

Item #10.1
March 26, 2021

UNAPPROVED

Minutes of the 443rd
Meeting of the
Illinois Community College Board

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January 15, 2021

RECOMMENDED ACTION

It is recommended that the following motion be adopted:

The Illinois Community College Board hereby approves the Board minutes of the January 15, 2021 meeting as recorded.

Item #1 – Roll Call and Declaration of Quorum

Chair Lopez called the Board meeting to order at 9:05 a.m. and asked Ann Knoedler to call roll. The following Board members were present on the call: Paige Ponder, Doug Mraz, Terry Bruce, Larry Peterson, Lynette Stokes, Suzanne Morris, and Enrique Velazquez, Student Board member. Teresa Garate and Nick Kachiroubas were absent. A quorum was declared.

Item #2 – Announcements and Remarks by Dr. Lazaro Lopez, Board Chair

Dr. Lopez began by welcoming everyone to the January 2021 Board Meeting. Good news on the efforts to disseminate the vaccine are currently underway across the state. Maybe by summer the meetings will begin to meet in person again. Chair Lopez then congratulated the new Speaker of the House, Chris Welch, and the many reforms that have come out of the Black Caucus' OMNIBUS bill. Board member Terry Bruce and Matt Berry will talk more about legislative issues, but there is a specific piece of legislation that speaks to the use of the GPA for placement and the implementation of the placement measure recommendations that ICCB staff worked hard on for years and that was adopted by the Presidents in 2018. Both the acknowledgement of the GPA and its importance as a tool for placement and the adoption of the placement measures are important pillars of a remedial reform agenda for the state.

Another one of those important pillars toward remedial reform is on the agenda today, which is the adoption of the Transitional English Competencies. This work, originating in the PWR Act, has made a difference in a lot of students' lives. Transitional instruction, for math, for example, is available now at 28 community colleges across 195 high schools. This work had led to a reduction in remediation across the state. In 2018, two years after the adoption of transitional math as a strategy, remediation rates for math are at 33% for high school students. A similar outcome is also expected in English.

Finally, Chair Lopez wanted to acknowledge many of the good things that came out of the stimulus package for community colleges. Nationally, community colleges got about 1.2 billion more dollars. It sounds like there will be more flexibility for institutions as well, to use the funds to address COVID losses. Most importantly, there is more support for students and greater flexibility for students to access Pell grants.

Coming up is item #3.1a where Ms. Ginger Ostro, Executive Director for the IL Board of Higher Education, will give an update on the Strategic Plan for Higher Education.

Item #3 – Board Member Comments

There were no comments.

Item #3.1 – Illinois Board of Higher Education Report

Dr. Teresa Garate was not present during the meeting.

Item #3.1a - Update on the Strategic Plan for Higher Education

Ms. Ginger Ostro, Executive Director for the IL Board of Higher Education (IBHE), provided a brief update on the progress of the Strategic Plan for Higher Education. The IBHE derives its statutory authority to develop the Strategic Plan from the IBHE statute (110 ILCS 205/6) (from Ch. 144, par. 186) Sec. 6, which states: The IBHE, in cooperation with the Illinois Community College Board, shall analyze the present and future aims, needs and requirements of higher education in the State of Illinois and prepare a master plan for the development, expansion, integration, coordination and efficient utilization of the facilities, curricula and standards of higher education for public institutions of higher education in the areas of teaching, research and public service. The master plan shall also include higher education affordability and accessibility measures. The IBHE, in cooperation with the Illinois Community College Board, shall formulate the master plan and prepare and submit to the General Assembly and the Governor drafts of proposed legislation to effectuate the plan. The IBHE, in cooperation with the Illinois Community College Board, shall engage in a continuing study, an analysis, and an evaluation of the master plan so developed, and it shall be its responsibility to recommend, from time to time as it determines, amendments and modifications of any master plan enacted by the General Assembly. Working priorities for the Plan are to increase postsecondary credential and degree attainment and develop talent to drive Illinois's economy, improve affordability, increase access and manage costs, and close equity gaps.

In September, there were nine focus groups developed. These focus groups were regionally based and raised the voices and perspectives of a broad representation of key stakeholders from IBHE, ICCB, Public Universities, Private University Presidents, Community College Presidents and Legislators.

During October and November, the IBHE Board reviewed phase one engagement. The executive committee confirmed the vision, core principles, and priority areas. Phase two began with the engagement of the regional and stakeholder specific focus groups. The advisory committee, which will apply the Board's articulated vision to the planning process as it develops the recommended goals, objectives and strategies that will make up the strategic plan, was also established.

In December and January, the advisory committee was convened to identify strategies and outcome measures. Phase three engagement also commenced.

During the months of January and February, specific recommendations to support strategies through design work groups will be developed. Through phase three engagement, the advisory group will draft the strategic plan.

Item #10.1
March 26, 2021

During the months of February and March, the public will be allowed to give feedback on the draft plan. The plan will then be finalized and the IBHE Board will approve the final strategic plan. After it is approved, the ICCB and ISAC Boards will endorse the Plan.

Item #4 – Executive Director Report

Dr. Brian Durham began by echoing Chair Lopez's condolences to the family of Jerry Weber. This is really a true loss to the community college system here in Illinois. Dr. Durham went on to congratulate a number of ICCB staff on their time at the agency. The stimulus allocations for the higher education sector coming out of the USDOE includes \$22.7 billion in pandemic-related aid for institutions of higher education, which will be allocated through a formula that accounts for an institution's total number of students (headcount) and relative share of full-time equivalent (FTE) students. The allocations that colleges are getting was shared through email yesterday with the Board. It is important to note that portions of those funds are for students, but nearly 70% of the funds are focused on supporting institutions. This has resulted in substantial more resources for community colleges. The legislation is a huge win in Washington for Community Colleges across the country and here in Illinois and a demonstration of the support that colleges have in Congress.

The staff have been working on a number of issues which include: Lame Duck Session, the SJR 41 report which was due December 31st, models of developmental education being offered, the Illinois Narrative report on Adult Education, which includes information about the professional development and technical assistance response to COVID-19 as well as the release of funds to support remote learning, and the CTE report-work on the implementation of programs of study models and apprenticeship programs, where, through the CAP-IT program, 215 still served, during the onslaught of the pandemic.

Item #4.1 - Illinois Community College Board Goals Update

Illinois Community College Board staff periodically update the Board on the agency's progress toward our three adopted goals, listed below and most recently revised during the August 19, 2020 Board Retreat and adopted at the September 11, 2020 Board meeting.

Each year, the January Board meeting provides an opportunity to share a midyear update on progress toward the goals. The Executive Director provided a document that provides the current status of efforts to meet the goals.

Item #5 - Advisory Organizations

Item #5.1 - Student Advisory Council

Enrique Velazquez, Student Board member, stated the first SAC meeting was held in October 2020 and focused on introductions. The Council will focus on student engagement during these difficult times and keeping enrollment up as well as equity and diversity. The next meeting will be held on January 22, 2021 virtually.

Item #6 - Committee Reports

Item #6.1 - Academic, Workforce, and Student Support

The committee met on January 15 at 8:00a with Paige Ponder, Suzanne Morris, and student member Enrique Velazquez.

Paige Ponder reported the Committee had a continued discussion on the requirement of the Constitution Test based on research from the staff. The Committee decided to temporarily waive the Constitution requirement for everyone until further notice or for a specified period of time. The Illinois High School Equivalency Constitution Test will be voted on by the Board in today's meeting. An oral presentation of the action needed suspends the Constitution requirement through December 31, 2021 due to COVID -19 due to limited access to testing. Upon successful passage of the HSE vendor exams, individuals will be issued an Illinois High School Equivalency Certificate without delay.

Item #10.1
March 26, 2021

Action item, Transitional Instructional Competencies: The ICCB staff have worked with staff from the Illinois Board of Higher Education and the Illinois State Board of Education to define and update competencies for each transitional math and English. The procedures for statewide portability require demonstration that the relevant competencies are addressed and the required policies are met. Success is based on the mastery of the process and content competencies, which demonstrates readiness for college courses, instead of a single test score. The competencies for Transitional Math have been updated and Transitional English competencies have been defined. This agenda item presents the recommendations for approval of competencies, policies and course parameters for Transitional Math and Transitional English.

Open Education Resources: The Illinois Board of Higher Education and the Illinois Community College Board are collaborating to investigate to what extent institutions in Illinois are utilizing open educational resources (OER). The OER in Illinois Higher Education Survey was released to higher education institutions in December 2020 with a January 25, 2021 return date. This landscape survey will collect information on OER use at institutions, departments at colleges with OER responsibility, and cost savings to students. The survey was developed by members of the Illinois OER Stakeholders group and is hosted by the College of DuPage. The results of the survey are expected to inform future efforts in promoting the development and use of OER in Illinois. Further updates of the results of the survey will be discussed at the next AWS Committee meeting.

Information items: Two reports have been submitted as information items summarizing the activities for FY20. The Adult Education and Literacy Annual Report is submitted each year to the Department of Education and includes a summary of activities under WIOA Title II for FY20. This includes data, financial and assessment. The Career and Technical Education Annual Report provides a summary of postsecondary Career and Technical Education (CTE) related initiatives and activities led by the Illinois Community College Board (ICCB). This annual report serves as an important tool to inform the Board, community colleges, stakeholders, and the broader CTE community of ICCB-led CTE initiatives and accomplishments in the previous fiscal year.

Other: An oral report will be provided on the action needed to grant authorization of Lake Land College to provide programs to the Department of Correction. Lake Land College is the only college who applied and there is no opposition.

Item #6.1a - High School Equivalency Constitution Requirement

The Illinois Community College Board (ICCB) requires that all individuals who pass one of the three High School Equivalency (HSE) tests must also take and pass the United States (US) and Illinois Constitution test and the Flag tests. Upon the passage of all requirements, an Illinois High School Equivalency Certificate is issued. Since the COVID-19 pandemic began, the access to testing and in particular the constitution testing, has not been available. Based upon the recommendations of the Academic, Workforce and Student Services (AWS) Committee, the ICCB staff researched requirements in other states as well as examined HSE test content to determine next steps relative to Constitution requirements. It was determined that four other states have a civics requirement and most of those are either on hold or are temporarily suspended. None of these states have a state constitution specific requirement. The ICCB staff in consultation with the AWS Committee is recommending the suspension of the Constitution requirement due to COVID-19 and testing availability. Staff will conduct additional research and outreach and bring forth a more detailed plan on HSE at a future date.

Suzanne Morris made a motion, which was seconded by Paige Ponder, to approve the following item:

The Illinois Community College Board hereby approves the suspension of all Constitution test requirements through December 2021 to allow those who pass

Item #10.1
March 26, 2021

the High School Equivalency test to be issued their Illinois High School Equivalency Certificate.

A roll call vote was taken with the following results:

| | | | |
|----------------|-----|-------------------|-----|
| Terry Bruce | Yea | Paige Ponder | Yea |
| Doug Mraz | Yea | Lynette Stokes | Yea |
| Suzanne Morris | Yea | Enrique Velazquez | Yea |
| Larry Peterson | Yea | Lazaro Lopez | Yea |

The motion was approved. Student advisory vote: yes.

Item #6.1b - Authorization for Lakeland College to Enter Into Negotiations for Illinois Department of Corrections Programs

The Illinois Community College Board is requested to authorize Lake Land College to enter into negotiations with Carl Sandburg College, Heartland Community College, Illinois Eastern Community Colleges, Illinois Valley Community College, John Wood Community College, Lincoln Land Community College, Rend Lake College, Richland Community College, Sauk Valley Community College, Southwestern Illinois College, Spoon River College, and the Illinois Department of Corrections (IDOC) within each of these districts, to offer career and technical education services at the correctional institutions listed below. According to **Section 1501.307 Cooperative Agreements and Contracts**, decisions about the provision of instruction at IDOC centers falls first and primarily to the home district within which the facility resides. In each instance below, the home district has opted to forego providing services. Colleges are unable to enter into an agreement directly with IDOC facilities without first seeking and obtaining approval from the ICCB.

Doug Mraz made a motion, which was seconded by Terry Bruce, to approve the following item:

The Illinois Community College Board hereby approves Lake Land College to enter into negotiations with the home district of each correctional facility listed in this item and with the IDOC to offer career and technical education instruction to the listed correctional institutions.

A roll call vote was taken with the following results:

| | | | |
|----------------|-----|-------------------|-----|
| Terry Bruce | Yea | Paige Ponder | Yea |
| Doug Mraz | Yea | Lynette Stokes | Yea |
| Suzanne Morris | Yea | Enrique Velazquez | Yea |
| Larry Peterson | Yea | Lazaro Lopez | Yea |

The motion was approved. Student advisory vote: yes.

Item #6.2 - Finance, Budgeting, Accountability and External Affairs

It was reported the committee met this morning at 8:00 a.m. with Terry Bruce, Doug Mraz, Larry Peterson and Lynette Stokes in attendance and discussed the following items:

Timeliness of State Payments – on December 30th there were 156 million vouchered and 22 million is being held by CMS; legislative update – Matt Berry gave the members an brief update on the education legislation being discussed within legislative session and what each would mean for community colleges, one of which includes the Omnibus Bill which was approved during Lame Duck Session; Administrative Rules - Time Limits on Statewide and Regional Curricula; the

Illinois Postsecondary Profiles Update; and the Fiscal Year 2022 Community College Capital Budget.

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BREAK at 10:21 a.m.
RETURNED at 10:30 a.m.

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Item #7 – New Units of Instruction

Item #7.1 – Black Hawk College, City Colleges of Chicago: Kennedy King College, Harold Washington College, Malcolm X College, Harry S. Truman College, Olive-Harvey College, Richard J. Daley College, Wilbur Wright College, Heartland Community College, Parkland College, Triton College

Paige Ponder made a motion, which was seconded by Suzanne Morris, to approve the following items:

The Illinois Community College Board hereby approves the following permanent new units of instruction for the community colleges listed below:

PERMANENT PROGRAM APPROVAL

Black Hawk College

- Court Reporting Technology Associate in Applied Science (A.A.S.) degree (60 credit hours)

City Colleges of Chicago: Kennedy King College, Harold Washington College, Malcolm X College, Harry S. Truman College, Olive-Harvey College, Richard J. Daley College, Wilbur Wright College

- Software Development Associate in Applied Science (A.A.S.) degree (62 credit hours)
- Software Development Certificate (34 credit hours)

Heartland Community College

- Agriculture A.A.S. degree (60 credit hours)

Parkland College

- Aviation Flight Technology A.A.S. degree (61 credit hours)

Triton College

- Paralegal Studies Certificate (31 credit hours)

A roll call vote was taken with the following results:

| | | | |
|----------------|-----|-------------------|-----|
| Terry Bruce | Yea | Paige Ponder | Yea |
| Doug Mraz | Yea | Lynette Stokes | Yea |
| Suzanne Morris | Yea | Enrique Velazquez | Yea |
| Larry Peterson | Yea | Lazaro Lopez | Yea |

The motion was approved. Student advisory vote: yes.

Item #8 – Illinois Community College Board Recognition of Community Colleges

Item #8.1 - John Wood Community College, Richland Community College, College of Lake County, and Lewis and Clark Community College

Terry Bruce made a motion, which was seconded by Doug Mraz, to approve the following motion:

Item #10.1
March 26, 2021

The Illinois Community College Board hereby grants a status of “recognition continued” to the following districts:

John Wood Community College, District 539
Richland Community College, District 537
College of Lake County, District 532
Lewis & Clark Community College, District 536

A roll call vote was taken with the following results:

| | | | |
|----------------|-----|-------------------|-----|
| Terry Bruce | Yea | Paige Ponder | Yea |
| Doug Mraz | Yea | Lynette Stokes | Yea |
| Suzanne Morris | Yea | Enrique Velazquez | Yea |
| Larry Peterson | Yea | Lazaro Lopez | Yea |

The motion was approved. Student advisory vote: yes.

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Item #6.2a - An Overview of the Illinois Community College System Funding Formulas

This presentation provided an overview of the restricted and unrestricted grants to the system, including funding formulas used to distribute the grants. The presentation also highlighted historical data representing the amount of underfunding for unrestricted grants. The PowerPoint can be viewed on the ICCB website.

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Item #9 – Adoption of Minutes

Terry Bruce made a motion, which was seconded by Paige Ponder, to approve the following items:

Item #9.1 – Minutes of the December 4, 2020 Board Meeting

The Illinois Community College Board hereby approves the Executive Session minutes of the December 4, 2020 meeting as recorded.

Item #9.2 – Minutes of the December 4, 2020 Executive Session

The Illinois Community College Board hereby approves the Executive Session minutes of the December 4, 2020 meeting as recorded.

A roll call vote was taken with the following results:

| | | | |
|----------------|-----|-------------------|-----|
| Terry Bruce | Yea | Paige Ponder | Yea |
| Doug Mraz | Yea | Lynette Stokes | Yea |
| Suzanne Morris | Yea | Enrique Velazquez | Yea |
| Larry Peterson | Yea | Lazaro Lopez | Yea |

The motion was approved. Student advisory vote: yes.

Item #10 - Consent Agenda

Terry Bruce made a motion, which was seconded by Suzanne Morris, to approve the following items:

Item #10.1 - Fiscal Year 2022 Community College Capital Budget

The Illinois Community College Board hereby:

1. Approves the fiscal year 2022 Capital Budget Request for the Illinois Community College System as presented in the attached Table 1 and Table 2;
2. Authorizes the submission of the request to the Governor’s Office of Management

Item #10.1
March 26, 2021

and Budget, the Illinois Board of Higher Education, and the Illinois General Assembly; and

3. Authorizes its Executive Director, with the concurrence of the Chair, to make technical adjustments to the request if more refined data become available.

Item #10.2 - Transitional English Competencies

The Illinois Community College Board hereby adopts the Statewide Transitional Math Competencies and Policies and the Statewide Transitional English Course Parameters, Competencies and Policies documents.

Item #10.3 - Proposed Amendments to the Illinois Community College Board Administrative Rules:

Item #10.3a - Time Limits on Statewide and Regional Curricula

The Illinois Community College Board hereby approves the following amendments to the *Administrative Rules of the Illinois Community College Board* and authorizes its Executive Director to process the amendments in accordance with the Illinois Administrative Procedures Act.

TITLE 23: EDUCATION AND CULTURAL RESOURCES
SUBTITLE A: EDUCATION
CHAPTER VII: ILLINOIS COMMUNITY COLLEGE BOARD

PART 1501

ADMINISTRATION OF THE ILLINOIS PUBLIC COMMUNITY COLLEGE ACT

SUBPART A: ILLINOIS COMMUNITY COLLEGE BOARD ADMINISTRATION

Section

| | |
|----------|--|
| 1501.101 | Definition of Terms and Incorporations by Reference |
| 1501.102 | Advisory Groups |
| 1501.103 | Rule Adoption (Recodified) |
| 1501.104 | Manuals |
| 1501.105 | Advisory Opinions |
| 1501.106 | Executive Director |
| 1501.107 | Information Request (Recodified) |
| 1501.108 | Organization of ICCB (Repealed) |
| 1501.109 | Appearance at ICCB Meetings (Repealed) |
| 1501.110 | Appeal Procedure |
| 1501.111 | Reporting Requirements (Repealed) |
| 1501.112 | Certification of Organization (Repealed) |
| 1501.113 | Administration of Detachments and Subsequent Annexations |
| 1501.114 | Recognition |
| 1501.115 | Data Repository |
| 1501.116 | Use, Security and Confidentiality of Data |
| 1501.117 | Shared Data Agreements |
| 1501.118 | Processing Fees |

SUBPART B: LOCAL DISTRICT ADMINISTRATION

Section

| | |
|----------|---------------------------------|
| 1501.201 | Reporting Requirements |
| 1501.202 | Certification of Organization |
| 1501.203 | Delineation of Responsibilities |

Item #10.1
March 26, 2021

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| 1501.204 | Maintenance of Documents or Information |
| 1501.205 | Recognition Standards (Repealed) |
| 1501.206 | Approval of Providers of Training for Trustee Leadership Training |

SUBPART C: PROGRAMS

| | |
|----------|--|
| Section | |
| 1501.301 | Definition of Terms |
| 1501.302 | Units of Instruction, Research, and Public Service |
| 1501.303 | Program Requirements |
| 1501.304 | Statewide and Regional Planning |
| 1501.305 | College, Branch, Campus, and Extension Centers |
| 1501.306 | State or Federal Institutions (Repealed) |
| 1501.307 | Cooperative Agreements |
| 1501.308 | Reporting Requirements |
| 1501.309 | Course Classification and Applicability |
| 1501.310 | Acceptance of Private Business Vocational School Credits by Community Colleges in Select Disciplines |
| 1501.311 | Credit for Prior Learning |

SUBPART D: STUDENTS

| | |
|----------|--------------------------------|
| Section | |
| 1501.401 | Definition of Terms (Repealed) |
| 1501.402 | Admission of Students |
| 1501.403 | Student Services |
| 1501.404 | Academic Records |
| 1501.405 | Student Evaluation |
| 1501.406 | Reporting Requirements |

SUBPART E: FINANCE

| | |
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| Section | |
| 1501.501 | Definition of Terms |
| 1501.502 | Financial Planning |
| 1501.503 | Audits |
| 1501.504 | Budgets |
| 1501.505 | Student Tuition |
| 1501.506 | Published Financial Statements |
| 1501.507 | Credit Hour Claims |
| 1501.508 | Special Populations Grants (Repealed) |
| 1501.509 | Workforce Preparation Grants (Repealed) |
| 1501.510 | Reporting Requirements |
| 1501.511 | Chart of Accounts |
| 1501.514 | Business Assistance Grants (Repealed) |
| 1501.515 | Advanced Technology Equipment Grant (Repealed) |
| 1501.516 | Capital Renewal Grants |
| 1501.517 | Retirees Health Insurance Grants (Repealed) |
| 1501.518 | Uncollectible Debts (Repealed) |
| 1501.519 | Special Initiatives Grants |
| 1501.520 | Lincoln's Challenge Scholarship Grants |
| 1501.521 | Technology Enhancement Grants (Repealed) |
| 1501.522 | Deferred Maintenance Grants (Repealed) |
| 1501.523 | Foundation Matching Grants (Repealed) |

SUBPART F: CAPITAL PROJECTS

| | |
|----------|--|
| Section | |
| 1501.601 | Definition of Terms |
| 1501.602 | Approval of Capital Projects |
| 1501.603 | State Funded Capital Projects |
| 1501.604 | Locally Funded Capital Projects |
| 1501.605 | Project Changes (Repealed) |
| 1501.606 | Progress Reports (Repealed) |
| 1501.607 | Reporting Requirements |
| 1501.608 | Approval of Projects from 110 ILCS 805/3-20.3.01 |
| 1501.609 | Completion of Projects from 110 ILCS 805/3-20.3.01 |
| 1501.610 | Demolition of Facilities |

SUBPART G: STATE COMMUNITY COLLEGE

| | |
|----------|--------------------------------|
| Section | |
| 1501.701 | Definition of Terms (Repealed) |
| 1501.702 | Applicability (Repealed) |
| 1501.703 | Recognition (Repealed) |
| 1501.704 | Programs (Repealed) |
| 1501.705 | Finance (Repealed) |
| 1501.706 | Personnel (Repealed) |
| 1501.707 | Facilities (Repealed) |

SUBPART H: PERSONNEL

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|----------|---------------------|
| Section | |
| 1501.801 | Definition of Terms |
| 1501.802 | Sabbatical Leave |

1501.APPENDIX A Fee Schedule for Data Matching

AUTHORITY: Implementing and authorized by Articles II and III and Section 6-5.3 of the Public Community College Act [110 ILCS 805].

SOURCE: Adopted at 6 Ill. Reg. 14262, effective November 3, 1982; codified at 7 Ill. Reg. 2332; amended at 7 Ill. Reg. 16118, effective November 22, 1983; Sections 1501.103, 1501.107 and 1501.108 recodified to 2 Ill. Adm. Code 5175 at 8 Ill. Reg. 6032; amended at 8 Ill. Reg. 14262, effective July 25, 1984; amended at 8 Ill. Reg. 19383, effective September 28, 1984; emergency amendment at 8 Ill. Reg. 22603, effective November 7, 1984, for a maximum of 150 days; emergency amendment at 8 Ill. Reg. 24299, effective December 5, 1984, for a maximum of 150 days; amended at 9 Ill. Reg. 3691, effective March 13, 1985; amended at 9 Ill. Reg. 9470, effective June 11, 1985; amended at 9 Ill. Reg. 16813, effective October 21, 1985; amended at 10 Ill. Reg. 3612, effective January 31, 1986; amended at 10 Ill. Reg. 14658, effective August 22, 1986; amended at 11 Ill. Reg. 7606, effective April 8, 1987; amended at 11 Ill. Reg. 18150, effective October 27, 1987; amended at 12 Ill. Reg. 6660, effective March 25, 1988; amended at 12 Ill. Reg. 15973, effective September 23, 1988; amended at 12 Ill. Reg. 16699, effective September 23, 1988; amended at 12 Ill. Reg. 19691, effective November 15, 1988; amended at 13 Ill. Reg. 1182, effective January 13, 1989; amended at 13 Ill. Reg. 14904, effective September 12, 1989; emergency amendment at 14 Ill. Reg. 299, effective November 9, 1989, for a maximum of 150 days; emergency amendment expired on April 9, 1990; amended at 14 Ill. Reg. 4126, effective March 1, 1990; amended at 14 Ill. Reg. 10762, effective June 25, 1990; amended at 14 Ill. Reg. 11771, effective July 9, 1990; amended at 14 Ill. Reg. 13997, effective August 20, 1990; expedited correction at 18 Ill. Reg. 3027, effective August 20, 1990;

amended at 15 Ill. Reg. 10929, effective July 11, 1991; amended at 16 Ill. Reg. 12445, effective July 24, 1992; amended at 16 Ill. Reg. 17621, effective November 6, 1992; amended at 17 Ill. Reg. 1853, effective February 2, 1993; amended at 18 Ill. Reg. 4635, effective March 9, 1994; amended at 18 Ill. Reg. 8906, effective June 1, 1994; amended at 19 Ill. Reg. 2299, effective February 14, 1995; amended at 19 Ill. Reg. 2816, effective February 21, 1995; amended at 19 Ill. Reg. 7515, effective May 26, 1995; amended at 21 Ill. Reg. 5891, effective April 22, 1997; amended at 22 Ill. Reg. 2087, effective January 12, 1998; amended at 22 Ill. Reg. 17472, effective July 10, 1998; amended at 24 Ill. Reg. 249, effective December 21, 1999; amended at 24 Ill. Reg. 17522, effective November 20, 2000; amended at 25 Ill. Reg. 7161, effective May 18, 2001; emergency amendment at 25 Ill. Reg. 12863, effective September 28, 2001, for a maximum of 150 days; emergency expired February 24, 2002; amended at 26 Ill. Reg. 646, effective January 7, 2002; amended at 27 Ill. Reg. 17204, effective October 31, 2003; amended at 28 Ill. Reg. 14092, effective October 18, 2004; amended at 29 Ill. Reg. 6239, effective April 25, 2005; amended at 30 Ill. Reg. 2755, effective February 21, 2006; amended at 32 Ill. Reg. 16396, effective September 23, 2008; amended at 40 Ill. Reg. 14054, effective September 29, 2016; amended at 41 Ill. Reg. 11274, effective August 28, 2017; amended at 41 Ill. Reg. 15723, effective December 18, 2017; amended at 42 Ill. Reg. 2819, effective January 24, 2018; amended at 42 Ill. Reg. 18869, effective October 3, 2018; amended at 42 Ill. Reg. 24855, effective December 17, 2018; amended at 43 Ill. Reg. 7454, effective June 20, 2019; amended at 44 Ill. Reg. _____, effective _____.

SUBPART C: PROGRAMS

Section 1501.303 Program Requirements

- a) **Comprehensive Program.** The programs of a college shall be comprehensive and shall include: pre-baccalaureate, occupational, and general studies curricula, and public service programs.
- b) **Degrees and Certificates.** A college shall award associate degrees and certificates in accordance with units of instruction approved by ICCB. This authority is not extended to administrative units of the college.
- c) **Honorary Degrees.** Honorary degrees awarded by a board shall be limited to the associate degree.
- d) **Review and Evaluation of Programs.**
 - 1) A college shall have a systematic, collegewide program review process for evaluating all of its instructional, student services, and academic support programs at least once within a five-year cycle.
 - 2) The minimum review criteria for program review shall be program need, program cost, and program quality, as defined by each college.
 - 3) The review of academic disciplines, student and academic support, cross-disciplinary instruction (remedial education, adult education and vocational skills), and career and technical education shall be scheduled according to the published ICCB schedule. A college shall follow the published schedule set by ICCB that shows when each program will be reviewed during a five-year cycle. If a college seeks an exception to the published schedule, the college must receive written approval from ICCB.
 - 4) The five-year schedule of program review is determined through a combination of several factors, including but not limited to:

Item #10.1
March 26, 2021

- A) National trends that consider high need, high demand sectors;
 - B) Accreditation requirements in specific occupational areas;
 - C) Areas that the agency has determined are in specific need of review based upon industry trends;
 - D) Feedback from local community colleges;
 - E) Changes in federal priorities, including specific updates to CIP classifications;
 - F) Other factors as appropriate.
- 5) ICCB may request the college to include special reviews of programs that have been identified as a result of State-level analyses, legislative resolutions, or Illinois Board of Higher Education policy studies by notifying the college of this request before January 1 of the year the special review is to be conducted.
- 6) A college shall keep on file for ICCB recognition purposes a copy of the current program review process, its five-year schedule for program review, and complete reports of program reviews conducted during the past five years.
- 7) A college shall submit to ICCB by September 1 each year a summary report of its previous year's program review results in a format designated by the ICCB and a copy of the current five-year schedule of program reviews. If an institution cannot meet this deadline, a written request for an extension shall be submitted to ICCB for approval.
- e) Academic Calendar.
- 1) A college shall operate on an academic calendar that provides at least two academic terms consisting of at least 15 weeks (at least 75 days of instruction each), three academic terms consisting of at least 10 weeks (at least 50 days of instruction each) or a different combination of academic terms consisting of at least 30 weeks (at least 150 days of instruction).
 - 2) The days of instruction prescribed in subsection (e)(1) shall include all days when there is a full schedule of classes and support services, but will exclude holidays, Saturdays, Sundays, and days scheduled exclusively for registration, orientation, collegewide placement or assessment testing, faculty workshops, and final examinations.
 - 3) Colleges may include terms during the summer or any other time during the year, in addition to the ones identified in subsection (e)(1).
 - 4) Courses/classes may be scheduled between academic terms, spanning academic terms, for a shorter time frame than the academic term, or for a longer time frame than the academic term, if the schedule provides sufficient duration and contact hours to meet the requirements in Sections 1501.309(b) and 1501.507(b)(10).
 - 5) If an emergency such as a fire, flood, [pandemic](#), or strike makes it necessary for the college to shorten one of its academic terms, the college may request that the Executive Director approve a shorter term. In such cases, the length of the term

Item #10.1
March 26, 2021

may be shortened, but only to the extent that enables all courses to meet the contact hours specified in Section 1501.309(b).

- 6) Colleges must have a plan in place to address modifications to the academic terms in the event of an emergency. This plan must be approved by the Board of Trustees.
- f) Preparation of Professional Staff. Professional staff shall be educated and prepared in accordance with generally accepted standards and practices for teaching, supervising, counseling and administering the curriculum or supporting system to which they are assigned. Such preparation may include collegiate study and professional experience. Graduate work through the master's degree in the assigned field or area of responsibility is expected, except in those areas in which the work experience and related training is the principal learning medium.
- g) Library. A college shall maintain a library or learning resource center with a collection of reference works and other learning resources to meet the specific needs of its curricula and students. This collection shall be kept up to date through a planned program of acquisition and deletion.
- h) Supplies and Equipment. Classrooms, laboratories, and shops shall be provided with equipment and supplies that are adequate for effective teaching and learning.
- i) General Education. Organized curricula leading to an associate degree shall include general education courses designed to contribute to the liberal education of each student.
- j) Apprenticeships. A college that participates in apprenticeships coordinated by the Office of Apprenticeship, U.S. Department of Labor and/or other programs related to business, industrial, or trade groups or organizations shall meet applicable federal, State, and local governmental rules, regulations, and guidelines.

(Source: Amended at 44 Ill. Reg. _____, effective _____)

Section 1501.304 Statewide and Regional Planning

- a) Program planning is based on an assessment of program needs within districts, regions, and the State as a whole. Program approval shall be based, in part, on the labor market and economic needs of the district or regional consortium of colleges requesting authority to offer specific curricula.
- b) [Approval of Statewide and Regional Curricula is limited to three years after which the program must be reapproved by the Board or it is automatically converted to district approval.](#)
- cb) Admission of Students to Regional Curricula. Regions, or regional consortia of colleges, may comprise a community college district and one or more adjacent districts; e.g., some or all surrounding districts or the regional university/community college consortium. A college that offers approved regional curricula shall admit qualified students from throughout the Region on the same priority basis as in-district students.
- de) Admission of Students to Statewide Curricula. A college that offers approved statewide curricula shall admit qualified students from throughout the State on the same priority basis as in-district students.

(Source: Amended at 44 Ill. Reg. _____, effective _____)

A roll call vote was taken with the following results:

| | | | |
|----------------|-----|-------------------|-----|
| Terry Bruce | Yea | Paige Ponder | Yea |
| Doug Mraz | Yea | Lynette Stokes | Yea |
| Suzanne Morris | Yea | Enrique Velazquez | Yea |
| Larry Peterson | Yea | Lazaro Lopez | Yea |

The motion was approved. Student advisory vote: yes.

Item #11 – Information Items

There was no discussion.

Item #11.1 - Fiscal Year 2021 Financial Statements

Item #11.2 - FY2020 Federal Adult Education and Literacy Narrative and Performance Report

Item #11.3 - Basic Certificate Program Approval Approved on Behalf of the Board by the Executive Director

Item #11.4 - Senate Joint Resolution 41 Final Report Update on Implementation of Developmental Education Models in Public Community Colleges and Universities in Illinois

Item #11.5 - FY2020 Career and Technical Education Annual Report

Item #12 - Other Business

There was no other business.

Item #13 - Public Comment

There was no public comment.

Item #14 - Executive Session

Item #14.1 - Employment/Appointments Matters

The Board did not go in to Executive Session

Item #15 - Executive Session Recommendations

Item #15.1 - Employment/Appointments Matters

There were no recommendations

Item #16 - Adjournment

Terry Bruce made a motion, which was seconded by Lynette Stokes, to adjourn the Board meeting at 11:08 a.m.

A roll call vote was taken with the following results:

| | | | |
|----------------|-----|-------------------|-----|
| Terry Bruce | Yea | Paige Ponder | Yea |
| Doug Mraz | Yea | Lynette Stokes | Yea |
| Suzanne Morris | Yea | Enrique Velazquez | Yea |
| Larry Peterson | Yea | Lazaro Lopez | Yea |

The motion was approved. Student advisory vote: yes.