

# Illinois Community College Board

## 422<sup>nd</sup> Meeting Agenda and Materials

January 20, 2017

Harry L. Crisp II Community College Center  
Second Floor Conference Room  
401 East Capitol Avenue  
Springfield, IL



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Agenda  
422<sup>nd</sup> Meeting of the  
Illinois Community College Board

Harry L. Crisp II Community College Center  
Second Floor Conference Room  
401 East Capitol Avenue  
Springfield, IL

January 20, 2017

**9:00 a.m. – Board Meeting, Second Floor Conference Room**

1. Roll Call and Declaration of Quorum
2. Attendance by Means other than Physical Presence (*ACTION*)
3. Announcements and Remarks by Dr. Lazaro Lopez, Board Chair
4. Board Member Comments
5. Executive Director Report
  - 5.1 Revision to the 2017 Calendar of Meetings for the Illinois Community College Board (*ACTION*)
6. Committee Reports
  - 6.1 Academic, Workforce, and Student Support
  - 6.2 Finance, Operations, and External Affairs
    - 6.2a Spring 2017 Legislative Agenda (*ACTION*)
    - 6.2b Budget Update
7. Resolution on Residency of Undocumented Students (*ACTION*)
8. New Units of Instruction (*ACTION*)
  - 8.1 McHenry County College, Parkland College, Sauk Valley College
9. Adoption of Minutes (*ACTION*)
  - 9.1 Minutes of the November 18, 2016 Board Meeting
  - 9.2 Minutes of the December 7, 2016 Emergency Board Meeting

Agenda  
422<sup>nd</sup> Meeting of the  
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**9:00 a.m. – Board Meeting, Second Floor Conference Room**

10. Consent Agenda (*ACTION*)
  - [10.1](#) Fiscal Year 2018 Capital Budget Request
  - [10.2](#) Proposed Amendments to the Illinois Community College Board Administrative Rules
  - [10.3](#) High School Equivalency (HSE) Alternative Credentialing Methods
  - [10.4](#) Illinois Community College Board Statewide Community College System Agreement on the Implementation of Apprenticeship Programs
  - [10.5](#) Guidelines and Processes for Approval of Providers of Trustee Training
11. Information Items
  - [11.1](#) Fiscal Year 2017 Financial Statements
  - [11.2](#) Proposed Repeal to the Illinois Community College Board Administrative Rules
  - [11.3](#) Spring 2017 Legislative update
12. Other Business
13. Public Comment
14. Executive Session
  - 14.1 Employment/Appointment Matters
15. Executive Session Recommendations (*ACTION*)
  - 15.1 Employment/Appointment Matters
16. Adjournment

Illinois Community College Board

**REVISION TO THE 2017 CALENDAR OF MEETINGS FOR THE ILLINOIS  
COMMUNITY COLLEGE BOARD**

Due to conflicting schedules for the month of November, the November 17<sup>th</sup> Board meeting will need to be changed to December 1<sup>st</sup>.

**RECOMMENDED ACTION:**

It is recommended that the following motion be adopted:

The Illinois Community College Board hereby approves the below change to the Calendar Year 2017 Board Meeting Dates and Locations:

**Calendar Year 2017 Board Meeting Dates and Locations**

**January 20**

9:00 a.m. – Harry L. Crisp II Community College Center, Springfield

**March 17**

9:00 a.m. – Triton College, River Grove

**June 2\***

9:00 a.m. – TBA

**July**

Subject to Call

**September 15**

9:00 a.m. – Rock Valley College, Rockford

**~~November 17~~ CANCEL**

~~9:00 a.m. – Harry L. Crisp II Community College Center, Springfield~~

***December 1* ADD**

*9:00 a.m. – Harry L. Crisp II Community College Center, Springfield*

\*June Board meeting is held in conjunction with the ICCTA and Presidents' Council meetings.

Illinois Community College Board

**ACADEMIC, WORKFORCE, AND STUDENT SUPPORT COMMITTEE**

An oral report will be given during the Board meeting on the discussions that took place at the committee meeting. The discussion items have been outlined below:

➤ **Bachelor of Nursing (BSN) Update**

- ICCB staff will share preliminary findings on Illinois community college Associate Degree Nursing program graduates and their enrollment patterns in 4-year institutions. Analysis related to sector enrollment (independent for-profit, independent not-for-profit, public university), out-of-state enrollment, and differential in cost will be provided. A discussion of ongoing efforts around the BSN more generally will also be discussed.

➤ **Dual Credit Faculty Qualifications Survey**

- In the fall of 2016, the ICCB in partnership with the Illinois State Board of Education (ISBE) conducted a Dual Credit Survey across the State of Illinois. ICCB staff will share results of this survey and discuss strategies under consideration, in partnership with NIU and SICU, to offer online and hybrid Certificate and Master's degree programs for the upcoming FY 2017 – 2018 school year in an effort to help teachers qualify to teach dual credit.

➤ **High School Equivalency (HSE) – Homeless Youth Fee Waiver**

- ICCB staff will provide information on the recently amended (HSE) legislation (SB2840; 105 ILCS 5/3 - 15.12) to waive fees for homeless youth under the age of twenty-five.

➤ **New Units of Instruction**

- ICCB staff will discuss the new units of instruction proposed for approval at the January 20, 2017 board meeting.

➤ **Other Discussion and Recommendations**

➤ **Adjourn**

Illinois Community College Board

**FINANCE, OPERATIONS, AND EXTERNAL AFFAIRS COMMITTEE**

An oral report will be given during the Board meeting on the discussions that took place at the committee meeting. The discussion items have been outlined below:

- Selection of Committee Chair and Vice Chair
- Financial Statements: Fiscal Year 2017 (*Agenda Item 11.1*)
  - a. State General Funds
  - b. Special State Funds
  - c. Federal Funds
  - d. Bond Financed Funds
- Timeliness of state payments to the colleges and adult education providers.
- Fiscal Year 2017 budget and FY2018 budget recommendations
- College Operations (*Agenda Item 6.2b*)
- FY2018 Capital Budget Recommendations (*Agenda Item 10.1*)
- Spring 2017 Legislative Agenda (*Agenda Item 6.2a and Agenda Item 11.3*)
- Administrative Rules
- Proposed Amendments to the Administrative Rules (*Agenda Item 10.2*)
- Proposed Repeals to the Administrative Rules (*Agenda Item 11.2*)
- Trustee Training Provider Approval Process (*Agenda Item 10.5*)
- Resolution on Residency of Undocumented Students (*Agenda Item 7*)
- Other Discussion and Recommendations

Illinois Community College Board

**SPRING 2017 LEGISLATIVE AGENDA**

**RECOMMENDED ACTION**

It is recommended that the following motion be adopted:

The Illinois Community College Board hereby approves the following topics for the spring 2017 Legislative Agenda and authorizes board staff to actively pursue passage of legislation in support of the Agenda:

1. Credit for Prior Learning Act;
2. Data Match Cost Recovery Authority;
3. High School Equivalency Alternative Credentialing;
4. Vacancy on Community College Board of Trustees

**BACKGROUND**

Over the past several months, the Illinois Community College Board (ICCB) has reviewed audit findings, changes to federal law and implementation of agency initiatives to identify priorities for legislative action. The Board's Finance, Operations, and External Affairs Committee discussed potential legislation for the spring 2017 legislative session and reported out to the full Board for discussion at the November, 2016 Board meeting. The legislative agenda before the Board for approval reflects priorities of the Board.



Illinois Community College Board

**BUDGET UPDATE**

The 99<sup>th</sup> General Assembly adjourned Tuesday, January 10, 2017. Although rumored and speculated upon for months, before ending the two year session, they did not pass a budget after the eighteen month stalemate. The House amended a “stopgap” budget on SB 2051 and passed it. This bill was not debated in the Senate. In the Senate, a bipartisan budget was introduced with the agreement that it would not be discussed until after the new General Assembly was sworn in. By introducing the bill immediately, the details of the plan will be made public, so that it can be analyzed thoroughly and timely before passage.

The “Senate” budget proposal, Senate Bills 1-13 in the 100<sup>th</sup> General Assembly, includes new revenues and reforms as well as spending. The budget, as introduced, must pass as a package.<sup>1</sup> The budget package proposes to increase personal and corporate income tax and minimum wage, sell bonds to pay down some of the backlog of unpaid bills, allow land-based casinos, enact a sugar sweetened beverage tax, institute 10 year term limits on legislative leaders, and reform workers’ compensation, pensions, local government consolidation rules, and procurement.

Public Act 96-1354 requires the Governor to annually submit an economic and fiscal policy report to the General Assembly for the current fiscal year and the next four fiscal years. This report filed by the Governor’s Office of Management and Budget shows an estimate of \$33.7B in revenues and \$39.0B in expenditures for FY17. This deficit added to the operational liabilities not paid and the FY16 deficit will amount to a \$13.5B estimated backlog of bills on June 30. Assuming no legislated changes FY18 revenues are estimated to total \$33.5B and the expenditures will be \$40.6B. That will grow the backlog of bills to \$20.6B on June 30, 2018. On February 15, the Governor is scheduled to give his FY18 budget address.

Attached is a breakout of the House Democratic and Senate budget proposals.

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<sup>1</sup>Effective date. If and only if all of the following bills of the 100th General Assembly become law: Senate Bills 1, 2, 3, 4, 5, 7, 8, 9, 10, 11, 12, and 13, then this Act takes effect upon becoming law; however, this Act does not take effect at all unless all of the following bills of the 100th General Assembly become law: Senate Bills 1, 2, 3, 4, 5, 18 7, 8, 9, 10, 11, 12, and 13

**Agenda Item 6.2b**  
**Illinois Community College Board**  
**Fiscal Year 2017 Budget Development**  
**State General Funds**

	<b>FY2015 PA 0001 <u>Appropriations</u></b>	<b>FY2016 PA 99-0502 <u>Appropriations</u></b>	<b>FY2017 PA 99-0524 <u>Appropriations</u></b>	<b>FY2017 PA 99-0524 Emergency <u>Funds</u></b>	<b>FY2017 House Dem Budget <u>SB2051</u></b>	<b>FY2017 Senate Budget <u>SB0006</u></b>
<b><u>State General Funds</u></b>						
<b><u>Unrestricted Grants</u></b>						
Base Operating Grant <sup>(1)</sup>	\$ 186,968,300	\$ 50,445,000	\$ 77,877,000	\$ 3,000,000	\$ 24,703,500	\$ 109,091,300
Equalization Grant <sup>(1)</sup>	73,870,500	19,980,000	30,922,000	-	9,787,000	42,948,500
Performance Based Funding *	351,900	-	-	-	-	-
Small College Grant	537,600	-	-	-	-	537,600
City Colleges of Chicago Equalization Grant <sup>(1)</sup>	13,762,200	3,717,300	5,726,000	-	1,820,000	8,036,200
<b>subtotal</b>	<b>\$ 275,490,500</b>	<b>\$ 74,142,300</b>	<b>\$ 114,525,000</b>	<b>\$ 3,000,000</b>	<b>\$ 36,310,500</b>	<b>\$ 160,613,600</b> <sup>(4)</sup>
<b><u>Statewide initiatives and other grants</u></b>						
East St. Louis Higher Education Center <sup>(4)</sup>	\$ 1,457,900	\$ -	\$ 800,000	\$ -	\$ -	\$ -
Lincoln's Challenge Program	60,200	-	-	-	30,100	-
Adult Education Grants -BASIC <sup>(2)</sup>	16,026,200	-	21,572,400	-	-	32,274,000
Adult Education Grants Public Assistance	5,546,200	-	-	-	-	-
Adult Education Grants Performance <sup>(2)</sup>	10,701,600	-	10,701,600	-	-	-
High School Equivalency Testing <sup>(3)</sup>	958,000	-	958,000	-	-	-
Career and Technical Education Grants <sup>(3)</sup>	17,569,400	-	17,569,400	-	-	17,569,400
CTE Grant: LPN program Transfer from ISBE <sup>(4)</sup>	500,000	-	500,000	-	-	500,000
Veterans Grants	1,259,300	-	-	-	629,700	1,259,300
Rock Valley College High School Transitions	391,000	-	-	-	-	391,000
Alternative Schools Network Grant <sup>(4)</sup>	6,794,400	-	1,400,000	-	3,397,200	-
<b>subtotal</b>	<b>\$ 61,264,200</b>	<b>\$ -</b>	<b>\$ 53,501,400</b>	<b>\$ -</b>	<b>\$ 4,057,000</b>	<b>\$ 51,993,700</b> <sup>(4)</sup>
<b><u>ICCB Office</u></b>						
Longitudinal Data System	\$ 488,800	\$ -	\$ -	\$ -	\$ 244,400	\$ -
Office Operations <sup>(4)(5)</sup>	1,937,900	-	1,151,000	-	-	639,000
Held in Reserve by General Assembly	-	-	657,000	-	-	-
<b>office operations:</b>	<b>\$ 2,426,700</b>	<b>\$ -</b>	<b>\$ 1,808,000</b>	<b>\$ -</b>	<b>\$ 244,400</b>	<b>\$ 639,000</b> <sup>(4)</sup>
<b>Total State Funds</b>	<b>\$ 339,181,400</b>	<b>\$ 74,142,300</b>	<b>\$ 169,834,400</b>	<b>\$ 3,000,000</b>	<b>\$ 40,611,900</b>	<b>\$ 213,246,300</b> <sup>(4)</sup>

FY17 Footnotes

<sup>(1)</sup> Fund for the Advancement of Education and the Personal Property Replacement Tax Fund

<sup>(2)</sup> Education Assistance Fund and the Fund for the Advancement of Education

<sup>(3)</sup> Fund for the Advancement of Education

<sup>(4)</sup> Education Assistance Fund

<sup>(5)</sup> Budget Stabilization Fund

\* Not spent-held in reserve by Executive Order

Illinois Community College Board

**RESOLUTION ON RESIDENCY OF UNDOCUMENTED STUDENTS**

**RECOMMENDED ACTION**

It is recommended that the following resolution be adopted:

**WHEREAS**, Nearly three thousand undocumented students attend an Illinois community college each year; and

**WHEREAS**, Illinois needs the talents of all its students to meet its goal of 60 percent of its workforce with a valuable college credential; and

**WHEREAS**, Illinois community colleges are often cited as a positive example of higher education providing educational opportunities for undocumented students; and

**WHEREAS**, Public Act 93-0007 requires that universities and community colleges assess an individual that is not a citizen of the United States in-state tuition if the individual meets specified conditions; and

**WHEREAS**, Illinois community colleges have two in-state tuition rates: in-district and out-of-district; and

**WHEREAS**, The Illinois Community College Board Administrative Rules (23 Admin Code 1501.501) establishes residency rules for in-district tuition; therefore, be it

**RESOLVED by the ILLINOIS COMMUNITY COLLEGE BOARD ON THIS 20<sup>TH</sup> DAY OF JANUARY IN THE YEAR TWENTY –SEVENTEEN**, that in-district tuition should be paid by those community college students meeting the residency rules for in-district tuition regardless of citizenship status; and be it further

**RESOLVED** that a copy of this resolution shall be forwarded to the leadership of each community college district.

**BACKGROUND**

In 2003, Governor Blagojevich signed legislation (P.A. 93-007) that changed the charges that universities and community colleges could assess certain undocumented students. At the time the legislation was signed, ICCB issued a memorandum to the presidents of each community college stating that "it is our interpretation that in-district tuition should be paid by those meeting the residency rules for in-district tuition and other students identified by the new legislation who do not meet the requirements of the in-district rule should pay out-of-district tuition as set by the local community college polices." Recently, the ICCB has received a number of inquiries on the applicability of P.A. 93-007 and tuition rates for undocumented students. The resolution is intended to clarify tuition policy for undocumented students, particularly adult students not included in the provisions of P.A. 93-007.

Public Act 93-0007 adds the following to the Illinois Public Community College Act. (110 ILCS 805/6-4a)

Sec. 6-4a. In-state tuition charge.

(a) Notwithstanding any other provision of law to the contrary, for tuition purposes, a board shall deem an individual an Illinois resident, until the individual establishes a residence outside of this State, if all of the following conditions are met:

(1) The individual resided with his or her parent or guardian while attending a public or private high school in this State.

(2) The individual graduated from a public or private high school or received the equivalent of a high school diploma in this State.

Agenda Item #7  
January 20, 2017

(3) The individual attended school in this State for at least 3 years as of the date the individual graduated from high school or received the equivalent of a high school diploma.

(4) The individual registers as an entering student in the community college not earlier than the 2003 fall semester.

(5) In the case of an individual who is not a citizen or a permanent resident of the United States, the individual provides the community college with an affidavit stating that the individual will file an application to become a permanent resident of the United States at the earliest opportunity the individual is eligible to do so.

(b) This Section applies only to tuition for a term or semester that begins on or after the effective date of this amendatory Act of the 93rd General Assembly.

The language on in-district residency from the ICCB Administrative Rules is as follows:

**Residency – Applicability – Verification of Status.** As part of verification that its credit hours are eligible to receive ICCB grants, each community college district shall submit its process for verifying the residency status of its students to the ICCB each year with its certification of credit hours in accordance with 110 ILCS 805/2-16.02 as part of the annual external audit. The process shall include the methods for verifying residency as defined in the general provisions, special State provisions, and district provisions of this Section. Each district shall file descriptions of any revisions to its process with the ICCB prior to their implementation.

**Residency – General Provisions.** The following provisions apply both to State and district residency definitions:

To be classified as a resident of the State of Illinois or of the community college district, each student shall have occupied a dwelling within the State or district for at least 30 days immediately prior to the date established by the district for classes to begin. The district shall maintain documentation verifying State or district residency of students.

Students occupying a dwelling in the State or district who fail to meet the 30-day residency requirement may not become residents simply by attending classes at a community college for 30 days or more.

Students who move from outside the State or district and who obtain residence in the State or district for reasons other than attending the community college shall be exempt from the 30-day requirement if they demonstrate through documentation a verifiable interest in establishing permanent residency.

**Residency – District Provisions.** Students shall not be classified as residents of the district where attending even though they may have met the general 30-day residency provision if they are:

federal job corps workers stationed in the district;

inmates of State or federal correctional/rehabilitation institutions located in the district;

full-time students attending a postsecondary educational institution in the district who have not demonstrated through documentation a verifiable interest in establishing permanent residency; and

students attending under the provisions of a chargeback or contractual agreement with another community college.

**Residency – Special State Provisions.** Students shall be classified as residents of the State without meeting the general 30-day residency provision if they are:

federal job corps workers stationed in Illinois;

members of the armed services stationed in Illinois;

inmates of State correctional/rehabilitation institutions located in Illinois; or

employed full time in Illinois.

Illinois Community College Board

**NEW UNITS OF INSTRUCTION**

***Permanent Program Approval***

The Illinois Community College Board is requested to approve new units of instruction for the following community colleges:

**RECOMMENDED ACTION:**

It is recommended that the following motion be adopted:

The Illinois Community College Board hereby approves the following new units of instruction for the community colleges listed below:

**PERMANENT PROGRAM APPROVAL**

McHenry County College

- Mobile Design and Development Associate of Applied Science (A.A.S.) degree (60 credit hours)

Parkland College

- Massage Therapy A.A.S. degree (60 credit hours)

Sauk Valley Community College

- Agriculture A.A.S. degree (60 credit hours)

## BACKGROUND

### McHenry County College

#### **Mobile Design and Development A.A.S. degree (60 credit hours)**

**Program Purpose:** The purpose of the proposed A.A.S. degree is to allow students with no work experience to get a solid foundation in both Android and iOS development to prepare them for entry level work in Application Development. The degree will prepare students to develop apps, as well as give them a solid grasp of database structures, agile project management, interface design, and the user experience.

**Catalog Description:** The Mobile Design and Development Program is designed to train students to design and develop mobile applications. Students develop a comprehensive understanding of core design principles and key development strategies, including developing for both the Android and iOS (Apple) mobile devices. Students also gain a basic understanding of database technology used for providing data for apps.

The program trains individuals to become mobile developers. Students learn design theory as well as gain experience in programming for multiple mobile platforms. The training is geared toward students with no experience, but is an excellent opportunity for people changing careers or who wish to take individual courses, to stay current in their existing jobs.

The primary purpose of an Associate in Applied Science degree is to prepare students for employment. The AAS degree is not designed specifically for transfer; however, there are opportunities to apply some coursework or the whole degree to a bachelor's degree program. For more information, see an academic advisor and the department chair.

**Curricular Information:** The degree program requires 15 credit hours of general education coursework and 45 credit hours of career and technical coursework. The general education component includes coursework required by the college for completion of a two-year degree including, English composition, speech communications, math, social science and a humanities/arts course in graphic design. The career and technical component includes instruction in introductory database management systems, interface design, designing the user experience, agile project management, digital legalities, programming logic, JavaScript Web fundamentals, and introductory/intermediate/advanced levels of programming for Android and iOS operating systems. Assessment of student learning will be achieved through an evaluation of a student portfolio including projects that demonstrate key skills and accomplishments over the course of their study.

**Justification for Credit hours required for the degree: N/A.**

**Accrediting Information: N/A.**

**Supporting Labor Market Data (including employer partners):** Labor market information provided by the college supports the interest in and the need for a program in this field of study. According to the Illinois Department of Employment Security (IDES), employment “applications software developers” is expected increase by 25.1%, and employment of “web developers” by 20.3% statewide through 2022.

The college was recently approved to offer two related shorter-term certificates in Android and iOS Programming. The proposed degree will provide an educational ladder opportunity for students of both Certificates.

*Table 1: Employer Partners*

<b>Employer</b>	<b>Location</b>
Lextech	Downers Grove, IL
Digital Forces	Plainfield, IL
Apple, Inc.	Cupertino, CA
Paul May Associates	Orland Park, IL
Trekk	Rockford, IL

*Table 2: Projected Enrollments*

<b>Mobile Design &amp; Development AAS</b>	<b>First Year</b>	<b>Second Year</b>	<b>Third Year</b>
Full-Time Enrollments:	6	12	20
Part-Time Enrollments:	6	12	20
Completions:	-	5	10

**Financial / Budgetary Information:** Three existing full-time and two existing part-time faculty will be required to implement the program. New part-time faculty will be added during the second and third years as needed to address increases in enrollments. The program will utilize all existing facilities, including three update Mac labs. Some new equipment and classroom materials will be budgeted across the three year period, however most resources will initially come from existing programs in Graphic Arts and Web Development. Program and faculty professional development is being supported through a National Science Foundation (NSF) grant. The program will be fiscally supported through student tuition and fees.

*Table 3: Financial Information*

	<b>First Year</b>	<b>Second Year</b>	<b>Third Year</b>
Faculty Costs	-	\$7,000	\$14,000
Administrator Costs	-	-	-
Other Personnel costs	-	-	-
Equipment Costs	\$3,000	\$3,000	\$3,000
Library/LRC Costs	\$1,000	\$500	\$500
Facility Costs*	-	-	-
Other	-	-	-
<b>TOTAL NEW COSTS</b>	<b>\$4,000</b>	<b>\$10,500</b>	<b>\$17,500</b>

*Table 4: Faculty Requirements*

	<b>First Year</b>		<b>Second Year</b>		<b>Third Year</b>	
	<b>Full-Time</b>	<b>Part-time</b>	<b>Full-Time</b>	<b>Part-time</b>	<b>Full-Time</b>	<b>Part-time</b>
New Faculty	0	0	0	1	0	1
Existing Faculty	3	2	3	2	3	3

**Parkland College**

**Massage Therapy A.A.S. degree (60 credit hours)**

**Program Purpose:** The A.A.S. degree program will prepare individuals for entry-level employment and entrepreneurial opportunities as licensed massage therapists. The college was granted temporary approval to offer this program beginning in Fall 2015. The college currently offers a related two-semester Certificate program, which has been in operation since 2008.

**Catalog Description:** The Massage Therapy program trains students in basic therapeutic massage techniques, educates them about the human body and the physiological effects of massage therapy on the body, prepares them for their role in the health care community, and promotes professionalism, caring, high ethical conduct, and continuing education. This program is designed for part-time students to attend in the day or evenings and weekends.

**Curricular Information:** The curriculum consists of 17 credit hours of required general education coursework and 43 credit hours of required career and technical education coursework. The career and technical component includes instruction in introductory massage therapy, intermediate and advanced levels of massage therapy practice, pathology for massage therapists, business practices and ethics, introductory human movement, musculoskeletal anatomy for massage therapists, complementary alternative therapies, and a required clinical practicum in massage therapy. Assessment of student learning will be achieved through a performance evaluation of skill by program faculty. The curriculum was developed according to guidelines for licensure in the State of Illinois. Graduates of massage therapy training programs must complete an educational program and pass a credentialing exam in order to obtain optional licensure through the Illinois Department of Financial and Professional Regulation (IDFPR). The proposed program will prepare students for the Massage & Bodywork Licensing Exam (MBLEX) available through the Federation of State Massage Therapy Boards, as well as for optional National MBLEX credentialing. The college currently offers a two semester Massage Therapy Certificate. The proposed degree offers certificate students and graduates with an educational ladder opportunity. The degree curriculum expands on that of the certificate to include additional options for entrepreneurial and specialized coursework.

**Justification for Credit hours required for the degree:** N/A.

**Accrediting Information:** N/A.

**Supporting Labor Market Data:** Labor market information provided by the college supports the interest in and the need for a two-year degree program in this field of study. According to the Illinois Department of Employment Security (IDES), employment of “massage therapists” is expected to increase by 16.3% statewide through 2024. This is about three times the average employment growth for all occupations in Illinois.

*Table 1: Employer Partners*

<b>Employer</b>	<b>Location</b>
Green Yoga Spa	Urbana, IL
Massage Envy Spa	Savoy, IL
Body Works Associates	Champaign, IL

*Table 2: Enrollments*

<b>Massage Therapy AAS</b>	<b>First Year</b>	<b>Second Year</b>	<b>Third Year</b>
Part-Time Enrollments:	1	6	12
Completions:	-	5	8



Agenda Item #8.1  
January 20, 2017

**Financial / Budgetary Information:** The program utilizes existing faculty. Qualified full-time faculty must hold a Master’s degree in a related health field (i.e. Kinesiology), hold a current license and certification and have 5 years field experience. Qualified part-time faculty must have an Associate’s degree in a related field (preferably Massage Therapy), hold a current license and certification, and have at least 3-5 years of field experience. All facilities are in place to adequately support the program. No new costs are anticipated to maintain the program over the next three years. The program is fiscally supported through tuition and fees.

*Table 3: Financial Information*

	<b>First Year</b>	<b>Second Year</b>	<b>Third Year</b>
Faculty Costs	-	-	-
Administrator Costs	-	-	-
Other Personnel costs (specify positions)	-	-	-
Equipment Costs	-	-	-
Library/LRC Costs	-	-	-
Facility Costs*	-	-	-
Other (specify)	-	-	-
<b>TOTAL NEW COSTS</b>	-	-	-

*Table 4: Faculty Requirements*

	<b>First Year</b>		<b>Second Year</b>		<b>Third Year</b>	
	<b>Full-Time</b>	<b>Part-time</b>	<b>Full-Time</b>	<b>Part-time</b>	<b>Full-Time</b>	<b>Part-time</b>
New Faculty	0	0	0	0	0	0
Existing Faculty	1	1	1	1	1	1

**Sauk Valley Community College**

**Agriculture A.A.S. degree (60 credit hours)**

**Program Purpose:** The purpose of the proposed A.A.S. degree is to prepare graduates for entry-level in agriculture and/or specialized employment/advancement for existing professionals in the agricultural areas related to production, technology and business.

**Catalog Description:** The Associate in Applied Science (AAS) in Agriculture prepares students for various careers in the areas of agronomy, crop science, horticulture, agribusiness, farming operations, and other related career opportunities within the field. The program includes general education courses and the opportunity for work-based experiences.

**Curricular Information:** The degree program requires 17 credit hours of general education coursework and 43 credit hours of career and technical coursework. The general education component includes coursework required by the college for completion of a two-year degree including, English composition, speech communications, math, biology, social science and a first year experience course. The career and technical component consists of a program core and two specialty options: Technical or Business. The core includes instruction in soil science, plant science, agriculture business management, agricultural marketing, agricultural economics, agriculture sales, and an internship in the related track. The Technical track includes instruction in welding, mechanical systems, fluid power, fundamental electricity, industrial and agriculture wiring, ornamental horticulture, animal science, environmental biology and environmental health. The Business track includes instruction in introductory business, management, marketing, legal environment of business, financial accounting, managerial accounting, principles and problems of economics. Assessment of student learning objectives will be achieved through evaluation of the student's performance during the work-based learning component, as well as through a comprehensive written/performance test.

**Justification for Credit hours required for the degree:** N/A.

**Accrediting Information:** N/A.

**Supporting Labor Market Data (including employer partners):** Labor market information provided by the college supports the interest in and the need for a program in this field of study.

The college offered Agriculture programs, but elected to eliminate them back in the 1990's due to staffing and enrollment issues. Over the years, there has been resurgence in interest and it has now become more visible with clear industry support and K-12 agricultural enrollments. This added interest within the district, combined with the overall health of agriculture in the State of Illinois, supports the college's efforts in pursuing the creation of a two year degree program in agriculture.

According to the Illinois Department of Agriculture, agricultural commodities generate 19 billion annually with billions more from agriculture related industries. There are 2640 food processing companies in Illinois, with 180 billion in food processed sales - ranking first in the nation. Illinois's agricultural exports business ranks third in the nation with 8.2 billion in exports. Agricultural production and business service providers indicate a healthier job outlook for those interested in agriculture related jobs. A program Advisory Committee was established after significant interest in an agriculture degree was identified.

Also, local employers have argued for a degree program that addresses both agriculture technology and business areas. The proposed curriculum was developed according to employer's workforce needs.

*Table 1: Employer Partners*

<b>Employer</b>	<b>Location</b>
Monsanto	Ashton, IL
BASF	Raleigh, NC
Sauk Valley Bank	Sterling, IL
Lee County Farm Bureau	Amboy, IL
Milledgeville School District	Milledgeville, IL
Amboy School District	Amboy, IL
Sterling Public Schools	Sterling, IL
Ashton-Franklin Center School District	Ashton, IL
Whiteside County Farm Bureau	Morrison, IL
1 <sup>st</sup> Farm Credit Services	Rock Falls, IL
Sterling Federal Bank	Sterling, IL
The Cornerstone Agency	Deer Grove, IL
Sauk Valley Area Chamber of Commerce	Sterling, IL
Lee-Ogle Regional Office of Education	Sterling, IL

*Table 2: Projected Enrollments*

<b>Agriculture AAS</b>	<b>First Year</b>	<b>Second Year</b>	<b>Third Year</b>
Full-Time Enrollments:	20	20	30
Part-Time Enrollments:	10	10	15
Completions:	-	15	20

**Financial / Budgetary Information:** One existing full-time and two existing part-time faculty will be required to implement the program. New full/part-time faculty will be added during the second and third years as needed to address increases in enrollments. The program will utilize all existing facilities, which include recently renovated science labs, lecture classrooms and related technology. Equipment needs will be shared with related existing programs, with minimal resource materials necessary to support the program. The program will be fiscally supported through student tuition and fees.

*Table 3: Financial Information*

	<b>First Year</b>	<b>Second Year</b>	<b>Third Year</b>
Faculty Costs	\$50,000	\$53,000	\$56,000
Administrator Costs	-	-	-
Other Personnel costs (adjunct faculty)	-	-	-
Equipment Costs	-	-	-
Library/LRC Costs	\$500	\$500	\$500
Facility Costs*	-	-	-
Other	-	-	-
<b>TOTAL NEW COSTS</b>	<b>\$50,500</b>	<b>\$53,500</b>	<b>\$56,500</b>

*Table 4: Faculty Requirements*

	<b>First Year</b>		<b>Second Year</b>		<b>Third Year</b>	
	<b>Full-Time</b>	<b>Part-time</b>	<b>Full-Time</b>	<b>Part-time</b>	<b>Full-Time</b>	<b>Part-time</b>
New Faculty	1	2	1	0	1	0
Existing Faculty	0	0	1	2	1	2

**INFORMATION ITEM – BASIC CERTIFICATE PROGRAM APPROVAL**

Following is a list of Basic Certificates (less than 29 credit hours) that have been approved on behalf of the Illinois Community College Board by the President/CEO since the last Board meeting:

**Permanent Program Approval**

College of Lake County

- Retail Management Certificate (24 credit hours)

McHenry County College

- Android Development Certificate (18 credit hours)
- iOS Development Certificate (18 credit hours)
- Programming Fundamentals Certificate (21 credit hours)

UNAPPROVED

Minutes of the 420<sup>th</sup>  
Meeting of the  
Illinois Community College Board  
Harry L. Crisp II Community College Center  
Second Floor Conference Room  
401 East Capitol Avenue  
Springfield, IL

November 18, 2016

**RECOMMENDED ACTION**

It is recommended that the following motion be adopted:

The Illinois Community College Board hereby approves the Board minutes of the November 18, 2016 meeting as recorded.

**Item #1 – Roll Call and Declaration of Quorum**

Vice Chair Terry Bruce called the Board meeting to order at 9:02 a.m. and asked Ann Knoedler to call roll. The following Board members were present: Dustin Heurman, Doug Mraz, Cheryl Hyman, Guy Alongi, Teresa Garate, and Jake Rendleman and student Board member Ugne Narbutaite. Board members Laz Lopez, Suzanne Morris, Nick Kachiroubas, and Ann Kalayil were absent. A quorum was declared.

\* \* \* \* \*

At this time, Vice Chair Terry Bruce asked the Board if there was any objection to allowing Board member Ann Kalayil, who was unable to attend due to a work related conflict, to participate in the Board meeting via teleconference. The Board did not have any objections. Dr. Ann Kalayil is recorded in the minutes as being present and allowed to vote.

\* \* \* \* \*

**Item #2 – Announcements and Remarks by Mr. Terry Bruce, Board Vice Chair**

Vice Chair Bruce did not have any comments at this time.

**Item #3 – Board Members Comments**

Dr. Teresa Garate stated that the stress of the election has caused a 200% increase in calls to the suicide hotlines in the Chicagoland area. The resources available need to be shared.

**Item #4 – Executive Director Report**

Dr. Karen Hunter Anderson began by stating it has been a tough couple of months for ICCB staff. Even though Ellen Andres is participating in the meeting today, she was in a serious car crash a few weeks ago and is still on the mend. Josh Beneze, who was our student board member a couple of years ago and has been a full time employee for ICCB for about a year in adult education/workforce, suffered an aneurism while in Rhode Island at a conference.

Agenda Item #9.1  
January 20, 2017

ICCB staff is working on setting up a fund-source for Josh to help him and his family meet the expenses. Your thoughts and well-wishes are welcomed for both Ellen and Josh.

Congratulations to Diane Gallagher, trustee at Highland Community College, who received the 2016 ACCT Central Region Trustee Leadership Award at the October National ACCT Meeting in New Orleans. Diane is the longest-serving trustee on the Highland Board, and she has served on state and national leadership positions since 2001.

Congratulations also to College of Lake County for receiving the Central Region Equity Award. College of Lake County has addressed the issue of diversity in their hiring practices, student enrollment, and student success outcomes.

Congratulations to Brandon Lewis, a student at LLCC, who was the 2016 Lincoln Academy of Illinois Student Laureate.

ICCB welcomed three new employees. Two in the IT division, Gracelyn Roman and Daniel Casey, one as an Administrative Assistant to provide support for third floor staff, Nicole Roth, and one in Systems Finance, Aubrey Hopkins.

Congratulations to Board member Dustin Harmon and his partner, Tony Serna on their recent marriage. Mr. Serna is a nurse at Carle Hospital in Champaign, and ICCB would welcome his insights into the BSN discussion.

Now that the election is over, many academics, organizations, and government officials are pondering how the new administration will address the issues in higher education. It's possible that the community colleges could expect the following:

- Fewer regulations and greater support for-profit institutions
- Educational credentialing through non-traditional routes, such as corporations, businesses and industry
- More student loans through private banks
- Reduction in PELL Grants
- Weakening of Title IX
- Elimination of some programs and departments, such as the Department of Education and/or the USDOE Office for Civil Rights
- Less support for undocumented students – it's been recommended that DACA (Deferred Action for Childhood Arrivals) students not apply for deferral at this time

On the positive side:

- Greater emphasis on career education
- Fewer regulations on such legislation as the Gainful Employment Act and overtime pay
- Caps for student loan repayments
- Postsecondary innovation grants
- Investment in postsecondary infrastructure -- including some workforce development grants

The following names have been mentioned as possible leaders of education:

- Tony Zeiss, North Carolina Community College President/Education Secretary
- Ben Carson
- William Evans, Hoover Institute
- Various legislators

- Michelle Rhee, DC school Chancellor
- Scott Walker

Some community college supporters remain in leadership positions, including Senator Patty Murray, Congresswoman Virginia Foxx, and Senator Lamar Alexander.

In conclusion, ICCB is hopeful for a resolution to the state budget impasse and some rest and relaxation for all during the holidays. On behalf of the ICCB staff, Dr. Anderson wishes the Board a joyful Thanksgiving, a peaceful holiday season, and a Happy New Year!

## **Item #5 - Committee Reports**

### **Item #5.1 - Academic, Workforce, and Student Support**

The committee met on Thursday, November 17<sup>th</sup> at 5:00 p.m. with Dr. Dustin Heuerman, Jake Rendleman, Ugne Narbitaite, Dr. Brian Durham, Jennifer Foster, and Nathan Wilson in attendance.

#### **I. SELECTION OF A CHAIR AND VICE CHAIR:**

- Dr. Dustin Heuerman was selected as the Chair; Jake Rendleman was selected as Vice-Chair

#### **II. APPRENTICESHIP AGREEMENT:**

- Dr. Durham went over ongoing work focused on the development of an Apprenticeship agreement for the state's community college system.
- This agreement is based upon the HLC policy that limits the credit hours that can be awarded for third party curriculum to 50% of the credit hours of a degree program. For example, if an AAS was 60 credit hours, a college could only award 30 credit hours for an IBEW apprenticeship program (or similar program).
- This agreement was initiated because a couple of colleges ran afoul of HLC with the credits they were offering and the ICCB was contacted by Legislative leadership to address the issue.
- The agreement reflects those efforts and is also built upon collaboration with the Illinois Workforce Investment Board's Apprenticeship Taskforce.
- To date the agreement has been shared with legislative staff, Chief Academic Officers and labor leaders.
- Going forward the agreement has yet to be vetted with the IWIB Apprenticeship Taskforce, the Higher Learning Commission, the College Presidents and ultimately the Board, most likely at the January meeting.

#### **III. WORKFORCE EDUCATION STRATEGIC PLAN:**

- Jennifer Foster reported that the ICCB will work with the facilitators, Maher & Maher and the Illinois Center for Specialized Professional Support (ICSPPS), to develop a Workforce Strategic Plan based upon the recommendations set forth in Phase I: Regional Summits held in the fall / spring 2015.
- The regional summits were held in the 10 Economic Development Regions in the state.
- The summits were an opportunity to hear feedback from employers on workforce issues, presentation of economic and community college data, and break out groups to gather input from the different regions.
- Next steps include:
  - Convening a steering committee with partners all across the education and workforce system;

## Agenda Item #9.1

January 20, 2017

- Organize the steering committee into four strategic goals:
  - Increase early career-related education and exposure
  - Address essential and occupational skills gaps
  - Align Education and Training programs to employers' needs
  - Strengthen connection among public partners and engagement with alignment with business
- The initial meeting will be December 9, 2017 with meetings in between.
- The final meeting is in April / May 2017.

### **IV. STUDENT TO CAREER OUTCOMES DATA TOOL:**

- Nathan Wilson discussed the Student to Career Outcomes Data Tool.
- In an effort to enhance community college and ICCB's ability to track student outcomes in the workforce, ICCB and IDES are collaborating to establish a Community College Student to Career Outcome Data Web Tool.
- ICCB and community college institutional analysts will have the ability to track student career earnings, career job stability, and area of instruction to career industries via user-friendly data visualization tools. Potential uses with the web tool information include strategic planning, key performance indicators, student and employer engagement, and program effectiveness measurement.
- ICCB will be implementing a phased approach with the project with pilot colleges already established and technical work beginning in early 2017.
- This serves to maximize the longitudinal data system.
- Phase I work should happen within the next 4-5 months.
- Most of the funding for the project will come from IDES in order to build the tool, buy the software and the server space. Funding is required to scale it up.

### **V. SARA AGREEMENT:**

- Dr. Durham discussion the State Authorization Reciprocity Agreement (SARA).
- SARA is a national initiative to address the need for all institutions to be authorized to operate in any state from which they have a distance learning student.
- This agreement avoids putting an undue burden on institutions to work through regulations in 50 states.
- SARA reduces that burden by simplifying and unifying authorization processes in participating states. Institutions in SARA states are able to join SARA, paying a fee for participation.
- Illinois became a SARA state in 2015 following the passage of the Illinois Distance Learning Act in 2014.
- 23 college districts have joined SARA to date: Black Hawk, Carl Sandburg, Danville, Illinois Central, Illinois Eastern, Illinois Valley, Joliet, John A. Logan, John Wood, Lake County, Lake Land, McHenry, Moraine Valley, Morton, Oakton, Parkland, Sauk Valley, South Suburban, Southeastern, Spoon River, Triton, and Waubensee.

### **VI. COMMITTEE STRUCTURE AND NEXT STEPS:**

- A discussion related to how the committee should operate ensued, particularly around any issues that may emerge from new units of instruction.
- Chairman Heuerman discussed his desire to have major discussions around academic issues in the committee.

### **VII. OTHER DISCUSSION AND RECOMMENDATIONS:**

- Chairman Heuerman reminded the committee that the Open Meetings Act does apply so care must be taken in communications between members.



**Item #5.2 - Finance, Operations, and External Affairs**

A chair and vice chair were supposed to be chosen; however, it was decided by the members to wait until the next meeting in January.

As of December 31, 2016, State funds will run out for operations and grants; however, Federal funds will still be available for Adult Education and Career and Technical Education.

For fiscal year 2016, the timeliness of state payments are as follows: operating funds have been distributed, the system is waiting on Adult Education and grant state funding, and the state funds for Career and Technical Education have been paid, but the system is currently waiting on the Federal funding to be distributed. The Governor's Office has proposed a balanced budget for fiscal year 2018. IBHE/ICCB/ISAC will be requested to conduct a joint meeting with the Governor's Office to discuss their budgets.

The ICCB staff has been in discussions with the ICCTA on the mandatory trustees training that will take effect early next year. The final procedure will be approved at the January 2017 ICCB Board meeting.

\* \* \* \* \*

**Item #4.1 – Acknowledgement of Mr. Jim Berberet, Former President, Cook County High School Equivalency Office**

Dr. Anderson and Ms. Jennifer Foster presented Mr. Jim Berberet, with a certificate of recognition for his valuable service as the Former President of the Cook County High School Equivalency Office.

\* \* \* \* \*

**Item #6 - High School Equivalency Task Force Report**

Jennifer Foster reported in 2015, the Illinois Community College Board (ICCB) approved the recommendations of the High School Equivalency (HSE) Taskforce to adopt and make available statewide three assessments to certify the receipt of an Illinois High School Equivalency Certificate. These assessments include: GED®, HiSet®, and the TASC®. The Taskforce also provided an additional recommendation to form an HSE Alternative Credentialing Methods (ACM) Taskforce to examine other ways in which an Illinois High School Equivalency Certificate could be granted.

The ACM Taskforce was formed in March 2016 and was made up of representatives from Adult Education providers, Community Based Organizations, School Districts, Regional Offices of Education, State agencies, Career Technical Education, Illinois State Board of Education, Regional Superintendents, and Philanthropic Organizations. The Taskforce met four times to review three very different options. These options include the National External Diploma Program, the Excel High School, and the Wisconsin High School Equivalency Program. An oral presentation was given providing an overview of each option.

The ACM Taskforce evaluated each option or curricula based on the following:

- Geographic Access
- Affordability
- Accessibility
- Implementation
- Rigor
- Content Standard Alignment
- College and Career Readiness
- Recognition by Employers and Postsecondary Institutions

Agenda Item #9.1  
January 20, 2017

In October 2016, the ACM Taskforce submitted to the ICCB the following recommendations:

- To create an alternative HSE credential based on a candidate's high school transcript/HSE credit.
- To create an alternative HSE credential based on a candidate's post-secondary credit.
- To create an alternative HSE credential based on a candidate's foreign diploma.
- To create a competency based education alternative HSE credential but use a working group to further investigate the criteria and requirements.

It was recommended to adopt the Wisconsin High School Equivalency Program. However, it would need to be formatted for the state of Illinois. No action was needed at this meeting, but the recommendations will be included as part of the Board Consent Agenda at the January 2017 ICCB Board meeting.

**Item #7 - Illinois Board of Higher Education Report**

ICCB Board member Dr. Teresa Garate reported the IBHE held a full-day Board Retreat and a separate full-day training for their trustees and Board members. During the IBHE regularly scheduled Board meeting, Chair Tom Cross stated he will be putting together a small Executive Committee made up of a specific number of their Board members to conduct non-action Board business. The Executive Committee would then present their recommendations to the full Board during the regularly scheduled Board meetings. Dr. Garate recommended to the IBHE that a community college representative would need to be included in that Executive Committee.

\* \* \* \* \*

At this time, Vice Chair Bruce asked that the Board now hear from the Advisory Organization before hearing Item #8 and Item #8.1. The Board did not have an objection.

\* \* \* \* \*

**Item #9 – Advisory Organizations**

**Item #9.1 - Illinois Council of Community College Presidents (ICCCP)**

Dr. Tom Ramage, President of Parkland College and the President of the ICCCP, stated that during the last meeting of the ICCCP there were discussions on:

- Budget:
  - The Spring will bring more cash flow problems and, more lengthy discussions of layoffs
- Baccalaureate Degrees in Nursing (BSN):
  - Not all community colleges are interested in pursuing the BSN; however, the Council, as well as the ICCTA, is in agreement to support the **option** of community colleges who are interested in pursuing the degrees

Recently, the legislature held a hearing to discuss the BSN. Dr. Ramage, Dr. Lori Sundberg, two hospital personnel, a community college trustee, and a community college student were all present to testify for the colleges to offer Baccalaureate Degrees in Nursing. In opposition were delegates from the Illinois Board of Higher Education (IBHE), University of Illinois, Urbana-Champaign (UIUC), Southern Illinois University, Edwardsville (SUIE), and the Federation of Independent Illinois Colleges and Universities (FIICU).

Significant amount of students are turned away from the Universities' BSN Degree programs, so there is a need for the community colleges to supply students with this degree right after they complete their associate degrees.

The BSN will not cost additional funds for the community colleges. The General Assembly requested the colleges provide them with documentation on their cost estimates for providing the BSN. The matter will then be revisited during the spring legislative session.

**Item #9.2 – Student Advisory Council (SAC)**

Ugne Narbutaite stated the SAC conducted their meeting last week. They declared November 16<sup>th</sup> to be Contact Your Legislator Day on campus. Either a table was set up on campus for students to call their local legislators or they could write letters voicing their concerns in an attempt to “make education better.” During Advocacy Day, the students announced their theme will be centered on offering the BSN at community colleges.

**Item #9.3 – Illinois Community College Trustees Association (ICCTA)**

Mike Monaghan reported the ICCTA met a week ago in Naperville and conducted discussions on the following items:

- Mandatory trustees training:
  - In effect on January 1, 2017 for newly re-appointed and re-elected trustees
  - Community colleges may be a provider of the training if they chose to be
  - ICCTA is currently putting together delivery options for the training
    - Via web;
    - video recording; or
    - physically conducting the program at the college
  - The unfunded mandate training will need to be given every first, third, and fifth year of the trustees term
  - IBHE recently held an all-day trustee training which cost \$500 per trustee
- Strategic Plan
- Monitoring / reviewing the pension legislation
- Baccalaureate Degrees (BSN):
  - Endorsed a resolution in support for community colleges to offer

**Item #9.4 – Illinois Community College Faculty Association (ICCFA)**

Dr. Allen Levandowski briefly gave the Board a little background about himself stating he is a product of the Illinois Community College System, College of Lake County. He then reported that the ICCFA Teaching and Learning Conference was held in October and was not well attended due to budget restraints. Next year they will be merging with the ICCCA, which will hopefully help with the attendance. The next meeting of the ICCFA will be held this afternoon.

\* \* \* \* \*

The Board took a break at 10:47 a.m. and returned at 10:57 p.m.

\* \* \* \* \*

**Item #8 - Baccalaureate in Nursing Report**

Over 20 states across the country offer baccalaureate degrees through their community colleges. Eleven states offer baccalaureate degrees in nursing through community colleges. This movement of the Bachelor of Science degree in Nursing (BSN) being offered through community colleges emanates from the effort of medical professionals and their respective organizations to set the minimum educational requirement to practice professional nursing at the BSN level. In addition, an increased demand for healthcare specialists due to rapid changes in health care and technology, an aging population, and the retirement of the present-day nursing workforce have brought attention to the current and projected shortages in this career field.

Agenda Item #9.1  
January 20, 2017

The Illinois Council of Community College Presidents (ICCCP) have recommended that Illinois consider granting authority to Illinois Community Colleges to offer and grant BSN degrees where there is determined a local need for such a program. The attached white paper, “The Bachelor of Science in Nursing, The Recommendation for Illinois Community Colleges” advocates for the pursuit of this authority in Illinois. This authority, if enacted, would not mandate the creation of BSN programs but would provide the ability for colleges to pursue this option if needed in their local area. The paper cites evidence of the growing demand for BSN and the inability of the higher education system in Illinois to meet the required supply.

The presentation highlighted the national perspective surrounding the BSN and the ICCCP’s efforts on the issue.

Dr. Ann Kalayil stated that it’s important for the colleges to meet industry standards in keeping up with the change in technology. Dr. Durham stated the ICCB makes sure of that during their program approval process and it’s also monitored in the accreditation process of the program and the college.

\* \* \* \* \*

Dr. Ann Kalayil left the meeting at 11:16 a.m. and the phone was turned off.

\* \* \* \* \*

Dr. Teresa Garate stated that many BSN degree holders are leaving the field due to low pay and increased workloads, which causes more of a shortage. As the Chancellor of City Colleges of Chicago, Ms. Hyman believed it a good idea that this allows the individual colleges to make their own decision to offer the BSN on their own need and best interest. Ms. Hyman pointed out there was a lot of missing data and criteria that the Board should see and understand before making this decision. Dr. Dustin Heuerman agreed with Ms. Hyman that it is a good idea to allow the individual colleges to make their own decision to offer the BSN on their own need and best interest. Through the program approval process, the colleges would need to provide documentation that proved to ICCB it is indeed in their own individual best interest to offer the BSN.

**Item #8.1 - Baccalaureate in Nursing Recommendation**

Vice Chair Bruce stated the role of the Board is to continue to move the IL Community College System forward. A letter in support of the BSN in community colleges from Chair Laz Lopez, who was unable to attend the Board meeting, was distributed to the members.

Dr. Dustin Heuerman made a motion, which was seconded by Jake Rendleman, to approve the following items:

The Illinois Community College Board supports the authorization of Illinois Community Colleges to opt to offer programs and grant degrees for the Bachelor of Science in Nursing.

A roll call vote was taken with the following results:

Guy Alongi	Yea	Doug Mraz	Yea
Teresa Garate	Yea	Jake Rendleman	Yea
Cheryl Hyman	Abstain	Ugne Narbutaite	Yea
Dustin Heuerman	Yea	Terry Bruce	Yea

The motion was approved. Dr. Ann Kalayil submitted a proxy vote: Yea. Cheryl Hyman abstained. Student Advisory vote: Yea.

**Item #10 – New Units**

**Item #10.1 - Permanent Program Approval: Oakton Community College and Item #10.2 - Temporary Program Approval: Carl Sandburg College**

Doug Mraz made a motion, which was seconded by Dustin Heuerman, to approve the following items:

The Illinois Community College Board hereby approves the following new units of instruction for the community colleges listed below:

**PERMANENT PROGRAM APPROVAL**

**Oakton Community College**

- Supply Chain Automation Associate of Applied Science (A.A.S.) degree (60 credit hours)

**TEMPORARY PROGRAM APPROVAL**

**Carl Sandburg College**

- CNC Programmer Certificate (32 credit hours)

The motion was approved by a unanimous voice vote. Student Advisory vote: Yea.

**Item #11 – Consent Agenda**

Doug Mraz made a motion, which was seconded by Dr. Dustin Heuerman, to approve the following items:

**Item #11.1 - Minutes of the September 16, 2016 Board Meeting**

The Illinois Community College Board hereby approves the Board minutes of the September 16, 2016 meeting as recorded.

The motion was approved by a unanimous voice vote. Because they were not present at the September 16, 2016 Board meeting, Guy Alongi, Teresa Garate, and Jake Rendleman abstained. Student Advisory vote: Yea.

**Item #12 – Consent Agenda**

Jake Rendleman made a motion, which was seconded by Guy Alongi, to approve the consent agenda's remaining two items:

**Item #12.1 - Illinois Community College Board Advisory Committee Member Appointments**

The Illinois Community College Board hereby authorizes the Executive Director to make appointments for fiscal year 2017 to the Finance Advisory Committee, the MIS/Research Advisory Committee, and the Program Advisory Committee.

**Item #12.2 - January 2017 Regulatory Agenda**

The Illinois Community College Board hereby approves the following January 2017 Regulatory Agenda listed below:

ILLINOIS COMMUNITY COLLEGE BOARD  
JANUARY 2017 REGULATORY AGENDA

- a) Part (Heading and Code Citations): Administration of the Illinois Public Community College Act, 23 Ill. Adm. Code 1501

1) Rulemaking:

- A) Description: Public Act 99-0655 focuses on reducing data redundancy and eliminating data collections that are not vital to the goals established by the Illinois Community College Board. In addition the legislation updates the Public Community College Act by removing statutes that are outdated and/or expired. . As such, the Board proposes amendatory rules to eliminate the uniform financial reporting system data collections and Board approval of community college locally funded construction projects; locally funded purchase or lease of sites, buildings, equipment, machinery or land; and installment loan agreements.
- B) Statutory Authority: Public Community College Act [110 ILCS 805]
- C) Scheduled meeting/hearing dates: None have been scheduled.
- D) Date agency anticipates First Notice: Winter 2017
- E) Affect on small businesses, small municipalities or not for profit corporations: The Board believes this rulemaking will not affect small business, small municipalities, and not for profit corporations.
- F) Agency contact person for information:  
Matt Berry  
Rules Coordinator  
Illinois Community College Board  
401 East Capitol Avenue  
Springfield, IL 6270  
Telephone: 217/785-7411  
Fax: 217/524-4981
- G) Related rulemakings and other pertinent information: None

2) Rulemaking:

- A) Description: The Board proposes the adoption of new community college rules pursuant to the reporting requirements outlined in Public Act 98-0792.
- B) Statutory Authority: Public Community College Act [110 ILCS 805]
- C) Scheduled meeting/hearing dates: None have been scheduled.
- D) Date agency anticipates First Notice: Spring 2017
- E) Affect on small businesses, small municipalities or not for profit corporations: The Board believes this rulemaking will not affect small business, small municipalities, and not for profit corporations.
- F) Agency contact person for information:  
Matt Berry  
Rules Coordinator  
Illinois Community College Board  
401 East Capitol Avenue  
Springfield, IL 6270  
Telephone: 217/785-7411  
Fax: 217/524-4981
- G) Related rulemakings and other pertinent information: None

3) Rulemaking:

- A) Description: The Board proposes the adoption of new community college rules pursuant Public Act 99-309 and Public Act 99-845 that establishes in-district residency for tuition purposes for certain veterans and youth in the care of the

Agenda Item #9.1

January 20, 2017

Department of Children and Family Services.

- B) Statutory Authority: Public Community College Act [110 ILCS 805]
  - C) Scheduled meeting/hearing dates: None have been scheduled.
  - D) Date agency anticipates First Notice: Spring 2017
  - E) Affect on small businesses, small municipalities or not for profit corporations: The Board believes this rulemaking will not affect small business, small municipalities, and not for profit corporations.
  - F) Agency contact person for information:  
Matt Berry  
Rules Coordinator  
Illinois Community College Board  
401 East Capitol Avenue  
Springfield, IL 6270  
Telephone: 217/785-7411  
Fax: 217/524-4981
  - G) Related rulemakings and other pertinent information: None
- b) Part (Heading and Code Citations): Public Information, Rulemaking and Organization, 2 Ill. Adm. Code 5175
- 1) Rulemaking:
    - A) Description: The Board plans to review administrative rules related to public information and organization in 2017. The board anticipates updating existing rules and adopting new rules pertaining to board policy.
    - B) Statutory Authority: Public Community College Act [110 ILCS 805]
    - C) Scheduled meeting/hearing dates: None have been scheduled.
    - D) Date agency anticipates First Notice: Winter 2017
    - E) Affect on small businesses, small municipalities or not for profit corporations: The Board believes this rulemaking will not affect small business, small municipalities, and not for profit corporations.
    - F) Agency contact person for information:  
Matt Berry  
Rules Coordinator  
Illinois Community College Board  
401 East Capitol Avenue  
Springfield, IL 6270  
Telephone: 217/785-7411  
Fax: 217/524-4981
    - G) Related rulemakings and other pertinent information: None
- c) Part (Heading and Code Citations): Public Information, Rulemaking and Organization, 2 Ill. Adm. Code 5100; Administration of the Illinois Public Community College Act 23 Ill. Adm. Code 1501; and State Community College of East St. Louis 23 Ill. Adm. Code 1600
- 1) Rulemaking:
    - A) Description: The State Community College of East St. Louis has been dissolved. The board anticipates repeal of these rules.
    - B) Statutory Authority: Public Community College Act [110 ILCS 805]
    - C) Scheduled meeting/hearing dates: None have been scheduled.
    - D) Date agency anticipates First Notice: Spring 2017
    - E) Affect on small businesses, small municipalities or not for profit corporations: The Board believes this rulemaking will not affect small business, small municipalities, and not for profit corporations.
    - F) Agency contact person for information:  
Matt Berry  
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Springfield, IL 6270  
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- G) Related rulemakings and other: None

**Item #12.3 - Administrative Rule Changes - Freedom of Information Act**

The Illinois Community College Board hereby approves the repeal and subsequent adoption of new *Administrative Rules of the Illinois Community College Board, Public Access to Information* and authorizes its Executive Director to process the changes in accordance with the Illinois Administrative Procedures Act.

TITLE 2: GOVERNMENTAL ORGANIZATION  
SUBTITLE F: EDUCATIONAL AGENCIES  
CHAPTER VIII: ILLINOIS COMMUNITY COLLEGE BOARD

PART 5176  
PUBLIC ACCESS TO INFORMATION (REPEALED)

Section  
5176.110 Information Requests  
5176.120 Minutes of Closed Sessions

AUTHORITY: Implementing and authorized by the Freedom of Information Act (Ill. Rev. Stat. 1989, ch. 116, pars. 201 et seq.), the Open Meetings Act (Ill. Rev. Stat. 1989, ch. 102, par. 42.06) and Section 5-15 of the Illinois Administrative Procedure Act (Ill. Rev. Stat. 1991, ch. 127, par. 1005-15).

SOURCE: Adopted at 8 Ill. Reg. 15572, effective August 15, 1984; amended at 14 Ill. Reg. 14387, effective August 27, 1990; repealed at 40 Ill. Reg. \_\_\_\_\_, effective \_\_\_\_\_.

**Section 5176.110 Information Requests**

- a) Any person seeking electronic information or other records from the Illinois Community College Board may do so by contacting the Executive Director at 509 South Sixth Street, Room 400, Springfield, Illinois 62701-1874. Requests will be processed in accordance with the provisions of the Freedom of Information Act. In order for requests to be processed, the Board requires that the request be received in writing and include, at a minimum, the information listed below.
  - 1) the name, address, and phone number of the requestor;
  - 2) a description of the information requested;
  - 3) an indication of whether the records are to be inspected at the ICCB office or mailed to the requestor and, if sent, whether or not the copy(ies) is to be certified;
  - 4) the date of the request and when a response is required.
- b) A form for providing this information is available from the ICCB Executive Director.
- c) Records requested and approved for release may be inspected at the ICCB Office between the hours of 8:30 a.m. and 4:30 p.m., Monday through Friday, except on designated holidays.
- d) Records which are stored and retrieved by electronic data processing means will be printed in a format understandable to the person not familiar with electronic data processing. If information is requested on a disk or tape, the requestor must furnish a disk or tape to the Illinois Community College Board. The Illinois Community College Board will provide a description of the disk or tape format to the requestor.



Agenda Item #9.1

January 20, 2017

- e) Information requests that necessitate special computer analyses will be provided within a time frame determined appropriate by the Deputy Director for Research.
- f) Computerized unit record data containing information on individuals (student enrollment and completion records and faculty and staff records) will be provided under the following conditions:
  - 1) there is written agreement from the requestor that the data will be used only for specified research purposes;
  - 2) there is written agreement from the requestor that the data will not be provided to a third party;
  - 3) record identifiers (Social Security Numbers) will be removed before records are released by the ICCB unless the data release is covered under the Family Educational and Privacy Act, 20 U.S.C. Section 1232g(b)(1). This section indicates that records may be disclosed to "other school officials, including teachers within the educational institution or local educational agencies," who have been determined by such agency or institution to have "legitimate educational interests."
- g) All data provided will be at the costs specified below unless the Executive Director elects to waive such fees:

Certification fee	\$ 1.00 per request
Paper copy from paper original	
8½" x 11"	\$ .25
8½" x 14"	\$ .25
Larger than legal size	\$ 1.00
Paper copy from microfilm original	Commercial cost of reproduction
Videocassette/Audiocassette	Commercial cost of reproduction
Computer paper	\$ .65 per 1,000 lines
Computer printout	_____
Computer tape (1600 BPI only) (requestor must provide tape)	\$500.00 per CPU hour
Diskettes (requestor must provide diskette)	_____

**Section 5176.120 Minutes of Closed Sessions**

The ICCB will review its closed session minutes in January and July of each year to determine if such minutes, or any part of such minutes, may be released as public documents. The Board Chairman and Vice Chairman, prior to the January and July meetings, will review the minutes of all closed sessions conducted during the previous six months and made a recommendation for action to the Board based on the relevant provisions of the Public Community College Act (Ill. Rev. Stat. 1989, ch. 122, pars. 101 et seq.), the Freedom of Information Act (Ill. Rev. Stat. 1989, ch. 116, pars. 201 et seq.), and the Open Meetings Act (Ill. Rev. Stat. 1989, ch. 102, pars. 41 et seq.).

TITLE 2: GOVERNMENTAL ORGANIZATION  
SUBTITLE F: EDUCATIONAL AGENCIES  
CHAPTER VIII: ILLINOIS COMMUNITY COLLEGE BOARD

PART 5176  
ACCESS TO RECORDS OF THE ILLINOIS COMMUNITY COLLEGE BOARD (NEW)  
SUBPART A: INTRODUCTION

Section	
5176.100	Summary and Purpose
5176.105	Definitions

SUBPART B: CLASSIFICATION OF RECORDS

Section	
5176.200	Records that Will Be Disclosed
5176.205	Records that Will Be Withheld from Disclosure
5176.210	Statutory Exemptions

SUBPART C: PROCEDURES FOR REQUESTING  
RECORDS FROM THE BOARD

Section	
5176.300	Submittal of Requests for Records
5176.305	Information To Be Provided in Requests for Records
5176.310	Requests for Records for Commercial Purposes
5176.315	Records Maintained Online

SUBPART D: BOARD RESPONSE TO REQUESTS FOR RECORDS

Section	
5176.400	Timeline for Board Response
5176.405	Requests for Records that the Board Considers Unduly Burdensome
5176.410	Recurrent Requesters
5176.415	Requests for Records that Require Electronic Retrieval
5176.420	Denials of Requests for Records
5176.425	Requests for Review of Denials – Public Access Counselor
5176.430	Circuit Court Review
5176.435	Administrative Review

SUBPART E: PROCEDURES FOR PROVIDING RECORDS TO REQUESTERS

Section	
5176.500	Inspection and Copying of Records
5176.505	Fees for Records
5176.510	Reduction and Waiver of Fees

5176.APPENDIX A Fee Schedule for Duplication and Certification of Records

AUTHORITY: Implementing and authorized by Section 3(h) of the Freedom of Information Act [5 ILCS 140/3(h)] and Section 5-15 of the Illinois Administrative Procedure Act [5 ILCS 100/5-15].

SOURCE: Adopted at 8 Ill. Reg. 15572, effective August 15, 1984; amended at 14 Ill. Reg. 14387, effective August 27, 1990; former Part repealed at 40 Ill. Reg. \_\_\_\_\_, and new Part adopted at 40 Ill. Reg. \_\_\_\_\_, effective \_\_\_\_\_.

SUBPART A: INTRODUCTION

**Section 5176.100 Summary and Purpose**

- a) This Part states the policy of the Illinois Community College Board (Board) for making its records available for reasonable public inspection while, at the same time, protecting legitimate interests in confidentiality.
- b) This Part:
  - 1) Establishes the following classifications for records in the Board's possession:
    - A) Records that shall be disclosed; and
    - B) Records that shall be withheld from disclosure;
  - 2) Contains the procedures by which requesters may obtain records in the Board's possession; and
  - 3) Contains the procedures for claiming and determining that records submitted to the Board are exempt from disclosure.

**Section 5176.105 Definitions**

Terms not defined in this Section shall have the same meaning as in the Freedom of Information Act [5 ILCS 140]. The following definitions are applicable for purposes of this Part:

"Act" means Public Community College Act [110 ILCS 805].

"Board" means the Illinois Community College Board as established by the Act.

*"Commercial purpose" means the use of any part of a record or records, or information derived from records, in any form for sale, resale, or solicitation or advertisement for sales or services. For purposes of this definition, requests made by news media and non-profit, scientific, or academic organizations shall not be considered to be made for a "commercial purpose" when the principal purpose of the request is:*

*to access and disseminate information concerning news and current or passing events;*

*for articles or opinion or features of interest to the public; or*

*for the purpose of academic, scientific, or public research or education. (Section 2(c-10) of FOIA)*

*"Copying" means the reproduction of any record by means of any photographic, electronic, mechanical, or other process, device or means now known or hereafter developed and available to the Board. (Section 2(d) of FOIA)*

"Executive Director" means the executive officer of the Board.

"FOIA" means the Freedom of Information Act [5 ILCS 140].

"Freedom of Information Officer" or "FOI Officer" means an individual or individuals responsible for receiving and responding to requests for public records.

Agenda Item #9.1  
January 20, 2017

*"News media" means a newspaper or other periodical issued at regular intervals, news service in paper or electronic form, radio station, television station, television network, community antenna television service, or person or corporation engaged in making news reels or other motion picture news for public showing. (Section 2(f) of FOIA)*

*"Person" means any individual, corporation, partnership, firm, organization or association, acting individually or as a group. (Section 2(b) of FOIA)*

*"Private information" means unique identifiers, including a person's Social Security number, driver's license number, employee identification number, biometric identifiers, personal financial information, passwords or other access codes, medical records, home or personal telephone numbers, and personal email addresses. Private information also includes home address and personal license plates, except as otherwise provided by law or when compiled without possibility of attribution to any person. (Section 2(c-5) of FOIA)*

*"Public Access Counselor" means an individual appointed to that office by the Attorney General under Section 7 of the Attorney General Act [15 ILCS 205].*

*"Public body" means all legislative, executive, administrative, or advisory bodies of the State, State universities and colleges, counties, townships, cities, villages, incorporated towns, school districts and all other municipal corporations, boards, bureaus, committees or commissions of this State, any subsidiary bodies of any of the foregoing, including but not limited to committees and subcommittees thereof, and a School Finance Authority created under Article 1E of the School Code [105 ILCS 5]. (Section 2(a) of FOIA)*

*"Records" means all records, reports, forms, writings, letters, memoranda, books, papers, maps, photographs, microfilms, cards, tapes, recordings, electronic data processing records, electronic communications, recorded information and all other documentary materials pertaining to the transaction of public business, regardless of physical form or characteristics, having been prepared by or for, or having been or being used by, received by, in the possession of or under the control of the Board. (Section 2(c) of FOIA)*

*"Recurrent requester" means a person that, in the 12 months immediately preceding the request, has submitted to the same public body a minimum of 50 requests for records, a minimum of 15 requests for records within a 30-day period, or a minimum of 7 requests for records within a 7 day period. For the purposes of this definition, requests made by news media and non-profit, scientific, or academic organizations shall not be considered in calculating the number of requests made in the time periods, in this definition when the principal purpose of the requests is to access and disseminate information concerning news and current or passing events, for articles of opinion or features of interest to the public, or for the purpose of academic, scientific, or public research or education. For the purposes of this definition, "request" means a written document (or oral request, if the public body chooses to honor oral requests) that is submitted to a public body via personal delivery, mail, telefax, electronic mail, or other means available to the public body and that identifies the particular public record the requester seeks. One request may identify multiple records to be inspected or copied. (Section 2(g) of FOIA)*

*"Requester" is any person who has submitted to the Board a written request, electronically or on paper, for records.*

*"Unwarranted invasion of personal privacy" means the disclosure of information that is highly personal or objectionable to a reasonable person and in which the subject's right to privacy outweighs any legitimate public interest in obtaining the information. (Section 7(1)(c) of FOIA)*

#### SUBPART B: CLASSIFICATION OF RECORDS

##### **Section 5176.200 Records that Will Be Disclosed**

Upon request meeting the requirements of this Part, the Board shall disclose to the requester all records requested except that it shall not disclose certain records as provided in Section 5176.205 or 5176.210. Records covered under this Section shall include, but are not limited to:

- a) *Records of funds. All records relating to the obligation, receipt and use of public funds of the Board are records subject to inspection and copying by the public. (Section 2.5 of FOIA)*
- b) *Payrolls. Certified payroll records submitted to the Board under Section 5(a)(2) of the Prevailing Wage Act [820 ILCS 130] are records subject to inspection and copying in accordance with the provisions of FOIA; except that contractors' and employees' addresses, telephone numbers, and Social Security numbers will be redacted by the Board prior to disclosure. (Section 2.10 of FOIA)*
- c) *Criminal history records. The following documents maintained by the Board pertaining to criminal history record information are records subject to inspection and copying by the public pursuant to FOIA:*
  - 1) *Court records that are public;*
  - 2) *Records that are otherwise available under State or local law; and*
  - 3) *Records in which the requesting party is the individual identified, except as provided under Section 7(1)(d)(vi) of FOIA. (Section 2.15(b) of FOIA)*
- d) *Settlement agreements. All settlement agreements entered into by or on behalf of the Board are records subject to inspection and copying by the public, provided that information exempt from disclosure under Section 5176.205 or 5176.210 may be redacted. (Section 2.20 of FOIA)*

##### **Section 5176.205 Records that Will Be Withheld from Disclosure**

- a) For exemptions from FOIA that are stated in FOIA, see Section 7(1) of the Act.
- b) *A record that is not in the possession of the Board but is in the possession of a party with whom the Board has contracted to perform a governmental function on behalf of the Board, and that directly relates to the governmental function and is not otherwise exempt under FOIA, shall be considered a record of the Board for purposes of Subpart C. (Section 7(2) of FOIA)*

##### **Section 5176.210 Statutory Exemptions**

For exemptions from FOIA that are stated in other statutes, see Section 7.5 of the Act.

#### SUBPART C: PROCEDURES FOR REQUESTING RECORDS FROM THE BOARD

##### **Section 5176.300 Submittal of Requests for Records**

- a) Any request for public records should be submitted in writing to the FOI Officer at the Board.
- b) The Board has one FOI Officer located in the Springfield office.
- c) Contact information for the FOI Officer can be found online at [https://www.iccb.org/iccb/?page\\_id=491](https://www.iccb.org/iccb/?page_id=491).
- d) FOIA requests may be submitted via mail, e-mail, fax, or hand delivery. Requests should be mailed or hand delivered to:

Illinois Community College Board  
401 E. Capitol Avenue  
Springfield IL 62701-1711  
Attn: FOI Officer

- e) E-mailed requests should be sent to [iccbfoia@iccb.state.il.us](mailto:iccbfoia@iccb.state.il.us), contain the request in the body of the e-mail, and indicate in the subject line of the e-mail that it contains a FOIA request. Faxed FOIA requests should be faxed to 217/524-4981, Attn: FOI Officer.

#### **Section 5176.305 Information To Be Provided in Requests for Records**

A request for records should include:

- a) The complete name, mailing address and telephone number of the requester;
- b) As specific a description as possible of the records sought. Requests that the Board considers unduly burdensome or categorical may be denied. (See Section 3(g) of FOIA and Section 5176.405 of this Part.);
- c) A statement as to the requested medium and format for the Board to use in providing the records sought: for example, paper, specific types of digital or magnetic media, or videotape;
- d) A statement as to the requested manner for the Board to use in providing the records sought: for example, inspection at Board headquarters or providing paper or electronic copies;
- e) A statement as to whether the requester needs certified copies of all or any portion of the records, including reference to the specific documents that require certification; and
- f) A statement as to whether the request is for a commercial purpose.

#### **Section 5176.310 Requests for Records for Commercial Purposes**

- a) *It is a violation of FOIA for a person to knowingly obtain a record for a commercial purpose without disclosing that it is for a commercial purpose if requested to do so by the Board. (Section 3.1(c) of FOIA)*
- b) *The Board shall respond to a request for records to be used for a commercial purpose within 21 working days after receipt. The response shall:*
  - 1) *Provide to the requester an estimate of the time required by the Board to provide the records requested and an estimate of the fees to be charged, which the Board may require the person to pay in full before copying the requested documents;*
  - 2) *Deny the request pursuant to one or more of the exemptions set out in Section 5176.205 or 5176.210;*
  - 3) *Notify the requester that the request is unduly burdensome and extend an opportunity to the requester to attempt to reduce the request to manageable proportions; or*
  - 4) *Provide the records requested. (Section 3.1(a) of FOIA)*
- c) *Unless the records are exempt from disclosure, the Board shall comply with a request within a reasonable period considering the size and complexity of the request, and giving priority to records requested for non-commercial purposes. (Section 3.1(b) of FOIA)*

#### **Section 5176.315 Records Maintained Online**

- a) *Notwithstanding any provision of FOIA to the contrary, a public body is not required to copy a public record that is published on the public body's website. The public body shall notify the requester that the public record is available online and direct the requester to the website where the record can be reasonably accessed.*

- b) *If the person requesting the public record is unable to reasonably access the record online after being directed to the website pursuant to subsection (a), the requester may resubmit his or her request for the record stating his or her inability to reasonably access the record online, and the public body shall make the requested record available for inspection or copying as provided in Section 3 of FOIA. (Section 8.5 of FOIA)*

**SUBPART D: BOARD RESPONSE TO REQUESTS FOR RECORDS**

**Section 5176.400 Timeline for Board Response**

- a) *Except as stated in subsection (b) or (c), the Board will respond to any written request for records within 5 business days after its receipt of the request. Failure to comply with a written request, extend the time for response, or deny a request within 5 business days after its receipt shall be considered a denial of the request. If the Board fails to respond to a request within the requisite periods in this subsection (a) but thereafter provides the requester with copies of the requested records, it will not impose a fee for those copies. If the Board fails to respond to a request received, it will not treat the request as unduly burdensome as provided under Section 5176.405. (Section 3(d) of FOIA) A written request from the Board to provide additional information shall be considered a response to the FOIA request.*
- b) *The time limits prescribed in subsection (a) may be extended for not more than 5 business days from the original due date for any of the following reasons:*
- 1) *The requested records are stored in whole or in part at locations other than the office having charge of the requested records;*
  - 2) *The request requires the collection of a substantial number of specified records;*
  - 3) *The request is couched in categorical terms and requires an extensive search for the records responsive to it;*
  - 4) *The requested records have not been located in the course of routine search and additional efforts are being made to locate them;*
  - 5) *The requested records require examination and evaluation by personnel having the necessary competence and discretion to determine if they are exempt from disclosure under Section 7 or 7.5 of FOIA or should be revealed only with appropriate deletions;*
  - 6) *The request for records cannot be complied with by the Board within the time limits prescribed by subsection (a) without unduly burdening or interfering with the operations of the Board; or*
  - 7) *There is a need for consultation, which shall be conducted with all practicable speed, with another public body or among two or more components of a public body having a substantial interest in the determination or in the subject matter of the request. (Section 3(e) of FOIA)*
- c) *The person making a request and the Board may agree in writing to extend the time for compliance for a period to be determined by the parties. If the requester and the Board agree to extend the period for compliance, a failure by the Board to comply with any previous deadlines shall not be treated as a denial of the request for the records. (Section 3(e) of FOIA)*
- d) *When additional time is required for any of the reasons set forth in subsection (b), the Board will, within 5 business days after receipt of the request, notify the person making the request of the reasons for the extension and the date by which the response will be forthcoming. Failure to respond within the time permitted for extension shall be considered a denial of the request. If the Board fails to respond to a request within the time permitted for extension but thereafter provides the requester with copies of the requested public records, it may not impose a fee for those copies. If the Board issues an extension and subsequently fails to respond to the request, it will not treat the request as unduly burdensome under Section 5176.405. (Section 3(f) of FOIA)*

**Section 5176.405 Requests for Records that the Board Considers Unduly Burdensome**

- a) *The Board will fulfill requests calling for all records falling within a category unless compliance with the request would unduly burden the Board, there is no way to narrow the request, and the burden on the Board outweighs the public interest in the information. Before invoking this exemption, the Board will extend to the requester an opportunity to confer with it in an attempt to reduce the request to manageable proportions. (Section 3(g) of FOIA) The amended request must be in writing.*
- b) *If the Board determines that a request is unduly burdensome, it shall do so in writing, specifying the reasons why it would be unduly burdensome and the extent to which compliance will so burden the operations of the Board. The response shall be treated as a denial of the request for information. (Section 3(g) of FOIA)*
- c) *Repeated requests from the same person for records that are unchanged or identical to records previously provided or properly denied under this Part shall be deemed unduly burdensome. (Section 3(g) of FOIA)*

**Section 5176.410 Recurrent Requesters**

- a) *Notwithstanding any provision of this Part to the contrary, the Board will respond to a request from a recurrent requester, as defined in Section 5176.105, within 21 business days after receipt. The response shall:
  - 1) *provide to the requester an estimate of the time required by the Board to provide the records requested and an estimate of the fees to be charged, which the Board may require the person to pay in full before copying the requested documents;*
  - 2) *deny the request pursuant to one or more of the exemptions set out in this Part;*
  - 3) *notify the requester that the request is unduly burdensome and extend an opportunity to the requester to attempt to reduce the request to manageable proportions; or*
  - 4) *provide the records requested.**
- b) *Within 5 business days after receiving a request from a recurrent requester, the Board will notify the requester that the Board is treating the request as a recurrent request, of the reasons why the Board is treating the request as a recurrent request, and that the Board will send an initial response within 21 business days after receipt in accordance with subsection (a). The Board will also notify the requester of the proposed responses that can be asserted pursuant to subsection (a).*
- c) *Unless the records are exempt from disclosure, the Board will comply with a request within a reasonable period considering the size and complexity of the request. (Section 3.2 of FOIA)*

**Section 5176.415 Requests for Records that Require Electronic Retrieval**

- a) *A request for records that requires electronic retrieval will be treated the same as any other request for records, with the same timeline and extensions as allowed for other records.*
- b) *The Board will retrieve and provide electronic records only in a format and medium that is available to the Board.*

**Section 5176.420 Denials of Requests for Records**

- a) *The Board will deny requests for records when:
  - 1) *Compliance with the request would unduly burden the Board, as determined pursuant to Section 5176.405, and the requester has not reduced the request to manageable proportions; or*
  - 2) *The records are exempt from disclosure pursuant to Section 7 or 7.5 of FOIA or Section 5176.205 or 5176.210 of this Part.**



- b) The denial of a request for records must be in writing.
  - 1) The notification shall include a description of the records denied; *the reason for the denial, including a detailed factual basis for the application of any exemption claimed; and the names and titles or positions of each person responsible for the denial* (Section 9(a) of FOIA);
  - 2) *Each notice of denial shall also inform the person of the right to review by the Public Access Counselor and provide the address and phone number for the Public Access Counselor* (Section 9(a) of FOIA); and
  - 3) *When a request for records is denied on the grounds that the records are exempt under Section 7 or 7.5 of FOIA, the notice of denial shall specify the exemption claimed to authorize the denial and the specific reasons for the denial, including a detailed factual basis and a citation to the supporting legal authority* (Section 9(b) of FOIA).
- c) A requester may treat the Board's failure to respond to a request for records within 5 business days after receipt of the written request as a denial for purposes of the right to review by the Public Access Counselor.
- d) If the Board has given written notice pursuant to Section 5176.400(d), failure to respond to a written request within the time permitted for extension may be treated as a denial for purposes of the right to review by the Public Access Counselor.
- e) *Any person making a request for records shall be deemed to have exhausted his or her administrative remedies with respect to that request if the Board fails to act within the time periods provided in Section 5176.400.* (Section 9(c) of FOIA)

**Section 5176.425 Requests for Review of Denials – Public Access Counselor**

- a) *A person whose request to inspect or copy a record is denied by the Board may file a request for review with the Public Access Counselor established in the Office of the Attorney General not later than 60 days after the date of the final denial. The request for review shall be in writing, be signed by the requester, and include a copy of the request for access to records and any response from the Board.* (Section 9.5(a) of FOIA)
- b) *A person whose request to inspect or copy a record is made for a commercial purpose may not file a request for review with the Public Access Counselor. A person whose request to inspect or copy a record was treated by the Board as a request for a commercial purpose may file a request for review with the Public Access Counselor for the limited purpose of reviewing whether the Board properly determined that the request was made for a commercial purpose.* (Section 9.5(b) of FOIA)
- c) *Within 7 business days after the Board receives a request for review from the Public Access Counselor, the Board shall provide copies of records requested and shall otherwise fully cooperate with the Public Access Counselor.* (Section 9.5(c) of FOIA)
- d) *Within 7 business days after it receives a copy of a request for review and request for production of records from the Public Access Counselor, the Board may, but is not required to, answer the allegations of the request for review. The answer may take the form of a letter, brief, or memorandum. The Public Access Counselor shall forward a copy of the answer to the person submitting the request for review, with any alleged confidential information to which the request pertains redacted from the copy.* (Section 9.5(d) of FOIA)
- e) *The requester may, but is not required to, respond in writing to the answer within 7 business days and shall provide a copy of the response to the Board.* (Section 9.5(d) of FOIA)
- f) *In addition to the request for review, and the answer and response to the request, if any, a requester or the Board may furnish affidavits or records concerning any matter germane to the review.* (Section 9.5(e) of FOIA)

Agenda Item #9.1  
January 20, 2017

- g) *A binding opinion from the Attorney General shall be binding upon both the requester and the Board, subject to administrative review under Section 5176.435. (Section 9.5(f) of FOIA)*
- h) *If the Attorney General decides to exercise his or her discretion to resolve a request for review by mediation or by a means other than issuance of a binding opinion, the decision not to issue a binding opinion shall not be reviewable. (Section 9.5(f) of FOIA)*
- i) *Upon receipt of a binding opinion concluding that a violation of FOIA has occurred, the Board will either take necessary action immediately to comply with the directive of the opinion or shall initiate administrative review under Section 5176.435. If the opinion concludes that no violation of FOIA has occurred, the requester may initiate administrative review under Section 5176.435. (Section 9.5(f) of FOIA)*
- j) *If the Board discloses records in accordance with an opinion of the Attorney General, the Board is immune from all liabilities by reason thereof and shall not be liable for penalties under FOIA. (Section 9.5(f) of FOIA)*
- k) *If the requester files suit under Section 5176.430 with respect to the same denial that is the subject of a pending request for review, the requester shall notify the Public Access Counselor. (Section 9.5(g) of FOIA)*
- l) *The Attorney General may also issue advisory opinions to the Board regarding compliance with FOIA. A review may be initiated upon receipt of a written request from the Director of the Board or the Board's Chief Legal Counsel, which shall contain sufficient accurate facts from which a determination can be made. The Public Access Counselor may request additional information from the Board in order to assist in the review. If the Board relies in good faith on an advisory opinion of the Attorney General in responding to a request, the Board is not liable for penalties under FOIA, so long as the facts upon which the opinion is based have been fully and fairly disclosed to the Public Access Counselor. (Section 9.5(h) of FOIA)*

**Section 5176.430 Circuit Court Review**

A requester also has the right to file suit for injunctive or declaratory relief in the Circuit Court for Sangamon County or for the county in which the requester resides, in accordance with the procedures set forth in Section 11 of FOIA.

**Section 5176.435 Administrative Review**

*A binding opinion issued by the Attorney General shall be considered a final decision of an administrative agency, for purposes of administrative review under the Administrative Review Law [735 ILCS 5/Art. III]. An action for administrative review of a binding opinion of the Attorney General shall be commenced in Cook County or Sangamon County. An advisory opinion issued to the Board shall not be considered a final decision of the Attorney General for purposes of this Section. (Section 11.5 of FOIA)*

**SUBPART E: PROCEDURES FOR PROVIDING RECORDS TO REQUESTERS**

**Section 5176.500 Inspection and Copying of Records**

- a) The Board may make available records for personal inspection at the Board's headquarters office located at 401 E. Capitol Avenue, Springfield, or at another location agreed to by both the Board and the requester. No original record shall be removed from State-controlled premises except under constant supervision of the agency responsible for maintaining the record. The Board may provide records in duplicate forms, including, but not limited to, paper copies, data processing printouts, videotape, microfilm, audio tape, reel to reel microfilm, photographs, computer disks and diazo.

Agenda Item #9.1  
January 20, 2017

- b) *When a person requests a copy of a record maintained in an electronic format, the Board shall furnish it in the electronic format specified by the requester, if feasible. If it is not feasible to furnish the records in the specified electronic format, then the Board shall furnish it in the format in which it is maintained by the Board, or in paper format at the option of the requester. (Section 6(a) of FOIA)*
- c) A requester may inspect records by appointment only, scheduled subject to space availability. The Board will schedule inspection appointments to take place during normal business hours, which are 8:30 a.m. to 5:00 p.m. Monday through Friday, exclusive of State holidays. If the requester must cancel the viewing appointment, the requester shall so inform the Board as soon as possible before the appointment.
- d) In order to maintain routine Board operations, the requester may be asked to leave the inspection area for a specified period of time.
- e) The requester will have access only to the designated inspection area.
- f) Requesters shall not be permitted to take briefcases, folders or similar materials into the room where the inspection takes place. A Board employee may be present during the inspection.
- g) The requester shall segregate and identify the documents to be copied during the course of the inspection.

**Section 5176.505 Fees for Records**

- a) In accordance with Section 5176.510, unless a fee is otherwise fixed by statute, the Board will provide copies of records and certifications of records in accordance with the fee schedule set forth in Appendix A.
- b) *In calculating its actual cost for reproducing records or for the use of the equipment of the Board to reproduce records, the Board will not include the costs of any search for and review of the records or other personnel costs associated with reproducing the records. (Section 6(b) of FOIA)*
- c) In order to expedite the copying of records that the Board cannot copy, due to the volume of the request or the operational needs of the Board, in the timelines established in Section 5176.400, the requester may provide, at the requester's expense, the copy machine, all necessary materials, and the labor to copy the public records at the Board headquarters in Section 5176.500, or at another location agreed to by both the Board and the requester. No original record shall be removed from State-controlled premises except under constant supervision of the agency responsible for maintaining the record.
- d) Copies of records will be provided to the requester only upon payment of any fees due. *The Board may charge the requester for the actual cost of purchasing the recording medium, whether disc, diskette, tape, or other medium, but the Board will not charge the requester for the costs of any search for and review of the records or other personnel costs associated with reproducing the records. (Section 6(a) of FOIA) Payment must be by check or money order sent to the Board, payable to "Treasurer, State of Illinois".*
- e) If a contractor is used to inspect or copy records, the following procedures shall apply:
  - 1) The requester, rather than the Board, must contract with the contractor;
  - 2) The requester is responsible for all fees charged by the contractor;
  - 3) The requester must notify the Board of the contractor to be used prior to the scheduled on-site inspection or copying;
  - 4) Only Board personnel may provide records to the contractor;
  - 5) The Board must have verification that the requester has paid the Board, if payment is due, for the copying of the records before providing the records to the contractor; and
  - 6) The requester must provide to the Board the contractor's written agreement to hold the records secure and to copy the records only for the purpose stated by the requester.

- f) *The Board may charge up to \$10 for each hour spent by personnel in searching for and retrieving a requested record. No fees shall be charged for the first 8 hours spent by personnel in searching for or retrieving a requested record. The Board may charge the actual cost of retrieving and transporting public records from an off-site storage facility when the public records are maintained by a third-party storage company under contract with the Board. If the Board imposes a fee pursuant to this subsection (f), it must provide the requester with an accounting of all fees, costs, and personnel hours in connection with the request for public records. The provisions of this subsection (f) apply only to commercial requests. (Section 6(f) of FOIA)*

**Section 5176.510 Reduction and Waiver of Fees**

- a) *Fees may be reduced or waived by the Board if the requester states the specific purpose for the request and indicates that a waiver or reduction of the fee is in the public interest. In making this determination, the Board will consider the following:*
- 1) *Whether the principal purpose of the request is to disseminate information regarding the health, safety, welfare or legal rights of the general public; and*
  - 2) *Whether the principal purpose of the request is personal or commercial benefit. For purposes of this subsection (a), "commercial benefit" shall not apply to requests made by news media when the principal purpose of the request is to access and disseminate information regarding the health, safety, welfare or legal rights of the general public. (Section 6(c) of FOIA)*
- b) *In setting the amount of the waiver or reduction, the Board will take into consideration the amount of materials requested and the cost of copying them. (Section 6(c) of FOIA)*
- c) *The Board will provide copies of records without charge to federal, State and municipal agencies, Constitutional officers and members of the General Assembly, and not-for-profit organizations providing evidence of good standing with the Secretary of State's Office.*
- d) *Except to the extent that the General Assembly expressly provides, statutory fees applicable to copies of records when furnished in a paper format will not be applicable to those records when furnished to a requester in an electronic format. (Section 6(a) of FOIA)*

**Section 5176.APPENDIX A Fee Schedule for Duplication and Certification of Records**

TYPE OF DUPLICATION	FEE (PER COPY)
Paper copy from original, up to and including 50 copies of black and white, letter or legal sized copies	No charge
Paper copy from original, in excess of 50 copies of black and white, letter or legal sized copies	\$.15/page
Paper copy from microfilm original	\$.15/page
Microfilm diazo from original	\$.50/diazo
VHS video copy of tape	Actual cost of the reproduction
Audio tape copy of tape	Actual cost of the reproduction
CD ROM disk	Actual cost of the reproduction
Photograph from negative	Actual cost of the reproduction

Agenda Item #9.1  
January 20, 2017

Blueprints/oversized prints	Actual cost of the reproduction
Paper copies in color or in a size other than letter or legal	Actual cost of the reproduction
Certification fee	\$1.00/record

NOTE: Expense for delivery other than by First Class U.S. Mail must be borne by the requester.

**Item #12.4 - Comprehensive Agreement Regarding the Expansion of Educational Resources (CAREER) Additions**

The Illinois Community College Board hereby approves the CAREER agreement, including the additions of College of Lake County, Parkland College, Oakton Community College, and William Rainey Harper College, to the agreement.

The motion was approved by a unanimous vote voice. Student Advisory vote: Yea.

**Item #13 - Information Items**

There was no discussion.

**Item #13.1 - Fiscal Year 2017 Financial Statements**

**Item #13.2 - Administrative Rules Changes: ADA Grievance Procedures**

These rules will be included on the January 20, 2017 ICCB Board meeting consent agenda.

**Item #14 – Other Business**

There was no other business.

**Item #15 – Public Comment**

There was no public comment.

**Item #16 – Executive Session**

The Board did not enter into Executive Session.

**Item #17 – Executive Session Recommendations**

There were no recommendations made.

**Item #18 – Adjournment**

Jake Rendleman made a motion, which was seconded by Dr. Dustin Heuerman, to adjourn the Board meeting at 11:47 a.m.

The motion was approved by a unanimous vote voice. Student Advisory vote: Yea.

UNAPPROVED

Minutes of the 421<sup>st</sup>  
Emergency Meeting of the  
Illinois Community College Board

James R. Thompson Center  
9TH Floor  
Room #9039  
100 W Randolph Street  
Chicago, IL

John A. Logan College  
Administration Building (A)  
Administrative Conference Room  
700 Logan College Road  
Carterville, IL

Lake Land College  
Neal Hall North Conference Room  
5001 Lake Land Blvd.  
Mattoon, IL

IL Eastern Community College  
District Office  
Public Board Room  
233 E Chestnut Street  
Olney, IL

December 7, 2016

**RECOMMENDED ACTION**

It is recommended that the following motion be adopted:

The Illinois Community College Board hereby approves the Board minutes of the December 7, 2016 meeting as recorded.

**Item #1 – Roll Call and Declaration of Quorum**

Chair Laz Lopez, attending from the James R. Thompson Center location, called the Board meeting to order at 3:02 p.m. and asked Ann Knoedler to call roll. The following Board members were present: Doug Mraz and Teresa Garate attended from the James R. Thompson Center location; Guy Alongi and Jake Rendleman attended from the John A. Logan College location; Dustin Heuerman attended from the Lake Land College location; and Terry Bruce attended from the IL Eastern Community College District location. Board members Suzanne Morris, Nick Kachiroubas, and student Board member Ugne Narbutaite were absent. A quorum was declared. Ann Kalayil had not arrived at the JRTC location in Chicago, but was planning on attending.

**Item #2 – Attendance by Means other than Physical Presence**

Cheryl Hyman is unable to attend today's meeting due to a work conflict. According to Section 7 of the Open Meetings Act, Cheryl Hyman may participate in today's meeting via conference call, and the Board needs a motion to allow her attendance.

Terry Bruce made a motion, which was seconded by Guy Alongi, to allow Cheryl Hyman to participate in the Emergency Board meeting by phone.

Agenda Item #9.2  
January 20, 2017

A roll call vote was taken with the following results:

Guy Alongi	Yea	Doug Mraz	Yea
Terry Bruce	Yea	Jake Rendleman	Yea
Teresa Garate	Yea	Laz Lopez	Yea
Dustin Heurman	Yea		

The motion was approved.

**Name:** Cheryl Hyman                      **Location:** Chicago                      **Reason:** Work Related

Chair Lopez stated in order to properly record participation in this meeting, all further matters that require a vote for this meeting will be conducted via roll call.

**Item #3 – Announcements and Remarks by Dr. Laz Lopez, Board Chair**

Chair Lopez thanked the Legislature for the additional emergency funds and stated that there is still a need for a 2017 budget.

\* \* \* \* \*

Ann Kalayil arrived to the JRTC location in Chicago at 3:05 p.m.

\* \* \* \* \*

**Item #4 – Formula for the Allocation for the distribution of \$3M in Emergency Funds**

Public Act 99-0524 includes an appropriation for \$20M to the Illinois Board of Higher Education (IBHE): “*For payment to public universities and community colleges to provide for financial support for essential operations as determined by the Board in accordance with Section 9.35 of the Board of Higher Education Act.*” Public Act 99-0523 referred to as the FY17 Budget Implementation Bill requires that the IBHE consult with the ICCB for community college financial emergencies. At a special meeting held on November 23, 2016, the IBHE passed a resolution earmarking \$3,000,000 of the appropriation for community colleges.

Public Act 99-0523 amends the Board of Higher Education Act to provide: “*In fiscal year 2017 the Board, in consultation with the Illinois Community College Board, shall conduct a review to determine the existence of a financial emergency at a public institution of higher education that requires financial assistance from the Board, but only after the institution’s governing board has formally requested the review by adopting a resolution stating that the institution is in a state of financial emergency that requires financial assistance from the Board. To be in a state of financial emergency, the institution must demonstrate that it is significantly diminishing all available resources and must satisfy any other factors determined appropriate by the Board. Subject to appropriation, payments shall be made to institutions in a state of financial emergency, in such amounts as shall be deemed necessary by the Board, in order to minimize, to the extent practicable, adverse impacts to students as a consequence of emergent staff or programmatic reduction.*”

At the Board meeting held on November 18, 2016 the ICCB passed a resolution by way of a general declaration that the Illinois Community College System is in a state of financial emergency due to the drastic loss of State revenues over the last two years. This resolution fulfills the requirements in the public act along with the criteria that must accompany each district’s application. After reviewing applications, the allocations will be distributed. Dr. Anderson stated that the \$3M provided to the community colleges does not adequately address the funding issue. Originally, ICCB had planned to run the funds through the equalization formula; however, this resulted in very little funding for too many colleges, with some allocations less than \$5,000.

Agenda Item #9.2  
January 20, 2017

If all \$3M were equally distributed among all the community colleges, each district would receive an amount of \$76,000. The methodology approved by the Board was formulated on the assumption that colleges with the least amount of local funding will have the hardest time operating without State funding. And finally, if a college has been operating without adequate state and local funding, there should be consistent evidence in reduction measures taken to meet the reduced funding. If a college does not qualify for emergency funding using this methodology, application can be made for funds if payroll cannot be made before February 15, 2017.

Guy Alongi made a motion, which was seconded by Jake Rendleman, to approve the following motion:

The Illinois Community College Board hereby authorizes its Executive Director to allocate the funds received from the Illinois Board of Higher Education to community college districts that meet the following criteria:

Make application to the Illinois Community College Board for emergency funding; and  
Receive more than 60% of operating revenues from state and local sources, as reported in the Fiscal Year 2015 Uniform Financial Statement #3<sup>1</sup>; and  
Receive less than 25% of operating revenues from local taxes, as reported in the Fiscal Year 2015 Uniform Financial Statement #3<sup>2</sup>; and  
Demonstrate actions that have been implemented to reduce expenditures that have required a reduction in staff and programs; and  
Submit documentation showing a continued reduction in expenditures using fiscal year 2015 as the base year; and  
Submit relevant cash management strategies passed by the Board of Trustees since the end of fiscal year 2015;

**OR,**

Make application to the Illinois Community College Board for emergency funding; and  
Demonstrate the district's inability to make payroll after February 15, 2017; and  
Demonstrate actions that have been implemented to reduce expenditures that have required a reduction in staff and programs; and  
Submit documentation showing a continued reduction in expenditures using fiscal year 2015 as the base year; and  
Submit relevant cash management strategies passed by the Board of Trustees since the end of fiscal year 2015.

A roll call vote was taken with the following results:

Guy Alongi	Yea	Ann Kalayil	Yea
Terry Bruce	Yea	Doug Mraz	Yea
Teresa Garate	Yea	Jake Rendleman	Yea
Cheryl Hyman	Yea	Laz Lopez	Yea
Dustin Heurman	Yea		

The motion was approved.

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<sup>1</sup> Local operating revenues are calculated using the Uniform Financial Statement #3 for the Education Fund and the Operations and Maintenance Fund for Local Taxes and CPPRT. State operating revenues are calculated using the Uniform Financrom Total State Government line.

<sup>2</sup> Local operating revenues are calculated using the Uniform Financial Statement #3 for the Education Fund and the Operations and Maintenance Fund for Local Taxes and CPPRT.



**Item #5 – Adjournment**

Jake Rendleman made a motion, which was seconded by Ann Kalayil, to adjourn the Board meeting at 3:15 p.m.

The motion was approved via unanimous voice vote.

**Illinois Community College Board**

**FISCAL YEAR 2018 CAPITAL BUDGET REQUEST**

The Illinois Community College Board fiscal year 2018 capital budget request is made up of three components: support for allocating funds to the remaining Illinois Jobs Now! FY 2010 capital appropriations, Capital Renewal Grants, and college specific projects.

**RECOMMENDED ACTION**

It is recommended that the following motion be adopted:

The Illinois Community College Board hereby:

1. Approves the fiscal year 2018 Capital Budget Request for the Illinois Community College System as presented in the attached Table 1 and Table 2;
2. Authorizes the submission of the request to the Governor's Office of Management and Budget, the Illinois Board of Higher Education, and the Illinois General Assembly; and
3. Authorizes its Executive Director, with the concurrence of the Chair, to make technical adjustments to the request if more refined data become available.

## **BACKGROUND**

**Support for allocating funds to the remaining Illinois Jobs Now! Fiscal Year 2010 capital appropriations:** In Fiscal Year 2010, a multi-year capital program titled Illinois Jobs Now! was passed by the General Assembly. It is a \$31 billion program financed with General Obligation and Build Illinois bonds. Over \$434.1 million was designated for community college system projects: twenty projects from the ICCB's FY 2010 capital list, the final sixteen projects from the ICCB's Enhanced Construction (or Temporary Facility Replacement) Program, capital renewal funds allocated to every college in the system, and legislative initiatives. Four years ago, the General Assembly authorized bond sales for the completion of the remainder of Illinois Jobs Now! projects. More than \$111 million of the \$434.1 million dedicated to community colleges have not been released. Table 1 summarizes the status of projects. Narratives follow for projects appropriated in the FY 2010 capital appropriation that funds have not been released; are in planning/design stages and for which construction has otherwise not begun.

**Capital Renewal Grants.** The Capital Renewal Grant program allocates funds to community colleges based on the amount of owned gross square feet of each district. The FY2018 budget request for the system is \$132 million. This is made up of eleven years of unfunded grants including the budget year.

In the past and at the request of the Governor, the General Assembly would annually appropriate about \$9.1 million in Capital Renewal Grants to the community colleges for system-wide maintenance projects. In fiscal year 2010, the Illinois Jobs Now! Program, the Governor allocated \$27.3 million (three years of funding) for this grant. Prior to this, the General Assembly had not appropriated any capital funding, including Capital Renewal Grants, for five fiscal years (FY2005-FY2009), and they have not appropriated any since FY 2010.

**College Specific Projects:** Colleges request state funding for construction projects in their Resource Allocation and Management Plan (RAMP) which is submitted annually to the ICCB. This year the ICCB received 93 requests which totaled over \$1.6 billion. Community colleges are required to match state resources with a twenty five percent local match for each project. If every project is funded, the FY 2017 college request would require over \$1.2 billion in state funding.

Table 2 summarizes the 26 projects prioritized on the ICCB capital list that will be submitted to the Governor's Office of Management and Budget, the Illinois General Assembly, and the Illinois Board of Higher Education for inclusion in the higher education capital budget request. Projects were evaluated using criteria established in the *Administrative Rules of the Illinois Community College Board*. The result of this staff evaluation process is a selection, or ranking, of projects for the capital budget request. The only change on the list, from last fiscal year, is technical adjustments and an inflationary increase for each project. Projects stay on the list in the same order until they are funded or the college does not ask for state funds. Narratives follow to support the 26 specific college project requests. A 27<sup>th</sup> project for an ICCB Deferred Maintenance funding initiative is included on the list. Deferred maintenance estimates from the community colleges exceed \$1.2 billion, and such an initiative would benefit all community colleges.

Table 3 lists all the projects submitted by the colleges as part of their FY2018 RAMP requests.

Following the tables, are descriptions of the individual projects.

**Table 1**  
**Illinois Community College Board**  
**Fiscal Year 2018 Capital Budget Recommendation**  
**Illinois Jobs Now! Capital Re-Appropriations**

Rank	College	Project Title	State Funding	Local Funding	Project Total	P.A.96-0035	FY2010
						State Capital Appropriation	Funds Released
2010-1	Lake Land	Student Services Building Addition (project in design phase)	3,352.3	1,117.4	4,469.7	2,361.1	2,361.1
2010-4	Rock Valley	Renovations, Remodeling, Expansion (project in design phase)	29,623.1	9,874.3	39,497.4	26,711.9	26,711.9
2010-5	Elgin	Spartan Drive Extension	2,964.4	988.1	3,952.5	2,244.8	2,244.8
2010-9	Lake Land	Rural Development Technology Center	9,258.1	3,085.9	12,344.0	7,524.1	
2010-10	DuPage	Instructional Center Noise Abatement	2,282.3	446.3	2,728.6	1,544.6	
2010-11	Harper	Campus Life/One Stop Admissions Center (project in design phase)	58,906.9	11,637.9	70,544.8	40,653.9	8,000.0
2010-13	Lake County	Student Services/Adult Ed/Lifelong Learning Bldg. (project in design phase)	51,349.4	17,116.5	68,465.9	35,927.0	35,927.0
2010-14	Richland	Student Success Center and Addition (project in bid phase)	4,339.6	1,436.5	5,776.1	3,524.0	3,524.0
2010-15	Lincoln Trail	Center for Technology	9,723.6	1,865.0	11,588.6	7,569.8	
2010-29	Lake County	Grayslake Campus Classroom (project in design phase)	41,514.1	13,838.0	55,352.1	17,569.2	17,569.2
2010-30	Wabash Valley	Technology/Student Support Expansion to Main Hall & Renovation	7,123.1	2,374.4	9,497.5	4,029.4	
2010-38	Kaskaskia	Vandalia Education Center Phase II	6,815.0	5,643.8	12,458.8	5,600.0	
Total: FY 2010 Illinois Jobs Now! Projects not complete			227,251.9	69,424.1	296,676.0	237,373.1	178,451.3

**Table 2  
Illinois Community College Board  
Fiscal Year 2018 New Capital Budget Recommendation**

Rank	College	Project Title	State Funding Request	Local Funding Match	Project Total	Cumulative State Funding Request
	Statewide	Capital Renewal Grants	\$ 132,000.0	\$ 33,000.0	\$ 165,000.0	\$ 132,000.0
1	Joliet	Build Out /Completion of Downtown City Center Campus Shell	17,893.1	5,964.4	23,857.5	149,893.1
2	Spoon River	Educational Buildings Remodeling and Expansion	5,756.7	1,918.9	7,675.6	155,649.8
3	Lincoln Land	Phase Two Eastern Regional (Taylorville) Center Expansion	3,581.4	1,193.8	4,775.2	159,231.2
4	Southeastern	Carmi/White County Vocational Building Addition	1,587.3	530.0	2,117.3	160,818.5
5	Sauk Valley	Remodel Natural Sciences Laboratories	3,208.7	1,069.5	4,278.2	164,027.2
6	Waubonsee	Henning Academic Computing Center Addition	11,888.5	3,962.8	15,851.3	175,915.7
7	Olney Central	Applied Technology Center	2,206.2	72.8	2,279.0	178,121.9
8	Carl Sandburg	Parking Lot Paving	412.0	137.3	549.3	178,533.9
9	DuPage	Grounds and Retention Pond Improvements	3,225.4	1,075.1	4,300.5	181,759.3
10	Rend Lake	Allied Health Building	4,974.7	1,658.2	6,632.9	186,734.0
11	Morton	Parking Lot, Roadways, and Walkway Replacements	4,582.8	1,527.6	6,110.4	191,316.8
12	McHenry	Career, Technical ,& Manufacturing Center	14,586.6	4,862.2	19,448.8	205,903.4
13	Oakton	Addition/Remodeling Des Plaines Campus	37,620.4	12,540.1	50,160.5	243,523.8
14	Triton	Installation of Backflow Preventors	1,645.2	548.4	2,193.6	245,169.0
15	Shawnee	Cairo Regional Education Center	1,852.3	617.5	2,469.8	247,021.3
16	Danville	Clock Tower Center & Ornamental Horticulture Rehab/Remodeling	2,533.4	844.5	3,377.9	249,554.7
17	Moraine Valley	Renovation of Buildings A,B,& L/Health Careers Center	40,425.7	13,475.3	53,901.0	289,980.4
18	Lake County	Classroom Building (Southlake Center)	25,193.8	8,397.9	33,591.7	315,174.2
19	South Suburban	Allied Health Addition	41,092.1	10,737.1	51,829.2	356,266.3
20	Triton	Renovation of Campus Light Fixtures	1,403.6	467.9	1,871.5	357,669.9
21	IECC Frontier	Student Education and Support Center	2,493.3	831.1	3,324.4	360,163.2
22	Black Hawk	Community and Workforce Development Center	13,400.3	4,466.8	17,867.1	373,563.5
23	Kaskaskia	Agricultural Arena and Greenhouse	12,909.6	4,303.2	17,212.8	386,473.1
24	Moraine Valley	Classroom Building	22,883.9	7,628.0	30,511.9	409,357.0
25	Triton	Advanced Technology Building-2nd Fl Addition & 1st Fl Renovation	25,912.1	8,637.4	34,549.5	435,269.1
26	McHenry	Science and Health Professions Center	16,127.9	5,375.9	21,503.8	451,397.0
27	ICCB	Illinois Community College System Deferred Maintenance	25,000.0	8,333.3	33,333.3	476,397.0
Total: FY2018 Capital Project Request			\$ 476,397.0	\$ 144,177.0	\$ 620,574.0	

\$= thousands

**Table 3**  
**Illinois Community College Board**  
**Summary of All Projects Submitted in FY 2018 RAMP Requests**

District	Priority	Project Title	Est Cost	ICCB Priority #
<b>Black Hawk</b>	1	Community and Workforce Development Center	\$ 17,867.1	22
<b>Chicago</b>	1	Daley College - Manufacturing Technology Center	\$ 70,000.0	
	2	Daley College - Replace Plumbing Piping System	6,638.4	
	3	Harold Washington - Replace Plumbing Piping System	5,847.7	
	4	Wright College - Roof Replacement : Arts, Science, & Events Building	3,729.7	
	5	Olive Harvey - Replace Plumbing Piping System	6,630.0	
	6	Truman College -Replace Ph I & II Plumbing Piping System	8,840.0	
	7	Truman College- Replace Ph I & II Roof System	2,977.6	
	8	Kennedy King-Student Parking Lot Resurfacing	300.0	
	9	Harold Washington - Facilities Upgrade for Library	1,500.0	
	10	Harold Washington - Campus Space Plan Selective Implementation	7,340.0	
	11	Wright - Suspended Ceiling Grid Replacement	3,680.0	
	12	Wright - Campus Renovations per Master Plan	2,197.7	
	13	District Wide - Smart Classrooms	15,758.6	
	14	District Wide - Smart Studio Classrooms	17,654.0	
	15	Truman College - Renovation of General Education Science Lab	1,700.0	
		District Subtotal:	\$ 154,793.7	
<b>Danville</b>	1	Clock Tower Center and Horticulture Remodeling/Rehab	\$ 3,377.9	16
	2	Campus Storage Facility	1,476.6	
	3	Paving Parking Lots	136.5	
		District Subtotal:	\$ 4,991.0	
<b>DuPage</b>	1	Grounds and Retention Pond Improvements	\$ 4,300.5	9
<b>Elgin</b>	1	Art & Technology Building	\$ 29,778.5	
<b>Harper</b>	1	Addition and Remodeling to the Business and Social Science Center (Buildings I & J)	\$ 61,047.5	
<b>Heartland</b>	1	Roadway and Parking Lot Infrastructure Replacement	\$ 522.4	
<b>Highland</b>		NO REQUESTS		
<b>Illinois Central</b>	1	Performing Arts Center	\$ 10,434.6	
<b>Illinois Eastern</b>	1	Applied Technology Center-Olney Center	\$ 2,279.0	7
	2	Student Education & Support Center- Frontier	3,324.4	21
		District Subtotal:	\$ 5,603.4	
<b>Illinois Valley</b>		NO REQUESTS		
<b>Joliet</b>	1	Build Out and Completion of a Replacement Building (formerly Build Out of City Center Shell Downtown)	\$ 37,190.8	1
	2	Eastern Portion of District -Campus Construction	21,720.3	
	3	Romeoville Campus Expansion	38,059.8	
		District Subtotal:	\$ 96,970.9	
<b>Kankakee</b>		NO REQUESTS		
<b>Kaskaskia</b>	1	Agricultural Arena & Greenhouse (formerly Agricultural Facility)	\$ 17,212.8	23
	2	Mechanical Technology Facility	9,178.5	
	3	Fine and Performing Arts Addition	6,982.0	
	4	Crisp Technology Center Expansion & Renovation for Industrial Maintenance	2,432.0	
		District Subtotal:	\$ 35,805.3	
<b>Kishwaukee</b>		NO REQUESTS		
<b>Lake County</b>	1	Classroom Building at Southlake	\$ 33,591.7	18
	2	Infrastructure Repair and Replacement	56,746.7	

**Table 3**  
**Illinois Community College Board**  
**Summary of All Projects Submitted in FY 2018 RAMP Requests**

District	Priority	Project Title	Est Cost	ICCB Priority #
	3	Center for Wellness and Health Promotion	81,685.1	
		District Subtotal:	\$ 172,023.5	
<b>Lake Land</b>	1	Rehabilitation of Northeast, Northwest,Southeast,Learning Resource Ct	\$ 39,125.9	
<b>Lewis and Clark</b>	1	Mannie Jackson Conference Center	\$ 18,906.9	
	2	Main Complex Renovation	30,942.0	
	3	Student Success Center	5,374.4	
	4	NGRREC Policy Institute	23,649.8	
	5	Roadway Improvements	970.9	
	6	Maintenance and Security Building	4,894.8	
	7	Collaborative Health Care Clinic	6,155.3	
	8	Piasa Harbor Acquisistion & Renovation	4,500.0	
	9	Erickson Addition and Renovation	5,891.4	
		District Subtotal:	\$ 101,285.5	
<b>Lincoln Land</b>	1	Project Outreach Center Expansion- Phase Two	\$ 4,775.2	3
	2	Classrooms, Testing Center, & Student Services Renovation:	4,338.4	
	3	Renovation of Montgomery Hall for Adult Education and Community Education	1,694.5	
		District Subtotal:	\$ 10,808.1	
<b>John A. Logan</b>	1	Parking Lot A and Adjacent Roadways Resurfacing	\$ 1,854.5	
	2	Renovations of Student Services	6,162.9	
	3	Campus Entrance- Tippy Road	1,809.1	
		District Subtotal:	\$ 9,826.5	
<b>McHenry</b>	1	Career, Technology and Manufacturing Center	\$ 19,448.8	12
	2	Science and Health Professions Center	21,503.8	26
	3	Student Life Center	39,819.2	
		District Subtotal:	\$ 80,771.8	
<b>Moraine Valley</b>	1	Renovations of Building A, B & L/Health Careers Center	\$ 53,901.0	17
	2	Classroom Building	30,511.9	24
		District Subtotal:	\$ 84,412.9	
<b>Morton</b>	1	Parking Lots, Roadways, & Walkway Replacement	\$ 6,110.4	11
	2	HVAC Equipment and Roofing Replacement	10,952.4	
	3	Campus Operations Building	9,494.7	
	4	Allied Health Technology Center	67,469.9	
	5	Community Instructional Center	39,912.9	
		District Subtotal:	\$ 133,940.3	
<b>Oakton</b>	1	Addition/Remodeling at the Des Plaines Campus	\$ 50,160.5	13
<b>Parkland</b>		NO REQUESTS		
<b>Prairie State</b>	1	Student Life and Campus Center	\$ 33,855.1	
	2	Nursing and Allied Health Building	17,760.2	
	3	Reconfiguration and Electrical Lighting Improvements to Parking Lots A,B,C,D & E	12,619.7	
	4	Music and Fine Arts Building	9,803.3	
		District Subtotal:	\$ 74,038.3	
<b>Rend Lake</b>	1	Allied Health Building	\$ 6,632.9	10
	2	Student Center Addition	10,554.0	
	3	Applied Sciences Center Addition	3,468.0	
		District Subtotal:	\$ 20,654.9	
<b>Richland</b>	1	Life Sciences/Health Professions Addition	\$ 26,817.3	
<b>Rock Valley</b>		NO REQUESTS		

**Table 3**  
**Illinois Community College Board**  
**Summary of All Projects Submitted in FY 2018 RAMP Requests**

District	Priority	Project Title	Est Cost	ICCB Priority #
<b>Carl Sandburg</b>	1	Parking Lot Paving	\$ 549.3	8
	2	Parking Lot F Expansion	764.0	
			District Subtotal: \$	1,313.3
<b>Sauk Valley</b>	1	Remodel Natural Science Laboratories	\$ 4,278.2	5
<b>Shawnee</b>	1	Cairo Regional Education Center	\$ 2,469.8	15
<b>South Suburban</b>	1	Allied Health Addition	\$ 58,495.9	19
	2	Parking Lots/Roadway and Storm Water Management	10,905.8	
			District Subtotal: \$	69,401.7
<b>Southeastern</b>	1	Carmi/White County Vocational Building Additior	\$ 2,117.3	4
<b>Southwestern</b>	1	Belleville Campus Science and Technology Building	\$ 53,449.5	
	2	Belleville Campus Main Complex Renovation & Repair	36,138.4	
			District Subtotal: \$	89,587.9
<b>Spoon River</b>	1	Educational Buildings Remodeling and Expansion	\$ 7,675.6	2
	2	Macomb Campus Building Renovations and Replacement Ph II	17,792.9	
			District Subtotal: \$	25,468.5
<b>Triton</b>	1	Installation of Backflow Preventors	\$ 2,193.6	14
	2	Renovation of Campus Light Fixtures	1,871.5	20
	3	Advanced Technology Blding 2nd Floor Addition & 1st Floor Renovator	34,549.5	25
	4	Construction of Physical Plant Building	39,667.5	
	5	Land Acquisition/Construct Health Careers Building	27,590.4	
	6	Cernan Earth and Space Center Expansion	2,006.9	
	7	Rehabilitation of Potable Water -Phase 2	2,297.1	
	8	Industrial Careers 2nd Floor Addition	65,061.5	
			District Subtotal: \$	175,238.0
<b>Waubensee</b>	1	Henning Academic Computing Center Addition	\$ 15,851.3	6
	2	Workforce & Economic Development Center	24,089.3	
			District Subtotal: \$	39,940.6
<b>Wood, John</b>	1	Workforce Development Center Expansion	\$ 2,364.9	
<b>GRAND TOTAL (STATE AND LOCAL)</b>			<b>\$ 1,638,160.6</b>	
<b>\$=thousands</b>				



Agenda Item #10.1  
January 20, 2017

**DESCRIPTIONS OF RAMP PROJECTS FROM TABLE 1:**

2010-1. Lake Land College -Student Services Building Addition (Student Center) The Student Services Building addition is the only community college project on this list financed with a grant specific appropriation until the fiscal year 2010 Illinois Jobs Now initiative. This project received an appropriation in fiscal year 2003 and is intended to construct an approximate 70,500 gross square foot addition on the main campus. However, due to the state’s fiscal condition and inability to provide funds for the appropriation the project had been placed on hold and was not allowed to proceed. This delay and the effects of inflation may have an impact on the scope of work of the project. The following Total Revised Project Costs were provided by the college and reflect CDB inflation guidelines of 3% in 2004, 3.5% in 2005, 5% in 2006, 8% in 2007, 3.5% in 2008, 3.9% in 2009, 4% in 2010, 4.3% in 2011, 2.0% in 2012, 3% in 2013, 2.7% in 2014, 2.2% in 2015, 1.9% in 2016, 2.7% in 2017, and 2.2% in 2018. The amount requested in the current year request is the difference between the inflation adjusted cost and the actual original FY 2003 appropriation. For more complete description of the project please contact college staff or ICCB staff. An additional appropriation for funding this project was included in Public Act 96-0035 at the fiscal year 2010 funding request level. Funds have been released for this project and once contracts are awarded and construction begins the project will be removed from this list. The project is currently in the design phase but state construction funds have been placed on hold at the beginning of fiscal year 2016 and remain on hold.

Sources of funding:

	<u>State Funds</u>	<u>Local Funds</u>	<u>Total Funds</u>
Total Revised Project Costs	\$ 10,073.9	\$ 3,357.9	\$ 13,431.8
FY 2003 appropriation	<u>\$ 6,721.6</u>	<u>\$ 2,240.5</u>	<u>\$ 8,962.1</u>
Adjustment for Inflation and Current Year Request	<u>\$ 3,352.3</u>	<u>\$ 1,117.4</u>	<u>\$ 4,469.7</u>

2010-4. Rock Valley College – Classroom Buildings Additions & Renovations and Performance Venues (formerly Arts Instructional Center) (see POSTSCRIPT at the end of this narrative). The college does not have adequate facilities to house its instructional arts programs and is restricted in recruitment and growth due to the limited space available. The college proposes to build an 113,526 gross square foot facility for the music, visual arts, drama/theater, and liberal arts programs. Enrollments in both transfer and community oriented classes expected to be offered in the AIC have increased 32.8 percent (2,366 students) between fiscal year 2005 and 2009. Credit hours in the same classes and time frame have increased 36.5% (4,319 hrs.). The district population continues to increase according to state and federal sources. Music programs have been located in a variety of space on campus, and the college feels it is losing enrollment growth to other institutions prior to attaining their associate degrees because of the variety and frequency of course offerings. The visual arts programs lacks the facilities for their special needs for space, lighting, disposal of chemicals and paints, and storage which was largely ignored in the original campus construction. New art areas for computerized art, ceramics, sculpture, and painting would be created, as well as an appropriate art exhibit space. The drama program has operated out of a 100+ year old barn with no dedicated drama classrooms, no adjoining scene shop, and no improved technical theater instruction areas for students.

The liberal arts program has experienced an increase in the humanities and speech enrollments. Ten new multipurpose classrooms have been incorporated to address issues related to overcrowding in existing structures. These areas would also be a natural fit with the design for the AIC.

Agenda Item #10.1  
January 20, 2017

The proposed new four story building would provide much needed appropriate space and accommodate high enrollment growth patterns as discussed above and in the RAMP document. Approximately 14,300 gross square feet of vacated space may require future remodeling but is not included within the scope of this project. The college received appropriations of \$250,000 in fiscal year 1999; \$300,000 in fiscal year 2000; \$800,000 in fiscal year 2002; and \$8,777,800 with the allocation of fiscal year 2003 capital funding. In anticipation of this project, 56,019 gross square feet of space in eleven temporary buildings has been raised since the Arts Instructional Center would be situated on the land which had been occupied by those temporary facilities. A new entrance, parking lot, and handicapped drop-off parking will be constructed to provide access to the AIC. Certain utility connections will be necessary to accommodate the AIC. *POSTSCRIPT: All state construction funds were put on hold at the beginning of Fiscal Year 2016. An appropriation for funding this project was included in Public Act 96-0035 at the fiscal year 2010 funding request level. Legislative language changes were subsequently made to the FY 2012 re-appropriation language to allow Rock Valley to also use this appropriation for the renovation and remodeling of existing classroom buildings. The district plans a three prong approach to use this state appropriation and the Capital Development Board (CDB) will manage all aspects of any work done with the appropriation. The three components tentatively planned are 1) remodeling and expansion of Classroom Building I, 2) Classroom Building II remodeling and expansion (possibly for arts and music), and 3) construction of various Performance Venues. These changes have been approved by the local RVC Board of Trustees and result in a different scope of work than what has been previously presented and approved by the Illinois Community College Board (ICCB). The scope of this work will also require additional local funds to be contributed to complete the work. This agenda item serves as an acknowledgement of the ICCB's approval of revisions to the scope of work to include existing classroom renovations, remodeling, expansion and creation of performance venues. While state funds are currently on hold, the Governor's Office of Management and Budget (GOMB) has issued a release of FY 2010 appropriated funds for these projects and the Capital Development Board and the college are proceeding to update the design plans which will allow them to work toward construction documents. The college has begun some of the work using local funds under the supervision of the CDB. Approval of this revised scope of work does not obligate the state for any additional state funding. The college will provide additional local funds if the project's costs exceed their required 25% local match. All state construction funds were put on hold at the beginning of Fiscal Year 2016 and remain on hold. Once construction begins, the project will be removed from this list.*

The proposed budget (in thousands) for the project adjusted for inflation since its FY 2010 appropriation is:

Sources of funding:

	<u>State Funds</u>	<u>Local Funds</u>	<u>Total Funds</u>
Total Costs	\$39,750.8	\$13,250.3	\$ 53,001.1
Eligible Credits	-0-	-0-	-0-
Prior Year's Appropriation	<u>(10,127.7)</u>	<u>(3,376.0)</u>	<u>(13,503.7)</u>
Current Year Recomm.	\$29,623.1	\$ 9,874.3	\$ 39,497.4

2010-5. Elgin Community College - Spartan Drive Extension. The college has identified these roadway extensions as a high priority project to improve access to the main campus. All three current entrances are off highly traveled U.S. Highway 20 which experiences a several mile traffic jam at the college off ramp exit each morning. The proposed two additional entrances would provide an extension of 2<sup>nd</sup> Street Boulevard to Spartan Drive (a main city Boulevard) and the development of Hoffer Drive (currently an undeveloped parking lot roadway through campus) to Spartan Drive. These additional entrances would provide alternate routes and help alleviate traffic delays to students and staff traveling to and from the college each day. This project was first recommended for funding by the ICCB in its FY 2000 capital list.

Agenda Item #10.1  
January 20, 2017

It has evolved over the years as it originally was a project in conjunction with the City of Elgin to improve an outdated T intersection and to provide an extension of Spartan Drive to the college campus. These aspects of the access improvements have already been completed and the remaining proposed work further improves access and safety onto the main campus. The college is requesting state funds to provide 2<sup>nd</sup> street and Hoffer Drive access to Spartan Drive. An appropriation for funding the original work was included in Public Act 96-0035 at the fiscal year 2010 funding request level. The college is seeking a legislative language change to the re-appropriation language to allow the funds to be used for additional Spartan Drive access. Funds have been released for this project. Once the appropriation language is changed; contracts are awarded; and construction begins, the project will be removed from this list.

The proposed budget (in thousands) for the project adjusted for inflation since its FY 2010 appropriation is:

<u>Budget Category</u>	<u>Current Request</u>
Site Improvements	\$ 3,952.5

Sources of funding:

	<u>State Funds</u>	<u>Local Funds</u>	<u>Total Funds</u>
Current Request	\$ 2,964.4	\$ 988.1	\$ 3,952.5
Eligible Credits	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
Current Year Recomm.	\$ 2,964.4	\$ 988.1	\$ 3,952.5

2010-9. Lake Land College - Rural Development Technology Center. According to the college's scope of work in fiscal year 2010, Lake Land College responded to the need for a presence in the southern portion of their district by locating and building the Kluthe Center in Effingham, Illinois, in 1995. This has served the needs of the college, community, and businesses very well. Today, nearly 2,500 residents enroll in more than 160 different credit and non-credit classes at the Kluthe Center each year. The college cannot enroll more students in the existing facilities due to a lack of classroom and parking space. In order to expand program offerings in the areas of Massage Therapy; Emergency Medical Services; and Heating, Ventilation, Air Conditioning and Refrigeration and to create a Hands On Training (HOT) Laboratory, general education classrooms space, and maintenance area, the college proposes to expand the Kluthe Center by building a new building on the same location in Effingham as the existing Kluthe Center structures.

A Rural Development Technology Center Building addition consisting of a multi-story structure with approximately 36,070 gross square feet will provide additional permanent space to meet the demands of a growing student population and allow expansion and growth of services to the southern region of the district. The project includes additional parking lot space, sidewalks, lighting and landscaping, water connection and plumbing work, HVAC systems and electrical service and lighting to accommodate the new building. An appropriation for funding this project was included in Public Act 96-0035 at the fiscal year 2010 funding request level. Once funds are released and construction on the project begins, it will be removed from this list.

The scope of the project is:

<u>Room Use Category</u>	<u>NASF</u>
Classrooms	7,800

Agenda Item #10.1  
January 20, 2017

Laboratories	8,000
Offices	1,500
Study	2,500
General Use	1,000
Support	<u>2,750</u>
 Total NASF	 23,550
Total GSF	36,070

The proposed budget (in thousands) for the project adjusted for inflation since its FY 2010 appropriation is:

<u>Budget Category</u>	<u>Current Request</u>
Buildings, Additions, Structures	\$ 8,354.6
Land	259.0
Equipment	1,077.6
Utilities	74.1
Site Improvements	1,303.7
Planning	<u>1,275.0</u>
Total	\$ 12,344.0

Sources of funding:

	<u>State Funds</u>	<u>Local Funds</u>	<u>Total Funds</u>
Current Request	\$ 9,258.1	\$ 3,085.9	\$ 12,344.0
Eligible Credits	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
Current Year Recomm.	\$ 9,258.1	\$ 3,085.9	\$ 12,344.0

2010-10. College of DuPage - Instructional Center Noise Abatement. According to the college's scope of work in fiscal year 2010, the Berg Instructional Center (BIC) was completed in 1971 and is a 475,000 gross square feet main teaching facility located on the main campus. From 1971 to 1991, headcount increased from 8,705 to the 36,322 range. Fall 2001 headcount totaled 34,000. It is estimated that over 40% of the students who attended COD were enrolled in classes that met in the Instructional Center. The college used local funds to meet the growing demand for new instructional space; consequently needed repair and renovation projects to the original buildings (including the BIC) on campus could not be completed on a regular or timely basis. The BIC contains two 655 foot corridors and four 205 foot cross halls with nine foot ceilings. The structure is mostly brick with some wallboard ceilings, brick floors, and some glass and doorways. The structural design and materials combined with the long hallways make these spaces, classrooms, and office spaces very noisy with foot traffic, conversations, and rolling carts. The college has taken measures in an attempt to reduce noise levels but the problem persists. The college proposes to install snap type grid system acoustical ceilings and wall mounted acoustical panels in all public corridors and lounge areas of the BIC in order to reduce noise levels and disruptions in classrooms and offices. An appropriation for funding this project was included in Public Act 96-0035 at the fiscal year 2010 funding request level. Once funds are released the Capital Development Board will give these funds to the college under an Intergovernmental Agreement because the specific work is integral to a larger locally funded project at the BIC and it will be removed from this list.

The proposed budget (in thousands) for the project adjusted for inflation since its FY 2010 appropriation is:

Agenda Item #10.1  
January 20, 2017

<u>Budget Category</u>	<u>Current Request</u>
Remodeling/Rehabilitation	\$2,519.5
Planning	<u>209.1</u>
Total	\$ 2,728.6

Sources of funding:

	<u>State Funds</u>	<u>Local Funds</u>	<u>Total Funds</u>
Current Request	\$ 2,169.3	\$ 559.3	\$ 2,728.6
Eligible Credits	<u>+ 113.0</u>	<u>- 113.0</u>	<u>-0-</u>
Current Year Recomm.	\$ 2,282.3	\$ 446.3	\$ 2,728.6

2010-11. William Rainey Harper College - Campus Life/One Stop Admissions Center. According to the college's scope of work in fiscal year 2010, due to original decentralized design, access to student services is difficult on the 200 acre main campus with offices distributed randomly across five of its 18 buildings. This fragmentation causes prospective students to search for needed services, such as the Admissions Office located in an inner campus building without ease of access to parking. Growth and change in student population over the years has given rise to needed services without additional space. For example, the college has experienced a large growth in ethnic minority students now representing 33 percent of the student population. Important retention services, such as multi cultural affairs and financial aid, have long outgrown their original space. College staff has done their best to accommodate student needs, but the practice of trying to create needed space within the existing structure has resulted in reduced quality of the spaces actually utilized. There is a recognized need for a more centralized student service facility to assist with student acclimation and retention, as well as one stop convenience for needed assistance. The growth of more integrated curricular approaches, the need for nearby flexible learning spaces, and increasing the membership in student clubs is driving a need for appropriate rooms and spaces for varied purposes. Further, demographic information gathered from the public school districts project a 20 percent increase in traditional age students through 2008. This projected growth with other changes in student demographics require a new approach to campus life allowing ease of access to campus services, activities, and social spaces that are appealing and welcoming.

The college proposes to construct a two story 44,174 gross square foot One Stop/Admissions Center building that would be more centralized and in an area less disruptive to classroom instruction and a two story 64,608 gross square foot Campus Student Life Center. These two structures will total 108,782 gross square feet and are expected to be built adjacent to existing buildings on campus so users can easily pass from one building to the next. Existing parking spaces are thought to be adequate for increased enrollments but the project does include some visitor parking spaces. While the project budget does not reflect necessary site improvements in preparation for the construction of these buildings, such site improvements will be necessary and would include extending the utilities tunnel for fiber, steam, and a chilled water loop. The site improvements will be completed as part of a separately funded project with Capital Development Board coordination. The college is pursuing the funding to support this portion of the project. An appropriation for funding this project was included in Public Act 96-0035 at the fiscal year 2010 funding request level. \$8,000,000 in planning funds has been released and the project is currently in the design phase. Once construction funds have been released for this project and contracts are awarded and construction begins the project will be removed from this list.

Agenda Item #10.1  
January 20, 2017

The scope of the project is:

<u>Room Use Category</u>	<u>One Stop Admissions NASF</u>	<u>Campus Life NASF</u>
Classrooms	1,800	2,450
Laboratories	3,160	1,125
Offices	11,656	17,745
Special Use		250
General Use	5,529	16,900
Support	5,434	705
Health Care		1,175
Unclassified	<u>30</u>	<u>30</u>
 Total NASF	 27,609	 40,380
Total GSF	44,174	64,608

The proposed budget (in thousands) for the project adjusted for inflation since its FY 2010 appropriation is:

<u>Budget Category</u>	<u>Current Request</u>
Buildings, Additions, Structure	\$ 63,128.2
Equipment	<u>7,416.6</u>
Total	\$ 70,544.8
 One Stop Center	 \$28,133.4
Campus Life Center	\$ 42,411.4
Total	<u>\$ 70,544.8</u>

Sources of funding:

	<u>State Funds</u>	<u>Local Funds</u>	<u>Total Funds</u>
Current Request	\$ 55,891.2	\$ 14,653.6	\$ 70,544.8
Eligible Credits	<u>+3,015.7</u>	<u>(3,015.7)</u>	<u>-0-</u>
Current Year Recomm.	\$ 58,906.9	\$ 11,637.9	\$ 70,544.8

2010-13. College of Lake County - Student Services/Adult Education/Lifelong Learning Building.

According to the college's scope of work in fiscal year 2010, the Lakeshore Campus in Waukegan needs to be expanded to address current and future needs for student services, adult education, support services, community services, and administrative functions. The construction of this new building is envisioned to serve the growing student services need and educational needs of Waukegan and the surrounding towns in the district. This philosophy provides the education and student services where the students work and live and eliminates the need for Waukegan area students to travel to Grayslake which is often difficult due to limited public transportation options. A sizeable portion of the population to be served also does not have access to automobiles.

The proposed Student Services/Adult Education/Lifelong Learning Building would house Admissions & Records, Financial Aid, Counseling, and Assistance to Students with Disabilities, Student Life, a bookstore, Campus Safety, a Learning Assistance Center, a library, and Adult Education Programs. It will provide a comprehensive, rather than piecemeal, educational opportunity for area residents who need assistance for social and economic mobility.

Agenda Item #10.1

January 20, 2017

A new Student Services/Adult Education/Lifelong Learning Building consisting of 118,024 gross square feet will position the college to be more effective in dealing with the students and strengthen student retention and success on the Lakeshore campus. Approximately 10,300 NASF ( 15,141 GSF) of existing space vacated on the Grayslake campus by relocation of staff and student services would require some remodeling. Areas to be remodeled on the Grayslake campus include Admissions and Records, Financial Aid, Counseling Center, Student Activities, and the Office of the Vice President for Student Development. This project would include the demolition of 61,291 gross square feet of temporary space at the Grayslake Campus and a building at the Lakeshore campus. The project includes utility work and site work to develop sidewalks, roadways, parking, landscaping, and light fixtures in addition to equipment for the new structure. An appropriation for funding this project was included in Public Act 96-0035 at the fiscal year 2010 funding request level. Once funds are released and construction on the project begins, it will be removed from this list.

The college has acquired five parcels of land adjacent to the existing Waukegan location and those acquisitions have previously been approved by the ICCB as locally funded college acquisitions. They are projects L-0026-1010, L-0028-1011, and L-0029-1111. The college has asked for ICCB approval to apply those acquisition costs totaling \$965,001 toward their required 25% local contribution match of \$15,851,700. Prior approval of this agenda item allows the college to count these costs toward meeting their local match on the larger project. While this approval does recognize the expansion of the scope of this project to provide needed space around the campus building proper in Waukegan, it does not increase the budget for this project. Any actual costs exceeding the available state appropriation would be the college's responsibility.

The scope of the project is:

<u>Room Use Category</u>	<u>NASF</u>
Classrooms	13,482
Laboratories	32,534
Offices	11,547
Study	2,571
General Use	9,824
Support	<u>2,124</u>
Total NASF	72,083
Total GSF	118,024

The proposed budget (in thousands) for the project adjusted for inflation since its FY 2010 appropriation is:

<u>Budget Category</u>	<u>Current Request</u>
Buildings, Additions, Structures	\$ 59,390.1
Equipment	5,472.3
Utilities	826.5
Remodeling/Rehabilitation	790.6
Site Improvements	<u>1,986.4</u>
Total	\$ 68,465.9

Agenda Item #10.1  
January 20, 2017

Sources of funding:

	<u>State Funds</u>	<u>Local Funds</u>	<u>Total Funds</u>
Current Request	\$ 51,349.4	\$ 17,116.5	\$ 68,465.9
Eligible Credits	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
Current Year Recomm.	\$ 51,349.4	\$ 17,116.5	\$ 68,465.9

2010-14. Richland Community College - Student Success Center and Addition. According to the college's scope of work in fiscal year 2010, the college has conducted an enrollment management study to review how students progress through the institution. Enrollment management encompasses all activities associated with student college choice, student transitions, student course selection, student retention, student attrition, and student outcomes. Facilities play an important part of enrollment management efforts. Currently, much of the space dedicated to serving students was designed for a smaller student load, has been reconfigured to account for growth, and has a poor pedestrian flow. Certain activities, such as the Learning Accommodations Services and Transfer Center, are located in space away from the other student services and have poor visibility. Due to the location, many students are unaware that the college has these services. Relocating these services will provide a greater visibility and increased utilization. Innovating and instituting a comprehensive enrollment management facility for a Student Success Center have far reaching implications. Providing space that is student centered, easily accessible, and programmatically functional will require the college undertake this renovation and expansion of the North wing. The results of renovations and addition must be student focused for enhanced customer service and improved efficiency. A second result will be improved administrative processes and better functional adjacencies.

The college seeks to make physical modifications to facilities which will help maintain student enrollments in a declining population environment and provide better facilitate the students' progress and development. An addition will allow the restructuring and relocation and development of a Student Success Center staffed by trained knowledgeable individuals serving as a front line for the most needed services and information. The Student Success Center will provide space that is student centered, easily accessible, and programmatically functional resulting in enhanced customer service and improved efficiency. It is proposed that the Student Success Center be accommodated by the relocation of administrative functions, common workspace, storage, food preparation area, and the board of trustees' meeting room. This will be accomplished with the construction of a one story 13,187 gross square foot North Wing Entrance addition which includes a 700 square foot area for the Career Services function which will be built adjacent to the student service operations. Approximately 13,909 gross square feet of vacated space will then be renovated to house student services, grant programs, and provide common meeting spaces. This project will utilize connections to existing sewer and electrical distribution systems and site access. The heating and cooling system will require additional capacity while sidewalks and other areas disturbed by construction will require replacement. An appropriation for funding this project was included in Public Act 96-0035 at the fiscal year 2010 funding request level. Funds have been released and the project has been advertised for competitive bids but state construction funds were placed on hold at the beginning of fiscal year 2016 and remain on hold. Once construction on the project begins, it will be removed from this list.

The scope of the project is:

<u>Room Use Category</u>	<u>NASF</u>
Offices	7,190
Study	275
General Use	120
Support	<u>500</u>



Agenda Item #10.1  
January 20, 2017

Total NASF	8,085
Total GSF	13,187

The proposed budget (in thousands) for the project adjusted for inflation since its FY 2010 appropriation is:

<u>Budget Category</u>	<u>Current Request</u>
Buildings, Additions, Structures	\$ 4,023.8
Equipment	375.8
Remodeling/Rehabilitation	1,331.7
Site Improvements	44.8
Total	<u>\$ 5,776.1</u>

Sources of funding:

	<u>State Funds</u>	<u>Local Funds</u>	<u>Total Funds</u>
Current Request	\$ 4,339.6	\$ 1,436.5	\$ 5,776.1
Eligible Credits	-0-	-0-	-0-
Current Year Recomm.	<u>\$ 4,339.6</u>	<u>\$ 1,436.5</u>	<u>\$ 5,776.1</u>

2010-15. Illinois Eastern/Lincoln Trail College - Center for Technology. According to the college's scope of work in fiscal year 2010, Lincoln Trail College (LTC) has a strong tradition of academic excellence through quality education programs. Significant numbers of local high school graduates enroll and attend at LTC and since 1974 day enrollment has increased over 75%. The college is using approximately 27,800 gross square feet of 35 year old temporary building space to house many of its instructional programs. These temporary buildings have each outlived their expected service life and are in a deteriorated state. Programs, such as Process Technologies, Industrial Management, Microcomputer Support Specialists, Office Technologies, Medical Assistant, Pharmacy Technician, and Horticulture would be served and benefitted by the new space.

The college proposes to build a one-story 30,952 gross square foot building for several of the college's technical programs. In addition to classrooms and labs, ancillary spaces will include storage areas and faculty office space dedicated to each discipline. The college will consider a remodeling project (not included in this project request) of the vacated space at a later date. Further, this project eliminates the need for five temporary buildings totaling 27,800 gross square feet of space. These five temporary buildings will be razed as part of the construction of the Center for Technology. An appropriation for funding this project was included in Public Act 96-0035 at the fiscal year 2010 funding request level. Once funds are released and construction on the project begins, it will be removed from this list.

The scope of the project is:

<u>Room Use Category</u>	<u>NASF</u>
Classrooms	5,600
Laboratories	9,300
Offices	1,000
Study	<u>4,000</u>
Total NASF	19,900
Total GSF	30,952

Agenda Item #10.1  
January 20, 2017

The proposed budget (in thousands) for the project adjusted for inflation since its FY 2010 appropriation is:

<u>Budget Category</u>	<u>Current Request</u>
Buildings, Additions, Structures	\$ 11,588.6

Sources of funding:

	<u>State Funds</u>	<u>Local Funds</u>	<u>Total Funds</u>
Current Request	\$ 9,237.3	\$ 2,351.3	\$ 11,588.6
Eligible Credits	<u>486.3</u>	<u>(486.3)</u>	<u>-0-</u>
Current Year Recomm.	\$ 9,723.6	\$ 1,865.0	\$ 11,588.6

2010-29. College of Lake County - Grayslake Campus Classroom. According to the college's scope of work in fiscal year 2010, the population of Lake County grew 25 percent (128,000 persons) between 1990 and 2000. Out of the 108 Illinois counties, Lake County ranks third in total population growth over the past decade. According to the Northeastern Illinois Planning Commission, total Lake County population will rise from a current 644,356 to 844,315 by the year 2030. The Grayslake and Lakeshore campuses serve the entire district, but more than half of the projected growth is expected to occur in the four municipalities surrounding the Grayslake campus. A new classroom building on the main campus will provide much needed additional space to house the growing number of classes offered. The college continues to enhance current academic offerings and continually develops new academic courses and disciplines, as well as new career programs to meet the changing educational needs of the community. These programs have contributed to the overall enrollment growth.

The proposed building is included in the college's master plan and will provide an additional 99,945 gross square feet of space, including classrooms, computer labs, support space, meeting space, and office space. The project will also include related equipment, utility work to extend storm and sanitary sewer lines, water mains, electrical service, security and fire alarm system, and computer system, and site improvements such as sidewalks, roadways, additional parking, landscaping, and lighting. This project would eliminate the need to lease 41,585 gross square feet of temporary space. Funds have been released for this project and once contracts are awarded and construction begins the project will be removed from this list. The project is currently in the design phase but state construction funds were placed on hold at the beginning of fiscal year 2016 and remain on hold.

The scope of the project is:

<u>Room Use Category</u>	<u>NASF</u>
Classrooms	40,000
Laboratories	15,000
Offices	4,050
General Use	3,000
Support	<u>2,300</u>
Total NASF	64,350
Total GSF	99,945

The proposed budget (in thousands) for the project adjusted for inflation since its FY 2010 appropriation is:

Current

Agenda Item #10.1  
January 20, 2017

<u>Budget Category</u>	<u>Request</u>
Buildings, Additions, Structures	\$ 44,952.6
Equipment	2,993.3
Utilities	727.9
Site Improvements	<u>6,678.3</u>
Total	\$ 55,352.1

Sources of funding:

	<u>State Funds</u>	<u>Local Funds</u>	<u>Total Funds</u>
Current Request	\$ 41,514.1	\$ 13,838.0	\$ 55,352.1
Eligible Credits	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
Current Year Recomm.	\$ 41,514.1	\$ 13,838.0	\$ 55,352.1

2010-30. Illinois Eastern Community Colleges-Wabash Valley College - Technology/Student Support Expansion and Renovation to Main Hall. According to the college's scope of work in fiscal year 2010, Wabash Valley has outgrown its Main Hall building. Wabash Valley serves over 2,900 students per semester with limited classroom and lab space. Technology needs and student support needs drive the rationale for this project. The current structures are limited in their adaptability to more modern technology. The Main Hall on campus was constructed in 1965. Classrooms have been converted for computers and certain technology, but the space is barely adequate. The classrooms lack connectivity, appropriate lighting, and adequate AC power source. Relocation of the cafeteria and bookstore to higher traffic student areas would provide much improved services and more appropriate meeting space areas for students, groups, or the community using campus space.

This project proposes to replace 10,736 gross square feet of temporary space with a two story 21,000 gross square foot building addition to the Main Hall on the main campus which would allow more technology capable instruction to be delivered and provide appropriate space for easier student access to student support areas. Approximately 4,092 gross square feet of space in the Main Hall would also be remodeled, a geothermal system would be installed, and windows would be replaced with more energy efficient windows. Existing parking is adequate and site work is estimated to be minimal requiring only a small amount of fill and leveling. Once funds are released and construction on the project begins, it will be removed from this list.

The scope of the project is:

<u>Room Use Category</u>	<u>NASF</u>
Classrooms	2,500
Laboratories	2,700
Offices	1,200
Other General Use	<u>8,300</u>
Total NASF	14,700
Total GSF	21,008

Agenda Item #10.1  
January 20, 2017

The proposed budget (in thousands) for the project adjusted for inflation since its FY 2010 appropriation is:

<u>Budget Category</u>	<u>Current Request</u>
Buildings, Additions, Structures	\$ 8,692.7
Remodeling/Rehabilitation	573.1
Equipment	<u>231.6</u>
Total	\$ 9,497.4

Sources of funding:

	<u>State Funds</u>	<u>Local Funds</u>	<u>Total Funds</u>
Total Costs	\$ 7,123.1	\$ 2,374.3	\$ 9,497.4
Eligible Credits	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
Current Year Recomm.	\$ 7,123.1	\$ 2,374.3	\$ 9,497.4

2010-38. Kaskaskia College - Vandalia Education Center-Phase II. According to the college's scope of work in fiscal year 2010, Kaskaskia College is dedicated to promoting life-long learning and is committed to providing educational opportunities and occupational job skills training to all residents of the district. This project would better enable the district to provide citizens of Fayette and Bond counties with an opportunity for higher quality educational services for workforce training and enhancement, as well as comprehensive student services, offered in the Vandalia area. The district proposes to expand the Vandalia Education Center to provide space for technology in vocational, occupational, and career programs, computer laboratories and distance education, faculty offices, and a study commons area. The leased facility previously serving that area was fully utilized and had reached maximum capacity in course offerings experiencing an enrollment growth from 179 students in the fall 1990 to 650 students in fall 2004 (263 % increase). The fall 2008 enrollments at the Vandalia Education Center were 1,032 which is a 477% increase since 1990. The college has committed to providing at least 43.5% of the cost of this project.

Land was acquired by the Foundation and the first phase of this project has been completed as a locally funded project. Phase I provides a 21,358 gross square foot (gsf) open floor plan structure at the new location. This project request proposes to construct an additional 28,232 gsf one story structure at the new location in Vandalia. The project would include parking, sidewalks and lighting, and expanding utilities to the Phase I portion and would serve programs such as coal mining, nursing, agricultural mechanics, electronics, and business management. An appropriation for funding this project was included in Public Act 96-0039 at the fiscal year 2010 funding request level. Once funds are released and construction on the project begins, it will be removed from this list.

The scope of the project is:

<u>Room Use Category</u>	<u>NASF</u>
Classrooms	6,400
Laboratories	9,800
Offices	800
Support Facilities	<u>1,000</u>
Total NASF	18,000

Agenda Item #10.1  
January 20, 2017

Total GSF                                    28,232

The proposed budget (in thousands) for the project adjusted for inflation since its FY 2010 appropriation is:

<u>Budget Category</u>	<u>Current Request</u>
Buildings, Additions, Structures	\$ 11,673.2
Equipment	232.1
Utilities	184.4
Site Improvements	<u>369.2</u>
Total	\$ 12,458.9

Sources of funding:

	<u>State Funds</u>	<u>Local Funds</u>	<u>Total Funds</u>
Current Request	\$ 6,815.0	\$ 5,643.8	\$ 12,458.9
Eligible Credits	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
Current Year Recomm.	\$ 6,815.0	\$ 5,643.8	\$ 12,458.9

**DESCRIPTIONS OF PROPOSED FISCAL YEAR 2016 CAPITAL PROJECTS LISTED IN TABLE 2:**

1. Joliet Junior College - Build Out of City Center Campus Shell The existing City Center Campus has been located in a five-story former hotel and was originally intended to serve only the Culinary Arts, Adult Education, and business assistance/economic development programs. The college’s mission has evolved to developing a full service campus downtown. Existing space restricts the college from reaching its objective. The college has spent hundreds of thousands of dollars to remodel/upgrade the facility, but the building design does not permit efficient utilization for instructional purposes. More seriously, the building’s structural, mechanical, and electrical systems are in a state of deterioration. The 1969 era hotel was built for a 30 to 40 year life span and has outlived its functional usefulness. The college is at the point where it must decide to invest millions of additional dollars to further upgrade the building or raze the existing building and construct more functional and appropriately designed space. A new building would provide more classroom space in a more appropriate learning environment that meets today’s building codes while reducing energy and operating maintenance costs. The college purchased a vacant 44,512 square foot building immediately east of the City Center Campus and the 8,600 square foot parking lot which will provide the opportunity to develop without interruption or relocation of existing services. The 44,512 square foot building has been demolished to accommodate the new construction. The college has constructed the shell of the new building and the state funds provided by funding this project request will be utilized to build out the structure.

This project proposes to finish an approximately 84,115 gross square foot building shell to replace the existing building. The shell (initial phase) has been constructed using local college funds and the costs, which will exceed the college’s required local match on this state funded project, would be applied toward the college’s 25% local match. The initial phase of this project is essentially complete. Once funded, the state appropriation would finance the build out and completion of the new building (shell in the initial phase). Upon completion of this build out the existing hotel portion will be demolished to provide additional parking. The new facility would provide more appropriate classrooms, labs, and offices for expanding departments, as well as creating more appropriate instructional space. The proposed new structure would include an enclosed walkway to connect with the Renaissance Center building.

Agenda Item #10.1  
January 20, 2017

Even though all state funded project funds were temporarily suspended in late FY 2015 pending development of the FY 2016 state budget the college received a fall 2014 notice of the release of \$10 million for this project. This request acknowledges the commitment of those fiscal year 2015 appropriated funds.

The scope of the project is:

<u>Room Use Category</u>	<u>NASF</u>
Classrooms	27,078
Laboratories	6,499
Offices	9,000
Special Use	5,700
General Use	8,000
Support Facilities	<u>2,900</u>
 Total NASF	 59,177
Total GSF	84,115

The proposed budget (in thousands) for the project is:

<u>Budget Category</u>	<u>Current Request</u>
Buildings, Additions, Structures	\$ 32,766.5
Planning	<u>4,424.3</u>
Total	\$ 37,190.8

Sources of funding:

	<u>State Funds</u>	<u>Local Funds</u>	<u>Total Funds</u>
Current Request	\$ 27,893.1	\$ 9,297.7	\$ 37,190.8
Eligible Credits	-0-	-0-	-0-
Prior Year's Appropriation	<u>(10,000.0)</u>	<u>(3,333.3)</u>	<u>(13,333.3)</u>
Current Year Recomm.	\$ 17,893.1	\$ 5,964.4	\$ 23,857.5

2. Spoon River College - Educational Buildings Remodeling & Expansion. The Taylor and Centers buildings are over 35 years old and designed during a period where classrooms were devoid of ancillary equipment and classroom imaging was non-existent. The college is increasingly becoming a provider of services in partnerships created with other agencies and institutions using technology to create and offer on-line course. Completion of this project would ensure that adequate computer lab space is available and in the most effective on campus location. The proposed project would expand facilities and remodel existing space to be able to deliver new and developing technologies in course work that prepares students for jobs and further education while providing the most efficient delivery system possible. Further, it will enable faculty and students to fully utilize the benefits of modern instructional technology already developed but housed in inadequate and inconvenient space. Additional support functions such as faculty offices, student lounges, and computer labs will be included. Completion of the project will modify the teaching and instructional support space at the college to reflect the way instruction should be provided over the next decade. Specific programs to benefit from the completion of this project would include computer networking/programming and physics, biology and chemistry instruction. This proposed project will provide appropriately sized classrooms needed for high tech instruction and open access computer labs needed for student access to computer resources and improved faculty, advising, and instructional support space.

Agenda Item #10.1

January 20, 2017

The district proposes to add an approximate 10,000 gross square foot of space and remodel approximately 35,000 gross square feet of existing space in the Taylor & Centers Buildings on the main campus. Six classrooms would be enlarged in the Taylor Building, three existing wet science labs in Taylor Building would be remodeled, 825 square feet of study lounge space would be added to the Taylor Building, provide computer labs for student study use on the 2<sup>nd</sup> floor of the Centers Building, the second floor library in the Centers Building would be reconfigured, the lower level of the Centers Building would be reconfigured to relocate some student based functions within the space, develop a unified technology data center with proper space and air conditioning to serve the entire campus, and provide for a more efficient layout of Student Support Areas, and faculty and administrative staff offices would be created which were displaced as a result of the aforementioned changes. Work would also include enclosing a covered walkway at the Taylor Building to enable the expansion of classroom spaces and enclosing the courtyards at each end of the Centers Building (which is below grade level) as part of the new construction. Such enclosure of the courtyards would result in 2 three story additions for the Centers Building. Existing parking will be sufficient to handle additional parking needs.

The scope of the project is:

<u>Room Use Category</u>	<u>NASF</u>
Classrooms	750
Offices	5,000
General Use	<u>3,255</u>
 Total NASF	 9,005
Total GSF	10,000

The proposed budget (in thousands) for the project is:

<u>Budget Category</u>	<u>Current Request</u>
Buildings, Additions, Structures	\$ 2,725.5
Remodeling and Rehabilitation	4,088.3
Planning	<u>861.8</u>
Total	\$ 7,675.6

Sources of funding:

	<u>State Funds</u>	<u>Local Funds</u>	<u>Total Funds</u>
Current Request	\$ 5,756.7	\$ 1,918.9	\$ 7,675.6
Eligible Credits	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
Current Year Recomm.	\$ 5,756.7	\$ 1,918.9	\$ 7,675.6

3. Lincoln Land Community College - Project Outreach: Phase Two Eastern Regional (Taylorville) Center Expansion. The district is proposing a regional center expansion project designed to improve and expand its ability to deliver services to those students who do not live within a reasonable commuting distance to the main campus in Springfield. The district has regional centers throughout the district. Lincoln Land proposes to remodel and rehabilitate space at the Eastern Regional Education Center (EREC) in Taylorville. The primary permanent building is a 13,814 gross square foot 30 year old partially renovated (phase one complete) manufacturing facility.

Agenda Item #10.1  
January 20, 2017

This facility was partially remodeled using local funds and the college now needs to complete phase two renovations if it is to remain a quality educational facility for use by LLCC. While the remodeling in phase one addressed many concerns, the facility does not meet building codes in all areas. Building systems are at the end of their useful lives requiring updating. Phase two involves a complete demolition of the remaining areas down to basic shell followed by reconstruction. Building envelope improvements, ventilation, and mechanical systems are included in the scope of work and address code compliance issues including emergency egress, ADA, indoor air standards and will correct deficiencies in plumbing and electrical systems. The local match portion of the project is proposed to be funded with protection, health, and safety (PHS) funds as some of this project is eligible PHS work.

The proposed budget (in thousands) for the project is:

<u>Budget Category</u>	<u>Current Request</u>
Remodeling and Rehabilitation	\$ 4,664.5
Equipment	<u>110.7</u>
Total	\$ 4,775.2

Sources of funding:

	<u>State Funds</u>	<u>Local Funds</u>	<u>Total Funds</u>
Current Request	\$ 3,581.4	\$ 1,193.8	\$ 4,775.2
Eligible Credits	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
Current Year Recomm.	\$ 3,581.4	\$ 1,193.8	\$ 4,775.2

4. Southeastern Illinois College - Carmi/White County Vocational Building Addition. The college seeks to develop an extension campus site in Carmi, Illinois, to offer vocational and occupational education to citizens residing in the northernmost areas of the district. The college has also entered into an agreement with the Carmi-White County School District to offer automotive technology and welding programs and plans to offer a full complement of courses to the residents of the Carmi area. The college serves high school students from the Carmi area either through a dual enrollment program with the Carmi/White County High School or at the Harrisburg campus. This project accomplishes several things including 1) the ability to house heavy vocational programs in state of the art facilities in the northern part of the district, 2) fulfilling an overdue obligation to the Carmi-White County School District, and 3) helping meet the needs of industry in the district in areas of need such as aluminum welding, hydraulics, and electrical troubleshooting. In 2010, SEIC attracted 41% of graduating seniors from Carmi while 53% were involved in the dual credit programs. This proposed new building is intended to increase the percentage of high school graduates continuing at Southeastern by providing the services needed closer to the students.

The college proposes to build an approximately 5,300 gross square foot facility on 20 acres of land donated by the City of Carmi. The site is adjacent to a classroom building currently leased by the college from the Southeastern Illinois College Foundation and would be connected by a sidewalk extension. The new building will include three automotive bays, welding lab with 20 welding booths, two offices, storage area, and support space. All utilities exist on the property and need to be extended to the new building site while there is little landscaping that would need to be done. A driveway and parking area using a crush rock surface for service vehicles and automotive project vehicles will be constructed. Students' and instructors' parking needs will be met with the existing parking lot at the classroom building location. *POSTSCRIPT: Late in calendar year 2014, after the FY 2016 RAMP submission, the college received notification from the Governor's Office this project was funded and the college received a release of funds notification. The college had begun working with the Capital Development Board on this project when all state construction funds were placed on hold at the beginning of fiscal year 2016.*



Agenda Item #10.1  
January 20, 2017

*This current project cost estimate includes inflation allowances for subsequent years which may or may not be reflected in the 2014 funding commitment. This project will be removed from this list once construction begins.*

The scope of the project is:

<u>Room Use Category</u>	<u>NASF</u>
Laboratories	1,950
Offices	320
Support	1,000
Unclassified	<u>285</u>
 Total NASF	 3,555
Total GSF	5,284

The proposed budget (in thousands) for the project is:

<u>Budget Category</u>	<u>Current Request</u>
Buildings, Additions, Structures	\$ 1,957.3
Utilities	141.0
Site Improvements	<u>19.0</u>
Total	\$ 2,117.3

Sources of funding:

	<u>State Funds</u>	<u>Local Funds</u>	<u>Total Funds</u>
Current Request	\$ 1,587.3	\$ 530.0	\$ 2,117.3
Eligible Credits	<u>-0-</u>	<u>-0 -</u>	<u>-0-</u>
Current Year Recomm.	\$ 1,587.3	\$ 530.0	\$ 2,117.3

5. Sauk Valley Community College - Remodel Natural Science Laboratories. The third floor science laboratories are open walled. This design results in a collection of safety and operational problems: expensive equipment and potentially dangerous supplies are unable to be secured in a locked area, noise from each of the laboratories disrupts the other lab activities/classes, fumes or fire that might originate in one room would travel quickly to others, and students must walk through one room to reach another. Lab stations and cabinetry are worn, delaminating and, in some cases, damaged or broken; and adjacent faculty offices are separated from the laboratories by half wall partitions so teachers are unable to meet privately with students or work in their offices without noise distractions. The student stations do not meet ADA requirements and are arranged so half the students are not facing the teacher's station.

The college proposes to remodel classroom and laboratory areas in the southwest side of Building 1. The work will enclose the four laboratories, six faculty offices, two classrooms, and two storage/preparation rooms on the third floor, approximately 9,500 assignable square feet, through the construction of walls and adding a drop ceiling. Cabinetry and lab stations labs will be replaced, plumbing, gas, and power lines leading to those stations, along with fume hoods, will be repaired and/or replaced. Vinyl floor tile will be installed, HVAC adjustments made, and computer aided instruction projection systems installed. The college has completed an update to its Facility Master Plan (FMP) which reflects the remodeling to be completed in this building.

Agenda Item #10.1  
January 20, 2017

The proposed budget (in thousands) for the project is:

<u>Budget Category</u>	<u>Current Request</u>
Remodeling/Rehabilitation	\$ 4,278.2

Sources of funding:

	<u>State Funds</u>	<u>Local Funds</u>	<u>Total Funds</u>
Current Request	\$ 3,208.7	\$ 1,069.5	\$4,278.2
Eligible Credits	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
Current Year Recomm.	\$ 3,208.7	\$ 1,069.5	\$4,278.2

6. Waubensee Community College - Henning Academic Computing Center Addition.

There is an increasing demand by students and businesses seeking technology certificates and degrees or quick response training on emerging technology for business and industry. The existing facility offers instruction in areas such as administrative office systems, accounting, graphic design, computer information systems, and computer aided drafting (CAD). Students take on-line courses and complete homework assignments and other lab assignments, requiring a computer in the facility. It is also used to provide training to area businesses. The addition of new instructional programs is limited by the size of the present facility through the Workforce Development unit of the college.

The proposed project would provide a 33,000 gross square foot expansion of the Sugar Grove Campus building housing the existing academic computing labs to accommodate the increasing academic and workforce training demands that have limited growth potential in the existing structure and site. The new construction will be on the north side of the main campus and include road access and parking lot redesign work.

The scope of the project is:

<u>Room Use Category</u>	<u>NASF</u>
Classrooms	9,920
Laboratories	9,920
Offices	<u>1,200</u>
Total NASF	21,040
Total GSF	33,189

The proposed budget (in thousands) for the project is:

<u>Budget Category</u>	<u>Current Request</u>
Buildings, Additions, Structures	\$ 13,182.8
Site Improvements	1,548.0
Planning	<u>1,120.5</u>
Total	\$ 15,851.3

Agenda Item #10.1  
January 20, 2017

Sources of funding:

	<u>State Funds</u>	<u>Local Funds</u>	<u>Total Funds</u>
Current Request	\$ 11,888.5	\$ 3,962.8	\$15,851.3
Eligible Credits	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
Current Year Recomm.	\$ 11,888.5	\$ 3,962.8	\$15,851.3

7. Illinois Eastern Community Colleges (Olney Central College) - Applied Technology Center. An Applied Technology Center would benefit the Associate Degree Nursing (NUR), Licensed Practical Nursing (LPN), Radiography programs (XRAY), Massage Therapy (THM), and Phlebotomy program (PHB), and Basic Nursing Assistant Training Certificate (BAID) programs. Current facilities lack proper lab space and x-ray machines. Radiography students must practice patient positioning for real-life patient care. Patient positioning and providing experience in a realistic nursing setting are critical skills to obtain if students are reasonably expected to be employable upon graduation. An energized radiography laboratory would be invaluable in teaching patient positioning to radiography students. The massage therapy program is not offered on site and their students don't have easy access to computer labs, the bookstore, or library services. The new facility will allow the college to improve instruction in allied health fields and also make space in areas vacated to increase computer skills instruction in all disciplines.

The college proposes to build a one-story 5,916 gross square foot addition adjacent, but not connected, on the southwestern side of Wattleworth Hall on the main campus. The new building would be connected to existing utilities. The college has adequate parking and little, if any, sidewalks or other landscaping will be required for this construction project. Any remodeling of space vacated by this project is considered to be minor and to be done by the college after completion of the new addition.

The scope of the project is:

<u>Room Use Category</u>	<u>NASF</u>
Classrooms	1,800
Laboratories	900
Offices	600
Support	<u>600</u>
 Total NASF	 3,900
Total GSF	5,916

The proposed budget (in thousands) for the project is:

<u>Budget Category</u>	<u>Current Request</u>
Buildings, Additions, Structures	\$ 2,002.3
Planning	<u>276.7</u>
 Total	 \$ 2,279.0

Agenda Item #10.1  
January 20, 2017

Sources of funding:

	<u>State Funds</u>	<u>Local Funds</u>	<u>Total Funds</u>
Current Request	\$ 1,709.2	\$ 569.8	\$ 2,279.0
Eligible Credits	497.0	(497.0)	-0-
Current Year Recomm.	\$ 2,206.2	\$ 72.8	\$ 2,279.0

8. Carl Sandburg College - Parking Lot Paving. Improvements to existing roadways and parking lots are necessary in order to restore them to their original operating condition. The improvements will provide a smooth and safe surface for students and faculty to access the college's facilities in pursuit of their educational objectives. The proposed project will make improvements on parking lots B and E, the gravel lot at the Center for Manufacturing Excellence Building, and the roadway. Improvements to parking lot A were made as part of a previously approved and state funded Computer and Student Center project while parking lot C was repaved using local funds.

The proposed budget (in thousands) for the project is:

<u>Budget Category</u>	<u>Current Request</u>
Site Improvements	\$ 489.8
Planning	59.5
Total	\$ 549.3

Sources of funding:

	<u>State Funds</u>	<u>Local Funds</u>	<u>Total Funds</u>
Current Request	\$ 412.0	\$ 137.3	\$ 549.3
Eligible Credits	-0-	-0-	-0-
Current Year Recomm.	\$ 412.0	\$ 137.3	\$ 549.3

9. College of DuPage - Grounds and Retention Pond Improvements. The College of DuPage is a 284 acre site that serves Glen Ellyn and surrounding communities. As the college has grown to its current enrollment, the campus has gone through tremendous developmental phases. A number of things have occurred to the physical environment during these developmental phases. First, the number of needed parking spaces has skyrocketed affecting the storm water runoff and water detention/retention and water quality. Second, new buildings reduce the amount of open space available for use and, third, landscape development and storm water runoff areas of the existing open spaces has fallen behind the overall development of the campus. The college proposes improvements to the McAnich Arts Building pond, West Campus (formerly Building M) pond, and Golden pond areas to address physical environment concerns. Proposed work includes dredging of ponds, creation of a shoreline shelf with boulders, landscaping, and installation of an air filtration system.

The proposed budget (in thousands) for the project is:

<u>Budget Category</u>	<u>Current Request</u>
Site Improvements	\$3,737.1
Planning	563.4

Agenda Item #10.1  
January 20, 2017

Total \$4,300.5

Sources of funding:

	<u>State Funds</u>	<u>Local Funds</u>	<u>Total Funds</u>
Current Request	\$ 3,225.4	\$ 1,075.1	\$ 4,300.5
Eligible Credits	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
Current Year Recomm.	\$ 3,225.4	\$ 1,075.1	\$ 4,300.5

10. Rend Lake College - Allied Health Building. The Allied Health Department has utilized a space in the existing Science Building since 1973. The nursing lab is an important and necessary component of the hand-ons instructional portion of the nursing program, the nursing program assistant, and the emergency medical technician program. The lab was originally planned to serve as learning space for students in the Practical Nursing program. The space in the current lab is not sufficient to adequately meet the needs of expanding allied health programs. The faculty has identified the arrangement and components that would best meet the instructional needs of the students. Only one classroom in the nursing area has been updated since the 1970s. The three other classrooms are from the original construction and no longer meet ADA access requirements. A building designed to meet the specific program needs within the Allied Health Department will greatly enhance the learning process for the students. Construction of a new state of the art teaching facility would provide more efficient use of the space designated for the program and increase the quality of the learning experience for students.

This project proposes to construct 21,578 gross square feet of new space. The proposed new facilities will provide the Allied Health Department with eight classrooms, one lab with four hospital bed setup, two ICU bed setup, two computer labs, and one radiology lab/classroom. Storage areas will be located in each classroom and lab, two study lounges adjacent to classrooms, office space for existing staff and future staff expansion will be provided. Site improvements include a new entry plaza, accessible walks, site lighting, connecting to the storm sewer system, water lines, sanitary system, gas lines, communications systems, underground electrical, an emergency building generator, and HVAC controls. Existing parking on campus is adequate and will be utilized. Service drive/ramps will be provided for delivery and maintenance access.

The scope of the project is:

<u>Room Use Category</u>	<u>NASF</u>
Classrooms	3,400
Laboratories	3,200
Offices	1,500
Study	500
General Use	5,300
Support Facilities	<u>3,410</u>
Total NASF	17,310
Total GSF	21,578

The proposed budget (in thousands) for the project is:

Agenda Item #10.1  
January 20, 2017

<u>Budget Category</u>	<u>Current Request</u>
Buildings, Additions, Structures	\$ 4,802.5
Equipment	225.0
Utilities	412.5
Site Improvements	461.3
Planning	<u>731.6</u>
Total	\$ 6,632.9

Sources of funding:

	<u>State Funds</u>	<u>Local Funds</u>	<u>Total Funds</u>
Current Request	\$ 4,974.7	\$ 1,658.2	\$ 6,632.9
Eligible Credits	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
Current Year Recomm.	\$ 4,974.7	\$ 1,658.2	\$ 6,632.9

11. Morton College - Parking Lots, Roadways, and Walkway Replacement. The asphalt pavement for parking areas and roadways, concrete curbing surrounding parking areas and planting areas, concrete sidewalks, much dating back to 1975, is greatly deteriorated, cracked, and settled which has made it dangerous to walk, drive and park in many areas. The asphalt pavement in the main parking lot causes further deterioration problems and tripping hazards. The storm sewer system is in poor condition, manholes and sewer pipes need extensive repairs or replacement. Deteriorated parking lot lighting poles also need replaced and lighting levels are not adequate by today's standards and poses a safety concern. Surface cracking, heaving and subsequent water intrusion have caused a need to make improvements to the pedestrian plaza, bus loop drive, and portions of the sidewalks on campus as well.

This project would make site improvements on the 5.6 acres including the main 840 car parking lot, pedestrian plaza, reconstruction of the bus loop drive, replacement of driveways and sidewalks throughout the campus. A new 100 space parking lot at the north end of the campus would be constructed to accommodate enrollment growth. The college has submitted and received ICCB approval of a multi-year protection, health, and safety tax levy to obtain local funds to use toward meeting its required 25 percent local match on this project. The college did receive a legislative initiative appropriation from P.A. 96-0039 and funds were released to finance similar work but that work is not included in the scope of this request.

The proposed budget (in thousands) for the project is:

<u>Budget Category</u>	<u>Current Request</u>
Site Improvements	\$ 5,382.5
Planning	<u>727.9</u>
Total	\$ 6,110.4

Sources of funding:

	<u>State Funds</u>	<u>Local Funds</u>	<u>Total Funds</u>
Current Request	\$ 4,582.8	\$ 1,527.6	\$ 6,110.4
Eligible Credits	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
Current Year Recomm.	\$ 4,582.8	\$ 1,527.6	\$ 6,110.4

Agenda Item #10.1  
January 20, 2017

12. McHenry County College – Career, Technology and Manufacturing Center. The April 2012 Facilities Master Plan identified the need for growth in physical facilities to accommodate programs which have significant current space constrictions. These include occupational programs with strong community support including manufacturing and emerging technologies. These include welding, industrial maintenance, robotics, and computer numerical controls, sustainable food and energy production such as geothermal and wind. These are all programs that are in need and require unique space to provide hands on experience and a learning environment to maximize student success. Space with proper infrastructure such as strong reinforced floors for heavy equipment and a specifically designed ventilation system for programs such as welding are currently not available but is required. The college envisions expanding its connections with local high schools to provide extensive dual credit opportunities for area students. Early exposure to higher quality, more technically advanced programs aimed at encouraging students to look at business, career, and tech prep programs will enable the college to build on manufacturing and business technology career partnerships and initiatives to provide a better trained workforce and train existing employees throughout the district.

This project proposes to provide 41,740 gross square feet of new space on the main campus. The new facility would provide general operating space for reception, offices, workrooms, storage area, washrooms and students. New Business and Technology space would include general classrooms, computer classrooms equipped to provide computer instruction, a testing center, virtual lab, and development of a Tech Academy. Exposure to a variety of technologies will encourage students to look at Tech Prep program opportunities as a pathway for career preparation. The addition of general purpose classrooms and continuing education space would allow the college to accommodate partnerships with community businesses that seek additional training and certifications for employees.

The scope of the project is:

<u>Room Use Category</u>	<u>NASF</u>
Classrooms	9,874
Laboratories	6,875
Offices	6,805
Other General Use	<u>2,150</u>
Total NASF	25,704
Total GSF	41,740

The proposed budget (in thousands) for this project is:

<u>Budget Category</u>	<u>Current Request</u>
Buildings, Additions, Structures	\$ 17,125.2
Equipment	364.5
Planning	<u>1,959.1</u>
Total	\$ 19,448.8

Sources of funding:

	<u>State Funds</u>	<u>Local Funds</u>	<u>Total Funds</u>
Total Costs	\$ 14,586.6	\$ 4,862.2	\$ 19,448.8
Eligible Credits	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
Current Year Recomm.	\$ 14,586.6	\$ 4,862.2	\$ 19,448.8

Agenda Item #10.1  
January 20, 2017

13. Oakton Community College - Addition/Remodeling Des Plaines Campus. The college commissioned a study of its facilities and a report was presented to the local college board of trustees in February 2000. A revised Facilities Master Plan (FMP) was approved by the Board in December 2010 and an updated Strategic Plan was approved in April 2012 which incorporates shifts in educational direction necessary to support the College's mission. The strategic plan and the FMP are the basis of this project request and support overarching goals of student success, academic excellence and connected communities. Instructional programs are in need of additional space where dedication to one or a few related disciplines is the norm. Recently completed construction of the Science and Health Careers Instructional Center (the Lee Center) is also responsive to these instructional program needs. Classroom and lab space, a substantial portion of the proposed new construction, will be constructed to meet health and science related course instruction needs. Classrooms need to accommodate a large number of students with flexibility to teach in multiple formats including lecture and small student working groups. Service and support facilities are inadequate to serve the increased enrollments as credit hour totals have increased from 118,000 in fiscal year 1986 to 206,608 in fiscal year 2015. Facilities were adequate when the campus first opened, but are now crowded and cramped. Offices are overcrowded and inadequate. Additions and major remodeling of existing space at the Des Plaines campus would allow enhancing of existing programs, provide more suitable educational space, and improved services to students.

This project proposes to remodel approximately 81,196 net assignable square feet of the existing 128,160 gross square feet of space and construct a new 33,377 gross square foot structure. The new construction consists of five sub-project additions including a third floor addition for additional computer lab space, covering an open courtyard area to increase space for students and community activities, enclosure of a patio area to expand the art lab, an addition in the athletic area, and a new area tying the art lab addition to athletic/fitness center addition dedicated to classrooms. Of the space to be remodeled, 37.4% is for direct instruction, 21.4% involves direct services and another 27.5% supports both instructional activities and administrative activities such as the printing services area. Almost all of the remodeling plans involve, as a minimum, a reallocation of space which means moving walls and doors, replacing ceiling and floor coverings, and resetting utilities such as electrical outlets, network connections, lighting, and heating/cooling vents. It also includes sidewalk, roadway, lighting, utilities, and landscaping work.

The scope of the project is:

<u>Room Use Category</u>	<u>NASF</u>
Classrooms	3,000
Laboratories	9,620
Offices	2,000
Special Use	1,800
Other General Use	<u>3,400</u>
Total NASF	19,820
Total GSF	33,377

The proposed budget (in thousands) for the project is:

<u>Budget Category</u>	<u>Current Request</u>
Buildings, Additions, Structures	\$ 14,977.4
Equipment	3,148.5
Utilities	254.8
Remodeling/Rehabilitation	25,099.6
Site Improvements	675.0



Agenda Item #10.1  
January 20, 2017

Planning	6,005.2
Total	\$ 50,160.5

Sources of funding:

	<u>State Funds</u>	<u>Local Funds</u>	<u>Total Funds</u>
Current Request	\$ 37,620.4	\$ 12,540.1	\$ 50,160.5
Eligible Credits	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
Current Year Recomm.	\$ 37,620.4	\$ 12,540.1	\$ 50,160.5

14. Triton - Installation of Backflow Preventors. Triton College's campus is comprised of nineteen buildings. During original construction of these buildings, backflow preventors were not installed between the building and outside water pipes. The lack of these preventors could cause contamination of outside water sources if inside building contamination were to occur and the contaminants were to flow back into the outside water source. This is an issue that the Village of River Grove and the State of Illinois has requested the college remedy. This project proposes to retrofit those backflow preventors in such a way that they may be checked and maintained periodically. A site analysis must be conducted to determine a suitable location to ensure accessibility for inspecting and servicing them. The site analysis is included as part of this project and may include asbestos abatement depending upon the location selection.

The proposed budget (in thousands) for the project is:

<u>Budget Category</u>	<u>Current Request</u>
Utilities	\$ 2,193.6

Sources of funding:

	<u>State Funds</u>	<u>Local Funds</u>	<u>Total Funds</u>
Current Request	\$ 1,645.2	\$ 548.4	\$ 2,193.6
Eligible Credits	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
Current Year Recomm.	\$ 1,645.2	\$ 548.4	\$ 2,193.6

15. Shawnee - Cairo Regional Education Center. The district currently offers instructional opportunities out of the Cairo Delta Center. The facilities have limited space and limited the number of courses the college can offer. Approximately 77 percent of the student body indicates they have been or are currently enrolled in at least one class at one of the extension centers. A central location is needed if the college is to expand its presence in Cairo and the citizens of Alexander County. Current arrangements do not allow the district to expand course offerings or facilitate on-going training with business and industry.

This project proposes to construct a one story 4,663 gross square foot building on 2.5 acres of land to be donated to Shawnee Community College adjacent to the Cairo Community Education Center (former Cairo Jr. High Building). The project will construct six classrooms equipped with the latest instructional technology, a computer lab, office space, lounge area, and restroom facilities. It will provide much needed instructional space to assist in providing the quality education students in the Cairo area need to succeed in college, and enhance the college's ability to ensure necessary programs are in place to provide a trained workforce that meets the needs of the community. The project would include site work, sidewalks, 60 parking spaces and driveway, and lighting. All utilities will be provided by Cairo Public Utilities.

Agenda Item #10.1  
January 20, 2017

The scope of the project is:

<u>Room Use Category</u>	<u>NASF</u>
Classrooms	1,400
Laboratories	800
Offices	300
Other General Use	<u>390</u>
 Total NASF	 2,890
Total GSF	4,663

The proposed budget (in thousands) for the project is:

<u>Budget Category</u>	<u>Current Request</u>
Buildings, Additions, Structures	\$ 1,718.2
Site Improvements	471.7
Planning	<u>279.9</u>
 Total	 \$ 2,469.8

Sources of funding:

	<u>State Funds</u>	<u>Local Funds</u>	<u>Total Funds</u>
Current Request	\$ 1,852.3	\$ 617.5	\$ 2,469.8
Eligible Credits	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
Current Year Recomm.	\$ 1,852.3	\$ 617.5	\$ 2,469.8

16. Danville - Clock Tower Center & Ornamental Horticulture Rehab/Remodeling. The Clock Tower Center was constructed in the early 1900's with portions of the building remodeled in the last few years. Approximately 32,500 gross square feet of classroom and instructors' office space still requires remodeling. Basic infrastructure needs to be rehabilitated including data and electrical wiring, plumbing and fire protection, and heating and ventilation mechanical units. The Ornamental Horticulture Building is over thirty years old and has never been rehabilitated. Approximately 4,400 square feet of the interior needs remodeling. Electrical, fire protection, heating and ventilation, piping (water and sanitary) modifications need to be made as well as certain additions to the 6,200 square foot greenhouse which was replaced in 2011.

This project proposes to make improvements to these structures to improve the learning/working environment, update the space, and make ADA accessibility improvements to restroom areas.

The proposed budget (in thousands) for the project is:

<u>Budget Category</u>	<u>Current Request</u>
Remodeling/Rehabilitation	2,941.5
Site Improvements	13.9
Planning	<u>422.5</u>

Agenda Item #10.1  
January 20, 2017

Total	\$ 3,377.9
Clock Tower Remodeling	2,872.5
Ornamental Horticulture Rehabilitation	<u>505.4</u>
Total	\$ 3,377.9

Sources of funding:

	<u>State Funds</u>	<u>Local Funds</u>	<u>Total Funds</u>
Current Request	\$ 2,533.4	\$ 844.5	\$ 3,377.2
Eligible Credits	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
Current Year Recomm.	\$ 2,533.4	\$ 844.5	\$ 3,377.9

17. Moraine Valley Community College - Renovation of Buildings A, B, & L/Health Careers Center.

Buildings A, B, & L were each built between 1971 and 1977 and represent the first permanent structures on the Moraine Valley Community College campus. These facilities were originally constructed utilizing an "Open Plan" concept to allow for maximum flexibility. Over time however, this concept has proven unsuccessful and permanent interior partitions were built in an effort to improve the existing functional capabilities of the spaces. Because the build out occurred over many years and the original infrastructure does not necessarily support the desired programmatic configurations, the buildings require significant remodeling and rehabilitation in order to provide functional and comfortable instructional and support spaces that fully comply with current code requirements and best practices. In order to respond to specific programmatic growth and increasing student population in the health careers programs, additional instructional and associated support space is required on campus and would be provided with the renovation of this existing space. A significant portion of the buildings' mechanical systems are the original systems installed nearly 40 years ago and are beyond their expected useful life and , therefore, require replacement in order to restore them to their original operating condition.

This project will provide more space to the health careers programs, make building envelope improvements, and building infrastructure improvement. Currently the health careers programs have only approximately 9,863 net assignable square feet (NASF) for its use. This project would remodel that space and other space on the 1<sup>st</sup> and 2<sup>nd</sup> floor of building B vacated by the science programs, which are relocating, for the health careers areas to provide a total of approximately 26,250 NASF of space for health and career areas. The remodeled space will provide more flexibility for the college to meet its instructional demands. With these improvements, building B will be dedicated as a Health Careers Center. Additionally, building envelope work such as roof and window removal and replacement and building infrastructure such as mechanical systems replacement, ceiling/lighting replacement, fire protection system modifications, and plumbing replacement in approximately 306,000 gross square feet of Buildings A, B, & L are needed.

The proposed budget (in thousands) for the project is:

<u>Budget Category</u>	<u>Current Request</u>
Equipment	\$ 3,349.5
Remodeling/Rehabilitation	44,668.8
Site Improvements	496.3
Planning	<u>5,386.4</u>
Total	\$ 53,901.0

Agenda Item #10.1  
January 20, 2017

Sources of funding:

	<u>State Funds</u>	<u>Local Funds</u>	<u>Total Funds</u>
Current Request	\$ 40,425.7	\$ 13,475.3	\$ 53,901.0
Eligible Credits	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
Current Year Recomm.	\$ 40,425.7	\$ 13,475.3	\$ 53,901.0

18. College of Lake County - Classroom Building (Southlake Center). The district needs to expand the Southlake Educational Center in Vernon Hills to address the current shortage of space in that area for instruction, student services, support services, community services, and administrative functions. The existing center consisting of four computer labs, one distance learning rooms, one science lab, twenty-one classrooms, and a variety of student support space and offices. In 2007, the college completed a second classroom building with local funds, however, continued growth is anticipated and another classroom building will be needed for more instructional space. The population of the southeast and southwest quadrants of the district grew by more than 41,000 residents (16%) between 2000 and 2012. The Chicago Metropolitan Agency for Planning (formerly the Northeastern Planning Commission) has projected the area around the Southlake Center will continue to grow by 30% (more than 100,000) residents between 2010 and 2040. This classroom building will particularly address the needs of transfer and career students in south Lake County. Special programs for senior citizens and area employers also will benefit from the expansion. The proposed expansion will enable the college to continue serving district residents more efficiently and effectively in the future. Without this additional space, enrollment growth in the southern sectors of Lake County cannot be sustained in the future.

This project is included in the college's master plan and proposes to construct a 53,753 gross square foot (gsf) structure to house nineteen general use classrooms, ten computer labs, twelve staff and faculty offices, one science lab, one educational technology area, one storage space and one assembly space. The proposed project includes extending existing water main, storm, and sanitation sewers, extension of existing electrical service, security and fire alarms, and computer systems, and site improvements, such as, sidewalks, roadways, 300 new parking spaces, landscaping, light fixtures, and equipment for the new building are also included. The storm water retention system will need to be extended to approximately two acres of land in order to prevent flooding. The older vacated building (approximately 16,269 gsf) will be razed once the new classroom building is constructed and the cost of such demolition is included in the project's site improvement budget.

The scope of the project is:

<u>Room Use Category</u>	<u>NASF</u>
Classrooms	18,500
Laboratories	11,200
Offices	1,900
General Use	1,750
Support Facilities	<u>900</u>
 Total NASF	 34,250
Total GSF	53,753

Agenda Item #10.1  
January 20, 2017

The proposed budget (in thousands) for the project is:

<u>Budget Category</u>	<u>Current Request</u>
Buildings, Additions, Structures	\$ 21,949.2
Equipment	2,501.0
Utilities	1,862.0
Site Improvements	4,050.5
Planning	<u>3,229.0</u>
 Total	 \$ 33,951.7

Sources of funding:

	<u>State Funds</u>	<u>Local Funds</u>	<u>Total Funds</u>
Current Request	\$ 25,193.8	\$ 8,397.9	\$ 33,951.7
Eligible Credits	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
Current Request	\$ 25,193.8	\$ 8,397.9	\$ 33,951.7

19. South Suburban College - Allied Health Addition. The district's enrollment trends display a dramatic increase in allied health and nursing with over 25% of the total student population choosing career pathways in these fields and jobs in the healthcare support industry are expected to grow 48%. The district has added classes and utilized creative scheduling strategies for optimal room utilization in an attempt to serve these students. However, even with these efforts the district had a waiting list of over 200 students last year in the fall semester for the nursing program. Fifty students were on a waiting list for the radiological technology program for a total of over 1,000 students on waiting lists for additional classes. In addition to increased demand and enrollments in these areas, changes in the field of teacher education in Illinois and throughout the nation have added additional responsibilities for community colleges. In Illinois, community colleges are to be a key provider of an education program of course work and training for paraprofessionals in the K-12 environment to meet requirements of the federal "No Child Left Behind" legislation. The college's affordable child care has seen a surge in enrollment consistent with our student enrollment. An expanded child care facility also adds a dimension to the teacher education program as it provides space for students to experience classroom techniques within the childcare facility. The following described proposed facility would provide additional classroom and laboratory space for allied health and education majors who will have immediate job placement opportunities within the district, accessible child care to allow students with educational goals to attain those goals at South Suburban College, and a teaching environment and observation space in an expanded child care facility for the educational enhancement of students in the teacher education program.

This project proposes to construct an approximately 130,000 gross square foot building on the south end of the main building. The new addition will accommodate nursing, licensed practical nursing, radiology, occupational therapy, pharmacy technician, medical transcription, phlebotomy, medical assistant, medical records, coding specialist and an expanded child care space. In addition to classroom and laboratories, completion of this project will provide faculty offices, study areas, and support facilities. The college architects have developed a proposal which includes general construction, mechanicals, lighting, site grading, storm water retention, sewers, additional parking, and landscaping. The project budget includes all basic infrastructure needs for a new building. The college received an appropriation for \$5M in planning funds during fiscal year 2013 and it is reflected in the remaining ICCB recommended budget. The college is working with the Capital Development Board in the planning phase of this project.

Agenda Item #10.1  
January 20, 2017

*POSTSCRIPT: The college had begun planning and design efforts with the Capital Development Board on this project when all state construction funds were placed on hold at the beginning of fiscal year 2016. This project will be removed from this list once remaining construction funds are provided and construction begins.*

The scope of the project is:

<u>Room Use Category</u>	<u>NASF</u>
Classrooms	46,920
Laboratories	21,480
Offices	3,800
General Use	<u>9,100</u>
 Total NASF	 81,300
Total GSF	129,357

The proposed budget (in thousands) for the project is:

<u>Budget Category</u>	<u>Current Request</u>
Buildings, Additions, Structures	\$ 53,913.2
Planning	<u>4,582.7</u>
Total	\$ 58,495.9

Sources of funding:

	<u>State Funds</u>	<u>Local Funds</u>	<u>Total Funds</u>
Current Request	\$ 43,871.9	\$ 14,624.0	\$ 58,495.9
Eligible Credits	2,220.2	(2,220.2)	-0-
Prior Year's Appropriation	<u>(5,000.0)</u>	<u>(1,666.7)</u>	<u>(6,666.7)</u>
Current Year Recomm.	\$ 41,092.1	\$ 10,737.1	\$ 51,829.2

20. Triton College - Renovation of Campus Light Fixtures. The college has been in operation since 1965 and was constructed to facilitate standard classroom space and offices. The use of computers was not considered in the original design. The college has aggressively incorporated computers across all curriculums and has created over thirty computer labs throughout campus. However, no lighting modifications were done as these computer labs were created. In order to provide the students with an environment that is conducive to learning, the lighting fixtures need to be upgraded with parabolic louvers. These changes will provide an environment that meets ergonomic standards and thereby enhance the learning process.

It is believed to be cost prohibitive, based on the age of the building, to completely replace all lighting fixtures as the ceiling structures would most likely contain asbestos materials and require remediation as part of total replacement plan. This project would instead retrofit the existing luminaries with parabolic louvers. A detailed site analysis will be conducted to determine the type of louvers to be used in the project. 359 rooms will be evaluated, 131 of which are labs to determine which rooms require lighting modifications to bring them to into compliance with indoor illumination standards and provide a learning environment that students will receive the most benefit as they use these spaces to further their education.

Agenda Item #10.1  
January 20, 2017

The proposed budget (in thousands) for the project is:

<u>Budget Category</u>	<u>Current Request</u>
Remodeling/Rehabilitation	\$ 1,871.5

Sources of funding:

	<u>State Funds</u>	<u>Local Funds</u>	<u>Total Funds</u>
Current Request	\$ 1,403.6	\$ 467.9	\$ 1,871.5
Eligible Credits	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
Current Request	\$ 1,403.6	\$ 467.9	\$ 1,871.5

21. Illinois Eastern - Frontier College Student Education and Support Center. The district continues to increase its on-campus enrollment at Frontier Community College while maintaining a commitment to off-campus offerings. The increase in on-campus enrollments is primarily due to the significant increase of traditional age college students. This increase along with the college's significant adult enrollment, with new vocational program offerings, an increase in nursing enrollment, a strong non credit continuing education program, and the formation of a student senate is changing the climate and culture of Frontier. Student space is currently restricted to two small vending areas located within the two classroom buildings.

This proposed project would provide a free standing single level 9,076 gross square foot new structure directly south of the Richard L. Mason Building parking lot on existing owned property. The space would include space for classrooms/seminar rooms, student organizations, a banquet/dining area, kitchen with catering space, bookstore, restrooms, office, storage and mechanical areas. The open floor space could be used for student gatherings and functions as well as for seminars for credit and non credit classes. An additional 120 parking spaces would be provided. The new building would be connected to existing utilities and college personnel will complete wiring for voice and data service, and landscaping.

The scope of the project is:

<u>Room Use Category</u>	<u>NASF</u>
Classrooms	4,200
Office	80
Special Use	600
Support Facilities	<u>1,300</u>
Total NASF	6,180
Total GSF	9,076

The proposed budget (in thousands) for the project is:

<u>Budget Category</u>	<u>Current Request</u>
Buildings, Additions, Structures	\$ 2,937.9
Planning	<u>386.5</u>
Total	\$ 3,324.4

Agenda Item #10.1  
January 20, 2017

Sources of funding:

	<u>State Funds</u>	<u>Local Funds</u>	<u>Total Funds</u>
Current Request	\$ 2,493.3	\$ 831.1	\$ 3,324.4
Eligible Credits	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
Current Request	\$ 2,493.3	\$ 831.1	\$ 3,324.4

22. Black Hawk College - Community and Workforce Development Center. The development of such a facility provides the district four discrete but related functional areas which will expand and replace functions currently accommodated at an off campus, non –college owned facility. The four functions are 1) Small Business Development Center (SBDC), 2) International Trade Center (ITC), 3) Procurement Technical Assistance Center (PTAC), and the Business Training Center (BTC). A continued commitment to co-locate these functions in an expanded on campus facility will provide increased benefits to the community and enhance the College’s mission of providing the environment for individuals to become lifelong learners. This new facility will better serve instructional/programmatic areas by improving efficiency by providing dedicated space for the industry and technological needs of business and industry, by providing dedicated space for a flex-lab for industrial program use, and by connecting workforce and business and industry training space that is not currently available.

This project proposes to construct an approximately 39,700 gross square foot structure on the southeast corner of the Moline campus. The new building would be divided into three primary functional areas: Welding Lab, Conference Center, and office space. The project will include independent mechanical, and heating and cooling systems, while water, sanitary, and storm sewers will be connected to existing systems. New electrical power will be connected into the existing utility grid. An existing parking lot at the site will accommodate the new building occupants, plus, a new parking lot will provide additional parking and access from the 70<sup>th</sup> street entrance.

The scope of the project is:

<u>Room Use Category</u>	<u>NASF</u>
Classrooms	4,560
Laboratories	9,437
Offices	4,427
General Use	3,010
Support Facilities	3,450
Unclassified	<u>1,200</u>
 Total NASF	 26,084
Total GSF	<u>39,702</u>

The proposed budget (in thousands) for the project is:

<u>Budget Category</u>	<u>Current Request</u>
Buildings, Additions, Structures	\$ 13,946.8
Equipment	1,897.4
Utilities	124.1
Site Improvements	111.8



Agenda Item #10.1  
January 20, 2017

Planning	<u>1,787.0</u>
Total	\$ 17,867.1

Sources of funding:

	<u>State Funds</u>	<u>Local Funds</u>	<u>Total Funds</u>
Current Request	\$ 13,400.3	\$ 4,466.8	\$ 17,867.1
Eligible Credits	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
Current Request	\$ 13,400.3	\$ 4,466.8	\$ 17,867.1

23. Kaskaskia College - Agricultural Arena and Greenhouse. Two counties included in the college district, Clinton and Washington, rank first and third, respectively, in Illinois milk production. In addition, one of the largest family owned pork production companies in the country has its headquarters in the college's district. The college has a need to expand its agriculture curricula for the agri-business, farm records management, livestock management, crop management, horticulture and veterinary technology, and the equine program. An arena is needed for livestock shows, livestock judging contests, rodeos, farm equipment demonstrations, and other related exhibitions. Establishment of an equine program would utilize the arena space for several purposes and also accommodate community activities to foster and grow partnerships with farming and animal industries. Fairs, sales, meetings, FFA career development events, and dairy judging contests, etc. are just a few of the events that could be hosted. Non-agricultural groups in the college district, as well as southern Illinois, for activities such as home shows, boat shows, and hunting shows would also find such a facility useful to the southern Illinois economy. The accompanying greenhouse is needed to replace the aging structure currently in use. A more efficient greenhouse will greatly enhance instruction in the agriculture and horticulture programs and will be used by science faculty and students. The college predicts significant enrollment growth in the agriculture program due to recruitment efforts and sponsorship of both state and national level agriculture competitions. Demand for jobs in the district exceeds the number of graduates from the program. According to U.S. Bureau of Labor statistics workers in the industry tend to be older than the average worker in the U.S. Over the next several years many will be retiring or otherwise leaving the industry. A steady supply of graduates will be needed to meet the demand. Construction of the Agricultural Arena and Greenhouse represents a major step in moving the college forward as it strives to meet the instructional and economic needs of district residents and businesses.

This proposed facility would include approximately 47,855 gross square feet that will be used to promote agricultural educational opportunities and promote partnerships with the farming and livestock industry. The facility will house an open air covered arena and the necessary amenities for livestock shows, equestrian events, greenhouse, and support spaces including the actual area, prep/stall area, restroom/shower facilities, front entrance foyer space, gathering space at each end of the arena, and collapsible bleacher seating. The new space would be constructed on the main campus. Existing utilities will be connected to the new space and sidewalks, lighting, and a 215 space parking lot are included.

The scope of the project is:

<u>Room Use Category</u>	<u>NASF</u>
Laboratories	1,000
General Use (Assembly/Exhibition)	35,704
Support Facilities	<u>1,296</u>
Total NASF	38,000
Total GSF	47,855

Agenda Item #10.1  
January 20, 2017

The proposed budget (in thousands) for the project is:

<u>Budget Category</u>	<u>Current Request</u>
Buildings, Additions, Structures	\$ 14,284.4
Equipment	171.3
Utilities	259.9
Site Improvements	601.9
Planning	<u>1,895.3</u>
Total	\$ 17,212.8

Sources of funding:

	<u>State Funds</u>	<u>Local Funds</u>	<u>Total Funds</u>
Current Request	\$ 12,909.6	\$ 4,303.2	\$ 17,212.8
Eligible Credits	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
Current Request	\$ 12,909.6	\$ 4,303.2	\$ 17,212.8

24. Moraine Valley -Classroom Building. Moraine Valley Community College is one of the largest community colleges in Illinois, outside of Chicago, in terms of full time equivalent (FTE) enrollment and projections for the district indicate continued population growth, particularly in the southwest portion of the district. Over the last ten years the college has realized a 30% increase in growth. The continuous growth of existing programs such as health careers and emerging technologies is displacing existing classrooms and computer labs as these programs grow in place creating even more strain on these instructional spaces. In addition to the need for instructional classroom and computer lab space, additional office space and support space will be required to accommodate faculty, staff, and student spaces.

The proposed project will provide 59,042 gross square feet in a two story structure built to maximize daylighting opportunities with a configuration that will allow connection to existing buildings. The new classroom building on the main campus will provide 12 general classrooms, 6 computer labs, 6 seminar rooms, 1 open computer lab, faculty office space, and student lounge and study space. Due to existing poor soil conditions at the site, special foundations will be required to adequately support the structure. Wireless technology, as well as hard wired spaces, will be incorporated into the structure to provide as much flexibility for students and faculty. The existing parking lot and utilities within this area will require reconfiguration to accommodate the new structure. Sidewalks will be extended to the new building and landscaping will be provided around the facility to enhance its presence on campus and tie into the campus green space.

The scope of the project is:

<u>Room Use Category</u>	<u>NASF</u>
Classrooms	20,580
Laboratories	9,660
Offices	3,900
General Use	<u>3,000</u>
Total NASF	37,140
Total GSF	59,042

Agenda Item #10.1  
January 20, 2017

The proposed budget (in thousands) for the project is:

<u>Budget Category</u>	<u>Current Request</u>
Buildings, Additions, Structures	\$ 25,062.7
Equipment	1,632.1
Site Improvements	1,004.7
Planning	<u>2,812.4</u>
 Total	 \$ 30,511.9

Sources of funding:

	<u>State Funds</u>	<u>Local Funds</u>	<u>Total Funds</u>
Current Request	\$ 22,883.9	\$ 7,628.0	\$30,511.9
Eligible Credits	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
Current Request	\$ 22,883.9	\$ 7,628.0	\$30,511.9

25. Triton - Advanced Technology Building 2<sup>nd</sup> Floor Addition & 1<sup>st</sup> Floor Renovation.

The one story Advanced Technology Center on Triton's west campus has served as the primary computer facility for over six years. The existing facility lacks needed classroom space. The existing space is 100% utilized and classroom space is at its maximum usage. Open lab attendance continues to increase each year. The existing 1<sup>st</sup> floor computer labs need to be remodeled to allow for soundproofing between the computer labs, lighting modifications, ergonomic and ADA considerations. A second floor addition will allow the college to expand classroom and computer lab availability to provide more suitable space and adequate space for the growing demand due to increasing enrollments.

The proposed project would provide a 2<sup>nd</sup> floor addition to the Advanced Technology Building and include at least 6 new electronic classrooms, at least 6 new computer labs, faculty and staff offices, study atrium, phone/data hub room, washrooms and storage/maintenance areas. The proposed project would also remodel the main computer lab on the 1<sup>st</sup> floor to create contained labs by reconfiguring the space, installing ceiling grid and ceiling tiles, and rerouting computer cabling, electrical wiring, and HVAC.

The scope of the project is:

<u>Room Use Category</u>	<u>NASF</u>
Classrooms	23,400
Laboratories	23,400
Offices	2,000
Other General Use	500
Support Facilities	<u>500</u>
 Total NASF	 49,800
Total GSF	78,426

Agenda Item #10.1  
January 20, 2017

The proposed budget (in thousands) for the project is:

<u>Budget Category</u>	<u>Current Request</u>
Buildings, Additions, Structures	\$ 31,727.7
Planning	<u>2,821.8</u>
 Total	 \$ 34,549.5

Sources of funding:

	<u>State Funds</u>	<u>Local Funds</u>	<u>Total Funds</u>
Current Request	\$ 25,912.1	\$ 8,637.4	\$ 34,549.5
Eligible Credits	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
Current Request	\$ 25,912.1	\$ 8,637.4	\$ 34,549.5

26. McHenry - Science and Health Professions Center The April 2012 Facilities Master Plan identified the need for growth to provide appropriate spaces on campus for the Health Careers/Professions Center, Math and Science offering, classroom space for general classes, computer related classes, and virtual classrooms, and food service/dining improvements. The health careers growth is being driven by employers who need qualified health care workers to address demand for services in the district. A new structure would house the current health care programs and accommodate future program growth in areas such as Information Technology, Physical Therapy Assistant, Respiratory Therapy, and Veterinary Technology programs of study. Additional math and science classrooms would allow the college to expand current offerings to meet the increase in demand for such offerings locally. Current classrooms are undersized and lack the ability to incorporate appropriate technology into the classrooms. With the growth of new programs such as Pre-Engineering and the link between health programs and biology, additional lab space will be needed to accommodate these curriculums. Food service and dining improvements would allow the expansion of space to better serve and address the needs of students, staff, and conference center attendees. Improvements allowing a variety of alternative food service venues in all buildings on campus would result in an increase in the overall dining capacity on-campus.

The proposed project primarily includes the construction of a two story 46,385 gross square foot freestanding structure on the main campus. The construction would include space for classrooms, offices, instructional labs and food service dining and preparation areas.

The scope of the project is:

<u>Room Use Category</u>	<u>NASF</u>
Classrooms	13,000
Laboratories	6,000
Offices	1,750
Special Use	1,150
Support Facilities	<u>10,000</u>
 Total NASF	 31,900
Total GSF	46,385

Agenda Item #10.1  
January 20, 2017

The proposed budget (in thousands) for the project is:

<u>Budget Category</u>	<u>Current Request</u>
Buildings, Additions, Structures	\$ 18,184.2
Equipment	1,239.3
Planning	<u>2,080.3</u>
Total	\$ 21,503.8

Sources of funding:

	<u>State Funds</u>	<u>Local Funds</u>	<u>Total Funds</u>
Current Request	\$ 16,127.9	\$ 5,375.9	\$ 21,503.8
Eligible Credits	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
Current Request	\$ 16,127.9	\$ 5,375.9	\$ 21,503.8

Illinois Community College Board

**PROPOSED AMENDMENTS TO THE  
ILLINOIS COMMUNITY COLLEGE BOARD  
ADMINISTRATIVE RULES**

As part of a review of administrative rules, the Board is making changes to the administrative rules on ADA grievance procedures that reflects current terminology and internal operating procedures. Technical corrections are also addressed. The rule changes were submitted to the Board for discussion only in November 2016, allowing for a comment period for the system.

The proposed amendments to the ICCB Administrative Rules are being submitted to the Board for adoption prior to publication in the Illinois Register to allow for formal public comment and subsequent submission to JCAR for final approval.

**RECOMMENDED ACTION**

It is recommended that the following motion be adopted:

The Illinois Community College Board hereby approves the following amendment to the *Administrative Rules of the Illinois Community College Board* and authorizes its Executive Director to process the amendment in accordance with the Illinois Administrative Procedures Act.

**Section 1050.10 Purpose**

- a) This Americans With Disabilities Act Grievance Procedure ("Procedure") is established pursuant to the Americans With Disabilities Act of 1990; (42 U.S.C. 12101 et seq.) ("ADA"), and specifically Section 35.107 of the Title II regulations; (28 CFR 35), requiring that a grievance procedure be established to resolve grievances asserted by qualified individuals with disabilities. Should any individual desire to review the ADA or its regulations to understand the rights, privileges, and remedies afforded by it, please contact the Designated-ADA Coordinator.
- b) In general, the ADA requires that each program, service, and activity offered by the Board, when viewed in its entirety, be readily accessible to and usable by a qualified individual with disabilities.
- c) It is the intention of the Board to foster open communications with all individuals requesting readily accessible programs, services, and activities. The Board encourages supervisors of programs, services, and activities to respond to requests for modifications before they become grievances.

**Section 1050.20 Definitions**

"Board" is the Illinois Community College Board.

"Complainant" is an individual with a disability who files a Grievance Form provided by the Board under this procedure.

~~"Designated ADA Coordinator" is the person appointed by the Executive Director~~chief human resource officer of the Board who is responsible for the coordination of efforts of the Board to comply with and carry out its responsibilities under Title II of the ADA, including investigation of grievances filed by complainants. ~~See 28 CFR 35.107. The Designated ADA Coordinator for the Board may be contacted at 509 S. Sixth Street 401 E. Capitol Ave., Room 400, Springfield IL -62701, or by telephone at 217-785-0085. (See 28 CFR 35.107)~~

"Disabilities" shall have the same meaning as set forth in the Americans With Disabilities Act.

"Grievance" is any complaint under the ADA by an individual with a disability who meets the essential eligibility requirements for participation in or receipt of the benefits of a program, activity, or service offered by the Board, and believes he or she has been excluded from participation in, or denied the benefits of, any program, service, or activity of the Board or has been subject to discrimination by the Board

"Grievance Form" is the form prescribed for use in filing a grievance pursuant to this Part. It includes information such as the complainant's name, address, and telephone number; the nature of the grievance, including the date, time, and place of the incident; and any witnesses.

### Section 1050.30 Procedure

- a) Grievances must be submitted in accordance with procedures established in 1050.40 and 1050.50 of this Part ~~through the channels~~ defined below in the form and manner as described and within the specified time limits. It is mutually desirable and beneficial that grievances be satisfactorily resolved in a prompt manner. Time limits established in this procedure are in calendar days, unless otherwise stated, and may be extended by mutual agreement in writing by the complainant and the reviewer at the ~~Designated ADA~~ Coordinator and Final Levels.
- b) A complainant's failure to submit a grievance, or to submit or appeal it to the next level of procedure within the specified time limits, shall mean that the complainant has withdrawn the grievance or has accepted the Board's last response as given in the grievance procedure. ~~as the Board's final response.~~
- c) The Board shall, upon being informed of the individual's desire to file, make a formal grievance, instruct the individual how to receive a copy on the process to file of the Grievance Form. ~~grievance.~~

### Section 1050.40 ~~Designated ADA~~ Coordinator Level

- a) If an individual desires to file a formal written grievance, the individual shall promptly, but no later than 180 days after the alleged discrimination, submit the grievance to the Designated ADA Coordinator in writing on the Grievance Form prescribed for that purpose. The Grievance Form must be completed in full in order to receive proper consideration by the Designated ADA Coordinator.

Agenda Item #10.2  
January 20, 2017

- b) Upon request, assistance shall be provided by the Board to complete the Grievance Form.
- c) The ~~Designated-ADA~~ Coordinator, or his or her representative, shall investigate the grievance and, if the grievance is found to be valid, shall make reasonable efforts to resolve it. The ~~Designated-ADA~~ Coordinator shall provide a written response to the complainant and the Executive Director within ~~10-15~~ business days after receipt of the Grievance Form.

**Section 1050.50 Final Level**

- a) If the grievance has not been resolved at the ~~Designated-ADA~~ Coordinator Level to the satisfaction of the complainant, the complainant may submit a copy of the Grievance Form and Designated Coordinator's response to the Executive Director of the Board for final review. The complainant shall submit these documents to the Executive Director, together with a short written statement explaining the reasons for dissatisfaction with the Designated Coordinator's written response, within five business days after receipt by the complainant of the Designated Coordinator's response.
- b) Within 15 business days, ~~The the~~ Executive Director shall appoint a three-member panel to review the grievance at the Final Level. One member so appointed shall be the designated chairperson. ~~The panel shall schedule a review of the grievance, which shall commence no later than 15 business days after the last member of the panel is appointed.~~
- c) The complainant shall be afforded an opportunity to appear before the panel and shall have a right to appoint a representative to appear on his or her behalf. The panel shall review the ~~Designated-ADA~~ Coordinator's written response and may conduct interviews and seek advice as it ~~deems-considers~~ appropriate.
- d) ~~Upon reaching concurrence, Upon agreement of at least two of the panel members, but not later than 15 business days after the review described in subsection (b),~~ the panel shall make a recommendation in writing to the Executive Director as to the proper resolution of the grievance. All such recommendations shall include reasons for the recommendations and shall bear the signatures of the concurring panel members. A dissenting member of the panel may make a signed recommendation to the Executive Director.
- e) ~~Within 15 business days after~~ Upon receipt of recommendations from the panel, the Executive Director shall approve, disapprove, or modify the panel recommendations; shall render a decision thereon in writing; shall state the basis therefor; and shall cause a copy of the decision to be served on the parties. The Executive Director's decision shall be final. If the Executive Director disapproves or modifies the panel recommendations, ~~he or she shall include~~ written reasons for such disapproval or modification shall be included in the written decision.
- f) The Grievance Form, the ~~Designated-ADA~~ Coordinator's response, the statement of the reasons for dissatisfaction, the recommendation of the panel, and the decision of the Executive Director shall be maintained in accordance with the State Records Act [5 ILCS 160] or as otherwise required by law.~~for a period of three years.~~



**Section 1050.70 Case-By-Case Resolution**

Each grievance involves a unique set of factors that includes but is not limited to: the specific nature of the disability; the essential eligibility requirements, the benefits to be derived, and the nature of the service, program or activity at issue; the health and safety of others; and whether an accommodation would constitute a fundamental alteration to the program, service or activity, or cause undue hardship for the Board.~~Each grievance involves a unique set of factors.~~ Accordingly, termination of a grievance at any level, whether through the granting of relief or otherwise, shall not constitute a precedent on which any other complainants should rely.

**BACKGROUND**

The Illinois General Assembly created the Joint Committee on Administrative Rules (JCAR) in 1977. It is a bipartisan legislative oversight committee, and it has been delegated the responsibility to ensure that the laws enacted are appropriately implemented through administrative law. The Board, and all state agencies, has the authority to draft rules, publish them for public comment, and file them with JCAR for adoption. The compilation of all rules is known as the Illinois Administrative Code.

Under the Americans with Disabilities Act of 1990, all state agencies are required to adopt rules to establish a grievance procedure to resolve grievances asserted by qualified individuals with disabilities. The ICCB Administrative Rules on ADA grievance procedures have remained unchanged since first adopted in 1993.

Illinois Community College Board

**HIGH SCHOOL EQUIVALENCY (HSE) ALTERNATIVE CREDENTIALING METHODS**

In 2015, the Illinois Community College Board (ICCB) approved the recommendations of the High School Equivalency (HSE) Taskforce to adopt and make available statewide three assessments to certify the receipt of an Illinois High School Equivalency Certificate. These include: GED®, HiSet®, and the TASC®. The Taskforce also provided an additional recommendation to form a HSE Alternative Credentialing Methods (ACM) Taskforce to examine other ways in which an Illinois High School Equivalency Certificate could be granted. The ACM Taskforce was formed in March 2016 is made up of Adult Education providers, Community Based Organizations, School Districts, Regional Offices of Education; State Agencies, Career Technical Education and Illinois State Board of Education; Regional Superintendents; and Philanthropic Organizations. The Taskforce met four times to review three very different options. These options include the National External Diploma Program, the Excel High School, and the Wisconsin High School Equivalency Program. An oral presentation will provided and will include an overview of each option. The ACM Taskforce evaluated each option or curricula based on the following:

- Geographic Access
- Affordability
- Accessibility
- Implementation
- Rigor
- Content Standard Alignment
- College and Career Readiness
- Recognition by Employers and Postsecondary Institutions

An oral presentation was given at the November 2016 board meeting.

**RECOMMENDED ACTION**

It is recommended that the following motion be adopted:

The Illinois Community College Board hereby approves the following recommendations from the Alternative Credentialing Methods Taskforce:

1. To create an alternative HSE credential based on a candidate's high school transcript/HSE credit.
2. To create an alternative HSE credential based on a candidate's post-secondary credit.
3. To create an alternative HSE credential based on a candidate's foreign diploma.
4. To create a competency based education alternative HSE credential but use a working group to further investigate the criteria and requirements.

Illinois Community College Board

**ILLINOIS COMMUNITY COLLEGE BOARD STATEWIDE COMMUNITY COLLEGE  
SYSTEM AGREEMENT ON THE IMPLEMENTATION OF APPRENTICESHIP PROGRAMS**

Apprenticeship programs are a key component to the effective implementation of the Illinois workforce system and a robust career pathway system. Furthermore, they are receiving increased scrutiny from the Higher Learning Commission (HLC), one of six regional accreditors in the United States that accredits degree-granting post-secondary educational institutions in the North Central region, including Illinois. In light of these developments, the ICCB has developed an agreement to standardize the maximum credit hours for which a community college can be approved to offer apprenticeship programs in conjunction with third party apprenticeship providers. Based upon this policy, the maximum allowable credit hours will be up to 50% of the total credit hours for a degree program without proof of HLC's prior approval. This is consistent with HLC standards and requirements.

**RECOMMENDED ACTION:**

It is recommended that the following motion be adopted:

The Illinois Community College Board hereby approves the implementation of the Statewide Community College System Agreement on the Implementation of Apprenticeship Programs, effective immediately.

## **BACKGROUND**

Higher Learning Commission<sup>1</sup> (HLC) Policy INST.F.20.040 requires that an accredited or candidate institution notify the HLC and seek prior approval if the institution wishes to initiate a contractual arrangement in which the institution outsources some portion of its educational programs, i.e. degrees or certificates offered for academic credit to: 1) an unaccredited institution, 2) an institution that is not accredited by an accreditor recognized by the U.S. Department of Education, or 3) a corporation or other entity. Under current HLC rules:

- **Less than 25%** of any educational program outsourced to the other party requires commission notification;
- **25%-50%** of any educational program outsourced to the other party requires prior commission approval;
- **More than 50%** of any educational program outsourced to the other party will receive intense scrutiny and will not be approved by the Commission except in exceptional circumstances. (Note that 34 CFR 668.5(3)(ii)(A) provides that educational programs provided through contractual arrangements between an accredited institution and an ineligible entity wherein more than 50% of the educational program is being provided by the ineligible entity will not receive Title IV<sup>2</sup> assistance even if approved by the accreditor.)

See: <http://policy.hlcommission.org/Maintenance-and-Monitoring/institutional-change.html>

Furthermore, institutions accredited by the Higher Learning Commission provide primary and sufficient oversight of all contractual or consortial program curricula, to include quality and learning goals, regardless of mode or location of delivery.

See <http://policy.hlcommission.org/Policies/criteria-for-accreditation.html>, *Criterion Three, A., 3.*

### **Illinois Community College Board<sup>3</sup> (ICCB) Authority as it relates to Apprenticeship Programs:**

The ICCB approves all degree and certificate programs that are developed by and offered by the Illinois Community College System's 48 community colleges (P.A. 78-669).

### **Consensus Items**

The following items represent consensus points reached during discussions with relevant stakeholders:

- The curriculum utilized across registered apprenticeships is rigorous and relevant and students deserve to earn college credits or their equivalent for participation in apprenticeship programs, provided they are registered apprenticeship programs or meet the customized employer-based training model definition as being developed by the Apprenticeship Standing Committee (ASC) of the Illinois Workforce Innovation Board (IWIB)<sup>4</sup>.

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<sup>1</sup> The Higher Learning Commission (HLC) is one of six regional accreditors in the United States. HLC accredits degree-granting post-secondary educational institutions in the North Central region, which includes 19 states.

<sup>2</sup> Title IV Funds are federal financial aid grant, work study, and loan funds.

<sup>3</sup> The Illinois Community College Board is the Board of Trustees of an Illinois Public Community College district which serves as a coordinating board for the 48 public community colleges in Illinois whose authority is outlined in P.A. 78-669.

<sup>4</sup> The Governor-appointed Illinois Workforce Innovation Board (IWIB) includes leaders from state, business, industry, labor, education and community-based organizations with the goal of evaluating and meeting the workforce needs of Illinois' employers and workers. For more information go to: <https://www.illinoisworknet.com/WIOA/Pages/IWIBGuide.aspx>

Agenda Item #10.4  
January 20, 2017

- Apprenticeship programs are a key component to the effective implementation of the Illinois workforce system and a robust career pathway system. As such, they are central to the implementation of the Workforce Innovation and Opportunity Act's (WIOA) definition of career pathways and represent a key integration point between the workforce and education system in Illinois and nationally.<sup>5</sup>
- Significant accreditation requirements are in place to ensure that programs offered for credit meet the standards and rigorous expectations of college-level courses, whether transfer oriented (e.g. political science, sociology, etc.) or career and technical oriented (e.g. welding, construction, information technology, electrical, etc.). These accreditation requirements apply to all curricula offered by or affiliated with the Illinois community colleges.
- All curricula that are credited by the college must meet specific standards of academic control. This includes the ability for the college to determine and approve the curriculum through the internal college process, engage in evaluation and review of the curriculum, the classroom, student outcomes, etc.
- Based upon ICCB rules, colleges are not permitted to claim the credit hours earned by entering into third-party contractor agreements for the delivery of curricula, including but not limited to apprenticeship programs. This neither exempts those programs from the academic control requirements of the ICCB, the Higher Learning Commission, or the local college, nor does it preclude agreements about fee structure and other payment arrangements between the third-party provider (including apprenticeship providers) and the college.

**Policy Statement:**

- This policy was developed by the Illinois Community College Board and was reviewed by the Illinois Community College Chief Academic Officers and selected leaders from labor and business with a vested interest in apprenticeship programs. The policy was also reviewed by the IWIB Apprenticeship Standing Committee.
- The purpose of the policy is to standardize and align expectations for apprenticeship programs in Illinois, given the aforementioned accreditation requirements.
- For purposes of this agreement apprenticeship consists of those programs that are registered with the U.S. Department of Labor's Office of Apprenticeship and / or that have been identified as meeting the rigorous criteria laid out by the ASC committee to the IWIB, to wit:

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<sup>5</sup> As defined by the Workforce Investment and Opportunity Act (WIOA), a career pathway is a combination of rigorous and high quality education, training, and other services that— (A) aligns with the skill needs of industries in the economy of the State or regional economy involved; (B) prepares an individual to be successful in any of a full range of secondary or postsecondary education options, including registered apprenticeships; (C) includes counseling to support an individual in achieving the individual's education and career goals; (D) includes, as appropriate, education offered concurrently with and in the same context as workforce preparation activities and training for a specific occupation or occupational cluster; (E) organizes education, training, and other services to meet the particular needs of an individual in a manner that accelerates the educational and career advancement of the individual to the extent practicable; (F) enables an individual to attain a secondary school diploma or its recognized equivalent, and at least 1 recognized postsecondary credential; and (G) helps an individual enter or advance within a specific occupation or occupational cluster.

Agenda Item #10.4  
January 20, 2017

*USDOL Registered  
Apprenticeship:*

Registered Apprenticeships have five characteristics: (1) business involvement; (2) structured-on-the-job training; (3) related instruction; (4) rewards for skill gains; and (5) a national occupational credential. In Illinois, these apprenticeships are approved through the USDOL Office of Apprenticeship. For more information go to: <https://www.doleta.gov/oa/regdirlist.cfm>

*Non-Registered  
Apprenticeship Training  
Model:*

This model includes the 5 characteristics laid out by the USDOL but does not require that the apprenticeships are approved by the USDOL. This is a category based upon the Apprenticeship Plus Model from the IWIB's Apprenticeship Standing Committee.

- This does not include pre-apprenticeship or youth apprenticeship programs.
- This agreement affects only programs that have been approved by the Illinois Community College Board with the express intent to provide credit hours equivalencies (either through credit for prior learning, direct credit or equivalencies between curricula) for students.

**Adopted Policy:**

- Based upon Higher Learning Commission Standards, Apprenticeship Programs in the state of Illinois shall not exceed 50% of the credit hours offered for the Associate of Applied Science Degree program<sup>6</sup> offered at the community college.
- *For example, an A.A.S. program that includes 66 total credit hours would not be allowed to offer more than 33 "equivalent" credit hours from a student's apprenticeship learning experience, regardless of actual seat / program time on site at the place of employment.*
- *Students would be required, in this scenario, to complete 33 additional credits at the community college to earn their A.A.S. degree, of which 15 credit hours must be general education, pursuant to ICCB requirements (see: Section 1501.302 of the ICCB Administrative Rules).*
- The ICCB will no longer consider for approval, apprenticeship programs that exceed this 50% threshold without a college meeting the criteria in item 3.
- Programs exceeding this 50% requirement would need HLC approval. Such approval must be submitted as a part of the unit of instruction (program) application, or as a part of any reasonable and moderate extension request. Only in these cases would the ICCB would only consider programs beyond this threshold when HLC approval is submitted with the program application.
- All existing community college apprenticeship programs must be brought into compliance with this rule as soon as possible with the understanding that is included in item 5.
- Currently enrolled students should be awarded credits as reflected in existing agreements, but no new students should be enrolled prior to program modification to meet this 50% threshold.

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<sup>6</sup> An Associate in Applied Science Degree is an award for the satisfactory completion of a prescribed curriculum intended to prepare individuals for employment in specific field.

Agenda Item #10.4  
January 20, 2017

- All colleges must provide the ICCB with regular annual updates on the implementation of this change until such time as all enrolled students have completed or otherwise exited this program and the program is enrolling only students under this model only.



Illinois Community College Board

**GUIDELINES AND PROCESSES FOR APPROVAL OF PROVIDERS OF TRUSTEE TRAINING**

The Public Community College Act (110 ILCS 805/3-8.5) requires trustees elected or appointed to local community college boards after January 1, 2017, to complete four hours of training every two years. The training can be provided by the Illinois Community College Trustees Association (ICCTA) or any provider approved by the Illinois Community College Board (ICCB). During the September 16, 2016, board meeting, the ICCB authorized the executive director to “establish minimum training requirements, subject matter, and teaching credentials for individuals and entities requesting to be an approved provider of trustee leadership training by the Board.”

**RECOMMENDED ACTION**

It is recommended that the following motion be adopted:

The Illinois Community College Board hereby approves the following guidelines for approval of entities seeking to be an approved provider of trustee leadership training:

- 1) Submit the ICCB Trustee Training Provider Application or Pre-Approved Provider Application.
- 2) Identify training topic(s) provider seeks approval to offer.
- 3) Provide a copy of a sample program including course schedule or syllabi and a list of instructors and their qualifications.
- 4) Provide a copy of fee schedule.

And;

Applicants will be approved for two years beginning at the date of the Board approval.

And;

The Illinois Community College Board hereby approves providers that submit a Pre-Approved Provider Training Request Form to offer training in the subjects for which accreditation has already been received from the following entities:

- 1) Illinois Minimum Continuing Legal Education (MCLE) Board accredited course or provider.
- 2) Illinois Department of Financial and Professional Regulation registered public accountant continuing professional education (CPE) sponsor.

And;

The Illinois Community College Board hereby approves all public community colleges authorized by the Illinois Public Community College Act to provide training in any of the mandated subject areas provided that such instruction is conducted by qualified faculty or staff.

Agenda Item #10.5  
January 20, 2017

**BACKGROUND**

Public Act 99-0692 was signed by the Governor on July 29, 2017. It requires all community college trustees elected or appointed after January 1, 2017 to complete four hours of training during their first, third, and fifth year in office. Trustee terms of office are six years unless they are elected or appointed to a vacancy. The law also requires each district to list trustees that have completed training and those that have not completed training on the district website.

The legislation lists topics that must be covered during the training. The subject matter listed in the legislation that must be covered in the training is: open meetings law, community college and labor law, freedom of information law, contract law, ethics, sexual violence on campus, financial oversight and accountability, audits, and fiduciary responsibility of a community college trustee.

Illinois Community College Board

**PROPOSED REPEAL TO THE  
ILLINOIS COMMUNITY COLLEGE BOARD  
ADMINISTRATIVE RULES  
(Future Consideration)**

The Illinois General Assembly created the Joint Committee on Administrative Rules (JCAR) in 1977. It is a bipartisan legislative oversight committee, and it has been delegated the responsibility to ensure that the laws enacted are appropriately implemented through administrative law. The Board, and all state agencies, has the authority to draft rules, publish them for public comment, and file them with JCAR for adoption. The compilation of all rules is known as the Illinois Administrative Code.

In 1968, 1977, and 1982 it was determined after extensive studies that a community college could not survive in the East St. Louis area if a substantial part of funding was dependent upon local revenues. At the time of these studies, the citizens of the Belleville Area College (Southwestern Illinois College) district were not interested in annexing East St. Louis. In response, State Community College of East St. Louis was officially created on August 8, 1969 and classes began in September, 1969. State Community College was funded entirely by state revenues appropriated by the General Assembly and student tuition similar to the public universities. Through legislation, the ICCB was given power and duties to establish and maintain this “experimental” district.

State Community College was closed July 1, 1996, after passage of a local referendum to establish a Class I community college district in the East St. Louis area. The newly created Metropolitan Community College was funded by state, local, and student revenues. Following a recognition visit and several focused recognition visits, the ICCB found severe financial and reporting mismanagement, and recognition was interrupted. Metropolitan Community College was closed in October, 1998, and the East St. Louis Higher Education Center was opened. The Higher Education Center is run by the ICCB through grants given for administration, education, and student services.

The administrative rules governing State Community College remain in place, despite its abolishment in 1996. As part of a continued review of administrative rules, the Board is repealing the administrative rules pertaining to the State Community College listed below:

**Public Information, Rulemaking and Organization, 2 Ill. Adm. Code 5100**  
**Administration of the Illinois Public Community College Act 23 Ill. Adm. Code 1501**  
**State Community College of East St. Louis 23 Ill. Adm. Code 1600**

The rule changes are being submitted to the Board for discussion only. This will start the comment period for the system. They will be brought to the Board for approval in March 2017, and then printed in the *Illinois Register* for the formal public comment process before submission to JCAR for final approval.

Illinois Community College Board

**SPRING 2017 LEGISLATIVE UPDATE**  
**100<sup>th</sup> General Assembly**  
**(Actions as of January 18, 2017)**

**Summary of Legislative Action**

The following is a summary of legislation currently being tracked by the Illinois Community College Board's external affairs staff. A complete list of bills is included at the end of this summary document.

	No. of Bills Tracked	No. of Bills Passed Chamber of Origin	No. of Bills Passed Both Chambers	No. of Bills Signed by Governor
House Bills	37	-	-	-
Senate Bills	15	-	-	-
<b>Total</b>	52	-	-	-

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**Senate Negotiated Budget Plan**

In the Senate, a budget plan negotiated by Senate President John Cullerton and Minority Leader Christine Radogno was introduced on the first day of the 100<sup>th</sup> General Assembly. The plan includes a budget for the remainder of fiscal year 2017 as well as several reforms pushed by Governor Rauner to improve the state's overall business climate and spur economic growth. Thirteen separate pieces of legislation were filed with the caveat that the legislation can only become effective if all thirteen pieces pass the General Assembly and are signed by the Governor. The Senate has scheduled the legislation for committee hearings when they return to session on January 24.

**Below is a summary of each of the bills:**

**SB 1 (President Cullerton) – Education Funding Reform**

This is a vehicle bill that will be used for education funding reform. The Governor has convened an Illinois School Funding Reform Commission that has been meeting since last fall to develop a new formula for funding K-12 schools. The Commission's final recommendations are due February 1.

**SB 2 (Lightford) – Minimum Wage Increase**

The bill increases the minimum wage from \$8.25 an hour to \$9 on July 1, then by 50 cents each year until 2021, when it will be \$11.

**SB 3 (Thomas Cullerton) – Local Government Consolidation**

The bill provides a means for the consolidation or dissolution of local townships and township road districts, subject to voter approval. The bill also allows for the dissolution of drainage districts, subject to board resolution. The Local Government Reduction and Efficiency Division of the Counties Code is expanded to apply to all counties (currently, only applies to DuPage, Lake, and McHenry Counties).

Agenda Item #11.3  
January 20, 2017

SB 4 (Trotter) - Borrowing to Pay Down Debt

The legislation allows the state to borrow \$7 billion by selling bonds to pay off overdue bills. The loans would bring the state's payment cycle to 30 days.

SB 5 (President Cullerton) – Chicago Teachers Pension

The bill requires the state to contribute \$215 million in fiscal year 2017 and \$221.3 million in fiscal year 2018 to the Chicago Teachers Pension System. In fiscal year 2019 and beyond, the state must pay the full cost of the employer's portion of teacher pensions. Currently, the employer's costs are paid by the city of Chicago.

SB 6 (President Cullerton) – Fiscal Year 2017 Budget

The fiscal year 2017 budget provides a total of \$694 million to cover expenses for the second half of the fiscal year. The budget includes \$213 million for community colleges, adult education, and career and technical education. The "stop-gap" budget approved over the summer expired on December 31, 2016.

SB 7 (Link) – Gaming Expansion

The legislation will generate additional state revenue through the expansion of gambling with a new land based casino in Chicago and riverboat casinos in Lake County, Rockford, south suburbs of Chicago, Danville, and Williamson County (southern Illinois).

SB 8 (Harmon) – Procurement Reform

The bill makes numerous changes to the state's procurement code to streamline overly burdensome regulations and make it easier to conduct business. Specifically related to higher education, the legislation retroactively reauthorizes the higher education Code exemptions in Section 1-13 that had expired. The bill also includes an exemption to the Code for procurement made under cooperative agreements or group purchasing consortiums including the Midwestern Higher Education Compact. The bill provides an exemption to ISAC for procurement made with private funds in the prepaid tuition program. Other changes in the bill include an increase in the limit of small purchases from \$10,000 to \$100,000, a provision to allow a chief procurement officer to provide a bidder 5 days to comply with certain provisions concerning certification and registration with the State Board of Elections, and a repeal of procurement communications reporting requirements. *The Illinois Procurement Code does not apply to local community college districts.*

SB 9 (Hutchinson) – Income Tax Increase/Sugar Sweetened Beverage Tax

The bill increases the personal income tax rate from 3.75 percent to 4.95 percent and the corporate income tax rate from 5.25 percent to 7.0 percent. The increase in the tax rates is estimated to generate \$4.1 billion per year in additional revenue. The bill also imposes a new tax on distributors of bottled sugar-sweetened beverages, syrups, or powders at the rate of \$.01 per ounce. Finally, the legislation makes changes to various tax credits including an increase in the Illinois earned income tax credit from 10% of the Federal EIC to 15%.

SB 10 (President Cullerton) – Local Government Assignment of Receipts

The bill allows home rule municipalities to enter into an agreement as part of a bond issuance between the municipality and a bank that would require the Illinois Department of Revenue to remit tax distributions to an escrow account instead of directly to the municipality.

SB 11 (President Cullerton) – Pension Reform

This bill essentially reflects President Cullerton's "consideration model" for pension reform. The bill requires active Tier 1 employees to choose to either eliminate cost-of-living adjustments in retirement or maintain the current benefit package without future pay raises included in retirement income. The legislation also requires an employer to make payment to the retirement system if an employee's salary in any academic year used to determine the final rate of earnings exceeds the salary for the previous academic year by more than the percentage increase in the CPI-U for that year. Current law limits salary increases in the final years to 6 percent. Finally, the bill includes a provision requiring an employer to pay the retirement system in certain circumstances where an employee's salary exceeds the salary set for the governor. The goal of pension reform is to save up to \$1 billion each year.

SB 12 (Connelly) – Workers’ Compensation Reform

The bill seeks to create cost savings through the implementation of changes to the Workers’ Compensation System. These changes include additional restrictions on accidental injuries considered to be "arising out of and in the course of the employment" if an employee is required to travel away from the employer's premises and limits on the number of chiropractic, occupational therapy, or physical therapy visits an injured worker may receive. Further, the bill sets maximum compensation rates for a period of temporary total incapacity and wage differential benefits to professional athletes. Among other things, the bill also sets a maximum allowable payment for certain service categories and the creation of an evidence based drug formulary.

SB 13 (Radogno) – Property Tax Freeze & Mandate Relief

The bill freezes property tax rates for levy year 2017 and 2018 at the 2016 level unless an increase is approved by voter referendum. The rate freeze applies to all units of local government (home rule and non-home rule), including community college districts. The bill also provides that local school districts need not comply with, and may discharge, any mandate or requirement placed on school districts by the School Code or by administrative rules adopted by the State Board of Education that is unfunded, with exceptions: If the school district provides notification and holds public hearings and submits the question for voter approval. The bill will allow a school district to offer a driver education course in a school by contracting with a commercial driver training school and reduces requirements for offering physical education classes.

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**Legislation Tied to Goals of the Illinois Community College Board**

*Goal 1: Smooth Transitions for Traditional & Non-Traditional Students*

**Financial Assistance for Teachers**

Representative Ford has filed legislation in the House similar to legislation proposed in the Senate by Senator Lightford during the 99<sup>th</sup> General Assembly. **HB 208** provides grants, subject to appropriation, to teachers who are employed by a school district within an area designated as a poverty area to obtain additional course credit or an additional degree at a public university in this State. The amount of the grant shall equal 50 percent of the tuition and other necessary fees. Grant recipients must contract with ISAC to teach for an additional 2 years in the school district in which they were employed at the time of application for the grant. The legislation could provide an opportunity for teachers to obtain the advanced coursework necessary to teach dual-credit courses.

*Goal 2: Continue to Enhance Data & Accountability Mechanisms to Monitor Student Progress, Promote Continuous Improvement, and Advance a Culture of Evidence*

**Student Data Privacy**

After failing to pass legislation during the 99<sup>th</sup> General Assembly, Representative Drury has reintroduced legislation to protect student data privacy. **HB 332** defines "personally identifiable information" and applies this definition in determining what type of information can be released and to whom. Under the bill, a school district could release student records to a post-secondary institution or "organization conducting research" if the research complies with FERPA, takes place after the district provides public notice of the studies planned or conducted using student data, and is done subject to a data-sharing agreement imposing certain restrictions on data storage, access, and retention. The legislation also contains provisions regarding the sharing of personally identifiable information with commercial vendors. This legislation meets the current need of establishing a baseline for student data privacy and allows for some flexibility as technology and federal privacy law evolves.

*Goal 3: Develop a Robust Career Pathway System Based Upon ICCB Workforce Strategic Plan*

**Collegiate Internships**

Legislation has been refiled this year to authorize an income tax credit for stipends or salaries paid to qualified college interns. Representatives Bennett and Reis have each filed a bill (**HB 390 and HB 399**, respectively) that

## Agenda Item #11.3

January 20, 2017

creates a tax credit equal to 10 percent of the stipends or salaries paid to up to five qualified college interns each year. Bennett's bill also provides a credit for up to five high school internships each year. The Bennett bill limits the total credits to \$5,000 for all years combined, while the Reis bill limits total credits to \$3,000 for all years combined.

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### **Academic Affairs**

#### **Nurse Practice Act**

The Nurse Practice Act is scheduled to sunset January 1, 2018. **HB 313**, introduced by Representative Feigenholtz, makes several changes to the Nurse Practice Act and extends the sunset to January 1, 2028. Among the changes that will impact some community colleges is a requirement that by December 31, 2022 all LPN and RN education programs obtain programmatic accreditation by a national accrediting body for nursing education that is recognized by the United States Department of Education and approved by the Board of Nursing. Currently 12 community college associate degree nursing programs are unaccredited.

#### **College Admissions**

Following on legislation first introduced by Representative Wheeler in the 99<sup>th</sup> General Assembly, Representative Flowers has filed **HB 242**, the College Admission Inquiries Act. During the admission decision-making process, a college (public or private university or community college) may not make any inquiry or consider information about an individual's past criminal conviction or convictions at any time during the admission decision-making process. After an individual has been admitted as a student, a college may make inquiries and consider information about the individual's past criminal conviction history for the purpose of offering support counseling and services and making decisions about participation in activities and aspects of campus life such as student housing. A college may not use the information to rescind an offer of admission. The college is not required to make inquiries into or consider an individual's criminal conviction history for any reason. Representative Wheeler's version of this legislation stalled during the 99<sup>th</sup> General Assembly after strong opposition from the public universities. The ICCB has expressed concerns that this legislation could restrict college background checks on students seeking entry into programs such as nursing or early childhood education that prohibit licensure and entry into the profession of individuals with certain criminal convictions.

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### **Diversity**

Diversity within higher education continues to be an area of focus for the legislature. While still early in the processes, legislation has already been filed to address diversity among supplies of goods and services to higher education institutions, increase the number of underrepresented students in the state's public universities, and protect undocumented immigrants.

Senator Lightford has reintroduced legislation to track supplier diversity in public and private institutions of higher education. **SB 83** requires each institution of higher education to submit an annual report on its volunteer supplier diversity programs to the Department of Central Management Services (CMS) or in the case of community colleges to the ICCB who will forward reports to CMS. The legislation reflects changes to the proposal that were negotiated with institutions of higher education during the previous general assembly.

Representative Thapedi has filed **HR 2** which creates the Underrepresented Groups in Academia Task Force within the IBHE. The task force is charged with examining strategy to increase enrollment of underrepresented groups in institutions of higher education and to study the viability of increasing the number of laboratory schools in the state. The task force is also charged with examining the viability of creating state owned and operated trade schools.

**HB 426**, filed by Representative Welch, creates the Immigration Safe Zones Act. This new Act establishes that schools, medical treatment and health care facilities, and places of worship may not grant access to state and local law enforcement agencies that have entered an agreement with the United States Immigration and Customs Enforcement to investigate, detain, or arrest individuals for violations of federal immigration laws unless required to do so by a warrant issued by the courts or unless required by law. The Act also prohibits employees of

## Agenda Item #11.3

January 20, 2017

institutions of higher education from asking about a student's immigration status or that of the student's family members. The Department of Human Services would be required to make training available to staff of higher education institutions on how to deal with immigration issues and how to notify families of those issues. Each facility must develop a plan to provide aid, information, and safety to persons concerned about the government's immigration enforcement efforts.

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### Sexual Violence

Representative Zalewski has introduced legislation aimed at further protecting students from sexual violence. **HB 298** requires public universities and community colleges to note any violations of the school's comprehensive policy on sexual violence, domestic violence and stalking on any academic transcripts prepared for a student within 5 years following a violation. If a student transfers to another public university or community college that institution must also note the violation on any academic transcripts prepared within the 5 years following a violation.

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### College Affordability

While it's likely several different legislative proposals will be introduced dealing with making higher education more affordable, at this point only **HB 464** has been filed. The bill, sponsored by Representative Fortner, creates an individual income tax credit equal to 25 percent of qualified college tuition expenses for up to four years of a college education. The amount of the credit is capped at \$2,500 per student, per tax year and can only be claimed if the tax payer is not claimed as a dependent on another tax return.

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### Local Governance

Legislators in both chambers have filed legislation placing limits on local governments, including community college districts. **HB 476**, filed by Representative Thaddeus Jones, limits a person's service on a local school board or community college district board to no more than two terms in office. In the case of community colleges, trustees elected after the passage of **HB 476** would be limited to serving no more than 12 years on the board of trustees. **SB 85**, filed by Senator Connelly, creates the Local Government Inspector General Act and establishes an independent entity to investigate allegations of misconduct involving units of local government. The legislation creates a Local Government Ethics Commission and the Office of the Local Government Ethics Inspector General, similar to the inspector general and ethics commission created at the state level.

Both Representatives Ives and Olsen have introduced legislation to increase public transparency by requiring units of local government to post specified information on their website including but not limited to: contact information; listing of elected officials; board meeting information, including agenda packets; budgets, appropriations, audits and other financial reports; revenue and expenditure data; contracts and information for perspective bidders; employee salaries; and data on pensions and debt. **HB 442** (Ives) applies to units of local government and school districts with an operating budget of \$1 million or more. **HB 290** (Olsen) applies to units of local government serving a population of 5,000 or more and any school district with an enrollment of 500 students or more.

Representative McSweeney has reintroduced the Citizens Empowerment Act. **HB 347** provides that electors may petition by referendum to dissolve a local unit of government after meeting certain requirements for the petition and ballot referendum as established in the Act. All property, assets, personnel, contractual obligations, and liabilities would transfer from the dissolving unit of government to the receiving unit of government.

Representative Andrade has filed **HB 369** which requires employers (including state agencies and community college districts) to notify employees if a pest control company has determined the presence of bedbugs in the workplace.