

Illinois Community College Board

412th Meeting Agenda and Materials

March 20, 2015

Harper College
Wojcik Conference Center (Building W)
Board Conference Room (W214 / 215)
1200 West Algonquin Road
Palatine, IL



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Agenda
 412th Meeting of the
 Illinois Community College Board
 Harper College
 Board Room
 Room W214 / 215
 1200 West Algonquin Road
 Palatine, IL

March 20, 2015

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16.1	Employment/Appointment Matters	—
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BACCALAUREATE WHITE PAPER PROPOSAL

The Illinois Council of Community College Presidents (ICCCP) recommended in January, 2015 that Illinois community colleges be allowed to grant bachelor's degrees in nursing and applied career areas. At the meeting of the Illinois Community College Trustees Association (ICCTA) in March, 2015, the association's Board of Representatives adopted a motion inviting all appropriate stakeholders to examine the awarding of baccalaureate degrees in nursing, allied health, and applied technologies.

RECOMMENDED ACTION

It is recommended that the following motion be adopted:

The Illinois Community College Board hereby authorizes staff to actively participate with all appropriate stakeholders in examination of the options for Illinois community colleges to be statutorily allowed to award baccalaureate degrees in applied technology and nursing.

BACKGROUND

The Illinois Council of Community College Presidents' white paper, "The Bachelor of Science in Nursing and the Applied Baccalaureate Degree: The Recommendation for Illinois Community Colleges," is attached. This report researched workforce trends that have resulted in an increased role for community colleges across the country in awarding baccalaureate degrees, especially those programs where technical workers are in high demand and low supply. The report illustrates the rapid growth in the number of states allowing community colleges to award baccalaureate degrees to meet these demands.

The ICCTA held a seminar, "Presentation on Applied Baccalaureate Degree Granting Authority for Community Colleges," with guest speakers who are national experts on applied baccalaureate degrees at their March, 2015 meeting. The audience included Illinois community college system trustees and presidents and Illinois Community College Board members.

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**ILLINOIS COMMUNITY COLLEGE BOARD PROGRAM APPROVAL
PROCESS PRESENTATION**

The Illinois Public Community College Act grants ICCB the power to “approve or disapprove new units of instruction, research or public service as defined in Section 3-25.1” of the Act. As such, colleges are required to seek ICCB approval to offer all programs for credit, including: Associate in Applied Science (AAS) degrees, CTE Certificates (30+ credit hours), Basic CTE Certificates (.5-29 credit hours), the Associate of Arts, Associate of Science, Associate of Engineering Science, the Associate of General Studies and the Associate of Arts in Teaching. Colleges are also required to seek approval for all courses in baccalaureate/ transfer, career and technical education, remedial / developmental education, vocational skills, and adult Education and English as a Second Language.

Program approval is a core function of the agency and agency staff. An extensive review process is in place to ensure that programs meet the standards, requirements and levels of curricular rigor required of the Illinois Community College System. Colleges are required to submit requests for new courses/programs and revisions to existing courses/programs to ICCB staff prior to being offered at their institution.

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STATE AND SYSTEM FY16 BUDGET OVERVIEW

Governor Rauner delivered his first budget address at noon on February 18, 2015. The Governor is proposing a fiscal year 2016 (FY16) budget of \$65 billion. The Administration is recommending appropriations of \$28.4 billion from general revenue funds (GRF). This is a 9.7 percent decrease from FY15 enacted GRF appropriations.

The budget proposal includes reductions across a variety of programs and services in an effort to balance the budget. On January 1, 2015 the State's income tax was reduced from 5 percent to 3.75 percent for individuals. Corporate income tax rates fell from 7 percent to 5.25 percent. Governor Rauner is forecasting these reductions to decrease overall State GRF by nearly \$2 billion.

A presentation including specific details of the higher education and community college system budgets will be given at the Board meeting.

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**ACADEMIC AFFAIRS AND INSTITUTIONAL SUPPORT
COMMITTEE**

The committee did not meet. Tom Pulver will give an update during the Board meeting on a few current issues.

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**ADULT EDUCATION AND FAMILY LITERACY
COMMITTEE**

An oral report will be given during the Board meeting on the discussions that took place at the committee meeting held on the morning of Friday, March 20, 2015. The discussion items have been outlined below:

- Workforce Strategic Plan Update

- Illinois High School Equivalency
 - ICCB Proposed Action Item for Consideration
 - Illinois High School Equivalency Task Force Recommendations (***ACTION***)

- Other Discussions and Recommendations

Illinois Community College Board

PROPOSED CHANGES TO ILLINOIS HIGH SCHOOL EQUIVALENCY

The Illinois High School Equivalency Taskforce has developed recommendations regarding the assessment used by the State of Illinois to determine High School Equivalency.

RECOMMENDED ACTION

The Illinois Community College Board hereby approves the recommendations by the Illinois High School Equivalency Taskforce and authorizes the Illinois Community College Board staff to enact the following recommendations as submitted.

1. Adopt all three high school equivalency assessments currently available:
 - a. General Educational Development (GED® Test) – American Council on Education;
 - b. Test Assessing Secondary Completion (TASC®) – CTB McGraw Hill Education; and
 - c. High School Equivalency Test (HiSET) - Educational Testing Services (ETS).
2. Continue the existing taskforce or develop a committee within one year for the purpose of further discussion and exploration of the possible development of alternative methods of credentialing for Illinois High School Equivalency.
3. Develop and facilitate professional development on effective instructional practices and content as it relates to the standards and the three approved exams, taking into consideration the information and materials available from the exam vendors.

BACKGROUND

As requested by the Illinois Community College Board, ICCB staff formed a taskforce to explore the available options in the field of high school equivalency assessment. The Illinois High School Equivalency Taskforce was comprised of representatives from Regional Offices of Education, adult education providers, high school equivalency (currently GED®) testing centers, and other interested parties. ICCB staff participated by presenting information and facilitating discussion and inquiry. The mission of the taskforce involved four pieces:

- Review current testing method – GED® Test
- Explore alternative assessments – TASC® and HiSET®
- Examine alternative methods of credentialing students.
- Determine recommended course of action for Illinois.

Taskforce members attended four meetings and received presentations including extensive opportunities for inquiry from each of the three test vendors as well as from the Nevada State High School Equivalency Administrator regarding the process and experience of Nevada in adopting all three assessments. The Taskforce provided not only recommendations but suggested guidance for future activities.

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EXTERNAL AFFAIRS COMMITTEE AGENDA

An oral report will be given during the Board meeting on the discussions that took place at the committee meeting held on the morning of Thursday, March 19, 2015. The discussion items have been outlined below:

- Legislation
 - SB 1621, ICCB Autonomy
 - Legislative Update

- Public Relations
 - Economic Impact Study Regional Press Conference
 - Illinois Community College System 50th Anniversary (2015)

- Other discussion and recommendations

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**FISCAL, PERSONNEL, ETHICS, AND CONFLICT OF INTEREST
COMMITTEE AGENDA**

An oral report will be given during the Board meeting on the discussions that took place at the committee meeting held on the morning of Friday, March 20, 2015. The discussion items have been outlined below:

- Financial Statements: Fiscal Year 2015
 - State General Funds
 - Special State Funds
 - Federal Funds
 - Bond Financed Funds

- Timeliness of state payments to the community colleges and adult education providers

- Information Item: Summary of Capital Projects Approved by the Executive Director during 2014

- 2016 Community College System Budget

- Other discussion and recommendations

Illinois Community College Board

NEW UNITS OF INSTRUCTION

The Illinois Community College Board is requested to approve new units of instruction for the following community colleges:

RECOMMENDED ACTION:

It is recommended that the following motion be adopted:

The Illinois Community College Board hereby approves the following new units of instruction for the community colleges listed below:

PERMANENT PROGRAM APPROVAL

College of DuPage

- American Sign Language Associate in Applied Science (A.A.S.) degree (67 credit hours)

Joliet Junior College

- Environmental Horticulture, Production & Design A.A.S. degree (68 credit hours)
- Graphic Design A.A.S. degree (62 credit hours)
- Graphic Design Certificate (35 credit hours)

College of Lake County

- Associate in General Studies (60 credit hours)

Lake Land College

- Culinary Arts II Certificate (30 credit hours)
- Law Enforcement A.A.S. degree (64 credit hours)

McHenry County College

- Physical Therapy Assistant A.A.S. degree (70 credit hours)

Morton College

- Music Production Recording A.A.S. degree (60 credit hours)

Richland Community College

- ASL/Interpreting A.A.S. degree (64 credit hours)
- ASL/Interpreting Intermediate Certificate (31 credit hours)
- ASL/Interpreting Advanced Certificate (43 credit hours)
- Collision Repair Technology A.A.S. degree (67 credit hours)

Carl Sandburg College

- IT LAN & Security Specialist A.A.S. degree (70 credit hours)
- Network Security Associate Certificate (41 credit hours)
- Locomotive Electrical A.A.S. degree (65.5 credit hours)

BACKGROUND

College of DuPage is seeking approval to offer a 64 credit hour “American Sign Language Interpreter” Associate in Applied Science (A.A.S.) degree. This program will prepare individuals for employment as licensed sign language interpreters for the deaf and hard of hearing in a variety of settings. The curriculum was developed to prepare graduates for passing the Test of English Proficiency (TEP) and the Board for Evaluation of Interpreters Performance test (BEI), both administered through the Illinois Deaf and Hard of Hearing Commission and both required for licensure to work as a sign language interpreter in Illinois. The curriculum was also developed using guidelines of the Registry of Interpreters for the Deaf (RID) and will prepare students for applying for optional national registry. The curriculum consists of 19 credit hours of required general education and 45 credit hours of career and technical education. The career and technical component includes instruction in introductory ASL interpreting and ethics, four levels of American Sign Language, fingerspelling and numbers, linguistics and grammatical aspects of ASL, ASL/English skills development, cognitive processing ASL/English, translating between ASL and English, consecutive/simultaneous interpreting, cultural perspective of the deaf community, educational interpreting and transliterating, and a required ASL interpreter practicum. Assessment of student learning will take place through evaluation of the student’s performance on a comprehensive interpreting performance test and observation during the work-based learning component by program faculty.

Labor market information provided by the college supports the interest in and the need for a two-year training program in this field of study. According to the Illinois Department of Employment Security (IDES), employment outlook for “interpreters and translators” is very favorable. Employment is expected to increase by 37.6% statewide through 2022, over five times the average increase for all occupations in the State. The college anticipates an enrollment of 10 full- and part-time students the first year, increasing to 20 full- and part-time students by the third year. The program will require two (2) new part-time faculty and one (1) new full-time faculty for implementation. Qualified faculty must hold at least a Bachelor’s degree in a related field and national RID certification, maintain current licensure in Illinois, have five years work experience and five years teaching experience. Some upgrades to lab facilities and equipment purchases are expected, otherwise classroom space is in place to support the program. Costs of implementing the program are estimated at \$199,500 the first year, \$143,650 the second year, and \$208,650 the third year. Costs reflect new faculty, lab upgrades, equipment, and resource materials to support the program. The program will be fiscally supported through student tuition and fees.

Joliet Junior College is seeking approval to offer 68 credit hour “Environmental Horticulture, Production and Design” Associate in Applied Science (A.A.S.) degree. This program prepares individuals for entry-level employment in horticulture fields including greenhouse or nursery production, landscape, turf or golf course management, floristry, urban forestry or hydroponic crop production. The proposed program is a reconfiguration of several existing degree and certificate programs once offered by the college. Based on input from the Program Advisory Committee, the curricula include the proposed degree and several related certificates that were redesigned to introduce relevant content such as sustainability, agro-forestry, agro-ecology, environmental science and stewardship, and hydroponic technologies. The degree curriculum includes 15 credit hours of required general education, 23 credit hours of required career and technical education core content, nine (9) credit hours of work-based learning, and 21 credit hours of specialty coursework in one of four areas: Greenhouse Management, Turfgrass Management, Floral Design and Interior Plantscaping, or Nursery Productions and Arboriculture-Urban Forestry. The career and technical core includes coursework in introductory horticulture, principles of horticulture plants, conservation/sustainability, pathology, entomology, introductory floral design, and horticulture business. Concentrations in each area include coursework representative of floral design, interior plants and plantscaping, event floral, landscape plans/layout/design, herbaceous plants, organic crop production, plant propagation, greenhouse management, woody ornamentals, evergreens/vines/groundcovers, nursery management, arboriculture, turf management, and special topics in horticulture.

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Assessment of student learning will be achieved through evaluation of the student's performance during the work-based learning experience as well as through a comprehensive written final exam and project.

Labor market information provided by the college supports the need and continued interest in a program in this field of study. According to the Illinois Department of Employment Security (IDES), employment in occupations related to horticulture is expected to increase between 7.2% for "grounds maintenance workers" to 11% for "landscaping and groundskeeping technicians" statewide through 2022. The college anticipates an enrollment of 15 part-time and 20 full-time students the first year, increasing to 25 part-time and 30 full-time students by the third year. All facilities and equipment are adequately in place to support the program. The program will require four (4) existing full-time and two (2) existing part-time faculty for operation. Qualified faculty will hold at least a Bachelor's degree in a related field, have three years related occupational experience and one year teaching experience. No new costs are anticipated to implement the program, which will be fiscally supported through student tuition and fees.

Joliet Junior College is also seeking approval to offer a 62 credit hour "Graphic Design" Associate in Applied Science (A.A.S.) degree and a related 35 credit hour "Graphic Design" Certificate. These programs will prepare individuals for entry-level and advanced employment as graphic designers in a variety of industries including advertising, promotional support, packaging, marketing, and public relations. The curricula incorporate academic, technical and workplace skills identified by the American Institute of Graphic Arts/National Association of Schools of Arts and Design (AIGA/NASAD) and will provide students with an educational pathway to focus on art in business graphics applications. The degree program requires 15 credit hours of general education coursework and 47 credit hours of career and technical education coursework. The career and technical component includes coursework in drawing, 2D design, fundamentals in digital technology, introductory computer graphics, introductory, intermediate and advanced levels of graphic design, introductory and intermediate levels of computer art, digital imaging, digital photography, typography, and graphic design portfolio development. The Certificate program includes a 35 credit hour subset of courses included in the degree, providing students with an educational ladder opportunity. Assessment of student learning will be achieved through evaluation of the student's portfolio during the final semester of their education.

Labor market information provided by the college supports the interest in and the need for a certificate and degree program in this field of study. The college currently offers related programs in Visual Graphics, which place an emphasis on technological skills. The proposed programs address an interest and need expressed by current and former students in art related areas, as well as employers looking for graduates with an art-related background and provides an educational ladder opportunity for certificate graduates in either Graphic Design or Visual Graphics.. According to the Illinois Department of Employment Security (IDES), employment of "graphic designers" is expected to increase by 5.9% statewide through 2022. The college anticipates an enrollment in the degree of six (6) part-time and 12 full-time students the first year, increasing to 10 part-time and 18 full-time students by the third year. Enrollment in the certificate is estimated at four (4) part-time and two (2) full-time students the first year, increasing to six (6) part-time and 10 full-time students by the third year. The programs will require one (1) existing full-time and three (3) existing part-time faculty the first year. Qualified faculty will hold a Master's of Art or Fine Arts degree in Graphic Design or a Visual Arts field, have at least one year related occupational experience and one year teaching experience. All facilities and equipment are currently in place to adequately support the proposed programs. No new costs are anticipated to implement the programs, which will be fiscally supported through student tuition and fees.

College of Lake County is seeking approval to offer a 60 credit hour Associate in General Studies (A.G.S.) degree. The AGS degree is designed for students who want to complete an individualized associate degree that provides educational options beyond those available in other degree programs.

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To ensure that certain standards are met, the college will require students to establish a formal degree plan with an academic counselor and participate in the college assessment process for appropriate course placement in English and math. The 60 credits in the degree are comprised of a minimum of 21 credits in general education and 39 credits in electives.

ICCB Rules for AGS programs specify that proposals meet three degree intentions. The first is that the proposal must show that it is a liberal studies program. The college responds that the program requires 21 credit hours of coursework in humanities, social sciences, mathematics, sciences, and communication.

The second intent is to meet needs of students that are not met by other programs. Through the AGS degree, College of Lake County will provide a broad array of courses so that students are allowed considerable freedom in designing and pursuing a course of study that meets their individualized learning goals. Students collaborate with an advisor or counselor to develop a master academic plan of study. Changes to this plan must be agreed upon by the student and the advisor/counselor.

The third intent is to provide a capstone program for graduates of occupational certificate programs. The AGS degree serves as a capstone for individuals currently working in settings where a degree is needed for career advancement and where tuition reimbursement is available for a degree, but not available for certificate programs. Further, because some certificates do not naturally lead to an associate degree, the college's proposal allows students to utilize the AGS to reach this threshold, meeting a key need with employers that are looking to hire employees with a two-year degree program.

The college anticipates enrollment of students of diverse ages and backgrounds. The AGS is designed for students earning a two-year degree for career advancement and personal growth. The program is designed to serve a multitude of student populations, including but not limited to incumbent workers whose employers are requiring a degree for advancement, displaced workers fulfilling additional educational/career goals while seeking a degree for improved employment opportunities, or veterans seeking to return to the workforce by earning an associate degree that allows awarding of credit for military experience.

Lake Land College is seeking approval to offer a 30 credit hour "Culinary Arts II" Certificate. This program will prepare students from within the Illinois Department of Corrections (IDOC) for entry-level employment in culinary arts and baking upon release. The program provides an educational ladder opportunity for students who have completed the existing Culinary Arts I Certificate. The curriculum was developed through a statewide Advisory Committee and is for use at all IDOC facilities. The curriculum consists of coursework in applied mathematics, introduction to the culinary profession, culinary fundamentals, sanitation and safety, meat/poultry/fish preparation, introductory and intermediate baking, specialty foods, food presentation, as well as culinary lab experience in a working kitchen setting. Students will have the opportunity to earn their Food Safety Handler's license through the Illinois Department of Public Health. Based on information provided by the college there is a need for training in this field. According to the Illinois Department of Employment Security (IDES), employment in occupations related to food preparation, cooking and management is expected to increase between 6.5-12% across the State through 2022. The college was recently awarded the IDOC contract for providing this instruction at 11 IDOC facilities across the state including Dixon, East Moline, Sheridan, Illinois River, Peoria, Western Illinois, Taylorville, Lawrence, Robinson, Big Muddy, and Pinckneyville Correctional Centers. The college anticipates an enrollment of 300 students across all facilities. The program will require 11 existing full-time faculty. Qualified faculty must hold a current Food Service Sanitation Managers Certification (FSSMC) and have at least one year related occupational experience in culinary service. All classroom, kitchen facilities and equipment are currently in place and no new costs are anticipated to support the program.

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Lake Land College is seeking approval to offer a 64 credit hour Associate in Applied Science (A.A.S.) degree in “Law Enforcement”. The program will prepare individuals for entry-level employment in the field of law enforcement. The curriculum includes 17 credit hours of required general education coursework, 37 credit hour of required career and technical education coursework and 10 credit hours of related technical electives. The career and technical component includes instruction in introductory policing, introductory criminal justice, community policing, police report writing, criminal justice ethics, criminology, patrol operations, criminal law, juvenile justice, evidence and procedures, responding to emergencies, and electives related to criminal justice, corrections or police supervision. The curriculum was designed in partnership with local law enforcement agencies to prepare graduates for the police academy and entry-level positions as police officers. Assessment of student learning will be achieved through a comprehensive final exam during the student’s final semester, and a portfolio presentation and interview with the program coordinator.

Labor market information provided by the college supports the need for and interest in an applied program in this field of study. According to the Illinois Department of Employment Security (IDES), employment of “police patrol officers” is expected to increase slightly statewide through 2022. However, the college currently offers a baccalaureate transfer program in this area and found that both students and employers are looking for an educational path on a shorter timeline for completion, leading more directly towards employment. Advisory committee members, including representatives from police departments from the cities of Mattoon, Charleston and Neoga, recommended this degree as it meets the more immediate needs of local employers. The college anticipates an enrollment of 50 full-time and 25 part-time students the first year, increasing to 75 full-time and 50 part-time students by the third year. The program will require one (1) new full-time faculty, one (1) existing full-time and three (3) existing part-time faculty the first year. Qualified faculty must hold a Bachelor’s degree in Criminal Justice or Law Enforcement, have at least one (1) year related occupational experience and teaching experience. Facilities and resources, as shared with the existing program, are in place to adequately support the program. Costs to implement the program are approximately \$50,433 during the first year with no additional costs expected during the second and third years. The program will be fiscally supported through student tuition and fees.

McHenry County College is seeking approval to offer a 70 credit hour “Physical Therapy Assistant” Associate in Applied Science (A.A.S.) degree. This program will prepare individuals for entry-level employment as physical therapy assistants. The curriculum includes 27 credit hours of required general education coursework and 43 credit hours of required career and technical education coursework. The career and technical component includes instruction in medical terminology, evidenced based practice, PTA pathophysiology & kinesiology, introductory and intermediate levels of PTA patient examination, introductory and intermediate levels of PTA patient interventions, introductory and intermediate levels of PTA administration, and a required clinical experience. Assessment of student learning will be achieved through evaluation of the student’s performance during a mock clinical and a practice licensure exam. The curriculum was developed according to professional standards established by The Commission on Accreditation in Physical Therapy Education (CAPTE) and will qualify graduates for the required licensure through the State of Illinois Department of Financial & Professional Regulation (IDFPR). The college plans to seek the required CAPTE program accreditation once one full class of students has graduated the program.

Labor market information provided by the college supports the interest in and the need for a training program in this field of study. According to the Illinois Department of Employment Security (IDES), employment of “physical therapy assistants” is expected to increase by 32.5% statewide through 2022. This is nearly four times the average growth for all occupations in the State. The college anticipates an enrollment of 16 full-time and one (1) part-time student the first year, increasing to 32 full-time and two (2) part-time students by the third year.

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One (1) new full-time and one (1) new part-time faculty will be required to implement the program. Qualified faculty must hold at least a Bachelor's degree in Physical Therapy, hold an active Illinois PTA or PT license, have two years of related occupational experience and two years of teaching experience. The college has budgeted for equipment and resource materials, but all facilities are in place to adequately support the program. Costs to implement the program are estimated at \$225,300 during year one, \$46,750 during year two, and \$40,000 during year three. Higher first year costs reflect CAPTE program accreditation fees. The program will be fiscally supported through student tuition and fees.

Morton College is seeking approval to offer a 60 credit hour "Music Production Recording" Associate in Applied Science (A.A.S.) degree. This program will prepare individuals for entry-level employment as sound engineering technicians and audio/visual equipment technicians. The curriculum includes 28 credit hours of required general education coursework, 26 credit hours of required career and technical education coursework and six (6) credit hours of related technical electives. The career and technical component includes instruction in introductory and intermediate levels of music theory, keyboard musicianship, ear training and music production, live sound recording and a required work-based learning experience in music production. Related technical electives include choices from courses in music such as applied music and ensemble production. Assessment of student learning will be achieved through evaluation of the student's performance during the work-based learning component by program faculty as well as through a comprehensive capstone project.

Labor market information provided by the college supports the interest in and the need for a two-year degree program in this field of study. According to the Illinois Department of Employment Security (IDES), employment of "sound engineering technicians" is expected to increase by 5.7% and employment of "audio visual equipment technicians" is expected to increase by 18.2% statewide through 2022. The college was also recently approved to offer a short-term Music Production Certificate and the proposed degree will provide an educational ladder opportunity for certificate graduates. The college anticipates an enrollment of five (5) full-time and five (5) part-time students the first year, increasing to 10 full-time and 10 part-time by the third year. The program will require one (1) existing full-time, one (1) existing part-time and one (1) new part-time faculty the first year. Qualified faculty will hold a Bachelor's degree in Music or an industry-relevant field, have five (5) years related occupational experience and three (3) years teaching experience. The college already offers a robust music program for baccalaureate transfer, therefore all facilities and many other resources are currently in place to adequately support the proposed program. Costs of implementing the program are approximately \$30,385 the first year, \$27,270 the second year, and \$23,270 the third year. The program will be fiscally supported through student tuition and fees.

Richland Community College is seeking approval to offer a 64 credit hour Associate in Applied Science (A.A.S.) degree in "ASL/Interpreting" and two related Certificates: "Advanced ASL/Interpreting" (43 credit hours) and "Intermediate ASL/Interpreting" (31 credit hours). All three programs will prepare students for entry-level employment as American Sign Language (ASL) Interpreters and will lead towards the required credentialing for employment in the State of Illinois. The Intermediate and Advanced certificates are designed to lead towards completion of the degree and include varying levels of practice and work-based learning. The degree curriculum consists of 18 credit hours of required general education coursework, 37 credit hours of career and technical education coursework and nine (9) credit hours of related technical electives. The career and technical component includes four levels of American Sign Language lecture, practice and technique, introductory interpreting, three additional levels of Interpreting practice and technique, deaf culture, fingerspelling and numbers, and a seminar and practical learning experience in ASL Interpreting. Graduates of the program will be prepared for passing the Test of English Proficiency (TEP) and the Board for Evaluation of Interpreters Performance test (BEI), both administered through the Illinois Deaf and Hard of Hearing Commission and both required for licensure to work as a sign language interpreter in Illinois.

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The curriculum was also developed using guidelines of the Registry of Interpreters for the Deaf (RID) and will prepare students for applying for optional national registry. The Intermediate and Advanced Certificates include a subset of coursework required in the degree, but will also prepare students for required licensure for entry-level employment. Assessment of student learning will be achieved through an evaluation of skills during the practical learning experience by program faculty.

Labor market information provided by the college supports the interest in and the need for a series of training programs in this field of student in the college's district. Currently, there are no other related programs offered at community colleges in surrounding districts. According to the Illinois Department of Employment Security (IDES), employment outlook for "interpreters and translators" is very favorable. Employment is expected to increase by 37.6% statewide through 2022, over five times the average increase for all occupations in the State. The college anticipates a combined enrollment of five (5) full-time and 15 part-time students the first year, increasing to 13 full-time and 30 part-time students by the third year. The program will require one (1) new part-time faculty and one (1) new full-time faculty for implementation. Qualified faculty must hold at least a Bachelor's degree in a related field and national RID certification, maintain current licensure in Illinois, have five years work experience and two years teaching experience. All facilities and equipment are currently in place to adequately support the program. Costs of implementing the program are estimated at \$7,100 the first year, \$11,100 the second year, and \$16,100 the third year. The program will be fiscally supported through student tuition and fees.

Richland Community College is seeking approval to offer a 67 credit hour Associate in Applied Science (A.A.S.) degree in "Collision Repair Technology". This program will prepare individuals for entry-level employment as collision and auto body repair technicians.

The curriculum was developed according to standards defined by the National Automotive Technicians Education Foundation (NATEF) and mapped to eight (8) Automotive Service Excellence (ASE) certifications, the preferred credential within the industry. The curriculum includes 15 credit hours of required general education coursework and 52 credit hours of required career and technical education coursework. The career and technical component includes instruction in introductory collision repair, introductory and intermediate structural collision repair, introductory and intermediate non-structural collision repair, electrical systems, mechanical systems, suspension and steering alignment, stationary and rolling glass, welding, introductory and intermediate painting and refinishing, paint preparation and detail, and a required work-based learning experience in collision repair. Assessment of student learning will be achieved through evaluation of the student's performance by program faculty and the worksite supervisor. The proposed degree program serves as an educational ladder opportunity for students and graduates of the college's related certificate programs, each of which leads towards a corresponding ASE certification. Those Certificates include: Collision Glass Specialist, Structural Repair Specialist and Non-Structural Repair Specialist (ASE Structural and Nonstructural Analysis and Damage Repair), Preparation Detailing Specialist and Paint & Refinish Specialist (ASE Painting and Refinishing), Mechanical Electrical Specialist (ASE Mechanical and Electrical Components), and Damage Analysis Specialist (ASE Damage Analysis and Estimating). Graduates of the proposed degree will have completed each of these certificates and will be prepared for the corresponding ASE certification.

Labor market information provided by the college supports the interest in and the need for a two-year degree program in this field of study. According to the Illinois Department of Employment Security (IDES), employment of "auto body repairers" is expected to increase by 10.3% and "auto glass installers" by 9.4% statewide through 2022. The college anticipates an enrollment of 12 part-time students the first year increasing to 15 full-time and 20 part-time students by the third year. The program will require three (3) new part-time faculty the first year, adding one (1) full-time faculty coordinator during the second year.

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Full-time faculty qualifications include at least an Associate's degree in a related automotive field, in addition to current NATEF/ASE certification(s) for the areas of instruction, 10 years direct occupational experience and one year teaching experience. The program will be housed within the college's newly opened Workforce Development Institute which includes the required classroom, laboratory and realistic work-place facilities to support the program. New equipment and resource materials have been budgeted for accordingly. Costs of implementing the program are approximately \$105,882 the first year, \$128,812 the second year, and \$120,884 the third year. The program will be supported fiscally through student tuition and fees.

Carl Sandburg College is seeking approval to offer a 70 credit hour "IT LAN & Security Specialist" Associate in Applied Science (A.A.S.) degree and a related 41 credit hour "Network Security Associate" Certificate. The degree program will prepare individuals for entry-level employment as LAN and Security Administrators in a variety of IT environments. The certificate will prepare individuals for entry-level employment as network security technicians. The proposed programs are a part of a revision to the college's existing offerings in this program area and will provide an educational ladder opportunity for graduates of the college's related IT short-term certificate programs.

The college is currently an approved provider of various IT vendor credentialing programs and therefore the proposed curricula is built on several industry standards that will lead towards various levels of certification. The degree curriculum requires 15 credit hours of general education coursework and 55 credit hours of required career and technical education coursework.

The career and technical component includes instruction in technical and customer service skills for the business environment, introductory security, introductory internetworking, introductory internetworking operating systems, introductory local area networks (LAN), introductory wide area networks (WAN), mobile technologies, LINUX, CISCO Security, MS Network infrastructure, Windows network & operation systems, SQL Database application, virtualization, ethical hacking & network defense, security fundamentals, hardware installation & maintenance, and a required work-based learning experience in IT security. Graduates of this program will be eligible for vendor certifications including CompTIA A+ and Security+, CISCO Certified Network Associate (CCNA)-Security, LINUX + and Microsoft Certified Technology Specialist (MCTS). The certificate curriculum requires completion of a subset of this coursework and will prepare graduates for CompTIA Security+ certification. Assessment of student learning objectives will be achieved through evaluation of the student's performance on a comprehensive final project, and in addition for degree candidates through evaluation of their performance during the internship by program faculty and their worksite supervisor.

Labor market information provided by the college supports the interest in and the need for a two-year program in this field of study. According to the Illinois Department of Employment Security (IDES), employment of IT security-related occupations is expected to increase greater than the average for all occupations statewide through 2022. Employment of "IT security analysts" is expected to increase by 30.1%, "network & computer system administrators" is expected to increase by 11.3%, and "network security specialists" is expected to increase by 9.0%. The college has supported healthy enrollment in existing IT-related degree programs, however, anticipates a combined enrollment of 10 full-time and four (4) part-time students the first year for this revised program, increasing to 20 full-time and 10 part-time students by the third year. The programs will require one (1) existing full-time, five (5) existing part-time and two (2) new part-time faculty the first year for implementation. Qualified faculty must hold at least an Associate's degree in an IT-related field, the required level of industry credential (i.e. instructor certification) for instruction of vendor-specific curricula, one year related occupational experience and some teaching experience. Most facilities and equipment are adequately in place to support the proposed programs. Costs of implementing the programs are estimated at \$8,568 per year over the first three years. The programs will be supported fiscally through student tuition and fees.

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Carl Sandburg College is seeking approval to offer a 65.5 credit hour “Locomotive Electrical” Associate in Applied Science (A.A.S.) degree. This program will prepare individuals for entry-level and advancement opportunities in the railroad industry as locomotive electricians. Graduates will complete the program possessing the knowledge of and skills for troubleshooting, maintenance and repair of locomotive electrical systems, EMD (electro motive diesel) and low horsepower electrical systems, and the basic operation of EMD diesel engine support systems and the GE Dash electrical locomotive systems. The curriculum includes 18 credit hours of required general education coursework and 47.5 credit hours of required career and technical education coursework. The career and technical component includes instruction in introduction and history of railroading, electrical fundamentals, machine tool fundamentals, manufacturing processes, welding, industrial safety, locomotive electricity, EMD basic electrical, GE Dash electrical, low horsepower electrical, locomotive FRA, hydraulics and pneumatics, locomotive air brakes, process control and instrumentation, railway safety, quality and environment include Federal Railway Administration and Department of Transportation Codes and Regulations. Assessment of student learning will be achieved through evaluation of the student’s performance during work-simulated lab activities by program faculty.

Labor market information provided by the college supports the interest in and the need for a two year program in this field of study. Currently, the college offers three related certificate programs in Locomotive Mechanical, Locomotive Electrical, and Rail Off/Highway Motive Power. The proposed degree will provide an educational ladder opportunity for graduates of any of these certificate programs. The college has been working for several years with Burlington Northern Santa Fe (BNSF) Railroad, one of the largest employers in the college’s district, to address entry-level employment needs locally. BNSF has also partnered with the National Academy of Railroad Science (NARS) and Johnson County Community College in Overland Park, Kansas to develop coursework the college has included in its existing and proposed programming. According to the Illinois Department of Employment Security (IDES), employment of “electrical and electronics transportation systems technicians” is expected to increase by about 4.35% statewide through 2022. The college anticipates an enrollment of 12 full-time students each year for the first three years of the program. Qualified faculty will possess a minimum of one year occupational experience in railway maintenance and NARS instructor certification. Preferred credentials include an associate’s degree or higher and some teaching experience. The program will require four (4) existing part-time faculty for implementation. Facilities are in place to adequately support the program. Some additional equipment and tools are being donated by BNSF Railroad and the National Railway Equipment Company (NRE). Costs to implement the program will be approximately \$24,692 year one, \$25,475 year two, and \$26,294 year three. The program will be supported fiscally through student tuition and fees.

TEMPORARY PROGRAM APPROVAL

Parkland College

- Massage Therapy A.A.S. degree (60 credit hours)

BACKGROUND

Parkland College is seeking temporary approval to offer a 60 credit hour Associate in Applied Science (A.A.S.) degree in “Massage Therapy”. This program will prepare individuals for entry-level and entrepreneurial employment as licensed massage therapists. The curriculum consists of 17 credit hours of required general education coursework and 43 credit hours of required career and technical education coursework. The career and technical component includes instruction in introductory massage therapy, intermediate and advanced levels of massage therapy practice, pathology for massage therapists, business practices and ethics, introductory human movement, musculoskeletal anatomy for massage therapists, complementary alternative therapies, and a required clinical practicum in massage therapy. Assessment of student learning will be achieved through a performance evaluation of skill by program faculty. The curriculum was developed according to guidelines for licensure in the State of Illinois. Graduates of massage therapy training programs must complete an educational program and pass a credentialing exam in order to obtain optional licensure through the Illinois Department of Financial and Professional Regulation (IDFPR). The proposed program will prepare students for the Massage & Bodywork Licensing Exam (MBLEX) available through the Federation of State Massage Therapy Boards, as well as for optional National MBLEX credentialing.

Information provided by the college supports the interest in and the need for a two-year degree program in this field of study. According to the Illinois Department of Employment Security (IDES), employment of “massage therapists” is expected to increase by 30.5% statewide through 2022. This is over three times the average employment growth for all occupations in Illinois. The college currently offers a Massage Therapy Certificate. The proposed degree will offer certificate students and graduates with an educational ladder opportunity. The degree curriculum expands on that of the certificate to include additional options for entrepreneurial and specialized coursework. The college anticipates an enrollment of eight (8) full- and part-time students the first year. All resources, such as facilities, equipment and faculty are currently in place to adequately support the proposed program. No new costs are anticipated during the temporary approval period. Temporary approval is being sought to monitor the need for a two-year program.

Permanent approval will be considered after a period of three years based on program outcomes.

INFORMATION ITEM – BASIC CERTIFICATE PROGRAM APPROVAL

Following is a list of Basic Certificates (less than 29 credit hours) that have been approved on behalf of the Illinois Community College Board by the President/CEO since the last Board meeting:

Permanent Program Approval

Richard J. Daley College

- Safety for Process Technicians Certificate (10 credit hours)

College of DuPage

- American Sign Language Certificate (21 credit hours)
- American Sign Language Interpreting Certificate (24 credit hours)
- MRI Advanced Certificate (27 credit hours)
- Hearing Instrument Dispensary Certificate (23 credit hours)

Lake Land College

- Culinary Arts I Certificate (14 credit hours)
- Criminal Justice Leadership Certificate (18 credit hours)
- Law Enforcement Certificate (22 credit hours)

Morton College

- Music Production Certificate (26 credit hours)

Olney Central College

- Basic Cook Certificate (28 credit hours)
- Baking & Pastry Arts Certificate (15.5 credit hours)
- Nail Technology Certificate (16 credit hours)

Rend Lake College

- Pharmacy Technician Certificate (16 credit hours)

Richland Community College

- ASL/Interpreting Basic Certificate (17 credit hours)
- ASL Education Basic Certificate (16 credit hours)
- ASL Service Professional Basic Certificate (16 credit hours)
- Mechanical Electrical Specialist Certificate (19 credit hours)
- Structural Repair Specialist Certificate (22 credit hours)
- Nonstructural Repair Specialist Certificate (18 credit hours)
- Paint and Refinish Specialist Certificate (14 credit hours)
- Damage Analysis Specialist Certificate (25 credit hours)
- Collision Glass Specialist Certificate (8 credit hours)
- Preparation Detailer Specialist Certificate (6 credit hours)

Carl Sandburg College

- Computer Support Associate Certificate (15 credit hours)
- Database Associate Certificate (14 credit hours)

Southwestern Illinois College

- Metro Bus Operator Certificate (14.5 credit hours)

Illinois Community College Board

NEW UNITS OF INSTRUCTION

The Illinois Community College Board is requested to approve new units of instruction for the following community colleges:

RECOMMENDED ACTION:

It is recommended that the following motion be adopted:

The Illinois Community College Board hereby approves the following new units of instruction for the community colleges listed below:

PERMANENT PROGRAM APPROVAL

Triton College

- Facilities Engineering A.A.S. degree (66 credit hours)
- Facilities Engineering Certificate (33 credit hours)

BACKGROUND

Triton College is seeking approval to offer a 66 credit hour “Facilities Engineering” Associate in Applied Science (A.A.S.) degree and a related 33 credit hour “Facilities Engineering” Certificate. These programs were granted temporary approval in September 2011 and have been in operation for two and half years. The degree program was developed in collaboration with Chicago’s International Union of Operating Engineers (IUOE) Local #399 and will provide new and existing apprenticeship students the opportunity to earn a college credential. The curriculum was designed according to the IUOE guidelines for facilities engineering training programs. The certificate program was developed according to the same guidelines and will provide both union and non-union apprenticeship students with the necessary training for employment as facilities engineers within the Local’s Chicagoland region. The degree curriculum consists of 15 credit hours of required general education coursework and 51 credit hours of required career and technical education coursework, while the certificate includes a subset of 33 credit hours of the career and technical coursework. The career and technical component of both curricula include coursework in energy conservation, introductory and advanced levels of electricity for facilities engineers, commercial heating and cooling systems, boiler operations, pneumatic and direct digital controls, and indoor air quality. The degree curriculum builds upon this to include coursework in advanced commercial heating and cooling, plumbing repair and maintenance, plan drawings, facility sustainability and green technology, critical systems and chief engineer, in addition to required general education coursework. Assessment of student learning is achieved through an evaluation of a portfolio containing artifacts of the student’s educational achievement.

Labor market information provided by the college supports the interest in developing a college-level credential for IUOE apprentices and employees. According to the Illinois Department of Employment Security (IDES), employment of “stationary and operating engineers” is expected to increase by 4.8% statewide through 2022. Employer and IUOE feedback indicates they are pleased with their employee’s access to a formalized educational credential and are well-equipped with the knowledge and skills for entry-level employment. Graduates of the programs will be eligible for a number of optional industry credentials including a Stationary Engineers License through their local municipality, Illinois Environmental Protection Agency (IEPA) Certification for Air Conditioning & Refrigerant Technicians, Emergency Generator Certification through the Chief Engineers Association of Chicagoland, Energy Specialist Certification through the IUOE, Green Associate Accreditation through the U.S. Green Building Council (USGBC), and the OSHA 10-Hour Construction Safety Certification. The college notes a combined course enrollment of 534 full- and part-time students over the two and half year period. As of Spring 2014, 30 students have completed certificates and two (2) students have completed the degree program. Two (2) existing part-time instructors support the program. Preferred qualifications for part-time instructors include an Associate’s degree in a related field of study, but at least journeyman level status within the IUOE, five years related occupational experience and two years teaching experience. All facilities and equipment are in place to adequately support the proposed program. The programs are currently supported through student tuition and fees.

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Illinois Community College Board

NEW UNITS OF INSTRUCTION

The Illinois Community College Board is requested to approve new units of instruction for the following community colleges:

RECOMMENDED ACTION:

It is recommended that the following motion be adopted:

The Illinois Community College Board hereby approves the following new units of instruction for the community colleges listed below:

PERMANENT PROGRAM APPROVAL

Olney Central College

- Culinary Arts A.A.S. degree (61 credit hours)

BACKGROUND

Olney Central College, one of the Illinois Eastern Community Colleges, is seeking approval to offer a 61 credit hour Associate in Applied Science (A.A.S.) degree in “Culinary Arts”. This program will prepare individuals for entry-level employment and advancement opportunities in food preparation and service in a variety of settings. The curriculum includes 15.5 credit hours of required general education coursework and 45.5 credit hours of career and technical education coursework. The career and technical component includes instruction in basic food service, food safety, introductory and intermediate culinary fundamentals, introductory and intermediate baking, breakfast & short order cooking, meat/seafood, American regional cuisine, nutritional cooking, banquet cuisine & service, restaurant operations, food service cost control and a required culinary internship. Students will earn their Food Safety Handler’s certification, a requirement for employment in food service, through the Illinois Department of Public Health (IDPH). Assessment of student learning will be achieved through an evaluation of the student’s performance during the work-based learning component by program faculty.

Labor market information provided by the college supports the interest in and the need for a two-year program in this field of study.

According to the Illinois Department of Employment Security (IDES), employment in culinary arts-related occupations will show moderate increases statewide through 2022. The average rate of employment growth is projected at 8.5% for culinary managers, supervisors, cooks, and food preparation workers. The college anticipates an enrollment of eight (8) full-time and (5) part-time students the first year, increasing to 12 full-time and five (5) part-time students by the third year. The program will require three (3) new part-time faculty the first year. Qualified faculty will have at least an Associate’s degree in Culinary Arts, hold two years related occupational experience and teaching experience. All facilities are currently in place to adequately support the program. Costs to implement the program are estimated at \$17,056 the first year, \$35,024 the second year and \$35,624 the third year. The program will be fiscally supported through student tuition and fees.

Illinois Community College Board

**SUMMARY OF CAPITAL PROJECTS APPROVED BY THE EXECUTIVE
DIRECTOR DURING CALENDAR YEAR 2014**

Section 1501.602 (d) of the Administrative Rules of the Illinois Community College Board gives the Executive Director authority to approve certain capital projects. Annually in March, all approvals made in the previous calendar year are reported to the Board. Projects that require approval include those financed with either a protection, health, and safety (PHS) tax levy, projects (other than maintenance in nature) financed with operating tax/bond proceeds, all land acquisitions, and projects greater than \$250,000 financed through existing college funds. Leases of five years or longer require ICCB approval, and all projects that are entirely or partially funded by the State require approval of the Executive Director.

Table 1 lists ninety six projects totaling \$312.5 million that were granted approval during calendar year 2014. There were two leases approved during the year.

INFORMATION ONLY

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Illinois Community College Board

Table 1
Capital Projects Approved by the Executive Director
January 1, 2014- December 31, 2014

PHS Bond Funds

Approval Date	College	Project Description	Approved Budget
9/17/2014	Illinois Eastern	General Code Improvements Campus Wide 2014	\$728,541
9/17/2014	Illinois Eastern	Fire and Electrical Repairs Campus Wide 2014	\$556,772
Category Sub-Total:			\$1,285,313

Excess PHS Bond Funds

Approval Date	College	Project Description	Approved Budget
4/15/2014	IECC-Lincoln Trail	Chemistry Lab Updates WVC Bld	\$55,200

Local Funds

Approval Date	College	Project Description	Approved Budget
1/27/2014	Black Hawk	Welding & Skilled Trades Ctr. Site & Constr.	\$3,992,800
1/16/2014	CCC-Malcom X	Malcom X College Campus Building	\$251,000,000
7/15/2014	DuPage	Homeland Security Training Center	\$16,000,000
9/29/2014	Harper	HPC Remodel for Certification Center	\$625,000
8/26/2014	Illinois Eastern	Donated Property 320 E. North Ave Noble, IL	\$0
3/13/2014	Kaskaskia	Nursing Education Center	\$5,000,000
5/22/2014	Kaskaskia	Crisp Tech. Center Expansion and Renovation	\$2,400,000
4/3/2014	Lake County	Land Acq at 33860 Hwy 45 & 19030 Brae Loch Rd	\$1,700,000
3/14/2014	Lewis and Clark	Donated Property at 1210 N. Main Edwardsville	\$0
8/11/2014	Rock Valley	Aviation Maintenance Educational Facility	\$5,130,000
8/28/2014	Southeastern	David L.White Stanley County Ctr Purchase	\$450,000
Category Sub-Total:			\$286,297,800

Capital Renewal Funds

Approval Date	College	Project Description	Approved Budget
4/11/2014	Illinois Valley	Building C Lobby Remodeling	\$259,400
5/20/2014	Southwestern	Central Quad Development	\$808,900
Category Sub-Total:			\$1,068,300

PHS Tax Levy Funds

Approval Date	College	Project Description	Approved Budget
10/3/2014	Black Hawk	AHU and Controls QC Bld 2	\$1,326,500
10/3/2014	Black Hawk	HVAC Upgrade East campus Bld B	\$244,800
10/3/2014	Black Hawk	Storefront Bld A East Campus	\$171,000

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PHS Tax Levy Funds (cont.)

<u>Approval Date</u>	<u>College</u>	<u>Project Description</u>	<u>Approved Budget</u>
12/1/2014	Heartland	Sidewalk Pavement Repair ADA Improvements	\$100,000
11/4/2014	Highland	Security Lighting Upgrades	\$168,776
12/7/2014	Illinois Central	Science Lab Upgrades Phase 9	\$228,466
12/7/2014	Illinois Central	Sidewalk ADA Improvements Horticulture Bld	\$77,150
12/7/2014	Illinois Central	Roof Replacement Academic Bld Phase 4	\$820,800
12/7/2014	Illinois Central	Roof Top Units RTU E, F and G	\$1,260,000
12/7/2014	Illinois Central	Exhaust System CAT TK Bld	\$30,250
12/7/2014	Illinois Central	Fire Alarm Panel Replacements	\$139,210
12/7/2014	Illinois Central	Life Safety Parking an Pedestrian Final Phase	\$346,000
12/22/2014	Illinois Central	Safety Tunnel North Campus	\$494,363
10/13/2014	Illinois Valley	Chiller Air Handler Replacement Bld B	\$1,184,412
10/3/2014	Illinois Valley	Exterior Door Replacements	\$297,591
10/3/2014	Illinois Valley	Cultural Center Carper Replacement (tripping)	\$65,872
5/9/2014	John Wood	ADA Entrance/Exit Compliance	\$49,750
5/9/2014	John Wood	Interior Climate Control Kinscherff Building	\$34,980
5/9/2014	John Wood	Exterior Repairs on Kinscherff Building	\$59,580
5/9/2014	John Wood	Security Upgrades Video and Access Controls	\$93,780
7/1/2014	Joliet	Electronic Door Access Phase 6	\$310,000
7/1/2014	Joliet	Elevator D Control and Car Elevator G Control	\$160,000
7/1/2014	Joliet	Surveillance Camera Installation Romeo Campus	\$160,000
7/1/2014	Joliet	Roof Replacement S Building	\$400,000
7/1/2014	Joliet	WAEC Parking Lot lighting	\$60,000
11/6/2014	Kankakee	Bld L Shell Renovation and ATEC Bld Security	\$475,000
11/5/2014	Kaskaskia	Restroom Renovation Phase 4	\$75,000
11/5/2014	Kaskaskia	Waterline Replacement Phase 2	\$200,000
11/5/2014	Kaskaskia	Roof Replacement Campus Wide	\$160,000
11/5/2014	Kaskaskia	Parking Lot Roadway Repair 2015	\$233,000
11/5/2014	Kaskaskia	HVAC Admin and Science Bld	\$100,200
11/4/2014	Kishwaukee	Chiller Replacement Northwest Central BLD	\$1,177,935
11/4/2014	Kishwaukee	Boiler Replacement West Boiler Room	\$604,274
11/4/2014	Kishwaukee	Gym Air Conditioning Unit Install	\$147,740
8/21/2014	Lake Land	Fire Pump and Piping Replacement	\$120,000
12/7/2014	Lake Land	Geo Thermal Phase 1 West Bld	\$1,400,000
11/5/2014	Lincoln Land	AHU Motor Replacements	\$298,613
11/5/2014	Lincoln Land	Arc Flash Study	\$27,588
11/5/2014	Lincoln Land	Parking Lot Rehab Captial City Training Cntr	\$30,700
11/5/2014	Lincoln Land	Septic System Child Development Center	\$51,037
11/5/2014	Lincoln Land	Sidewalk South of Sangamon Hall	\$117,332
11/5/2014	Lincoln Land	Roof Replacement Montgomery Hall	\$384,400
11/5/2014	Lincoln Land	Exterior Stair Replacement Sangamon Hall	\$204,450
11/5/2014	Lincoln Land	Slab Remediation Workforce Center Entry	\$41,080

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Illinois Community College Board

PHS Tax Levy Funds (cont.)

<u>Approval Date</u>	<u>College</u>	<u>Project Description</u>	<u>Approved Budget</u>
11/4/2014	Logan	Surveillance and Security Camera Replacement	\$475,641
11/6/2014	Moraine Valley	Boiler House 1 HVAC Upgrades	\$1,500,000
11/6/2014	Parkland	Emergency Generator Replacement	\$650,000
11/6/2014	Parkland	Campus Fire Alarm System Replacement Phase 1	\$650,000
10/3/2014	Rend Lake	HVAC North Oasis Bld	\$80,000
10/3/2014	Rend Lake	Roof Replacement Theater	\$70,000
11/6/2014	Sandburg	Accessible Campus Pathways	\$94,000
11/6/2014	Sauk Valley	Accessibility Improvements 2015	\$330,000
11/6/2014	Sauk Valley	Abatement project FY 2015	\$470,000
11/6/2014	Sauk Valley	Electric Switch Gear Phase 2	\$76,000
11/5/2014	Shawnee	Sewer Line Replacement Bld H and J	\$311,658
12/1/2014	Southwestern	Red Bud Campus Drainage	\$458,184
12/1/2014	Southwestern	SWGCC ITC Roof Replacement	\$374,826
12/1/2014	Southwestern	Belleville Accessibility and Drainage	\$366,990
11/6/2014	Spoon River	Sidewalk Ramp Warring Installs	\$107,980
11/6/2014	Triton	CCTV Access Control System Phase 4	\$300,000
Category Sub-Total:			<u>\$20,446,908</u>

Excess PHS Funds

<u>Approval Date</u>	<u>College</u>	<u>Project Description</u>	<u>Approved Budget</u>
3/25/2014	Illinois Central	Roof Replacement Academic Bld Phase 3	\$500,000
3/25/2014	Illinois Central	Dogwood Roof Replacement	\$150,000
3/25/2014	Illinois Central	Arbor Hall Abatement	\$53,035
3/25/2014	Illinois Central	North Campus Corridor Abatement	\$69,695
4/24/2014	Illinois Valley	Elevator Install ADA Access Bld E	\$370,642
4/24/2014	Illinois Valley	Abatement of Asbestos Bld D and E	\$134,250
7/1/2014	Lewis and Clark	Wade Hall Chiller	\$95,000
5/6/2014	Lincoln Land	Boiler Replacement Sangamon Hall	\$786,220
7/7/2014	Logan	Roof Admin Building	\$55,990
9/17/2014	Logan	Fire Alarm System Replacement Main Campus	\$116,534
11/6/2014	Logan	Bld B Re-Roof	\$391,000
7/30/2014	Rend Lake	Side Walk Replacement Campus Wide	\$26,400
7/30/2014	Rock Valley	Main Pedestrian Bridge Repair	\$97,750
7/30/2014	Rock Valley	E Launch Emergency Mass Notification System	\$88,728
8/11/2014	Rock Valley	Data Center Dry Fire Suppression Install	\$251,078
11/5/2014	Sauk Valley	Abatement of Room 3E8	\$56,000
11/5/2014	Sauk Valley	Electrical Switch Gear Replacement Phase 1	\$34,000
11/5/2014	Shawnee	Seal and Repair Bld K, H and I	\$94,395
Category Sub-Total:			<u>\$3,370,717</u>
Total All Funding Sources:			<u>\$312,524,238</u>

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March 20, 2015

Illinois Community College Board

Agenda Item #17.1
January 23, 2015

UNAPPROVED

Minutes of the 411th
Meeting of the
Illinois Community College Board

2nd Floor Conference Room
401 East Capitol Avenue
Springfield, IL

January 23, 2015

RECOMMENDED ACTION

It is recommended that the following motion be adopted:

The Illinois Community College Board hereby approves the Board minutes of the January 23, 2015 meeting as recorded.

Item #1 – Roll Call and Declaration of Quorum

Vice Chair Suzanne Morris called the Board meeting to order at 9:01 a.m. and asked Ann Knoedler to call roll. The following Board members were present: Randy Barnette, Terry Bruce, Michael Dorf, Thomas Pulver, Guy Alongi, Teresa Garate, Jake Rendleman and Martin Nall. A quorum was declared. Board member Alexi Giannoulis was absent.

* * * * *

Attendance by means other than physical presence

Terry Bruce made a motion, which was seconded by Teresa Garate, to allow Chairman Alexi Giannoulis to participate in today's meeting via conference call.

A roll call vote was taken with the following results:

Guy Alongi	Yea	Thomas Pulver	Yea
Randy Barnette	Yea	Jake Rendleman	Yea
Terry Bruce	Yea	Michael Dorf	Yea
Teresa Garate	Yea	Suzanne Morris	Yea

The motion was approved. Student advisory vote: Yes.

* * * * *

Item #2 – Announcements and Remarks by Suzanne Morris, Board Vice Chair

Ms. Morris asked Chairman Giannoulis if he had any remarks. Chairman Giannoulis stated that he and Dr. Anderson will be having a discussion regarding the new Governor's administration and will be trying to set up a meeting. Chairman Giannoulis welcomed any comments the other Board members would like to give.

Item #3 – Board Members Comments

Jake Rendleman asked for Dr. Anderson and Ellen Andres, Chief Financial Officer, to provide information on the financial state of the community colleges.

Thomas Pulver asked where the new Governor's administration stood on President Obama's Proposal on free tuition at the community colleges. Dr. Anderson stated that staff would soon have that conversation once the new administration is in place.

Michael Dorf, on behalf of the Board, thanked Jonathan Jackson and Rudy Valdez for their service to the ICCB.

Randy Barnette welcomed the new Governor's administration to office.

Item #4 – Executive Director Report

Dr. Karen Anderson started by announcing some promotions and new hires to the ICCB staff.

Dr. Anderson also thanked Jonathan Jackson and Rudy Valdez for their service.

There was an additional meeting held at the White House in December 2014, which Dr. Anderson was invited to and attended, to continue to participate in President Obama's call to action through ICCB commitments to increase college opportunities for low-income students.

Dr. Anderson stated that the community college system and students should expect cuts to MAP funding. It is still unclear whether the cut will come from the number of students who receive the MAP funding or the number of MAP grants that are awarded. The cut-off date to apply for MAP funding will also be earlier than in the past.

Item #5 - Committee Reports

Item #5.1 – External Affairs

Jake Rendleman gave an update on issues discussed during the committee meeting on the afternoon of January 22nd.

Legislation

- **Continuing Professional Development for Educators:** Legislation approved last year excluded community colleges as approved providers of continuing professional development for educators. ICCB has worked with the State Board of Education (ISBE) on an intergovernmental agreement which will allow community colleges to continue to provide these programs during the spring. ISBE is introducing legislation this Spring to make changes to the teacher licensure processes; among the changes will be language to include community colleges and the ICCB as approved providers of continuing professional development courses.
- **Higher Education Caucus:** A successful reception was held in December to recruit legislators to join a newly forming Higher Education Caucus. Thanks to all of the board members who attended, community colleges were well represented. Representative Pritchard highlighted the ICCB Economic Impact Study as an example of the type of data all of higher education should be producing.

ICCB has agreed to host a follow-up meeting with higher education sectors to discuss the development of a shared advocacy agenda, hopeful that the higher education caucus will be activated and engaged during this upcoming legislative session

- **Governor Rauner Transition:** - ICCB met with new Policy Director Aaron Winters shortly before the inauguration and provided information on a number of topics of interest. No point person on higher education has been named yet.

Public Relations

- **Economic Impact Study Regional Press Conferences:** January 26th regional press conference hosted by Illinois Central College in cooperation with Heartland Community College and Spoon River College to focus on the regional results of the Economic Impact Study. The event will feature comments from Dr. Anderson and college presidents as well as a community college graduate and a representative from a major area employer, OSF Healthcare. A similar event is planned for March 16th at South Suburban College in cooperation with Moraine Valley, Prairie State, and Joliet Junior colleges. A Southern Illinois regional press conference and presentation with City Colleges of Chicago to the Chicago City Council education committee are still in planning stages.
- **ICCB Press Coverage:** ICCB has received positive press coverage of the community college trip to Cuba and responded to numerous interviews and requests for information following the President's announcement of a free community college tuition plan.
- **50th Anniversary Celebration:** - As part of activities to celebrate the 50th anniversary of the community college system, ICCB is producing a commemorative video. Filming of the video will begin this afternoon. The theme will focus on the idea that community colleges are not what they used to be.

Item #5.1a – ICCB Spring Legislative Proposal

Randy Barnette stated the external affairs committee authorized board staff to introduce legislation to seek autonomy from the IL Board of Higher Education in areas including academic program approval and operating and capital budget submissions.

Mr. Barnette explained that with this legislation, the ICCB would have the final determinant in community college course approval and community college budget determination. The legislation will also cut back in duplication which would save time and money.

This is the first step in the process. Discussions will continue with legislators.

Michael Dorf made a motion, which was seconded by Randy Barnette, to approve the following item:

The Illinois Community College Board hereby authorizes board staff to file legislation with the Illinois General Assembly to establish the Illinois Community College Board's autonomy from the Illinois Board of Higher Education including in the approval of community college programs and submission of operation and capital budget needs.

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A roll call vote was taken with the following results:

Guy Alongi	Yea	Thomas Pulver	Yea
Randy Barnette	Yea	Jake Rendleman	Yea
Terry Bruce	Yea	Michael Dorf	Yea
Teresa Garate	Yea	Suzanne Morris	Yea

The motion was approved. Student advisory vote: Yes.

Item #5.2 - Fiscal, Personnel, Ethics and Conflict of Interest

Terry Bruce stated the committee met this morning and for informational purposes discussed the 2015 financial statements, current contractual obligations of the Board, and the status of the state payments to the colleges.

There are currently no details to report on the 2016 Budget. With the new Governor's administration taking office, there have not been any discussions at this time.

There were handouts distributed to the Board for their review.

Item #5.3 – Academic Affairs and Institutional Support

Tom Pulver stated the Academic Affairs and Institutional Support committee did not meet; however, there are some updates the Board should be aware of:

- **Cooperative Agreement Update:** Community colleges find conflict in the state's statutes offering them the ability to supply instruction both through chargebacks and through cooperative agreements. At issue is how students are directed to other institutions and financial remuneration for the cost of instruction. There has been some discussion about all colleges joining the CAREER agreement that addresses this issue across multiple programs and 28 different institutions. The topic will be taken up in the joint Presidents, Chief Academic Officers and Chief Student Services Officers meeting on January 29, 2015. If the majority of non-member colleges are inclined to join CAREER, the issue may resolve itself. A number of non-participating institutions have expressed interest in getting more information about CAREER and evaluating possible participation. A few colleges have expressed their reluctance to join the agreement.
- **Developmental Education Advisory Committee (DEAC):** The DEAC will meet on January 28, 2015 to discuss the expansion of co-requisite remedial models in Illinois. Co-requisite developmental education enrolls students in remedial and college-level courses in the same subject at the same time, which allows students to receive targeted support to help boost their understanding and learning of the college-level course material. Currently, there are several colleges that offer co-requisite remedial models across the state but it is by no means to scale. Additionally, among the many considerations for this committee beyond co-requisite remediation are simplifying the definition of college and career readiness for a wider audience, better connecting twelfth grade to postsecondary institutions and implementation of the PARCC assessment by the ISBE to name a few.
- **Lincoln's Challenge:** The management of Lincoln's Challenge Scholarships (which is a GED program) is being moved from the Student Services Division of the agency to the Adult Education Division.

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Currently, Student Services staff are preparing plan for the transfer of the program and developing information on student development needs for students receiving scholarships. Also being discussed are ideas for increasing use of the scholarships and retention of students, as well as ideas for effective monitoring of the program.

- **State Authorization Reciprocity Agreement (SARA) Update:** The Illinois Board of Higher Education (IBHE) is close to completing their rules for administering SARA, which are scheduled for submission to the Joint Committee on Administrative Rules (JCAR) in late January. As a part of this process, the ICCB met with IBHE earlier this week to request some clarification in the language about ICCB's role in the administration of community college participation. IBHE is in the process of making those changes. Further, IBHE has determined it will charge institutions \$800 for a first time application and then \$500 annually for each renewal. IBHE has determined that if ICCB manages the community colleges, they will not have to pay the fee. There is currently a disagreement between Illinois and SARA as to whether Illinois can bypass the fees for community colleges and this is still under negotiation.

Item #6 – Advisory Organizations

Item #6.1 – Adult Education and Family Literacy Council

Dan Deasy began by stating that he is the manager of Adult Education and Family Literacy at College of DuPage. The council held its first meeting on October 16th. The focus of this meeting was on curriculum and instruction and accountability. The second meeting will take place on January 23.

Item #6.2 – Illinois Council of Community College Presidents (ICCCP)

Dr. Charlotte Warren, President of Lincoln Land Community College, gave the report in place of Dr. Tom Choice. Dr. Warren stated that during the last ICCCP meeting, the presidents focused on the following areas:

- Statewide Coop Agreements
- Decreased enrollment
- Continued discussions on offering Baccalaureate degrees through Illinois community colleges
 - A proposal will be presented in Health Occupations.
 - A final white paper will be approved during their January meeting. It will be on the ICCB Board agenda in March.
 - These degrees will come with a slightly higher tuition rate; however, they will still be cheaper than at a four year institution.
 - There will be an increase in the Faculty requirements.

The next joint meeting will be held on January 29-30.

Item #6.3 – Student Advisory Council (SAC)

Martin Nall stated the council met on January 16-17 in Springfield with 64 students in attendance. The Local Issues Committee decided to pick the textbook issue as a discussion. Textbook swaps have recently been formed. The roundtable discussions focused around veterans in community colleges. During the meeting, the council passed the final draft of the legislation which was then sent to Dr. Anderson and the ICCB legislative liaison.

At the next meeting, the council would like to have a community college president come and speak on the Baccalaureate Degree proposal.

Item #6.4 – Illinois Community College Faculty Association (ICCF)

Krista Winters briefly stated that the ICCFA held a planning meeting on 11/21 to discuss the next Annual Fall Conference which will be held on October 29-30, 2015 at the Crowne Plaza in Springfield. Participation for the ICCFA is low, and the association is requesting volunteers.

Item #6.5 – Illinois Community College Trustees Association (ICCTA)

Jake Rendleman gave the update for the ICCTA; Mike Monaghan was out of town.

The ICCTA congratulated the new Rauner Administration on taking office.

The ICCTA recognizes the election of Tom Bennett to the Illinois House of Representatives with a reception in their offices next door. Representative Bennett is a trustee at Parkland College who recently resigned from that post. They also thanked Dr. Anderson and the ICCCP for assisting in his welcome to Springfield.

The trustees appreciate President Obama's recent national initiative to put community colleges front and center. The ICCTA readily awaits more details on the proposed plan to provide free tuition for two years at a community college.

The trustees and presidents will make their annual federal lobbying visit to Washington D.C. from February 9 thru February 12. Discussion will take place with the national organizations and Senator Dick Durbin on the free tuition proposal.

The ICCTA is looking forward to hearing more on the baccalaureate degree program at community colleges from the ICCCP. The ICCTA has a Baccalaureate Degree Study Committee in place to examine the topic.

The next full meeting of the ICCTA will be on March 14 in Naperville.

The Board took a break at 10:33 a.m. and returned at 10:43 a.m.

Item #7 – Workforce Innovation and Opportunities Act (WIOA) Presentation

Jennifer Foster, Deputy Director of Adult Education and Workforce, provided a brief presentation of details of WIOA law.

The Workforce Innovation and Opportunities Act (WIOA) was signed into federal law on July 22, 2014. There are major implications that will affect both community colleges and adult education programs, one of which includes the development of a unified state plan due to both the Departments of Labor and Education in March of 2016. The unified plan will include four core partners: Title I – Department of Labor, (DCEO); Title II – Adult Education (ICCB); Title III - Wagner Peyser (IDES); and Title IV - Vocational Rehabilitation (IDHS).

The law places a strong emphasis on career pathways, alignment, collaboration, transitions to postsecondary and workforce, innovation, employer partnerships, and accountability. The law is effective July 1, 2015.

Item #8 – Illinois Community College Board Recognition of Illinois Community Colleges

Thomas Pulver made a motion, which was seconded by Guy Alongi, to approve the following item:

The Illinois Community College Board hereby grants a status of “recognition continued” to the following district:

McHenry County College

The motion was approved via unanimous voice vote. Student advisory vote: Yes.

Item #9 – New Units

Brian Durham, Deputy Director for Academic Affairs, took the opportunity to point out a few important details of a couple of the degrees being approved:

1. College of DuPage – Anesthesia Technology AAS degree
 - Developed to address the changing educational requirements for individuals to become industry credentialed.
 - Once approved, this program will be the first degree program in the State.
 - Degree will prepare graduates for two different credentials through the American Society of Anesthesiologists (ASA).

2. Carl Sandburg College – Locomotive Mechanical AAS degree
 - Degree is among several related programs developed in partnership with Burlington Northern Santa Fe (BNSF) Railroad, the National Academy of Railroad Science & Johnson County CC in Overland Park, KS
 - Degree provides an educational ladder opportunity for students in existing certificates, as well as students without formal-related postsecondary education.
 - College has received major equipment donations from the BNSF, one of the largest employers in the CC’s district, and the National Railway Equipment Company.

Item #9.1 – College of DuPage, Joliet Junior College, Lincoln Land Community College, Rend Lake College, Richland Community College, and Carl Sandburg College

Guy Alongi made a motion, which was seconded by Teresa Garate, to approve the following items:

The Illinois Community College Board hereby approves the following new units of instruction for the community colleges listed below:

PERMANENT PROGRAM APPROVAL

College of DuPage

- Anesthesia Technology A.A.S. degree (64 credit hours)
- Digital Broadcast Journalism A.A.S. degree (64 credit hours)
- Surgical Assistant Certificate (42 credit hours)

Joliet Junior College

- Operations Engineering A.A.S. degree (66 credit hours)
- Operations Engineering Certificate (41 credit hours)
- Operations Technician A.A.S. degree (63 credit hours)
- Operations Technician Certificate (36 credit hours)

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Lincoln Land Community College

- Manufacturing Maintenance Technology Certificate (42 credit hours)
- Mechatronics Certificate (42 credit hours)

Rend Lake College

- Barbering A.A.S. degree (65 credit hours)
- Cosmetology A.A.S. degree (65 credit hours)

Richland Community College

- Diesel Medium/Heavy Truck Technician A.A.S. degree (62 credit hours)
- Senior Diesel Technician Certificate (44 credit hours)

Carl Sandburg College

- Locomotive Mechanical A.A.S. degree (62.5 credit hours)

The motion was approved via unanimous voice vote. Student advisory vote: Yes.

Item #9.2 – Illinois Eastern Community College, Frontier Community College, Lincoln Trail College, Olney Central College, and Wabash Valley College

Thomas Pulver made a motion, which was seconded by Randy Barnette, to approve the following items:

The Illinois Community College Board hereby approves the following new units of instruction for the community colleges listed below:

PERMANENT PROGRAM APPROVAL

Frontier Community College

- Entrepreneurship Certificate (32 credit hours)

Lincoln Trail College

- Entrepreneurship Certificate (32 credit hours)

Olney Central College

- Security and Loss Prevention Certificate (30 credit hours)

Wabash Valley College

- Entrepreneurship Certificate (32 credit hours)

The motion was approved via unanimous voice vote. Terry Bruce abstained. Student advisory vote: Yes. There was no discussion.

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There was a brief discussion on the ICCB program approval process. There are concerns in the field that the timing of the process takes too long. The Board requested a presentation on the ICCB program approval process be given to the Board at the next meeting in March.

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Item #10 – Consent Agenda

Jake Rendleman made a motion, which was seconded by Randy Barnette, to approve the consent agenda's following items:

Item #10.1 – Minutes of the November 21, 2014 Board Meeting

The Illinois Community College Board hereby approves the Board minutes of the November 21, 2014 meeting as recorded.

Item #10.2 – Fiscal Year 2016 Capital Budget Request

The Illinois Community College Board hereby:

1. Approves the fiscal year 2016 Capital Budget Request for the Illinois Community College System as presented in the attached Table 1 and Table 2;
2. Authorizes the submission of the request to the Governor's Office of Management and Budget, the Illinois Board of Higher Education, and the Illinois General Assembly; and
3. Authorizes its Executive Director, with the concurrence of the Chair, to make technical adjustments to the request if more refined data become available.

Item #10.3 – Administrative Rules – January 2015 Regulatory Agenda

The Illinois Community College Board hereby approves the following 2015 Regulatory Agenda listed below:

ILLINOIS COMMUNITY COLLEGE BOARD

JANUARY 2015 REGULATORY AGENDA

- a) Part(s) (Heading and Code Citation): Administration of the Illinois Public Community College Act, 23 Ill. Adm. Code 1501

1) Rulemaking:

- A. Description: The Board has reviewed and adopted amendments to the *Administrative Rules of the Illinois Community College Board* that ensure the rules are still relevant and up to date. The amendments to the rules can be grouped into five types: non-substantive wording changes, clarification of a process or term, a change to a current process, elimination of an outdated process, and addition of a new rule. The Administrative Rules had not been formally reviewed for more than five years.
- B. Statutory Authority: Public Community College Act [110 ILCS 805]
- C. Schedule meeting/hearing dates: These rule changes were presented as an information item to the public in November 2013 and approved by the Board in January 2014.
- D. Date agency anticipates First Notice: Spring 2015
- E. Effect on small businesses, small municipalities or not for profit corporations: The Board believes this rulemaking will not affect small business, small municipalities, and not for profit corporations.
- F. Agency contact person for information:

Matt Berry
Rules Coordinator

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Illinois Community College Board
401 East Capitol Avenue
Springfield, IL 6270

Telephone: 217/785-7411
Fax: 217/524-4981

G. Related rulemaking and other pertinent information: None

b) Part(s) (Heading and Code Citation): Credit Hour Claims 23 Ill. Adm. Code 1501.507

1) Rulemaking:

A. Description: The Board has reviewed and adopted amendments to the ICCB Administrative Rules on Dual Credit in order to remain compliant with the Dual Credit Quality Act (Public Act 96-164). These changes help to codify current practices in dual credit and provide clarification of language and process.

B. Statutory Authority: Dual Credit Quality Act [110 ILCS 27]

C. Schedule meeting/hearing dates: These rule changes were presented as an information item to the public in June 2014 and approved by the Board in September 2014.

D. Date agency anticipates First Notice: Spring 2015

E. Effect on small businesses, small municipalities or not for profit corporations: The Board believes this rulemaking will not affect small business, small municipalities, and not for profit corporations.

F. Agency contact person for information:

Matt Berry
Rules Coordinator
Illinois Community College Board
401 East Capitol Avenue
Springfield, IL 6270

Telephone: 217/785-7411
Fax: 217/524-4981

G. Related rulemaking and other pertinent information: None

c) Part(s) (Heading and Code Citation): Higher Education Distance Learning, 23 Ill. Adm. Code 1033

1) Rulemaking:

A. Description: The Board proposes the adoption of new community college rules pursuant to Public Act 98-0792.

B. Statutory Authority: Higher Education Distance Learning Act [110 ILCS 145]

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- C. Schedule meeting/hearing dates: None have been scheduled.
- D. Date agency anticipates First Notice: Undetermined
- E. Effect on small businesses, small municipalities or not for profit corporations: The Board believes this rulemaking will not affect small business, small municipalities, and not for profit corporations.
- F. Agency contact person for information:

Matt Berry
Rules Coordinator
Illinois Community College Board
401 East Capitol Avenue
Springfield, IL 6270

Telephone: 217/785-7411
Fax: 217/524-4981
- G. Related rulemaking and other pertinent information: None

The motion was approved via unanimous voice vote. Student advisory vote: Yes. There was no discussion.

Item #11 – Information Items

There was no discussion.

Item #11.1 - Fiscal Year 2015 Financial Statements

Item #12 – Other Business

There was no other business.

Item #13 – Public Comment

There was no public comment.

Item #14 – Executive Session

The Board did not convene into Executive Session.

Item #15 – Executive Session Recommendations

There were no recommendations

Item #16 – Adjournment

Jake Rendleman made a motion, which was seconded by Randy Barnette, to adjourn the Board meeting at 11:18 a.m.

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The motion was approved via unanimous voice vote. Student advisory vote: Yes.

Suzanne Morris
Board Vice Chair

Karen Hunter Anderson, Ph.D.
Executive Director