

# Illinois Community College Board

## 399<sup>th</sup> Meeting Agenda and Materials

September 21, 2012

Moraine Valley Community College  
Moraine Business and Conference Center  
Building M, Moraine Room 1  
9000 West College Parkway  
Palos Hills, IL



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Agenda  
399<sup>th</sup> Meeting of the  
Illinois Community College Board  
Moraine Valley Community College  
Moraine Business and Conference Center  
Building M, Moraine Room 1  
9000 West College Parkway  
Palos Hills, IL

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18.	Adjournment	—

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**MOBILE VET CENTER PRESENTATION**

The Illinois Community College Board has partnered with the Springfield Veterans Center to do a two year tour visiting all 39 community college districts with their Mobile Vet Center. The Mobile Vet Center is the Department of Veterans Affairs latest effort to reach the underserved veteran populations of rural America. Their primary mission is to help veterans readjust to civilian life. They do that by helping the veteran identify problems and then offering individual, family, and group counseling for a host of issues. Vet Centers provide readjustment counseling and outreach services to all veterans who served in any combat zone. Services are also available for their family members for military related issues.

The Mobile Vet Center is a 40 ft. unit that has two confidential counseling areas on either end with a waiting room in the center. The internet satellite and onboard generator assures that Vet Center counselors will have real time access to the veteran's VA records on a secure system. A video conferencing system allows face-to-face visits between the veteran and a Veterans Affairs Medical Center health provider.

The Mobile Vet Center tour will take two years to reach all of our community college districts throughout the state. The tour began in October 2011 at Shawnee Community College visiting 23 colleges over the last academic year and will end in the Chicago area in spring 2013. The unit is on campus for two to three days to meet with students, faculty, staff, and community veterans and constituents. Vet Center staff will also be available for the college to utilize for faculty and staff development if colleges would choose to utilize their services.

A presentation will be given by Lt. Justin Anweiler and John Mizer from the Illinois Vet Center regarding the visits they made to community colleges this last year. They will also provide the Board members an opportunity to tour the Mobile Vet Center while they are visiting the Moraine Valley Community College campus.

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**ILLINOIS STUDENT ASSISTANCE COMMISSION (ISAC):  
ILLINOIS SENATE JOINT RESOLUTION 69**

The Illinois General Assembly recently adopted Senate Joint Resolution 69, which mandates the creation of a task force “to deliberate options for the adoption of new rules for the Monetary Award Program (MAP), with the goal of improving the outcomes for students who receive these awards.” Board member Suzanne Morris was appointed by ISAC to the task force as the representative of the Illinois Community College Board (ICCB). To date there have been two task force meetings, one held on July 26 and the other on August 30. A summary of the July 26<sup>th</sup> meeting was assembled by Dr. John Avendano, President of Kankakee Community College and a fellow task force member representing the Council of Community College Presidents, was distributed to all ICCB Board members. During the August 30<sup>th</sup> task force meeting, Mike Monaghan, Executive Director of the Community College Trustees Association (ICCTA), attended and spoke on behalf of the Illinois Community College System. There are still three subsequent meetings currently planned for September 26<sup>th</sup>, October 30<sup>th</sup>, and November 15<sup>th</sup>. The recommendations that are generated from the task force are to be submitted on January 1, 2013.

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**ALUMNI RELATIONS UPDATE**

An oral report will be given by Dr. Elaine Johnson to provide an update on the events, progress and next steps with the Alumni Relations committee. The Illinois Community College Board has met with several groups, including the Alumni Relations and the Foundation Directors, to discuss this project. Each community college president has also designated a point person from their campus to serve on our Alumni Relations committee. This group has met over the phone and in person to discuss ideas for implementation.

Dr. Johnson will also share information regarding the Illinois Community Colleges: A Million Reasons Why t-shirt campaign, and how it was launched through participation in both the State Fair Twilight Parade and the DuQuoin State Fair Twilight Parade with over 200 alumni, faculty, staff and students participating in those parades.

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**WORK SESSION RECOMMENDATIONS**

A Work Session was held on the morning of September 21, 2012 to discuss or receive updates on the following topics:

- Race to the Top: College and Career Readiness STEM Project
- Illinois Articulation Initiative
  - Transcript Study
- Veteran's Services
- Open Meetings Act
- Changes in GED Testing
- Board Committees
  - Adult Education, Research and Education Technology
  - Academic Affairs and Workforce Development
  - External Affairs
  - Fiscal, Personnel, Ethics, and Conflict of Interest
- Online Degree Programs/Illinois Community Colleges Online (ILCCO)

Any possible recommendations that have generated from the Work Session discussions will be provided at this time.

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**NEW UNITS OF INSTRUCTION**

The Illinois Community College Board is requested to approve new units of instruction for the following community colleges:

**RECOMMENDED ACTION:**

It is recommended that the following motion be adopted:

The Illinois Community College Board hereby approves the following new units of instruction for the community colleges listed below:

**PERMANENT PROGRAM APPROVAL**

Carl Sandburg College

- Industrial Welding Technology A.A.S. degree (64 credit hours)

Illinois Central College

- Solar Thermal Heating Systems Certificate (34 credit hours)

Illinois Eastern Community Colleges: Frontier Community College and Lincoln Trail College

- Construction Technology A.A.S. degree (64 credit hours)
- Construction Technician Certificate (48 credit hours)

John A. Logan College

- Computer Forensics A.A.S. degree (70 credit hours)

Kankakee Community College

- Massage Therapy Certificate (43 credit hours)

Moraine Valley Community College

- Baking and Pastry A.A.S. degree (64 credit hours)

Olive-Harvey College

- Supply Chain Management Certificate (38 credit hours)

Shawnee Community College

- Heating/Air Conditioning Fabrication A.A.S. degree (62 credit hours)

Triton College

- Financial Services Certificate (30 credit hours)



## **BACKGROUND**

**Carl Sandburg College** is seeking permanent approval for its “Industrial Welding Technology” Associate in Applied Science (A.A.S.) degree program, which was granted temporary approval in September 2008 and has been operational for a period of three (3) years. This program prepares individuals for entry-level employment as welders in industrialized settings, as well as for advancement opportunities into management. The curriculum was developed according to standards established by the American Welding Society (AWS) for a variety of certifications and includes 15 semester credit hours of required general education coursework and 49 semester credit hours of required career and technical education coursework. The career and technical component includes instruction in fundamentals of welding theory, metal preparation, metallurgy fundamentals, basic and advanced arc welding, basic and advanced gas shielded arch welding-MIG and TIG, flux core arc welding, gas applications, robotic applications welding, electrical fundamentals, machine tool fundamentals, manufacturing processes, introductory drafting, welding blueprints, industrial safety, total quality management, production and inventory control, weld test evaluations, supervision fundamentals and a required work-based learning experience in welding. Assessment of student learning objectives is achieved through a comprehensive final performance exam as well as through evaluation of the student’s performance during the work-based learning experience.

Labor market information provided by the college supports the interest in and the need for a two-year degree program for existing welders beyond current educational opportunities in technical skill training. The degree has also provided an educational ladder opportunity for students and graduates of the college’s existing Welding Certificate program. The college enrolled over 1,000 students in welding courses since 2006 and approximately 93 percent of those students had completed a course sequence that would prepare them for earning an AWS certification. The college indicates the program required one full-time and six part-time faculty, all qualified with various levels of AWS certifications, over five years teaching experience and 125 years of combined professional welding work experience. All facilities and equipment are currently in place to adequately support the program. No new costs have been identified and the program has been supported fiscally through student tuition and fees.

**Illinois Central College** is seeking approval to offer a 34 credit hour “Solar Thermal Heating Systems” Certificate. This program will prepare individuals for entry-level employment as installation, maintenance and repair technicians of domestic solar heating devices and systems. This program may also provide professional development opportunities for existing heating, ventilation, air conditioning and refrigeration (HVACR) technicians. The curriculum consists of coursework in solar domestic hot water, solar space heating, residential site assessment, solar water heating lab, solar thermal design, building envelope evaluation, building energy analysis, refrigeration, air conditioning systems, blue print reading and electricity for HVACR. Assessment of student learning objectives will be achieved through evaluation of the student’s performance on both a written and performance cumulative test. The program was developed according to guidelines of the Interstate Renewable Energy Council (IREC) and will prepare students for optional credentialing through the North American Board of Certified Energy Practitioners (NABCEP) as a “Certified Solar Heating Installer”.

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Labor market information provided by the college supports the interest in and the need for a specialized training program in this field. According to the Illinois Department of Employment Security (IDES), employment of “HVACR technicians” is expected to increase by 26.5% statewide through 2018. In addition, the college has been working with local employers to develop related programs in renewable energy and green building over the last several years that the proposed certificate will complement. The college anticipates an enrollment of 10 part-time students the first year, increasing to 20 part-time students by the third year. One existing part-time faculty member will be required during the first year. Qualified faculty will hold at least an Associate in Applied Science degree in HVACR Technology, five years related work experience and one year teaching experience. Facilities, including classroom and laboratory space, are currently in place to adequately support the program; however some new tools and equipment will be purchased over the first three years of implementation. The cost to implement this program is estimated at \$8,000 the first year, \$7,000 the second year, and \$6,500 the third year.

**Frontier Community College** and **Lincoln Trail College**, two of the Illinois Eastern Community Colleges, are seeking approval to offer a 64 credit hour “Construction Technology” Associate in Applied Science (A.A.S.) degree and a related 48 credit hour “Construction Technology” Certificate. These programs will prepare students for entry-level employment in the construction trades and management field. The proposed programs were developed according to the competencies and educational objectives of the National Center for Construction Education and Research for construction technology programs. The degree curriculum consists of 16 credit hours of required general education coursework and 48 credit hours of required career and technical education coursework, while the certificate curriculum consists of only the career and technical portion of the program. The career and technical component of each curriculum includes instruction in construction fundamentals, framing/finishing fundamentals, framing/finishing applications paint/finishing fundamentals, paint/finishing applications, plumbing fundamentals, plumbing applications, residential wiring, masonry fundamentals, forms and layout, site layout techniques, blueprints and building costs, and a required construction technology internship. Assessment of student learning objectives will be achieved through evaluation of the student’s performance on a comprehensive building project that will require their contribution in all areas of the planning, designing and building construction process.

Labor market information provided by the college supports the interest in and need for training programs in this field of study. In addition to the proposed degree and certificate, both colleges also recently had approved a related Carpentry Specialist Certificate. The proposed degree will provide an educational ladder opportunity for students and graduates of both related programs. According to the Illinois Department of Employment Security (IDES), employment of “construction trade workers” is anticipated to grow by 7.9 percent and employment of “construction managers” is anticipated to grow by 13.1 percent statewide through 2018. Frontier Community College projects a combined enrollment of five full-time and 10 part-time students the first year, increasing to 10 full-time and 18 part-time students by the third year. Lincoln Trail College projects a combined enrollment of seven full-time and eight part-time students the first year, increasing to 10 full-time and 12 part-time students by the third year. One new part-time faculty member at each institution will be required to implement the programs. Qualified faculty will hold a Bachelor’s degree in Construction Trades, Construction Management or a related building trade; possess a minimum of five years related work experience, and a minimum of two years teaching experience.

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All facilities are currently in place to adequately support the proposed programs. Costs to implement the programs will be approximately \$36,105 the first year, \$31,605 the second year, and \$28,605 the third year at each institution. Aside from faculty costs, projected expenditures include the update of computers and related software, purchase of additional library resources, and some related equipment purchases. The programs will otherwise be supported by student tuition and fees.

**John A. Logan College** is seeking approval to offer a 70 credit hour Associate in Applied Science (A.A.S.) degree in “Computer Forensics”. The program will prepare individuals for employment as computer forensic specialists in a variety of law enforcement, homeland security, corporate, and private settings. The curriculum includes 15 credit hours of required general education coursework and 55 credit hours of required career and technical education coursework. The career and technical component of the curriculum includes coursework in introductory computers, introductory computer programming, introductory network technologies, operating systems, database management, security awareness, network essentials, wireless networks, managing network environments, A+ essentials and preparation, spreadsheet design, introductory criminal justice, introductory security and security awareness, criminal behavior, criminal law, criminal procedure, and introductory cybercrimes. Assessment of student learning will be achieved through a comprehensive project and case study, or an optional work-based learning opportunity. Graduates of the program will be prepared for optional industry Certification in A+ Essentials, A+ Practical, Net+, and Security+ through CompTIA.

Labor market information provided by the college supports the interest in and the need for a formalized two-year degree program in this field of study. Local demand for new and existing workers with computer forensics skills has increased, according to employer survey data. Currently, only one neighboring community college district offers a related program and does not meet the existing or projected demand for these skills. The college anticipates an enrollment of 18 full-time and five (5) part-time students the first year, increasing to 28 full-time and 14 part-time students by the third year. Facilities, including classroom and laboratory space, will be shared with existing programs. Two existing full-time faculty and three (3) existing part-time faculty will be required to implement the program. Qualified faculty will hold a minimum of a Bachelor’s degree in a field related to their specific career and technical discipline, such as networking and criminal justice. No new costs are anticipated to implement the proposed program. The program will be supported through student tuition and fees.

**Kankakee Community College** is seeking approval to offer a 43 credit hour “Massage Therapy” Certificate program. This program will prepare individuals for entry-level employment as massage therapists and for entrepreneurial opportunities in the field. The curriculum consists of coursework in introductory massage therapy, massage therapy techniques, muscles of the body, pathology for the bodyworker, wellness, kinesiology for the bodyworker, massage therapy techniques and variation, business communications, nutrition, small business management, ethical and legal issues, case study in therapeutic massage, massage therapy clinical and an independent study in therapeutic massage. The curriculum was developed according to standards of the National Certification Board for Therapeutic Massage and Bodywork (NCBTMB) and will prepare graduates for the required licensure through the Illinois Department of Public Health (IDPH). Assessment of student learning will be achieved through evaluation of the student’s performance during the massage therapy clinical and on a practice certification exam.

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Labor market information provided by the college supports the interest in and the need for a formalized massage therapy training program in the college's district. According to the Illinois Department of Employment Security (IDES), employment of "massage therapists" is expected to increase by 21.7 percent statewide through 2018. The college anticipates an enrollment of 16 full-time students each year during the first three years. The program will share classroom and laboratory space with existing allied health programs. One new full-time and two new part-time faculty will be required during the first year to implement the program. Qualified faculty will possess a minimum of a Certificate in Massage Therapy, valid Massage Therapy License in Illinois, and five years related occupational experience. Costs to implement this program are estimated at \$87,100 year one, \$76,100 years two and three. Higher first year costs reflect the purchase of equipment and supplies to support the program.

**Moraine Valley Community College** is seeking employment to offer a 64 credit hour "Baking and Pastry" Associate in Applied Science (A.A.S.) degree. This program will prepare individuals for entry- to mid-level employment as bakers and pastry chefs in a variety of hospitality industry settings. The program consists of 19 credit hours of required general education coursework, and 45 credit hours of required general education coursework. The career and technical component includes instruction in food service sanitation, introduction to hospitality, quantity food production, menu writing and marketing, introductory and intermediate baking and pastry arts, cake decorating, artisan breads, chocolate and confectionary artistry, restaurant and buffet dessert, nutrition for food service management, concepts of hospitality cost control, and a required hospitality internship. The program will prepare students for the required Food Service Sanitation certification through the Illinois Department of Public Health (IDPH). Assessment of student learning objectives will be achieved through several methods of evaluation. One such method will be through observation of the student's performance during the work-based learning component by program faculty and the worksite supervisor, while another method will be through the evaluation of a student portfolio containing artifacts of their educational achievement, such as recipes and photos of completed projects throughout the program.

Labor market information provided by the college supports the interest in and the need for a two-year degree program in this field of study. According to the Illinois Department of Employment Security (IDES), the occupational outlook for "bakers" through 2018 is expected to be about as good as average, with competition for jobs in high-end establishments being keen across the state. Currently, the college offers a related Baking & Pastry Arts Certificate program. The proposed degree will provide educational ladder opportunities for certificate students/graduates, in addition to providing a strong fiscal base with existing resources. The college anticipates an enrollment of 10 full-time and 10 part-time students the first year, increasing to 30 full-time and 30 part-time students by the third year. The program will require three existing full-time faculty, one new full-time and one new part-time faculty the first year. Qualified faculty hold a Bachelor's degree in Baking and Pastry Arts with two-four years related work experience and one-three years teaching experience. All facilities are adequately in place to support the proposed program. The program will cost approximately \$55,470 the first year, \$14,261 the second year, and \$8,940 the third year, but will otherwise be supported through student tuition and fees.

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**Olive-Harvey College**, one of the City Colleges of Chicago, is seeking approval to offer a 38 credit hour “Supply Chain Management” Certificate. This program will prepare individuals for entry-level employment as material handlers and/or logistics technicians or for advancement opportunities within the warehousing and distribution industry. The curriculum includes coursework in introduction to work in the warehousing environment, warehousing workforce skills, warehousing and distribution processes, warehousing technology skills, introductory through advanced levels of supply chain management fundamentals, and a required ground transportation field experience. Assessment of student learning objectives will be achieved through the evaluation of the student’s performance during the work-based learning component. The curriculum was developed according to National Safety Council (NSC) Skill Standards for material handlers and the Council of Supply Chain Management. Graduates of this program will be prepared for Commercial Driver’s License (CDL) certification through the Illinois Secretary of State, and for NSC certification as a forklift operator.

Labor market information provided by the college supports the interest in and the need for a more advanced certificate program within this field of study. Currently the college offers a related shorter-term certificate program in Supply Chain Management. According to the Illinois Department of Employment Security (IDES), employment of “Freight, Stock & Material Movers” is expected to increase by 1.3 percent statewide through 2018. The college anticipates an enrollment of 10 full-time and 10 part-time students the first year, increasing to 20 full-time and 20 part-time students by the third year. One new full-time faculty member and one existing part-time faculty member will be required to implement the program. Qualified faculty will hold a minimum of industry certification and/or a relevant educational degree, five years of related work experience, and two years of teaching experience. Costs to implement the program will be approximately \$67,500 the first year, \$82,750 the second year, and \$109,600 the third year. Higher second and third year costs reflect the addition of part-time faculty and a full-time program coordinator.

**Shawnee Community College** is seeking approval to offer a 62 credit hour “Heating/Air Conditioning Fabrication” Associate in Applied Science (A.A.S.) degree. This program will prepare individuals for entry-level employment as HVAC fabrication technicians in the residential setting. The college partnered with their Sheet Metal Laborers Union Local #268 to establish a program that would meet both the needs of local employers throughout the district, as well as the needs of the Local’s apprenticeship students. The curriculum consists of 15 credit hours of required general education coursework and 47 credit hours of required career and technical education coursework. The career and technical component of the curriculum includes instruction in basic electricity, electrical controls and circuitry, basic and advanced air conditioning and refrigeration, basic and advanced metal sheet layout, basic and advanced heating, gas welding and cutting, commercial refrigeration, and installation of HVAC systems. Assessment of student learning objectives will be achieved through a practice ICE test (Industry Competency Exam), including both written and performance-based evaluations.

Labor market information provided by the college supports the interest in and the need for a formalized two-year degree training program in this field of study. The college currently offers a related short-term certificate program; however, it does not prepare individuals at the skill level desired by local employer and the Union Local.

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Currently, neighboring district training programs are at capacity and students within Shawnee's district must seek training through proprietary institutions outside of their community. According to the Illinois Department of Employment Security (IDES), employment of "heating, A/C and refrigeration mechanics and installers" is expected to increase by 26.5 percent statewide through 2018. The college anticipates an enrollment of eight part-time students the first year, increasing to 14 part-time students by the third year. The program will require two new part-time faculty, seven existing full-time and four existing part-time faculty the first year. Qualified faculty will hold a minimum of a Bachelor's degree in a related field, construction technology preferred, with at least one year related work experience in the trade, and one year teaching experience. The program will share existing classroom and laboratory space with existing related construction trades programs. Costs to implement the program will be approximately \$10,370 the first year, \$5,170 the second year, and \$300 the third year. Higher costs during the first two years reflect the addition of new part-time faculty and the purchase of updated classroom resource materials. The program will be otherwise supported through student tuition and fees.

**Triton College** is seeking approval to offer a 30 credit hour "Financial Services" Certificate program. This program will prepare individuals for entry-level employment in a variety of financial service positions in across a range of financial service environments. The curriculum consists of coursework in introduction to business, introduction to finance, business statistics, financial accounting, Microsoft Business Applications, personal finance, investments and securities, managerial accounting, business law, and introduction to commodity markets. The curriculum was developed with input from the college's program advisory committee and will provide an educational ladder opportunity for those students interested in pursuing additional certificates and/or Associate of Applied Science (A.A.S.) degrees in related areas at the college, such as Accounting and Business Administration. Assessment of student learning will be achieved through a comprehensive final exam. Labor market information provided by the college supports the interest in and the need for an entry-level educational program in this field of study. According to the Illinois Department of Employment Security (IDES), the employment of "financial specialists" is expected to increase by 13.9 percent statewide through 2018. The college anticipates an enrollment of 20 full-time and 10 part-time students per year during the first three years. The program will require two existing full-time and three existing part-time faculty the first year. Qualified faculty possesses a Master's degree in Business Administration in Business or Finance, have at least three-five years related occupational experiences and at least two years of teaching experience. All facilities are adequately in place to support the proposed program. Much of the classroom and necessary software is currently being used with offerings in related programs already in place. Therefore, no new costs are anticipated to implement the proposed program, and it will otherwise be supported through student tuition and fees.

### **TEMPORARY PROGRAM APPROVAL**

#### Harper College

- Advanced Manufacturing Technology A.A.S. degree (60 credit hours)
- Welding Technology A.A.S. degree (60 credit hours)
- Advanced Welding Certificate (33 credit hours)
- Welding Fabrication Certificate (32 credit hours)

#### Kennedy-King College

- Gas Utility Worker Certificate (50 credit hours)

## **BACKGROUND**

**William Rainey Harper College** is seeking temporary approval to offer a 60 credit hour “Advanced Manufacturing Technology” Associate in Applied Science (A.A.S.) degree program for a period of three (3) years. This program will prepare individuals for entry-level employment as technicians in a variety of skilled manufacturing settings. The curriculum consists of 18 credit hours of required general education coursework and 42 credit hours of required career and technical education coursework. The career and technical component of the curriculum includes instruction in introductory manufacturing and safety, quality and measurement, manufacturing processes, introductory manufacturing maintenance, introductory electronics, introductory industrial electronics maintenance, programmable logic controllers, introductory and advanced electrical wiring, industrial control systems, a manufacturing internship, and specialized coursework in one of the following areas: mechatronics, precision machining, metal fabrication, or supply chain management/logistics. Assessment of student learning objectives will be achieved through an evaluation of the student’s performance during the work-based learning component of the curriculum by program faculty and the work-site supervisor.

Labor market information provided by the college supports the interest in and the need for a formalized degree program in this field of study. According to the Illinois Department of Employment Security (IDES), employment of manufacturing workers is expected to increase about as fast as the average employment growth for all occupations statewide through 2018. The proposed degree will also offer an educational ladder opportunity for graduates of the college’s related Manufacturing Production Certificate or existing technicians in related specialties of manufacturing. The college is seeking temporary approval for this program to meet the need of local employers for a workforce skills upgrade district wide, and to gauge continued need for a two-year degree program in this field. *Permanent approval will be considered after a period of three years, based on program outcomes.*

**William Rainey Harper College** is seeking temporary approval to offer a 60 credit hour “Welding Technology” Associate in Applied Science (A.A.S.) degree, and two related Certificate programs for a period of three (3) years. These programs will prepare individuals for employment at a variety of levels in welding. The college was approached by several local manufacturing employers who were looking for a series of certificates that would lead towards a degree and provide a variety of industry credentialing opportunities. These proposed programs were developed according to American Welding Society (AWS) guidelines for welding certification in the field.

The A.A.S. degree curriculum consists of 18 credit hours of required general education coursework and 42 credit hours of required career and technical education coursework. The career and technical component of the curriculum includes instruction in introductory and advanced welding, introductory and advanced welding fabrication, pre-pipe welding, basic pipe welding, cutting processes, applied welding theory, welding power sources and print and schematics.

The program will prepare graduates for certification through the American Welding Society (AWS) as Level I (Entry Welder), Level II (Advanced Welder), and Level III (Expert Welder) welders.

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Assessment of student learning objectives will be achieved through an evaluation of the student's performance on practice AWS S.E.N.S.E. (Schools Excelling through National Skill Standards Education) exams.

The "Advanced Welding" certificate (33 credit hours) curriculum requires a subset of the degree coursework, focused on welding techniques and Arc or MIG welding qualification. The "Welding Fabrication" certificate (32 credit hours) curriculum also requires a subset of the degree coursework, but is focused on welding fabrication and cutting processes.

Labor market information provided by the college supports the interest in and the need for a formalized degree program in this field of study. The proposed degree will not only offer an educational ladder opportunity for graduates of the college's related certificates, but will also provide training for existing technicians seeking advancement opportunities in the field. The college is seeking temporary approval for this program to meet the need of local employers for a workforce skills upgrade district wide, and to gauge continued need for a two-year degree program in this field. *Permanent approval will be considered after a period of three years, based on program outcomes.*

**Kennedy-King College**, one of the City Colleges of Chicago, is seeking temporary approval to offer a 50 credit hour "Gas Utility Worker" Certificate. This program is the result of a cooperative effort between the College, Peoples Gas Company of Integrys Energy Group, and the Utility Workers Union of America (UWUA) and will prepare individuals for entry-level employment as gas utility workers. The curriculum consists of coursework in technical math, technical report writing, microcomputer applications, fundamentals of speech, United States labor history, vocational fitness and physical training, basic electrical theory, introductory plumbing, plumbing tools and equipment, introductory through advanced levels of gas utility training, professional development and construction safety. Assessment of student learning objectives will be achieved through an evaluation of the student's performance during a work-based learning experience held over the student's final semester of training.

Labor market information provided by the college supports the interest in and the need for a formalized training program in this field of study. The college partnered with a large local employer and an associated trade union to design a program that would fit their needs. The college is seeking temporary approval to meet the employer's immediate workforce needs. The college anticipates an enrollment of 100 full- and part-time students the first year. *Permanent approval will be considered after a period of three years based on program outcomes.*

**INFORMATION ITEM – BASIC CERTIFICATE PROGRAM APPROVAL**

Following is a list of Basic Certificates (less than 29 credit hours) that have been approved on behalf of the Illinois Community College Board by the President/CEO since the last Board meeting:

**Permanent Program Approval**

College of DuPage

- Resort Management Certificate (26 credit hours)



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Illinois Central College

- 911 Telecommunicator Certificate (15 credit hours)

Illinois Eastern Community Colleges: Frontier Community College and Lincoln Trail College

- Carpentry Specialist Certificate (24 credit hours)

Kaskaskia College

- EMT-Basic Certificate (10 credit hours)
- Phlebotomist Certificate (9.5 credit hours)

Moraine Valley Community College

- Homeland Security Certificate (17 credit hours)

Rend Lake College

- Green Facilities Management Certificate (16 credit hours)
- Sustainable Design Certificate (14 credit hours)

Triton College

- Public Safety Dispatcher Certificate (11 credit hours)

**Temporary Program Approval**

Harper College

- Computer Numerical Control Operator I Certificate (18 credit hours)
- Computer Numerical Control Operator II Certificate (29 credit hours)
- Manufacturing Production Certificate (16 credit hours)
- Basic Pipe Welding Certificate (16 credit hours)

Olive-Harvey College

Precision Sheet Metal Technician Certificate (18 credit hours)

Illinois Community College Board

**ILLINOIS COMMUNITY COLLEGE BOARD  
RECOGNITION OF ILLINOIS COMMUNITY COLLEGES**

The Illinois Community College Board (ICCB) has statutory authority to “recognize” community colleges for their compliance with state statutes and standards. Based on a five-year cycle, ICCB staff conducts recognition evaluations to assure that colleges are in compliance with the standards. Standards identified for focused review during Fiscal Years 2011 through 2015 include the following categories: Instruction, Student Services, Academic Support, Finance, Facilities, and Accountability. These same standards are used by each district in a self-evaluation that is submitted to ICCB prior to the staff evaluation.

During Fiscal Year 2012, College of DuPage, Prairie State College and Rock Valley College underwent in-depth recognition evaluations. The colleges submitted thorough self evaluations; ICCB staff conducted internal evaluations of all required college documents and college finance site visits were conducted. This agenda item not only presents the staff recommendations for the college that completed the evaluations, but gives background on the recognition evaluation and approval process for the Board’s information.

**RECOMMENDED ACTION**

It is recommended that the following motion be adopted:

The Illinois Community College Board hereby grants a status of “recognition continued” to the following districts:

College of DuPage  
Prairie State College  
Rock Valley College

**BACKGROUND**

Recognition is a statutory term describing the status of a district which meets instructional, administrative, financial, facility and equipment standards as established by the Illinois Community College Board (110ILCS Section 805/2-12f and 805/2-15). Community colleges must be recognized to be eligible for state funding. Once a college district has been recognized by the ICCB, that recognition status is continued unless, action is taken by the Board to interrupt it. To determine a district’s recognition status, the ICCB conducts periodic evaluations.

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The objectives of the recognition evaluation include 1) determination of a district's compliance with the *Public Community College Act* and *ICCB Administrative Rules*; 2) the provision of assistance to districts in achieving compliance with the Act and Rules; 3) the identification of issues which may be of concern to the community college system and the gathering of basic data about these issues; and 4) the identification of exemplary district practices/programs that can be shared with other districts.

Based on a five-year cycle, ICCB staff conducts recognition evaluations to assure that districts are in compliance with selected standards. All districts are evaluated on a select number of standards during the same five-year cycle. ICCB staff makes an assessment on each individual standard and on a global basis considering all focused and nonfocused standards. On individual standards, districts are identified as either in compliance or not in compliance. Recommendations are either mandatory, when a college is "out of compliance", or otherwise advisory. On an overall, global basis, there are three categories of recognition status:

*Recognition Continued* – The district generally meets ICCB standards. A district which has been granted a status of "recognition continued" is entitled to receive ICCB grants for which it is otherwise entitled and eligible.

*Recognition Continued-with Conditions* – The district generally does not meet ICCB standards. A district which has been assigned the status of "recognition continued-with conditions" is entitled to receive ICCB grants for which it is otherwise entitled and eligible, but it is given a specified time to resolve the conditions which led to the assignment of that status. A follow-up evaluation is scheduled no sooner than three nor longer than nine months after ICCB action on the assignment to determine the district's progress in resolving the conditions.

*Recognition Interrupted* – The district fails to take corrective action to resolve the conditions placed upon it under "recognition continued-with conditions" within a prescribed time period. A district which has been assigned a status of "recognition interrupted" may apply for recognition at such time as all requirements set forth by the ICCB have been satisfied. A district will have state funding suspended on a pro rata, per diem basis for the period of time for which such status is in effect.

Evaluation for the districts included in this item has been completed through receipt of responses to the districts' draft reports. The responses include the districts' planned action for the compliance recommendations as well as reactions to advisory (quality) recommendations when the districts chose to provide them. The districts were judged by staff to be in general compliance with ICCB recognition standards and, therefore, are recommended for "*Recognition Continued*" status. The final reports, including direct responses, are externally attached for Board members only.

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UNAPPROVED

Minutes of the 398<sup>th</sup>  
Meeting of the  
Illinois Community College Board  
Bloomington-Normal Marriott Hotel and Conference Center  
Redbird G  
201 Broadway Street,  
Normal, IL

June 1, 2012

**RECOMMENDED ACTION**

It is recommended that the following motion be adopted:

The Illinois Community College Board hereby approves the Board minutes of the June 1, 2012 meeting as recorded.

**Item #1 – Roll Call and Declaration of Quorum**

Chair Alexi Giannoulas called the Board meeting to order at 9:00 a.m. and asked Ann Knoedler to call the roll. The following Board members were present: Guy Alongi, Randy Barnette, Michael Dorf, James Dumas, Victor Henderson, Suzanne Morris, Thomas Pulver, Jake Rendleman, Alexi Giannoulas, and Joshua Beneze, Student Board member. Ms. Knoedler declared the Board had a quorum present.

**Item #2 – Announcements and Remarks by Board Chair**

Chair Giannoulas welcomed everyone to the Board meeting. He stated since there are many issues to discuss and a number of guests presenters; he does not have any remarks.

**Item #3 – Board Member Comments**

Board member Suzanne Morris stated there is one issue that has been getting the attention of the media nationally, statewide, and locally, and it involves the for-profit colleges and universities marketing their online degrees. She went on to say that she had a discussion with Dr. Karen Hunter Anderson, Vice President for Adult Education and Institutional Support, regarding community college on-line courses. The issue involves many components including academic, financial, and promotional elements. Ms. Morris would like to see the Board and the State of Illinois take some leadership in being able to present a complete on-line degree and market it so that the community colleges can compete with what the for-profits offer to the students. She believes the infra structure has already been developed; it is only a matter of coordinating and “packaging” these elements.

She suggested that the Board form an Ad Hoc Committee to review the issue and become a coordinating agency for this cause. Board member Randy Barnette suggested that it might be more appropriate to have the already existing Adult Education, Research and Education Technology Committee review the issue.

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Ms. Morris explained that she thinks the existing committees are already busy with regular issues and there will not be enough time for Board members to dedicate to this issue. She added that a continuing problem for committees is that they do not have enough time to fully explore each issue.

Chair Giannoulis asked what some of the first steps would be to start reviewing this issue. Ms. Morris suggested that ICCB staff, Dr. Karen Anderson and Jeff Newell, Director for Distance Learning and Education Technology Support, lead the committee. They are already knowledgeable on most of the on-line course and degree issues. Ms. Morris would like research completed that would relay the information that is currently out there in general and how ICCB would be capable of coordinating. She would like to focus on, how will an on-line Associates Degree be provided and marketed. Ms. Morris suggested a separate committee be created to review all these issues at once or the already established Adult Education, Research and Education Technology Committee would review the issues while conducting the other business.

Chair Giannoulis stated he understands the concern of having one of the existing committees take on reviewing this issue; however, he also understands the concern of not creating an extra committee because the Board just decreased the number of committees so members were not spread too thin. Chair Giannoulis recommended that he and Ms. Morris connect at a later date and discuss the best way to handle the issue.

Chair Giannoulis asked who would serve on the Ad Hoc Committee. Ms. Morris suggested that one Board member from each of the already existing committees be represented along with the appropriate ICCB staff.

Mr. Barnette took this opportunity to thank the ICCB staff for going through a grueling legislative session and all the hard work the presidents and trustees did for the community colleges. Chair Giannoulis also expressed his gratitude for everyone's hard work.

**Item #4 – “Life Goes On” Organ Donor Program**

Chair Giannoulis stated he is changing the order of items on the agenda. He then introduced Secretary of State, Jesse White, who had requested time during the Board meeting to present the “Life Goes On” Organ Donor Program. Secretary White thanked the Chair and the Board for allowing him the opportunity to speak. He also went on to thank his good friend, Geoff Obrzut for a job well done. They served in the House of Representatives together.

Secretary White stated that he runs one of the largest organ and tissue donor programs in the nation. Within Illinois, there are 5.6 million people that are signed up to become organ donors, and nearly 5,000 Illinoisans are waiting for a lifesaving donor.

Secretary White travels all over the State of Illinois encouraging individuals to sign up and become a part of this program. Recently, Secretary White traveled to Decatur, IL to Richland Community College and challenged President Gayle Saunders to obtain 100 Richland Community College students and faculty to sign up as organ donors. She succeeded with a total of 133 individuals who are now donors.

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He also travelled to Southwestern Illinois College and challenged President Georgia Costello to do the same. She succeeded with a total of 150 individuals who are now donors.

Secretary White currently requests that every community college president embark upon this program and assist the Secretary of State's office with their efforts. He suggested that each college start with obtaining 100 of their faculty, students, family, and friends signatures.

In conclusion, Secretary White provided the contact information for the "Life Goes On" Organ Donor Program which is as follows: 217.557.7215; 800.210.2106; or refer to the webpage [www.lifegoeson.com](http://www.lifegoeson.com). Mr. Obrzut stated this information was included in the last issue of the ICCB magazine; however, he will have this information placed in the next issue of the ICCB Magazine as well.

**Item #5 – Illinois Community College Trustees Association**

Chair Giannoulis explained that Mike Monaghan will now be giving his presentation due to his obligation to the ICCTA, which is also holding their annual convention at this same time.

Mike Monaghan thanked Chair Giannoulis for amending the schedule of the agenda to accommodate the continued planning of the ICCTA convention. He went on to extend an invitation to the Board members to participate in the events of the ICCTA convention. The next event scheduled is the ICCTA awards luncheon that begins at 11:45 a.m. During the awards luncheon, awards will be presented to various people throughout the community college system recognizing their accomplishments. Following the awards luncheon ceremony there are afternoon programs and meetings. The day will conclude with the evening awards banquet beginning at 5pm.

Mr. Monaghan then introduced James Ayers, the President of the Illinois Community College Trustees Association. Mr. Ayers stated that the ICCTA is a member of the national organization, Association of Community College Trustees (ACCT). He then introduced the President/CEO of ACCT, Noah Brown.

Mr. Brown described ACCT as a non-profit educational organization of governing boards, representing more than 6,500 elected and appointed trustees who govern over 1,200 community colleges, technical colleges, and junior colleges in the United States. These community professionals, business officials, public policy leaders, and leading citizens offer their time and talent to serve on the governing boards of this century's most innovative higher education institutions-community, junior, and technical colleges-and make decisions that affect more than 1,200 colleges and over 11 million students annually. Mr. Brown commented that the ACCT focuses on 3 major areas; federal advocacy, in board education and services, and provides a number of specialized services to boards.

He went on to say that three years ago ACCT made a major commitment as an organization to center their efforts around student success and completion. Most of the efforts are now being focused on helping to make sure every student that comes to a college is as successful as they can be. Mr. Brown concluded with an invitation for the Illinois Community College Board to view the ACCT as their national resource in Washington, D.C. if there is any need for information.

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Board member Randy Barnette thanked the ACCT for all their hard work and being champions for the community colleges.

\* \* \* \* \*

Chair Giannoulis announced that students requested a minute of the Board's time to promote their new slogan and promotional items. Thirty community college students, who were attending the Student Leadership Institute at the same location, entered the Board meeting chanting "Illinois Community Colleges: A Million Reasons Why". They were carrying a large banner and passing out magnets and stickers with their slogan.

\* \* \* \* \*

**Item #6 – Acknowledgements**

Chair Giannoulis presented Peggy Heinrich, outgoing President, Adult Education and Family Literacy Advisory Council; James Ayers, outgoing President, Illinois Community College Trustees Association; Dr. Gayle Saunders, outgoing President of Presidents' Council; and Dr. Linda Hefferin, outgoing President, Illinois Community College Faculty Association, with certificates of recognition for their service to the Board.

Chair Giannoulis also presented retiring president Dr. Robert Mees a certificate of recognition for his service as President of John A. Logan College.

Dr. Robert Ritschel, Retiring President of Spoon River College; Dr. Vernon Crawley, Retiring President of Moraine Valley Community College; and Dr. Scott Parke, Retiring Senior Director for Research and Policy Studies for the Illinois Community College Board, were also honored; however, they were unable to attend the meeting.

Dr. Mees stated that it has been a privilege and honor to be a president of a community college in Illinois. Even though there are currently many challenges, ICCB, ICCTA, and the Council of President's have been working hard together to address these challenges. He went on to say the Illinois Community College System has a lot to be proud of. He believes the community colleges can help turn economic conditions around within the state. He stated that his 20 years as John A. Logan's Chief Academic Officer and president were the best years of his life and he will remember it forever.

James Ayers thanked everyone who serves on the Illinois Community College Board, in particular, Jake Rendleman and Randy Barnette, for all their hard work.

Mr. Dave Maguire, Spoon River College Trustee, introduced the new President of Spoon River College, Curt Oldfield. Mr. Oldfield earned his Associates in Applied Science from Spoon River College in 1995, served as the Dean of Instruction at Spoon River College, and was also an Agriculture Instructor at the college and for the Roseville School District.

**Item #7 – President/CEO Report (27mins)**

Geoffrey Obrzut took a minute to recognize former ICCB Board member, Jim Berkel, who was attending the meeting. He is the Chair of the Illinois Community College System Foundation.

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Mr. Obrzut briefly commented on a May 9<sup>th</sup> meeting in Chicago with the Illinois Student Assistance Commission. Those in attendance with him were Chair Giannoulis, ISAC Board Chair, Kim Hubbard, and ISAC Executive Director, Eric Zarnikow. Mr. Obrzut went on to say the purpose of the meeting was to address how community college students can be better served with Monetary Awards Program (MAP) grants. The ISAC Chair and Executive Director seemed very interested in the ICCB proposal to have a separate MAP fund for community college students that would be more conducive of when the students actually apply for admission. During the course of the meeting, both Chair Hubbard and Director Zarnikow had several additional questions, which ICCB was able to answer in a follow-up letter.

Mr. Obrzut concluded that overall, he and Chair Giannoulis both felt it was a very positive and productive meeting, and holding a follow-up meeting to discuss the program further is being encouraged. As always, the Illinois Council of Community College Presidents and the Illinois Community College Trustees' Association will be updated on any developments. He thanked Chair Giannoulis and Board member Sue Morris for their involvement on this issue.

He reported that the Governor's Office requested ICCB's help in getting General Assembly members support for a specific bill. It involved about a dozen legislators who were leaning against the Governor's proposed cigarette tax increase. The increase was part of the \$2.7 billion Medicaid stabilization package. ICCB staff called specific presidents, trustees, and Board members who were constituents of the legislators on the Governor's "roll call" list. ICCB asked that they place a call to their legislator and let them know that without the cigarette tax increase; even deeper cuts to the ICCB would be likely. The cigarette tax did pass and thanks are awarded to the following for their help in that effort:

Dr. Alice Jacobs, President of Danville Area Community College, Dr. Dale Chapman, President of Lewis & Clark Community College; Dr. Georgia Costello, President of Southwestern Illinois College; Dr. John Irwin, President of Illinois Central College; Dr. David Sam, President of Elgin Community College; Kim Savage, ISAC member and member of the Board of Trustees at College of DuPage; and Richard Anderson, member of the Board of Trustees at College of Lake County.

ICCB Vice-Chair Suzanne Morris and ICCB member Tom Pulver were instrumental in making contact with their legislators. Mr. Obrzut also thanked Phil Burdick, Assistant Vice President for Communications and Government Relations at Harper College, for his participation as well.

Mr. Obrzut reported that the Federal Monitoring Team from the Office of Vocational and Adult Education (OVAE) conducted a monitoring review of the adult education division of the Illinois Community College Board during the week of May 21-25, 2012. The week included a review of materials, presentations by staff and the professional development system, discussions with program administrators, the adult education advisory council, and internal and external partners.



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The exit interview with ICCB staff on Friday, May 25, 2012 included a summary of OVAE's commendations, recommendations, and findings. A final report will be submitted by OVAE within the next 45 days.

During the exit interview, the monitors noted several strengths and accomplishments of Illinois Adult Education that they intend to use as national models. Mr. Obrzut thanked Dr. Karen Hunter Anderson, Vice President for Adult Education and Institutional Research, and Jennifer Foster, Senior Director for Adult Education and Family Literacy, for their hard work during the review.

Mr. Obrzut stated that the ICCB is in the process of finalizing the Adult Education Competitive Awards and expects to post the successful applicants no later than the week of June 11, 2012.

Thanks were given to Dr. Scott Parke for his leadership over the past 25 years of service to the ICCB. Dr. Parke accepted a new position as Vice Chancellor for Research for the Florida College System with a June 1, 2012 start date. During his time at ICCB, Dr. Parke was responsible for helping to establish Illinois as a national leader in community college data collection systems.

Mr. Obrzut also took the opportunity to thank the three presidents that are retiring this summer, Dr. Vernon Crawley, Dr. Bob Meese and Dr. Robert Ritschel, for their support and leadership within the community college system.

Chair Giannoulis took this opportunity to again emphasize the positive outcome of the meeting with the ISAC Chair and Executive Director. The ICCB staff will be reaching out to ISAC after a few days and will let the Board know the response. Board member Sue Morris stated there is legislation in the General Assembly, SJR69 and HJR81, that states the ISAC shall convene a task force to deliberate options for the adoption of new rules for the Monetary Award Program (MAP), with the goal of improving the outcomes for students who receive these awards. This task force will include a member of the Illinois Community College Board. Chair Giannoulis stated that anyone with comments on this issue should get in touch with Mr. Obrzut.

**Item #8 – Capital Development Board Report (33 mins)**

Chair Giannoulis introduced the Chair of the Capital Development Board, Peter O'Brien, and the Executive Director of the Capital Development Board, Jim Underwood. Mr. Underwood started off by saying he is a great advocate for the community colleges. He then gave a brief overview of the Capital Development Board (CDB). As the construction management agency for Illinois state government since 1972, the CDB oversees the construction of new state facilities, such as prisons, some college and university classroom buildings, mental health hospitals and state parks.

In addition, CDB is responsible for renovation and rehabilitation projects at the State's 8,441 state-owned buildings containing more than 96 million square-feet of floor space.

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Mr. Underwood went on to say the agency also works with the Illinois State Board of Education to administer grants for school construction and renovation to local elementary and secondary school districts through the School Construction Program.

In addition to its construction duties, CDB also is responsible for the removal of hazardous materials such as asbestos and lead from state-owned facilities, the replacement of leaking underground storage tanks on state property and the remodeling of state buildings to accommodate persons with disabilities.

Established to better manage the state's capital improvement programs, the agency is guided by a seven-member, bi-partisan board that deliberates matters of policy, approves the selection of design professionals through the 1991 Qualifications-Based Selection System and sets direction for the agency. The Board members, who are appointed by the Governor, give direction to the agency and approve design selections for the architects and engineers.

Mr. Underwood stated that an issue the CDB would like to bring to the ICCB's attention is the competitive process community colleges use to choose an architect. The CDB advertises for designers/architects, evaluates their proposals, narrows them down to three, and the Board makes the final selections. The community colleges use the same process as CDB; however, the community colleges can ultimately pick the same designer/architect for every project. This issue has come up several times during the CDB Board meetings from outside architects and agencies. CDB is concerned that this is not a very open and competitive process.

Chair O'Brien added that the CDB would like to work with the ICCB staff to develop a Best Practices Critique that will allow the competitive market to be comfortable with the bidding process. Chair Giannoulas asked if conversations have taken place between the ICCB and CDB. Chair O'Brien replied that there has not.

Board member Barnette expressed his concern on the evident problem the ICCB will have in implementing the process CDB is requesting; the ICCB is an oversight Board which does not control the community colleges. Community colleges are units of local government, which gives them a great deal of independence. He pointed out that the process that they are using is legal and within the law for units of local government. He stated that he believes this request will have to be a collaborative process with the colleges as well. Mr. Barnette suggested that the Illinois Council of Community College President and ICCTA be involved in these discussions.

Board member Jake Rendleman, a representative of the ICCTA, also reemphasized Mr. Barnette's point that the community colleges are governed by a locally elected Board of Trustees. Mr. Rendleman went on to say that the parties involved in these discussions should be careful in what regulations they come up with and how that will affect local control of the community colleges. Chair O'Brien thanked the ICCB Board members for the comments and again stated that CDB is interested in meeting with the ICCB staff to discuss this issue further. He also extended an invitation for the ICCB Board members to attend a CDB Board meeting and present their comments to the Board on this issue.

**Item #9 – Nomination of Vice Chair**

Chair Giannoulas opened the floor for nominations for the position of Vice Chair of the Illinois Community College Board.

Board member Guy Alongi nominated Suzanne Morris for the position of Vice Chair of the Illinois Community College Board, which was seconded by Jake Rendleman.

Guy Alongi made a motion, which was seconded by Jake Rendleman, to close nominations.

Guy Alongi made a motion to appoint Suzanne Morris for the position of Vice Chair of the Illinois Community College Board. The motion was seconded by Jake Rendleman. The motion was approved via unanimous voice vote. Student advisory vote: Yes.

Chair Giannoulas and Mr. Barnette praised Ms. Morris for her hard work and congratulated her.

**Item #10 – Advisory Organizations (50 mins)**

**Item #10.1 – Student Advisory Committee**

Student Board member Joshua Beneze reported that the Advocacy Day in Springfield was a success with over 350 students attending in order to lobby the legislators. Also, the Student Leadership Institute is currently taking place in the same location as today's Board meeting with 36 student participants. Mr. Beneze concluded that the alumni campaign is well underway with the promotional items that have been manufactured and the facebook page that has been developed.

Mr. Barnette suggested that the new President of Spoon River College, who is also a product of obtaining a degree and working within the community college system, be a part of the new ICCB alumni campaign.

**Item #10.2 – Illinois Community College Faculty Association**

Dr. Linda Hefferin thanked the Board for the certificate of recognition they presented to her earlier in the meeting. Dr. Hefferin announced that she would remain as the President of the Illinois Community College Faculty Association through October; at that time, the new president, David Seiler, will take over.

Dr. Hefferin went on to say that the Faculty Association especially enjoys attending the ICCTA conference with one of the highlights being the awards banquet that takes place Friday evening. Outstanding faculty are recognized by the ICCTA. This meeting is also used as a retreat for the faculty association members and they continue planning for their annual fall conference.

The Faculty Association is grateful for the dues that have continued to come in from the colleges since the last ICCB Board meeting. However, there is one college that still refuses to pay their dues.

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Dr. Hefferin explained that these dues are used to fund grants such as four recently awarded for research and workshop grants to faculty in the amount of \$2500 each. The dues also fund scholarships to students; and the annual fall conference for faculty.

Thanks were awarded to all the Board members, in particular Tom Pulver, who is also a member on the Illinois Community College Faculty Association Board. Mr. Pulver's constant updates on information and issues are much appreciated.

Board member Guy Alongi requested that Dr. Hefferin report the college who has not paid their dues to Chair Giannoulis. Chair Giannoulis requested the name of that college. Dr. Hefferin replied it was College of DuPage. Chair Giannoulis stated they would be contacted.

(NOTE: See after agenda item 10.5: Dr Elaine Johnson checked with ICCB staff and found that College of DuPage has paid their dues.)

**Item #10.3 – Illinois Council of Community College Presidents**

Dr. Gayle Saunders started off by thanking the Board for the certificate of recognition they presented to her earlier. She went on to say that serving the past year as the President of the Illinois Council Community College Presidents was a challenging but rewarding year. She stated that legislatively it was a tough year; particularly, performance based funding, producing legislation that requires a community college president to serve on the Illinois Community College Board, which passed last evening, articulation and transfer, pension reform, and the state budget.

Thanks were awarded to Geoff Obrzut, President/CEO of the ICCB, Ellen Andres, Chief Financial Officer for ICCB, Mike Monaghan, Executive Director for ICCTA, and Tom Ryder, Legislative Counsel for ICCTA, for their involvement in the pension reform discussions.

Dr. Saunders concluded by announcing the new President of the Illinois Council Community College Presidents will be Dr. Peg Lee, President of Oakton Community College. Chair Giannoulis and Mr. Obrzut both conveyed their gratitude to Dr. Saunders for her leadership and service over the past year.

**Item #10.4 – Adult Education and Family Literacy Advisory Council (1hr)**

Peggy Heinrich thanked the Board for the certificate of recognition they presented to her earlier. On behalf of the council, she took this opportunity to recognize the ICCB adult education staff for all their hard work and dedication over this past year. Ms. Heinrich reported the ICCB Adult Education & Family Literacy Advisory Council met on May 31, 2012, for its final meeting of the year. Members who had completed their term were recognized, and new members will be added to the council in Fiscal Year 2013.

She went on to say three sub-committees of the council submitted their final recommendations and/or reports for Fiscal Year 2012, which are outlined below:

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- The Curriculum & Instruction Committee provided a report of issues to be considered by the ICCB as it approaches the implementation of the new GED test. For example, additional computers will be needed to provide access for additional students.
- The Assessment Committee recommended that the ICCB profile the top 20 percent performing programs and share their orientation, placement, assessment, and other pertinent practices with mid-tier to low performing programs in order to identify common traits and beneficial practices. The committee additionally recommended that the ICCB develop three technology skills assessments (for students, instructors, and administration), based upon the International Society for Technology in Education (ISTE) National Educational Technology Standards (NETS).
- The Research, Data & Accountability Committee recommended that the ICCB develop various professional development modules focused on data, including such modules as Data Fundamentals, Using Data to Inform Testing, and more. The committee also recommended that the ICCB complete research in specific areas, such as determining which assessment tools are most effective in accordance with each course, level, and instructional category.

Ms. Heinrich concluded that the first meeting of Fiscal Year 2013 will be held on September 27, 2012.

**Item #10.5 – Illinois Community College System Foundation**

Ray Hancock started off by recognizing two of the foundation's Board members who were in attendance; Tom Pulver and Jim Berkel.

Dr. Hancock went on to say the Crisp Illinois Community College Center building project is complete and two suites have been rented on the new fourth floor. There is another 4,000 plus square feet available to be rented and built out to suit the occupant. Dr. Hancock explained that this project is significant to the entire Illinois Community College System because it allows the entire ICCB staff to function in one building in downtown Springfield, and it provides an opportunity for the Illinois Community College System Foundation (ICCSF) to achieve a revenue stream for support to the system without competing with the colleges.

Dr. Hancock said that the ICCSF will be providing in excess of \$150,000 in student scholarships to the 48 community college this year. He stated that when financial markets were strong and stable, that amount was over \$250,000 annually. These scholarships include the following:

- State Farm Teacher Education Scholarship
- Illinois Health Improvement Scholarship
- Marilyn Casey Scholarship
- Roy and Joan Harris Endowment/Build with Faith

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- Illinois Association of Fire Protection Districts
- Illinois Rural Electric Cooperative
- Three other endowments are inactive because the administrators have not authorized activity

In conclusion, Mr. Hancock stated that the ICCSF is currently working with college foundation directors to plan an annual conference with a program relevant to all community college foundations in Illinois. The ICCB initiatives on alumni involvement will be included in the program.

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Dr. Elaine Johnson, Vice President for Academic Affairs and Workforce Development, announced that the ICCB had received payment from the College of DuPage for their Illinois Community College Faculty Association dues.

\* \* \* \* \*

BREAK

\* \* \* \* \*

**Item #11 – Fiscal Year 2013 Budget Update (1hr 13min)**

Ellen Andres distributed handouts and reported on the colleges Fiscal Year 2012 Status of State Payments, which was requested by the Board during the work session meeting, held on March 23, 2012. Going into Fiscal Year 2013, the colleges are about a quarter of a year behind in receiving state funds. In addition, the Illinois Community College System's (ICCS) overall budget was cut 6.14 percent; for community colleges, that equates to about a \$20 million loss for Fiscal Year 2013.

Included in pension negotiations with the Administration and the General Assembly was the discussion of the ailing community college retirees' health insurance program. While the pension reform was not passed, the system received a \$36 million appropriation to pay into the community college retiree's health insurance program. There is currently a \$48 million deficit in that program. In regards to the 6.14 percent cut to the ICCS budget, the ICCB staff will be sending out a document to the system showing grant allocations by college.

During a recent recognition visit, the ICCB fiscal staff found that the college had a computer programming error that was overstating the number of credit hours generated. This issue caused an 8,000 credit hour difference. Chair Giannoulis asked if the ICCB staff discovered this error. Ms. Andres replied that ICCB staff did in fact determine the error during their recognition visit. Ms. Andres continued to say that a finding of this magnitude will change the data in the formula.

She suggested that the ICCB fiscal staff rerun the data and distribute a revised allocation by college table to the Board before it is sent out to the system, which will allow the Board to request any further information.

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Chair Giannoulis asked what the timing would be on receiving the revised allocation table. Ms. Andres replied that after the college in question finalizes their 8,000 credit hour reduction, which has to be signed off on by their auditors, the table will be distributed immediately. ICCB also has to wait for the Governor's signature or veto message before final allocations can be made.

Ms. Andres went on to report that the \$7 million Veterans Grant was cut completely from the budget. Seven colleges received a small appropriation for veteran grants. The elimination of this grant will add yet another cost to the already decreased community college's operating budget. Even though the state is not funding veterans grants, the colleges are mandated to cover the tuition of any veteran attending courses.

Mr. Obrzut mentioned that at the previous Presidents' Council meeting, Dr. Charlotte Warren, President of Lincoln Land Community College, suggested the system request access to more federal funds for the Veteran's Grant. He went on to suggest there be a task force or Ad Hoc Committee meeting to investigate this issue further.

The report was concluded with the announcement that the ICCB's operating budget was cut by six percent, which comes to \$130,000 dollars. To compensate, the ICCB will be reluctant in hiring for the recent retirement of Dr. Scott Parke and the vacancies of a few current positions.

Chair Giannoulis asked who would lead the task force in the request for additional federal funding for the Veteran's grants. Mr. Obrzut suggested appointing Dr. Warren. Dr. Elaine Johnson stated there is already an established committee working on the Veteran's Grant issue.

Board member Guy Alongi wanted to clarify that in 2003 the average tuition per credit hour for a community college was \$50 and to date the amount per credit hour has jumped to about \$100. Ms. Andres replied on average that estimate was correct. Mr. Alongi stated that the educational expense to the students has doubled within the last nine years. He went on to say that if the pension reform, which included a new requirement for the colleges to pick up the employer contribution, had been passed by the General Assembly, many colleges would not have been able to place the burden of that expense on property tax revenues due to the cap tax increases, so the students would have been accountable for that extra expense.

Board member Jake Rendleman commented that John A. Logan College is the third most efficient college in the state, with the tuition being 92 dollars per credit hour for the past year and for Fiscal Year 2013. If the pension reform had passed, John A. Logan College would have been forced to raise their tuition four dollars each year for the next six years.

Board member Randy Barnette questioned what kind of economic situation the Illinois Community College System would be in if these costs were shifted over to them. Ms. Andres responded the tuition increase John A. Logan would have had to endure is a very good example of portraying the economic crisis.

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Mr. Barnette stated if the community college system did assume these additional costs, he had seen a document estimating that within the first year a potential of six colleges would close in Illinois and within the second year another 12 colleges could be in danger of closing. Board member Suzanne Morris commented that the K-12 school system is facing the same catastrophic situation as the community college system if they too have to take on the costs of the pension reform.

Board member Victor Henderson voiced his concerns with the Board being accurate in the information being reported in regards to the financial crisis in education. Mr. Henderson went on to say that the Board needs to make sure they guide the system through this tough time.

Chair Giannoulis concluded the next steps from the Board will need to be decided; how the Board and the system will fight for more resources but also prepare for drastically challenging times.

**Item #12 - Committee Reports**

**Item #12.1 - Adult Education, Research and Education Technology**

Randy Barnette reported that the committee met on May 18, 2012 at the James R. Thompson Center and received updates on the following: Adult Education Competitive grants, the Office of Vocational and Adult Education (OVAE) visit, and Accelerating Opportunity. The successful applications for the adult education competitive grants will be announced the week of June 11<sup>th</sup>.

Jennifer Foster, Senior Director for Adult Education and Family Literacy, provided an update on the recent federal monitoring visit from Office of Vocational and Adult Education (OVAE) within the US Department of Education. During the week of May 21- 25, 2012, the Federal Monitoring Team from OVAE conducted a monitoring review of ICCB's adult education and family literacy program. The monitoring visit consisted of a review of eight modules, including:

- Module 1: National Reporting System Implementation
- Module 2: State Leadership,
- Module 3: Funding Local Programs,
- Module 4: Evaluation of Local Programs
- Module 5: Financial Considerations,
- Module 6: Organization Status,
- Module 7: Collaboration/WIA Partners
- Module 8: English Literacy/Civics Education

Ms. Foster went on to say that the week included a review of materials, presentations by staff and the professional development system, discussions with program administrators, the adult education advisory council, and internal and external partners.



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Ms. Foster reported that the week concluded with an exit interview by the Federal Monitoring Team with the President/CEO Geoffrey Obrzut and staff on Friday, May 25, 2012. This exit included a summary of their commendation, recommendations, and findings. Overall, the federal monitoring team was extremely pleased with what Illinois has accomplished in adult education.

Mr. Barnette reported that a team of Illinois educators, which included state staff and local adult education and CTE staff, visited the state of Washington in early May to observe model programs for the Accelerating Opportunity program. Another team will conduct a similar visit this summer. Mr. Barnette went on to report that one of the key leaders in the Institutional Research & Policy Studies division, Dr. Scott Parke, has left the ICCB to take a position in Florida. He has been key in providing one of the best data systems in the country and well acknowledged by many. The committee recommends that the position of Senior Director for Research & Policy Studies be filled quickly.

Mr. Barnette went on to report that the Complete College America Report provided some national exposure for ICCB. Illinois is among the top states in making progress toward the completion goals: Illinois has 32 colleges ahead of their goals and only 16 behind. The report is included in the Board packet. In regards to Education Technology, Mr. Barnette reported the agency is in the process of updating the ICCB website. The website committee continues to meet and has been discussing possible improvements to the website in an effort to make it more user-friendly. The Board committee also recommended that the ICCB staff be responsible for keeping each of the divisions updated since the agency will not be able to hire certain positions at this point to do the website revisions and maintenance.

Mr. Barnette concluded that the Economic Impact Study is well underway. Dr. Karen Anderson commented that the first wave of individual college reports hopefully will be done as early as October 2012, with the second wave being completed in late December. Mr. Barnette requested from Chair Giannoulis that the Board take this opportunity to use this report as a tool in hopes of engaging the public, media, and legislators to showcase the importance of the ICCB and Illinois Community College System. Chair Giannoulis asked when the report was going to be ready. Mr. Barnette replied that the report should be complete in October; however, there should be enough information to provide an initial report, and distribute the additional information as it generates. Chair Giannoulis agreed and requested the next steps be discussed at a later date.

**Item #12.2 - Academic Affairs and Workforce Development**

Board member Tom Pulver reported that the committee met on May 21, 2012 with the quorum established at John A. Logan College with Guy Alongi, James Dumas, and Jake Rendleman in attendance. Michael Dorf and Mr. Pulver attended the meeting via conference call. Mr. Pulver went on to report that the Board will be approving recognition reports for three colleges, Black Hawk, Danville Area Community College, and Lake Land College, during this Board meeting.

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There are other recognition reports that will be presented at the next Board meeting being held in September; however, these colleges will need the Chair to approve a short extension in their recognition.

In addition, there are also several recognition certificates that need to be corrected due to an error with the five year date in accordance with the actual approval date. The committee recommended that the extensions be given to the Chair for approval. Mr. Pulver concluded the recognition update with the announcement that the Recognition Committee is still awaiting for the Higher Learning Commissions schedule.

Mr. Pulver reported that ICCB is waiting on the State Board of Education to finalize the Intergovernmental Agreement with Race to the Top.

There are 14 colleges who will be meeting at Southern Illinois University-Carbondale to review the Memorandum of Agreement between the Illinois Community College Board and Southern Illinois University-Carbondale concerning transfer audits.

Mr. Pulver announced that the P-20 Council's College & Career Readiness Committee will meet once a month to have discussion on the meaning of College and Career Readiness and the topics and issues it involves. ICCB attempted to engage in an Intergovernmental Agreement with Illinois Department of Transportation (IDOT) on providing Commercial Driver's License (CDL) training. Unfortunately, this has been cancelled, and ICCB will not be continuing with this process.

Mr. Pulver went on to report that at the March 23, 2012 Work Session Meeting, there was a presentation on credentialing of the General Education Core Curriculum (GECC). This request was presented to several different organizations, including the faculty association, which it was well received. The committee recommends there be a credential category called the General Education Core Curriculum Credential.

Mr. Pulver mentioned there is an ongoing process with many different agencies working together on successful models on how to work with the Veterans in getting them the education they deserve. An important part of this process is the Mobile Vet Center, which completed its first year of their tour. The center visited two community colleges a week and spent two to three days at each site. The tour will continue and by the end of the next academic year, the center will have visited all the community colleges. The center's staff has requested the opportunity to present to the Board possibly at the September Board meeting. Chair Giannoulis asked if the Mobile Vet Center was aware of the \$7 million cut to the Veteran's Grant funds. Mr. Pulver replied he thought they were aware of the cut.

Mr. Pulver added that there will be a second annual College Changes Everything Conference on July 12, 2012 in Tinley Park, Illinois.

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Concluding the report, Mr. Pulver announced that Complete College America has invited representatives from the Governor's office, IBHE, ICCB and other attendees to Baltimore on June 12, 2012 to discuss developmental education. Dr. Elaine Johnson will be in attendance.

Randy Barnette stated that the recognition process had to be changed due to the fact it was behind. The academic side of the recognition is able to be done through desk audits at the ICCB office; however, the fiscal side of the recognition process requires on-site visits. This requires the ICCB fiscal staff to physically travel to each college; therefore, if there is any delay, it is a result of the nature of the fiscal recognition process. Geoff Obrzut mentioned that to make matters more difficult, the ICCB budget is now going to be cut \$130,000 thousand, which makes it more difficult to pay for travelling. Mr. Barnette requested that the Board take these details into consideration when it comes to the recognition process.

**Item #12.3 - Fiscal, Personnel, Ethics and Conflict of Interest**

Sue Morris reported the committee met this morning before the Board meeting. In addition to what Ellen Andres has already presented to the Board, there are three items on the consent agenda, #14.4, 14.5 and 14.6, that are annual items the Board acts in June to allow the President/CEO to enter into grant agreements and contracts with external agencies and to transfer up to two percent of the operating funds among these lines.

Ms. Morris went on to report that Board member Guy Alongi stated his concern with the cost of holding Board meetings outside of Springfield. Mr. Alongi requested that the costs of these meetings be reviewed. Ms. Morris stated that she believes there is a lot of value in visiting the community college campuses. She went on to say that the committee requested Ellen Andres to provide the committee members with the cost differences between holding the Board meetings solely in Springfield versus out of Springfield.

Chair Giannoulis requested this information be brought to the September Board meeting. Mr. Pulver stated that holding the Board meetings at a community college campus can cause some burden on the colleges; on the other hand, it is important for the Board to visit these campuses and see what goes on at each college and see the differences between the colleges.

Mr. Alongi clarified that his concerns stem from the travel restrictions the ICCB staff already endures, along with being behind in recognition, and using funds from the decreasing ICCB budget.

**Item #12.4 - External Affairs**

Jake Rendleman reported that the ICCB External Affairs Committee met on May 29 at 2:30 p.m. Attending the meeting were Committee Chair Jake Rendleman who called the meeting to order by phone and committee members Suzanne Morris, Randy Barnette, and Michael Dorf in the ICCB Chicago office.

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Committee member Victor Henderson was absent. Steve Morse staffed the committee by phone and hosted the call.

Mr. Rendleman went on to say that Steve Morse provided a summary of certain bills and resolutions that the ICCB is tracking. None of the bills or resolutions had passed both the Senate and the House at the time of the committee meeting.

Before the Board meeting, Mr. Morse distributed a list of bills and resolutions being tracked by the ICCB that passed the General Assembly before May 31:

- **HB4996**, as amended: Affects an employer who employs or re-employs a person receiving a retirement annuity from the State Universities Retirement System in an academic year beginning on or after August 1, 2013 must notify the System of that employment within 60 days after employing the annuitant. The legislation includes reporting specifications and certain prohibitions on compensation from corporate funds or funds from State grants.
- **SB2332**, as amended: the Fiscal Year 2013 capital bill.
- **SB2413**, as amended: the House-initiated budget bill for K-12 contains a line item for the ICCB in a transfer of funds for administering Career and Technical Education Licensed Practical Nurse and Registered Nurse Preparation.
- **SB2443**, as amended: the House-initiated budget bill for higher education.
- **SB3428**, as amended: legislation initiated by the Presidents' Council that requires one of the 11 voting members of the ICCB be a president of a community college or chief executive officer of City Colleges of Chicago or Illinois Eastern Community Colleges.
- **SB3635**, as amended: legislation initiated by the City Colleges of Chicago allows community colleges with respect to complying with the terms and conditions of a grant, gift, or bequest that calls for the procurement of a particular good or service, provides that the grant, gift, or bequest must comply with all applicable laws and must not interfere with or otherwise impair any collective bargaining agreements the community college may have with labor organizations.
- **SB3802**, as amended: the Fiscal Year 2013 supplemental Budget Implementation bill includes a provision to change the date of suspension of grant making authority to January 1, 2013 (had been July 1, 2012).

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- **Senate Joint Resolution 69:** resolves that the Illinois Student Assistance Commission convene a task force to deliberate options for new rules for the Monetary Award Program (MAP) with the goal of improving outcomes for students who receive the awards. Among the task force members are a representative of community colleges and a representative of the ICCB.

Also included in the summary are two bills of note that did not pass both chambers. Both bills passed the House and were amended in the Senate. The motions to concur with Senate amendments in both bills remain in the House Rules committee:

- **HB1864** as amended: the ICCB-initiated bill that would reduce the tuition level stipulation for those colleges receiving Equalization grants.
- **HB5428** as amended: creates the Illinois College Choice Reports Act, the so-called “report card” legislation initiated by the Lt. Governor’s Office on Illinois public and private not-for-profit colleges, universities, and community colleges.

No legislation on pension reform passed both chambers. The Governor has said that he would meet with the legislative leaders within a week to begin working on another compromise. That will mean a probable special session of the General Assembly sometime this summer to address pension reform. Legislation to stabilize Medicaid including an increase in the cigarette tax did pass both chambers.

Mr. Rendleman reported the next ICCB Magazine would be published in June. The magazine will focus on the Illinois Green Economy Network, Green activities at community colleges, and nanotechnology.

Mr. Rendleman concluded his report with a recent Freedom of Information Act (FOIA) request for copies of electronic checks issued by the ICCB. The requester was advised that the ICCB does not issue electronic checks and that all payments are made through the Office of the Comptroller.

### **Item #13 – New Units of Instruction**

Tom Pulver made a motion, which was seconded by Jake Rendleman, to approve the following items:

The Illinois Community College Board hereby approves the following new units of instruction for the community colleges listed below:

### **PERMANENT PROGRAM APPROVAL**

#### **Black Hawk College**

- Associate in Fine Arts (A.F.A.) in Art degree (62 credit hours)

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College of DuPage

- Game Design and Development Associate in Applied Science (A.A.S.) degree (64 credit hours)

Illinois Valley Community College

- Advanced Renewable Wind Energy Technician Certificate (53.5 credit hours)

Kaskaskia College

- Associate in Fine Arts (A.F.A.) in Art degree (65 credit hours)

Morton College

- Health Information Technology A.A.S. degree (63 credit hours)

Oakton Community College

- Business Security Management Certificate (30 credit hours)

Sauk Valley Community College

- Fire Science A.A.S. degree (64 credit hours)

South Suburban College

- Navistar Diesel Technology A.A.S. degree (65 credit hours)

Southeastern Illinois College

- Outdoor Recreation A.A.S. degree (63 credit hours)
- Outdoor Recreation Certificate (30 credit hours)

Southwestern Illinois College

- Electrical Design & Management A.A.S. (69 credit hours)
- Virtual Assistant Certificate (32 credit hours)

John Wood Community College

- Surgical Technology A.A.S. degree (66 credit hours)

The motion was approved via unanimous voice vote. Student advisory vote: Yes.

**Item #14 – Illinois Community College Board Recognition of Community Colleges**

Guy Alongi made a motion, which was seconded by James Dumas, to approve the following items:

The Illinois Community College Board hereby grants a status of “recognition continued” to the following districts:

Black Hawk College  
Danville Area Community College  
Lake Land College

The motion was approved via unanimous voice vote. Student advisory vote: Yes.

**Item #15 – Consent Agenda**

Jake Rendleman made a motion, which was seconded by Victor Henderson, to approve the following items:

**Item #15.1 – Minutes of the March 23, 2012 Work Session Meeting**

The Illinois Community College Board hereby approves the Work Session minutes of the March 23, 2012, meeting as recorded.

**Item #15.2 – Minutes of the March 23, 2012 Board Meeting**

The Illinois Community College Board hereby approves the Board meeting minutes of the March 23, 2012, Board meeting as recorded.

**Item #15.3 – Calendar Year 2013 Board Meeting Dates and Locations**

The Illinois Community College Board hereby approves the Calendar Year 2013 Board Meeting Dates and Locations listed below:

**Calendar Year 2013 Board Meeting Dates and Locations**

**January 25**

9:00 a.m. – Harry L. Crisp II Community College Center, Springfield

**March 15**

9:00 a.m. – Oakton Community College, Des Plaines

**June\***

9:00 a.m. – Exact Location TBA

**July**

Subject to Call

**September 20**

9:00 a.m. – Black Hawk College, Moline

**November 15**

9:00 a.m. – Harry L. Crisp II Community College Center, Springfield

**December**

Subject to Call

\*June Board meeting is held in conjunction with the ICCTA and Presidents' Council meetings.

**Item #15.4 – Authorizations to enter into Interagency Contracts and/or Agreements**

The Illinois Community College Board hereby authorizes its President/CEO, in concurrence with the ICCB Chair, to enter into interagency contracts/agreements, as needed for Fiscal Year 2013.

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**Item #15.5 – Authorizations to Transfer Funds among Line Items**

The Illinois Community College Board hereby authorizes its President/CEO to transfer funds among Fiscal Year 2013 appropriated operating line items, as needed

**Item #15.6 – Authorization to enter into Contracts**

The Illinois Community College Board approves the following Fiscal Year 2013 contractual agreements:

Funding Source	Contractor	Estimated Amount	Contract Period	Description
All funds /allocated	IL Community College System Foundation	\$495,771	7/1/12 - 6/30/13	Rental of Office Space
GRF	Southwestern Illinois College	\$485,000	7/1/12 - 6/30/13	East St. Louis Community College Center
GRF	Southern IL Collegiate Common Market (SICCM)	\$1,104,100	7/1/12 - 6/30/13	East St. Louis Community College Center
GRF	Sorling, Northrup, Hanna, Cullen & Cochran Ltd.	\$190/hr	7/1/2012 - 6/30/13	Legal
GRF	Alternative Schools Network	\$2,930,000	7/1/2012 - 6/30/13	Sole source provider: Re-Enrollment Appropriation
CTE	Terry Clark	\$37,500	7/1/12 - 6/30/13	CTE regional support (daily rate)
CTE	Ferreri Educational Services	\$46,875	7/1/12 - 6/30/13	CTE regional support (daily rate)
CTE	Susan Petrilli	\$30,000	7/1/12 - 6/30/13	CTE regional support (daily rate)
CTE	Daniel Segebarth	\$31,875	7/1/12 - 6/30/13	CTE regional support (daily rate)
GED	American Council on Education	\$255,000	7/1/12 - 6/30/13	GED testing in Illinois - includes fees and materials
GED	Turn-Key Solutions International, Inc.	\$92,500	7/1/12 - 6/30/13	GED scoring: data submission to feds
GED	Sangamon Co Regional Office of Education	\$737,000	7/1/12 - 6/30/13	Administration for Cook Co GED Career & Academic Readiness System
Multiple	WIU-Center for Application of Information Technologies	\$76,500	7/1/12 - 6/30/13	Hosting and curriculum expansion
Gates	Kathy Pampe	\$50.00/hr	7/1/12 - 6/30/13	Project Manager for Accelerating Opportunity –low bid contractor
Gates	SIU-Southern IL Professional Development Center	\$50,000	7/1/12 – 6/30/13	Accelerating Opportunity – professional development statewide

The motion was approved via unanimous voice vote. Student advisory vote: Yes.



**Item #16 – Information Items**

**Item #16.1 – Fiscal Year 2012 Financial Statements**

**Item #16.2 – Recognition Status/Update**

**Item #16.3 – Illinois Community College System’s Complete College America Results**

**Item #17 – Executive Session**

There was no business requiring the need to enter into Executive Session at this time.

**Item #18 – Other Business**

Chair Giannoulis commented on Randy Barnette’s earlier request that the Board takes this opportunity to use the Economic Impact Study report as a tool in hopes of engaging the public, media, and legislators to showcase the importance of the ICCB and Illinois Community College System. Chair Giannoulis stated that they need to start moving forward in the planning of the next steps for this task. Mr. Barnette requested that Chair Giannoulis consult his calendar and set up a meeting to discuss this further. Mr. Barnette stated he will gather all the pertinent information and consult with Ann Knoedler to schedule the meeting.

**Item #19 – Public Comment**

There was no public comment at this time.

**Item #20 – Adjournment**

Tom Pulver made a motion, which was seconded by Randy Barnette, to adjourn the Board meeting at 11:30 a.m.

The motion was approved via unanimous voice vote. Student advisory vote: Yes.

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Alexi Giannoulis  
Board Chair

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Geoffrey Obrzut  
President and Chief Executive Officer

Illinois Community College Board

**APPROVAL OF CONFIDENTIALITY OF EXECUTIVE SESSION MINUTES**

The Illinois Community College Board is required to review all Executive Session Minutes currently unavailable for public inspection twice a year. Below is a list of Executive Session Minutes that have been determined to remain confidential. The Illinois Community College Board must decide to keep the following Executive Sessions confidential or release them for public inspection.

**Executive Session Minutes under review**

March 25, 2005	July 17, 2009
April 22, 2005	September 18, 2009
June 17, 2005	November 20, 2009
September 16, 2005	January 27, 2010
September 21, 2005	March 26, 2010
September 15, 2006	June 4, 2010
November 17, 2006	January 28, 2011
January 22, 2007	March 18, 2011
February 26, 2007	June 3, 2011
March 26, 2007	September 16, 2011
June 8, 2007	November 4, 2011
May 19, 2008	January 27, 2012
September 19, 2008	

**RECOMMENDED ACTION:**

The Illinois Community College Board hereby determines the Executive Session Minutes held on March 25, 2005; April 22, 2005; June 17, 2005; September 16, 2005; September 21, 2005; September 15, 2006; November 17, 2006; January 22, 2007; February 26, 2007; March 26, 2007; June 8, 2007; May 19, 2008; September 19, 2008; July 17, 2009; September 18, 2009; November 20, 2009; January 27, 2010; March 26, 2010; June 4, 2010; January 28, 2011; March 18, 2011; June 3, 2011; September 16, 2011; November 4, 2011; and January 27, 2012 are to remain confidential. All other Executive Session Minutes have been made available for public inspection.

Illinois Community College Board

**CERTIFICATION ON ELIGIBILITY FOR SPECIAL TAX LEVY**

Section 3-14.3 of the Public Community College Act allows districts eligible for equalization grants in Fiscal Year 2012 or Fiscal Year 2013 to levy up to or at the combined statewide average tax rate for educational and operations and maintenance purposes if they currently are levying less than that amount. The Illinois Community College Board is required to certify the eligibility of districts to levy by November 1 of each year.

**RECOMMENDED ACTION**

It is recommended that the following motion be adopted:

The Illinois Community College Board hereby certifies that the following community college districts were (1) eligible to receive equalization grants either in Fiscal Year 2012 or Fiscal Year 2013 and (2) had combined educational and operations and maintenance purposes tax rates less than 25.83 cents per \$100 of equalized assessed valuation and are, therefore, eligible to levy at a combined educational and operations and maintenance purposes rate up to and including 25.83 cents per \$100 of equalization assessed valuation in accordance with the provisions of Section 3-14.3 of the Public Community College Act:

Black Hawk College  
Heartland Community College  
Illinois Central College  
Illinois Eastern Community Colleges  
Illinois Valley Community College  
Kankakee Community College  
Kaskaskia College  
Lake Land College  
Lewis and Clark Community College  
Moraine Valley Community College  
Rend Lake College  
Carl Sandburg College  
Southwestern Illinois College  
Spoon River College  
John Wood Community College

**BACKGROUND.**

Pursuant to Section 3-14.3 of the Public Community College Act, the following table identifies the eligible districts and the additional levy authority they have, should they choose to exercise it, along with an estimate of how much additional tax revenues will be available because of this additional levy authority.

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District	Current Combined Maximum Authorized Operating Tax Rates	Additional Tax Rate Authority	Estimated Additional Tax Revenue
Black Hawk	19.00¢	6.83¢	\$ 2,400,480
Heartland	22.50¢	3.33¢	\$ 1,372,621
Illinois Central	25.00¢	.83¢	\$ 558,480
Illinois Eastern	25.00¢	.83¢	\$ 105,501
Illinois Valley	17.00¢	8.83¢	\$ 2,811,676
Kankakee	18.00¢	7.83¢	\$ 1,857,915
Kaskaskia	25.00¢	.83¢	\$ 113,432
Lake Land	18.00¢	7.83¢	\$ 1,865,671
Lewis and Clark	25.00¢	.83¢	\$ 299,039
Moraine Valley	22.50¢	3.33¢	\$ 4,281,219
Rend Lake	25.00¢	.83¢	\$ 64,415
Sandburg	22.00¢	3.83¢	\$ 559,562
Southwestern	16.00¢	9.83¢	\$ 6,681,652
Spoon River	25.00¢	.83¢	\$ 65,269
John Wood	22.50¢	3.33¢	\$ 432,777
			\$ 23,469,710

The additional levy authority is subject to “backdoor” referendum. Within ten days after the adoption of a resolution expressing the district’s intent to levy all or a portion of the additional taxes, the district is required to publish notice of its intent. A petition signed by 10 percent or more of the registered voters in the district will cause the proposed increase to be placed on the ballot at the next regularly scheduled election. A 30-day period is allowed for such a petition to be received.

This special tax levy authority does not circumvent tax cap legislation. All tax cap legislation is still applicable to those districts that fall under it.

Illinois Community College Board

**AUTHORIZATION TO OPERATE CAREER AND TECHNICAL EDUCATION  
PROGRAMS**

During the spring legislative session, the General Assembly transferred the funding for two post secondary programs from the Illinois State Board Education (ISBE) to the Illinois Community College Board (ICCB). These programs require approval to offer programs and to give credentials to students.

**RECOMMENDED ACTION**

It is recommended that the following motions be adopted:

The Illinois Community College Board hereby certifies that the Beck Area Career Center is approved to operate a Career and Technical Education Licensed Practical Nursing (LPN) program and an Adult Certified Nursing Assistant (CNA) program, and the Capital Area Career Center is approved to operate a Career and Technical Education Licensed Practical Nursing (LPN) program. This authority, which is based on the ICCB's oversight and administration of the Carl D. Perkins Career & Technical Education postsecondary program and the transfer of grant funds in Public Act 097-0728, effective July 1, 2012, is granted from July 1, 2012 thru June 30, 2013.

**BACKGROUND**

Prior to Fiscal Year 2003, the Carl D. Perkins state and federal grant program was solely administered by ISBE. It was decided that ISBE should administer the K-12 part of the grant, and ICCB should be responsible for the post-secondary grants. In Fiscal Year 2003 more than \$37M in grants was transferred to the ICCB budget. At that time, ISBE chose not to transfer these two programs to the ICCB since they were not technically post secondary providers. ISBE decided they no longer were able to grant recognition for the degrees granted by the two providers, so the General Assembly decided to move the programs to ICCB beginning in Fiscal Year 2013.

Since these programs are not part of the traditional community college recognition, the ICCB will need to recognize/grant approval to these two providers to enroll and graduate students during Fiscal Year 2013. After this initial transfer year, staff will make a recommendation to the Board on how to incorporate these two programs into a longer recognition/authorization process.