** The ICCB meets six times per year, with July and December meetings classified as Subject to Call. Each meeting begins at 9:00 a.m. The scheduled meeting dates for FY 2017 are:

- **August 10, 2016** Kankakee Community College (Board Retreat)
- **September 16, 2016** Sauk Valley Community College, Dixon
- **November 18, 2016** Harry L. Crisp II Community College Center, Springfield
- **December 2016** Subject to Call
- **January 20, 2017** Harry L. Crisp II Community College Center, Springfield
- **March 17, 2017** Triton College, River Grove
- **June 2, 2017** TBD

**The Illinois Community College System.** Illinois community colleges comprise a system of one community college center and 48 colleges whose 39 districts encompass the entire state of Illinois. These colleges serve a diverse student population. Approximately 40.7% are minorities, comprising nearly two-thirds of all minorities in public higher education. Nearly 16,000 students with disabilities enroll in community colleges and 45,000 with English proficiency are served annually. The average age of a community college student is 30. Sixty-six percent of community college students attend part-time, and many work while attending college.
Calendar of ICCB-SAC Meetings. The ICCB-SAC formally meets four times during the academic year. The meetings are in conjunction with regularly scheduled ICCTA meetings. The scheduled meeting dates for 2016-2017 are:

- September 9 & 10, 2016 Springfield, IL, President Abraham Lincoln Hotel
- November 11 & 12, 2016 Naperville, IL, Chicago Marriott Naperville Hotel
- January 2017 TBD
- March 10 & 11, 2017 Palatine, IL, Harper College
Section 1501.102 Advisory Groups

d) Student Advisory Committee

1. Purpose. The purposes of this committee are to:
   a. Review proposed ICCB policies.
   b. Inform the ICCB of system wide issues that impact the education of community college students.
   c. Select the ICCB Student Member.

2. Membership. Each member of the Student Advisory Committee shall be the nonvoting student member of the local district board of trustees or a student designated by the district’s chief executive officer if the student member is unable to serve. The ICCB Student Member will serve ex officio.

3. Officers. The Student Advisory Committee shall annually select the following officers from its membership to serve a one-year term: a Chair to conduct the meeting of the Committee; a Vice Chair to assist the Chair, to conduct the meeting if the Chair is absent, and to represent the SAC on the IBHE Student Advisory Committee; and a Recording Officer to record the minutes of all SAC meetings.

4. SAC shall elect one representative from its membership annually to serve one-year terms on each of the ICCB advisory committees (Program, Finance, Legislative, and MIS/Research) by a majority vote of members present.

5. The Executive Director of the ICCB shall call SAC meetings at least once each quarter and notify each local district board of trustees at least 30 days in advance.

6. Reimbursement. Reimbursement for actual and necessary meeting expenses of SAC members will be in accordance with Section 2-7 of the Act.

7. ICCB Meetings. The SAC report shall be given at regular ICCB meetings.

e) Selection of ICCB Student Member. The SAC will seek nominations for the ICCB Student Member from all Illinois public community colleges. Each college district can nominate one candidate for this position. The nomination shall include information such as personal information (name and address), number of credit
hours (current and expected), college and community activities, resume, letters of reference, and rationale for desiring the position. The ICCB Student Member shall be elected before June 1 by a majority vote of SAC members present from all nominations who meet ICCB student membership requirements as delineated in subsection (f) below.

f) Membership Requirements of ICCB Student Member. The ICCB Student Member shall be enrolled in an Illinois public community college for a minimum course load of six semester or quarter credit hours during both the fall and spring semesters (fall/winter/spring quarters) for each term of his/her appointment. If the course load of the ICCB Student Member falls below the minimum credit hours, that member shall be replaced by a majority vote of the SAC members present at the next SAC meeting.

g) Length of Term of ICCB Student Member. The ICCB Student Member shall serve for a term of one year beginning on July 1 and expiring on June 30. No ICCB Student Member shall serve more than two terms. Service during a partial term shall not be considered as one term.
SAC Operating Procedures

In addition to the rules listed on the previous two pages, the following operating procedures contain suggested duties of the SAC officers, information on meetings and subcommittees, and membership of the SAC Executive Committee.

Meetings of the Student Advisory Committee. All meetings shall be conducted according to the newest edition of Robert’s Rules of Order. The dates and times of SAC meetings are usually, but not always, held in conjunction with the Illinois Community College Trustees Association.

Election of Officers. The SAC shall seek applications for officers from all of its members. Candidates for the offices of Chair, Vice Chair, Recording Secretary, and Legislative Chair shall be elected at the September meeting by a majority vote of members present. In the event of a tie, a re-vote will be taken keeping on the ballot only the candidates who tied for the most votes and excluding candidates who received fewer votes. Following are suggested duties for each of the officer positions:

1. The Chair shall:
   a. Preside over all meetings of the SAC.
   b. Serve as an ex officio member of all subcommittees.
   c. Vote only in the case of a tie.
   d. Serve as Chair of the Executive Subcommittee.

2. The Vice Chair shall:
   a. Perform, in the Chair’s absence, all the duties of the Chair.
   b. Assist the Chair.
   c. Serve as Parliamentarian of the Committee.

3. The Recording Secretary shall:
   a. Record all actions of the Committee and internal subcommittees.
   b. Distribute all minutes and pertinent items to SAC members in a timely manner.
   c. Maintain roll call at all SAC business meetings and track attendance of members.

4. The Legislative Committee Chair shall:
   a. Chair the Legislative portion of the Policy and Legislative Committee Meeting
   b. Act as point person and primary planner for Student Advocacy Day in April

5. The State and Local Issues Committee Chair shall:
   a. Chair the State and Local Issues Committee Meeting
   b. Act as point person and primary planner, if needed

Student Advisory Committee Structure. SAC members will participate in the subcommittees: Outreach and Awards & Recognition. These two groups are subcommittees of the whole, while the Policy and Legislative Committee and the State and Local Issues Committee are Committees of the
Whole. For the Policy and Legislative Committee, the policy portion will be chaired by the ICCB Student Member and the Legislative portion will be chaired by the Legislative Chair, splitting the time and working together. Subcommittee chairs, liaisons and Advisory Committee Representatives (Program, MIS/Research, & Finance), will be appointed by the SAC Chair, in consensus with the Executive Committee and Advisors.

**Executive Committee.** The SAC Executive Committee shall set the agenda for SAC meetings. The Executive Committee shall consist of:

1. Chair of SAC
2. Vice Chair of SAC
3. Student Member of the ICCB
4. Recording Officer of SAC
5. Legislative Committee Chair
6. State and Local Issues Committee Chair

**Illinois Community College Board Meetings.** A report from each advisory organization is provided to members of the ICCB at each Board meeting. The Student Member presents the report for the Student Advisory Committee. If unavailable, the report may be given by the Deputy Director of Student Services & Technology.

**Selection of the ICCB Student Member.** SAC will seek applications of qualified students (see the administrative rules that govern SAC) for the ICCB Student Member from the Illinois public community colleges. All application information should be returned to the ICCB by the designated deadline. Following completion of this process, the names of qualified individuals will be placed on an election ballot. During the SAC meeting held prior to April 1, SAC members will elect a new ICCB Student Member for the next fiscal year beginning on July 1. The election will be by secret ballot of all SAC members present at the meeting. The Student Member may serve on a local community college board of trustees concurrently with their term on ICCB.

**Removal from an Elected or Appointed Position.** Any elected SAC officer may be removed from his/her position by a 2/3 vote of all SAC members. An elected SAC officer may also be removed by directive from the Executive Director if an act of gross misconduct has occurred. This clause does not apply to the ICCB Student Member, who serves as an Ex-Officio officer of the SAC.

**Succession of elected officer.** In the event that the Chair is unable to fulfill duties of position, the Vice Chair shall assume the position. If the Vice Chair is unable to fulfill duties of position, the Recording Officer would assume the duties in tandem with their own position. If the Recording Officer or the Legislative Chair should become unable to fulfill their duties, the executive leadership, in consultation with the ICCB SAC Advisors, will appoint a SAC member to the position.
Descriptions of SAC Committees / Subcommittees

1. Executive Committee
   a. Chaired by the SAC Chair
   b. Comprised of elected and appointed executive officers (see organizational chart)
   c. Vote only in the case of a tie.
   d. Responsibilities include:
      i. Coordination of SAC operations, including planning and reporting

2. Policy & Legislative Committee
   a. Policy portion is chaired by the ICCB Student Member
   b. Policy portion serves as a forum for communication between the ICCB and SAC
   c. Legislative portion is chaired by the Legislative Chair
   d. Committee is tasked, under leadership of the Legislative Chair, with selecting a
      topic/cause/initiative and planning for Student Advocacy Day, held in April.

3. State and Local Issues Committee
   a. Chaired by the State and Local Issues Committee Chair
   b. Serves as a forum for discussion of issues, solutions, and sharing of ideas
      between the respective campuses and student bodies of the System.
   c. Serves as a forum for discussion of statewide issues brought forward by ICCB for
      discussion.
   d. Should a primary initiative arise, the committee will plan and facilitate any
      appropriate events or actions.

4. Outreach Subcommittee
   a. Chaired by the Outreach Subcommittee Chair
   b. Responsible for selecting, marketing, and facilitating a statewide service project.
      Past examples include:
      i. Statewide Day of Service
      ii. Fundraiser to purchase a paver brick for 9/11 Memorial
      iii. “I AM AN ALLY” Campaign
      iv. “Not On My Campus” Anti-Bullying Campaign
      v. Blood Drives
      vi. Toys for Tots / Canned Food Drives

5. Awards & Recognition Subcommittee
   a. Chaired by the Awards & Recognition Subcommittee Chair
   b. Subcommittee is tasked with planning and facilitating the annual SAC Awards
      Banquet, to take place on the Friday evening of the final meeting in March.
   c. Sub-subcommittees may be formed to handle arrangements for food, awards,
      entertainment, and decorations.
Descriptions of SAC Leadership Positions

1. **Chair of SAC**
   a. Preside over all meetings of the SAC.
   b. Serve as an ex officio member of all subcommittees.
   c. Serve as Chair of the Executive Subcommittee.

2. **Vice Chair of SAC**
   a. Perform, in the Chair's absence, all the duties of the Chair.
   b. Assist the Chair.
   c. Serve as Parliamentarian of the Committee.

3. **Student Member of the ICCB**
   a. Serve on the ICCB Board as representative of the SAC
      i. Report to the SAC on Board actions
      ii. Report to the Board on SAC actions
   b. Serve as an ex-officio member/officer of the SAC and its subcommittees
   c. Chair the Policy portion of the Policy and Legislative Committee Meeting

4. **Recording Secretary of SAC**
   a. Record all actions of the Committee and internal subcommittees.
   b. Distribute all minutes and pertinent items to SAC members in a timely manner.
   c. Maintain roll call at all SAC business meetings
   d. Tracks attendance of members.

5. **Legislative Committee Chair**
   a. Chair the Legislative portion of the Policy and Legislative Committee Meeting
   b. Act as point person and primary planner for Student Advocacy Day in April

6. **State and Local Issues Committee Chair**
   a. Chair the State and Local Issues Committee
   b. Act as point person if a primary project develops.

7. **Outreach Subcommittee Chair**
   a. Chair the Outreach Subcommittee meeting
   b. Act as point person for the Outreach Project

8. **Awards & Recognition Subcommittee Chair**
   a. Chair the Awards & Recognition Subcommittee
   b. Act as primary planner for the Annual SAC Awards & Recognition Banquet in March

9. **IBHE-SAC Liaison**
   a. Act as liaison between ICCB-SAC and IBHE-SAC.
   b. Attend IBHE-SAC and ICCB-SAC meetings and report out to each
   c. Act as Community College Sector Subcommittee Chair on IBHE-SAC

10. **ICCTA Liaison**
    a. Act as a liaison between ICCB-SAC and ICCTA
    b. Attend ICCTA meetings and/or engage with ICCTA member(s) and report out
ICCB-SAC Leadership Organizational Chart

ICCB Student Member

Chair

Vice-Chair

Recording Officer

Program Advisory Committee Representative

MIS/Research Advisory Committee Representative

Finance Advisory Committee Representative

Legislative Chair

State & Local Issues Chair

Outreach Subcommittee Chair

Awards & Recognition Subcommittee Chair

IBHE SAC Liaison

ICCTA Liaison

Legend

- Executive Committee Officers
- Ex-Officio, Elected, prior March
- Elected Officer, September
- Appointed Officer, September

Advisory Committee Representatives, Appointed, September
**Purpose of the Code of Conduct:**

The purpose of the Code of Conduct is to impress upon students that the Illinois Community College Board – Student Advisory Committee (ICCB-SAC) membership is both a privilege earned by each individual and a responsibility to represent the concerns of Illinois’ community college students. Your role is to identify and discuss issues affecting your peers so as to inform and advise the ICCB; ICCTA; ICCFA; IBHE; President’s Council; and all community college administrators, faculty, staff and students. As a member of the ICCB-SAC, you represent all the students on your campus as well as the college itself.

Due to the seriousness of this mission and affiliation with the ICCB, ICCTA, IBHE and other state agencies, SAC members are held to a high standard of conduct in order to preserve the integrity and credibility of SAC and the agencies with which it consults.

SAC members, including those participating in the Student Leadership Institute, are expected to adhere to the Code of Conduct any time members convene for an ICCB sponsored SAC meeting, as well as any time a member is acting as a representative of ICCB – SAC.

The following areas are addressed in the ICCB-SAC Code of Conduct:

i. Attendance and Participation
ii. Expectations of SAC member behavior
iii. Substance Abuse
iv. Social Media presence as a SAC Member

Violation of these policies will result in one or more of the following actions:

- a warning issued to student
- a disciplinary meeting with the Deputy Director for Student Services & Information Technology
- dismissal from the Student Advisory Committee

Any of these actions will be shared with your Chief Student Services Officer.
i. **Attendance and Participation:**

In order to be a part of this process, you must attend the meetings and be actively engaged. Therefore, the code of conduct regarding attendance and participation is as follows:

- All SAC members are expected to attend all four meetings. Absence from two SAC meetings will result in dismissal from SAC.

- Members should plan to be on time to meetings and stay for the duration. SAC meetings typically begin on Friday and end on Saturday at or near noon. The code of conduct is activated from the time students arrive to the meeting destination, until they depart following the conclusion of the meeting.

- If SAC members are not able to attend a meeting, arrive within 10 minutes of the start time, or must depart before the meeting’s end time, members are required to immediately notify the ICCB Student Services staff.

- Excessive tardiness to meetings will result in a warning and possibly a disciplinary meeting with the Deputy Director for Student Services and Information Technology. Excessive tardiness includes repeatedly arriving more than 10 minutes late for a meeting.

ii. **Expectations of SAC Member Behavior:**

- As the student member of ICCB/SAC, you are expected to conduct yourself in a manner suitable and representative of the position. The Student Representative is entitled to the same rights and responsibilities of all students as outlined in the Student Handbook of their respective college in addition to this document. The Student Representative is also expected to conduct themselves appropriately within the academic community; thus, as the student representative of ICCB/SAC, you are obligated to the same general standards of conduct both on- and off-campus, at all ICCB/SAC events, or in any situation where you could be seen as representing ICCB/SAC. Students who violate the Code of Conduct at their representative institution, including at ICCB/SAC or other related events, may result in disciplinary action by the representative school and/or ICCB/SAC. Action may be taken up to and including dismissal from the institution and removal from the ICCB/SAC role.

- Removal from the position may be implemented even in situations where the institution does not take disciplinary action. Removal shall be initiated for just cause only, including but not limited to illegal or unethical behavior while acting as a representative of ICCB/SAC; being unresponsive, or acting contrary to the interests and welfare of the students of the state of Illinois; harassing or assaulting another individual; disregarding the expressed intentions of the ICCB and SAC; not maintaining Good Standing at the student’s representative institution; or not maintaining the qualifications of the Student Representative role.
iii. **Substance Abuse:**

Just like ICCB and college staff and administrators, ICCB-SAC members are required to perform their duties unimpaired by any legal or illegal substance. Substance abuse includes the possession, use, purchase, manufacture, or sale of drugs and/or alcohol on agency property.

- SAC members under the legal age for drinking alcohol shall not drink or purchase alcohol while participating in SAC-related events.
- SAC members of legal drinking age should not provide alcohol to members who are under the legal age limit for alcoholic purchase and consumption.
- SAC members of legal drinking age will be expected to demonstrate responsible drinking habits during the non-work time of SAC meeting weekends. Specifically, they will not drink to the point of becoming intoxicated or to the extent that their attendance and participation in meetings will be compromised.
- SAC members should refrain from using, selling and/or buying drugs while participating in SAC meetings or when acting as a representative of ICCB-SAC.

iv. **Social Media:**

- When you are representing ICCB-SAC, please consider how your online presence may impact your fellow SAC members or even potentially cause harm to relationships or your constituents.
- As you post on social media, you create an image of how others, including transfer institutions and future employers, view you. Many higher education institutions, organizations and corporations have departments dedicated to mining social media to learn about prospective students, potentially before sending a letter of acceptance or extending a professional job offer. Your voice, even as an online post, may impact your future, or someone else's future, positively or negatively.
- Relationships between higher education constituents depend on professionalism. Your fellow SAC members may share different ideas and ways of communicating. Respecting each other and the ideas and concepts we each bring to the organization will lead to an exciting and productive year together in ICCB-SAC.

In closing, the Code of Conduct has been included in this Handbook by the ICCB-SAC Student Services department to provide guidance in the standard of behavior expected of leaders; to create an accountability mechanism for students who abuse the privilege of this leadership experience; and finally, to maintain the excellent credibility of ICCB-SAC.
Contract

ICCB-SAC Members

1. I understand that my role as an ICCB-SAC member is both a privilege that I have earned and a responsibility to serve others.

2. I understand that my participation in ICCB-SAC is an opportunity to play an active role in identifying, examining and discussing policies and issues that affect community college students throughout the state of Illinois.

3. I understand that engaging in illegal and irresponsible behavior can undermine the credibility of SAC, ICCB, ICCTA, IBHE and other participating agencies, as well as my own professional integrity.

4. I agree to uphold the ICCB-SAC code of conduct, and I understand that a violation of that code of conduct can result in my dismissal from SAC.

Print Name: ________________________________

Signature: ________________________________ Date:__________
ICCB Advisory Organizations

The following organizations have been designated as advisory groups to the Illinois Community College Board:

1. Presidents' Council
2. Illinois Community College Trustees Association
3. Illinois Community College Faculty Association
4. Student Advisory Committee
5. Adult Education Advisory Committee
6. Latino Advisory Committee
7. Illinois Community College System Foundation

Each of these organizations is provided an opportunity to comment at each ICCB meeting as a regular part of the ICCB agenda.

**Presidents’ Council.** The Presidents’ Council is an organization consisting of all presidents and chancellors of the public community colleges in Illinois. The Presidents’ council meets on a monthly basis to discuss common problems of concern and issues in community college education. The Presidents’ Council works closely with the Illinois Community College Trustees Association through their joint executive meetings. Recommendations from the Illinois Council of Community College Administrators and Illinois Community College Chief Financial Officers are coordinated through the President’s Council for consideration and recommendation to the Illinois Community College Board. The Presidents’ Council was organized on June 11, 1968. On March 12, 1971, the Illinois Community College Board recognized the Presidents’ Council as the official advisory organization representing the chancellors and presidents of the Illinois public community colleges to the Illinois Community College Board.

**Illinois Community College Trustees Association.** The Illinois Community College Trustees Association (ICCTA) is an organization whose constituents are the individual members of the local boards of trustees of the 40 community college districts. The ICCTA was organized in 1970 and currently operates under the authority of Section 3-55 of the Illinois Public Community College Act. The ICCTA is approved as a not-for-profit corporation of the state of Illinois, and the U.S. Department of Internal Revenue has granted the ICCTA tax-exempt status under Section 115 of the Internal Revenue Code. On March 12, 1971, the Illinois Community College Board officially recognized the ICCTA as the official advisory organization representing the trustees of the Illinois public community colleges to the Illinois Community College Board.

**Illinois Community College Faculty Association.** The Illinois Community College Faculty Association (ICCFA) is a not-for-profit organization representing the faculty of the Illinois public community colleges. Members of the ICCFA serve on Illinois Community College Board statewide committees and task forces. On March 12, 1971, the Illinois Community College Board officially
recognized the ICCFA as the advisory organization representing faculty members of the Illinois public community colleges to the Illinois Community College Board.

**Student Advisory Committee.** The purpose of the Student Advisory Committee is to obtain comments and suggestions from community college students on all proposed policies being considered by the ICCB, to obtain input on system wide issues of concern to community college students, and to select the ICCB student member.

**Adult Education Advisory Committee.** The purpose of the Adult Education Advisory Committee is made up of eligible providers, agency partners, and other stakeholders whose charge is to identify, deliberate, and make recommendations to the Illinois Community College Board on adult education policy and priorities.

**Latino Advisory Committee.** The purpose of the Latino Advisory Committee is to address issues facing Latinos in accessing educational opportunities through community colleges and adult education.

**Illinois Community College System Foundation.** The Illinois Community College System Foundation (ICCSF) is a 501©(3) non-profit charitable organization that exists to support the colleges of the Illinois Community College System as well as their students and staff. ICCSF provides support through a number of student scholarships, special endowments, and the ownership and maintenance of the Harry L. Crisp II Illinois Community College Center Building at 401 E. Capitol Ave., Springfield, IL, where the ICCB and ICCTA are housed.

**ICCB Standing Advisory Committees**

In addition to the advisory organizations, the ICCB annually appoints four advisory committees to advice ICCB staff. A student representative from the SAC is appointed as liaison to each. These committees are:

**Finance Advisory Committee.** The purpose of the ICCB Finance Advisory Committee is to provide community college system input and advice to ICCB staff on matters relating to the ICCB Fiscal Management Manual and ICCB Unit Cost Study, procedures for calculating charge backs, procedures for reporting financial data to the ICCB, issues related to community college capital construction concerns, and other matters which relate to operating finance issues in the community college system.

**MIS/Research Advisory Committee.** The purpose of the MIS/Research Advisory Committee is to advise ICCB staff on management information system and research issues. The committee assists in identifying and reviewing proposed research projects, reviewing ICCB survey instruments, reviewing draft research reports, and reviewing changes to the management information system data elements and manual.
Program Advisory Committee. The purpose of the Program Advisory Committee is to review and provide opinions to ICCB staff on various programmatic proposals prior to their submission to the Illinois Community College Board. The issues discussed by the Committee include, but are not limited to, such areas as rules and procedures regarding course and program approval processes and the development, classification, and evaluation of programs and courses.

DEFINITION OF TERMS


Board. The “Board” is the Board of Trustees of an Illinois public community college district.

College. A “College” is an Illinois public community college.

ICCB. The “ICCB” is the Illinois Community College Board; also referred to in statute as the “State Board.”

ICCB Student Member. The “student member” is the member of the ICCB who has been selected by the ICCB Student Advisory Committee. The student member has all the privileges of membership defined in Section 2-3 of the Act.

Student Advisory Committee (SAC). The “Student Advisory Committee” is the ICCB Student Advisory Committee specified in Section 2-1 of the Act.
COMMON ACRONYMS

Following is a list of common acronyms used in materials received by ICCB-SAC members:

- AACC: American Association of Community Colleges
- ABE/ASE: Adult Basic Education/Adult Secondary Education
- ACCT: Association of Community College Trustees
- CAO: Chief Academic Officer
- CFO: Chief Financial Officer
- CLEP: College Level Examination Program
- CSSO: Chief Student Services Officer
- CTE: Career and Technical Education
- ELA: English Language Acquisition, formerly ESL
- ESL: English as a Second Language or Bilingual Program
- FAFSA: Free Application for Federal Student Aid
- FTE: Full-time Equivalent
- GED®: General Education Development Test – GED Testing Service
- HSE: High School Equivalency
- HiSET®: High School Equivalency Test – ETS, Educational Testing Service
- IBHE: Illinois Board of Higher Education
- ICCB: Illinois Community College Board
- ICCFA: Illinois Community College Faculty Association
- ICCCP: Illinois Council of Community College Presidents (a.k.a. Presidents’ Council)
- ICCSAA: Illinois Community College Student Activities Association
- ICCTA: Illinois Community College Trustees Association
- ICLEA: Illinois Campus Law Enforcement Association
- IDVA: Illinois Department of Veterans Affairs
- IEMA: Illinois Emergency Management Agency
- ILGA: Illinois General Assembly
- ISAC: Illinois Student Assistance Commission
- ISBE: Illinois State Board of Education
- ITTF: Illinois Terrorism Task Force
- JCAR: Joint committee on Administrative Rules (state)
- LEP: Limited English Proficiency
- MAP: Monetary Award Program (ISAC)
- MIS: Management Information Systems
- PC: President’s Council
- SAC: Student Advisory Committee
- SVA: Student Veterans Association
- TESOL: Teachers of English to Speakers of Other Languages
- TOEFL: Test of English as a Foreign Language
- WIOA: Workforce Innovation and Opportunity Act of 2014
ILLINOIS COMMUNITY COLLEGE BOARD MEMBERS

CHAIRMAN

Dr. Lazaro Lopez
Chicago, Illinois

MEMBERS

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