

Illinois Community College Board

411th Meeting Agenda and Materials

January 23, 2015

Harry L. Crisp II Community College Center
Second Floor Conference Room
401 East Capitol Avenue
Springfield, IL



Printed by the Authority of the State of Illinois

401 East Capitol Avenue * Springfield, Illinois 62701-1711 * Telephone: (217) 785-0123

Agenda
411th Meeting of the
Illinois Community College Board
Harry L. Crisp II Community College Center
Second Floor Conference Room
401 East Capitol Avenue
Springfield, IL

January 23, 2015

<u>9:00 a.m. – Board Meeting, Second Floor Conference Room</u>		<u>Page</u>
1.	Roll Call and Declaration of Quorum	—
2.	Announcements and Remarks by Alexi Giannoulas, Board Chairman	—
3.	Board Member Comments	—
4.	Executive Director Report	—
5.	Committee Reports	
	<u>5.1</u> External Affairs	1
	5.1a ICCB Spring Legislative Proposal <i>ACTION</i>	—
	<u>5.2</u> Fiscal, Personnel, Ethics and Conflict of Interest	2
	<u>5.3</u> Academic Affairs and Institutional Support	3
6.	Advisory Organizations	
	6.1 Adult Education and Family Literacy Council	
	6.2 Illinois Council of Community College Presidents	
	6.3 Student Advisory Council	
	6.4 Illinois Community College Faculty Association	
	6.5 Illinois Community College Trustees Association	
<u>7.</u>	<u>Workforce Innovation and Opportunities Act (WIOA) Presentation</u>	4
<u>8.</u>	Illinois Community College Board Recognition of Illinois Community Colleges (<i>ACTION</i>)	5-6
9.	New Units of Instruction (<i>ACTION</i>)	
	<u>9.1</u> College of DuPage, Joliet Junior College, Lincoln Land Community College, Rend Lake College, Richland Community College, and Carl Sandburg College	7-16
	<u>9.2</u> Illinois Eastern Community Colleges: Frontier Community College, Lincoln Trail College, Olney Central College, and Wabash Valley College	17-18

Agenda
January 23, 2015

<u>9:00 a.m. – Board Meeting, Second Floor Conference Room</u>		<u>Page</u>
10.	Consent Agenda (<i>ACTION</i>)	
<u>10.1</u>	Minutes of the November 21, 2014 Board Meeting	19-26
<u>10.2</u>	Fiscal Year 2016 Capital Budget Request	27-28
<u>10.3</u>	Administrative Rules – January 2015 Regulatory Agenda	29-32
11.	Information Items	
11.1	Fiscal Year 2015 Financial Statements	—
12.	Other Business	—
13.	Public Comment	—
14.	Executive Session	
14.1	Employment/Appointment Matters	—
15.	Executive Session Recommendations (<i>ACTION</i>)	
15.1	Employment/Appointment Matters	—
16.	Adjournment	—

Illinois Community College Board

EXTERNAL AFFAIRS COMMITTEE

An oral report will be given during the Board meeting on the discussions that took place at the committee meeting. The discussion items have been outlined below:

➤ Legislation

- ICCB Proposed Legislation Action Item for Consideration
 - Proposed new legislation to require approval of community college programs be made by the ICCB; rather than ICCB and Board of Higher Education. Remove provisions that require ICCB to submit its budget proposal for operation and capital needs to the Board of Higher Education.
- Proposed ISBE Legislation on Continuing Professional Development
- Higher Education Caucus
- Update on Governor Rauner Transition

➤ Public Relations

- Economic Impact Study Regional Press Conference
- Update on ICCB Press Coverage
- Illinois Community College System 50th Anniversary (2015)

➤ Other Discussion and Recommendations

Agenda Item #5.2
January 23, 2015

Illinois Community College Board

**FISCAL, PERSONNEL, ETHICS, AND
CONFLICT OF INTEREST COMMITTEE**

An oral report will be given during the Board meeting on the discussions that took place at the committee meeting held on the morning of Friday, January 23, 2015. The discussion items have been outlined below:

- Financial Statements: Fiscal Year 2015
 - State General Funds
 - Special State Funds
 - Federal Funds
 - Bond Financed Funds

- Timeliness of state payments to the community colleges and adult education providers

- Contracts and Grants

- Update on FY2016 Budget recommendations
 - FY2016 Capital Projects
 - FY2016 System Operations and Grants

- Other discussion and recommendations

Agenda Item #5.3
January 23, 2015

Illinois Community College Board

**ACADEMIC AFFAIRS AND INSTITUTIONAL SUPPORT
COMMITTEE**

The committee did not meet. Tom Pulver will give an update during the Board meeting on a few current issues.

Agenda Item #7
January 23, 2015

Illinois Community College Board

WORKFORCE INNOVATION AND OPPORTUNITIES ACT (WIOA)
PRESENTATION

The Workforce Innovation and Opportunities Act (WIOA) was signed into federal law on July 22, 2014. There are major implications that will affect both community colleges and adult education programs one of which includes the development of a unified state plan due to both the Departments of Labor and Education in March of 2016. The unified plan will include four core partners: Title I – Department of Labor, (DCEO); Title II – Adult Education (ICCB); Title III - Wagner Peyser (IDES); and Title IV - Vocational Rehabilitation (IDHS). The law places a strong emphasis on career pathways, alignment, collaboration, transitions to postsecondary and workforce, innovation, employer partnerships, and accountability. The law is effective July 1, 2015.

There will be a brief oral presentation of details of WIOA law.

Illinois Community College Board

**ILLINOIS COMMUNITY COLLEGE BOARD
RECOGNITION OF COMMUNITY COLLEGES**

The Illinois Community College Board has statutory authority to “recognize” community colleges for their compliance with state statutes and standards. Based on a five-year cycle, ICCB staff conducts recognition evaluations to assure that colleges are in compliance with the standards. Standards identified for focused review during Fiscal Years 2011 through 2015 include the following categories: Instruction, Student Services, Academic Support, Finance, Facilities, and Accountability. These same standards are used by each district in a self-evaluation that is submitted to ICCB prior to the staff evaluation.

During Fiscal Year 2014 McHenry County College underwent an in-depth recognition evaluation. The college submitted a thorough self-evaluation; ICCB staff conducted internal evaluations of all required college documents and a college finance site visit was conducted. This agenda item not only presents the staff recommendations for the college that completed the evaluation, but gives background on the recognition evaluation and approval process for the Board’s information.

RECOMMENDED ACTION

It is recommended that the following motion be adopted:

The Illinois Community College Board hereby grants a status of “recognition continued” to the following district:

McHenry County College

BACKGROUND

Recognition is a statutory term describing the status of a district which meets instructional, administrative, financial, facility and equipment standards as established by the Illinois Community College Board (110ILCS Section 805/2-12f and 805/2-15). Community colleges must be recognized to be eligible for state funding. Once a college district has been recognized by the ICCB, that recognition status is continued unless, action is taken by the Board to interrupt it. To determine a district's recognition status, the ICCB conducts periodic evaluations. The objectives of the recognition evaluation include 1) determination of a district's compliance with the *Public Community College Act* and *ICCB Administrative Rules*; 2) the provision of assistance to districts in achieving compliance with the Act and Rules; 3) the identification of issues which may be of concern to the community college system and the gathering of basic data about these issues; and 4) the identification of exemplary district practices/programs that can be shared with other districts. Based on a five-year cycle, ICCB staff conducts recognition evaluations to assure that districts are in compliance with selected standards. All districts are evaluated on a select number of standards during the same five-year cycle. ICCB staff makes an assessment on each individual standard and on a global basis considering all focused and nonfocused standards. On individual standards districts are identified as either in compliance or not in compliance. Recommendations are either mandatory, when a college is "out of compliance", or otherwise advisory. On an overall, global basis, there are three categories of recognition status:

Recognition Continued – The district generally meets ICCB standards. A district which has been granted a status of "recognition continued" is entitled to receive ICCB grants for which it is otherwise entitled and eligible.

Recognition Continued-with Conditions – The district generally does not meet ICCB standards. A district which has been assigned the status of "recognition continued-with conditions" is entitled to receive ICCB grants for which it is otherwise entitled and eligible, but it is given a specified time to resolve the conditions which led to the assignment of that status. A follow-up evaluation is scheduled no sooner than three nor longer than nine months after ICCB action on the assignment to determine the district's progress in resolving the conditions.

Recognition Interrupted – The district fails to take corrective action to resolve the conditions placed upon it under "recognition continued-with conditions" within a prescribed time period. A district which has been assigned a status of "recognition interrupted" may apply for recognition at such time as all requirements set forth by the ICCB have been satisfied. A district will have state funding suspended on a pro rata, per diem basis for the period of time for which such status is in effect.

Evaluation for the district included in this item has been completed through receipt of responses to the districts' draft report. The responses include the district's planned action for the compliance recommendations as well as reactions to advisory (quality) recommendations when the district chose to provide them. The district was judged by staff to be in general compliance with ICCB recognition standards and, therefore, is recommended for "*Recognition Continued*" status. The final reports, including direct responses, are externally attached for Board members only.

Illinois Community College Board

NEW UNITS OF INSTRUCTION

The Illinois Community College Board is requested to approve new units of instruction for the following community colleges:

RECOMMENDED ACTION:

It is recommended that the following motion be adopted:

The Illinois Community College Board hereby approves the following new units of instruction for the community colleges listed below:

PERMANENT PROGRAM APPROVAL

College of DuPage

- Anesthesia Technology A.A.S. degree (64 credit hours)
- Digital Broadcast Journalism A.A.S. degree (64 credit hours)
- Surgical Assistant Certificate (42 credit hours)

Joliet Junior College

- Operations Engineering A.A.S. degree (66 credit hours)
- Operations Engineering Certificate (41 credit hours)
- Operations Technician A.A.S. degree (63 credit hours)
- Operations Technician Certificate (36 credit hours)

Lincoln Land Community College

- Manufacturing Maintenance Technology Certificate (42 credit hours)
- Mechatronics Certificate (42 credit hours)

Rend Lake College

- Barbering A.A.S. degree (65 credit hours)
- Cosmetology A.A.S. degree (65 credit hours)

Richland Community College

- Diesel Medium/Heavy Truck Technician A.A.S. degree (62 credit hours)
- Senior Diesel Technician Certificate (44 credit hours)

Carl Sandburg College

- Locomotive Mechanical A.A.S. degree (62.5 credit hours)

BACKGROUND

College of DuPage is seeking approval to offer a 64 credit hour Associate in Applied Science (A.A.S.) degree in “Anesthesia Technology”. This program will prepare individuals for entry-level employment and industry certification opportunities in anesthesia technology. Graduates will be prepared for employment as clinical assistants to an anesthesia provider. The proposed program will provide students planning on entering the field with the necessary educational credential, as well as offer existing technologists and technicians who have not yet earned industry certification, with an educational pathway towards doing so. The program was developed according to guidelines for accreditation established by the American Society of Anesthesia Technologists and Technicians (ASATT) with support from the American Society of Anesthesiologists (ASA). The college plans to seek the required accreditation once all required state approvals have been granted. The curriculum requires 24 credit hours of general education and 40 credit hours of required career and technical education. Career and technical coursework includes instruction in introductory anesthesia technology, introductory and advanced anesthesia fundamentals, medical terminology, anesthesia pharmacology, a clinical capstone, and introductory, intermediate and advanced clinical practicums in anesthesia technology. Assessment of student learning will take place during the final clinical practicum conducted by program faculty. Graduates of the program will be prepared for the required ASATT Certified Anesthesia Technician (Cer.A.T.) or (Cer.A.T.T.) Technologist credential.

Labor market information provided by the college supports the need for a two year degree program in this field of study. Beginning July 15, 2015 anesthesia technologists must earn an A.A.S. degree in order to sit for the ASATT certification exam. In addition, the ASATT will be phasing out the Certified Anesthesia Technician (Cer.A.T.) credential (the credential previously earned through work experience), requiring all candidates for certification to work towards the Certified Anesthesia Technologist (Cer.A.T.T.), which is the credential earned through completion of an educational program. Currently, there are no other anesthesia technology programs in the State. The proposed degree will fulfill the need for this additional training. The college anticipates an enrollment of eight (8) full-time students the first year, increasing to 12 full-time students by the third year. The program will require one (1) existing full-time, one (1) existing part-time and three (3) new part-time faculty for implementation. Qualified faculty must possess a minimum of a Bachelor’s degree in Anesthesia Technology, Perioperative Nursing or Surgical Technology, and hold an active state health license/credential such as R.N., C.S.T. (Certified Surgical Technologist), Cer.A.T. or Cer.A.T.T. Preferred qualifications include two-five years of occupational experience as an anesthesia technician/technologist, and one-three years of teaching experience. Facilities are in place to adequately support the proposed program, however, additional equipment and supplies are budgeted during the first three years of operation. Costs to implement the program are anticipated at \$49,000 the first year, \$51,500 the second year, and \$54,000 the third year. The program will be supported fiscally through student tuition and fees.

College of DuPage is also seeking approval to offer a 64 credit hour Associate in Applied Science (A.A.S.) degree in “Digital Broadcast Journalism”. This program will prepare individuals for entry-level employment in broadcasting. Graduates will earn the knowledge and skills for working as broadcast news journalists, producers, and production technicians in television, radio, print, electronic and web-based media. This program will also prepare individuals for continuing their education at the baccalaureate level, if so desired. The curriculum requires 18 credit hours of general education, 36 credit hours of required career and technical education and 10 credit hours related technical electives. The career and technical component includes instruction in introductory mass communications, news reporting and writing for multimedia, social media as news, introductory television studio production, introductory and advanced writing and reporting for TV news, announcing and performing broadcast news, on-air broadcasting, introductory field production and editing, TV news field production, TV news producing, documentary production and a choices of electives from motion picture, television and broadcast communication courses.

Agenda Item #9.1
January 23, 2015

Assessment of student learning will be achieved through evaluation of the student's performance during a supervised production experience during their final semester, as well as through a review of the student's portfolio by program faculty.

Labor market information provided by the college supports the interest in and the need for a two year degree program in this field of study. According to the Illinois Department of Employment Security (IDES), employment of television and broadcast communication-related workers is expected to increase by an average of 4.9 percent statewide through 2022. The college anticipates an enrollment of eight (8) full-time and 10 part-time students the first year, increasing to 20 full-time and 25 part-time students by the third year. Currently, the college works with The Technology Center of DuPage (TCD), Indian Prairie School District 204, Wheaton Warrenville South High School, and West Chicago Community High School providing secondary education/dual credit opportunities in television production and news programming technologies. The college has explored articulation agreements with Southern Illinois University at Carbondale (SIUC), Columbia College-Chicago, and DePaul University towards baccalaureate programs related to broadcast communications. The proposed degree will complement the college's existing offerings in Motion Picture/TV production. The program will require one (1) existing full-time faculty member and one (1) new part-time faculty member to implement. Additional faculty is budgeted for during the second and third years of operation. Qualified faculty will hold a minimum of a Bachelor's degree in Broadcast Journalism, Journalism, TV Production or a related field; have five years of work experience in the field of broadcast journalism, and two years teaching experience. Facilities are in place to adequately support the program; however equipment purchases are budgeted during the second and third years of operation. Costs to implement are anticipated at \$15,000 the first year, \$86,000 the second year, and \$171,000 the third year. Higher third year costs also reflect the addition of a full-time program coordinator. The program will be supported fiscally through student tuition and fees.

College of DuPage is seeking approval to offer a 42 credit hour "Surgical Assistant" Certificate program. This advanced certificate program will prepare existing surgical technology or perioperative nursing professionals for credentialing as a surgical assistant. The curriculum was developed according to accreditation standards of the American Board of Surgical Assistants (ABSA) and will prepare graduates for the National Certified Surgical First Assistant Exam (CSFA) offered through the National Board of Surgical Technology and Surgical Assisting. The curriculum includes career and technical education coursework in introductory and advanced principles of surgical assisting, surgical assisting research, surgical assisting laboratory, and a clinical internship in surgical assisting. Assessment of student learning objectives will be achieved through an evaluation of the student's performance during the clinical internship by program faculty and the clinical supervisor. Labor market information provided by the college supports the interest in and the need for a training program in this field of study. The proposed program will be the first surgical assisting program in the State of Illinois. The College currently offers related programs in surgical technology, perioperative nursing and central sterile processing technology and holds accreditation for these programs through the Commission on Accreditation of Allied Health Education Programs (CAAHEP). CAAHEP accreditation is required and the college plans to pursue this endorsement once all appropriate state level approvals have been received. Program advisory committees for these existing programs identified a need for the proposed specialized training. According to the Illinois Department of Employment Security (IDES), employment of "surgical technologists" is expected to increase by 14.7 percent statewide through the year 2022. The college anticipates an enrollment of eight (8) full-time students the first year, increasing to 12 full-time students by the third year. One (1) existing full-time and one (1) existing part-time faculty will be required the first year of operation. Qualified faculty will hold a Bachelor of Science degree in Nursing and the credential of Certified First Surgical Assistant or the Surgical Assistant-Certified designation. All facilities and equipment are in place to adequately support the proposed program. Costs to implement are estimated at \$74,400 the first year, \$77,400 the second year, and \$79,400 the third year. The program will be fiscally supported through student tuition and fees.

Agenda Item #9.1
January 23, 2015

Joliet Junior College is seeking approval to offer a 66 credit hour “Operations Engineering” Associate in Applied Science (A.A.S.) degree and a related 41 credit hour “Operations Engineering” Certificate. The programs will prepare individuals for entry-level employment and advancement opportunities in plant operations and supervision. The programs were developed in partnership with Exelon, Lyondell-Bassel, Aux Sable and Akso Nobel, several regional employers who have identified both short- and long-term needs for workers trained in this field at the two-year degree level. The certificate curriculum consists of 18 credit hours of required general education and 23 credit hours of required career and technical education coursework. The career and technical component includes instruction in introductory plant operations and risk, introductory industrial controls, process control and instrumentation, applied thermodynamics, industrial fluid power, operations career development and a required work-based learning experience in operations engineering. The degree curriculum builds on this and requires 26 credit hours total in general education and 40 credit hours of career and technical education. Additional coursework required for the degree includes basic wiring and circuit design, advanced industrial controls, industrial maintenance fundamentals, mechanical power transmission, and rotating equipment. Assessment of student learning for both programs will be achieved through an evaluation of the student’s performance during the work-based learning component by program faculty and the work-site supervisor. Labor market information provided by the college supports the interest in and need educational programs in this area. According to the Illinois Department of Employment Security (IDES), employment of “industrial engineering technicians” is expected to increase by 3.6 percent, and employment of “maintenance supervisors” is expected to increase by 8 percent statewide through 2022. The college has also established articulation for the proposed degree program with Southern Illinois University at Carbondale (SIUC)’s Bachelors of Science in Industrial Maintenance Technology, and with Northern Illinois University (NIU)’s Bachelors of Science in Industrial Management and Technology. The college anticipates a combined enrollment of six (6) full- and part-time students the first year, increasing to 12 full- and part-time students by the third year. The programs will require two (2) existing full-time faculty, one (1) existing part-time faculty, and one (1) new part-time faculty for implementation. Preferred faculty qualifications include an Associate’s degree in Industrial Maintenance or a closely related field, three years occupational experience and one year teaching experience. All facilities and equipment are in place to adequately support the proposed programs. Costs to implement the programs are anticipated at \$5,000 year one, and \$8,000 per year during year two and three. The programs will be fiscally supported through student tuition and fees.

Joliet Junior College is seeking approval to offer a 63 credit hour “Operations Technician” Associate in Applied Science (A.A.S.) degree and a related 36 credit hour “Operations Technician” Certificate. These programs will prepare individuals for entry-level employment in skilled multi-trades and advancement opportunities at the senior technician level. The programs were developed in partnership with Exelon, Lyondell-Bassel, Aux Sable and Akso Nobel, several regional employers who have identified both short- and long-term needs for workers trained in this field at the two-year degree level. The certificate curriculum consists of 12 credit hours of required general education and 24 credit hours of required career and technical education coursework. The career and technical component includes instruction in introductory industrial controls, process control and instrumentation, industrial circuits and basic programmable logical controllers, industrial fluid power, operations career development and a required work-based learning experience in operations engineering technology. The degree curriculum builds on this and requires 15 credit hours total in general education and 48 credit hours of career and technical education. Additional coursework required for the degree includes basic wiring and circuit design, advanced industrial controls, electrical/electronic troubleshooting, industrial maintenance fundamentals, mechanical power transmission, rotating equipment, precision machine tool technology, and introductory plant operations and risk. Assessment of student learning for both programs will be achieved through an evaluation of the student’s performance during the work-based learning component by program faculty and the work-site supervisor.

Agenda Item #9.1
January 23, 2015

In addition to local employers identifying a need for this program, state labor market information is supportive. According to the Illinois Department of Employment Security (IDES), employment of “industrial engineering technicians” is expected to increase by 3.6 percent, and employment of “industrial machinery mechanics” is expected to increase by 22.8 percent statewide through 2022. The college anticipates a combined enrollment of six (6) full- and part-time students the first year, increasing to 12 full- and part-time students by the third year. The programs will require two (2) existing full-time faculty, one (1) existing part-time faculty, and one (1) new part-time faculty for implementation. Preferred faculty qualifications include an Associate’s degree in Industrial Maintenance or a closely related field, three years occupational experience and one year teaching experience. All facilities and equipment are in place to adequately support the proposed programs. Costs to implement the programs are anticipated at \$5,000 year one, and \$8,000 per year during year two and three. The programs will be fiscally supported through student tuition and fees.

Lincoln Land Community College is seeking approval to offer a 42 credit hour “Manufacturing Maintenance Technology” Certificate program. This program will prepare individuals for entry-level employment as plant maintenance technicians skilled in the installation, maintenance and repair of mechanical drive systems, sensors, industrial electrical equipment, pneumatics and hydraulics, and HVAC systems. The curriculum includes career and technical coursework in architectural specifications-mechanical and electrical systems, blueprint reading, technical mathematics, basic refrigeration, basic shielded metal arc welding (SMAW), metal inert gas welding (MIG), introductory manufacturing safety, introductory manufacturing maintenance, introductory and intermediate mechanical drive systems, introductory and intermediate mechatronics circuits, pneumatic and hydraulic systems, and industrial wiring. In addition, students will be prepared for earning their Occupational Safety & Health Administration (OSHA) 10-Hazard Recognition Certification. Assessment of student learning will be achieved through a comprehensive final exam administered by program faculty. Labor market information provided by the college supports the interest in and the need for a short-term training program in this field of study. The program was developed through the INAM consortia of colleges, the Illinois Network for Advanced Manufacturing; a coordinated effort between those colleges awarded a Department of Labor Trade Adjustment Assistance Community College and Career Training (TAACCCT) grant. The INAM consortium recommended the development of this program to help address local employer needs in this industry and provide educational ladder opportunities for students in related programs at other INAM institutions. This certificate complements the related “Mechatronics” Certificate and provides an educational ladder opportunity for students and graduates of the college’s recently approved Industrial Technologies Certificate program. The college anticipates an enrollment of six (6) full-time and 10 part-time students the first year, increasing to 18 full-time and 23 part-time students by the third year. The program will require two (2) new part-time faculty for implementation. Qualified faculty will hold a Bachelor’s degree in an Engineering or Manufacturing-related field, five years related occupational experience, and one year teaching experience. All facilities are currently in place to adequately support the program. New costs budgeted for the proposed certificate include \$2,000 per year for the first three years, however, the TAACCCT grant covers all costs during the implementation phase of the program. The program will then be supported fiscally through student tuition and fees.

Lincoln Land Community College is seeking approval to offer a 42 credit hour “Mechatronics” Certificate program. This program will prepare individuals for entry-level employment as manufacturing-related engineering technicians skilled in the utilizations of programmable logic controllers, robotics, electronics, pneumatics and hydraulics, sensors, and mechanical drive systems. The curriculum includes career and technical coursework in introductory manufacturing safety, introductory manufacturing maintenance, mechatronics blueprint reading, technical mathematics, introductory through advanced mechatronics circuits, introductory and intermediate programmable logic controls, introductory robotics, introductory and intermediate mechanical drive systems, and pneumatic and hydraulic systems.

Agenda Item #9.1
January 23, 2015

In addition, students will be prepared for earning their Occupational Safety & Health Administration (OSHA) 10-Hazard Recognition Certification. Assessment of student learning will be achieved through a comprehensive final exam administered by program faculty. Labor market information provided by the college supports the interest in and the need for a short-term training program in this field of study. The program was developed through the INAM consortia of colleges, the Illinois Network for Advanced Manufacturing; a coordinated effort between those colleges awarded a Department of Labor Trade Adjustment Assistance Community College and Career Training (TAACCCT) grant. The INAM consortium recommended the development of this program to help address local employer needs in this industry and provide educational ladder opportunities for students in related programs at other INAM institutions. This certificate complements the related “Manufacturing Maintenance Technology” Certificate and provides an educational ladder opportunity for students and graduates of the college’s recently approved Industrial Technologies Certificate program. The college anticipates an enrollment of six (6) full-time and 10 part-time students the first year, increasing to 18 full-time and 23 part-time students by the third year. The program will require two (2) new part-time faculty for implementation. Qualified faculty will hold a Bachelor’s degree in an Engineering or Manufacturing-related field, five years related occupational experience, and one year teaching experience. All facilities are currently in place to adequately support the program. New costs budgeted for the proposed certificate include \$2,000 per year for the first three years, however, the TAACCCT grant covers all costs during the implementation phase of the program. The program will then be supported fiscally through student tuition and fees.

Rend Lake College is seeking approval to offer a 65 credit hour “Barber” Associate in Applied Science (A.A.S.) degree. The program will prepare individuals for entry-level employment and advancement opportunities as licensed barbers. The curriculum is approved by the Illinois Department of Financial and Professional Regulation for barbering and will prepare students for the licensure necessary in Illinois for employment. The curriculum consists of 15 credit hours of required general education coursework and 50 credit hours of required career and technical education coursework. The career and technical component includes instruction in beginning, intermediate and advanced levels of barbering theory, and beginning, intermediate and advanced levels of barbering clinical experience which includes over 1,500 hours of hands-on training. The additional coursework in general education aims to provide students with the knowledge and skills needed for management positions and potential entrepreneurship opportunities. Assessment of student learning will be achieved through an evaluation of the student’s performance during their last semester barbering clinical, and through evaluation of a student portfolio by program faculty.

Labor market information provided by the college supports the interest in and need for a two-year degree program in this field of study. The college currently offers a successful Barbering Certificate program. The proposed degree will offer certificate students and recent graduates with an educational ladder opportunity in this field. According to the Illinois Department of Employment Security (IDES), employment of “barbers” is expected to increase by 11.9 percent statewide through 2022. The proposed degree program will be the first offered by an Illinois community college. The college anticipates an enrollment of six (6) full-time students the first year, increasing to eight (8) full-time students by the third year. The program will require one (1) new full-time and three (3) existing part-time faculty. Qualified faculty must hold an active Illinois Barber license, an active Barber Instructor license, one year occupational experience and one year teaching experience. Facilities, including the RLC Studio, a real-world functioning practicum salon, are in place to adequately support the proposed program. No new costs are anticipated to implement the program, which will be supported fiscally through student tuition and fees.

Rend Lake College is seeking approval to offer a 65 credit hour Associate in Applied Science (A.A.S.) degree in “Cosmetology”.

Agenda Item #9.1
January 23, 2015

The program will prepare individuals for entry-level employment and advancement opportunities as licensed cosmetologists. The curriculum is approved by the Illinois Department of Financial and Professional Regulation for cosmetology and will prepare students for the licensure necessary in Illinois for employment. The curriculum consists of 15 credit hours of required general education coursework and 50 credit hours of required career and technical education coursework. The additional coursework in general education aims to provide students with the knowledge and skills needed for management positions and potential entrepreneurship opportunities. The career and technical component includes instruction in beginning, intermediate and advanced levels of cosmetology theory, and beginning, intermediate and advanced levels of cosmetology clinical experience which includes over 1,500 hours of hands-on training. Assessment of student learning will be achieved through an evaluation of the student's performance during their last semester cosmetology clinical and through evaluation of a student portfolio by program faculty.

Labor market information provided by the college supports the interest in and need for a two-year degree program in this field of study. The college currently offers a successful Cosmetology Certificate program. The proposed degree will offer certificate students and recent graduates with an educational ladder opportunity in this field. According to the Illinois Department of Employment Security (IDES), employment of "cosmetologists/hairdressers/hairstylists" is expected to increase by 10.9 percent statewide through 2022. To date only two other neighboring community colleges offer a degree program in cosmetology. The college anticipates an enrollment of 50 full- and part-time students the first year, increasing to 60 full- and part-time students by the third year. The program will require two (2) existing full-time faculty and three (3) existing part-time faculty. Qualified faculty must hold an active Illinois Cosmetologist license, an active Cosmetology Instructor license, one year occupational experience and one year teaching experience. Facilities, including the RLC Studio, a real-world functioning practicum salon, are in place to adequately support the proposed program. No new costs are anticipated to implement the program, which will be supported fiscally through student tuition and fees.

Richland Community College is seeking approval to offer a 62 credit hour "Diesel Medium/Heavy Truck Technician" Associate in Applied Science (A.A.S.) degree program. This program will prepare individuals for entry-level and advancement opportunities in the field of diesel service, maintenance and repair. The curriculum has been designed according to industry standards for diesel technicians as defined by the National Automotive Technicians Education Foundation (NATEF) and will prepare graduates for multiple Automotive Service Excellence (ASE) certifications. The curriculum includes 15 credit hours of required general education coursework and 47 credit hours of required career and technical education coursework. The career and technical component includes instruction in truck preventative maintenance, basic and advanced electrical systems, diesel engine repair, diesel fuel and emissions, diesel drivability diagnosis, diesel truck transmission, truck drive train systems, medium/heavy HVAC, medium/heavy truck brakes, truck steering/suspension/alignment, and a diesel truck internship. Assessment of student learning will be achieved through an evaluation of the student's performance during the work-based learning experience, as well as by successfully completing an ASE-practice exam in each of the eight certification areas: Diesel Service Technician, Diesel Transmission Specialist, Diesel Performance Specialist, Diesel Engine Rebuilder, HVAC Specialist, Drive Train Specialist, Steering and Suspension Specialist, and Senior Diesel Technician. The college plans to seek the necessary NATEF program accreditation once all appropriate state-level approvals have been awarded. The college currently holds NATEF-accreditation for its Automotive Technology degree program.

Richland Community College is also seeking approval to offer a related 44 credit hour "Senior Diesel Technician" Certificate program. This program will prepare individuals for advanced employment at the ASE senior diesel technician level in the field of diesel service, maintenance and repair. The curriculum follows NATEF industry standards and will prepare graduates for eight ASE certifications.

Agenda Item #9.1
January 23, 2015

The curriculum is based on a subset of career and technical education coursework built from existing shorter-term certificates and leading towards completion of the proposed A.A.S. degree. Coursework includes truck preventative maintenance, basic and advanced electrical systems, diesel engine repair, diesel fuel and emissions, diesel drivability diagnosis, diesel truck transmission, truck drive train systems, medium/heavy HVAC, medium/heavy truck brakes, and truck steering/suspension/alignment. Assessment of student learning will be achieved by successfully completing an ASE-practice exam in each certification areas.

Labor market information provided by the college supports the interest in and the need for formalized educational programs in this field of study. The college was recently approved to offer seven related Certificate programs mapped to each of the ASE Certifications, and leading towards completion of the proposed certificate and degree. Additionally, employment of “diesel engine mechanics” and “mobile heavy equipment mechanics” is projected to increase between 8.3-11.1 percent statewide through 2022, according to the Illinois Department of Employment Security (IDES). The college anticipates a combined enrollment of six (6) full-time and 14 part-time students the first year, increasing to 12 full-time and 16 part-time students by the third year. The programs will require one (1) new full-time and two (2) new part-time faculty the first year for implementation. Preferred qualifications for faculty include an Associate’s degree in diesel or automotive technology, five years occupational experience as a diesel mechanic, hold ASE Master Diesel Mechanic certification and have one year teaching experience. The programs will be housed in Richland’s new Workforce Development Institute that includes a real-world lab/repair facility for all automotive technology and related programs. Some existing equipment will be utilized, however, equipment and material purchases have been budgeted for during the first three years of operation. Costs to implement the program are anticipated at \$131,413 the first year, \$105,519 the second year, and \$117,850 the first year. Budget estimates also include the addition of new faculty and a program coordinator. The programs will be fiscally supported through student tuition and fees.

Carl Sandburg College is seeking approval to offer a 62.5 credit hour “Locomotive Mechanical” Associate in Applied Science (A.A.S.) degree. This program will prepare individuals for entry-level and advancement opportunities in the railroad industry as locomotive maintenance technicians. Graduates will complete the program possessing the knowledge of and skills for troubleshooting, maintenance and repair of locomotive mechanical and electrical systems, EMD and GE diesel engines, and 30 ACDW locomotive air brake systems. The curriculum includes 18 credit hours of required general education coursework and 44.5 credit hours of required career and technical education coursework. The career and technical component includes instruction in introduction and history of railroading, electrical fundamentals, machine tool fundamentals, manufacturing processes, welding, industrial safety, locomotive electricity, basic electro motive diesel (EMD), GE basic mechanical, hydraulics and pneumatics, locomotive air brakes, process control and instrumentation, railway safety, quality and environment including Federal Railway Administration and Department of Transportation Codes and Regulations. Assessment of student learning will be achieved through evaluation of the student’s performance during work-simulated lab activities by program faculty.

Labor market information provided by the college supports the interest in and the need for a two year program in this field of study. Currently, the college offers three related certificate programs in Locomotive Mechanical, Locomotive Electrical, and Rail Off/Highway Motive Power. The proposed degree will provide an educational ladder opportunity for graduates of any of these certificate programs. The college has been working for several years with Burlington Northern Santa Fe (BNSF) Railroad, one of the largest employers in the college’s district, to address entry-level employment needs locally.

Agenda Item #9.1
January 23, 2015

BNSF has also partnered with the National Academy of Railroad Science (NARS) and Johnson County Community College in Overland Park, Kansas to develop coursework the college has included in its existing and proposed programming. According to the Illinois Department of Employment Security (IDES), employment of “diesel engine mechanics” and “mobile heavy equipment mechanics” is expected to increase between 8.3-11.1 percent statewide through 2022. The college anticipates an enrollment of 12 full-time students each year for the first three years of the program. Qualified faculty will possess a minimum of one year occupational experience in railway maintenance and NARS instructor certification. Preferred credentials include an associate’s degree or higher and some teaching experience. The program will require four (4) existing part-time faculty for implementation. Facilities are in place to adequately support the program. Some additional equipment and tools are being donated by BNSF Railroad and the National Railway Equipment Company (NRE). Costs to implement the program will be approximately \$18,311 year one, \$18,833 year two and \$19,379 year three. The program will be supported fiscally through student tuition and fees.

INFORMATION ITEM – BASIC CERTIFICATE PROGRAM APPROVAL

Following is a list of Basic Certificates (less than 29 credit hours) that have been approved on behalf of the Illinois Community College Board by the President/CEO since the last Board meeting:

Permanent Program Approval

Carl Sandburg College

- Advanced Electrical Automotive Certificate (13 credit hours)

College of DuPage

- Mental Health First Aid Certificate (7 credit hours)

Lewis & Clark Community College

- Extended Truck Driver Certificate (20 credit hours)

Lincoln Land Community College

- Industrial Technologies Certificate (20 credit hours)

Richland Community College

- Diesel Service Technician Certificate (8 credit hours)
- Diesel Engine Rebuilder Certificate (12 credit hours)
- Diesel Transmission Specialist Certificate (12 credit hours)
- Steering & Suspension Specialist Certificate (16 credit hours)
- Diesel Drive Train Specialist Certificate (16 credit hours)
- Diesel HVAC Specialist Certificate (16 credit hours)
- Diesel Performance Specialist Certificate (20 credit hours)

South Suburban College

- Maintenance Technology II Certificate (17 credit hours)

Illinois Community College Board

NEW UNITS OF INSTRUCTION

The Illinois Community College Board is requested to approve new units of instruction for the following community colleges:

RECOMMENDED ACTION:

It is recommended that the following motion be adopted:

The Illinois Community College Board hereby approves the following new units of instruction for the community colleges listed below:

PERMANENT PROGRAM APPROVAL

Frontier Community College

- Entrepreneurship Certificate (32 credit hours)

Lincoln Trail College

- Entrepreneurship Certificate (32 credit hours)

Olney Central College

- Security and Loss Prevention Certificate (30 credit hours)

Wabash Valley College

- Entrepreneurship Certificate (32 credit hours)

BACKGROUND

Frontier Community College, Lincoln Trail College and Wabash Valley College, three of the Illinois Eastern Community Colleges, are seeking approval to offer a 32 credit hour “Entrepreneurship” Certificate program. These programs will prepare individuals for self-employment locally. The curriculum consists of coursework in introductory business, introductory entrepreneurship, business statistics, business law, business finance, business computer systems, financial accounting, marketing, human resource management, business portfolio development, and a choice of one business elective course. Assessment of student learning will be achieved through completion and evaluation of a comprehensive final project. Labor market information provided by the college supports the interest in and the need for a short-term training program in this area. Local businesses have approached the District looking for training that will educate individuals who may already have local product and service offerings into beginning their own official business, and/or training that will provide an education to those individuals who may have a business idea but are looking for the knowledge and skills to implement their idea(s) locally. The colleges anticipate an enrollment of five (5) full-time and four (4) part-time students per college the first year, increasing to nine (9) full-time and six (6) part-time students per college by the third year. The program will require one (1) new part-time faculty member for implementation. Qualified faculty will hold at least an Associate’s degree in Business and two years of occupational experience running their own business. All facilities and equipment are in place to adequately support the programs. Total costs of implementing these programs are estimated at \$4,000 the first and second years, and \$4,100 the third year, which reflects a marginal increase in administrative expenses. The programs will be fiscally supported through student tuition and fees.

Olney Central College, one of the Illinois Eastern Community Colleges, is seeking approval to offer a 30 credit hour “Security and Loss Prevention” Certificate program. This program will prepare individuals for entry-level employment as loss prevention officers and security guards. The curriculum was designed based on input from the college’s existing program advisory committee(s) for administration of justice programs. The certificate requires coursework in effective public speaking and interpersonal communications, criminal law, introductory and intermediate criminal investigations, loss prevention principles, loss prevention safety issues, private security law, introductory and intermediate security, and security management. Assessment of student learning will be achieved through completion and evaluation of a comprehensive final project. Labor market information provided by the college supports the interest in and the need for a short-term training program in this field of study. According to the Illinois Department of Employment Security (IDES), employment of “security guards and loss prevention specialists” is expected to increase between 3.8 – 12.8 percent statewide through 2022. Furthermore, the proposed certificate may provide an educational ladder for students, as 12 credit hours of the proposed certificate apply towards completion of the college’s existing Administration of Justice Associate in Applied Science (A.A.S.) degree. The college anticipates an enrollment of seven (7) full- and part-time students the first year, increasing to 13 full- and part-time students by the third year. The program will require one (1) new part-time faculty member for implementation. Qualified faculty will hold at least an Associate’s degree in Law Enforcement and two years of related occupational experience. All facilities and equipment are in place to adequately support the program. Costs of implementing this program are estimated at \$3,660 the first and second years, and \$4,060 the third year, which reflects a marginal increase in administrative expenses. The program will be fiscally supported through student tuition and fees.

Agenda Item #10.1

January 23, 2015

UNAPPROVED

Minutes of the 410th
Meeting of the
Illinois Community College Board

2nd Floor Conference Room
401 East Capitol Avenue
Springfield, IL

November 21, 2014

RECOMMENDED ACTION

It is recommended that the following motion be adopted:

The Illinois Community College Board hereby approves the Board minutes of the November 21, 2014 meeting as recorded.

Item #1 – Roll Call and Declaration of Quorum

Vice Chair Suzanne Morris called the Board meeting to order at 9:03 a.m. and asked Ann Knoedler to call roll. The following Board members were present: Randy Barnette, Terry Bruce, Michael Dorf, Jonathan Jackson, Thomas Pulver, Rudy Valdez, Guy Alongi, Teresa Garate, Jake Rendleman and Martin Nall. A quorum was declared. Board member Alexi Giannoulis was absent.

Item #2 – Announcements and Remarks by Suzanne Morris, Board Vice Chair

Ms. Morris asked for comments from the Board members.

Item #3 – Board Members Comments

There were no Board member comments at this time.

Item #4 – Executive Director Report

Dr. Karen Anderson started by congratulating Ms. Morris on being appointed as the new President of the Midwestern Higher Education Compact (MHEC). The Compact is made up of the 12 Midwest states. The annual meeting will be located in Illinois, the home state of the President of MHEC, in November of 2015 and will focus on Adult Learners.

The National Alliance of Concurrent Enrollment Partnerships (NACEP) held their 2014 Conference in late October in Chicago. The conference promoted Dual Credit in Illinois and had 800 attendees. The next president of NACEP will be Kent Scheffel, administrator at Lewis and Clark Community College.

The Economic Impact Study will be released on November 13th. It is also item #10.2 on the agenda.

Agenda Item #10.1
January 23, 2015

In January, on the statewide level, the ICCB will be involved in working on and rolling out the Workforce Education Strategic Plan. On the National level, Illinois has received one Trade Adjustment Assistance Community College and Career Training (TAACCCT) Grant. The money will be going to a consortia consisting of Lincoln Land Community College, Lewis and Clark Community College, Carl Sandburg College, and Southeastern Community College for bio-economy. On the Federal level, ICCB will be working on the implementation of the new Workforce Innovation Opportunities Act (WIOA).

Dr. Anderson received an invitation to the White House in December to continue participation in President Obama's call to action through ICCB commitments to increase college opportunities for low-income students.

Dr. Anderson and Brian Durham gave a brief update on the Partnership for Assessment of Readiness for College and Careers (PARCC) Testing. A more in depth presentation will be given during a Board meeting in 2015.

Item #5 – Advisory Organizations

Item #5.1 – Illinois Council of Community College Presidents (ICCCP)

Dr. Tom Choice stated that during the last ICCCP meeting, the presidents focused on the following areas:

- Common Core and Partnership for Assessment of Readiness for College and Careers (PARCC) Initiatives
- Offering Baccalaureate degrees through Illinois community colleges

Item #5.2 – Illinois Community College Trustees Association (ICCTA)

Mike Monaghan updated the Board on the following areas:

- Recent College elections – there were no real changes
- General Assembly – raising the income tax
- Pension reform – the judge should be making a decision today at 2:00 pm.

The next meeting will be held in Washington, D.C. on February 9-12. The regular scheduled meeting will be held on March 14 in Schaumburg.

Item #5.3 – Student Advisory Council (SAC)

Martin Nall stated the council met November 7-8 with 67 students in attendance. The Council discussed textbooks prices and undocumented students and the subcommittees decided on their projects.

The next meeting will be held on January 16-17 in Springfield.

Item #5.4 – Illinois Community College Faculty Association (ICCFA)

Krista Winters briefly stated that the ICCFA held the annual Conference on October 23 and 24. Attendance was low with a total of 77 attendees. The planning committee will meet today to debrief on the conference.

Item #6 - Committee Reports

Item #6.1 – Academic Affairs and Institutional Support

Tom Pulver stated that the Academic Affairs and Institutional Support committee did not meet; however, there are some updates the Board should be aware of:

Developmental Education Reform Agenda

- ICCB staff continued their efforts to develop a plan for reforming developmental education in the state, specifically focused on the implementation of co-requisite remedial models.
- To this end, the Developmental Education Advisory Committee, consisting of stakeholders from across the community college spectrum will be reconvened in January.
 - The first charge of this committee will be to review the co-requisite remedial model and to make recommendations to the Executive Director and the Board on how best to implement this model.
 - This is consistent with commitments that were made to the White House focused on co-requisite remediation.

P-20 Partnership Academy

- As a part of efforts to affect remedial reform in the state, the ICCB recently released the P-20 Partnership Academy application. Through this academy:
 - the ICCB is committed to highlighting the successful practices happening throughout the Illinois Community College System
 - and to ensure that other institutions are able to learn from these successes and share their own.
- For this year, the ICCB is partner with the Elgin Community College's Alliance for College Readiness and the leadership team at ECC that has led this work.
 - The award winning Alliance for College Readiness is an ECC initiative that brings together high school and college constituencies to address the preparedness of area high school students to compete and succeed in college.
 - The goal of this collaborative partnership between ECC and the public school districts in ECC's district is to ensure that all district young people are ready for college-level courses and can experience success after high school.
 - Members of the Alliance for College Readiness work in faculty and staff teams to
 - establish a common understanding of college and career readiness,
 - to better align curriculum and instruction

Agenda Item #10.1

January 23, 2015

- and to foster effective communication systems between students, educators, and parents.
- As a part of the Academy, colleges that participate will work with the ECC team to learn about implementation of their Alliance. This Partnership Academy is for colleges who want to start a partnership or continue to build on a partnership that already exists.
- Participants will have an opportunity to set their own goals and build/expand partnerships based on their local cultures & circumstances.
- Elgin Community College is receiving funds to conduct this academy through the Bridging the Gap project.
- Participating colleges will have their travel expenses covered to attend.

SARA

- IBHE is drafting the rules that will go to JCAR for the implementation of SARA (State Authorization Reciprocity Agreement).
- ICCB staff will review the proposed rules and have a chance to comment before submitted to JCAR in January.
- When JCAR signs off on The Rules, IBHE will make the SARA application to MHEC.
- It will probably be at least July 1, 2015 before any Illinois institution will be able to apply.
- ICCB will manage the community colleges participation in SARA.
- According to Jenny Park from MHEC, if IBHE charges a fee, the community colleges will also have to pay it because the national rules are set up so that you can't charge fees based on the class of college.
- ICCB is working with IBHE to determine if they have any flexibility on whether or not to charge fees to the community colleges and where those fees would go.

Item #6.2 - Adult Education and Workforce Development

Randy Barnette stated the committee did not meet; however, there are some updates the Board should be aware of:

Workforce Innovation and Opportunities Act (WIOA)

- The Act was signed into federal law on July 22, 2014. There are four core partners in the law: Title I – Department of Labor, which is DCEO in IL; Title II – Adult Education; Wagner Peyser; and Vocational Rehab. An emphasis has been placed on career pathways, alignment, collaboration, innovation, accountability and employer partnerships. A unified state plan must be developed by each state and is due March 2016. DCEO has formed several Taskforce Committees, and we are making sure that there is local representation on these groups. Draft WIOA regulations will be released in January 2015. The implementation date of the new law is July 1, 2015.

Workforce Education Strategic Plan

- The Plan is moving forward. The ICCB is partnering with DCEO and the Council of Presidents. We have a facilitator, Maher & Maher, who will conduct focus groups within the ten Economic Development Regions in the state. Our first meeting to begin the planning is in December 2014.

Illinois High School Equivalency Taskforce

- The Taskforce has been formed and the first meeting was held in November 2014. The committees focus is to take an in-depth look at all of the high school equivalency tests available and also to examine alternative ways to certify high school equivalency. The taskforce will meet a total of four times and will provide recommendations back to the ICCB on the spring.

Item #6.3 – External Affairs

Jake Rendleman gave an update on issues discussed during the committee meeting on the afternoon of November 18th:

Public Relations

- **Economic Impact Study:** The statewide community college Economic Impact Study was released to Thursday, November 17th to over 600 media contacts. ICCB has received coverage from radio/TV/newspapers throughout the state and will be working on organizing regional press releases in cooperation with local community colleges in the coming months. Plans also include a legislative briefing on the EIS sometime in early 2015.
- **Illinois Community College System 50th Anniversary (2015):** Plans underway for 50th anniversary video, ICCB staff met last week with a local company about doing the video production work. Tentatively planning to interview board members, advisory organizations, college presidents and others while people are in Springfield for the January board meeting. ICCTA has taken a lead on 50th anniversary planning and ICCB will lend assistance and support.

Legislation

- **Fall Veto Session Update:** Higher education leaders from IBHE, ISAC, ICCB, and public and private universities are working with legislature on formation of a Higher Education Caucus. An inaugural event is planned for December 2nd from 6:00-8:00 p.m. ICCB board members are invited and encouraged to attend if possible. All of ICCB's legislative proposals approved during spring session. ICCB is monitoring SB 3092 (Rep. Duruy) which includes new provisions on data sharing and data privacy between K-12 and higher education. ICCB has been part of negotiates with ISBE, IBHE, U. of I. and UIC.
- **Spring Legislative Proposals:** The external affairs committee discussed legislation to place authority for construction, budget, and academic program approval solely with the ICCB. The current law also requires IBHE to approve community college academic programs and for ICCB to provide budget and construction project proposals to IBHE. ICCB is going to work on draft legislation for discussion and possible vote at the January 2015 board meeting. We will also be reaching out to the ICCTA and President's Council for input and support of this legislation.
- **Federal Legislative Update:** Gainful employment rule for career education programs approved by U.S. Department of Education. The new rule does not include cohort based default rates as a measure colleges will be held liable for. This is good news for community colleges and the new rules only impact a handful of for profit colleges. Karen and Matt met with Senator Durbin's staff & discussed his participation in CTE caucus and dual credit legislation. Presentation at recent ACCT meeting discussed large amount of unused Pell grants, community colleges should make sure all student submit a FASFA form.

Item #6.4 - Fiscal, Personnel, Ethics and Conflict of Interest

Terry Bruce stated the committee met this morning and for informational purposes discussed the 2015 financial statements, current contractual obligations of the Board, and the status of the state payments to the colleges.

There were handouts distributed to the Board for their review.

The Board took a break at 10:33 a.m. and returned at 10:43 a.m.

Item #7 – Dual Credit Funding Study

As dual credit continues to expand in Illinois, understanding the cost to students as well as to institutions is an important component of maintaining accessible, high quality dual credit for those students able to demonstrate readiness for college level work. The ICCB in partnership with the Office of Community College Research and Leadership at the University of Illinois recently conducted a dual credit cost study with this goal in mind. This study was aimed at gaining a better understanding of ongoing cost models and perceptions of dual credit costs through the administration of an online survey of chief academic officers in Illinois community colleges. The results provide an important baseline of information for a more in depth analysis.

Brian Durham, Senior Director for Academic Affairs, gave a presentation to the Board.

Item #8 – New Units

Dr. Anderson took the opportunity to point out a few important details of a couple of the degrees being approved:

1. The Dental Assisting AAS degree at Kaskaskia College - The College currently offers a successful, related certificate program. Both the existing certificate and the proposed degree were developed according to the American Dental Association Commission of Dental Accreditation guidelines leading towards certification as a "Certified Dental Assistant." Once approved, this program will be the first Dental Assistant AAS in the State of Illinois offered at a community college.
2. The Petroleum Drilling Technology AAS degree at Lincoln Trail College - The College offers a related program that focuses on the "downstream" side of petroleum production, or the refining, processing & distribution of petroleum & its products. The proposed program complements the current offering by focusing on the "upstream" side of production, or the drilling, exploration & field technology skills used in the extraction process. The college partnered with Marathon Oil Company's Illinois Refining Division to develop these programs.

Item #8.1 – Kaskaskia College, Prairie State College, Rend Lake College, John Wood Community College

Thomas Pulver made a motion, which was seconded by Rudy Valdez, to approve the following items:

The Illinois Community College Board hereby approves the following new units of instruction for the community colleges listed below:

PERMANENT PROGRAM APPROVAL

Kaskaskia College

- Dental Assisting Associate of Applied Science A.A.S. degree (64 credit hours)

Prairie State College

- Accounting and Business Management A.A.S. degree (62 credit hours)

Rend Lake College

- Certified Medical Assistant A.A.S. degree (66 credit hours)
- Certified Medical Assistant Certificate (36 credit hours)

John Wood Community College

- Logistics and Operations Management A.A.S. degree (64 credit hours)
- Logistics Certificate (32 credit hours)
- Manufacturing Technology A.A.S. degree (64 credit hours)

The motion was approved via unanimous voice vote. Student advisory vote: Yes.

Item #8.2 – Illinois Eastern Community College: Lincoln Trail College

Thomas Pulver made a motion, which was seconded by Randy Barnette, to approve the following items:

The Illinois Community College Board hereby approves the following new units of instruction for the community colleges listed below:

PERMANENT PROGRAM APPROVAL

Lincoln Trail College

- Petroleum Drilling Technology A.A.S. degree (63 credit hours)

The motion was approved via unanimous voice vote. Terry Bruce abstained. Student advisory vote: Yes. There was no discussion.

Item #9 – Consent Agenda

Randy Barnette made a motion, which was seconded by Rudy Valdez, to approve the consent agenda's following items:

Item #9.1 – Minutes of the September 19, 2014 Board Meeting

The Illinois Community College Board hereby approves the Board minutes of the September 19, 2014 meeting as recorded.

Item #9.2 – Illinois Community College Board Committee Member Appointments

The Illinois Community College Board hereby authorizes the Executive Director to make appointments to the Finance Advisory Committee, the MIS/Research Advisory Committee, and the Program Advisory Committee.

Item #9.3 – Approval to Enter into Grant Agreements –Legislative Add-ons

The Illinois Community College Board hereby authorizes the Executive Director to enter into a grant agreement with Rock Valley College for \$400,000, as appropriated by the Illinois General Assembly in Article 5, Section 90, of Public Act 98-0678.

Agenda Item #10.1

January 23, 2015

The motion was approved via unanimous voice vote. Student advisory vote: Yes. There was no discussion.

Item #10 – Information Items

There was no discussion.

Item #10.1 - Fiscal Year 2015 Financial Statements

Item #10.2 - Economic Impact Study Final Report

Item #10.3 - 2014 Enrollment Report

Item #11 – Other Business

There was no other business.

Item #12 – Public Comment

There was no public comment.

Item #13 – Executive Session

The Board did not convene into Executive Session.

Item #14 – Adjournment

Terry Bruce made a motion, which was seconded by Randy Barnette, to adjourn the Board meeting at 11:22 a.m.

The motion was approved via unanimous voice vote. Student advisory vote: Yes.

Suzanne Morris
Board Vice Chair

Karen Hunter Anderson, Ph.D.
Executive Director

Agenda Item #10.2
January 23, 2015

Illinois Community College Board

FISCAL YEAR 2016 CAPITAL BUDGET REQUEST

The Illinois Community College Board Fiscal Year 2016 Capital Budget Request will be distributed at the January 23, 2015 Board meeting.

Illinois Community College Board

**ILLINOIS COMMUNITY COLLEGE BOARD
JANUARY 2015 REGULATORY AGENDA**

The Joint Committee on Administrative Rules (JCAR) is a bipartisan legislative oversight committee that has been delegated the responsibility to ensure that the laws enacted are appropriately implemented through administrative law. Each year, JCAR requires the Board, and all state agencies, to publish in the *Illinois Register* a regulatory agenda detailing the scope of upcoming rulemaking activity that the Board is considering but has not filed a formal notice of proposed rulemaking activity.

The 2015 Regulatory Agenda is being submitted to the Board for approval and then will be published in the *Illinois Register* pursuant to the Illinois Administrative Procedure Act (5 ILCS 100).

RECOMMENDED ACTION:

It is recommended that the following motion be adopted:

The Illinois Community College Board hereby approves the following 2015 Regulatory Agenda listed below:

**ILLINOIS COMMUNITY COLLEGE BOARD
JANUARY 2015 REGULATORY AGENDA**

- a) Part(s) (Heading and Code Citation): Administration of the Illinois Public Community College Act, 23 Ill. Adm. Code 1501
 - 1) Rulemaking:
 - A. Description: The Board has reviewed and adopted amendments to the *Administrative Rules of the Illinois Community College Board* that ensure the rules are still relevant and up to date. The amendments to the rules can be grouped into five types: non-substantive wording changes, clarification of a process or term, a change to a current process, elimination of an outdated process, and addition of a new rule. The Administrative Rules had not been formally reviewed for more than five years.
 - B. Statutory Authority: Public Community College Act [110 ILCS 805]
 - C. Schedule meeting/hearing dates: These rule changes were presented as an information item to the public in November 2013 and approved by the Board in January 2014.
 - D. Date agency anticipates First Notice: Spring 2015
 - E. Effect on small businesses, small municipalities or not for profit corporations: The Board believes this rulemaking will not affect small business, small municipalities, and not for profit corporations.

Agenda Item #10.3
January 23, 2015

- F. Agency contact person for information:
- Matt Berry
Rules Coordinator
Illinois Community College Board
401 East Capitol Avenue
Springfield, IL 6270
- Telephone: 217/785-7411
Fax: 217/524-4981
- G. Related rulemaking and other pertinent information: None
- b) Part(s) (Heading and Code Citation): Credit Hour Claims 23 Ill. Adm. Code 1501.507
- 1) Rulemaking:
- A. Description: The Board has reviewed and adopted amendments to the ICCB Administrative Rules on Dual Credit in order to remain compliant with the Dual Credit Quality Act (Public At 96-164). These changes help to codify current practices in dual credit and provide clarification of language and process.
- B. Statutory Authority: Dual Credit Quality Act [110 ILCS 27]
- C. Schedule meeting/hearing dates: These rule changes were presented as an information item to the public in June 2014 and approved by the Board in September 2014.
- D. Date agency anticipates First Notice: Spring 2015
- E. Effect on small businesses, small municipalities or not for profit corporations: The Board believes this rulemaking will not affect small business, small municipalities, and not for profit corporations.
- F. Agency contact person for information:
- Matt Berry
Rules Coordinator
Illinois Community College Board
401 East Capitol Avenue
Springfield, IL 6270
- Telephone: 217/785-7411
Fax: 217/524-4981
- G. Related rulemaking and other pertinent information: None

Agenda Item #10.3
January 23, 2015

c) Part(s) (Heading and Code Citation): Higher Education Distance Learning, 23 Ill. Adm. Code 1033

1) Rulemaking:

A. Description: The Board proposes the adoption of new community college rules pursuant to Public Act 98-0792.

B. Statutory Authority: Higher Education Distance Learning Act [110 ILCS 145]

C. Schedule meeting/hearing dates: None have been scheduled.

D. Date agency anticipates First Notice: Undetermined

E. Effect on small businesses, small municipalities or not for profit corporations: The Board believes this rulemaking will not affect small business, small municipalities, and not for profit corporations.

F. Agency contact person for information:

Matt Berry
Rules Coordinator
Illinois Community College Board
401 East Capitol Avenue
Springfield, IL 6270

Telephone: 217/785-7411

Fax: 217/524-4981

G. Related rulemaking and other pertinent information: None

BACKGROUND

The Board, and all state agencies, has the authority to draft rules, publish them for public comment, and file them with JCAR for adoption. The regulatory agenda allows for public comment on rules that the Board is considering in the upcoming year. Adoption of the regulatory agenda does not preclude the Board from adopting a rule that has not been summarized in a regulatory agenda or from adopting a different rule from the one summarized in a regulatory agenda. The Board is also not required to adopt any rule summarized in a regulatory agenda.