

Illinois Community College Board

398th Meeting Agenda and Materials

June 1, 2012

**Bloomington-Normal Marriott
Hotel and Conference Center
Redbird G
201 Broadway Street
Normal, IL**



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Agenda
398th Meeting of the
Illinois Community College Board
Bloomington-Normal Marriott
201 Broadway Street,
Normal, IL

June 1, 2012

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5. Acknowledgements	___
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5.4 Peggy Heinrich, President, Adult Education and Family Literacy Advisory Council	___
5.5 James Ayers, President, Illinois Community College Trustees Association	___
5.6 Dr. Gayle Saunders, President, Illinois Council of Community College Presidents	___
5.7 Dr. Linda Hefferin, President, Illinois Community College Faculty Association	___
5.8 Dr. Scott Parke, Retiring Senior Director for Research and Policy Studies for The Illinois Community College Board	___
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CAPITAL DEVELOPMENT BOARD REPORT

A presentation will be given by Jim Underwood, Executive Director of the Capital Development Board, and Peter O'Brien, Chair of the Board. They will provide an update on the capital projects and other Capital Development Board initiatives.

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NOMINATION OF VICE CHAIR

Chair Alexi Giannoulis will open the floor for nominations for the position of Vice Chair of the Illinois Community College Board.

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FISCAL YEAR 2013 BUDGET UPDATE

At the date the agenda is being printed, a budget has not passed the General Assembly. An oral presentation will be given at the meeting.

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**ADULT EDUCATION, RESEARCH AND
EDUCATION TECHNOLOGY COMMITTEE**

An oral report will be given during the Board meeting on the discussions that took place at the committee meeting held on Friday, May 18, 2012. The discussion items have been outlined below:

- Adult Education

Updates on Adult Ed Competitive grants, OVAE visit, and Accelerating Opportunity

- Institutional Research & Policy Studies

Illinois Longitudinal Data System Governing Board
Complete College America Report
SB 3803 / HB 5428 Illinois College Choice Reports Act
Staff changes

- Education Technology

Update on website renovation

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**ACADEMIC AFFAIRS AND
WORKFORCE DEVELOPMENT COMMITTEE**

An oral report will be given during the Board meeting on the discussions that took place at the committee meeting held on Monday, May 21, 2012. The discussion items have been outlined below:

- Recognition Update
- Race to the Top IGA
- Memorandum of Agreement between the Illinois Community College and Southern Illinois University-Carbondale for transfer
- P-20 College & Career Readiness Committee Update
- Intergovernmental Agreement with Illinois Department of Transportation (IDOT) on providing CDL training
- GECC Credential
- Budget Cuts within our division
- Veteran's Update
- College Changes Everything Conference
- Other

Agenda Item #10.3

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**FISCAL, PERSONNEL, ETHICS, AND
CONFLICT OF INTEREST COMMITTEE**

An oral report will be given during the Board meeting on the discussions that took place at the committee meeting held on Tuesday, May 29, 2012. The discussion items have been outlined below:

- Financial Statements: Fiscal Year 2012
 - State General Funds
 - Special State Funds
 - Federal Funds
 - Bond Financed Funds
- Fiscal Year 2013 Office Budget
- Timeliness of state payments to the colleges and adult education providers
- MAP Meeting Update

Agenda Item #10.4
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EXTERNAL AFFAIRS COMMITTEE

An oral report will be given during the Board meeting on the discussions that took place at the committee meeting held on Tuesday, May 29, 2012. The discussion items have been outlined below:

- Legislative Update
- Public Information Update
- Other

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NEW UNITS OF INSTRUCTION

The Illinois Community College Board is requested to approve new units of instruction for the following community colleges:

RECOMMENDED ACTION:

It is recommended that the following motion be adopted:

The Illinois Community College Board hereby approves the following new units of instruction for the community colleges listed below:

PERMANENT PROGRAM APPROVAL

Black Hawk College

- Associate in Fine Arts (A.F.A.) in Art degree (62 credit hours)

College of DuPage

- Game Design and Development Associate in Applied Science (A.A.S.) degree (64 credit hours)

Illinois Valley Community College

- Advanced Renewable Wind Energy Technician Certificate (53.5 credit hours)

Kaskaskia College

- Associate in Fine Arts (A.F.A.) in Art degree (65 credit hours)

Morton College

- Health Information Technology A.A.S. degree (63 credit hours)

Oakton Community College

- Business Security Management Certificate (30 credit hours)

Sauk Valley Community College

- Fire Science A.A.S. degree (64 credit hours)

South Suburban College

- Navistar Diesel Technology A.A.S. degree (65 credit hours)

Southeastern Illinois College

- Outdoor Recreation A.A.S. degree (63 credit hours)
- Outdoor Recreation Certificate (30 credit hours)

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Southwestern Illinois College

- Electrical Design & Management A.A.S. (69 credit hours)
- Virtual Assistant Certificate (32 credit hours)

John Wood Community College

- Surgical Technology A.A.S. degree (66 credit hours)

BACKGROUND

Black Hawk College is seeking approval to offer a 62 semester credit hour Associate in Fine Arts (AFA) in Art degree for students planning to major in art at a four-year institution while pursuing the Bachelor in Fine Arts (BFA) degree. The degree is also appropriate for those who seek foundation-level training in order to enter the workforce as a fine artist, graphic designer, illustrator, media designer, or animator, with a potential for earning a baccalaureate degree in the future. The AFA degree is closely aligned with lower division coursework at universities offering bachelor's degree programs in fine arts. The proposal satisfies ICCB Administrative Rules for the AFA degree program regarding total credit hours and general education requirements, as well as meeting the IAI Art major panel's recommendations. To gain admittance to this program, students must meet IAI Art panel recommendations and the general admission standards for all transfer degrees. Black Hawk College anticipates 36 students will be enrolled in the first year of the program, with increased enrollment projections of 72 and 100 students in the second and third year of the program. Existing faculty and facilities, including studio space and equipment, are adequate for the implementation of the proposed program. The cost of implementing this program will be minimal (approximately \$2,500) during the first three years based on current curriculum and infrastructure, with money being budgeted for additional software and/or equipment needs as necessary.

College of DuPage is seeking approval to offer a 64 credit hour "Game Design and Development" Associate in Applied Science (A.A.S.) degree. This program will prepare individuals for employment as game designers and game software designers. The curriculum was also designed using the *Curriculum Framework* of the International Game Developer's Association (IGDA). This program targets individuals who may already possess programming skills, and those who are more interested in the conceptual design and end-production of a game, rather than the actual programming code. The proposed "Game Design and Development" curriculum consists of 15 credit hours of required general education coursework, 42 credit hours of career and technical coursework, and seven credit hours of related technical electives. The career and technical component includes instruction in introduction to the gaming industry, game design, programming logic and technique, 3D game development, C++ programming, simulation and serious game design, system analysis and design, and system analyst simulation. Assessment of student learning objectives will be achieved through evaluation of a comprehensive final project and educational portfolio by program faculty.

Labor market information provided by the college supports the interest in and the need for a specialized training program in this field of study. According to the Illinois Department of Employment Security (IDES), employment of "computer applications developers" is anticipated to increase by 24.5 percent statewide through 2018.

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The college anticipates an enrollment of six full-time and eight part-time students the first year, increasing to 15 full-time and 20 part-time students by the third year. Facilities and equipment are adequately in place to support the program, as the college plans to share existing resources from their current IT program offerings. One existing full-time and two existing part-time faculty will be required to implement the program. Qualified faculty hold a minimum of a Bachelor's degree in a Computer Science, Programming or Game Development field, two years related occupational experience, and two years teaching experience. No new costs will be incurred to implement the proposed degree and the program will be supported through student tuition and fees.

Illinois Valley Community College is seeking approval to offer a 53.5 credit hour "Advanced Renewable Wind Energy Technician" certificate program. This program will prepare individuals for employment as installation, maintenance and repair technicians in the wind energy field. The college developed an Advisory Committee of local business and labor representatives to develop the curriculum which includes the required completion of a 35.5 credit hour "Basic Renewable Wind Energy Technician" certificate. The advanced curriculum includes coursework in equipment maintenance, industrial hydraulics, rigging systems, motors and controls, programmable logic controllers, AC/DC theory and circuit analysis, prototype design and fabrication, OSHA and wind turbine safety, industrial first aid, wind energy concepts, wind turbine control, operation and maintenance, industrial electronics, power generation and distribution, HMI, SCADA & Fiber Optics, industrial first aid and first responder, computer skills, and a required work-based learning experience in wind energy technology. Assessment of student learning objectives will be achieved through an evaluation of the student's performance during the work-based learning component of the program.

Labor market information provided by the college supports the interest in and the need for an advanced training program in this field of study. According to the American Wind Energy Association as of July 2011 there were 667 wind turbines in operation located within IVCC's district. Another 314 wind turbines are under construction in the area and an additional 600 wind turbines already in operation throughout districts neighboring IVCC. It is estimated that one technician will be needed for every 10 wind turbines. The college has already seen success with the Basic Certificate program having completed 50 percent of their original enrollment within one year of implementation. The college anticipates an enrollment of two full-time and 10 part-time students each year during the first three years. Two existing full-time faculty, and two existing part-time faculty will be required during the first year of the program. Two additional new part-time faculty will be hired during the first year of the program as well. Qualified faculty will hold at least an Associate's Degree in electronics, industrial maintenance or closely related field; have at least two years occupational experience and two years of teaching experience.

Costs of implementing this program are approximately \$103,600 the first year, \$1,800 the second and third years. IVCC was recently awarded an ATE-National Science Foundation Grant for their project titled, "Preparing a New Workforce for a Sustainable Economy". The grant award, totaling slightly more than \$563,000, is for supporting the development and implementation of the existing Basic Certificate and the proposed Advanced Certificate over the next three years.

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In addition, the college was awarded a Small Business Administration Congressional Grant, a USDA Rural Development Grant, and an Energy Grant from the Illinois Department of Commerce and Economic Opportunity all which will be used to support the proposed program and related programs over the next several years. The majority of funds are budgeted for equipment costs. Facilities, some equipment and hand tools will be shared with existing college programs. The program will otherwise be financially supported through student tuition and fees.

Kaskaskia College is seeking approval to offer a 65 semester credit hour Associate in Fine Arts (AFA) in Music degree for students planning to major in music at a four-year institution while pursuing the Bachelor in Fine Arts (BFA) degree. With this degree, students will receive a solid foundation in music theory, music history, and applied music performance skills. The AFA degree is closely aligned with lower division coursework at universities offering bachelor's degree programs in fine arts. The proposal satisfies ICCB Administrative Rules for the AFA degree program regarding total credit hours and general education requirements, as well as meeting the IAI music major recommendations. To gain admittance to this program, students must meet the general admission standards for all transfer degrees. Kaskaskia College anticipates enrolling 15 to 20 new students in the fall of each academic year over the next three years and expects to see the numbers increase at a steady pace as the program becomes established. Existing faculty and facilities, including rehearsal space, performance space, and equipment, are adequate for the implementation of the proposed program. The cost of implementing this program will be minimal during the first three years, with plans to upgrade the class piano lab at a cost of approximately \$6,000.

Morton College is seeking approval to offer a 63 credit hour Associate in Applied Science (A.A.S.) in "Health Information Technology". This program will prepare individuals for entry-level employment in health information/medical records technology. The curriculum consists of 22 credit hours of required general education coursework and 41 credit hours of required career and technical education coursework. The career and technical component includes instruction in medical terminology, fundamentals of health information, data systems and computer applications for HIT, coding and classification systems, CPT coding, insurance reimbursement, pathology and pharmacology, computer data and statistical analysis, legal, quality analysis and management, and a required work-based learning experience in health information technology. The program was developed according to guidelines established by the Commission on Accreditation for Health Informatics and Information Management Education (CAHIIM) for program accreditation and graduate credentialing. Graduates of accredited programs are eligible to sit for optional credentialing as a Registered Health Information Technician (RHIT) through the American Health Information Management Association (AHIMA). The college will seek CAHIIM program accreditation upon approval by all appropriate state education boards. Assessment of student learning will be achieved through observation of the student's performance during the work-based learning component by program faculty and the workplace supervisor.

Labor market information provided by the college supports the interest in and the need for a program in this field of study. According to the Illinois Department of Employment Security (IDES), growth in the employment of "medical records and health information technicians" is expected to increase by 16.7 percent statewide through 2018. The college has also recently received approval to offer three related certificate programs in Medical Billing, Medical Coding and Medical Transcription, all which articulate towards completion of the proposed degree.

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This will provide certificate graduates with an educational ladder opportunity as well as an additional opportunity for attaining higher level industry certification. The college anticipates an enrollment of 10 full-time and five part-time students the first year, increasing to 15 full-time and five part-time students the third year. Three existing part-time faculty will be required during the first year of the program. One additional full-time faculty person will be added during the third year. Qualified faculty will possess at least a Bachelor's degree in Health Informatics, five years related work experience and two years teaching experience. Facilities and equipment are currently in place to adequately support the program. Costs of implementing the program will be approximately \$33,000 the first year, \$38,000 the second year, and \$99,000 the third year. Higher third year costs reflect the addition of a full-time program coordinator and computer software fees. The program will be financially supported through student tuition and fees.

Oakton Community College is seeking approval to offer a 30 credit hour "Business Security Management" Certificate. This program will prepare individuals with a business management background for employment using business security applications. The curriculum includes coursework in organizational behavior, human relations in the workplace, business asset protection, networking essentials, business security management, emergency and contingency planning, criminal or business law, and related technical electives in advanced security management. The curriculum will also prepare graduates for optional certification through ASIS (the Association for Information Science & Technology) as a Certified Protection Professional. Assessment of student learning will be achieved through evaluation of the student's performance during a specific three course sequence. Labor market information provided by the college supports the interest in and the need for a formalized training program for existing business professionals looking to advance their knowledge and skills in this field of study. The college worked with its program advisory committee to establish the need for the program within the community. According to the Illinois Department of Employment Security (IDES), employment of "computer specialists" is expected to increase by 12.8 percent statewide through 2018. The college anticipates an enrollment of 15 part-time students per year during the first three years. The program will require one existing full-time and one existing part-time faculty the first year. All facilities and equipment are in place to adequately support the program. Costs of implementing the program are estimated to be \$500 the first year, and \$300 per year the second and third years. The program will be financially supported through student tuition and fees.

Sauk Valley Community College is seeking approval to offer a 64 credit hour Associate in Applied Science (A.A.S.) degree program in "Fire Science". This program will prepare individuals for employment as fire fighters and/or fire prevention specialists in both locally funded and volunteer fire protection districts. The curriculum consists of 15 credit hours of required general education coursework and 49 credit hours of required career and technical education coursework. The curriculum was developed according to standards established by the Illinois Office of the State Fire Marshall (OSFM) and will prepare graduates for the required OSFM certifications for entry-level employment. The career and technical component of the proposed curriculum includes instruction in introductory fire science, orientation to the field, basic and advanced firefighter practice, tactics and strategies, fire service vehicle operation, vehicle machinery operations, fire prevention principles, hazardous materials, fire service instruction, management, technical rescue awareness, and building construction.

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Assessment of student learning will be achieved through observation of the student's performance during a live practical examination as well as through development of an educational portfolio containing artifacts of their educational achievements.

Labor market information provided by the college supports the interest in and the need for a formalized training program in this field of study. According to the Illinois Department of Employment Security (IDES), growth in the employment of "fire fighters" and "fire inspectors and investigators" is expected to increase by 8.2 percent statewide through 2018. The college has also recently received approval to offer 13 related certificate programs for various fire science training that parallel OSFM certification levels. All certificates articulate towards completion of the proposed degree. This will provide certificate graduates with an educational ladder opportunity as well as an additional opportunity for attaining higher level industry certification. The college anticipates an enrollment of 20 full-time and 200 part-time students the first year, increasing to 20 full-time and 300 part-time students the third year. Eleven existing part-time and nine new part-time faculty will be required during the first year of the program. Qualified faculty will possess at least the appropriate OSFM certifications for Fire Instruction, although an Associate's degree in Fire Science Technology is preferred by the college. No teaching experience is required, although some is preferred, and three to five years related work experience is required. The college has been partnering with local fire districts for facilities, equipment and machinery. Costs of implementing the program will be approximately \$120,000 the first year, \$66,500 the second and third years. The program will be financially supported through student tuition and fees.

South Suburban College is seeking approval to offer a 65 credit hour Associate in Applied Science (A.A.S.) degree in "Navistar Diesel Technology". This program was developed in partnership with Navistar Inc., an international manufacturer of diesel equipment and national trucking company operator. The program will prepare existing automotive technicians for employment as diesel technicians in a variety of environments that require service to diesel equipment, but particularly in areas where Navistar equipment is primarily used and/or as independent service providers. The curriculum consists of 15 credit hours of required general education coursework and 50 credit hours of required career and technical education coursework. The career and technical component includes coursework in engine tear down & build up, inspection and engine/vehicle check, precision measurement and tools, preventative maintenance, total quality management, small business organization and management, international business practices, small business accounting and marketing and office technologies. Graduates of the program will also be eligible for optional specialty certifications as diesel technicians through the National Institute for Automotive Service Excellence (ASE) upon passage of the required exams and having completed two years of related work experience. Assessment of student learning will be achieved through completion of an ASE practice exam over various specialty areas in diesel technology.

Labor market information provided by the college supports the interest in and the need for a formalized training program in this specialized field of mechanics. The college collaborated with Navistar Inc. to offer the program locally, but, will provide opportunities across the country and worldwide for those individuals interested in pursuing employment outside the district. According to the Illinois Department of Employment Security (IDES), employment of "diesel engine specialists" is expected to increase by 8.6 percent statewide through 2018. The college anticipates an enrollment of 20 part-time students per year during the first three years.

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The program will require two existing faculty the first year. Qualified faculty will possess a minimum of an Associate's degree in Automotive or Diesel Technology, ASE certifications in diesel technology, three years related occupational experience and three years teaching experience. Because the college currently offers related programs in automotive technology, all facilities and equipment are currently in place to adequately support the program. No new costs will be incurred to implement the program, which will be supported financially through student tuition and fees.

Southeastern Illinois College is seeking regional approval to offer a 63 credit hour Associate in Applied Science (A.A.S.) degree and a related 30 credit hour certificate program in "Outdoor Recreation". The certificate program will prepare individuals for entry-level employment in outdoor recreational settings, while the degree program will provide individuals new to the field or those currently working in recreation a formalized educational path leading towards management-level positions. The curricula were developed using a combination of hospitality, tourism, natural resources management and entrepreneurship coursework. The degree curriculum includes 17 credit hours of required general education coursework, 38 credit hours of career and technical education coursework, and eight credit hours of related technical electives. The career and technical component of the curricula includes coursework in recreation foundations, outdoor program planning, leadership in recreation, program learning assessment, ecotourism, environmental ethics, environmental education and interpretation, introduction to Southern Illinois Tourism, Southern Illinois Natural Resources Survey, introductory geographic information systems, human resource management, outdoor recreation topics, first aid/CPR, and a required internship in outdoor recreation. The certificate curriculum includes six credit hours of required general education coursework, 14 credit hours of required career and technical education coursework, and 10 related technical electives. The career and technical portion of this curriculum includes a subset of courses required in the degree. Assessment of student learning objectives will be achieved through evaluation of the student's performance by program faculty during the practical/work-based learning experience in both curricula.

Southern Illinois is a popular area for outdoor recreation enthusiasts. According to information provided by the college, in 2010 tourism increased 6.5 percent over the last year and brought in over \$30 million dollars to the area. Within the college's district alone there has been an increase in outdoor recreational service providers seeking employees trained with related knowledge and skills. Southeastern is seeking regional approval of these programs including its neighboring districts of John A. Logan College, Rend Lake College, and Shawnee Community College. The four colleges worked together collaboratively to develop programs that would serve the larger Southern Illinois regional area. According to the Illinois Department of Employment Security (IDES), growth in the employment of "recreation workers" is expected to increase by 17 percent statewide through 2018. The college anticipates enrollment in the certificate program at two full-time and two part-time students the first year, increasing to three full-time and three part-time students by the third year. Enrollment in the degree program is estimated at eight full-time and three part-time students the first year, increasing to 10 full-time and seven part-time students by the third year. One new full-time faculty to serve as instructor/program coordinator, one existing full-time faculty, and two new part-time faculty will be required to implement the programs. Qualified faculty will hold a Bachelor's degree in a Recreation Management or related field, possess two years teaching experience, and three years related occupational experience.

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Cost of implementing these programs will be approximately \$37,000 year one, \$49,000 year two and \$48,000 year three. The program will be financially supported through student tuition and fees.

Southwestern Illinois College is seeking approval to offer a 69 credit hour Associate in Applied Science (A.A.S.) degree in “Electrical Design & Management”. This program will prepare individuals for designing electrical systems for residential and commercial structures, and, for entry-level employment as project managers in electrical systems design. The curriculum consists of 17 credit hours of required general education coursework and 52 credit hours of career and technical education coursework. The career and technical component of the curriculum consists of instruction in introductory electricity and electronics, basic drafting, introductory Computer-Aided Design (CAD), electrical circuits, electrical wiring practices, electrical code calculations, electrical construction materials and methods, introductory and intermediate electrical lighting systems design, electrical estimating, low voltage systems, occupational health and safety, construction planning and scheduling, contracts and claims, and a required capstone project in electrical and electronic systems design. Assessment of student learning will be achieved through evaluation of the student’s performance on a cumulative project in electrical systems design and management by program faculty during the capstone course. There are several optional certifications available to graduates of specific course sequences within the proposed program. Students who complete the CAD sequence are eligible to test for the American Design Drafting Association’s (ADDA) Certified Drafter credential. Students who complete the proposed degree will also be prepared for the American Lighting Association’s (ALA) Lighting Associate credentialing exam.

Labor market information provided by the college supports the interest in and the need for a formalized training program in this field of study. The college currently offers several related programs in construction technology and the proposed degree program will provide graduates of those certificates with an educational ladder opportunity. Furthermore, the program articulates to Southern Illinois University at Carbondale’s (SIUC) Electrical Technology or Technical Resource Management Bachelor’s degree programs. The college anticipates an enrollment of eight full-time and seven part-time students the first year, increasing to 16 full-time and 15 part-time by the third year. The program will require one new part-time faculty the first year. Qualified faculty will have at least an Associate’s degree in a related field and one year related occupational experience. Many courses included within the proposed program already exist at the college and therefore qualified faculty will be shared, as well as classrooms, lab facilities and software, with existing programs. No new costs are anticipated to implement the program during the first year. The program will be financially supported through student tuition and fees.

Southwestern Illinois College is also seeking approval to offer a 32 credit hour “Virtual Assistant” certificate program. This program will prepare individuals for providing professional administrative services through the online/virtual environment for a variety of employers and/or through freelance contracting. The curriculum includes coursework in entrepreneur basics, the first year of entrepreneurship, business plan basics, financial accounting, word processing, electronic spreadsheets, presentation graphics, electronic publishing, Microsoft Outlook, web design with Microsoft Office, business communications, virtual office technologies, and marketing and social media. Assessment of student learning will be achieved through evaluation of a cumulative student project during the virtual office technologies capstone course.

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The project will require a student business plan, web presence, employability packet, and a sales plan presentation. Graduates will be eligible for optional credentialing through the International Virtual Assistants Association (IVAA). The IVAA offers three levels of certification dependent upon work experience, education and passage of an exam: the Certified Virtual Assistant (CVA), a Master Virtual Assistant (MVA), and the Professional Virtual Assistant (PVA). Labor market information provided by the college supports the interest in and the need for a formalized training program in this field of study. The proposed program will complement the college's existing offerings in Office Technologies. According to the Illinois Department of Employment Security (IDES), growth in "office and administrative occupations" is projected at 5.4 percent statewide through 2018. The college anticipates an enrollment of 10 full-time and 20 part-time students the first year, increasing to 20 full-time and 20 part-time students by the third year. Three (3) existing full-time faculty will be required to implement the program. No new costs are anticipated to implement the program, which will be financially supported through student tuition and fees.

John Wood Community College is seeking approval to offer a 66 credit hour Associate in Applied Science (A.A.S.) Degree in "Surgical Technology". This program will prepare individuals for employment as surgical technologists. The college currently offers a related certificate program and the proposed degree will provide certificate holders with an educational ladder opportunity, in addition to opening up advancement opportunities in the workplace. The curriculum consists of 19 credit hours of required general education and 47 credit hours of required career and technical education. The career and technical component includes instruction in introductory surgical technology, human anatomy and physiology, microbiology, medical terminology, basic and advanced surgical technology, surgical pharmacology, and professional issues for the surgical technologist. Assessment of student learning will be achieved through evaluation of the student's performance during the clinical practicum by program faculty. The curriculum was developed according to standards outlined by the Accreditation Review Council on Education in Surgical Technology and Surgical Assisting (ARC/STSA) and meet the requirements for educational programs addressed in the "Core Curriculum for Surgical Technology" published by the Association of Surgical Technologists (AST). The college's existing certificate program is ARC/STSA accredited. Graduates of the proposed degree program will be prepared for credentialing through the National Board of Surgical Technology and Surgical Assisting (NBSTSA) as a Certified Surgical Technologist (CST). Certification is optional in this field for entry-level employment; however, the college indicates the majority of employers prefer this credential for hiring new employees. CSTs are eligible for optional registration in this state through the Illinois Department of Finance and Professional Regulation.

Labor market information provided by the college supports the interest in and the need for a two-year degree program in this field of study. The college conducted a survey of employers and students within the district and found a strong interest in the development a degree program. Employers also expressed interest in an advanced curriculum due to impending changes to the entry-level educational requirements for credentialing by the AST. According to the Illinois Department of Employment Security (IDES), employment of "surgical technologists" is expected to increase by 23.8 percent statewide through 2018. The college anticipates an enrollment of 18 full-time students per year during the first three years. Because the college already offers a related program, all facilities (including classroom and laboratory space) are in place to adequately support the program.

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One existing full-time, two existing part-time and one new part-time faculty will be required to implement the program. Qualified faculty will possess an Associate's Degree in Surgical Technology, NBSTSA Certification (CST) and three years of related occupational experience. Costs of implementing this program will be approximately \$12,200 per year during the first three years. The program will be financially supported through student tuition and fees.

INFORMATION ITEM – BASIC CERTIFICATE PROGRAM APPROVAL

Following is a list of Basic Certificates (less than 29 credit hours) that have been approved on behalf of the Illinois Community College Board by the President/CEO since the last Board meeting:

Permanent Program Approval

College of DuPage

- Business Anthropology Certificate (14 credit hours)
- Teaching On-Line Utilizing Technology Certificate (16 credit hours)
- Windows Network Administration Certificate (21 credit hours)

Morton College

- Medical Billing Certificate (17 credit hours)
- Medical Coding Certificate (17 credit hours)
- Medical Transcription Certificate (21 credit hours)

Rend Lake College

- Truck Driver Training Certificate (7 credit hours)
- Phlebotomy Certificate (16 credit hours)
- Graphic Web Design Certificate (18 credit hours)
- Heavy Equipment Transportation Certificate (26 credit hours)

Sauk Valley Community College

- Basic Operations Firefighter (13 credit hours)
- Advanced Technician Firefighter (8 credit hours)
- Hazardous Materials I (1 credit hours)
- Hazardous Materials II (3 credit hours)
- Fire Service Instructor I (3 credit hours)
- Fire Service Vehicle Operator (1 credit hours)
- Technical Rescue Awareness (1 credit hours)
- Vehicle/Machinery Operations (3 credit hours)
- Management I (3 credit hours)
- Management II (3 credit hours)
- Tactics and Strategy I (3 credit hours)
- Building Construction (3 credit hours)
- Fire Prevention Principles (3 credit hours)

South Suburban College

- Navistar Diesel Technology Certificate (21 credit hours)

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Southeastern Illinois College

- Personal Trainer/Fitness Instructor Certificate (27 credit hours)
- Personal Trainer Short Certificate (9 credit hours)

Waubonsee Community College

- Illinois Director Credential Level I Certificate (15 credit hours)

Illinois Community College Board

**ILLINOIS COMMUNITY COLLEGE BOARD
RECOGNITION OF COMMUNITY COLLEGES**

The Illinois Community College Board has statutory authority to “recognize” community colleges for their compliance with state statutes and standards

During Fiscal Year 2012 Black Hawk College, Danville Area Community College and Lake Land College underwent in-depth recognition evaluations. The colleges submitted thorough self evaluations; ICCB staff conducted internal evaluations of all required college documents and college finance site visits were conducted. This agenda item not only presents the staff recommendations for the college that completed the evaluations, but gives background on the recognition evaluation and approval process for the Board’s information.

RECOMMENDED ACTION

It is recommended that the following motion be adopted:

The Illinois Community College Board hereby grants a status of “recognition continued” to the following districts:

Black Hawk College
Danville Area Community College
Lake Land College

BACKGROUND

Recognition is a statutory term describing the status of a district which meets instructional, administrative, financial, facility and equipment standards as established by the Illinois Community College Board (110ILCS Section 805/2-12f and 805/2-15). Community colleges must be recognized to be eligible for state funding. Once a college district has been recognized by the ICCB, that recognition status is continued unless, action is taken by the Board to interrupt it. To determine a district’s recognition status, the ICCB conducts periodic evaluations. The objectives of the recognition evaluation include 1) determination of a district’s compliance with the *Public Community College Act* and *ICCB Administrative Rules*; 2) the provision of assistance to districts in achieving compliance with the Act and Rules; 3) the identification of issues which may be of concern to the community college system and the gathering of basic data about these issues; and 4) the identification of exemplary district practices/programs that can be shared with other districts. Based on a five-year cycle, ICCB staff conducts recognition evaluations to assure that districts are in compliance with selected standards. All districts are evaluated on a select number of standards during the same five-year cycle.

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ICCB staff makes an assessment on each individual standard and on a global basis considering all focused and nonfocused standards. On individual standards districts are identified as either in compliance or not in compliance. Recommendations are either mandatory, when a college is “out of compliance”, or otherwise advisory. On an overall, global basis, there are three categories of recognition status:

Recognition Continued – The district generally meets ICCB standards. A district which has been granted a status of “recognition continued” is entitled to receive ICCB grants for which it is otherwise entitled and eligible.

Recognition Continued-with Conditions – The district generally does not meet ICCB standards. A district which has been assigned the status of “recognition continued-with conditions” is entitled to receive ICCB grants for which it is otherwise entitled and eligible, but it is given a specified time to resolve the conditions which led to the assignment of that status. A follow-up evaluation is scheduled no sooner than three nor longer than nine months after ICCB action on the assignment to determine the district’s progress in resolving the conditions.

Recognition Interrupted – The district fails to take corrective action to resolve the conditions placed upon it under “recognition continued-with conditions” within a prescribed time period. A district which has been assigned a status of “recognition interrupted” may apply for recognition at such time as all requirements set forth by the ICCB have been satisfied. A district will have state funding suspended on a pro rata, per diem basis for the period of time for which such status is in effect.

Evaluation for the districts included in this item has been completed through receipt of responses to the districts’ draft reports. The responses include the districts’ planned action for the compliance recommendations as well as reactions to advisory (quality) recommendations when the districts chose to provide them. The districts were judged by staff to be in general compliance with ICCB recognition standards and, therefore, are recommended for “*Recognition Continued*” status. The final reports, including direct responses, are externally attached for Board members only.

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UNAPPROVED

Minutes of the Work Session for the
397th Meeting of the
Illinois Community College Board
Richland Community College
Center for Sustainability and Innovation
3351 N. President Howard Brown Blvd
Decatur, IL 62521

March 23, 2012

Roll Call

Vice Chair Suzanne Morris called the meeting to order at 9:00 a.m. Ann Knoedler called roll with the following members present: Guy Alongi, Randy Barnette, Michael Dorf, James Dumas, Suzanne Morris, Tom Pulver, Jake Rendleman, and Joshua Beneze, Student Board member. Chair Alexi Giannoulis joined via conference call at 10:00a.m. The following members were not present: Victor Henderson. Ann Knoedler declared a quorum was present.

Comments

Vice Chair Morris explained that she is chairing this meeting due to Chair Giannoulis being out of the state. He arrived back early this morning and is in the process of driving down for the Board meeting.

Vice Chair Morris thanked Richland Community College President Dr. Gayle Saunders for inviting the Board to the college for this month's meeting. Because Dr. Saunders will be speaking at the Board meeting in the afternoon in her capacity as President of the Council of Community College Presidents, she focused her remarks on Richland Community College. She thanked the Board for choosing to meet at Richland and welcomed everyone to the college. Dr. Saunders explained that the building the meeting was being held in is unique. The Center for Sustainability and Innovation opened in 2009, and she stated that all the energy for this particular building is produced on campus. She also stated that they have the first wind turbine on a community college campus in Illinois.

Vice Chair Morris also welcomed the new student trustee, Joshua Beneze. Joshua is finishing his second year at Kankakee Community College. Joshua stated that he is honored to have been elected by the students to serve on the Board. Next month he will be pursuing the position of international president of Phi Theta Kappa.

Vice Chair Morris announced that the Board would be receiving their Statement of Economic Interest forms in the mail soon. All Board members, with the exception of the Student Board member, will need to fill it out and send it in to the Secretary of State's Office. She reminded the Board that they will be fined for every day that their statement is late. The deadline is May 1, 2012.

Also, all Board members, with the exception of the student Board member, will need to complete the Open Meetings Act on-line training by December 31, 2012. Steve Morse, Associate Vice President for External Affairs, will send out the information again to all the Board members.

Item #2 – Fiscal Year 2011 Annual Student Enrollments and Completions in the Illinois Community College System

Dr. Karen Hunter Anderson, Vice President for Adult Education and Institutional Support, gave a brief explanation of the content in the enrollment report. She stated that there are no big surprises in this year's enrollment report. Enrollments have been very steady. However, it is important that the annual enrollments and completions are reviewed every year.

At the national and state levels, policy makers are looking much more toward accountability, and one of the factors of accountability is completions. Because of this, the reporting has been more attentive to what is happening to not only what kind of students the community colleges get when they come in, but also what the community colleges do with the students and where the students go from here. Dr. Anderson noted one other detail the reports try to focus on, not just completions, but advancement, how students are advancing from one level to another and what is their intent as they come in to the community colleges.

Dr. Anderson stated that Lieutenant Governor Sheila Simon called for a Consumer Report for community colleges. As the ICCB starts building some of the framework for those kinds of reporting formats, it is very important to look at where our students are as we participate in Complete College America. Dr. Anderson stressed that the system must ensure that we are recognized for how we are advancing our students and not just the kinds of degrees they are receiving.

The ICCB's Institutional Research and Policy Studies staff has over a million records that they look at every year. With that being said, Dr. Anderson introduced Dr. Scott Parke, Senior Director for Research and Policy Studies, who spoke briefly about some of the more specific things to be found in last year's enrollment numbers.

Dr. Parke started off by acknowledging the hardworking staff members who collaborated on this project: Nathan Wilson, Director for Research and Policy Studies, Michelle Dufour, Assistant Director for Research and Policy Studies, and Candy Tempel, IT Technical Associate, Information Technology. The Fiscal Year 2011 Annual Report on Student Enrollments and Completions in the Illinois Community College System is based on individual student records that the colleges provided at the close of the fiscal year (July 1, 2010 through June 30, 2011). Dr. Parke stated that there are eight Career and Technical Education programs that account for about 40 percent of all career enrollments statewide.

Those are Engineering Technologies, Associate Degree Nursing (RN), Health Professions and Clinical Sciences, Criminal Justice Technology, Child Care Provider, Nurse's Aide (CNA), Business Administration and Management, Auto Mechanics Technology. Dr. Parke explained that the information completed by the colleges for the Associate Degree Nursing (RN) reflects everyone who *wants* to be a registered nurse, not those who have actually been admitted into the program. The process is changing and people will start reporting who has actually been admitted into the program.

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In terms of who the community colleges in Illinois are serving for the Fiscal Year 2011 credit enrollments, Dr. Parke noted that the largest area is the transfer programs. Transfer programs which accounted for about 40 percent of credit enrollments. Career and Technical Education is the second largest with over 25 percent of credit enrollments. In terms of the population, minorities represented more than 38 percent of the credit student population and about 55 percent were female, which is slightly up from last year.

In terms of who the community colleges in Illinois were serving for the Fiscal Year 2011 non-credit enrollments, Dr. Parke noted that the largest area was the personal and social development courses. They accounted for nearly 60 percent. Professional development and business/industry training combined to account for almost 30 percent. Minorities represented 30 percent of the non credit student population and about 55 percent were female.

Board member Jake Rendleman questioned how many students were involved with the professional development and business/industry training. Dr. Parke responded that it was right around 87,800. Dr. Parke went on to explain when the economy downturned a lot of companies cut back on training and professional development, but this report shows that it seems to now be recovering.

In regards to annual completion, Dr. Parke noted that this was the first time completions are greater than 60,000. He concluded that the colleges are doing an excellent job of getting students through their programs. A lot of progress has been made; it is up about 4,600 from last year. The majority of completions are for degrees and certificates from the Career and Technical Education transfer programs. About 33 percent of the students completing last year were minority students and about 57 percent were female.

Board member Michael Dorf asked if there is a distinction between completer and graduate. Dr. Parke responded that it is the same thing. Mr. Dorf questioned whether the report includes students who did not get a degree but did transfer to a four year school. Dr. Parke replied that the survey does not include those students. This report is summarizing data on only the students that have just graduated.

Mr. Rendleman stated that John A. Logan College has shown a decrease in student enrollments. To figure out the cause, the college conducted a survey asking why these students stopped coming. They found that many of the students did not have the money to pay the tuition.

Dr. Parke was asked if he knew how Illinois compared to other states. Dr. Parke stated that the ICCB is currently working on another study with the Complete College America that will compare Illinois with 33 other states that are participating in the study.

Overall, for both fall 2011 and spring 2012, both headcount and full-time equivalent (FTE) enrollments were at their third highest level in over a quarter of a century. However, fall 2011 and spring 2012 enrollments have slightly decreased from recent record levels. Highlights of the Fiscal Year 2011 Enrollment Report show a total combined enrollment for both credit and non credit to be 949,819 students, an increase in online courses, and an increase in the number of African American students enrolled in credit courses.

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In addition, the number of community college completions in fiscal year 2011 is the highest count ever reported for the third straight year. Both the number of completions in Career and Technical Education (+8.8 percent) and Baccalaureate/transfer degrees (+4.7 percent) increased over fiscal year 2010.

Item #6 – Economic Impact Study Update

Dr. Karen Hunter Anderson, Vice President for Adult Education and Institutional Support, stated that in May, 2007, Northern Illinois University Center for Governmental Studies (NIUCGS) produced a report for the Illinois Community College Board (ICCB), “The Economic Impact of Illinois Community Colleges.” The report covered such issues as community college student-generated tax revenues, the return on investment of our graduates, and the impact on workforce development.

The Illinois Community College Board has received two proposals to produce an updated economic impact report: one from the Labor Education Program, School of Labor and Employment Relations at the University of Illinois at Urbana-Champaign (UIC) and one from Northern Illinois University’s Center for Governmental Studies (NIU).

The ICCB Institutional Research and Policy Studies staff was in the process of analyzing the two proposals to find out how to best enhance the next study through a stronger focus on the return on investment of a community college education, including adult education, and how the community colleges are responding to the state’s changing demographics.

Dr. Anderson stated that pros and cons were found relating to both of the proposals. Both proposals were similar. The staff found that each proposal demonstrated how taking courses at an Illinois community college pays off for the student in immediate and lifetime earnings and how a community college education improves the local community and the state through a more educated and skilled workforce, through the generation of local and state tax revenues, and through a better business environment.

Dr. Anderson stated that the NIU proposal built on the previous work that they had already completed. They also included some additional components. They made use of the cohorts so the colleges could compare their outcomes to a similar cohort. They included workshops for colleges on how to study their results and had some best practices. They also suggested the use of an advisory committee to monitor the progress. The biggest advantage with NIU is that ICCB has already established a great working relationship with them.

Dr. Anderson stated that the UIC proposal had some advantages which included quantitative and qualitative analysis. It took a look at primary and secondary data. It gave a fuller analysis of the economic contributions of the State.

Dr. Anderson recommended going with the NIU proposal. Through the use of the advisory committee, the ICCB will try to implement some of the ideas from the U of I proposal into the NIU proposal. Both proposals cost about the same amount also. Currently, funding sources are being reviewed, including some grant money ICCB has received for the Longitudinal Data System as well as some other sources. ICCB has also had discussions with the ICCTA as well.

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Dr. Anderson then requested some feedback from the Board on how to proceed. Dr. Anderson stated that such a report is critical at this time of increased accountability as we move to implement performance-based funding, increase our completion and advancement rates, and design a community college consumer report. Vice Chair Sue Morris asked if any of the other people we want to partner with to help fund to see if they are interested. Dr. Anderson replied that they had in fact already had discussions and there is interest.

Board member Michael Dorf asked what the reception was of the 2007 NIU report. Dr. Anderson responded that she thought it was very positive. There was some training with the colleges and the ICCB wanted to expand on that so the colleges would make better use of their individual economic impact reports.

Board member Randy Barnette explained that when Joe Cipfl was president of the ICCB, they hired someone from the national organization to do the first economic impact study, which ended up costing the system around \$300,000. In that study, most of the questions and information provided did not seem very relevant. So, the second economic impact study done was with the Northern Illinois University for so much less.

Mr. Barnette went on to say that the study was used for opportunities to do press conferences around the state and to talk with marketing people about not only the statewide economic impact but also what the colleges bring to the local economy. It was very successful.

Dr. Anderson concluded that everyone was happy with the outcome. The economic impact has been looked at from two different perspectives: the economic impact on the community that the college has in terms of employment and in terms of providing employees to the community. The economic impact was also looked at from the perspective of the students who receive a degree or certificate or additional training.

Ellen Andres, ICCB Chief Financial Officer, added that the General Assembly passed a bill last year that basically says the state has Budgeting for Results (BFR). Ms. Andres went on to say the economic impact study would help out greatly with the BFR because the ICCB can show if you put a certain amount of money into the community college system and are advancing students, the Board would have proof that it saves the State this amount or it puts this amount into the economy. This is a nice option because not very many places can do that.

Vice Chair Morris clarified that the next step is for the Board to give authority to the staff at ICCB to go ahead and sign a contract for the economic impact study to be done. This would have to be done at the Board meeting scheduled later this afternoon. At that point, a motion will be made.

Item #1 – Recognition Update

Item #1.1 – Recognition Stakeholders Work Group Report

Dr. Elaine Johnson, ICCB Vice President of Academic Affairs and Workforce Development, updated the Board on the work of the Recognition Stakeholders Work Group.

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It was decided at the last Board meeting that a group would be put together to discuss recognition, the possibility of changing the ICCB recognition time schedule, and what should be done differently with recognition, if anything.

A meeting was held Monday, February 27, 2012 in Springfield. Scott Lensink, President of Lake Land College, was nominated as the work group's chair. Dr. Johnson stated that a discussion occurred in this meeting on changing the current timelines of ICCB's recognition from five to seven years to align with the Higher Learning Commission's (HLC) Academic Quality Improvement Program (AQIP). HLC oversees all of the community colleges in the state. It currently provides two programs for maintaining accredited status: The Program to Evaluate and Advance Quality (PEAQ) and the Academic Quality Improvement Program (AQIP).

Dr. Johnson outlined the details of the two different programs. The PEAQ uses a comprehensive evaluation process to determine accreditation status. The program consists of an institutional self-study, an evaluation by a team of trained peer reviewers, and final decision-making by the HLC through three panels. Every accredited community college in our state using the PEAQ process must be reaffirmed no later than ten years following each subsequent reaffirmation. However, that evaluation can occur sooner if the HLC deems it to be necessary.

The AQIP is a seven year program that provides an alternative evaluation process for organizations already accredited by the commission. AQIP is structured around quality improvement principle and processes and involves a structured set of goal-setting, networking, and accountability systems. When a community college formally becomes a participant in AQIP, the date of its next reaffirmation or accreditation is set seven years from the date of the official action admitting the organization into AQIP.

Dr. Johnson went on to explain that HLC is now developing a new model of evaluation called Pathways. An Open Pathway and Standard Pathway processes are being proposed. The Open Pathway model will separate the continued accreditation process, as currently carried out through PEAQ, into two components: the Assurance Process and the Improvement Process. For most institutions on the Open Pathway, the Assurance Process will involve the review of information and data the institution already collects or prepares and contributes to an Evidence File.

This process will take place twice in a ten-year cycle. In the fourth year of the ten year cycle, peer review of the Assurance Process will be carried out at a distance through electronic means. In year ten, a second Assurance Review will include a visit by a team of peer reviewers. The HLC determines whether an institution may participate in the Open Pathway. Eligibility for the Open Pathway is based on a range of factors, including the institution's past relationship with the HLC and the current context and capacity of the institution.

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The Standard Pathway is a ten-year cycle with year four and year ten requiring comprehensive reviews and visits. Throughout the ten-year cycle, reports and focused visits are more likely to be required in years one through three and years five through nine. The work group will meet again after they have met with HLC and at that time will also review the "Reporting Requirements by Organization" document looking for gaps in any of the audit review processes.

Dr. Johnson also noted the discussion that took place about moving from the ICCB five year cycle. The consensus of the work group was that future discussion should occur with the HLC to determine their timeline in moving to the Pathways Process. On Sunday, April 1, 2012, Sylvia Manning, from the HLC, will present information to the agencies. After the HLC meeting, the work group will reconvene for more discussion. No definite decisions or recommendations were given to the Board at this time.

Board member Jake Rendleman requested some feedback from Dr. Gayle Saunders, who is currently the President of the President's Council. Dr. Saunders stated there have been several conversations on the possibility of trying to get all the accreditation systems to align with one another. This will allow the colleges to report information in the same formats for each of the accrediting/auditing entities. Colleges will be required to gather identical information and reporting it in various different formats. Dr. Saunders went on to say that if we were to go with the seven year cycle which is similar to what is being done in AQIP, then every three years, or so, the college's would be forced to keep their systems and processes accurate and up to date. At the same time, it would take some of the pressure off the ICCB to keep up with a five year recognition cycle. She commented that, not every college is a part of the AQIP process. Those who are part of AQIP are required to submit a results report every year, a significant report every three years, and a final visit and recognition report every seven years.

Board member Michael Dorf questioned how much overlap is there in the recognition reports versus the accreditation reports? Dr. Johnson replied that there is a lot of overlap, about 70 percent. She responded that the accreditation is much more thorough; however, the ICCB is interested in information not reviewed in the accreditation report. Dr. Johnson stated that all this information will be brought to the work group to discuss and will continue to move this issue forward. Any of the changes that will eventually take place will be requested a year before the next cycle. It will take time to get all the time schedules lined up.

Item #3 – Proposed Changes

Item #3.1 – Associate in Science Degree

Dr. Elaine Johnson, ICCB Vice President of Academic Affairs and Workforce Development, explained that modifying the Associate of Science Degree (AS) has been discussed several times in recent years by the Chief Academic Officers, the Chief Student Services Officers, and others. Dr. Johnson explained that she is updating the Board because a recommendation for change will be coming to the Board from the Council of Presidents and Chief Academic Officers as soon as all the details are worked out and agreed to.

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The issue being discussed is the fact that the current ICCB Associate of Science Degree (AS) does not provide for courses that serves students in science fields. The requirements for the AS degree are identical to the Associate of Arts Degree (AA). Students follow chose from primarily the same courses, regardless of their intended major, or transfer institution. Dr. Johnson stated that the Chief Academic Officers took this request to the Presidents Council Curriculum Committee, and they supported the idea to change the two degrees.

Dr. Johnson introduced Dr. Rick Pearce, Chief Academic Officer at Illinois Valley Community College, to explain the necessary changes to the degrees. Dr. Pearce gave a brief synopsis of the proposal. Although the colleges have attempted to distinguish the AA from the AS by requiring specific course work such as additional humanities courses for the AA degree or additional math or science coursework for the AS degree. The missing course components of the current AS degree create an untenable situation for the students assuming they will be transferring into a third year of a baccalaureate program in some science or mathematics fields.

Dr. Pearce explained that these students are faced with three options: 1) take all the appropriate courses in math and science to be on-track for the baccalaureate program, but transfer without having completed the AS degree; 2) complete the AS degree without completing all the appropriate courses, and therefore; transfer with the disadvantage to native students and with the possibility of being one to two semesters behind; 3) complete the degree with the additional courses necessary for transfer and accumulate substantially more credits then will be accepted by the receiving institution. He estimated this to be around 70-75 credits, or 10-15 too many.

The proposal is to modify the AS degree and shift six credits from two General Education categories into two specific categories. The resulting degree will allow students to be able to take the appropriate course sequences for transfer and to complete the Associate of Sciences Degree.

Dr. Pearce reiterated that the Chief Student Services Officers, the Chief Academic Officers, and the Presidents Council support the proposal. A week from today the Board of Higher Education Academic Leadership Group will be meeting, and the representatives from the community college Chief Academic Officers will make a formal presentation to them.

Dr. Johnson concluded that this information would be taken back and discussed within the Board's Academic Affairs Committee before the final recommendation is brought back to the Board.

Item #3.2 – Credentialing of the General Education Core Curriculum (GECC)

Dr. Elaine Johnson, ICCB Vice President of Academic Affairs and Workforce Development, briefly spoke on the General Education Core Curriculum (GECC) Package. The GECC Package is comprised of Illinois Articulation Initiative (IAI) approved general education courses from five academic disciplines.

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In order to complete the IAI GECC, students are required to take at least 12-13 courses (37 to 41 semester credits) that are considered an essential foundation for a well-rounded education. No more than two courses from any one discipline can be used to fulfill GECC requirements. Successful completion of these core courses at any participating college or university in the State of Illinois will facilitate transfer to any other participating associate or bachelor degree programs.

Dr. Johnson explained that many of the students leave the community college before they graduate because they have received the necessary education prior to transfer. Many students attend a community college to get the general education core and then transfer without receiving any credentials. Dr. Johnson went on to say that since the GECC is not being tracked statewide. A current proposal is to track these students or somehow credential the GECC.

The Illinois Transferable GECC became effective statewide in the summer of 1998. If the student does not complete the full package before transferring, each receiving college or university decides how each individual course is or is not applied towards the student's final degree. Colleges encourage students to complete the Illinois Transferable GECC package before transferring so they will be guaranteed full general education credit. Any student completing 30 semester credit hours of college level coursework and transfers to an IAI participating institution will be given the option of completing the IAI general education or receiving the institutions lower-division general education core requirements.

Dr. Johnson went on to explain an ongoing issue surrounding the GECC credentialing. The Chief Academic Officers are proposing a GECC certificate. Currently the only certificates over 30 hours approved by the ICCB are occupational programs. The ICCB rules state that if a student earns a certificate, in the career and technical field, skills must be enough for success in employment. Therefore, Dr. Johnson is opposed to approving a GECC certificate. However, Dr. Johnson is not opposed to approving a GECC credential for these students.

Dr. Johnson stated that the colleges want to document students who have completed their GECC as a "completion" before they transfer; however, she does not want to give the students the idea that this certificate is a terminal degree and they are prepared for employment. Others in the system would believe that the students have "soft skills"-reasoning, writing, and speaking skills which are necessary and sought out by employers.

In the near future, Dr. Johnson stated that the Board will have to decide if there will be a GECC certificate, credential, or no change to the current policy. Any change will require a change in the ICCB administrative rules and maybe legislation.

Vice Chair Sue Morris asked if this would allow students seeking a bachelor's degree to transfer sooner. Dr. Johnson responded yes. Geoff Obrzut, President/CEO of the Illinois Community College Board, asked what other states were doing on this subject. Dr. Johnson explained that some states are credentialing and some are giving certificates.

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Dr. Karen Hunter Anderson, Vice President for Adult Education and Institutional Support, added that her staff has researched this in depth as it pertains to student completions, and there is no uniformity across the nation in terms of the difference between a certificate and a credential. She stated that there are no standard definitions, so the terms certificate and credential mean different things nationwide.

Dr. Anderson's staff has also engaged Complete College America in discussions on these definitions because they have very specific requirements on completion data. Ellen Andres, Chief Financial Officer, added that during the performance based funding meetings, there were lengthy discussions about counting certificates in the performance metrics. Universities give very few, if any, certificates. The Illinois Board of Higher Education (IBHE) originally gave a minimum number of hours that they would accept for a certificate to be counted in performance funding. The community college system successfully argued for certificates to be counted if they are industry based. When the decision of whether GECC will be a certificate or credential, Ms. Andres stated that the Board and system must ensure that these students are counted towards community college performance completions. Dr. Johnson stated that this information would be taken back to the committee for further review.

Item #5 – Legislative Update

Steve Morse, Associate Vice President for External Affairs, gave an update on the recent legislative activity. Mr. Morse stated that in the Governor's speech, there was mention of the \$2.7 billion dollars he wants to make up in Medicaid payments next year and he wants a pension reform.

Mr. Morse went on to say that the pension reform is the biggest non-bill out there. There have been discussions of the school districts, community colleges, and state universities all having to pick up half of the state's portion of the payment into the pensions. It is still unsure if this will actually take place. Vice Chair Sue Morris requested that Ellen Andres, Chief Financial Officer, give her comments on this situation.

Ms. Andres stated that ICCB staff was invited to a meeting with Jerome Stermer, Acting Director of the Governor's Office of Budget and Operations, Senate President Cullerton, and Speaker Madigan. Also attending were Dr. Gayle Saunders, president of the Presidents Council, Terry Bruce, CEO of Illinois Eastern Community Colleges, Mike Monaghan, Executive Director of the Illinois Community College Trustees Association (ICCTA), Tom Ryder, Legislative Counsel to the ICCTA, and Liz Brown, the Presidents Council lobbyist.

The Senate President and the Speaker of the House were informing the system that pension reform is going to happen. Ms. Andres reported the attendees representing the community colleges went into the meeting with two plans: 1) explaining how unaffordable it will be for the community colleges, and 2) if it was going to happen, the system would like it to be phased in. The system would like it to be slowed down because it will cost \$125 million annually.

Ms. Andres went on to say that Mr. Stermer referred to a secondary group of House and Senate Democrats and Republicans that have been appointed to work out the issue. The community college representatives were invited to meet with the appointed pension reform committee.

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Ms. Andres stated that the Speaker and Senate President made it clear that they believed that community college employees are not state employees; and therefore, the state should not have to pay for their pensions. It was also stated that raising taxes in order to help with the pension reform was not going to be part of the final solution.

Mr. Morse commented that the legislative pension reform committee will report back to the General Assembly in the middle of April. Another working group established to discuss the Medicaid issue will also be reporting back in the middle of April.

Mr. Morse stated that as of right now, in order for community colleges to receive equalization they are supposed to be within 85 percent of the statewide tuition average. The ICCB had a bill a couple of years ago that was passed by the Senate then got delayed within the House. Last year it started in the House and is now in the Senate. This bill is meant to lower the percentage from 85 percent to 70 percent of the state wide average. He is hoping to get that bill passed. Mr. Morse went on to say that the House bills that are in the Senate at this point are supposed to be reported out of the committee by May 4.

Mr. Morse then briefly touched on bills that some of the community colleges initiated within the legislature. City Colleges of Chicago initiated a bill in the House and the Senate. It was passed by the Senate and is on the second reading in the House. This bill would allow for community colleges to be able to use donations given to them by other institutions with more leniency, similar to how universities currently do it.

Mr. Morse went on to say there are a couple of bills that may be up in the Senate hearing within the next week sponsored by Senator Lightford, the College Completion Report Card Act, which is a suggestion presented as part of the Lt. Governor's recent report on community colleges, and the other was an articulation bill received from Women Employed.

Geoffrey Obrzut, President/CEO of the Illinois Community College Board, commented on a bill the President's Council is pursuing. Mr. Morse went on to explain the two bills the President's Council initiated, one in the House and one in the Senate that would make it a requirement that one of the 11 Board members of the Illinois Community College Board would be a community college president. The bill passed the Senate and is now in the House. The House version of the bill is on its second reading in the House.

Mr. Obrzut also stated that the ICCB had their appropriation hearings with both the House and the Senate a week ago. It is believed that the hearings went well.

Board member Randy Barnette asked if Mr. Morse had spoken about the College Insurance Program (CIP), the health insurance program for college retirees. Mr. Morse explained briefly to the Board the background on CIP. Last year there were discussions within the legislature to eliminate state funding from the CIP, which is currently partially funded by the state. However, Mr. Morse went on to say that he has not heard anything more on the issue.

Item #4 – Business Relations/Partnerships Committee Update

Dr. Elaine Johnson, ICCB Vice President of Academic Affairs and Workforce Development, gave a brief update on Chair Giannoulis' new committee the Business Relations and Partnerships. The committee met last week with Board members Randy Barnette and Sue Morris in attendance, and with Chair Alexi Giannoulis participating by phone.

The original vision was to create a statewide advisory council for the Board. Dr. Johnson distributed to the Board members a list of potential names to serve on an advisory council. She stated that the list includes companies in Illinois that are hiring the most people and would make a good partner for the system. Staff received assistance compiling the list from the Chicago Chamber and Careerbuilders.

Dr. Johnson was asked to make a list that shows business partners already working with the community colleges. The ICCB staff requested from the Illinois Community College Trustees Association (ICCTA) a list of community colleges who had submitted their business partnerships nominees for the ICCTA award. Names of partnerships were also taken from the business and industry reports and case studies. Dr. Johnson then requested input from the Board on where the committee should go from here.

Chair Giannoulis stated that he does not want this committee to get in the way of any work the community colleges are already doing. However, he believes overall a larger scale committee should be created. Chair Giannoulis went on to say that he envisions having mostly business committee members. Dr. Johnson will be working with Chair Giannoulis to create this committee. Chair Giannoulis stated that the next step would be to get the statewide committee appointed by the next Board meeting, which is June 1, 2012.

Item #7 – Committee Updates

Item #7.1 – Ad Hoc Committee Update

Vice Chair Morris briefly updated the Board on the Ad Hoc Committee report. The ICCB Ad Hoc Committee met on Thursday, March 15, Room 9-039, James R. Thompson Center, Chicago, Illinois. Present were: ICCB committee members Tom Pulver, Michael Dorf, Suzanne Morris, CEO/President Geoffrey Obrzut, and Assistant to the President Ann Knoedler. Participating by phone were ICCB Chair Alexi Giannoulis, ICCB Vice Presidents Elaine Johnson, and Karen Hunter Anderson, and ICCB Chief Financial Officer Ellen Andres. Also calling in was Terry Bruce, CEO of Illinois Eastern Community Colleges.

Vice Chair Morris went on to say that the minutes provided from the committee meeting was a good summary of the work the ICCB does. In addition, the committee was formed by the ICCB Board Chair to review the recognition process and other issues brought to the Board to assure proper time for the Board to review issues prior to Board action.

Vice Chair Morris stated that the committee also wanted to review the possibility of other items being brought to the Board for their approval even though they have not been in the past, and maybe some items no longer need to be brought to the Board for their approval.

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The following is a list of committee recommendations:

1. There will be a routine agenda item on recognition dealing with approval, extensions, manuals, schedules and other topics related to recognition.
2. Extension certificates for recognition would continue to be granted at the discretion of the ICCB Board Chair but would be brought to the ICCB Board for ratification at the meeting following the Chair's action. Extension certificates will be provided in a timely manner to schools when the certificate expires.

A discussion among the Board members took place regarding the above second recommendation. Board member Guy Alongi confirmed that extensions being given on the certificates have in the past been at the discretion of the Board Chair with the ICCB staff; however, with this recommendation the committee is proposing, another step has been added to this process.

Mr. Alongi then questioned what would happen if the Board Chair granted the extension, but the Board doesn't want to ratify it at the next meeting. Vice Chair Morris stated this was debated at the committee meeting and was decided that no one could imagine a scenario where the Board would not approve that action. Mr. Alongi then posed the question, why even implement this extra step of Board ratification of the certificate extensions?

Vice Chair Morris stated the fact of the matter is if recognition requires approval from the Board then perhaps extensions would require some type of action. Board Member Michael Dorf explained that it is intended to be more of an acceptance of what the Chair had done, rather than taking a total re-review of what was behind the Chair's decision.

Vice Chair Morris stated that this is an issue that can be debated. It could possibly be a notification to the Board and the Board just accepts it. Vice Chair Morris went on to explain that the Board would like to be able to acknowledge the extension has been granted and has had the opportunity to discuss.

Mr. Alongi stated his concern that one of the issues the Board originally had with Recognition was that as Chair, Mr. Alongi's signature was auto-penned onto all the certificates. Mr. Alongi suggested that there be a recommendation that all certificates are hand-signed and not auto-penned. Geoff Obrzut, President/CEO of the Illinois Community College Board, and Dr. Elaine Johnson, ICCB Vice President of Academic Affairs and Workforce Development, stated, which Mr. Obrzut agreed with, that this had already been agreed on by the ICCB staff.

Mr. Obrzut, along with Mr. Alongi, stated that this agreement by the staff was accidentally left out of the December 2011 Board meeting minutes. Let it be known that ICCB staff has agreed to no longer auto-pen the signatures of the Chair or President/CEO of the Illinois Community College Board on the Recognition Certificates. These must be all hand signed.

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Mr. Alongi suggested that instead of having the Board ratify each extension, a memo will be sent out to the Board members from the Chair notifying them of the extensions being granted. Vice Chair Morris agreed that the Board is looking for a notification of some kind of when the extensions are given. She requested input from Chair Giannoulis if he was okay with the extensions being brought to the Board as information items and not require any Board action.

Chair Giannoulis agreed that was the best way, those extensions should be more of an advisory item. Chair Giannoulis requested the other Board members thoughts if they felt differently.

Board member Randy Barnette expressed his thoughts on what that the Board was really interested in is receiving notification before the approval from the Chair takes place on the extensions rather than after.

Mr. Barnette went on to say that in order to have an extension, there must be a reason; therefore, the Board at least needs to know what the reasoning is for the extensions. Mr. Barnette explained that he is not saying the Chair cannot actually make the approval in emergency situations; however, he believes the Board should be informed of what is happening. Vice Chair Morris suggested that the Board put together a list of items they would like to be informed of so ICCB staff has a clearer idea.

3. Any contract that needs Board approval (those over \$20,000), Intergovernmental Agreements, and grants will be presented to the Board as an information item at least one meeting prior to being an action item needing approval. This will allow the Board ample time to carefully consider contracts, grants, agreements, and pursue questions or concerns. The Board will continue to be notified of all contracts as an information item, but those under \$20,000 will continue to be approved by the Board Chair.

A discussion between the Board members took place regarding the above third recommendation. Vice Chair Morris explained that if there is a contract that the Board would need to vote on, Board members would like to be able to review the information ahead of time, which is one meeting prior to when the contract is going to be an action item. Mr. Alongi posed the question; for staff is there at any time where a grant or intergovernmental agreement can come between Board meetings that will require quick action?

Dr. Johnson stated that for intergovernmental agreements especially there is a very quick turnaround. For example, as of right now, there are no documents for these two intergovernmental agreements to show the Board; however, currently in the works is an intergovernmental agreement between the ICCB and the Illinois State Board of Education (ISBE), who will be giving the ICCB one million dollars to increase the College and Career Readiness projects.

There is also currently in the works another intergovernmental agreement between the ICCB and ISBE, who will be giving the ICCB \$250,000 to host a series of workshops across the state between now and June 30, 2012.

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How the process usually works between state agencies is with a quick turnaround, and when the contracts are ready ISBE will want the ICCB to roll the funds out to the community colleges quickly. If the ICCB has to wait a long period of time to accomplish this, ISBE could possibly end up giving the funds directly to the colleges instead of going through the ICCB.

Vice Chair Morris suggested that the appropriate Board committee meet and view the contract prior to the Board, then it be passed on to the Board. Mr. Alongi suggested if there is a timeframe to work within the Board on the contracts, but if it is an emergency situation, then the Board Chair should make that decision. Chair Giannoulis agreed with Mr. Alongi.

Dr. Karen Hunter Anderson, Vice President for Adult Education and Institutional Support, stated there needs to be clarification on what kinds of grants and intergovernmental agreements need to come to the Board since there are so many that are different. Ellen Andres, Chief Financial Officer for the Illinois Community College Board, suggested the ICCB staff inform the Board on what agreements/contracts are coming up before the Board is asked to review them, and every couple of weeks inform the Board on routine decisions that are taking place and what is being signed just to make the Board more aware.

Board member Michael Dorf stated it is important that the Board committee members become experts in their committee areas so that the Board can rely on the expertise of the committee and have confidence in their recommendations. Mr. Dorf went on to say there needs to be more time allotted for the committee meetings in order to be able to have appropriate discussions and work with the staff. Mr. Dorf suggested the committees be restructured based on what the individual committees are, how many members should be on the committees, and how many committees should members should serve on.

Chair Giannoulis posed the question, is Mr. Dorf suggesting there be fewer Board members serving on the committees or the Board committee members specialize more? Mr. Dorf explained he believes the way the Board committee members can specialize more is if they not be a member of every committee, so they can develop an expertise.

Vice Chair Morris also suggested the committees needing more time to review and discuss an important item schedule their meeting on a different day altogether instead of meeting the night before or on the morning of a Board meeting.

Dr. Anderson stated there needs to be consideration given to the number of committees already established. Dr. Johnson also stated the committees now are going to need to be more involved; therefore will need more time for discussions. Board member Tom Pulver stated that the Open Meetings Act requires a quorum even for committee meetings. Vice Chair Morris stated she would like to relook at all the committees along with the ICCB staff and come up with a way to combine some of them.

Mr. Obrzut suggested the ICCB staff work with Vice Chair Morris and Chair Giannoulis on reorganizing the committees. Chair Giannoulis questioned if it was against the Open Meetings Act for two Board members to just have a conversation. Adding on to the Chair's question, Vice Chair Morris posed the question, if a committee was made up of five (5) Board members, could two (2) of those members have a conversation?

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Steve Morse, Associate Vice President for External Affairs, replied yes, the two Board members could in fact have a conversation if the committee they were on was made up of five members.

Board member Randy Barnette had posed the question, if it was allowed in the Open Meetings Act for the committees to have a purely information meeting. Mr. Morse replied that all the rules of the Open Meetings Act apply to Boards as a whole; therefore, would apply to the committees of those Boards. Mr. Morse went on to explain that yes two Board committee members could have a conversation between each other; however, they have to be careful of what they address during their conversation. If the conversation relates to operational issues it probably would not be a problem; however, anything to do with policy is more of a gray area, so you would want to lean towards the law rather than away from it.

Mr. Alongi then suggested having the committee meetings in the evening; though, Mr. Obrzut clarified that it was more an issue of getting the members in one spot geographically. Vice Chair Morris stated when reworking the committees the geography of the members should be kept in mind.

4. Most reports the staff presents at Board meetings are statistical and informational. These will continue to be informational agenda items. But some reports that set policy or statewide agendas would require Board approval. For example, the Adult Education State Plan is an item that may be considered for Board approval. There is a distinction between a policy-making item that requires Board action and other agenda items that are provided for informational purposes. The CEO should work with the Board Chair to make sure policy-decisions are presented as action items in a timely manner.
5. The finance report regarding funding that is routinely presented to the Board will include not only the current budget information, but a comparative figure that would reflect what full funding of the community college system would be.
6. To make both the committee system and the Board meeting more effective, there should be a review of the committee structure, purpose, and method. The current system of short committee meetings just prior to a full Board meeting often requires committees to adjourn before full discussion can take place. The number of committees to be scheduled, the schedule of Board members, and the limited number of board meetings per year make this a challenging goal. This needs further discussion.

Mr. Alongi, questioned the ICCB Manuals discussion in the Ad Hoc Committee minutes. Mr. Alongi stated that he did not see in the Illinois Community College Act where the “guidelines are required by statute to be set by the Board”, as stated in the Ad Hoc Committee minutes. Mr. Barnette read from the Illinois Community College Act, 805/15 under Recognition, “the state Board shall set the criteria by which the colleges shall be judged”. Board member Tom Pulver questioned outside of recognition, what about the policies in general.

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Mr. Alongi asked, for just general policy set by the “Board”, does that mean the Board as in the Board members or does it mean the ICCB staff? Mr. Barnette responded that with state law, the Board sets the policy certainly with input from the staff; still, the Board is the one that sets the policy. Mr. Alongi stated he believes there are different interpretations for this issue. He also stated there is a fine line between the Board setting policy and micromanaging all the day-to-day operations.

Mr. Alongi went on to say that put the Board in a situation where it gets to the point of being hard for the staff to operate on a day-to-day basis. Vice Chair Morris stated everyone’s concerns will be taken into account. It has gotten to this point because some things happened that the Board thought they should have been notified; in spite of this, none of the Board feels they want to micromanage.

Item #7.2 – Alumni Relations Committee Update

Dr. Elaine Johnson, ICCB Vice President of Academic Affairs and Workforce Development, gave a brief update. Board member Victor Henderson is the Chair of the committee. The ICCB staff created this committee as directed by the Board. The committee is made up of college presidents, college development officers, college trustees, college faculty members, and college students.

To date, the committee has met three times. Dr. Johnson went on to say the ICCB staff has met with many groups relating to the community colleges to receive input and feedback, a SWOT analysis was conducted of what should be done in marketing to the alumni, and created a state wide alumni relations campaign slogan, Illinois Community Colleges “A Million Reasons Why”, for the Board’s consideration.

At this time a video presentation of community college students and graduates interviews was viewed. Dr. Johnson went on to explain the committee’s action plan create an awareness through social media, create promotional products, target and publicize to local media and ongoing ICCB college and community events, and to continue to investigate and determine long term cost of traditional marketing tactics. Dr. Johnson requested Board support to activate the Illinois Community College Facebook, Twitter, LinkedIn, and YouTube accounts.

The first step the committee would like to do is video record Board Chair, Alexi Giannoulis, as he talks about being the Chair of the Illinois Community College Board and when finished the Chair would use the slogan, “Illinois Community Colleges: A Million Reasons Why”, kicking off a social media campaign. Then the ICCB staff would monitor the social media sites for growth and awareness. The budget for this first step with social media sites is zero dollars.

The next step would involve creating promotional materials, such as banners for state and community events and T-shirts. The promotional budget is still being determined. The committee will continue to meet and discuss more options and ideas.

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Dr. Johnson then requested support from the Board to move ahead with the committee's desired concept of, "Illinois Community Colleges: A Million Reasons Why." Board member Tom Pulver suggested that the Board put their full support behind the concept by making a motion during the Board meeting taking place later today.

* * * * *

Work Session ended at 12:10 p.m.

Suzanne Morris
Vice Chair

Geoffrey Obrzut
President and Chief Executive Officer

Agenda Item #14.2
June 1, 2012

UNAPPROVED

Minutes of the 397th
Meeting of the
Illinois Community College board
Richland Community College
Center for Sustainability and Innovation
3351 N. President Howard Brown Blvd
Decatur, IL 62521

March 23, 2012

RECOMMENDED ACTION

It is recommended that the following motion be adopted:

The Illinois Community College Board hereby approves the Board minutes of the March 23, 2012 meeting as recorded.

Item #1 – Roll Call and Declaration of Quorum

Chair Alexi Giannoulis called the Board meeting to order at 1:00 p.m. and asked Ann Knoedler to call roll. The following Board members were present: Guy Alongi, Randy Barnette, Michael Dorf, James Dumas, Alexi Giannoulis, Suzanne Morris, Thomas Pulver, Jake Rendleman, and Joshua Beneze, Student Board member. The following members were not present: Victor Henderson. Ms. Knoedler declared the Board had a quorum present.

Item #2 – Announcements and Remarks by Board Chair

Chair Giannoulis welcomed everyone to the Board meeting and thanked Vice Chair Sue Morris for leading the Work Session earlier that morning. Chair Giannoulis thanked Richland Community College for hosting the Board meeting and commented on what a remarkable place it was and it should be a model for schools across the country. Chair Giannoulis also thanked the college for the wonderful lunch they hosted earlier.

Chair Giannoulis welcomed the new student Board member Joshua Beneze to the Board. Chair Giannoulis stated that if Mr. Beneze should have any questions, he should not hesitate to reach out to any of the Board members and as impressive as the Board is, the ICCB staff is even more impressive, so use them as a resource as well.

Item #3 – Board Member Comments

Thomas Pulver thanked Richland Community College for their hospitality.

Jake Rendleman thanked the ICCB staff who put together the ICCB magazine. Mr. Rendleman pointed out the front page article featuring Chair Giannoulis and the article featuring Board member Randy Barnette.

Suzanne Morris commented that Richland Community College exemplifies how the nature of the region each college is located is reflected in their curriculum and buildings. Ms. Morris went on to say that the college is distinct, special, and very responsive to what is going on right here in the district.

Michael Dorf thanked Dr. Gayle Saunders for hosting the Board meeting. Mr. Dorf also welcomed Joshua Beneze to the Board.

Item #4 – Welcoming Comments, Dr. Gayle Saunders, President of Richland Community College

Dr. Gayle Saunders, Richland Community College President, welcomed everyone to the College and thanked the Board for giving the college the opportunity to host this month's Board meeting.

Dr. Saunders went on to say the college is proud to showcase the Center for Sustainability and Innovation, the building where the meeting is being conducted. She said the college is adding a new facility, the National Sequestration Education Center (NSEC). The Department of Energy chose Archer Daniels Midland Company (ADM), along with other partners such as Schlumberger Carbon Services, Illinois State Geological Survey, and Richland Community College to participate in a project that is designed to sequester approximately 2,500 metric tons of carbon dioxide per day in a Saline Mount Simon Sandstone Formation at the depths of approximately 7,000 feet.

The operations phase of the project is expected to begin in late summer, 2013, which will create 260 jobs. The NSEC will be an important education and training center on Richland Community College's campus. The center will contain classrooms, training and laboratory facilities, and offers students associate degrees in sequestration technology.

Chair Giannoulis asked if it was one of the larger sequestration projects for a school. Dr. Saunders explained that it is a large project that will be commercialized. Upon completion of the five year process, it will be demonstrated around the world.

Dr. Saunders stated she will go ahead and give her report to the Board on the activities of the Council of Presidents which is scheduled later during the meeting.

The presidents met in March before the Illinois Community College Trustees Association conference. She stated many of their issues were discussed earlier during the Board's work session. Dr. Saunders reported that they welcomed a few new college presidents, Dr. Debra Daniels from Joliet Junior College and Dr. Thomas Baynum from Black Hawk College. Also, two long time presidents will be retiring in June, Dr. Robert Mees from John A. Logan College and Dr. Vernon Crawley from Moraine Valley Community College.

Dr. Saunders stated that she will be the President of the Council of President's for one more meeting, Dr. Peg (Margaret) Lee, President of Oakton Community College, will become president, Dr. Christine Sobek, President of Waubensee Community College, will be the Vice President, and Dr. Thomas Choice, President of Kishwaukee College, will be the Secretary.

Chair Giannoulis asked Dr. Saunders to describe the importance of the relationship with Archer-Daniels Midland Company (ADM) and Richland Community College. She said that the relationship is very important to the college. ADM uses the college for professional development purposes, they send employees to classes on campus, the college teaches training at the ADM facilities, and they partner for activities on campus. ADM will have office space in the new National Sequestration Education Center and will be engaged on a daily basis with the research project.

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Chair Giannoulas also asked how often someone from Richland Community College is in contact with ADM. Dr. Saunders replied that the two are in contact almost constantly due to the Department of Energy grant that Richland is involved. In addition, Richland is involved in their human resources department and research department.

Board member Jake Rendleman asked about the budget for the sequestration project. Dr. Saunders explained that it is a \$235 million project of which \$123 million is funded by the Department of Energy and is also funded by other supporters. Chair Giannoulas stated that this is the kind of model relationship he envisioned enhancing through the Business Relations Committee. Board member Guy Alongi mentioned that Illinois Central College has the same relationship with Caterpillar.

Item #5 – President/CEO Report

Geoffrey Obrzut, President/CEO of the Illinois Community College Board (ICCB), thanked Dr. Gayle Saunders for her hospitality and thanked Mayor George Van Dusen from the Village of Skokie for coming to give a presentation during the Board meeting later today.

Mr. Obrzut mentioned there will be a retirement from the ICCB staff; Nancy Rogers, former Account Technician, will retire on March 31, 2012. On behalf of the ICCB, Mr. Obrzut wishes her well. Mr. Obrzut also welcomed back Ann Knoedler to the position of Executive Assistant to the President/CEO and Board Secretary, and also thanked Allison Ray for her four years of outstanding service as the Assistant to the President/CEO and Board Secretary.

Final thanks were given to the Ad Hoc Committee members for a very productive report and positive meeting. Thanks to Sue Morris for chairing and thanks the other Board members for attending the meeting that was held on March 15, 2012.

Mr. Obrzut informed the Board about a \$50 million dollar increase to the funding of the Monetary Award Program (MAP Grant) included in the Governor's budget. The Illinois Student Advisory Council ran out of funding for the MAP Grant earlier this week.

Included in the Board agenda packets is a copy of the response from ICCB attorney. He summarized that there is no legal reason prohibiting the ICCB from signing the Pathways Intergovernmental Affairs Agreement.

Mr. Obrzut went on to announce that Dr. Karen Hunter Anderson, Vice President for Adult Education and Institutional Support, met with a delegation of educators from the Province of Guangdong, China this past Wednesday. The group was very interested in affordability and completions in Illinois' higher education system.

Mr. Obrzut acknowledged Jennifer Foster, Senior Director for Adult Education and Family Literacy, who will be the key note speaker at the Wisconsin Job Seekers Conference in mid May.

The National Evaluators from Jobs for the Future will be in Chicago to meet with the ICCB staff, system leaders, and Accelerating Opportunity colleges to prepare us for the project evaluation process.

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The US Department of Education's Office of Vocational and Adult Education will be conducting an audit of Illinois' adult education programs the week of May 21st – May 25th.

Mr. Obrzut also gave a special thanks to everyone involved with the ICCB magazine.

Dr. Karen Hunter is heading up an ICCB website committee which will be making recommendations on how to make the website better. Dr. Elaine Johnson, Vice President for Academic Affairs and Workforce Development, is heading up an ICCB safety committee to improve public and staff safety in the ICCB Springfield, Chicago and Herrin offices.

Item #6 – Presentation on Nanotechnology and Biotechnology Multi-company Development in Skokie

Chair Giannoulis introduced Mayor George Van Dusen. Following Chair Giannoulis and Board member Michael Dorf's visit with Mayor Van Dusen and his staff about a month ago at Oakton Community College, Mayor Van Dusen was invited by Chair Giannoulis to speak to the Board during the Board meeting.

Mayor Van Dusen gave a presentation on Nanotechnology. Nanotechnology is an emerging field that could have significant impacts on medicine, electronics, and food, among other industries. Through nanotechnology, nanoparticles can deliver drugs directly to diseased cells in the body, while minimizing or eliminating potential damage to healthy cells. By 2015, products incorporating nanotech will contribute approximately \$1 trillion to the global economy and about two million workers will be employed in nanotech industries, and three times that many will have supporting jobs.

Currently, plans are being made to expand the college's Science, Technology, Engineering, and Mathematics (STEM) curricula into the nanotechnology industry, facilitated by the use of the NanoProfessor Nanoscience Education Program, developed by NanoInk, Inc. The program includes instruments, an expert-driven curriculum, and student/teacher support materials to engage students into the nanotechnology industry from community colleges, technical schools, and universities worldwide.

The Illinois Science + Technology Park (IS+TP) campus is adjacent to the Village of Skokie's Downtown and NanoInk, Inc., headquartered in the IS+TP, produces the NanoProfessor educational package that enables Oakton Community College to incorporate nanotechnology into its curricula. Through grant opportunities, private resources, and public investments using local Tax Increment Finance job training funds, Oakton Community College will work with the IS+TP and area high schools to establish a more in depth, year-round nanotechnology program for high school students and their teachers. Activities will include hands-on lab experience and broadcasted lectures, guest speakers, and lab demonstrations.

Mayor Van Dusen said that some of the leading U.S. Nanotech Universities are MIT, University of California-Berkeley, Northwestern University, University of Illinois-Champaign/Urbana, University of Michigan, University of Albany/SUNY, Cornell University, and University of Minnesota.

Mayor Van Dusen thanked the Board for allowing him to present his project. He mentioned that Chair Giannoulis and Mr. Dorf toured the Illinois Science + Technology Park, and he invited the other Board members to tour the Park as well.

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Chair Giannoulis asked the Mayor what the Illinois Community College Board can do to help. Mayor Van Dusen requested the ICCB give their imprimatur. Chair Giannoulis commented that this is exactly the kind of project that exemplifies what the Board talks about for job creation and work development purposes.

Chair Giannoulis suggested a letter of support be sent on behalf of the Board that these are the kind of projects that the State of Illinois should be proud to play a role in. Board member Thomas Pulver asked if there were any other community colleges engaged in this project. Mayor Van Dusen replied that Harper College is also working on this same concept. The Board was in agreement that a letter of support would be sent on behalf of the Illinois Community College Board.

* * * * *

Guy Alongi made a motion which was seconded by Tom Pulver to approve the following motion:

The Illinois Community College Board will send a letter supporting the Nanotechnology and Biotechnology multi-company development.

The motion was approved via unanimous voice vote. Student Advisory vote: Yea

Item #7 – Recognition Stakeholders Committee Recommendations

Discussion took place regarding the Recognition Stakeholders Committee during the Work Session meeting earlier today. Currently there are no recommendations.

Item #8 – Advisory Organizations

Item #8.1 – Illinois Community College System Foundation

Board member Thomas Pulver stated that Ray Hancock was not able to be at the meeting today. Mr. Pulver, ICCB representative on the Illinois Community College System Foundation, reported that the scholarship programs remain strong with solid funding, but the foundation is being cautious with their other financial matters.

Mr. Pulver said that the Harry S. Crisp Building is in full operation, and parts of the fourth floor have now been rented to Blue Cross Blue Shield and a federal judge. Also, additional security has been added to the building since the building no longer houses just community college tenants. The foundation is still looking for tenants to rent the other open parts of the fourth floor. Financing of the building remains to be a challenge because the State is behind in making payments.

Chair Giannoulis asked Mr. Pulver how much money the foundation gives out in scholarships. Mr. Pulver stated there are several contributors that dedicate contributions towards scholarships, such as State Farm and several other foundations that are very active as well. All these scholarships are primarily run through the colleges with the students applying through the colleges.

Item #8.2 – Illinois Community College Trustees Association

Mike Monaghan reported that the trustees met a couple of weeks ago in Schaumburg. The main topics of conversation were the same as the Presidents Council: pension reform, budget, and community college retirees' health insurance program. During a meeting with the Speaker of the house, the Senate President, and lead staff from the Governor's Office, the trustee representatives were told that pension reform was going to happen in the future. Mr. Monaghan said that the trustees want it to be managed and transferred in a process.

Mr. Monaghan went on to say that the trustees message indicated during the meeting is that the pension transfer cost will be about \$125 million. He also informed the group that the community colleges have restrictions on the amount of local funds they can receive. Most of the community colleges are maxed out on their property tax levies, and most are at their limit on what they can charge in tuitions. The trustees support a plan that would allow at least five to ten, or more, years to actually absorb the entire expense.

Mr. Monaghan stated that the final plan may include a shared expense between the employer and the employee, which would mean an increase in employee contributions. If the transfer came too quickly, and the system is required to absorb the full expense all at once, then they feel that a property tax levy may be needed, along with an exemption from property tax caps and authority to increase the tax levy. In addition, there would be a need for an elimination of the tuition cap.

Mr. Monaghan briefly spoke on the College Health Insurance Program proposed by the Governor. It will eliminate state funding for the community college insurance program and teachers retirement health programs. This costs the State around \$92 million annually. Without this funding, the college insurance program will have to increase premiums charged to the active community college employees, retirees, and the community colleges, or the plan will not be able to sustain.

Mr. Monaghan concluded with a reminder that this year's Lobby Day will be held on May 1-2, 2012. A developing issue is the Governor's proposal of a \$50 million dollar increase to the funding of the Monetary Award Program (MAP Grant). This will fund approximately 35,000 more grants to students. He expects this to be one of the main topics for Lobby Day.

He also invited the Board members to join the ICCTA for their convention and awards presentation happening on June 1 in conjunction with the ICCB Board meeting and the Council of Community College Presidents meeting in Bloomington.

Item #8.3 – Student Advisory Council

Joshua Beneze reported that two weeks ago SAC met for its final meeting of the year. Next time they meet there will be an entirely new group. Mr. Beneze also extended an invitation to the Board members to attend the Phi Theta Kappa awards banquet being held on April 18, 2012 in Springfield.

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Mr. Beneze stated the committee finalized the details for the Student Advocacy Day, which is being called “Save the MAP Grant Day”. SAC is partnering with the Illinois Board of Higher Education’s SAC to bring as many students to the Student Advocacy Day as possible.

Chair Giannoulis asked how the students will be transported to Springfield. Mr. Beneze said that to the individual colleges determine how it is to be taken care of.

The Outreach Subcommittee voted to collect money to donate to the nursing program at Southeastern Illinois College in memory of the recently departed, Ms. JayLynn Farrell, graduate of Southeastern Illinois College. She was a victim of the tornado that hit Harrisburg, Illinois. The Illinois Community College Trustees Association donated \$1,000 and the Kankakee Community College Student Nurses Association donated \$150.

Mr. Beneze concluded his report with request of the ICCB to consider a recommendation made by the Executive Committee and approved by SAC. They would like to have the restriction that does not allow a student trustee to serve as the ICCB student board member removed from the community college statutes. Chair Giannoulis asked if there was a reason for the restriction. Dr. Elaine Johnson explained that it is stated in the statute, and that the students requested this issue be brought to the Board’s attention. Dr. Johnson said this issue can be taken back to the SAC to make a recommendation to the Board.

Item #8.4 – Illinois Community College Faculty Association

Dave Seiler, Vice President for the Illinois Community College Faculty Association and History Instructor at Lake Land College, thanked the Board for the opportunity to give the ICCFA reports during the Board meetings.

Mr. Seiler reported the ICCFA is in the middle of planning their Teaching and Learning Excellence Conference, held annually in October. The ICCFA is revising the bi-laws in order to integrate the adjunct faculty into the process. Mr. Seiler stated the association has named members to ICCB committees, Kevin Weston will serve on the Alumni Relations Committee and Susan Klein will serve on the Recognition Committee.

* * * * *

As a result of information from the morning’s work session, Board member Tom Pulver made a motion which was seconded by Jake Rendleman to approve the following motion:

The Illinois Community College Board supports the slogan “Illinois Community College, A Million Reasons Why”.

The motion was approved via unanimous voice vote. Student Advisory vote: Yea

Chair Giannoulis proposes that the ICCB put together a contest encouraging the students to come up with a slogan for the ICCB and the system. He volunteered to finance a semester of community college tuition for the student that comes up with the winning slogan. He feels this will engage the students in the project and give them some ownership in this social campaign.

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Chair Giannoulis directed the ICCB staff put a plan together for running the contest. Dr. Elaine Johnson stated they would put some ideas together by next Friday.

* * * * *

As a result of information from the morning's work session, Board member Randy Barnette made a motion, which was seconded by Sue Morris, to approve the following motion:

The Illinois Community College Board staff will move forward on the production of a 2012 Economic Impact Report of Illinois Community College System.

The motion was approved via majority voice vote. Board member Jake Rendleman was out of the room during the vote. Student Advisory vote: Yea

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Item #9 – New Units of Instruction

James Dumas made a motion, which was seconded by Tom Pulver, to approve the following motion:

The Illinois Community College Board hereby approves the following new units of instruction for the community colleges listed below:

PERMANENT PROGRAM APPROVAL

College of DuPage

- Corrections Counseling Certificate (49 credit hours)
- Residential Child Care Certificate (48 credit hours)
- Sports Performance Training Certificate (42 credit hours)

Heartland Community College

- Administrative Office Professional A.A.S. degree (65 credit hours)

Kaskaskia College

- Alcohol and Other Drug Abuse Certificate (35 credit hours)

McHenry County College

- Graphic Arts A.A.S. degree (65 credit hours)
- Robotics Systems Engineering Technology A.A.S. degree (61 credit hours)
- Robotics Systems Programmer Certificate (32 credit hours)

Southeastern Illinois College

- Esthetics Certificate (31 credit hours)

Spoon River College

- Paramedicine A.A.S. degree (64 credit hours)
- Paramedicine Certificate (34 credit hours)

The motion was approved via majority voice vote. Board member Jake Rendleman was out of the room during the vote. Student Advisory vote: Yea

Item #10 – Illinois Community College Board Recognition of Illinois Community Colleges

Sue Morris made a motion, which was seconded by Tom Pulver, to approve the following motion:

The Illinois Community College Board hereby grants a status of “recognition continued” to the following district:

Rend Lake College

The motion was approved via majority voice vote. Board member Jake Rendleman was out of the room during the vote. Student Advisory vote: Yea

Item #11 – Consent Agenda

Guy Alongi made a motion, which was seconded by James Dumas, to approve the following motions:

Item #11.1 – Minutes of the January 27, 2012 Board Meeting

The Illinois Community College Board hereby approves the Board minutes of the January 27, 2012 meeting as recorded.

Item #11.2 – Minutes of the January 27, 2012 Executive Session

The Illinois Community College Board hereby approves the Executive Session minutes of the January 27, 2012, Executive Session as recorded.

Item #11.3 – Approval of Confidentiality of Executive Session Minutes

The Illinois Community College Board hereby determines the Executive Session Minutes held on March 25, 2005; April 22, 2005; June 17, 2005; September 16, 2005; September 21, 2005; September 15, 2006; November 17, 2006; January 22, 2007; February 26, 2007; March 26, 2007; June 8, 2007; May 19, 2008; September 19, 2008; July 17, 2009; September 18, 2009; November 20, 2009; January 27, 2010; March 26, 2010; June 4, 2010; January 28, 2011; March 18, 2011; June 3, 2011; September 16, 2011; and November 4, 2011 are to remain confidential. All other Executive Session Minutes have been made available for public inspection.

The motion was approved via majority voice vote. Board member Jake Rendleman was out of the room during the vote. Student Advisory vote: Yea

Item #12 - Information Items

The following items were presented to the Illinois Community College Board for review:

Item #12.1 – Fiscal Year 2012 Financial Statements

Item #12.2 – Workforce Development Grant Report – Business and Industry Services Fiscal Year 2011

Item #12.3 – Illinois Community College System Program Review Statewide Summary

Item #12.4 – Summary of Capital Projects Approved by the President/CEO During Calendar Year 2011

Item #13 – Other Business

Dr. Karen Hunter Anderson, Vice President for Adult Education and Institutional Support, briefly explained two important issues the Board should be aware of: 1) the new competitive process for the Adult Education and Family Literacy (AEFL) grants; and 2) the Adult Education and Family Literacy State Plan for AEFL is due on April 1. Dr. Anderson introduced Jennifer Foster, Senior Director for Adult Education and Family Literacy, to give a brief summary of these two issues.

Ms. Foster stated that on February 6, 2012, ICCB released an adult education competitive grant. This grant will open instruction and funding possibilities to current providers of adult education, but also allow other eligible applicants to become part of the system of providers. The Federal Government requires all States receiving adult education funding to competitively fund the program beginning on July 1, 2012. Ms. Foster pointed out that the new process does not guarantee continued funding for the currently providers. She said the new process will open up the adult education system to other providers of adult education.

Ms. Foster explained that the ICCB is seeking applications that will address the priorities as set forth in the strategic plan for Adult Education “Creating Pathways for Adult Learners.” This plan, previously approved by the Board, outlines the six key areas that will lead to success of Adult learners: assessment, curricula and instruction, support services and follow-up services, high quality teaching and professional development; partnership; research, data and accountability; and program design.

So far, ICCB has received 112 letters from organizations notifying us of their intent to submit an RFP. Ms. Foster has lined up approximately thirty-three people to read the applications which are due on March 27, 2012. The final decisions will be made by May 17.

Ms. Foster explained the details behind the State Plan. As required in Title II of the Workforce Investment Act, the Adult Education and Family Literacy Act, a State Plan for Adult Education and Family Literacy services supported with federal funds must be submitted to the United States Department of Education, Office of Vocational and Adult Education (OVAE) on April 1 of each year prior to the release of the next fiscal year’s funding. Because the Workforce Investment Act has not been reauthorized, the current State Plan has been extended to FY2013. The Illinois Community College Board will submit a revised State Plan for Illinois Adult Education and Family Literacy to the OVAE by the April 1, 2013 deadline.

Ms. Foster went on to say that the Illinois State Plan provides a description of planned activities for Adult Education during the year. The plan describes:

- the need for adult education in Illinois,
 - the eligible population and those most in need of services,
 - how equitable access to funding is achieved,
 - allowable adult education activities,
 - procedures for funding providers,
 - an annual evaluation of literacy activities,
 - provision of services to persons in correctional facilities,
 - integrated activities with the one-stop career centers/coordination with Title I activities,
- and

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- proposed leadership and professional development activities, including the alignment of Adult Education standards with the common core and college readiness standards, essential knowledge and skills, evidence base reading strategies, and career pathways and transitions.

Upon approval by the U.S. Department of Education, Office of Adult and Vocational Education, the Illinois State Plan will be posted to the ICCB website.

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Dr. Elaine Johnson requested clarification from the Board on whether or not the ICCB staff should bring the Request for Proposals that will be released to ICCB next week from the Illinois State Board of Education to the Board for approval. The RFP will total \$1 million dollars for the Race to the Top and \$250,000 for professional development. Sue Morris stated at this point they should be taken directly to Chair Giannoulis for his signature.

Item #14 – Public Comment

There was no public comment at this time.

Item #15 – Adjournment

Tom Pulver made a motion, which was seconded by Sue Morris, to adjourn the Board meeting at 2:45 p.m.

The motion was approved via unanimous voice vote. Student advisory vote: Yea.

Alexi Giannoulis
Chair

Geoffrey Obrzut
President and Chief Executive Officer

Illinois Community College Board

CALENDAR YEAR 2013 BOARD MEETING DATES AND LOCATIONS

The Illinois Community College Board is requested to approve the Board meeting dates and locations for calendar year 2013:

RECOMMENDED ACTION:

It is recommended that the following motion be adopted:

The Illinois Community College Board hereby approves the Calendar Year 2013 Board Meeting Dates and Locations listed below:

Calendar Year 2013 Board Meeting Dates and Locations

January 25

9:00 a.m. – Harry L. Crisp II Community College Center, Springfield

March 15

9:00 a.m. – Oakton Community College, Des Plaines

June*

9:00 a.m. – Bloomington, Exact Location TBA

July

Subject to Call

September 20

9:00 a.m. – Black Hawk College, Moline

November 15

9:00 a.m. – Harry L. Crisp II Community College Center, Springfield

December

Subject to Call

*June Board meeting is held in conjunction with the ICCTA and Presidents' Council meetings.

Illinois Community College Board

**AUTHORIZATION TO ENTER INTO INTERAGENCY
CONTRACTS/AGREEMENTS**

Each fiscal year the ICCB enters into interagency contracts and agreements for the benefit of the community college system.

RECOMMENDED ACTION

It is recommended that the following motion be adopted:

The Illinois Community College Board hereby authorizes its President/CEO, in concurrence with the ICCB Chair, to enter into interagency contracts/ agreements, as needed for Fiscal Year 2013.

BACKGROUND. Each fiscal year, the ICCB enters into interagency contracts and grant agreements for the benefit of the community college system. Examples of annual contracts include Adult Education with the U. S. Department of Education, Career and Technical Education agreement with the Illinois State Board of Education, and Workforce Investment Act incentive grants with the Department of Commerce and Economic Opportunities.

Since several of the Fiscal Year 2012 grants and contracts are negotiated during June, July, and August this authorization will allow the President/CEO to execute agreements with concurrence of the Board Chair, as they are finalized.

Illinois Community College Board

**AUTHORIZATION TO TRANSFER FUNDS
AMONG LINE ITEMS**

Each year, the President/CEO seeks ICCB authorization to transfer funds among appropriated line items, as may be necessary.

RECOMMENDED ACTION

It is recommended that the following motion be adopted:

The Illinois Community College Board hereby authorizes its President/CEO to transfer funds among Fiscal Year 2013 appropriated operating line items, as needed.

BACKGROUND. The State Finance Act allows state agencies, with approval of the Governor's Office of Management and Budget, to transfer up to two percent of the operating budget among appropriated line items, within the same fund. This authorization will allow the President/CEO to transfer funds among the operating lines in the General Revenue Fund. This is the only flexibility the General Assembly allows in an appropriated budget. Transfers exceeding two percent or lines other than agency operations must have General Assembly approval before the funds can be transferred and expended.

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Illinois Community College Board

AUTHORIZATION TO ENTER INTO CONTRACTS

ICCB policy provides for contracts over \$20,000 to be approved by the Board. Contracts under \$20,000 require notification to the Board Chair before execution and those under \$5,000 require no Board approval or notification. At the beginning of each fiscal year, all known contracts are presented to the Board for approval.

RECOMMENDED ACTION

It is recommended that the following motion be adopted:

The Illinois Community College Board approves the following Fiscal Year 2013 contractual agreements:

Funding Source	Contractor	Estimated Amount	Contract Period	Description
All funds /allocated	IL Community College System Foundation	\$495,771	7/1/12 - 6/30/13	Rental of Office Space
GRF	Southwestern Illinois College	\$485,000	7/1/12 - 6/30/13	East St. Louis Community College Center
GRF	Southern IL Collegiate Common Market (SICCM)	\$1,104,100	7/1/12 - 6/30/13	East St. Louis Community College Center
GRF	Sorling, Northrup, Hanna, Cullen & Cochran Ltd.	\$190/hr	7/1/2012 - 6/30/13	Legal
GRF	Alternative Schools Network	\$2,930,000	7/1/2012 - 6/30/13	Sole source provider: Re-Enrollment Appropriation
CTE	Terry Clark	\$37,500	7/1/12 - 6/30/13	CTE regional support (daily rate)
CTE	Ferreri Educational Services	\$46,875	7/1/12 - 6/30/13	CTE regional support (daily rate)
CTE	Susan Petrilli	\$30,000	7/1/12 - 6/30/13	CTE regional support (daily rate)
CTE	Daniel Segebarth	\$31,875	7/1/12 - 6/30/13	CTE regional support (daily rate)
GED	American Council on Education	\$255,000	7/1/12 - 6/30/13	GED testing in Illinois - includes fees and materials
GED	Turn-Key Solutions International, Inc.	\$92,500	7/1/12 - 6/30/13	GED scoring: data submission to feds

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Funding Source	Contractor	Estimated Amount	Contract Period	Description
GED	Sangamon Co Regional Office of Education	\$737,000	7/1/12 - 6/30/13	Administration for Cook Co GED Career & Academic Readiness System
Multiple	WIU-Center for Application of Information Technologies	\$76,500	7/1/12 - 6/30/13	Hosting and curriculum expansion
Gates	Kathy Pampe	\$50.00/hr	7/1/12 - 6/30/13	Project Manager for Accelerating Opportunity –low bid contractor
Gates	SIU-Southern IL Professional Development Center	\$50,000	7/1/12 – 6/30/13	Accelerating Opportunity – professional development statewide