

Agenda Item #9.5
November 30, 2018

APPROVED

Minutes of the 431st
Meeting of the
Illinois Community College Board

Harry L. Crisp II Community College Center
Second Floor Conference Room
401 East Capitol Avenue
Springfield, IL
September 21, 2018

RECOMMENDED ACTION

It is recommended that the following motion be adopted:

The Illinois Community College Board hereby approves the minutes of the September 21, 2018 Board meeting as recorded.

Item #1 - Roll Call and Declaration of Quorum

Chair Lopez called the Board meeting to order at 9:01 a.m. and asked Ann Knoedler to call roll. The following Board members were present at this time; Jim Ayres, Terry Bruce, Dustin Heuerman, Paige Ponder and student Board member Oscar Sanchez. There was not a quorum present. Board members John Bambanek, Teresa Garate, Doug Mraz, Suzanne Morris and Nick Kachiroubas were absent.

Item #2 - Announcements and Remarks by Dr. Lazaro Lopez, Board Chair

Chair Lopez stated that since there is not a quorum, the Board will need to hold a Special Board meeting in order to approved items on the September 21st agenda.

Welcome to new Board member Paige Ponder and congrats to John Bambanek on the birth of his daughter.

Item #2.1 - Approval of the Fiscal Year 2019 Board Goals

Due to there not being a quorum present, this item will be voted on a subsequent Board meeting.

Item #3 - Board Member Comments

There were no Board member comments.

Item #3.1 - Public Agenda Report

The report is not completed and ICCB has not reviewed.

Item #3.2 - Illinois Board of higher Education report

The last meeting was on Tuesday. There was a small agenda and was not a lot of action taken. There were discussions of the annual budget process.

Item #4 - Executive Director Report

Dr. Anderson welcomed new Board member Paige Ponder and congrats to John Bambanek on the birth of his daughter. Dr. Anderson also expressed sympathy to Chair Lopez in the recent loss of his mother.

Item #5 - Committee Reports

Item #5.1 - Finance, Operations, and External Affairs

The committee met at 8:00 a.m. this morning and discussed the following items:

- Timeliness of State payments
- The Adult Education Billboard Campaign: There will be a press conference next Wednesday
- Adult Education and Family Literacy Week: Is all next week with events taking place across the state
- Consent agenda items:
 - Certification of Special Tax Levy
 - Approval of Trustee Training Provider: One more provider is being approved to provide the ICCTA with training
 - Administrative Rules: Alternate Route to High School Diploma for Adult Learners and 2018 Academic, Fiscal, and Research and Policy Studies Combined Rulemaking
- Information item: Spring 2018 Legislative Update

Item #5.2 - Academic, Workforce, and Student Support

The committee met at 8:00 a.m. this morning and discussed the following items:

Illinois College2Career Tool

- The Illinois College2Career tool was launched publically at the September 6 Children and Youth Cabinet meeting with Governor Rauner.
- The tool is a collaborative project by IBHE, ICCB, ISAC, IDES, and the Governor's Office.
- The tool will allow prospective students and parents to have more transparent and specific information about their post-secondary options, including what is the best fit for the student, employment outcomes and make choices that are more informed.
- The tool is also important for researchers. It provides a secure, single point of access for each college to examine granular and longitudinal student graduate career earnings, career job stability, and area of instruction to career industry relationship.
- The tool is available at <https://www.ilcollege2career.com/>.

Equity Initiatives

- ICCB Student Services has been involved in the P-20 Council's College and Career Readiness Committee (CCR) which is working to develop equity-related targets for Illinois' 60 by 2025 goal in response to SR 1647. Final recommendations to the full P-20 Council will be made in December.
- The Partnership for College Completion (PCC) will kick off its *Illinois Equity in Attainment Initiative* on October 2nd at the University Club in Chicago. Around twenty (20) two-year and four-year institutions will participate. Their goal will be the development of institutional projects that will eliminate racial and socioeconomic achievement gaps and increase completion rates. They will spend this academic year developing a project at their institutions that are to be implemented between 2019 and 2025.
- The University of Illinois Springfield's Center for Online Learning, Research, & Service (UIS COLRS) partnered with Illinois Central College, Lewis & Clark Community College, and South Suburban College on an open education resources grant through the US Department of Education. The grant would develop open textbooks for computer science and business administration programs at the institutions.

The grant targets high enrollment, in-demand programs and looks to address gaps in the market place. The agency helped connect UIS with the colleges and wrote a letter of support for the grant.

Multiple Measures Placement Recommendations

On June 1, 2018, the Illinois Council of Community College Presidents approved a common placement framework for the 48 Illinois Community Colleges. This framework:

- Recommends that colleges use multiple measures for placement. At this point, it is not a mandate, but a system wide agreement. Many more steps are required to reach full implementation and complete consistency.
- Suggests a list of valid measures to choose from, including the scores on those measures.
- Charges the ICCB with doing further research about the validity of those measures.
- Charges the ICCB with putting together a working group to go over implementation issues.
- Demonstrates that the Illinois Community College system is aware of disparities in placement across the state and is actively working to correct those disparities.

The ICCB has been involved in high-level conversations about this work, and has worked to balance local control issues with the need for more statewide consistency on this issue. The Illinois Math Association of Community Colleges also supported this approach. Staff are seeking the endorsement of the Board to these recommendations.

Adult Education Strategic Plan

Staff have worked to develop an implementation plan based on the goals and action steps identified as part of the Adult Education Strategic Plan. The focus for this year:

- Get the word out about Adult Education through a statewide campaign on Adult Education through bill board campaign and the development of a toolkit for providers on how to advertise their programs.
- Focus the efforts of the adult education advisory council on correctional education—re-entry for those who are returning citizens to their communities and digital literacy and distance education for both students and instructors.
- Expand career pathway efforts in adult education for our bridge and integrated education and training model.

Scaling Apprenticeship Through Sector-Based Strategies

- The U.S Department of Labor has released a grant that is focused on growing Apprenticeships in the state and nationally.
- There are eight (8) colleges currently participating in the grant application.
- We have also secured a partnership with COMPTia, an IT industry association and Jobs for the Future, based in part on our successful partnership with them on Integrated Education and Training programs.
- The amount that can be applied for is based on the number of apprentices served. It looks like we will apply for around 4 million over four years, to be used for the participating colleges, employer engagement, and some national scaling work.
- The application is due October 16, 2018.

FY 2018 Career & Technical Education Annual Report

The ICCB CTE division took it upon themselves to develop a report to release annually. It captures a number of areas that the CTE division is working on, including:

- CTE Program Approval and Review: The ICCB obtained \$40,000 through a competitive grant process facilitated by the Joyce Foundation and Advance CTE to assess and strengthen

existing program approval and review policies. Additionally, fifteen community colleges participated in facilitated focus groups with an aim to evaluate and improve the statewide program review process. The ICCB contracted with the Office of Community College Research and Leadership (OCCRL) for this project.

- Grant Development and Administration: Twenty-four colleges received programmatic monitoring during FY18 and all 48 colleges received some sort of technical assistance. Through CTE Leadership funds, grants were funded that focused on: overall CTE improvement and innovation, dual credit, Pathways to Results (PTR), and supporting special populations.
- Professional Development, Research, and Resource Creation: Topic areas included career pathways, bridge programs, nontraditional careers support, the ICCB civil rights review process, technical math, and work-based learning, among others. Resources created via collaboration during fiscal year 2018 include an Advisory Committee Guidebook, a Career Pathways Compendium, and a Dual Credit Fact Sheet.
- Civil Rights Compliance: The ICCB conducted a civil rights review at two community colleges. Additionally, a biennial report was submitted to the Office for Civil Rights.

Item #5.2a - Recommendations of the Illinois Community College Chief Academic Officers and Illinois Community College Chief Student Services Officers on Placement Methods and Scores

On June 1, 2018, the Illinois Council of Community College Presidents approved a common placement framework for the 48 Illinois Community Colleges, an effort that was led by the Chief Academic Officers and Chief Student Service Officers, as well as endorsed by the Illinois Math Association of Community Colleges.

The document recommends that colleges use multiple measures for placement and suggests a list of valid measures to choose from, including the scores on those measures. The recommendation charges the ICCB with doing further research about the validity of those measures and with putting together a working group to go over implementation issues. The recommendation demonstrates that the Illinois Community College system is aware of disparities in placement across the state and is actively collaborating to correct those disparities.

Due to there not being a quorum present, this item will be voted on at the next Board meeting.

Item #6 - Advisory Organizations

Item #6.1 - Illinois Community College Faculty Association

Mr. Allan Levandowski reported that the ICCFA and the ICCCA are in the process of planning the 2018 conference, which will be held on the same dates as 2017 in Peoria. They will be awarding six scholarships.

Item #6.2 - Illinois Council of Community College Presidents

Dr. Jonah Rice stated the council met September 12-15 and to save money, they held their retreat and regular meetings at the same time. Out of all the Chancellors and Presidents throughout the state, 72 percent have been in their positions for five years or less and 28 percent have been on the job for two years or less. They also held a brief new presidents' orientation right before their retreat. There were seven presentations given during the meetings. Collaboration was a strong issue that was discussed. The next meeting will be held in November in Lisle.

Item #6.3 - Illinois Community College Trustees Association

Mike Monaghan stated the Association met September 12-15 and mostly discussed the legislative proposal. The next meeting will be held in November in Lisle. Mr Monaghan will be retiring on June 30, 2019. The Association is looking for his replacement and will be hired by June 1st.

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The Board took a break at 10:01 a.m. and returned at 10:12 a.m.

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Item #7 - Fiscal Year 2019 Community College/Higher Education Budget Presentation

Ms. Ellen Andres gave a brief presentation on the Illinois budget which included the timeline, backlog of unpaid bills, the purpose of the divided funds, and the outlook of the budget over the past 10 years. On February 14, 2018, Governor Rauner presented his proposed FY 2019 budget before a joint session of the Illinois General Assembly. On May 30 and 31 the General Assembly passed a bi-partisan budget with strong support from both parties. There were no significant changes from the FY2018 budget which included an increase in the income tax and significant changes in the school funding formula. On June 4, the Governor approved both the appropriation bill and the budget implementation bill. (Public Act 100-0586 and Public Act 100-0587)

The FY 2019 budget is based upon assumed general revenues of \$38.520 billion and expenditures of \$38.509 billion in spending. Appropriations for education total \$10.2 billion. Of that, higher education will receive \$1.8 billion. The fiscal year 2019 appropriation to the ICCB for the community college system is \$270.5 million.

An oral report was given during the Board meeting on how the budget is allocated to the system and more detailed higher education budget information.

Item #8 - Illinois Postsecondary Profiles Demonstration

Mr. Nathan Wilson and Dr. Alan Clemens gave a brief presentation on the Illinois Postsecondary Profiles (IPP). The IPP is a development project resulting from an intergovernmental agreement between the Illinois Board of Higher Education (IBHE), the Illinois Community College Board (ICCB) and Northern Illinois University (NIU), executed in the spring of 2018. The central vision guiding development of the IPP is the creation of a powerful but accessible web site through which interested stakeholders can access actionable data contributed by multiple state agencies pertinent to the postsecondary experience in Illinois in meaningful and useful ways. An IPP pilot version has recently been released to enable feedback from advisory partners and identified stakeholders. Full-scale release is planned for spring of 2019.

Item #9 - Career and Workforce Transition Act Approvals

With the implementation of the Career and Workforce Transition Act, the Illinois Community College Board (ICCB) is mandated to review and approve Private Business and Vocational Schools as institutions from which credits in specified program areas may be accepted for transfer by Illinois Community Colleges, in accordance with the law. Institutions must submit applications for review/approval to ICCB staff by July 1st of each year and the ICCB must render its approval decision, assuming all the required information has been submitted accurately, by the September Board meeting of that same year.

Due to there not being a quorum present, this item will be voted on at the next Board meeting.

Item #10 - New Units (ACTION)

Due to there not being a quorum present, these items will be voted on at the next Board meeting.

Item #10.1 - Permanent Approval

Item #10.2 - Temporary Approval

Item #11 - Recognition of the Illinois Community Colleges

Due to there not being a quorum present, this item will be voted on at the next Board meeting.

Item #11.1 - Illinois Eastern Community College

Item #12 - Adoption of Minutes

Due to there not being a quorum present, this item will be voted on at the next Board meeting.

Item #12.1 - Minutes of the June 1, 2018 Board Meeting

Item #12.2 - Minutes of the June 1, 2018 Executive Session

Item #12.3 - Minutes of the August 28, 2018 Retreat

Item #12.4 - Minutes of the August 28, 2018 Retreat Executive Session

Item #13 - Consent Agenda

Due to there not being a quorum present, this item will be voted on at the next Board meeting.

Item #13.1 - Certification on Eligibility for Special Tax Levy

Item #13.2 - Proposed Amendments to the Illinois Community College Board Administrative Rules

Item #13.2a Implement of Public Act 100-0514, Alternate Route to High School Diploma for Adult Learners

Item #13.2b - 2018 Academic, Fiscal, and Research and Policy Studies Combined Rulemaking

Item #13.3 - Approval of Trustee Training Providers

Item #13.4 - Illinois Community College Cooperative Agreements

Item #13.4a - Rend Lake College and John A. Logan College Cooperative Agreement

Item #13.4b - Rend Lake College and Southeastern Illinois College – Cosmetology Program

Item #13.4c - Rend Lake College and Southeastern Illinois College – Cost Sharing

Item #13.5 - Employee Guidebook Modifications

Item #14 - Information Items

There was no discussion.

Item #14.1 - Fiscal Year 2018 and 2019 Financial Statements

Item #14.2 - Spring 2018 Legislative Update

Item #14.3 - Proposed Amendments to the Illinois Community College Board Administrative Rules

Item #14.3a - Implementation of Public Acts 99-0462 and 99-0692

Item #14.4 - Basic Certificate Program Approval approved on behalf of the Board by the Executive Director

Item #15 - Other Business

There was no other business.

Item #16 - Public Comment

There was no public comment.

Item #17 - Executive Session (ACTION)

The Board did not go into executive session.

Item #17.1 - Employment/Appointments Matters

Item #17.2 - Review of Minutes of Closed Sessions

Item #18 - Approval of Confidentiality of Executive Session Minutes

Due to there not being a quorum present, this item will be voted on at the next Board meeting.

Item #19 - Executive Session Recommendations (ACTION)

There were no recommendations.

Item #19.1 - Employment/Appointment Matters

Item #19.2 - Minutes of Closed Sessions

Item #20 – Adjournment

The meeting was adjourned at 11:30 a.m.