

Agenda Item #11.5  
June 12, 2020

Illinois Community College Board

**AUTHORIZATION TO ENTER INTO CONTRACTS FOR OFFICE OPERATIONS**

ICCB policy requires contracts over \$20,000 to be approved by the Board. Contracts under \$20,000 require the Executive Director to notify the Board Chair before execution, and those under \$5,000 require no Board approval or notification. At the beginning of each fiscal year, all known contracts are presented to the Board for approval.

**RECOMMENDED ACTION**

It is recommended that the following motion be adopted:

The Illinois Community College Board approves the following Fiscal Year 2021 contractual agreements:

<b><u>Funding Source</u></b>	<b><u>Contractor</u></b>	<b><u>Estimated Amount*</u></b>	<b><u>Contract Period</u></b>	<b><u>Description</u></b>
All funds /allocated	IL Community College System Foundation	\$569,507	7/1/20 - 6/30/21	Rental of Office Space
GED/GRF	Turn-Key Solutions International, Inc.	\$187,155	7/1/20 - 6/30/21	Sole Source Provider: High School Equivalency Testing Data submission to feds
Adult Ed /Federal	Turn-Key Solutions International, Inc.	\$22,200	7/01/20 – 6/30/21	Sole Source Provider: Data submission to feds
GRF	Sorling, Northrup, Hanna, Cullen & Cochran Ltd.	\$250/hr	7/1/2020 - 6/30/2021	Legal, as needed

\* Amounts are estimated based on the Fiscal Year 2020 appropriation or obligations. Amounts may vary from the estimate. Any contract that exceeds 10 percent of the estimate will be brought back to the Board for approval.