

Agenda Item #5.1a
January 18, 2019

Illinois Community College Board

ADULT HIGH SCHOOL DIPLOMA PRESENTATION

Public Act 100-0514 was enacted by the General assembly allowing for the establishment of an Adult High School Diploma Program in areas in which eligible applicants have been unable to establish agreements with secondary or unit school districts. This legislation also provides the authority to the Illinois Community College Board (ICCB) to review and grant approval of applications that are submitted by eligible applicants and meets the established criteria. The ICCB staff have developed rules through the Joint Commission on Administrative Rules (JCAR). These rules are effective beginning November 21, 2018.

Staff will provide an oral presentation on the guidelines and the process for the establishment and administration of an Adult High School Diploma Program in Illinois.



ADULT HIGH SCHOOL DIPLOMA PROGRAM

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January 18, 2019

BACKGROUND INFORMATION

- **Public Act 100-0514**
 - 105 ILCS Section 3-15.12a (new)
 - Established an Alternative route to a high school diploma for adult learners
- **Purpose**
 - Is to provide eligible applicants that have been or are unable to establish agreements with a secondary or unit school district in the area in which the applicant is located with a process for attaining the authority to award high school diplomas to adult learners.
- **JCAR Rules** were developed, posted for comment and approved.
 - Effective date of Rules: November 21, 2018
 - Establishes policies and procedures for the application and approval of eligible providers as well as reporting, revocation and appeals process.

ELIGIBLE APPLICANTS

- **Community colleges** under the Public Community College Act
- **Non profit** entity in partnership with the regional superintendent of schools
- Chief administrator of an **Intermediate Service Center** that has the authority, under rules adopted by ISBE, to issue a high school diploma
- **School district** organized **under Article 34** of the Illinois School Code

Eligibility means:

Those who have been unable to establish an agreement with a secondary or unit school district in which the eligible applicant is located to provide a program to issue a high school diploma program.

APPLICATION PROCESS

- **Cover Packet**
 - Contact information
 - Letter that documents that an agreement cannot be reached
- **Proposal Narrative**
 - Statement of Need
 - Mission and Structure
 - Instructional Program Design and Activities
 - Partnerships and Collaboration
 - Recruitment, Enrollment and Retention Strategies
 - Program Completion
 - Support Services
 - Program Accountability and Evaluation
 - Professional Development
- Application Packets will be made available on the ICCB website.

APPROVAL PROCESS

- Initial approval is for a period **two school years**
- After initial approval, a period of **four school years** and shall be contingent upon submission of a renewal application

REPORTING REQUIREMENTS

- Provide Quarterly Reports
- Reports shall include, at a minimum:
 - Student enrollment and progression data.
 - A) Program recruitment, enrollment, and retention data
 - B) Attendance hours
 - Program outcomes data
 - A) Graduation rates
 - B) Earning of high school diplomas
 - C) Earning of industry-recognized credentials
 - Program goals and metrics for evaluation

REVOCACTION OF PROGRAM APPROVAL

- Failure to meet requirements of the program will result in:
 - Program being placed on a probationary review
 - Completion of a Corrective Action Plan
- Continued failure will result in revocation of the program

APPEAL PROCESS

- Appeals must be in writing in the form of a letter delivered by certified mail.
- All decisions by the Board that result in a non-approval or revocation may be appealed within 30 days after receipt of the written notification by submitting a written request for reconsideration of the decision to the ICCB Chair.
- The ICCB Chair shall review the request and place it on the next regularly scheduled meeting of the Board.
- The appellant may make oral and written presentations to ICCB at the time the decision is reconsidered.

COMMUNICATION

- Post to the ICCB website
- Host webinars
- Presentations

QUESTIONS