

APPROVED

Minutes of the 405<sup>th</sup>  
Meeting of the  
Illinois Community College Board

Harry L. Crisp II Community College Center  
Second Floor Conference Room  
401 East Capitol Avenue  
Springfield, IL

November 15, 2013

**RECOMMENDED ACTION**

It is recommended that the following motion be adopted:

The Illinois Community College Board hereby approves the Board minutes of the November 15, 2013 meeting as recorded.

**Item #1 – Roll Call and Declaration of Quorum**

Vice-Chair Suzanne Morris called the Board meeting to order at 9:02 a.m. and asked Ann Knoedler to call roll. The following Board members were present: Guy Alongi, Randy Barnette, Terry Bruce, Michael Dorf, Teresa Garate, and Thomas Pulver. Chairman Alexi Giannoulis, Board member Jake Rendleman, and Student Board member, Rachel Pitchford were absent. A quorum was declared.

**Item #2 – Announcements and Remarks by Suzanne Morris, Board Vice-Chair**

Vice-Chair Suzanne Morris began by stating that Chairman Giannoulis' absence was due to conducting business out of the country.

Vice-Chair Morris went on to briefly update the Board on SARA, the State Authorization Reciprocity Agreement. The regional higher education compacts will be implementing State Authorization Reciprocity Agreements, known as SARA, to assist institutions in addressing state authorization. The IBHE is working towards making Illinois a SARA state in the Midwestern Higher Education Compact. When Illinois becomes a SARA state, institutions will have the option to become SARA institutions. If they become a SARA institution, they will be authorized to operate in any SARA state, with no need for any additional paperwork or fees. This agreement is not meant to monitor the individual colleges themselves. For further information or questions, please contact ICCB staff member Jeff Newell at 217-558-2066.

**Item #3 – Board Member Comments**

Teresa Garate stated she has been involved in work, along with Dr. Karen Hunter Anderson, to develop a course that will eventually be offered by the Illinois Community College System, which focuses on community health worker opportunities based around the ACA Health Care Reform.

**Item #4 – Acknowledgements**

**Item #4.1 - Kolten Postin, the Student Laureate of the Lincoln Academy of Illinois Award Recipient**

Vice-Chair Morris and Dr. Karen Hunter Anderson, Executive Director for ICCB, presented Kolten Postin a certificate acknowledging him for being named the Student Laureate of the Lincoln Academy of Illinois Award Recipient.

**Item #5 – Executive Director Report**

Dr. Karen Hunter Anderson began by reporting that the seven Black Hawk students the Board members met during their September Board meeting, which was held at Black Hawk College, have completed their first round of certificate classes that will lead to the CNC Manufacturing Certificate. This program is part of the ICCB *Accelerating Opportunity Initiative*, which provides adult education students with integrated instruction to improve their basic skills while learning a vocational skill.

Dr. Anderson announced recent hires and one promotion for the ICCB:

1. Amanda Corso was promoted to the Director of Career and Technical Education position. Mrs. Corso began the new position today.
2. Danielle Bruns was hired for the Account Tech II position. Ms. Bruns began her position on November 1, 2013 and has almost completed her degree from Richland Community College.
3. Sarah Robinson was hired for the Associate Director for Finance and Operations.

Dr. Anderson also announced two staff members who would be leaving ICCB:

1. Steve Morse, Associate Vice President of External Affairs, will be retiring today.
2. Jennifer Timmons, Senior Director for Student Services, will be leaving at the end of this month.

Dr. Anderson announced that the ICCB is one of the sponsors, with no financial expectations, for the National Alliance of Concurrent Enrollment Partnerships (NACEP) Conference being held in Chicago in October 26-28, 2014. A promotional video was shown at this time. Attendance is expected to be around 1000.

Since the September Board meeting, Dr. Anderson has attended two national meetings as the ICCB representative. The National Governor's Association Meeting, America Works, was held in Santa Fe, New Mexico. A team from Illinois was sent, including Dr. Anderson. The purpose of the meeting was to address some misalignment issues between education and workforce and discuss the economy and data systems. As the team for Illinois, the group identified some state priorities and will continue to meet regularly. Dr. Christine Sobek will report on the Complete College America meeting during her report.

Dr. Anderson wanted the Board to be aware of a positive article on the Illinois Articulation Initiative that will be published in the Illinois Sun Times on December 12<sup>th</sup>.

Dr. Anderson thanked that Board member Thomas Pulver for agreeing to participate in the National Review Team for the Partnership for Assessment of Readiness of College and Careers (PARCC). The first meeting is next week in Schaumburg.

Dr. Anderson concluded by wishing everyone a happy holiday.

Vice-Chair Morris took this opportunity to thank Steve Morse and Jennifer Timmons for their work at the ICCB. Ms. Morris also welcomed the new employees.

**Item #5.1 – Administrative Rules Change**

Dr. Anderson explained the agency committed to review the administrative rules this year. Item #12.3 is an information item at this point in time. There are a number of clean-up items that needed to be done. Most of these items fall within the below five categories:

1. Non-substantive wording changes;
2. Clarification of a process or term;
3. Change to the current process
4. Elimination of an outdated process; or
5. Addition of a new rule.

There are very few new rules and are mostly clarifications. This item will be taken to the Board in January as an action item.

**Item #6 – Advisory Organizations**

**Item #6.1 – Illinois Council of Community College Presidents (ICCCP)**

President Dr. Christine Sobek stated as part of the Council's planning process, a meeting is held during the summer to kick off every year. The Council agreed that recognizing the transition of leadership throughout the state and rebuilding the collaboration and outreach efforts would be critical for this year. The retreat included a presentation by Dr. Hunter Anderson.

Dr. Sobek reported that she was part of Team Illinois that attended the national Complete College America meeting. It was also attended by Dr. Anderson.

Monday, December 9, 2013, the IBHE 2013 will hold the first annual meeting of the public university and community college presidents. The meeting will focus on transfer, Illinois Articulation Initiative, and articulation.

Every January, there is joint meeting with the Illinois Council of Community College Presidents, Chief Academic Officers, and Chief Student Affairs Officers. This year it will be held at Heartland Community College and the focus will be veterans' affairs.

**Item #6.2 – Adult Education and Family Literacy Council**

Tawanna Nickens reported the Council has decided to concentrate on assisting adult learners transition into postsecondary education training. They will review and focus on successful transitions and accountability. The committee will give more attention to identifying elements in transitions courses, defining the program administrator's requirements, and addressing the professional development needs.

**Item #6.4 – Illinois Community College Faculty Association (ICCFA)**

David Seiler stated that he was contacted by a member of the Faculty Advisory Association for the Illinois Board of Higher Education. This member expressed interest in what the ICCFA does and requested to be more involved with the ICCFA.

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The Teaching and Learning Excellence Conference was held in October. There were over 100 in attendance. There was a significant increase in adjunct attendees.

Mr. Seiler stated that the ICCFA will again be awarding faculty with the workshop and research grants. Applications will be posted on the website soon.

Mr. Seiler concluded by announcing that all the colleges, with the exception of one, have paid their dues.

**Item #6.5 – Student Advisory Council (SAC)**

Jennifer Timmons, Senior Director for Student Development, gave the report for Student Board member, Rachel Pitchford, who was unable to attend. The SAC met in conjunction with the ICCTA at the beginning of November in Schaumburg. There were 30 colleges represented and over 60 students in attendance.

The students discussed a number of items during the meeting including College and Career Readiness Initiatives and co-curricular transcripts. Dr. Anderson spoke to the students about the priorities at the ICCB. This year's community service project will involve each college selecting a day to do their own form of community service on campus.

Student advocacy day will be held on April 2<sup>nd</sup> in Springfield. The students will be lobbying for increasing MAP funding and veterans grant funding. The Phi Theta Kappa banquet will be held on the evening of April 1<sup>st</sup> in Springfield.

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BREAK

The Board took a break at 10:40 a.m. and reconvened at 10:50 a.m.

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**Item #7 – Committee Reports**

**Item #7.1 – Academic Affairs and Institutional Support**

The Academic Affairs and Institutional Support Committee met on Thursday, November 14<sup>th</sup> at 6:00 p.m. at the Harry L. Crisp II Community College Center in Springfield. In attendance were Board members Guy Alongi, Michael Dorf, and Tom Pulver. Randy Barnette sat in on part of the discussions. ICCB staff members, Karen Anderson, Brian Durham, Jeff Newell, Nathan Wilson, and Ann Knoedler were also in attendance. Jake Rendleman and Rachel Pitchford were unable to attend.

Mr. Pulver reported that Nathan Wilson began by highlighting some important information for the committee:

**1. Illinois Longitudinal Data System Governance**

- The ICCB, along with 6 other agencies, signed an ILDS Intergovernmental Agreement (IGA) to meet legislation requiring the establishment of an ILDS Governing Board and development of a Longitudinal Data System to streamline data-sharing and to track educational and workforce outcomes.
- Due to the ILDS IGA language concerns by ICCB staff and the Board, the ICCB worked in collaboration over the last two months with IDES and

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IDHS, whom had similar issues, to amend the IGA. ILDS Chair, Dr. John Evans, and ILDS IGA author, Jon Furr, were amicable to the amendments. IGA language has been revised and now needs approval by the ILDS Governing Board.

- The ILDS Governing Board held its initial meeting on October 15 and a second meeting occurred on November 6.
- In December and January the ILDS Governing Board will be establishing staff to serve on the ILDS subcommittees.

**2. Continued Update on the Economic Impact Study**

- ICCB is contracting with NIU Center for Governmental Studies to generate the Economic Impact Study reports at the statewide level and for each individual community college. No cost will be incurred locally for this project.
- An Economic Impact Advisory Committee was formed in October and consists of community college presidents, institutional researchers, public relations staff, and financial staff.
- The initial Economic Impact Study Advisory Committee meeting took place in Springfield at the ICCB office on October 7 and the second committee meeting occurred on November 4.
- The committee will continue to meet at least monthly until the report is finalized. Tentative plans are to finish in the spring of 2014. The report will be presented to the Board.

Brian Durham updated the committee on Dual Credit:

- ICCB staff attended a meeting of the Higher Learning Commission (HLC). The focus was the recent national study completed by HLC on dual credit. Colleges should be prepared for HLC to start examining dual credit. The good news is that the ICCB administrative rules already establish procedures for the areas that HLC will be focusing their reviews.
- The ICCB staff will be proposing important revisions in the administrative rules to the Board this week. Two of those revisions include:
  - Removing the prohibition on courses beyond the first year of AAS degrees / CTE courses; and
  - Removing the barrier for colleges to offer dual credit in the student's freshman and sophomore years.
- ICCB recently distributed \$161,151 in Perkins Federal and CTE State funds for 17 dual credit enhancement grants.

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Jeff Newell updated the committee on State Authorization Reciprocity Agreements (SARA):

- The regional higher education compacts will be implementing SARA to assist institutions in addressing state authorization. Recent U.S. Department of Education rulings require all institutions to be authorized to operate in the home states of their distance education students.
- The IBHE is working towards making Illinois a SARA state in the Midwestern Higher Education Compact.
- When Illinois becomes a SARA state, institutions will have the option to become SARA institutions. If they become a SARA institution, they will be authorized to operate in any SARA state, with no need for any additional paperwork or fees.
- SARA institutions will pay an annual fee to cover costs associated with the agreement:
  - Institutions less than 2,500 FTE will pay \$2,000,
  - Institutions with FTE between 2,500 and 10,000 will pay \$4,000; and
  - Institutions with FTE over 10,000 will pay \$6,000.
- Under the agreement, states have the ability to charge their home SARA institutions a fee as well. That is an option open to the IBHE. If IBHE decides to charge a fee, ICCB will become involved and negotiate on behalf of the system.
- The SARA fees will be re-evaluated after the first two years and decreased if possible.
- Board staff will be sending a memo to the system in the near future to let them know the status of the SARA agreement.

Mr. Pulver concluded his report by announcing he has agreed to participate in the National Review Team for the Partnership for Assessment of Readiness of College and Careers (PARCC). The first meeting is next week in Schaumburg.

**Item #7.2 - Adult Education and Workforce Development**

Randy Barnette reported that the Adult Education and Workforce Development Committee met on November 14, 2013 at 5:30 p.m. at the Harry L. Crisp II Community College Center in Springfield. In attendance were members Randy Barnette, Michael Dorf, and Tom Pulver. Guy Alongi sat in on the discussion. ICCB staff member, Jennifer Foster, was also in attendance.

Mr. Barnette reported the committee discussed the following topics:

1. Program of International Assessment of Adult Competencies (PIAAC):
  - The PIAAC is an international assessment of adult competencies in twenty three countries. The study was designed to assess literacy, numeracy, and technology skills of Adults ages 16-65. The report was released for publication on October 8, 2013 by the Organization for Economic Cooperation and Development (OECD). Overall, the study shows that the US ranks 13<sup>th</sup> out of 23 countries surveyed.

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States will be asked to address how they will increase the rankings in the three areas in the future.

2. GED update:
  - The ICCB provided information to the state legislature to increase awareness of the GED changes. A one-page document was developed and shared with members of both the House and Senate.
3. Adult Education fee changes:
  - The committee recommended that staff research the fee increase and the effects the increase have on the test. They suggested that the staff hold any legislation that would change the current fee structure. The committee also felt that other advisory organizations should be made aware of this proposal.
4. Intergovernmental Agreement between the Illinois Manufacturing Extension Center and the Illinois Community College Board:
  - Agenda Item #12.4 is an IGA renewal agreement.

**Item #7.3 - External Affairs**

Michael Dorf reported the External Affairs committee met on Thursday, November 14<sup>th</sup> at 5:00 p.m. at the Harry L. Crisp II Community College Center in Springfield. In attendance were Board members Randy Barnette, Guy Alongi, Michael Dorf, Suzanne Morris, and Tom Pulver. Board members Teresa Garate and Jake Rendleman were unable to attend. ICCB staff member Steve Morse, Associate Vice President for External Affairs, was also in attendance. Mr Dorf made the report for the committee.

The committee was informed that the Governor's Legislative Affairs staff advised the ICCB not to pursue legislation to increase the statutory fee that school districts and community college districts are allowed to charge for Adult Education program costs. The current fee, set in statute, is \$3 per credit hour for classes other than Adult Basic Education level programs. The ICCB was advised that any legislation requiring a fee increase would probably fail in an election year, and the Governor would probably not approve such legislation if it did pass the General Assembly. The committee had approved pursuing such legislation at its September meeting. They supported ICCB's other proposed legislation: changing a statutory references to President/CEO of the ICCB to Executive Director, and changing statutory references to the term "GED" or "General Educational Development" to "Illinois High School Equivalency."

The committee was also informed that each legislator had received, via email, a document prepared by Jennifer Foster that explained the upcoming changes to the GED test. Several legislators responded expressing their gratitude for the information.

Discussions also took place on:

1. The recent Veto Session of the General Assembly, most notably, legislation that modified pensions for the Chicago Park District. That legislation has been seen as a possible blueprint for pension modifications to the state's pension programs.

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2. The preliminary ideas on publicizing the community college Economic Impact Study. Randy Barnett recounted the strategies used for publicizing the last Economic Impact Study that included boilerplate press releases and marketing materials that could be adapted to fit the local community college districts.
3. The possible strategies to reinforce the quality image of community colleges within the construct of the Economic Impact Study. It was suggested that such efforts be coordinated with the ICCTA, as well.

Michael Dorf and Randy Barnette concluded the report by thanking Steve Morse for his work at the ICCB and wished him luck in his retirement.

**Item #7.4 – Fiscal, Personnel, Ethics and Conflict of Interest**

Terry Bruce reported the committee met the morning of November 15<sup>th</sup>. Board members Terry Bruce, Randy Barnette, Guy Alongi, and Suzanne Morris were in attendance. ICCB staff member Ellen Andres, Chief Financial Officer, was also in attendance.

The committee reviewed Fiscal Year 2014 financial statements, discussed the state payments to the community colleges, which are ahead of last year, college reserves, and all existing contracts and grants that are each under \$25,000 and do not require Board approval.

The committee was also notified of a clarification within the language of the Ethics test that was recently distributed.

**Item #8 – The Community College Penalty and Bachelor’s Degree Completion: Fact or Fiction? Report**

A slide show presentation was given by Eric Lichtenberger from the Illinois Education Research Council. The presentation highlighted the results of a recent research report from the Illinois Education Research Council (IERC) titled, *The Community College Penalty and Bachelor's Degree Completion: Fact or Fiction?* The research compares a group of students who transferred to four-year colleges after completing two full-time years at a community college to a group of juniors who enrolled in a four-year college directly after high school. The two groups were matched on observable pre-college demographic and environmental factors, as well as the institutional selectivity of their four-year colleges, to isolate the impact of taking the community college to a four-year transfer pathway. Differences in the rates of bachelor's degree completion between the two groups were presented along with policy implications.

He reported that the basis question he set out to research was: Is there a community college penalty with regard to bachelor’s degree completion after achieving sufficient balance between the community college transfer students and the rising four-year college juniors? Mr. Lichtenberger reported on his findings:

- The profile of CC transfers was significantly different than that of the rising four-year college juniors prior to matching.
- 84% of the CC transfers had earned a bachelor’s degree within 5 academic years of transitioning to a four-year college.
- The match process provided for sufficient balance between the two groups.
- After matching on key factors, no community college penalty was evident.



Mr. Lichtenberger referred the Board to his full report for more details.  
([http://www.siu.edu/ierc/publications/pdf/2013-1\\_CC\\_Penalty.pdf](http://www.siu.edu/ierc/publications/pdf/2013-1_CC_Penalty.pdf))

**Item #9 – New Units of Instruction**

Tom Pulver made a motion, which was seconded by Guy Alongi, to approve the following items:

The Illinois Community College Board hereby approves the following new units of instruction for the community colleges listed below:

**PERMANENT PROGRAM APPROVAL**

Highland Community College

- Hospitality Management Associate in Applied Science (A.A.S.) degree (64 credit hours)

Joliet Junior College

- Welding Technology A.A.S. degree (68 credit hours)

John Wood Community College

- Industrial Maintenance Technology A.A.S. degree (64 credit hours)
- Industrial Maintenance Technician Certificate (34 credit hours)
- Industrial Maintenance Mechanics Certificate (49 credit hours)

South Suburban College

- Community Health Worker A.A.S. degree (70 credit hours)
- Community Health Worker Certificate (39 credit hours)

The motion was approved via unanimous voice vote.

**Item #10 – Illinois Community College Board Recognition of Illinois Community Colleges**

Terry Bruce made a motion, which was seconded by Randy Barnette, to approve the following items:

The Illinois Community College Board hereby grants a status of “recognition continued” to the following districts:

Highland Community College  
Joliet Junior College  
Kankakee Community College

The motion was approved via unanimous voice vote.

**Item #11 – Consent Agenda**

Guy Alongi made a motion, which was seconded by Michael Dorf, to approve the following items:

**Item #11.1 – Minutes of the September 20, 2013 Board Meeting**

The Illinois Community College Board hereby approves the Board Meeting minutes of the September 20, 2013 meeting as recorded.

**Item #11.2 – Minutes of the September 20, 2013 Executive Session Meeting**

The Illinois Community College Board hereby approves the Board Executive Session minutes of the September 20, 2013 meeting as recorded.

**Item #11.3 – Illinois Community College Board Advisory Committee Member Appointments**

The Illinois Community College Board hereby authorizes the Executive Director to make appointments to the Finance Advisory Committee, the MIS/Research Advisory Committee, and the Program Advisory Committee.

The motion was approved via unanimous voice vote.

**Item #12 – Information Items**

There was no discussion.

**Item #12.1 – Fiscal Year 2014 Financial Statements**

**Item #12.2 – Recognition Status/Update**

**Item #12.3 – Changes to the Administrative Rules**

**Item #12.4 – Intergovernmental Agreements and Memoranda of Understanding**

**Item #13 – Other Business**

There was no other business at this time.

**Item #14 – Public Comment**

There was no public comment at this time.

**Item #15 - Executive Session**

The Board did not convene into Executive Session.

**Item #16 - Executive Session (ACTION)**

There was no action taken.

**Item #17 – Adjournment**

Teresa Garate made a motion, which was seconded by Tom Pulver, to adjourn the Board meeting. The meeting ended at 11:44 a.m.

The motion was approved via voice vote.

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Suzanne Morris  
Board Vice-Chair

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Karen Hunter Anderson, Ph.D.  
Executive Director