

Illinois Community College Board Student Advisory Committee

2019-2020 Leadership Positions

Structure, Election Process & Application for Candidate

Please note: Deadline to submit completed applications for officer positions is

Thursday, September 19th, 2019

Descriptions of SAC Leadership Positions

Chair of SAC

1. Preside over all meetings of the SAC.
2. Serve as Chair of the Executive Subcommittee
3. Vote only in the case of a tie
4. Serve as Chair of the SAC Executive Committee.

Vice Chair of SAC

1. Perform, in the Chair's absence, all the duties of the Chair.
2. Assist the Chair.
3. Represent SAC on the Illinois Board of Higher Education Student Advisory Committee (IBHE-SAC)
4. Attend SAC and IBHE-SAC meetings and report out to each.
5. Act as Community College Sector Subcommittee Chair on IBHE-SAC.

Recording Secretary of SAC

1. Record all actions of the Committee and internal subcommittees.
2. Distribute all minutes and pertinent items to SAC members within a month of the meeting.
3. Maintain roll call at all SAC business meetings.
4. Track attendance of members.

Advocacy Day Committee Chair

1. Chair the Advocacy Day Committee Meeting.
2. Coordinate meeting development with the ICCB Director for Student Services.
3. Act as point person and primary planner for Student Advocacy Day in April.

**ILLINOIS COMMUNITY COLLEGE BOARD
Student Advisory Committee**

**Election Process – 2019-2020 SAC Leadership Positions
Monday, September 23, 2019 – Marriott Bloomington/Normal**

In order to be considered for an officer position, candidates must attend the September 23, 2019 ICCB SAC Meeting.

Candidates for elected positions will be allowed to briefly introduce themselves, their qualifications and vision for the position sought (Chair, Vice Chair, Recording Officer, Advocacy Day Chair). Each candidate will have up to three (2) minutes to speak regarding qualifications. The order of presentations shall be determined by lottery drawing immediately following the Roll Call.

ICCB-SAC designated members shall vote for the 2019-2020 ICCB-SAC Leadership positions by confidential ballot. Each college shall be given one (1) vote which will be cast by that college's designated ICCB-SAC member. If a college's designated student member cannot be present, then the college can appoint an alternate member through a signed letter from the College's President. Upon providing the letter to the ICCB-SAC advisors, the alternate member shall be given a ballot and allowed to cast a vote.

After each ICCB-SAC designated member has voted, the ballots shall be counted by the ICCB-SAC Advisors. The election results shall be immediately announced to the ICCB-SAC as a whole. If two candidates receive the same number of ballots, then the FY2020 Student Member shall cast the deciding vote.

Removal from an Elected or Appointed Position

Any elected SAC officer may be removed from his/her position by a 2/3 vote of all SAC members. An elected SAC officer may also be removed by directive from the Executive Director if an act of gross misconduct has occurred. This clause does not apply to the ICCB Student Member, who serves as an Ex-Officio officer of SAC.

Succession of Elected Officer

In the event that an elected officer is unable to fulfill his/her duties, the remaining elected officers will accede to the next highest role. The Recording Officer will maintain that position concurrent with the Vice Chair role. If a position is deemed to be unfilled, the ICCB SAC Advisors, in consultation with the SAC Executive Committee, will appoint a person to serve the remainder of the term.

**ILLINOIS COMMUNITY COLLEGE BOARD
2019-2020 Student Advisory Committee**

Nomination Form for Leadership Positions

Name: _____

Preferred Mailing Address Location: Home: Office:

Street Address: _____

City/State/Zip: _____

Office Phone: _____ Home Phone: _____

Cell Phone: _____ Fax Number: _____

Email Address: (Campus) _____ Preferred Email

Email Address (Personal) _____

Please designate which email address you would like to receive email communication regarding SAC meetings, projects, etc.) by checking the Campus or Personal box at the end of the email

College: _____

Program of Study: _____

Elected Leadership Positions:

CHAIR

VICE-CHAIR

RECORDING OFFICER

ADVOCACY DAY CHAIR

Additional Required Materials:

Student must submit the following: a) resume, b) a maximum 1-page response to each of the following questions:

- 1. We are all members of various groups based on gender, race, ethnicity, socioeconomic class, age, sexuality, language, for example. How has your social identity and life experiences shaped your views about leadership? Please explain in a maximum one-page statement.*
- 2. What do you consider to be the most urgent issue affecting community college students today? In a maximum one-page statement, discuss why you think this issue must be taken into serious consideration.*

Declaration:

I, _____, hereby declare my intent to seek the above leadership position for the FY19 Illinois Community College Board Student Advisory Committee. If elected or appointed to such a position, I will abide by the policies of the Illinois Community College Board, the Illinois Community College Act, the Constitution of the State of Illinois and the Constitution of the United States.

Signed:

Date: _____

Submit completed nomination materials by **Thursday, September 19, 2019**, to:
Mackenzie.montgomery@illinois.gov