

Agenda Item #11.2
March 26, 2021

Illinois Community College Board

APPROVAL OF TRUSTEE TRAINING PROVIDER

The Public Community College Act (110 ILCS 805/3-8.5) requires trustees elected or appointed to local community college boards after January 1, 2017, to complete four hours of training every two years. The training can be provided by the Illinois Community College Trustees Association (ICCTA) or any provider approved by the Illinois Community College Board (ICCB).

Having met the guidelines established by the ICCB, the Board is requested to approve the following vendor as a trustee training provider:

RECOMMENDED ACTION:

It is recommended that the following motion be adopted:

The Illinois Community College Board hereby approves the following trustee training provider:

Pappas Wright, P.C.

BACKGROUND

Description: Pappas Wright, P.C. focuses on management and labor matters with a significant emphasis on higher education law. The firm regularly provides legal counsel to Black Hawk College and has provided training to the Board of Trustees on various matters pertaining to their role under Illinois law.

Instructors and Qualifications: The following attorney will provide trustee training.

Allison K. Wright, Partner and Shareholder. Allison Wright focuses her practice on management labor and employment law, civil litigation, higher education law, school law, public governance, and municipal matters. She represents a diverse array of public and private clients including local and national corporations, colleges and school districts, hospitals, medical corporations, municipalities, and financial institutions across the Midwest. Her past experience has included counseling boards and governing bodies on governance related issues (i.e., Freedom of Information Act, Open Meetings Act, Public Community College Act, and Illinois School Code). In addition, she has experience managing and conducting investigations regarding personnel, students, Title IX, violence, and other related issues.

Course Schedule: Pappas Wright proposes to fulfill board trustee training requirements ensuring that every public official has the proper training and tools to meet all of the legal, ethical, and fiduciary duties that come with the office of community college trustee. Sample training topics include:

- The Proper Role of the Board of Trustees
- Responding to Negative Press Attention
- Open Meetings Act Updates and Developments
- Freedom of Information Act Updates and Developments
- Fielding Questions, Comments, and Concerns from the District
- Preparing for “Public Discussion” While Eliminating Risks
- Trustee Fiduciary Duties
- Taking as a Trustee
- Limits on Legal Protections for Trustee Acts and Speech
- Illinois Tort Immunity Act
- Trustee Duties Pertaining to Financial Oversight and Accountability
- Overview of Illinois Community College Law and ICCB Standards
- Labor Relations and the College Board

Subject Matter and Method of Training: The firm is seeking approval to provide live in-person, prerecorded audio/video, and online live and self-study training in the following topics identified in Table 1.

Table 1: Provider Seeks Approval to Offer Training in the Following Topics

Audits	Financial Oversight and Accountability
Community College and Labor Law	Freedom of Information Act
Contract Law	Open Meetings Act
Ethics	Sexual Violence on Campus
Fiduciary Responsibilities of a Trustee	

Table 2: Methods of Providing Training

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In Person
Audio/Video - Prerecorded
Online Webinar
Online Self-Study

Fee Schedule: Pappas Wright, P.C.'s services are calculated from an hourly fee of \$165/hour. Pappas Wright, P.C. will work with each community college, on a case by case basis, to establish and will offer individualized fee arrangement for specific assignments or projects.