

# Illinois Community College Board

## 394<sup>th</sup> Meeting Agenda and Materials

September 16, 2011

Kennedy-King College  
6343 South Halsted  
Chicago, Illinois



Printed by the Authority of the State of Illinois

401 East Capitol Avenue \* Springfield, Illinois 62701-1711 \* Telephone: (217) 785-0123

**394<sup>th</sup> Meeting**  
**Board Meeting Agenda and Materials**  
**September 16, 2011**

**Kennedy-King College**  
**6343 South Halsted**  
**Chicago, Illinois**

Agenda  
394<sup>th</sup> Meeting of the  
Illinois Community College Board  
Kennedy-King College  
6343 South Halsted  
Chicago, IL

September 15-16, 2011

**Committee Meetings – Thursday, September 15 – 2<sup>nd</sup> Floor, Room U-225**

Academic Affairs and Workforce Development Committee – 4:15 p.m.-4:45 p.m.  
Fiscal and Personnel Committee – 4:50 p.m.-5:20 p.m.  
Adult Education and Institutional Support Committee – 5:25 p.m.-5:55 p.m.  
Student Relations Committee – 6:00 p.m.-6:30 p.m.  
External Affairs Committee – 6:30 p.m.-7:00 p.m.

**Business Meeting – Friday, September 16 at 9:00 a.m. –  
1<sup>st</sup> Floor, Room U-143 or “Black Box Theater”**

**Page**

1) Roll Call and Declaration of Quorum <i>Allison Ray</i>	—
2) Announcements and Remarks by Board Chair <i>Alexi Giannoulis</i>	—
3) Board Member Comments	—
4) Welcome Remarks from Interim President Derrick Harden, Kennedy-King College	—
5) President/CEO Report <i>Geoff Obrzut</i>	—
6) Committee Reports	—
6.1) Academic Affairs and Workforce Development	1
6.2) Fiscal and Personnel	2
6.3) External Affairs	—
6.4) Adult Education and Institutional Support	3
6.5) Student Relations <i>Edgar Maldonado</i>	4
7) Advisory Organization Reports	—
7.1) Latino Advisory Committee <i>Lizette Richardson</i>	—
7.2) Illinois Community College Faculty Association <i>Dr. Linda Hefferin</i>	—
7.3) Illinois Community College System Foundation <i>Dr. Ray Hancock</i>	—
7.4) Presidents’ Council <i>TBA</i>	—
7.5) Illinois Community College Trustees Association <i>Mike Monaghan</i>	—
7.6) Adult Education and Family Literacy Council <i>Peggy Heinrich</i>	—
8) Work Session Recommendations	—
9) New Units of Instruction <i>Dr. Elaine Johnson</i>	5-14
10) Illinois Community College Board Recognition of Community Colleges <i>Dr. Elaine Johnson</i>	15-16

Agenda  
September 15-16, 2011

<u><b>Business Meeting – Friday, September 16 at 9:00 a.m. – 1<sup>st</sup> Floor, Room U-143 or “Black Box Theater”</b></u>		<u><b>Page</b></u>
11)	Proposed Rule Change - College of DuPage	—
12)	Consent Agenda	—
12.1)	Minutes of the June 3, 2011 Board Meeting	17-44
12.2)	Minutes of the June 3, 2011 Executive Session	—
12.3)	Certification on Eligibility for Special Tax Levy	45-46
13)	Information Items	—
13.1)	Fiscal Year 2012 Financial Statements	—
13.2)	Fiscal Year 2011 Financial Statements	—
14)	Executive Session – <b>1<sup>st</sup> Floor, Room U-225</b>	—
14.1)	Labor Negotiations between Illinois Community College Board and Local 6348 IFT/AFT, AFL/CIO	—
14.2)	Contracts/Personnel	—
14.3)	Review of Executive Session minutes	—
15)	Other Business	—
16)	Public Comment	—
17)	Adjournment	—

Illinois Community College Board

**ACADEMIC AFFAIRS AND WORKFORCE DEVELOPMENT COMMITTEE**

1. Basic Skills Resources
2. Redesign of Developmental Education
3. Highway Construction Expansion

Illinois Community College Board

**FISCAL AND PERSONNEL COMMITTEE**

Committee discussion for September:

- Financial Statements: Fiscal Year 2011 Lapse Period
  - State General Funds
  - Special State Funds
  - Federal Funds
  - Bond Financed Funds
- Financial Statements: Fiscal Year 2012
  - State General Funds
  - Special State Funds
  - Federal Funds
  - Bond Financed Funds
- Funding Formula Review Committee
- Performance Based Funding Review Committee
- Employee Guidebook Changes

Illinois Community College Board

**ADULT EDUCATION AND INSTITUTIONAL SUPPORT COMMITTEE**

1. Website Changes
  - Latino Advisory Committee page
  - Data Highlights
2. GED-i / American Council of Education Settlement Agreement

Illinois Community College Board

**STUDENT RELATIONS COMMITTEE**

1. Veterans Affairs
2. Student Advisory Committee Alumni Association



Illinois Community College Board

**NEW UNITS OF INSTRUCTION**

The Illinois Community College Board is requested to approve new units of instruction for the following community colleges:

**RECOMMENDED ACTION:**

It is recommended that the following motion be adopted:

The Illinois Community College Board hereby approves the following new units of instruction for the community colleges listed below:

**PERMANENT PROGRAM APPROVAL**

College of DuPage

- Fashion Apparel Production A.A.S. degree (64 credit hours)
- Fashion Apparel Production Certificate (42 credit hours)

Frontier Community College

- Paramedicine A.A.S. degree (62.5 credit hours)
- Paramedic Certificate (47.5 credit hours)

Illinois Central College

- Carpenter's Apprentice Certificate (36 credit hours)

Kaskaskia College

- Horticulture Science A.A.S. degree (72 credit hours)
- Welding Technology A.A.S. degree (67 credit hours)

Moraine Valley Community College

- Addictions Studies A.A.S. degree (64 credit hours)

Richland Community College

- Health Information Technology A.A.S. degree (64 credit hours)
- Coding Specialist Certificate (41 credit hours)

Triton College

- Beverage Management Certificate (32 credit hours)

John Wood Community College

- Construction Technology A.A.S. degree (64 credit hours)

## **BACKGROUND**

**College of DuPage** is seeking approval to offer a 64 credit hour Associate in Applied Science (A.A.S.) degree and a related 42 credit hour Certificate in “Fashion Apparel Production”. The degree program will prepare individuals with the knowledge and skills to design, produce and market their products and services. The certificate program will target existing designers and prepare them with the knowledge and skills to properly market their products and services for profit. Both programs were developed according to guidelines established by the National Association of Schools of Art & Design (NASAD) for fashion design curricula. The degree curriculum consists of 19 credit hours of required general education coursework and 45 credit hours of career and technical coursework. The certificate curriculum includes a portion of the same career and technical coursework but allows students who may already possess skills in fashion design to substitute advanced coursework in design or choose from program-appropriate technical electives. The career and technical component of both curricula includes coursework in introductory and intermediate flat pattern drafting, computer aided apparel design, introductory and intermediate clothing construction, draping, fashion illustration, design collection development, design studio marketing, apparel production management, business practices for the fashion entrepreneur, and fashion law and ethics. Assessment of student learning objectives will be achieved through completion of a capstone course during the student’s final semester.

Labor market information provided by the college supports the interest in and the need for a fashion design program with a focus on entrepreneurial skills. The proposed programs will complement the college’s existing offerings in fashion design and fashion merchandising. Based on data from the Illinois Department of Employment Security (IDES), “fashion designers” is a very small occupation in Illinois. However, according to a survey conducted by the college in fall 2010 there is very high interest in developing local design businesses among individuals who have education and/or experience in fashion design throughout the Chicago Metropolitan and suburban area. The college anticipates 10 full- and 10 part-time students in each curriculum the first year, increasing up to 15 full- and 15 part-time students in each curriculum by the third year. Two (2) new part-time faculty and two (2) existing full- and part-time faculty will be required the first year. Qualified faculty will hold a minimum of a Bachelor’s degree in Fashion Design or a closely related field with at least three (3) years of occupational experience creating and marketing design collections. All classroom facilities and equipment are already in place to adequately support the proposed programs. The programs will be fiscally supported through tuition and fees.

**Frontier Community College**, one of the Illinois Eastern Community Colleges is seeking approval to offer a 62.5 credit hour Associate in Applied Science (A.A.S.) degree in “Paramedicine” and a related 47.5 credit hour “Paramedic” Certificate. These programs will prepare individuals for employment as State of Illinois Emergency Medical Technician-Paramedics (EMT-P). The programs were developed according to the National Highway Traffic Safety Administration-National Emergency Medical Services Education Standards and prepare individuals for required licensure through the Illinois Department of Public Health (IDPH). The degree curriculum consists of 15 credit hours of required general education coursework and 47.5 credit hours of career and technical coursework. The certificate curriculum includes only the

career and technical coursework. The career and technical component of both curricula includes coursework in introductory through advanced levels of paramedicine, including EMT-Basic and EMT-Intermediate training, allied health anatomy, pharmacotherapy fundamentals, human pathophysiology, CPR, vehicle operator fundamentals, technical rescue, and hazardous materials operations. Assessment of student learning objectives will be conducted through evaluation of a student portfolio containing artifacts of their educational achievements.

Labor market information provided by the college supports the interest in and the need for a formalized training program in this field of study. According to the Illinois Department of Employment Security (IDES), employment of “EMTs and Paramedics” is anticipated to increase by 20.2 percent statewide through 2018. The college anticipates an enrollment of 15 full- and 10 part-time students in the degree, and 10 full- and 10 part-time students in the certificate, increasing to 30 full- and 15 part-time students in the degree and 12 full- and 15 part-time students in the certificate by the third year. Two (2) new part-time and seven (7) existing part-time faculty will be required during the first year. Qualified faculty will hold a minimum of a Bachelor’s degree in Health Care Management or Emergency Medical Services, a minimum of two (2) years occupational experience and three (3) years teaching experience. In addition, lead faculty must also hold IDHP instructor qualification and hold a valid EMT-P license in the State of Illinois. The programs budget reflects additional staff to coordinate and support the programs added during the second and third years. A new classroom to house the proposed programs has been constructed in the college’s Workforce Development Center and equipment purchases have been made to meet National Education Standards. The cost to implement these programs will be approximately \$84,350 the first year, \$60,537 the second year and \$61,747 the third year. Institutional funds and student tuition and fees will be used to support these programs.

**Illinois Central College** is seeking approval to offer a 36 credit hour “Carpenter’s Apprentice” Certificate program. This program will prepare individuals for entry-level employment as a carpenter. The curriculum was developed in partnership with the Mid-Central Illinois Regional Council of Carpenters-Joint Apprenticeship and Training Program and includes not only classroom instruction but also over 1,000 hours of hands-on work-based learning instruction. The curriculum includes coursework in orientation to carpentry, scaffolding, residential framing, roof framing, surveying for building trades, introductory and advanced interior systems, interior trim, exterior trim, stairs, introductory and advanced concrete, occupational health and safety and introductory green building. Assessment of student learning will be achieved through an evaluation of the student’s performance by program faculty and the site coordinator during work-based learning instruction in their last semester of the program.

Labor market information provided by the college supports the interest in and the need for a formalized training program in this field of study. The MCIRCC expressed an interest for its existing apprentices to earn a more formal credential for their apprenticeship training. The college worked with them to develop a curriculum that would meet not only the needs of existing and new apprentices, but also for individuals who are not a part of the MCIRCC training program. The college anticipates an enrollment of 20 full-time students and 10 part-time students the first year, increasing to 28 full-time students and 14 part-time students by the third year. The program will require two (2) new part-time faculty during the first year. Qualified faculty will

hold a minimum of a Journey-person level certification in Carpentry and five (5) years related occupational experience. Because the college is partnering with the MCIRCC for instructional delivery, all facilities and equipment are available to support the program. The cost to implement this program will be approximately \$4,000 the first year, \$6,000 the second year, and \$8,000 the third year.

**Kaskaskia College** is seeking approval to offer a 72 credit hour Associate in Applied Science (A.A.S.) degree in “Horticulture Science”. This program will prepare individuals for entry-level employment in the field of horticulture as greenhouse and nursery managers, horticulture technicians, and landscape and floral designers. The curriculum consists of 16 credit hours of required general education coursework and 56 credit hours of career and technical education coursework. The career and technical component includes instruction in introductory horticulture, nature and property of soils, landscape plant materials, floral design, landscape design and construction, care and maintenance of landscape plants, greenhouse operation, turf and turfgrass management, nursery production and practices, home gardening, urban forestry and arboriculture, plant propagation, horticulture records and analysis, a required work-based learning experience in horticulture and a choice in related technical electives. Assessment of student learning objectives will be conducted through evaluation of a student portfolio containing artifacts of their educational achievements.

Labor market information provided by the college supports the interest in and the need for a formalized training program in this field of study. According to the Illinois Department of Employment Security (IDES), employment of “landscaping and groundskeepers” is anticipated to increase by 22.2 percent statewide through 2018. The college projects an enrollment of five (5) full-time and six (6) part-time students the first year, increasing to 15 full-time and 10 part-time students by the third year. One (1) new part-time faculty and two (2) existing part-time faculty will be required during the first year. Qualified faculty will hold a minimum of a Bachelor’s degree in Horticulture or Agriculture Education with a specialty in Horticulture, a minimum of three (3) years related occupational experience and five (5) years of teaching experience. All facilities and equipment are currently in place to start up the proposed degree due to existing shorter-term training programs. The cost to implement this program will be approximately \$27,000 the first year, \$51,000 the second year and \$52,000 the third year. Higher second and third year costs reflect the purchase of new equipment. Grant funds and student tuition and fees will be used to support the programs.

**Kaskaskia College** is also seeking approval to offer a 67 credit hour Associate in Applied Science (A.A.S.) degree in “Welding Technology”. This program will prepare individuals for employment as multi-process welders in a variety of industrial, commercial or maintenance/repair settings. The curriculum was developed according to standards of the American Welding Society (AWS), American Society of Mechanical Engineers, and the American Petroleum Institute for training programs that address design and fabrication welding. The curriculum consists of 16 credit hours of required general education coursework and 51 credit hours of career and technical education coursework. The career and technical component includes instruction in Arc welding, MIG welding, TIG welding, Arc pipe welding, gas welding processes, metallurgy, MIG pipe welding, TIG pipe welding, welding testing and fabrication,

welding blueprint reading and layout, welding symbols and applications, industrial and construction safety and a choice for related technical electives. Assessment of student learning objectives will be conducted through evaluation of the student's performance in a comprehensive final welding test. Graduates of the program will be eligible to sit for AWS Certifications in Shielded Metal Arc welding (SMAW), Flux-cored Arc welding (FCAW) and Gas Tungsten Arc welding (GTAW).

Labor market information provided by the college supports the interest in and the need for a formalized two-year training program in this field of study. Currently the college offers a variety of short-term welding certificates that will articulate into the proposed degree program providing an educational ladder opportunity for students. The college anticipates an enrollment of 10 full-time and two (2) part-time students the first year, increasing to 25 full-time and seven (7) part-time students by the third year. One (1) existing full-time and one (1) existing part-time faculty will be required for this program. Qualified faculty hold Journey-level Ironworker and Boilermaker designations, as well as all appropriate AWS Certifications in inspection and welding, 30 years of related occupational experience and 12 years of teaching experience. All facilities and equipment are currently in place to adequately support the proposed program due to existing offerings. No new costs will be incurred to implement the program and student tuition and fees will be used to fiscally support the program.

**Moraine Valley Community College** is seeking approval to offer a 64 credit hour Associate in Applied Science (A.A.S.) degree program in "Addictions Studies". This program was granted temporary approval in March 2008 and has been in operation for three (3) years. The program prepares individuals for employment as addictions counselors. The curriculum consists of 20 credit hours of required general education coursework and 44 credit hours of required career and technical education coursework. The career and technical component of the curriculum includes instruction in human development and behavior, addictions counseling, theory and practice of counseling, diversity in addictions counseling, treatment delivery methods, substance abuse, use and dependency, psychopharmacology, group counseling, family dynamics and counseling, case management, compliance and ethics and a required work-based learning experience in the field of addictions counseling. The curriculum was developed based on standards developed by the Illinois Alcohol and Other Drug Abuse Professional Counseling Association (IAODAPCA) for certification as an addictions counselor. Graduates of this program are prepared for the Certified Alcohol and Other Drug Abuse Counselor (CADAC) credentialing examination, a required credential for entry-level employment as an addictions counselor in Illinois. Assessment of student learning objectives is achieved through evaluation of the student's performance during the field experience by program faculty and a Certified Addictions Counselor.

The college has successfully offered a related certificate program in addictions studies since 1989. Local interest and new requirements for certification through the IAODAPCA led the college to develop and implement the degree program. Furthermore, the degree provides existing certificate holders with an educational ladder opportunity. The college exceeded its benchmarks in enrollment, with over 400 course takers each year of the temporary approval period. Degree program completions have been steady over the three year period, with five (5) students completing the second year of the program, five (5) additional completing during the

third year, and 14 students on schedule for completion in the spring. Pass rates for program students on the CADC exam from 2009 and 2010 were 100 percent. All existing faculty, facilities and equipment are in place to adequately support the program. Qualified faculty hold a minimum of a Master's degree in Social Work with the required CADC certifications, five (5) years related occupational work experience and three (3) years teaching experience. The program is fiscally supported through student tuition and fees.

**Richland Community College** is seeking approval to offer a 64 credit hour Associate in Applied Science (A.A.S.) degree in "Health Information Technology (HIT)" and a 41 credit hour "Coding Specialist" Certificate. The degree program will prepare individuals for entry-level employment as "health information technicians". The certificate will prepare individuals for more specialized entry-level employment as a "medical coder". Both curricula were developed according to guidelines established by the Commission on Accreditation for Health Informatics and Information Management (CAHIIM) for HIT education programs. The degree curriculum consists of 15 credit hours of required general education coursework and 49 credit hours of required career and technical education coursework. The career and technical component of both curricula include instruction in introductory HIT, medical terminology, anatomy and physiology fundamentals, pathophysiology, computers and applications in healthcare, inpatient classification and indexing systems, outpatient office classification and indexing systems, basic ICD-9 coding, basic CPT coding, pharmacology fundamentals and reimbursement practices in healthcare. The degree program requires additional coursework in health statistics and registries, quality improvement in healthcare, health information law and ethics for health professionals. Assessment of student learning will be achieved through evaluation of the student's performance on a professional credentialing exam practice test. Graduates of the degree program will be eligible to sit for the Registered Health Information Technician (RHIT) credential through the American Health Information Management Association (AHIMA). Graduates of the certificate program will be eligible to sit for the Certified Coding Associate (CCA) credential also available through AHIMA. CAHIIM program accreditation is required in order for graduates to sit for related credentialing exams. Application for CAHIIM accreditation will be sought once all appropriate state-level approvals have been granted.

Labor market information provided by the college supports the interest in and the need for training programs in this field of study. According to the Illinois Department of Employment Security (IDES), employment of "medical records specialists and health information technicians" is expected to increase by 16.7 percent statewide through 2018. The college anticipates an enrollment of 20 full- and seven (7) part-time students in the degree the first year, increasing to 30 full- and 15 part-time students by the third year. Enrollment in the certificate is anticipated at 15 full- and five (5) part-time students the first year, increasing to 25 full- and 12 part-time students by the third year. One (1) new full-time faculty, and three (3) existing faculty (one full- and two part-time) will be required to implement the programs. Qualified faculty will hold a minimum of a Bachelor's degree in Health Information Management, as well as all required RHIT and Certified Coding Specialist credential for HIT program instruction, five (5) years occupational experience in HIT or medical coding and one (1) year teaching experience. All facilities are in place to adequately support the proposed programs. New equipment will be purchased to support the programs using institutional funds. Costs of implementing this program

are approximately \$74,450 the first year, \$74,825 the second year and \$115,054 the third year. These costs reflect the addition of three (3) new full-time faculty, including the addition of a program coordinator, equipment purchases and accreditation fees. The programs will be fiscally supported through student tuition and fees.

**Triton College** is seeking approval to offer a 32 credit hour “Beverage Management” Certificate program. This program will prepare individuals for entry-level employment as a beverage operations manager in a variety of hospitality settings, including restaurants, clubs, hotels, casinos, and banquet and catering facilities. The curriculum consists of coursework in introductory hospitality, culinary mathematics, food safety and sanitation, food preparation essentials and theory, knife skills, mixology, introductory sommelier, introductory wines and spirits, dining room service, food and wine pairing, food and beverage purchasing and cost control, and beverage management. Students will be eligible to sit for several credentialing exams including the State of Illinois’ Food Safety and Sanitation licensure exam through the Illinois Department of Public Health (IDPH), the Beverage Alcohol Service Sellers Education Training (BASSET) through the State of Illinois’ Liquor Control Commission, and the Training and Intervention Procedures (TIPS) beverage service license a National Beverage Service license. Assessment of student learning objectives will be conducted through a comprehensive final written and performance examination.

Labor market information provided by the college supports the interest in and the need for a formalized training program in this field of study. According to the Illinois Department of Employment Security (IDES), employment of “bartenders” is expected to increase by 14.3 percent statewide through 2018. The college anticipates an enrollment of 10 full-time and 10 part-time students the first year, increasing to 25 full-time and 20 part-time by the third year. Students must be at least 21 years of age for admittance into this program. Because the college currently offers several related Hospitality programs, most facilities and equipment are already in place to adequately support the program. New equipment purchases and facilities upgrades are anticipated during the second and third years of operation. Qualified faculty will hold a minimum of a Bachelor’s degree in Restaurant or Hotel Management, five (5) years of related occupational experience and five (5) years of teaching experience, along with all appropriate State of Illinois licenses required for instruction. The program will require four (4) new part-time faculty the first year. The cost of implementing this program will be approximately \$10,000 the first year, \$85,000 the second year, and \$235,000 the third year. Higher second and third year costs reflect the addition of full-time faculty, as well as equipment purchases and facilities upgrades during the third year.

**John Wood Community College** is seeking approval to offer a 64 credit hour Associate in Applied Science (A.A.S.) degree in “Construction Technology”. This program was granted temporary approval in November 2009 and has been in operation for two (2) years. The program prepares students for employment in the building trades, with a focus on carpentry skills. The curriculum consists of 20 credit hours of required general education and 44 credit hours of career and technical education. The career and technical component includes introductory drafting, blueprint reading, fundamentals of construction practices, site work and layout, introductory and advanced rough framing, roofing fundamentals, introductory and advanced finish carpentry,

siding and exterior trim, project management and scheduling, a required work-based learning experience in carpentry and one related technical elective course. Assessment of student learning will be achieved through an evaluation of the student's performance during the work-based learning experience by program faculty and the site coordinator.

The program exceeded its benchmarks for enrollment with nine (9) students in its first class. The college expects eight (8) of those students to complete/graduate the end of the fall 2011 semester and the remaining one (1) student to complete in spring 2012. The college works closely with local employers to place students in internships, which have led to part-time employment opportunities with potential for full-time employment upon completion of their degree for several students. The college has also recently developed plans for shorter-term certificate programs that will offer students an educational ladder opportunity towards the degree. All existing faculty, facilities and equipment are in place to adequately support the program. Qualified faculty hold a minimum of an Associate's degree in Construction Technology or a closely related field, five (5) years related occupational work experience and three (3) years teaching experience. The program is fiscally supported through student tuition and fees.

## **TEMPORARY PROGRAM APPROVAL**

### Heartland Community College

- Sport Management A.A.S. degree (62 credit hours)

### Lake Land College

- Renewable Energy Certificate (35 credit hours)

### Triton College

- Independent Building Contractor A.A.S. degree (66 credit hours)
- Facilities Engineering Technology A.A.S. degree (66 credit hours)
- Facilities Engineering Technology Certificate (33 credit hours)

## **BACKGROUND**

**Heartland Community College** is seeking temporary approval to offer a 62 credit hour Associate in Applied Science (A.A.S.) degree in "Sport Management" for a period of three (3) years. This program will prepare individuals for employment in sports/fitness marketing, recreational program planning, sports/fitness facilities management and retail sports management. The curriculum was developed with related baccalaureate programs in Sports and Recreational Management offered at neighboring institutions including Lincoln College, Illinois State University and Bradley University in mind. The curriculum is designed to offer graduates transferability in coursework that will allow entry into the baccalaureate program at the 3<sup>rd</sup> year level. The program will also articulate with similar programs at Southern Illinois University at Carbondale, University of Illinois-Urbana/Champaign and MacMurray College. The program includes 24 credit hours of general education coursework, 24 credit hours of required career and technical education coursework, and 14 credit hours of related technical electives. The career and technical component includes instruction in introductory sports management, sports marketing,



leisure and recreational planning and leadership, sociology of sport, legal aspects of sports management, and a required internship in sports management. Assessment of student learning objectives will be conducted during the work-based learning experience by program faculty and internship-site partners. The college anticipates an enrollment of 10 full-time and five (5) part-time students the first year, increasing to 25 full-time and 15 part-time students by the third year. Labor market information provided by the college supports the interest in a two-year training program in this field of study. The college is seeking temporary approval to monitor the success of graduates and the continued need for the training program. *Permanent approval will be considered after a period of three years based on program outcomes.*

**Lake Land College** is seeking temporary approval to offer a 35 credit hour “Renewable Energy” Certificate for a period of three (3) years. This program will prepare individuals for entry-level employment in renewable energy installation and maintenance, including training on photovoltaic, electricity, wind energies and smart grid technology. The curriculum consists of coursework in introductory renewable energy, AC and DC circuits, photovoltaic systems, introductory wind technology, wind technology maintenance, fluid power, electrical installation procedures, motors and generators, tower rescue and competent climbing, shop computations, blueprint reading, industrial safety, troubleshooting and preventative maintenance. Assessment of student learning will be achieved through an evaluation of a portfolio containing artifacts of the student’s educational achievement. The college anticipates an enrollment of 10 full- and part-time students the first year, increasing to 15 full- and part-time students by the third year. Labor market information provided by the college supports the interest in and the need for a specialized training program in renewable energy technologies for both existing professionals in related fields (such as Heating, Ventilation & Refrigeration Technicians) and individuals looking to enter the field. The college is seeking temporary approval to monitor the success of graduates and the continued need for the training program. *Permanent approval will be considered after a period of three years based on program outcomes.*

**Triton College** is seeking temporary approval to offer a 66 credit hour “Independent Building Contractor” Associate in Applied Science (A.A.S.) degree for a period of three (3) years. This program will prepare individuals for employment as independent residential building contractors. The curriculum combines hands-on training in the carpentry, plumbing and interior finishing trades with instruction in small business start-up and ownership. The curriculum consists of 15 credit hours of required general education coursework and 51 credit hours of required career and technical education coursework. The career and technical component includes instruction in independent building contracting, construction print and specification reading, universal building codes, OSHA 10-hour construction training, construction cost estimating, entrepreneurship, rough and finish carpentry, interior preparation, painting and wallcovering, plumbing: fixtures, valves and faucets, plumbing installation and repair, electricity fundamentals, residential wiring installation and repair, business applications for contracting, small business accounting and integrated sustainable construction practices. Assessment of student learning will be achieved through an evaluation of a portfolio containing artifacts of the student’s educational achievement. The college anticipates an enrollment of 15 full- and part-time students the first year. Labor market information provided by the college supports the interest in and the need for a program that combines construction trades and business management targeted to those

interested in self-employment. The college is seeking temporary approval to monitor the success of graduates and the continued need for the training program. *Permanent approval will be considered after a period of three years based on program outcomes.*

**Triton College** is also seeking temporary approval to offer a 66 credit hour Associate in Applied Science (A.A.S.) degree and a related 33 credit hour Certificate in “Facilities Engineering Technology” for a period of three (3) years. The degree program was developed in collaboration with Chicago’s International Union of Operating Engineers (IUOE) Local #399 and will provide new and existing apprenticeship students the opportunity to earn a college credential. The curriculum was designed according to the IUOE guidelines for facilities engineers training programs. The certificate program was developed according to the same guidelines and will provide both union and non-union apprenticeship students with the necessary training for employment as facilities engineers within the Local’s Chicago land region. Both curricula include coursework in energy conservation, introductory and advanced levels of electricity for facilities engineers, commercial heating and cooling systems, boiler operations, pneumatic and direct digital controls and indoor air quality. The degree curriculum builds upon the certificate by adding coursework in advanced commercial heating and cooling, plumbing repair and maintenance, plan drawings, facility sustainability and green technology, critical systems and chief engineer, in addition to required general education coursework. Assessment of student learning will be achieved through an evaluation of a portfolio containing artifacts of the student’s educational achievement. The college anticipates a combined enrollment of 20 full- and part-time students the first year. Labor market information provided by the college supports the interest in developing a college-level credential for IUOE apprentices and employees. The college is seeking temporary approval to monitor the success of graduates and the continued need for the training program. *Permanent approval will be considered after a period of three years based on program outcomes.*

#### **INFORMATION ITEM – BASIC CERTIFICATE PROGRAM APPROVAL**

Following is a list of Basic Certificates (less than 29 credit hours) that have been approved on behalf of the Illinois Community College Board by the President/CEO since the last Board meeting:

##### **Permanent Program Approval**

###### Frontier Community College

- EMT Certificate (17.5 credit hours)
- Emergency Medical Responder Certificate (9 credit hours)

###### Illinois Central College

- Photovoltaic Installer Certificate (19 credit hours)

Illinois Community College Board

**ILLINOIS COMMUNITY COLLEGE BOARD  
RECOGNITION OF COMMUNITY COLLEGES**

The Illinois Community College Board has statutory authority to “recognize” community colleges for their compliance with state statutes and standards. Based on a five-year cycle, ICCB staff conducts recognition evaluations to assure that colleges are in compliance with the standards. Standards identified for focused review during fiscal years 2006 through 2010 include the following categories: Instruction, Student Services, Academic Support, Finance, Facilities, and Accountability. These same standards are used by each district in a self-evaluation that is submitted to ICCB prior to the staff evaluation.

During fiscal year 2010, William Rainey Harper College, College of Lake County, Oakton Community College and John Wood Community College underwent in-depth recognition evaluations. The college’s submitted thorough self evaluations, ICCB staff conducted internal evaluations of all required college documents and college site visits were conducted. This agenda item not only presents the staff recommendations for the college’s that completed the evaluations, but gives background on the recognition evaluation and approval process for the Board’s information.

**RECOMMENDED ACTION**

It is recommended that the following motion be adopted:

The Illinois Community College Board hereby grants a status of “recognition continued” to the following districts:

William Rainey Harper College  
College of Lake County  
Oakton Community College  
John Wood Community College

**BACKGROUND**

Recognition is a statutory term describing the status of a district which meets instructional, administrative, financial, facility and equipment standards as established by the Illinois Community College Board (110ILCS Section 805/2-12f and 805/2-15). Community colleges must be recognized to be eligible for state funding. Once a college district has been recognized by the ICCB, that recognition status is continued unless, action is taken by the Board to interrupt it. To determine a district’s recognition status, the ICCB conducts periodic evaluations. The objectives of the recognition evaluation include 1) determination of a district’s compliance with the *Public Community College Act* and *ICCB Administrative Rules*; 2) the provision of assistance to districts in achieving compliance with the Act and Rules; 3) the identification of issues which may be of concern to the community college system and the gathering of basic data about these issues; and 4) the identification of exemplary district practices/programs that can be shared with other districts. Based on a five-year cycle, ICCB staff conducts recognition evaluations to assure that districts are in compliance with selected standards. All districts are evaluated on a select number of standards during the same five-year cycle. ICCB staff makes an assessment on each

Agenda Item #10  
September 16, 2011

individual standard and on a global basis considering all focused and nonfocused standards. On individual standards districts are identified as either in compliance or not in compliance. Recommendations are either mandatory, when a college is “out of compliance”, or otherwise advisory. On an overall, global basis, there are three categories of recognition status:

*Recognition Continued* – The district generally meets ICCB standards. A district which has been granted a status of “recognition continued” is entitled to receive ICCB grants for which it is otherwise entitled and eligible.

*Recognition Continued-with Conditions* – The district generally does not meet ICCB standards. A district which has been assigned the status of “recognition continued-with conditions” is entitled to receive ICCB grants for which it is otherwise entitled and eligible, but it is given a specified time to resolve the conditions which led to the assignment of that status. A follow-up evaluation is scheduled no sooner than three nor longer than nine months after ICCB action on the assignment to determine the district’s progress in resolving the conditions.

*Recognition Interrupted* – The district fails to take corrective action to resolve the conditions placed upon it under “recognition continued-with conditions” within a prescribed time period. A district which has been assigned a status of “recognition interrupted” may apply for recognition at such time as all requirements set forth by the ICCB have been satisfied. A district will have state funding suspended on a pro rata, per diem basis for the period of time for which such status is in effect.

Evaluation for the districts included in this item has been completed through receipt of responses to the districts’ draft reports. The responses include the districts’ planned action for the compliance recommendations as well as reactions to advisory (quality) recommendations when the districts chose to provide them. The districts were judged by staff to be in general compliance with ICCB recognition standards and, therefore, are recommended for “*Recognition Continued*” status. The final reports, including direct responses, are externally attached for Board members only.

College districts included in fiscal year 2010 recognition evaluations are: Heartland Community College, Lewis & Clark Community College, Moraine Valley Community College, Morton College, Richland Community College, Southeastern Illinois Community College and Spoon River College.

Fiscal year 2010 was the fifth year of the current five-year recognition cycle. Staff provided the Board with information about the 2006-2010 recognition cycles at the April 2005 meeting of the ICCB.

Unapproved

Minutes of the 393<sup>rd</sup> Meeting of the  
Illinois Community College Board  
Bloomington-Normal Marriott  
201 Broadway Street,  
Normal, IL

June 3, 2011

## **RECOMMENDED ACTION**

It is recommended that the following motion be adopted:

The Illinois Community College Board hereby approves the Board minutes of the June 3, 2011, meeting as recorded.

### **Item #1 – Roll Call and Declaration of Quorum**

Chair Alongi called the Board meeting to order at 9:02 a.m. and Allison Ray called roll, with the following members present: Guy Alongi, Suzanne Morris, Randy Barnette, James Dumas, Thomas Pulver, Jake Rendleman, and Austin Ashby, Student member. The following Board members were absent: Victor Henderson and Rudolph Papa. Ms. Ray declared the Board had a quorum.

### **Item #2 – Announcements and remarks by Guy H. Alongi, Chair**

Chair Alongi announced that later during the Board meeting, Victor Henderson will participate in the meeting via conference call.

At this time, Chair Alongi announced that due to recent events in his personal life and a desire to spend more time traveling with his wife. Chair Alongi has informed the Governor's Office that he intends to step-down as chairman. It is Chair Alongi's intention to remain on the Board until his term expires in 2015. The Governor has asked Chair Alongi to remain chair until a suitable replacement is found and he will serve at the pleasure of the Governor until a new chair is appointed.

Chair Alongi has enjoyed being chair and working with everyone. There are some things that he is proud of, including building a relationship with the trustees association and the majority of the colleges have bought into the faculty association. Chair Alongi will support the new chair and hopes that the Board will support the new initiatives, as long as it is in the best interest of the community college system.

### **Item #3 – Board Member Comments**

Austin Ashby thanked Chair Alongi for his service.

James Dumas thanked Chair Alongi for his service as well.

Thomas Pulver stated it was a pleasure having Chair Alongi as a leader and is disappointed that he will not continue. Mr. Pulver appreciates that Chair Alongi will remain dedicated to the system.

Jake Rendleman appreciates Chair Alongi's service and remembers some of the pressures placed upon the Board by the previous administration and yet, the Board was able to prevail with his leadership. Mr. Rendleman noted that his appointment is up this month and hopefully he will know soon if he will be reappointed to represent the trustees. Mr. Rendleman has indicated to the Governor that he would like to serve again, but it is up to the Governor.

Randy Barnette noted it has been a pleasure serving with Chair Alongi so far and knowing Chair Alongi before he was on the Board. Chair Alongi has been probably the second longest serving chair of the Board through some very challenging times and he has handled himself quite well. Mr. Barnette wished Chair Alongi well and looks forward to working with him when he is sitting on this side.

Suzanne Morris stated that in some ways this was a surprise and in some ways it is not. It has been a pleasure and Chair Alongi's leadership is appreciated. The Board has been through some very challenging times and Chair Alongi always reached out if there was conflict and the Board was always the first to move forward.

#### **Item #4 – President/CEO Report**

Geoff Obrzut thanked Chair Alongi for the friendship and the dedication that he has brought to the job.

Mr. Obrzut thanked Dr. Jerry Weber, President of Presidents' Council and David Harby, President of the Illinois Community College Trustees Association (ICCTA) for their past leadership and welcomed Dr. Gayle Saunders, incoming President of Presidents' Council and Jim Ayers, incoming President of ICCTA.

Mr. Obrzut announced that Board member Judy Rake recently retired and moved out-of-state which required her to step down from the Board. Mr. Obrzut plans on honoring Ms. Rake at either the September or November Board meetings. Also thanked for service was Austin Ashby, Student member. Mr. Ashby's term has expired and Mr. Obrzut wished him well and looks forward to hearing about his career.

The summer edition of the ICCB magazine will come out soon and the ICCB is always looking for articles from the colleges.

Mr. Obrzut recently congratulated Lieutenant Governor Sheila Simon for visiting 16 of the 48 community colleges throughout the state and spoke to the Presidents' Council about creating a map or similar item for Lieutenant Governor Simon to track the colleges she has visited.

Mr. Obrzut thanked Dr. Scott Parke, Senior Director for Research and Policy Studies and Brian Durham, Senior Director for Academic Affairs and Career and Technical Education and ICCB staff for the hard work to complete the Complete College America application.

Thanks were also extended to Scott Lensink, President of Lakeland Community College for his participation in the ABE to Credentials initiative, including recently traveling with the design team to Seattle, WA.

### **Item #5 – Acknowledgements**

Suzanne Morris presented Austin Ashby, ICCB Student member; David Harby, President of Illinois Community College Trustees Association; and Dr. Jerry Weber, President of Presidents' Council certificates of recognition for their service over the past year.

### **Item #6 – Illinois State Board of Education Update**

State Superintendent Dr. Christopher Koch thanked Chair Alongi for his leadership with the Board and noted that the Illinois State Board of Education (ISBE) could not do its work without a partnership with ICCB.

Dr. Koch echoed Chair Alongi's comments on the financial struggle the state is facing. We are not going to be able to cut ourselves out of it; recently the ISBE budget was reduced by \$170 million. The items being cut are things that matter and it is a long list.

Dr. Koch announced the ISBE chair, Jesse Ruiz, recently announced he is leaving and there will be some changes at the agency and Board in the future.

Dr. Koch briefly spoke about the Common Core Standards and noted they are going very well. It is very historic and is here to stay. It will also change how course assessments are administered and help define college-ready.

The Longitudinal Data System development is very important infrastructure work for the state of Illinois and grant agreements are in place. Thanks were given to ICCB staff for all of their work on those agreements.

The Race to the Top venture was not successful, but the work done for the process has been useful in setting a framework for reform. ISBE was contacted by several organizations for a new learning performance management system. The system makes a lot of sense for Illinois and will share in it as pilot state with Colorado, New York, Massachusetts, and North Carolina.

New rules have passed in the areas of principal and teacher preparation. One area affected by this was the Basic Skills Test score was raised. This has impacted community college and higher education teacher training programs, but ISBE did this in part to ensure that teachers had mastery in concepts that students are expected to have. Testimony has been received from many institutions indicating teacher candidates in the teacher prep programs could not do basic computation skills, even basic fractions and ISBE really needed to change that. In the past, teaching recruitment was from the bottom of the bottom half of college attendees and now recruiting is being done from the top third. There is going to be an adjustment period and it is a standing agenda item on the teacher certification board and it will continue to be studied carefully.

Dr. Koch spoke briefly about intervening in some of the lowest performing schools. 471 schools have been identified, many are high schools, and the local boards have been offered agreements to either sign or be replaced, or the ISBE will not recognize the school district. These actions

have recently taken place in north Chicago and East St. Louis. Those districts are now under the authority of ISBE and the agency has all authority over hiring, including selection of the superintendent.

Discussion took place between Dr. Koch and Chair Alongi regarding the recent reforms and their impact upon remediation.

**Item #7 – ACT High School to College Success Report**

Brian Durham, Senior Director for Academic Affairs and Career and Technical Education noted that the High School to College Success Report is just one example of how the education agencies are closer now than in past years. Mr. Durham noted that the High School to College Success Report was a result of the passage of Senate Joint Resolution 59 in 2007, which directed the education agencies to revise the current High School Feedback Report to make it more transparent and cut across all sectors of education. The resulting report includes four years worth of work from all of the education agencies and numerous stakeholders ranging from secondary education through higher education and the Illinois Business Association. ICCB staff that worked on the report includes individuals from the areas of Academic Affairs and Institutional Support. Mr. Durham thanked Dr. Scott Parke, Senior Director for Research and Policy Studies, for the tremendous amount of help he has given ACT in working with community college data. Mr. Durham introduced April Hanson, Director of Post-secondary Services for the Chicago area office/Midwest Region for ACT and George Schlott, Senior Consultant for Elementary and Secondary Services in Illinois for ACT.

Ms. Hanson stated they were excited to give the briefing on this four-year “labor of love” among the three education agencies and ACT. Ms. Hanson briefed the Board on who is included in the report, the purpose of the report, some examples of the included data, and some of the guided questions that are starting points for future conversations from this report.

Ms. Hanson detailed during the presentation several items, including:

- 1) Students the report covers - Illinois high school graduates from 2006, 2007, and 2008 who immediately attended a two-year community college or four-year public college in Illinois. The report does not include students that attended private high-schools or colleges, out-of-state residents, and no transfer, adult, or non-traditional students.
- 2) Difference from the High School Feedback Report – This report will be released to every community college, four-year institution, state agency, and the general public in Illinois.
- 3) Core purpose – To facilitate discussions between secondary and postsecondary leaders and stakeholders in Illinois to help close achievement and curriculum gaps in order to make students more successful in the transition from secondary to postsecondary education.
- 4) What it provides – This report will be ongoing with the hope of forming curriculum and providing data to help with policy decisions.

Currently, the report has been distributed to the Illinois State Board of Education (ISBE), next week to the Illinois Board of Higher Education (IBHE) and then the report will be released to individual institutions. All institutions will have about three weeks to review and process the information and there will be a statewide summit held on June 24 in Springfield. At that summit,



all constituents will receive a walk-through of the data and be broken into groups to help with data interpretation and draw conclusions to help react to the data. The day of the summit, the information will be made public by being posted or linked to or from various agency websites.

### **Item #8 – Nomination of Vice Chair**

Chair Alongi opened the floor for nominations for the position of Vice Chair of the Illinois Community College Board.

Randy Barnette nominated Suzanne Morris for the position of Vice Chair of the Illinois Community College Board.

Tom Pulver made a motion, which was seconded by Jake Rendleman, to close nominations.

The motion was approved via voice vote.

Chair Alongi declared Ms. Morris was approved via acclamation.

### **Item #9 – Formation of a Special Committee**

Allison Ray provided the Board with a brief history of the approval to form a special committee at the Board meeting held January 28, 2011. Ms. Ray noted that other than the approved motion indicating the scope of the committee, no other decisions have been made in relation to when the committee shall meet or who shall serve on the committee.

Discussion took place amongst Board members and ICCB staff and it was determined that the Special Committee shall be referred to the External Affairs Committee to make a formal recommendation to the Board Chair at the September Board meeting.

### **Item #10 – New Units of Instruction**

Suzanne Morris made a motion, which was seconded by James Dumas, to approve the following motion:

The Illinois Community College Board hereby approves the following new units of instruction for the community colleges listed below:

#### **PERMANENT PROGRAM APPROVAL**

##### **Danville Area Community College**

- Echocardiography Advanced Certificate (39 credit hours)

##### **College of DuPage**

- Homeland Security A.A.S. degree (64 credit hours)

##### **Frontier Community College**

- Fire Science A.A.S. degree (66.5 credit hours)
- Fire Service Specialist Certificate (52.5 credit hours)
- Fire Administrator Certificate (42.5 credit hours)

- Fire Suppression Specialist Certificate (30.5 credit hours)

Illinois Central College

- Multi-Skilled Maintenance Technology A.A.S. (70 credit hours)
- Paraprofessional Educator Certificate (38 credit hours)

Joliet Junior College

- Auto Body Repair A.A.S. degree (64 credit hours)
- Auto Body Repair Advanced Certificate (43 credit hours)

Kankakee Community College

- Millwright Certificate (47 credit hours)

Lewis & Clark Community College

- Restoration Ecology A.A.S. degree (64 credit hours)
- Restoration Ecology Certificate (45 credit hours)

Lincoln Trail College

- Emergency Management Systems Certificate (40 credit hours)

McHenry County College

- Culinary Management A.A.S. degree (71 credit hours)

Triton College

- Digital Photography A.A.S. degree (64 credit hours)

Wabash Valley College

- Paralegal A.A.S. degree (70 credit hours)

**TEMPORARY PROGRAM APPROVAL**

Parkland College

- Heating, Ventilation, and Air Conditioning (HVAC) A.A.S. degree (61 credit hours)
- Theatre Arts: Entertainment Technology A.A.S. degree (62 credit hours)

The motion was approved via unanimous voice vote. Student advisory vote: Yes.

Suzanne Morris made a motion, which was seconded by James Dumas to approve the following motion:

The Illinois Community College Board hereby approves the following new units of instruction for the community colleges listed below:

John A. Logan College

- Construction Trades Technology A.A.S. degree (67 credit hours)
- Construction Trades Technology Certificate (39 credit hours)

The motion was approved via unanimous voice vote. Jake Rendleman abstained from voting. Student advisory vote: Yes.

**Item #11 – Illinois Community College Board Recognition of Community Colleges**

Jake Rendleman made a motion, which was seconded by Austin Ashby, to approve the following motion:

The Illinois Community College Board hereby grants a status of “recognition continued” to the following districts:

Lewis and Clark Community College  
Richland Community College  
Southeastern Illinois College

The motion was approved via unanimous voice vote. Student advisory vote: Yes.

**Item #12 – Consent Agenda**

Thomas Pulver made a motion, which was seconded by Randy Barnette, to approve the following items:

**Item #12.1 – Minutes of the March 18, 2011 Board Meeting**

The Illinois Community College Board hereby approves the Board minutes of the March 18, 2011, meeting as recorded.

**Item #12.2 – Minutes of the March 18, 2011 Executive Session**

The Illinois Community College Board hereby approves the Executive Session minutes of the March 18, 2011, Executive Session as recorded.

**Item #12.3 – Calendar Year 2012 Board Meeting Dates and Locations**

The Illinois Community College Board hereby approves the Calendar Year 2012 Board Meeting Dates and Locations listed below:

**CALENDAR YEAR 2012 MEETING DATES and LOCATIONS**

January 27

11:00 a.m. – Harry L. Crisp II Community College Center, Springfield

March 23

9:00 a.m. – Richland Community College, Decatur

June\*

9:00 a.m. – Springfield, Exact Location TBA

July

Subject to Call

September 21

9:00 a.m. – Moraine Valley Community College, Palos Hills

November 2

11:00 a.m. – Harry L. Crisp II Community College Center, Springfield

December

Subject to Call

\*June Board meeting is held in conjunction with the ICCTA and Presidents' Council meetings.

**Item #12.4 – Authorizations to enter into Interagency Contracts and/or Agreements**

The Illinois Community College Board hereby authorizes its President/CEO, in concurrence with the ICCB Chair, to enter into interagency contracts/ agreements, as needed for fiscal year 2012.

**Item #12.5 – Authorizations to Transfer Funds among Line Items**

The Illinois Community College Board hereby authorizes its President/CEO to transfer funds among fiscal year 2012 appropriated operating line items, as needed.

**Item #12.6 – Authorization to enter into Contracts**

The Illinois Community College Board approves the following fiscal year 2011 contractual agreements:

Funding Source	Contractor	Amount	Contract Period	Description
All funds /allocated	IL Community College System Foundation	\$482,935	7/1/11 - 6/30/12	Rental of Office Space
GRF	Southwestern Illinois College	\$485,000	7/1/11 - 6/30/12	East St. Louis Comm College Center
GRF	Southern IL Collegiate Common Market (SICCM)	\$1,104,100	7/1/11 - 6/30/12	East St. Louis Comm College Center
GRF	Sorling, Northrup, Hanna, Cullen & Cochran Ltd.	\$190/hr	7/1/2011 - 6/30/12	Legal
CTE	Terry Clark	\$37,500	7/1/11 - 6/30/12	CTE regional support
CTE	Ferreri Educational Services	\$46,875	7/1/11 - 6/30/12	CTE regional support
CTE	Susan Petrilli	\$30,000	7/1/11 - 6/30/12	CTE regional support
CTE	Daniel Segebarth	\$31,875	7/1/11 - 6/30/12	CTE regional support
DCEO SG	Policy Planning Partners (Judith Kossy)	\$25,500	7/1/11 - 9/30/11	Shifting Gears: plan/facilitate meetings; co-lead policy committee; 25 days
Joyce Foundation	U of I - OCCRL	\$20,000	7/1/11 - 12/31/11	Shifting Gears: project management support for all aspects

Agenda Item #12.1  
September 16, 2011

DCEO WIA	Western Illinois University	\$25,083	9/1/10 - 6/30/11	Career & Academic Readiness System: develop/implement/support GED testing in Illinois - includes fees and materials
GED	American Council on Education	\$255,000	7/1/11 - 6/30/12	
GED	Turn-Key Solutions International, Inc.	\$92,500	7/1/11 - 6/30/12	GED scoring: data submission to feds
GED	Sangamon Co Regional Office of Education	\$731,266	7/1/11 - 6/30/12	Administration for Cook Co GED
Multiple	WIU-Center for Application of Information Technologies	\$76, 500	7/1/11 - 6/30/12	Career & Academic Readiness System Hosting and Math expansion
Multiple	U of I - OCCRL	\$30,000	7/1/11 - 9/30/11	ABE to Credentials Policy Audits

The motion was approved via unanimous voice vote. Student advisory vote: Yes.

**Item #13 – Information Items**

**Item #13.1 – Fiscal Year 2011 Financial Statements**

The Fiscal Year 2011 Financial Statements were provided to the Board for review.

**Item #14 – Committee Reports**

**Item #14.1 – Adult Education and Institutional Support**

James Dumas reported that Illinois was selected to receive an ABE to Credentials grant from the Gates Foundation and ICCB has invited 20 colleges to apply for grants of up to \$20,000 each for the design of the program. These grants will assist the transfer of adult education students to postsecondary education. Eight of the 20 colleges will be selected by June 21 to receive the grants, with the strong hope that Illinois will receive the implementation funds of \$1.6 million for those eight colleges.

The ICCB has announced the Adult Education open competitive process for Adult Education providers for Fiscal Year 2013. The process will begin on July 1, 2012. Requests for proposals will be released in January 2012. This change is due to increased performance requirements set forth by the federal government.

Jennifer Foster, ICCB Senior Director for Adult Education and Family Literacy and State Director of Adult Education, attended a meeting this week of the National Council of State Directors of Adult Education in Washington, D.C. On Monday, Ms. Foster addressed the members of Congress about the work in Illinois on behalf of Adult Education students and how WIA authorization and continued funding are important for this work to continue. Ms. Foster also presented student testimonials that were developed as a part of the Illinois Shifting Gears Initiative. While in Washington, D.C., Ms. Foster met with staff from the offices Illinois Senators Mark Kirk and Dick Durbin about Illinois adult education and funding issues.

Agenda Item #12.1  
September 16, 2011

For the past several months, there have been numerous discussions regarding the protection of ICCB data with the Illinois Higher Education Consortium (IHEC). ICCB staff is still receiving pressure to sign the contract by June 14. There are some real concerns on behalf of the ICCB, including: 1) to gain additional representation for community colleges as a part of the consortium, 2) to create a separate consortium that specifically addresses community colleges, and 3) to create a separate agreement that will ensure the data continue to be protected.

The ICCB's ninth annual Working Connections Conference was held May 23-27 in Springfield. The conference provided information technology faculty and staff with opportunities to upgrade their skills and learn about new technology applications for the classroom. There were 85 participants from community colleges, universities and state agencies from throughout Illinois and other states.

Chair Alongi asked if the IHEC agreement is not signed by June 14, what the repercussions are.

Dr. Anderson replied that she assumes they will continue to have discussions with ICCB in how to get us involved in the IHEC.

Chair Alongi stated that until pressure is received from other directions, make sure the ball is in our court before signing anything.

Dr. Anderson noted that ICCB met with the governance committee of the Presidents' Council, and it was agreed to meet some of the concerns in a letter to the leaders of IHEC. The letter will endorse the position that ICCB wants a resolution to sign and the Adult Education and Institutional Support Board committee agreed to support the letter as well.

Chairman Alongi stated that until the Board and ICCB staff are comfortable, do not sign anything, and the remainder of the Board agreed with that statement.

**Item #14.2 – Academic Affairs and Workforce Development**

Tom Pulver reported that the Illinois Articulation (IAI) Senate Bill 59 is currently on hold until the fall veto session. The ICCB did not take a position on the bill at the last Board meeting and it is still being explored. Out of the three tiers of majors, Tier 1 was completed in January and will all transfer with agreements, Tier 2 is almost complete and Tier 3 will begin meeting over the summer. The committee recommends that the Board remain neutral at this point and wants to collect more information on the specific issues. Hopefully, this information is received by the next Board meeting and a position may be taken at that point in time.

The committee received an update on the college readiness workshops conducted throughout the state. They were well received throughout the system.

The Illinois Board of Higher Education (IBHE) submitted the Complete College America proposal on May 17. It focused upon the implementation of performance funding and redesign of remediation. The awarding of the grant will be announced by July 13.

**Item #14.3 – Fiscal and Personnel**

Ellen Andres, Chief Financial Officer provided an update on the Fiscal Year 2012 budget for the Illinois Community College System. The system is level-funded, but generated credit hours are up 10 percent. The system was successful in passing legislation to freeze the funding formula for base-operating grants. This means all colleges received the same amount for Fiscal Year 2012 as was received in Fiscal Year 2011.

There are no new capital funds, so the only projects for the system are the projects left from previous fiscal years. However, in order to spend capital funds to complete these projects, the State must reappropriate the funds the projects. The Senate passed the reappropriations bill with some additional provisions. The House rejected the new provisions which included the reappropriations and the Senate did not readdress the bill. This eliminated all capital reappropriations from the budget. The Governor's Office and Senate Democrats believe that all capital expenditures must stop on June 30. The House Democrats and Republicans believe they can be spent. At this time, it is unclear what will happen if the Senate doesn't come back and recede from their amendment. If it is determined the funds cannot be spent, over 2,000 road projects and over 150 other capital projects will be stopped. There are a handful of ongoing community college capital projects, and Ms. Andres will keep the system up to date on the situation.

Jake Rendleman asked Ms. Andres if the colleges received their Veterans' grants.

Ms. Andres replied that the colleges have not and if by chance they have, it was a very small amount. The grants have been vouchered and are awaiting release.

Ms. Andres also noted that although the General Assembly passed a balanced budget for Fiscal Year 2012, nothing was passed addressing the \$4-6 billion in outstanding Fiscal Year 2011 payments. Last year, the Fiscal Year 2010 outstanding payments were paid mostly December, through borrowing. The legislature is scheduled to return in October, and these things will most likely be addressed at that time if they aren't before then.

Chair Alongi asked Ms. Andres where the colleges were at on base-operating and equalization grant payments.

Ms. Andres reported that base-operating payments are up to date and about 60 percent of the colleges are waiting on equalization grant payments. Adult education providers and career and technical education have received about 50 percent of their payments.

Mr. Pulver commented that the staff at ICCB have done some excellent work and have not received a lot of reward for doing the work. Over the last couple of years the Board has not compensated the non-union employees. While the Board does not have money for salary increases, after discussion with the Board members, Mr. Pulver stated that the Board will provide a one-time stipend for non-union staff from funds left over from not filling vacancies.

Agenda Item #12.1  
September 16, 2011

Mr. Pulver made a motion, which was seconded by Randy Barnette, to provide a one-time stipend of \$500 to the 14 non-union members of the Illinois Community College Board staff.

A roll call vote was taken with the following results:

Guy Alongi:	Yea	Rudolph Papa:	Absent
Suzanne Morris:	Yea	Thomas Pulver:	Yea
Randy Barnette:	Yea	Jake Rendleman:	Yea
James Dumas:	Yea	Austin Ashby:	Yea
Victor Henderson:	Absent		

The motion was approved.

At this time, Ms. Andres provided a brief review of the needed changes to the ICCB Employee Guidebook due to the transition of Union and non-Union employees that are being transferred into the State University Civil Service System (SUCSS). Also added to the guidebook are provisions regarding the Revolving Door Policy and the addition of a Flexible Spending Account option for transportation expenses. The final items modified in the guidebook are the change of accrual of vacation days to reflect the transfer of position titles to the SUCSS and the bereavement policy was modified to recognize civil unions. None of these items preclude the Union to make changes, because the current Collective Bargaining Agreement (CBA) supersedes the Employee Guidebook.

Tom Pulver made a motion, which was seconded by James Dumas, to approve the following motion:

The Illinois Community College Board hereby authorizes its President/CEO to make changes to the following sections of the Employee Guidebook to be in compliance with requirements of the State Universities Civil Service System, new State laws, and additions to State benefits. The Sections to be amended are:

- Section II. 9. Outside Employment
- Section III 1. Employment Classifications
- Section III 5. Overtime
- Section IV 5. Flexible Spending Accounts
- Section IV 9. Holidays
- Section IV 10. Vacation
- Section IV 13. Bereavement Leave



## **II. 9. OUTSIDE EMPLOYMENT**

Outside employment, which interferes with an employee's productivity or which results in a conflict of interest, is prohibited. An employee must notify his/her immediate supervisor if any outside employment is obtained.

Employees should carefully consider the demands of any additional work activity. Outside employment will not be considered an excuse for poor job performance, absenteeism, tardiness, leaving early, refusal to travel, refusal to work overtime or refusal to work different shifts.

Performing services for compensation for any ICCB constituent during non-working time that are normally performed by ICCB personnel during working hours is strictly prohibited.

Employees are not to conduct any outside business during paid working time.

### **Revolving Door Prohibition**

Illinois' "Revolving Door" statute (5 ILCS 430/5-45) prohibits certain state employees or former state employees (or his or her spouse/civil union partner or immediate family member) from accepting employment or compensation from a non-state employer if the state employee, in the past year, made regulatory/licensing decisions or awarded contracts affecting the non-state employer. The law also requires certain state employees to notify the Office of Executive Inspector General (OEIG) when offered employment or compensation from a non-state employer so that the OEIG can determine if accepting the employment or compensation would be prohibited by law. The OEIG has 10 days to make a determination and if the employee is not notified within 10 days, the employment is considered not in violation of the prohibition. Employees subject to the prohibition are notified by the Board.

### III. 1. EMPLOYMENT CLASSIFICATION

ICCB categorizes all employees with respect to position. Summary definitions are:

- FLSA Exempt/State Universities Civil Service System Exempt Full Time Employee
  - Salaried employee that is exempt from the State Universities Civil Service System ~~Statutes~~ and the minimum wage and overtime provisions of the Fair Labor Standards Act
  - Works at least 37.5 hours per week.
  - ~~Employees are~~ Eligible for all standard Agency benefits
  
- FLSA Exempt/State Universities Civil Service System Full Time Employee
  - Salaried employee that falls under the statutes and rules outlined in the State Universities Civil Service System, but is exempt from the minimum wage and overtime provisions of the Fair Labor Standards Act
  - Works at least 37.5 hours per week.
  - Eligible for all standard Agency benefits
  
- FSLA/State Universities Civil Service System Full Time Employee ~~Nonexempt Full Time Employee (Civil Service)~~
  - Employee falls under the statutes and rules outlined in the State Universities Civil Service System, and includes any salaried or hourly employee who is not exempt from the minimum wage or overtime provisions of the Fair Labor Standards Act
  - Works at least 37.5 hours per week.
  - ~~Employees are~~ Eligible for all standard Agency benefits.
  
- FLSA Exempt/State Universities Civil Service System Exempt Part-Time Employee
  - Salaried employee that is exempt from the State Universities Civil Service System and the minimum wage and overtime provisions of the Fair Labor Standards Act
  - Works less than 37.5 hours per week.
  - Not eligible for all standard Agency benefits, some benefits may be prorated.
  
- FLSA Exempt/State Universities Civil Service System Part Time Employee
  - Salaried employee that falls under the statutes and rules outlined in the State Universities Civil Service System, but is exempt from the minimum wage and overtime provisions of the Fair Labor Standards Act
  - Works less than 37.5 hours per week.
  - Not Eligible for all standard Agency benefits, some benefits may be prorated
  
- FSLA/State Universities Civil Service System Part Time Employee
  - Employee falls under the statutes and rules outlined in the State Universities Civil Service System, and includes any salaried or hourly employee who is not exempt from the minimum wage or overtime provisions of the Fair Labor Standards Act
  - Works less 37.5 hours per week.
  - Not Eligible for all standard Agency benefits. Some benefits may be prorated

- ~~· Exempt Part Time Employee—Salaried employees that are exempt from the State Universities Civil Service System Statutes, minimum wage and overtime provisions of the Fair Labor Standards Act and work less than 37.5 hours per week. Employees' benefits will be pro-rated.~~
- ~~· Nonexempt Part Time Employee (Civil Service)—These employees fall under the statutes and rules outlined in the State Universities Civil Service System and include any salaried or hourly employee who is not exempt from the minimum wage or overtime provisions of the Fair Labor Standards Act and works less than 37.5 hours per week. Employees' benefits will be pro-rated.~~
- Temporary Employee - Any employee scheduled to fill a temporary job assignment that has a predetermined beginning and ending date, and whose duration will not exceed six (6) months. Temporary employees are not eligible for standard Agency benefits.

### **III. 5. OVERTIME**

Employees are expected to work overtime when the need arises and must have prior approval from their supervisor. ~~Nonexempt (civil service)~~ Employees subject to the Fair Labor Standard Act (FLSA) will be paid time and one-half (1 ½ ) for work time that exceeds 37.5 hours during a scheduled workweek or can elect to receive compensatory time at the rate of time and one-half (1 ½). Accrued compensatory time will be included on monthly time sheets. FLSA exempt employees are not eligible for overtime pay or compensatory time.

Nonexempt (civil service) Employees may not accrue more than five (5) days of compensatory time during any one fiscal year. Any accumulated compensatory time must be used during the fiscal year in which it was earned. Any accumulated compensatory time not used prior to the end of a fiscal period will be paid out to the employee at their most current rate.

Sick leave, vacations, personal days and floating holidays are not considered time worked for the calculation of overtime pay.

#### **IV. 5. FLEXIBLE SPENDING ACCOUNTS**

There are three two types of flexible spending accounts (FSA) that are available to eligible employees.

The Medical Care Assistance Plan (MCAP) uses tax-free dollars to pay eligible, medically necessary expenses incurred by the plan participant, spouse and dependent(s) during the plan year.

The Dependent Care Assistance Plan (DCAP) uses tax-free dollars to pay eligible child and/or adult day care expenses during the plan year.

The Commuter Savings Program (CSP) uses tax-free dollars to pay out-of-pocket, work-related commuting and/or parking expenses.

Temporary, intermittent or contractual employees, retirees, annuitants, and survivors are not eligible for participating in the program.

For complete information regarding flexible spending accounts, consult the Human Resources Department.

#### IV. 9. HOLIDAYS

ICCB observes nine official holidays for which full time (37.5 hours per week) employees will receive their usual compensation. Part-time employees holiday time will be prorated. The nine and one half official holidays are:

New Year's Day	January 1
Martin Luther King's Birthday	Third Monday in January
Presidents' Day	Third Monday in February
Memorial Day	Last Monday in May
Independence Day	July 4
Labor Day	First Monday in September
Thanksgiving	Fourth Thursday in November
Friday after Thanksgiving	
<u>Christmas Eve (half day)</u>	<u>December 24</u>
Christmas Day	December 25

Three floating holidays are available for each employee at the beginning of each fiscal year (July 1) and can be used at the discretion of the employee with prior approval from his/her supervisor; however, they must be used by the end of the fiscal year (June 30). New employees' floating holidays will be prorated based on their start date. Employees transferring from other State of Illinois agencies, boards, universities, or commissions will not receive floating holidays if they did with their previous employer. They may transfer in a maximum of three floating holidays from their previous employer. Part time employees will receive three prorated floating holidays.

When an official holiday falls on Saturday, the preceding Friday will be treated as the observed holiday. When an official holiday falls on Sunday, the following Monday will be treated as the observed holiday. When Christmas falls on Tuesday through Friday, employees will be excused with full pay for one-half day on December 24. Part-time employees' Christmas Eve holiday time will be prorated.

#### IV. 10. VACATION

Vacation time is accrued incrementally during the calendar year per pay period and cannot be used before it is accrued.

Vacation compensation policy is applicable to all full-time employees who work a minimum of thirty-seven and one-half (37.5) hours per week. Vacation benefits will be pro-rated for part time employees.

**Civil Service Employees' Vacation Schedule:**

<u>Years of Service</u>	<u>Annual Vacation Time</u>
0 - 3	12 days
3 - 6	15 days
6 - 9	18 days
9 - 14	21 days
14 +	25 days

**Exempt Employees Vacation Schedule:**

<u>Years of Service</u>	<u>Annual Vacation Time</u>
0 - 5	22 days
4-6	23 days
5 7-10	25 days
10+	28 days

All vacation requests are subject to approval by the employee's immediate supervisor to ensure adequate coverage for the department. Except in emergency situations, vacation request must be approved by the employee's supervisor prior to the employee taking the requested day of vacation.

Employees who are terminated, resign, or retire may use accumulated vacation time prior to the last day of employment with supervisor approval. Employees may not use accumulated sick time in order to extend their final date of employment. Any remaining accumulated vacation days will be paid during the

pay period following the one in which the official separation occurs. Current compensation will be used to calculate payout.

A maximum of ten (10) days of unused and unpaid vacation may be transferred to the ICCB from another reciprocal state agency/department.



#### **IV. 13. BEREAVEMENT LEAVE**

An employee may be granted a leave of up to three work days with pay, as approved by the employee's immediate supervisor, for the death of immediate family members which includes: parent or stepparent, sister or stepsister, brother or stepbrother, spouse or civil union partner, child or stepchild, grandfather, grandmother, grandchild, mother-in law, father-in-law, brother-in-law, sister-in-law, son-in-law, daughter-in-law. Leave of one day with pay shall be granted to attend the funeral of a relative outside of the employee's immediate family.

**Item #14.3 – Fiscal and Personnel**

The motion was approved via unanimous voice vote. Student advisory vote: Yes.

**Item #14.4 – External Affairs**

Jake Rendleman reported Steve Morse, Associate Vice President of External Affairs participates in weekly conference calls with the Governor's Office Legislative Affairs staff, Illinois Board of Higher Education (IBHE), Illinois State Board of Education (ISBE), and the Illinois Student Assistance Commission (ISAC). Topics covered include education legislative activity and recent requests from ICCB include the Governor's approval of the Fiscal Year 2012 budget appropriation for community colleges (House Bill 3700) and the language in the Budget Implementation Bill (BIMP or Senate Bill 335).

Mr. Morse provided a brief review of those bills directly impacting the Board (although none have been signed yet) including the requirement of all active Board members to take electronic training on the Open Meetings Act, the importance of HB 3700 and SB 335, and the capital funding issue.

The committee also discussed the Request for Proposals for the contract lobbyist for the Illinois Community College Board and Mr. Morse will further explore this issue and report to the committee for the September Board meeting.

**Item #15 – Advisory Organizations**

**Item #15.1 – Student Advisory Committee**

Austin Ashby reported that about 40 students are currently attending the Student Leadership Institute at the hotel today and over the remainder of the weekend.

Mr. Ashby expressed his gratitude to the Board for welcoming him to the Board and taking him under its wing. Mr. Ashby considers himself privileged and honored to have met and now know all of the Board members.

At this time, Mr. Ashby introduced the new Student Board member, Edgar Maldonado. Mr. Maldonado is a student at College of Lake County (CLC). Mr. Maldonado noted he is excited to take over as the Student Board member and looks forward to working with all of the Board members. Mr. Maldonado also served as the student trustee for CLC and looks forward to continuing that service.

**Item #15.2 – Illinois Community College Faculty Association**

Tom Pulver reported that the ICCFA will meet this afternoon and tomorrow morning to discuss the October Teaching and Learning Conference. Most of the colleges have paid their ICCFA dues and Mr. Pulver noted that the faculty are very appreciative of Chair Alongi's support.

Dr. Jerry Weber, President of College of Lake County and Presidents' Council asked for list of the colleges that have not paid ICCFA dues and he will talk to those college presidents.

**Item #15.3 – Presidents’ Council**

Dr. Jerry Weber announced that College of Lake County (CLC) is very excited to be the home of the new ICCB Student Board member. Dr. Weber worked with Edgar Maldonado on the CLC board and he will do a great job.

Dr. Weber provided a brief summary on the recently concluded legislative session and noted that this summer legislative institutes will be held. These events will bring together college presidents and their external and public relations staff to coordinate and work together on legislative issues. Dr. Weber thanked the ICCB for their involvement on the funding formula as ICCB provided the initial analysis and the presidents are looking forward to working on this with ICCB.

Dr. Weber also thanked the Illinois Community College Trustees Association (ICCTA), especially Dave Harby, President and Bill Kelley (legislation) for working closely with the Presidents’ Council and sharing the same legislative agenda.

Recent issues concerning the presidents include the pension reform issue, performance-based funding, and the 6 percent exemption rule. Dr. Weber also discussed Senate Bill 59 – the bill concerning the Illinois Articulation Initiative. The universities and community college leaders recently met and agreed to hold the bill until the fall veto session.

Dr. Weber spoke briefly concerning the changes made to the Presidents’ Council meetings and committees. Two new special committees will explore performance-based funding and the Illinois Student Assistance Commission (ISAC) Monetary Award Program (MAP). Other matters of concern include the Illinois Longitudinal Data System (ILDS).

The Illinois Green Economy Network (IGEN) has hopefully found a revenue stream outside of the General Revenue Fund (GRF). IGEN has also negotiated with the Illinois Department of Commerce and Economic Opportunity (DCEO) the first sector-based approach to energy efficiency. If successful, the project could last 3 years, with the initial funding being between \$3-4 million for community colleges.

The last item of concern that Dr. Weber discussed was the possibility of adding a community college president as a member of the ICCB. The presidents discussed the matter and voted to seek legislation that would place a president on the ICCB. The presidents feel it would be the perfect complement to the faculty and trustees’ positions.

**Item #15.4 – Illinois Community College System Foundation**

There was no report provided at this time.

**Item #15.5 – Illinois Community College Trustees Association**

There was no report provided at this time.

**Item #15.6 – Adult Education and Family Literacy Advisory Council**

Peggy Heinrich provided the below update for the Fiscal Year 2011 recommendations for the Council:

### **Assessment Committee Recommendations**

1. Have representation from the Adult Education field on the Developmental Education Advisory committee to determine adult education content/curriculum adjustments.
2. Keep all current assessments being used including BEST Literacy, BEST Plus, TABE and CASAS are used to assess English as a Second Language (ESL) classes.
3. Pilot the use of CASAS with Adult Basic Education (ABE) and Adult Secondary Education (ASE) programs to determine reliability for exit criteria.
4. Pilot the Career Readiness Certificate (CRC) offered through WorkKeys in adult education Bridge programs, I-BEST model programs as well as other adult education programs of ABE, ASE & ESL to determine its connection to stackable certificates.
5. Explore state-wide license options for KeyTrain curriculum.
6. Determine Grade Level Equivalencies of WorkKeys for all four certificates offered.
7. Incorporate the national CRC into the curriculum of adult education.
8. Recommend next year's Assessment Committee continue post-secondary education alignment assignment, e.g. reviewing crosswalks between college entrance exams and adult education assessments, with consideration given to the results of the PARCC Assessment.

### **Curriculum and Instruction Committee**

1. Create a committee to align the ABE/GED Content Standards with the common core standards, taking into consideration the Career Cluster's Knowledge Skill Statements, using a recommended process.
2. Maintain Evidence-Based Reading Instruction (EBRI) as a voluntary initiative while providing encouragement to programs to begin implementation.
3. Deliver six-day STAR training to providers regionally.
4. Create a recognized EBRI credential which can be awarded to individuals who complete the six-day STAR training.
5. Develop an avenue for individuals to earn graduate credit upon completion of specific training relative to EBRI.
6. Provide start-up funds (grants) to programs to help implement EBRI. Allow implementation to begin as a pilot then expand over a period of time. Funds would be utilized in training program teams (i.e., administrators, instructors, classroom aides, testing staff), salary for EBRI coordinator, purchase of grade-leveled materials, etc.
7. Expand the partnership with the Secretary of State's Literacy Program to include the use of adult volunteer literacy tutors in assisting with administering EBRI assessments.

8. Develop a data collection function in DAISI, which will identify students receiving EBRI and monitor educational functioning level gains.
9. Provide additional certified trainers state wide to deliver the six-day STAR training and support Illinois adult education program staff and teachers.

### **Research, Data and Accountability Committee**

1. The ICCB should develop an ROI (Return on Investment) Model and Tipping Point Study for adult education in Illinois.
2. The ROI Model should allow users to select key factors they wish to include in reporting, such as impact on wage earnings, community economy, public assistance, educational attainment, prison recidivism rates, and family literacy rates/child achievement.
3. The Tipping Point Study should illustrate what it takes to move from Point A to Point B, such as the GED scores needed to avoid developmental classes, impact of bridge programming on postsecondary entrance and success, and college credits needed to improve employment options.
4. Both models should be interactive, live-portals with visual representations and monetary correlations, with a printable and “ready-to-send” report to be shared with legislators, funders, and other stakeholders.
5. If Illinois P-20 Council progresses with student ID/Tracking, make sure Adult Education is included.

In addition to the above recommendations, Ms. Heinrich noted that recommendations were made for the service center network that provides professional development for providers. The Council will reconvene in the fall, with most members returning for another year.

### **Item #15.7 – Latino Advisory Committee**

Peggy Heinrich reported the Latino Advisory Committee meeting was held April 8 at Truman College. Truman College provided a presentation on transitions at the college and City Colleges of Chicago presented information about an incentive program to help motivate students. The incentive program features dual-enrollment and creates a culture of attending college for first generation Latino students. Other topics of focus included the City Colleges Reinvention initiative and the Committee heard from a panel of six students enrolled in a transitional bilingual learning community, which is one of many learning communities. The Illinois Coalition of Immigrant and Refugee Rights (ICIRR) spoke to the Committee and asked for support of the Illinois Dream Act legislation, which has subsequently passed through the General Assembly.

The Committee continues to meet to develop action steps for its recommendations including support of the Illinois Dream Act and encouraging Governor Quinn to appoint a Latino to the ICCB Board. Other action steps include providing assistance to colleges and making their websites more Latino friendly, providing Return on

Investment (ROI) data to colleges and development of an annual report on Latino student performance by the ICCB.

**Item #17 – Other Business**

There was no other business at this time.

**Item #18 – Public Comment**

There was no public comment at this time.

**Item #16 – Executive Session**

Tom Pulver made a motion, which was seconded by James Dumas, to approve the following motion:

To enter Executive Session for the purpose of discussing personnel matters and contract negotiations between the Illinois Community College Board and Local 6348 IFT/AFT, AFL/CIO which qualify as acceptable exceptions under Section 2(c) of the Open Meetings Act to hold a closed session.

A roll call vote was taken with the following results:

Guy Alongi:	Yea	Rudolph Papa:	Absent
Suzanne Morris:	Yea	Thomas Pulver:	Yea
Randy Barnette:	Yea	Jake Rendleman:	Yea
James Dumas:	Yea	Austin Ashby:	Yea
Victor Henderson:	Absent		

The motion was approved.

The Board entered Executive Session at 11:05 a.m.

Tom Pulver made a motion, which was seconded by Austin Ashby, to reconvene into Public Session at 11:13 p.m.

The motion was approved via voice vote.

Austin Ashby made a motion, which was seconded by Suzanne Morris, to approve the following motion:

Allow the participation of Board member Victor Henderson in accordance to Section 7 of the Open Meetings Act.

Randy Barnette asked if this will be the only thing considered in this motion.

Chair Alongi stated yes, just to allow Mr. Henderson to participate, yes.

Agenda Item #12.1  
September 16, 2011

A roll call vote was taken with the following results:

Guy Alongi:	Yea	Rudolph Papa:	Absent
Suzanne Morris:	Yea	Thomas Pulver:	Yea
Randy Barnette:	Yea	Jake Rendleman:	Yea
James Dumas:	Yea	Austin Ashby:	Yea
Victor Henderson:	Absent		

The motion was approved.

At this time, at the request of Chair Alongi, Victor Henderson stated his name, his location as 131 South Dearborn Street, Chicago and his reason for not attending today's Board meeting in person was due to a work conflict requiring the appearance of Mr. Henderson before Judge Zagel who is currently presiding over the trial of former Governor Rod Blagojevich.

Chair Alongi requested that all further matters requiring a vote to be conducted via roll call vote.

Tom Pulver made a motion, which was seconded by Austin Ashby, to approve the following motion:

To enter Executive Session for the purpose of discussing personnel matters and contract negotiations between the Illinois Community College Board and Local 6348 IFT/AFT, AFL/CIO which qualify as acceptable exceptions under Section 2(c) of the Open Meetings Act to hold a closed session.

A roll call vote was taken with the following results:

Guy Alongi:	Yea	Rudolph Papa:	Absent
Suzanne Morris:	Yea	Thomas Pulver:	Yea
Randy Barnette:	Yea	Jake Rendleman:	Yea
James Dumas:	Yea	Austin Ashby:	Yea
Victor Henderson:	Yea		

The motion was approved.

The Board entered Executive Session at 11:17 a.m.

Austin Ashby made a motion, which was seconded by Tom Pulver, to reconvene into Public Session at 11:59 p.m.

A roll call vote was taken with the following results:

Guy Alongi:	Yea	Rudolph Papa:	Absent
Suzanne Morris:	Yea	Thomas Pulver:	Yea
Randy Barnette:	Yea	Jake Rendleman:	Yea
James Dumas:	Yea	Austin Ashby:	Yea
Victor Henderson:	Yea		

The motion was approved.

**Item #19 – Adjournment**

Tom Pulver made a motion, which was seconded by Jake Rendleman, to adjourn the Board meeting at 12:02 p.m.

The motion was approved via voice vote. None opposed. Student member vote: Yea.

---

Guy Alongi  
Chair

---

Geoffrey Obrzut  
President and Chief Executive Officer



Illinois Community College Board

**CERTIFICATION OF ELIGIBILITY FOR SPECIAL TAX LEVY  
(110 ILCS 805/3-14.3)**

Section 3-14.3 of the Public Community College Act allows districts eligible for equalization grants in fiscal year 2011 or fiscal year 2012 to levy up to or at the combined statewide average tax rate for educational and operations and maintenance purposes if they currently are levying less than that amount. By November 1 of each year, the ICCB is required to notify each eligible district the amount it can levy based on this statute.

**RECOMMENDED ACTION**

It is recommended that the following motion be adopted:

The Illinois Community College Board hereby certifies that the following community college districts were (1) eligible to receive equalization grants either in fiscal year 2011 or fiscal year 2012 and (2) had combined educational and operations and maintenance purposes tax rates less than 25.21 cents per \$100 of equalized assessed valuation and are, therefore, eligible to levy at a combined educational and operations and maintenance purposes rate up to and including 25.21 cents per \$100 of equalization assessed valuation in accordance with the provisions of Section 3-14.3 of the Public Community College Act:

Black Hawk College  
Heartland Community College  
Illinois Central College  
Illinois Eastern Community Colleges  
Illinois Valley Community College  
Kankakee Community College  
Kaskaskia College  
Lake Land College  
Lewis and Clark Community College  
Moraine Valley Community College  
Rend Lake College  
Carl Sandburg College  
Southwestern Illinois College  
Spoon River College  
John Wood Community College

**BACKGROUND.**

Pursuant to Section 3-14.3 of the Public Community College Act, the following table identifies the eligible districts and the additional levy authority they have, should they choose to exercise it, along with an estimate of how much additional tax revenues will be available because of this additional levy authority.

Agenda Item #12.3  
September 16, 2011

<b>District</b>	<b>Current Combined Maximum Authorized Operating Tax Rates</b>	<b>Additional Tax Rate Authority</b>	<b>Estimated Additional Tax Revenue</b>
Black Hawk	19.00¢	6.21¢	\$ 2,108,832
Heartland	22.50¢	2.71¢	\$ 1,095,754
Illinois Central	25.00¢	.21¢	\$ 136,544
Illinois Eastern	25.00¢	.21¢	\$ 26,219
Illinois Valley	17.00¢	8.21¢	\$ 2,625,021
Kankakee	18.00¢	7.21¢	\$ 1,654,104
Kaskaskia	25.00¢	.21¢	\$ 27,526
Lake Land	18.00¢	7.21¢	\$ 1,658,216
Lewis and Clark	25.00¢	.21¢	\$ 74,287
Moraine Valley	22.50¢	2.71¢	\$ 3,488,780
Rend Lake	25.00¢	.21¢	\$ 16,165
Sandburg	22.00¢	3.21¢	\$ 457,610
Southwestern	16.00¢	9.21¢	\$ 6,287,501
Spoon River	25.00¢	.21¢	\$ 15,713
John Wood	22.50¢	2.71¢	\$ 343,724
			\$ 20,015,996

The additional levy authority is subject to “backdoor” referendum. Within ten days after the adoption of a resolution expressing the district’s intent to levy all or a portion of the additional taxes, the district is required to publish notice of its intent. A petition signed by 10 percent or more of the registered voters in the district will cause the proposed increase to be placed on the ballot at the next regularly scheduled election. A 30-day period is allowed for such a petition to be received.

This special tax levy authority does not circumvent tax cap legislation. All tax cap legislation is still applicable to those districts that fall under it.