

# Illinois Community College Board

## 391<sup>st</sup> Meeting Agenda and Materials

January 28, 2011

Illinois Community College Board  
401 East Capitol Avenue  
Springfield, Illinois



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Agenda  
391<sup>st</sup> Meeting of the  
Illinois Community College Board  
Harry L. Crisp II Community College Center  
401 East Capitol Avenue  
Springfield, IL 62701

January 28, 2011

**Committee Meetings**

**\*\* All Committee Meetings will take place in the First Floor Board Conference Room. \*\***

***Academic Affairs and Student Relations*** – Thursday, January 27, 2011 @ 5:15 p.m.

***Budget and Finance*** – Thursday, January 27, 2011 @ 5:45 p.m.

***Strategic Planning and Adult Education*** – Thursday, January 27, 2011 @ 6:15 p.m.

***External Affairs*** – Thursday, January 27, 2011 @ 6:45 p.m.

***Personnel and Evaluation Committee*** – Friday, January 28, 2011 during Executive Session of the Board Meeting

**9:00 a.m. – Board Meeting – 2nd Floor Conference Room**

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6.3	Illinois Community College Trustees Association <i>Mike Monaghan</i>	–
6.4	Illinois Community College System Foundation <i>Dr. Ray Hancock</i>	–
6.5	Presidents' Council <i>Dr. Jerry Weber</i>	–
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Agenda Item #5.1  
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**BUDGET AND FINANCE COMMITTEE**

Committee discussion for January:

- Financial Statements: Fiscal Year 2011
  - State General Funds
  - Special State Funds
  - Federal Funds
  - Bond Financed Funds
- Fiscal Year 2011 System Receipts
- Contracts
- FY12 System and Capital Budgets

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**ILLINOIS COMMUNITY COLLEGE BOARD**

**ACADEMIC AFFAIRS/STUDENT DEVELOPMENT COMMITTEES**

1. Update on Education
2. Update on Articulation
3. Other

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**External Affairs**

1. Public Information

General overview  
ICCB Magazine  
Discussion

2. Legislative Affairs

Update on meetings with Governor's legislative staff  
Review of bills introduced to-date affecting community colleges, the ICCB, and other relevant legislation  
Discussion

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**Strategic Planning and Adult Education**

1. Adult Education

*ABE* to Credentials State Design Grant

Update on Adult Education strategic plan implementation

2. Institutional Research and Policy Studies

2010 Community College Enrollment Report

HB 547, Identity Protection Act

Intergovernmental Agreements:

    High School Feedback Report

    Illinois Higher Education Consortium

3. Educational Technology

Update on online student resources

Illinois Community College Board

**NEW UNITS OF INSTRUCTION**

The Illinois Community College Board is requested to approve new units of instruction for the following community colleges:

**RECOMMENDED ACTION:**

It is recommended that the following motion be adopted:

The Illinois Community College Board hereby approves the following new units of instruction for the community colleges listed below:

**PERMANENT PROGRAM APPROVAL**

Illinois Valley Community College

- Paramedic Certificate (37 credit hours)

Kaskaskia College

- Web Development and Administration A.A.S. degree (68 credit hours)

Lake Land College

- Health Information & Medical Coding A.A.S. degree (66 credit hours)

Lincoln Land Community College

- Emergency Medical Services A.A.S. degree (71 credit hours)

Moraine Valley Community College

- HAC Stationary Engineer Certificate (44 credit hours)

Oakton Community College

- Network Security Administration A.A.S. degree (60 credit hours)
- Paralegal Studies A.A.S. degree (60 credit hours)

Olney Central College

- Medical Coding Associate Certificate (41 credit hours)

Shawnee Community College

- Industrial Maintenance Technician Certificate (31 credit hours)

**BACKGROUND**

**Illinois Valley Community College** is seeking approval to offer a 37 credit hour “Paramedic” Certificate program. This program will prepare individuals who currently hold their Emergency Medical Technician-Basic (EMT-B) or Intermediate (EMT-I) license for employment as EMT-Paramedics (EMT-P). The program was developed according to the U.S. Department of Transportation’s Highway Traffic Safety Administration’s National Standard Curriculum for EMTs and will prepare graduates for the required Paramedic licensure through the Illinois Department of Public Health (IDPH). The curriculum requires 27 credit hours of career and



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technical coursework and 10 credit hours of work-based learning coursework. The career and technical component includes coursework in introductory paramedicine, pharmacology, international trauma life support, advanced cardiac life support, pediatric advanced life support, introductory and advanced paramedic emergencies, shock and trauma, and EMS operations with special populations. The work-based learning component includes at least 30 contact hours of practical learning in a pre-hospital emergency care environment. The college is currently working with 12 different local employers to provide this training. The work-based learning sites include local fire departments, ambulance services, hospitals and out-patient clinics. Assessment of student learning objectives will be achieved through observation of the student's performance during the last work-based learning course.

Labor market information provided by the college supports the interest in and the need for a paramedic level training program within the college's district. Over the past several years the college has offered the EMT-B and EMT-I levels of training that adequately met the needs of local employers. However, with recent changes to licensure requirements for any EMT personnel working in pre-hospital emergency environment, the college and local employers have collaborated to develop the proposed program to meet the new requirements as well as continue to serve their local needs. According to the Illinois Department of Employment Security (IDES), employment of "Emergency Medical Technicians and Paramedics" is projected to increase by 25.5 percent through 2016 statewide. Locally, the college anticipates an enrollment of five (5) full-time and 10 part-time students each year for the first three years of the program. The program will require one (1) existing full-time and four (4) existing part-time faculty the first year. Costs to implement the program will be approximately \$81,621 the first year, \$120,157 the second year, and \$64,353 the third year. While many resources for the proposed program can be shared with the existing EMT curricula, the budget reflects the cost of additional equipment purchases required for advanced-paramedic level training.

**Kaskaskia College** is seeking approval to offer a 68 credit hour "Web Development and Administration" Associate in Applied Science (A.A.S.) degree program. This program will prepare individuals for employment as web programmers and administrators capable of designing, implementing, supporting and managing web sites and applications. The curriculum includes 18 credit hours of required general education coursework and 50 credit hours of required career and technical education coursework. The career and technical component of the curriculum includes courses in A+ Certification, Computer Logic, Web Site Design-HTML, Security +, XML (Extensible Markup Language), Javascript, Dreamweaver Design, System Design, Digital Imaging with Adobe Photoshop, Introductory Servers, ASP.net, Web Site Design-Expression, Adobe Flash, Query Language, and a required work-based learning experience in web site design. Assessment of student learning objectives will be achieved through evaluation of a cumulative project and observation by program faculty during the student's work-based learning experience.

Labor market information provided by the college supports the interest in and the need for a two-year training program in web site design and administration. According to the Illinois Department of Employment Security (IDES), the need for "computer programmers" is projected to increase by seven percent, while the need for "computer software applications engineers" is projected to increase by 52.6 percent statewide through 2016. Based on a survey of existing computer/web program students, graduates and local employers, the college determined a need to revise their existing program offerings. The college utilized this information by working closely with its Program Advisory Committee for existing computer programming and web development

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programs to combine and update those curricula into the proposed degree which addresses the interests of students and supports the needs of local employers. The college anticipates an enrollment of 10 full-time and five (5) part-time students the first year, increasing to 20 full-time and 10 part-time students by the third year. Currently all facilities and equipment are in place from existing programs to adequately support the proposed program. Four (4) existing full-time faculty will be required to support the program during the first year. Qualified faculty possess a minimum of a Bachelor's of Science in a Computer Information Technology-related field, three (3) years related occupational experience, and five (5) years teaching experience. No new funding will be required to support this program as the necessary facilities, equipment and faculty are already in place.

**Lake Land College** is seeking approval to offer a 66 credit hour Associate in Applied Science (A.A.S.) degree in "Health Information & Medical Coding". This program will prepare individuals for employment as medical coders in hospitals, clinics and physician's offices as well as in related medical service fields such as medical supply companies, insurance companies, law offices and governmental agencies. The curriculum consists of 17 credit hours of required general education coursework and 49 credit hours of required career and technical education coursework. The career and technical component includes courses in medical terminology, basic and intermediate pharmacology, pathophysiology, practical software applications, basic and advanced medical transcription, basic and advanced CPT coding, basic and advanced ICD-9-CM coding, medical management and ethics, healthcare information for professionals, healthcare statistics, medical records and the law, medical insurance reimbursement, credentialing/emerging coding trends, and a work-based learning experience in hospital or clinical coding. Assessment of student learning objectives will be achieved through evaluation of the student's performance by program faculty during the practical learning experience. Student's also have the option of completing a one (1) credit hour certification exam preparation course including a practice test, which will evaluate their acquisition of program level skills. The program will prepare graduates for credentialing exams available through the American Academy of Professional Coders (AAPC) and the American Health Information Management Association (AHIMA). Industry certification is often times preferred but not required by some employers. The AAPC certifications include Certified Professional Coder (CPC), and Certified Professional Coder-Hospital (CPC-H). AHIMA credentials include Certified Coding Specialist (CCS), Certified Coding Associate (CCA), Certified Coding Associate-Physician Based (CCS-P), and Registered Health Information Technologist (RHIT). The curriculum was developed according to educational standards of both AAPC and AHIMA and is available for accreditation through the Commission on Accreditation for Health Informatics and Information Management Education (CAHIIM), a subsidiary of AHIMA. Programs are eligible for accreditation after six (6) months of operation. Program accreditation is not required for students to sit for either AAPC or AHIMA-related credentialing exams.

Labor market information provided by the college supports the interest in and the need for a two-year training program in this field of study. According to the Illinois Department of Employment Security (IDES), the need for "medical records and health information technicians" is projected to increase by 20.7 percent statewide through 2016. Currently the college offers a related certificate program in Medical Coding. For the last few years the college has seen an increase in interest by existing certificate students, graduates and local employers for a related degree program. Local employers offer advancement opportunities into health information supervisory and management positions with associate degree-level education. The college worked closely

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with its existing Program Advisory Committee members to develop a degree program that would provide an educational ladder for existing certificate students as well as meet the needs for industry credentialing and local employers.

**Lincoln Land Community College** is seeking approval to offer a 71 credit hour Associate in Applied Science (A.A.S.) degree program in “Emergency Medical Services”. This program will prepare individuals who currently hold their Emergency Medical Technician-Basic (EMT-B) or Intermediate (EMT-I) license for employment as EMT-Paramedics (EMT-P). The program was developed according to the U.S. Department of Transportation’s Highway Traffic Safety Administration’s National Standard Curriculum for EMTs and will prepare graduates for the required Paramedic licensure through the Illinois Department of Public Health (IDPH). The program will also serve as an educational ladder opportunity for individuals who have completed the college’s existing EMT-Paramedic Certificate. The curriculum consists of 17 credit hours of required general education coursework and 54 credit hours of required career and technical education coursework. The career and technical component includes courses in medical terminology, basic emergency medical technology, emergency medical technology-trauma, paramedicine, emergency medical technology-specialized care, introductory emergency medical management, ethics, healthcare organization and business, and at least 30 contact hours of practical learning in a pre-hospital emergency care environment. The college is currently working with several different local employers to provide this training. The work-based learning sites include local fire departments, ambulance services, hospitals and out-patient clinics. Assessment of student learning objectives will be achieved through evaluation of the student’s performance during the last work-based learning rotation of the student’s final semester.

Labor market information provided by the college supports the interest in and the need for a paramedic level training program within the college’s district. Over the past several years the college has offered the EMT-B through EMT-P levels of training that adequately met the needs of local employers. However, with recent changes to licensure requirements for any EMT personnel working in pre-hospital emergency environment, the college and local employers have collaborated to develop the proposed program to meet the new requirements as well as continue to serve their local needs. According to the Illinois Department of Employment Security (IDES), employment of “Emergency Medical Technicians and Paramedics” is projected to increase by 25.5 percent through 2016 statewide. Locally, the college anticipates an enrollment of 20 full-time and 10 part-time students each year for the first three years of the program. The program will require six (6) existing part-time faculty the first year. Costs of implementing the proposed program will be \$40,000 the first year, \$20,000 the second year, and \$10,000 the third year. Many resources for the proposed program can be shared with the existing EMT curricula, however the budget reflects the cost of additional equipment purchases required for advanced-paramedic level training.

**Moraine Valley Community College** is seeking permanent approval to offer a 44 credit hour “HAC Stationary Engineer” Certificate program. This program was granted temporary approval on January 22, 2007 and has been in operation for three (3) years. The program prepares individuals with existing education and/or training in heating, air conditioning, ventilation and refrigeration with advanced-level skills in commercial installation, maintenance and repair environments and management. The curriculum has not been altered from the original and includes 15 credit hours of general education and 29 credit hours of career and technical education. The career and technical component includes courses in heating and air conditioning

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theory, introductory and advanced heating and A/C controls, service procedures, sheet metal hand forming, installation and service, and electronic controls. Assessment of student learning objectives is achieved through evaluation of the student's performance on a comprehensive final project. The college has met or exceeded its benchmarks for enrollment with 18, 34, and 43 full- and part-time students enrolled each year respectively over the three year period. Completions have been low, but steadily increasing over the same timeframe with two, six and 11 students completing each year respectively. The college indicates many students stop out of their education as employment opportunities become available, but plan to continue working with those students transition back into the program as soon as possible. The college identified strengths of the program in its qualified faculty, relationship with local employers and community support.

**Oakton Community College** is seeking approval to offer a 60 credit hour Associate in Applied Science (A.A.S.) degree in "Network Security Administration". This program will prepare individuals for employment as network security specialists capable of designing and administering secure networks, developing security procedures and response protocols to minimize cyber security attacks. The curriculum consists of 19 credit hours of required general education coursework and 41 credit hours of career and technical education coursework. The career and technical component of the curriculum includes courses in introductory computer forensics, introductory UNIX Operating Systems, UNIX Administration, Networking Essentials, Principles of Information Security, Microsoft Windows Desktop Operating Systems, Security + Certification, TCP/IP Packet, Microcomputer Hardware Systems, Network Security Hardening, Network Defense Countermeasures, and three (3) technical elective courses from the computer networking security, programming or hardware systems specialty areas. Assessment of student learning objectives will be achieved through a comprehensive written and practical exam over the seven-layer OSI (Open Systems Interconnection) Model. The college has been approved as a Certified Microsoft IT Academy, a Certified Cisco Networking Academy, and a CompTIA Certified Security Program. Graduates of the proposed degree will be eligible for industry-sponsored credentialing exams available through these and other vendors as follows: Microsoft: Microsoft Certified Technology Specialist, Cisco: Certified Cisco Network Specialist and Administrator, CompTIA: Security + Certification and Network + Certification, and GIAC Security Essentials: Certified Ethical Hacker, and Certified Forensics Investigator and Examiner.

Labor market information provided by the college supports the interest in and the need for a two-year degree program in this field of study. The college currently offers several related certificate programs, such as the Computer Networking Certificate, that will ladder into the proposed degree to provide students with advanced-skill training and further industry certifications. According to the Illinois Department of Employment Security (IDES), the need for "network/computer systems administrators" is projected to increase by 28.8 percent statewide through 2016. The projected occupational outlook in the Chicago Metropolitan Area is similar with a 22 percent anticipated increase. The college surveyed current students, graduates and local employers to establish a need for the degree program and found a significant interest in developing a curriculum based on industry standards that could lead towards several industry certifications. The college worked closely with its existing Program Advisory Committee to develop a program that would provide educational ladder opportunities for existing students and recent graduates, as well meet the training needs of people new to the field. The college anticipates an enrollment of five (5) part-time students the first year increasing to 10 part-time students by the third year. All facilities and equipment are currently in place to adequately

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support the proposed program. The program will require two (2) existing full-time and four (4) existing part-time faculty the first year. Qualified faculty possess a minimum of a Bachelor's degree in a computer-related field, two years of related occupational experience, one year teaching experience and the appropriate industry credentials depending on the course of instruction. Costs of implementing the proposed program will be \$300 per year the first three years. The majority of resources for the proposed program can be shared with the existing curricula; therefore the budget reflects only the cost of marketing the new degree program.

**Oakton Community College** is seeking approval to offer a 60 credit hour Associate in Applied Science (A.A.S.) degree in "Paralegal Studies". This program will prepare students for employment as paralegals. The program was developed according to the American Bar Association (ABA)'s Guidelines for the Approval of Education Programs and will qualify graduates for taking the Certified Paralegal (CP) Exam offered through the National Association of Legal Assistants/Paralegals (NALA). The curriculum consists of 18 credit hours of required general education coursework and 42 credit hours of required career and technical education coursework. The career and technical component includes courses in computer information systems, introductory paralegal studies, introductory and advanced legal research, litigation, law office management, a paralegal work-based learning experience, and 21 credit hours of technical electives in paralegal studies. Assessment of student learning objectives will be achieved through evaluation of the student's performance by program faculty during the work-based learning experience.

Labor market information provided by the college supports the interest in and the need for a two-year degree program in this field of study. According to the Illinois Department of Employment Security (IDES), the need for "paralegals and legal assistants" is projected to increase by 22.4 percent statewide through 2016. The college surveyed the community and local employers to establish a need for the degree program and found a significant interest in developing a curriculum. The college brought together employers to assist in developing a program that would follow ABA guidelines and meet the training needs of local business. The college anticipates an enrollment of five (5) full-time and eight (8) part-time students the first year increasing to 10 full-time and 18 part-time students by the third year. Facilities and equipment are currently in place to adequately support the proposed program. The program will require six (6) new part-time faculty the first year with one (1) additional full-time faculty member added during the third year. Qualified faculty will possess a minimum of a Bachelor's degree in Paralegal Studies or Law, two years of related occupational experience, and one year teaching experience. Costs of implementing the proposed program will be \$63,000 the first year, \$43,600 the second year, and \$103,600 the third year. The budget includes faculty costs, database licensure and library resource costs spread over the three years.

**Olney Central College**, one of the Illinois Eastern Community Colleges, is seeking approval to offer a 41 credit hour "Medical Coding Associate" Certificate program. This program will prepare individuals for employment as medical coders in hospitals, clinics, physician's offices as well as in medical service providers such as insurance companies, medical legal services and governmental agencies. The curriculum consists of coursework in human anatomy and physiology, healthcare delivery, medical office procedures, introductory and advanced medical insurance coding, pathophysiology, medical reimbursement, electronic medical records management, certification preparation and a required work-based learning experience in medical coding. Graduates of the certificate will be prepared for the Certified Coding Associate (CCA)

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credentialing exam available through the American Health Information Management Association (AHIMA). Industry certification is oftentimes preferred but not required by some employers. Assessment of student learning objectives will be achieved through completion of a certification practice exam. Labor market information provided by the college supports the interest in and the need for an advanced-level certificate in the medical coding area. Currently the college offers a basic-level Medical Coding Assistant certificate and a Medical Office A.A.S. degree. The proposed certificate offers students an educational ladder opportunity between basic skill level training and the two-year degree while also providing the chance for industry credentialing leading to more gainful employment. According to the Illinois Department of Employment Security (IDES), the need for “medical records and health information technicians” is projected to increase by 20.7 percent statewide through 2016. The college worked closely with its existing Program Advisory Committee members to develop a program that would provide an educational ladder for existing certificate students as well as meet the needs for industry credentialing and local employers. The college anticipates an enrollment of 20 full-time and 15 part-time students the first year, increasing to 25 full-time and 20 part-time by the third year. The program will require one (1) new part-time and two (2) existing full-time faculty the first year. Costs of implementing this program will be approximately \$62,346 the first year, \$65,444 the second year, and \$68,193 the third year. The budget includes faculty and support staff costs, software licenses and library resource materials each year.

**Shawnee Community College** is seeking approval to offer a 31 credit hour “Industrial Maintenance Technician” Certificate program. This program will train individuals for entry-level employment as industrial maintenance technicians in the nuclear energy field. The college, along with West Kentucky Community Technical College, was awarded a Project NEWS (New Energy Workforce System) grant through the U.S. Department of Education to increase awareness and develop training programs that meet the specific needs of the nuclear energy industry in Kentucky and Illinois. The proposed program was designed with input from local employers and the U.S. Department of Labor’s Educational Training Administration on skill and academic level requirements. The curriculum consists of coursework in applied mathematics, blueprint reading, machine tools, arc welding, maintenance electricity, fluid power, circuits, and industrial safety. The program will provide graduates with the skills necessary to work for nuclear energy service companies that provide remediation, reclamation and maintenance support services in both states. Assessment of student learning objectives will be achieved through evaluation of the student’s performance during an applied learning project. Labor market information provided by the college is supportive of developing a program in this field of study. Workforce partners from both Southern Illinois and Western Kentucky worked closely with local industry, including such companies as Honeywell International, Inc., Swift & Staley, Uranium Disposition Services, and the Paducah Gaseous Diffusion Plant, to identify the regional replacement needs as well as new positions over the next five (5) years in this field. The college anticipates an enrollment of 20 full-time and 10 part-time students the first year, increasing to 40 full-time and 30 part-time students by the third year. The program will require one (1) new full-time faculty and two (2) existing part-time faculty the first year. Qualified faculty will possess a minimum of a Bachelor’s degree in Chemical/Industrial Maintenance, five (5) years related occupational experience in the nuclear energy field, and two (2) years of teaching experience. Instruction will take place through Shawnee Community College at its Metropolis location. Grant funds will be utilized to equip the laboratory facilities with all necessary resources to support applied instruction and learning. Costs of implementing this program will be approximately \$150,000 the first year, \$99,861 the second year, and \$93,251 the third year. The budget includes faculty and

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administrative costs, equipment and classroom resource materials. The program will be financially supported entirely by grant funds.

**TEMPORARY PROGRAM APPROVAL**

Danville Area Community College

- Electrical Inside Wireman A.A.S. degree (65 credit hours)

**BACKGROUND**

**Danville Area Community College** is seeking temporary approval to offer a 65 credit hour “Electrical Inside Wireman” Associate in Applied Science (A.A.S.) degree program. This program was developed in partnership with the National Electrical Contractors Association (NECA) and the International Brotherhood of Electrical Workers (IBEW) Apprenticeship School to prepare individuals for employment as journey-level inside electrical wiremen. The curriculum consists of 16 credit hours of required general education coursework and 49 credit hours of required career and technical education coursework. The career and technical component includes instruction in Journey-level I through IX of electrical construction trades, arc welding, and over 8,000 hours of work-based learning. Assessment of student learning objectives will be achieved through evaluation of the student’s performance during the work-based learning component of the curriculum. Labor market information provided by the college supports the interest in and the need for a formalized educational program in this construction trades field. The college has worked closely with local employers and trades unions to develop a program that meets U.S. Department of Labor-Bureau of Apprenticeship Training guidelines and the needs of area contractors. The college anticipates an enrollment of 26 students per year during the first three years. *Permanent approval will be considered after a period of three years based on program outcomes.*

**INFORMATION ITEM – BASIC CERTIFICATE PROGRAM APPROVAL**

Following is a list of Basic Certificates (less than 29 credit hours) that have been approved on behalf of the Illinois Community College Board by the President/CEO since the last Board meeting:

*Permanent Program Approval*

College of DuPage

- GIS Certificate (18 credit hours)

Illinois Central College

- Library Technical Assistant Certificate (28 credit hours)

John Wood Community College

- Welding Certificate (16 credit hours)

Moraine Valley Community College

- Commercial Systems Service Tech Certificate (13 credit hours)
- Gerontology Certificate (16 credit hours)

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- Paralegal Studies Certificate (24 credit hours)

Shawnee Community College

- Industrial Maintenance-Chemical Certificate (29 credit hours)

*Temporary Program Approval*

Black Hawk College

- Business Continuity Planning Certificate (12 credit hours)

College of DuPage

- Voice Over IP Telephony Specialist Certificate (18 credit hours)

Lake Land College

- Residential Wiring Certificate (11 credit hours)



Illinois Community College Board

**ILLINIOS COMMUNITY COLLEGE BOARD  
RECOGNITION OF COMMUNITY COLLEGES**

The Illinois Community College Board has statutory authority to “recognize” community colleges for their compliance with state statutes and standards. Based on a five-year cycle, ICCB staff conducts recognition evaluations to assure that colleges are in compliance with the standards. Standards identified for focused review during fiscal years 2006 through 2010 include the following categories: Instruction, Student Services, Academic Support, Finance, Facilities, and Accountability. These same standards are used by each district in a self-evaluation that is submitted to ICCB prior to the staff evaluation.

During fiscal year 2010, Heartland Community College, Moraine Valley Community College, Morton College and Spoon River College underwent in-depth recognition evaluations. The college’s submitted thorough self evaluations, ICCB staff conducted internal evaluations of all required college documents and college site visits were conducted. This agenda item not only presents the staff recommendations for the college’s that completed the evaluations, but gives background on the recognition evaluation and approval process for the Board’s information.

**RECOMMENDED ACTION**

It is recommended that the following motion be adopted:

The Illinois Community College Board hereby grants a status of “recognition continued” to the following districts:

Heartland Community College  
Moraine Valley Community College  
Morton College  
Spoon River College

**BACKGROUND**

Recognition is a statutory term describing the status of a district which meets instructional, administrative, financial, facility and equipment standards as established by the Illinois Community College Board (110ILCS Section 805/2-12f and 805/2-15). Community colleges must be recognized to be eligible for state funding. Once a college district has been recognized by the ICCB, that recognition status is continued unless, action is taken by the Board to interrupt it. To determine a district’s recognition status, the ICCB conducts periodic evaluations. The objectives of the recognition evaluation include 1) determination of a district’s compliance with the Public Community College Act and ICCB Administrative Rules; 2) the provision of assistance to districts in achieving compliance with the Act and Rules; 3) the identification of issues which may be of concern to the community college system and the gathering of basic data about these issues; and 4) the identification of exemplary district practices/programs that can be shared with other districts. Based on a five-year cycle, ICCB staff conducts recognition evaluations to assure that districts are in compliance with selected standards. All districts are evaluated on a select number of standards during the same five-year cycle. ICCB staff makes an assessment on each individual standard and on a global basis considering all focused and

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nonfocused standards. On individual standards districts are identified as either in compliance or not in compliance. Recommendations are either mandatory, when a college is “out of compliance”, or otherwise advisory. On an overall, global basis, there are three categories of recognition status:

*Recognition Continued* – The district generally meets ICCB standards. A district which has been granted a status of “recognition continued” is entitled to receive ICCB grants for which it is otherwise entitled and eligible.

*Recognition Continued-with Conditions* – The district generally does not meet ICCB standards. A district which has been assigned the status of “recognition continued-with conditions” is entitled to receive ICCB grants for which it is otherwise entitled and eligible, but it is given a specified time to resolve the conditions which led to the assignment of that status. A follow-up evaluation is scheduled no sooner than three nor longer than nine months after ICCB action on the assignment to determine the district’s progress in resolving the conditions.

*Recognition Interrupted* – The district fails to take corrective action to resolve the conditions placed upon it under “recognition continued-with conditions” within a prescribed time period. A district which has been assigned a status of “recognition interrupted” may apply for recognition at such time as all requirements set forth by the ICCB have been satisfied. A district will have state funding suspended on a pro rata, per diem basis for the period of time for which such status is in effect.

Evaluation for the districts included in this item has been completed through receipt of responses to the districts’ draft reports. The responses include the districts’ planned action for the compliance recommendations as well as reactions to advisory (quality) recommendations when the districts chose to provide them. The districts were judged by staff to be in general compliance with ICCB recognition standards and, therefore, are recommended for “*Recognition Continued*” status. The final reports, including direct responses, are externally attached for Board members only.

College districts included in fiscal year 2010 recognition evaluations are: College of Lake County, Lewis & Clark Community College, Oakton Community College, Richland Community College, Southeastern Illinois College and John Wood Community College

Fiscal year 2010 was the fifth year of the current five-year recognition cycle. Staff provided the Board with information about the 2006-2010 recognition cycles at the April 2005 meeting of the ICCB.

Illinois Community College Board

**STUDENT FINANCIAL AID ADVISORY COMMITTEE RECOMMENDATIONS**

The Illinois Community College Board established a Student Financial Aid Advisory Committee, including representatives from Illinois Community College Trustee Association (ICCTA), Illinois Community College Faculty Association (ICCF), Adult Education Advisory Council, Student Advisory Committee, President's Council, Chief Academic Officers, Chief Student Service Officers, and Chief Financial Officers for the purpose of providing recommendations to the Board on the ISAC Map Cap Proposal and other student financial aid options for improving access and affordability for community college students in the state of Illinois. The committee has met three times and has extensively deliberated the ISAC Map Cap proposal and other current ISAC Map award processes. The document being presented to the Board outlines the suggested recommendations from the committee to address the shortfall that community college students are receiving from the MAP Grant.

**RECOMMENDED ACTION**

It is recommended that the following motion be adopted:

The Illinois Community College Board hereby accepts the following recommendations submitted by the Student Financial Aid Advisory Committee:

**STUDENT FINANCIAL AID ADVISORY COMMITTEE RECOMMENDATIONS**

The following are recommendations that were developed by the Illinois Community College Board Student Financial Aid Advisory Committee to address the shortfall that community college students are receiving from the MAP Grant.

1. The state should not consider borrowing or bonding additional dollars to implement the MAP Capitol Investment Bonds Program as it was presented to the committee on September 9, 2010.
2. The state should reform the Monetary Award Program (MAP) to promote increased access and affordability for low-income students. These reforms could include:
  - Establishment of a two-tiered maximum award process for all eligible students enrolled in public and private non-for profit higher education institutions. Tier-one should include a maximum award of \$3,000 for all eligible first and second year students. Tier-two should include a maximum award of \$5,500 for third and fourth year students.
  - Remove for-profit institutions from being eligible for MAP Grant funding and redistribute those dollars to all other eligible students attending public and private non-for profit institutions.
  - Establish an additional rationing mechanism to reduce all MAP awards by an additional five percent for the purpose of serving more eligible students.
  - Create at least a \$20 million dollar set aside in the MAP program for late enrolling community college students. The set aside funds to be used for late enrolling students is over and above the current community college MAP grant

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awards. These funds shall be derived from savings incurred by implementing the above recommendations.

**INFORMATION ONLY**

The Illinois Community College Board established a Student Financial Aid Advisory Committee, including representatives from Illinois Community College Trustee Association (ICCTA), Illinois Community College Faculty Association (ICCF), Adult Education Advisory Council, Student Advisory Committee, President's Council, Chief Academic Officers, Chief Student Service Officers, and Chief Financial Officers for the purpose of providing recommendations to the Board on the ISAC Map Cap Proposal and other student financial aid options for improving access and affordability for community college students in the state of Illinois. The committee has met three times and has extensively deliberated the ISAC Map Cap proposal and other current ISAC Map award processes.

The committee wants to thank the staff members from ISAC for presenting to the committee the overall financial aid landscape in Illinois and their MAP Cap Bond proposal. In addition, the committee appreciated ISAC's acknowledgement of the well-defined needs that our community college students are experiencing as related to college access and affordability.

ISAC's research in cooperation with the Illinois Department of Revenue demonstrated that financial support for Illinois residents to complete two year programs of study culminating in associate degrees or certificates of completion results in increased income for graduates and increased income tax revenue for the State of Illinois. The committee suggests that the greater number of students that can be awarded MAP grants, the quicker the goals included the Public Agenda for College and Career Success could be achieved. ISAC's research also concluded that community college graduates are very likely to remain residents of Illinois, benefitting themselves and our communities.

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**UNAPPROVED**

Minutes of the 390<sup>th</sup> Meeting of the  
Illinois Community College Board  
Harry L. Crisp II Community College Center  
401 East Capitol Avenue  
Springfield, IL

November 5, 2010

**RECOMMENDED ACTION**

It is recommended that the following motion be adopted:

The Illinois Community College Board hereby approves the Board minutes of the November 5, 2010, meeting as recorded.

**Item #1 – Roll Call and Declaration of Quorum**

Chairman Alongi called the meeting to order at 11:00 a.m. and Allison Ray called roll with the following members present: Guy Alongi, Suzanne Morris, Randy Barnette, James Dumas, Victor Henderson, Tom Pulver, and Jake Rendleman. The following Board members were absent: Rudy Papa, Judy Rake, and Austin Ashby, Student member. Ms. Ray declared the Board had a quorum.

**Item #2 – Announcements and Remarks by Guy H. Alongi, Board Chair**

Chairman Alongi introduced and welcomed Randy Barnette to the Board. Chairman Alongi looks forward to working with Mr. Barnette who brings a lot of expertise to the Board.

**Item #3 – Board Member Comments**

Randy Barnette stated that it was an honor to be with the Board today and he is happy to be back with the Board. Mr. Barnette looks forward to working with everyone.

Victor Henderson had no comments at this time.

Suzanne Morris gave a report on the Higher Education Finance Committee. The Committee held its third meeting and the next meeting will feature a report. The report includes a lot of good information; one of the findings is that community colleges are underfunded, especially in comparison to other states. Performance-based funding is another topic that they are trying to address. One of the presentations at the last meeting concerned the Monetary Award Program (MAP) funding. Since April, when this program was presented to our Board, there has not been any movement by the Illinois Student Assistance Commission (ISAC) to make it friendlier to community college students. There is also the issue of the dates and the grant. Ms. Morris feels that the bonding issue is not good for the students and it is not good for the state. Ms. Morris has a motion and would like to see the Board take a position on this issue.

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Tom Pulver welcomed Mr. Barnette and thanked him for jumping into the business at hand. Mr. Pulver announced that his college, Waubensee Community College, is opening a new campus and all are welcome to attend the opening.

Jake Rendleman welcomed Mr. Barnette and looks forward to working with him in the future. Mr. Rendleman commented on the lack of funding for community colleges and how the trustees at his college and elsewhere, throughout the state, are cutting back on travel expenses.

James Dumas welcomed Mr. Barnette and looks forward to working with him.

**Item #4 – President /CEO Report**

Geoff Obrzut welcomed Randy Barnette to the Board. Mr. Obrzut also welcomed Don Sevenser, Interim Executive Director of the Illinois Board of Higher Education (IBHE) to the Board meeting. Mr. Obrzut congratulated Governor Quinn on the election and stated that he frequently praised community colleges throughout his campaign.

Recent events that Mr. Obrzut attended include the Governor's release of capital funds at Morton College in Cicero, the dedication of the Sam Wolf Center at Southwestern Illinois College in Granite City, and the dedication of the National Great Rivers Research Center and Museum in Alton; Lewis and Clark Community College was involved in this project.

ICCB staff is excited about the completion of the third floor construction. Ray Hancock will provide an update on the construction during his report. Mr. Obrzut thanked Dr. Charlotte Warren, President of Lincoln Land Community College (LLCC), for being a great landlord throughout the last ten years that ICCB has been located on the LLCC campus.

ICCB staff have been very busy this past month with programs that address the needs of our minority students, especially Latino students. Lulu Blacksmith will provide a report today on the ICCB Latino Advisory Committee meeting that was held on October 19th at Prairie State College. Mr. Obrzut offered special thanks to President Dr. Eric Radtke for hosting the event and for Representative Linda Chapa LaVia who attended and participated in the workgroup sessions. ICCB staff participated in the Governor's Diálogos with the Latino Community event in East St. Louis on October 22<sup>nd</sup> and attended the P-20 workshop, "Building a Pipeline of Highly Effective Teachers of Color in Illinois" at Northeastern Illinois University on October 26th. On November 2nd, ICCB staff met at Waubensee Community College with Northern Illinois University (NIU) and community colleges from the northern part of the state to discuss a regional collaboration to increase Latino student enrollment and completions.

The Illinois Community College Faculty Association (ICCFA) held its annual Teaching and Learning Conference on October 21-22 at the Crowne Plaza in Springfield. Mr. Obrzut addressed the group and 153 people, representative of 33 community colleges, attended the conference.

\* \* \* \* \*

At this time, Chairman Alongi introduced Mr. Sevenser and asked him to provide some comments. Chairman Alongi commended Mr. Sevenser on his current leadership of the IBHE and wished him luck as a candidate for the position of Director of the IBHE.

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Mr. Sevenser believes the relationship between the ICCB and the IBHE is very warm and useful. That successful relationship Mr. Sevenser credits to Chairman Alongi, Mr. Obrzut and the members of the ICCB staff. He commented that it has been a pleasure to move around the state and visit with the community college presidents and trustees. Mr. Sevenser will attend the ICCTA meeting at Oak Brook next week.

**Item #5 – Illinois National Guard**

Geoff Obrzut introduced Lieutenant Justin Anweiller who is with the Illinois Army National Guard.

Lt. Anweiller is the manager of the Yellow Ribbon Program for the Illinois National Guard. The Yellow Ribbon Program is responsible for meeting the needs of returning veterans, whether it be educational, mental health, family, financial, whatever need the veteran has, the Yellow Ribbon Program tries to meet within the first 90 days of the veteran returning home. One of the unique partnerships and collaborations the Program has is with Illinois community colleges. Last year, one of the largest war-time deployments in Illinois history, over 3,000 soldiers returned from Afghanistan. The challenge was to meet the needs of all of the soldiers. The Illinois community colleges held over 40 events at community colleges throughout the state. Over 6,000 veterans and their families were served throughout the last year. The events, mostly held on weekends, were phenomenal and the faculty and presidents came to help serve our veterans.

The community colleges helped by not only providing a space, but by meeting the educational needs of the newest generation of veterans. Lt. Anweiller and others believe that the newest veterans will be the people to change the political landscape, the next CEO's of medical and business administrations, or even the next community college presidents. It is important for the community colleges to meet their needs and to also take advantage of these veterans as they return with a great deal of skills and motivation.

This year will be slower for the Illinois National Guard; there will only be about five or six events. The Illinois National Guard would like to meet with community colleges and give them educational briefs on how veterans act upon return from deployments and how the colleges can better meet their needs and understand what they are going through.

Lt. Anweiller is a product of community college; he attended Olney Central College. He is a big believer in community colleges and so are many other veterans who attend community colleges due to their being cost effective and part of their communities. The success of the project over the last year was wonderful and it could not have been done without partnering with the community colleges. The Illinois National Guard looks forward to working with the community colleges in the future.

**Item #6 – Committee Reports**

**Item #6.1 – Academic Affairs and Student Relations**

Tom Pulver reported on the following items:

Developmental Educational Advisory Committee – This committee consists of members from the community college system. The last meeting included a presentation from Bruce Randall, Educational Council of States. Mr. Randall reported that Illinois

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community colleges are practicing several of the Educational Council's recommendations. The Math Task Force also reported on their progress related to the three tasks of 1) review of best practices, 2) alignment of standards, and 3) placement tests.

Partnership for Assessment for Readiness of College and Careers (PARCC) – Illinois has joined PARCC along with 25 other states and Illinois is one of the 12 governing states as well. Dr. Elaine Johnson is the representative for higher education in Illinois. Participating PARCC states have agreed to develop a shared set of 12 assessments which will be ready for the 2014-2015 school year. These assessments will be aligned with the Common Core Standards and will cross state comparison results. The Illinois Community College Board and the State of Illinois will host workshops on community college campuses inviting secondary faculty, public and private college and university faculty to engage in the standards and assessment tool.

Education Standards and Basic Skills – Mr. Pulver summarized the changes of the Basic Skills Test, including the limited number of retakes and the now increased passing scores. The changes to the test has raised a number of concerns especially affecting community college students' overall pass rates.

Student Advisory Committee (SAC) – Mr. Pulver provided a short update due to Austin Ashby attending another function. SAC will meet next Friday and Saturday in Oak Brook and the main focus will be upon the initiatives of College and Career Readiness.

Shifting Gears – ICCB staff is currently developing a Bridge Handbook, which will be released in the spring.

Discussion took place on alternatives or options that the ICCB may be able to make available to those students that will need to pass the Basic Skills Test with the new requirements in place. Options discussed included the creation of a training course, online resources, increased advisement of the new requirements for education students, and the possible time-frame will be to implement these changes. Another possibility discussed was the option of going to the Illinois State Board of Education and asking that currently enrolled students be "grandfathered in" and therefore exempt from the new requirements for a period of time, or at least a phasing-in the requirements. Chairman Alongi requested that Dr. Johnson try to negotiate the best deal possible by working with the Academic Affairs and Student Relations committee for guidance, knowing that the Board will take all deliberate speed to implement a program that will be accessible to students and report back to the Board.

### **Item #6.2 – Budget and Finance**

Ellen Andres, Chief Financial Officer distributed a hand-out which featured outstanding funds owed to the community colleges and state universities for Fiscal Year 2010 and Fiscal Year 2011. The majority of committee discussion focused upon what may happen in Fiscal Year 2011 and if the colleges will receive the vouchered Fiscal Year 2010 funds. The funds being paid are dependent upon revenue received, and currently, the Governor's Office is working on a plan to bond future tobacco settlement funds. If this plan is



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successful, it should pay off the vouchers for Fiscal Year 2010 by the December 31, 2010 lapse period extension.

Discussion took place regarding the state payments owed to the community colleges throughout the state. Jake Rendleman emphasized how much money the colleges are owed and asked what happens if the colleges start closing their doors, due to not being able to meet payroll.

Suzanne Morris stated that some of the colleges are closing their doors in some ways already; some adult basic education programs have shut down. The colleges may be open, but the door has closed for some students.

Mr. Rendleman felt that the Board should encourage the Comptroller's Office to pay the funds from Fiscal Year 2010 if possible.

Randy Barnette asked if Monetary Award Program (MAP) grants have been paid.

Ms. Andres stated that MAP grants are not on the provided payment list because the ICCB does not voucher those grants, but she can find out how much is owed in MAP grants.

Mr. Barnette stated that he had spoken to a couple of presidents, and the MAP grants have not been paid, and there are other items owed to the colleges as well.

Discussion took place regarding how much the colleges are owed in MAP grants.

Geoff Obrzut asked if Ms. Andres knew how many colleges have borrowed money.

Ms. Andres knew that Illinois Eastern Community Colleges borrowed; John A. Logan College does not want to borrow, but if they receive no money by April they will.

Further discussion took place on how much the colleges are owed and how much of that money consists of Base Operating and Equalization grants.

Chairman Alongi asked if there was a possibility of consolidation in the future.

Ms. Andres stated that consolidation was referenced, but the colleges being hardest hit are in the same areas, and therefore in similar situations, so there is not another college in which to consolidate.

Chairman Alongi asked if the community colleges are taking furlough days as are the state universities.

Ms. Andres replied that some colleges are, but they are not required to. Each college's board makes that decision. Some of the colleges have hiring freezes; some have taken furlough days and other measures include layoffs and closing of programs.

**Item #6.3 – Strategic Planning and Adult Education**

Tom Pulver reported on the following items:

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Illinois Community Colleges Online (ILCCO) – The University of Illinois at Springfield (UIS) is recognized nationally for their expertise providing online services and education and the ICCB is working closely with them to increase partnerships between community colleges and universities.

Management Information System committee (MIS) - Currently provides oversight for community colleges in the areas of institutional research and policy studies, management information research and recently, longitudinal data. Due to this addition, the role of the committee expanded to better serve the community colleges and thus, requires a name change.

Tom Pulver made a motion, which was seconded by Jake Rendleman, to approve the following motion:

The Illinois Community College Board hereby changes the title of the Illinois Community College Board Management Information Systems/Research Advisory Committee to the Management Information Systems, Research and Longitudinal Data Advisory Committee.

The motion was approved via unanimous voice vote.

Randy Barnette asked if there was concern that there may be an attempt to take over the ICCB data system by the Illinois Board of Higher Education (IBHE).

Mr. Pulver replied that he did not know if that was the case.

Dr. Karen Hunter Anderson stated there has been an issue regarding who owns the data. Once the ICCB became a part of the Illinois Longitudinal Data System (ILDS) the agency was also encouraged to join the Illinois Higher Education Consortium which is organized through the University of Illinois and is a consortia agreement between private colleges and the universities. The ICCB has agreed to provide them with data through ICCB rather than through the individual community colleges. This allows the system to maintain some control over the submitted data. The ICCB is still working on concerns regarding who owns the data and makes the decisions on how the data is being used, what happens to it once it is put into a system, and how it is linked with the Illinois State Board of Education (ISBE) longitudinal data system. Recently, Geoff Obrzut and Dr. Anderson met with leadership from the ISBE and IBHE about some of these issues. The ICCB does have a role in the governance, and some of the issues are of primary concern to us and it is to be determined.

Extensive discussion took place regarding the data that the ICCB has collected since the Board was established. Board members also discussed their knowledge of the data issue and the control/use of ICCB data. Concern was expressed over who will control the data that the ICCB collects. Mike Monaghan, ICCTA Executive Director, suggested that the ICCB explore copyrighting the data; several state agencies and the universities already do this and it would provide legal control.

Victor Henderson asked what the staff position was on the issue.

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Dr. Anderson stated staff is concerned and has taken some steps to ensure the ICCB maintains ownership of the data through data sharing agreements. The agreements have not always been honored, but as a longitudinal data system is approached that involves such transparency, the staff remains cautious in what is agreed to and a number of agreements have been drafted and in some cases rejected. The staff would welcome legal counsel which has a better understanding of the system, including all of the risks if the ICCB would lose control of the data.

Discussion took place regarding whether all of the data could be copyrighted and if the issue should be referred to legal counsel.

Randy Barnette made a motion, which was seconded by Tom Pulver, to approve the following motion:

The Illinois Community College Board hereby authorizes Board staff to ensure the integrity of all data collected and seek legal advice if rendered necessary.

The motion was approved via unanimous voice vote.

**Item #6.4 – External Affairs**

Jake Rendleman reported the fall issue of the ICCB Magazine was distributed in early October. Shannon Wentworth continues to edit and produce the magazine, which is reviewed and proof-read by ICCB executive staff prior to publication. Some colleges send articles and information specifically for inclusion in the magazine. There has been discussion of increasing the frequency of the magazine due to the degree of interest and submission of articles.

News releases were distributed regarding Suzanne Morris' participation in the forum held by Senator Dick Durbin regarding proprietary colleges and universities and about fall enrollments for the current semester, which set another record for full-time enrollment (FTE) and a near record for headcount.

The ICCB recently had a Freedom of Information Act request for the contracts of the ICCB lobbyists, the Government Navigation Group. There have been several responses to the Governor's Office of Citizens Assistance to resolve issues that individuals have had regarding community colleges.

In September, Geoff Obrzut, Ellen Andres, and Steve Morse met with the Governor's Legislative Affairs and Office of Management and Budget staff members. The purpose of the meeting was to discuss legislation that the ICCB may initiate for the Fall Veto Session or the upcoming Spring Session.

The committee was informed of the plan to re-introduce legislation that originated in the spring and passed by the Senate, but was held up in the House Rules Committee. The legislation concerns changing the stipulation that all colleges receiving Equalization Grants be within 85 percent of the statewide average for tuition and universal fees. The change includes lowering the stipulation to 70 percent and adding an alternative

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stipulation that a college's tuition and universal fees be at least 30 percent of its total revenue. The original bill is Senate Bill 2538 and is sponsored by Senator Edward Maloney and Representative Will Davis.

The ICCB will continue to monitor legislation that may affect the ICCB and the community colleges and their interests and programs. The Fall Veto Session for both the House and the Senate is scheduled for November 16-18. In addition, the House will hold session November 29-30 and December 1 and the Senate November 30 and December 1-2.

**Item #7 – Advisory Organizations**

**Item #7.1 – Illinois Community College Faculty Association**

Bruce Myers reported on the success of the Teaching and Learning Conference that was held October 21-22 at the Crowne Plaza in Springfield. Political columnist Rich Miller provided the keynote address and officers were voted upon at the delegate assembly. President is Linda Hefferin from Elgin Community College, administrative vice-president is Bruce Myers from Kankakee Community College, vice-president of membership and delegate affairs is Elizabeth Kershisnik from Oakton Community College, treasurer is David Palmer from John Wood Community College, and recording secretary is Jacque Mott from Harper College. Appreciation was expressed to the ICCB and all members that assisted with the conference, with special thanks to Dr. Elaine Johnson, Geoffrey Obrzut, and Judy Rake for their participation during the conference. The next Teaching and Learning Conference will be held October 20-21, 2010 at the Crowne Plaza in Springfield.

Chairman Alongi asked Mr. Myers how many colleges still have not paid the ICCFA dues.

Dr. Johnson replied that out of the 48 colleges, there are six that have requested additional invoices and two colleges have not replied. The two colleges that have not replied are College of DuPage and McHenry Community College.

**Item #7.2 – Illinois Community College Trustees Association**

Mike Monaghan welcomed Randy Barnette to the ICCB and looks forward to the opportunity to work with him. Mr. Monaghan provided an update on various ICCTA activities including participation in a White House Summit on community colleges. President Obama called for the Summit and Tom Bennett an Illinois community college trustee who is also the President of the American Community College Trustees Association attended. The National Community College Trustees Association also held their annual conference in Toronto, Ontario, Canada and many ICCTA members participated in that conference.

The ICCTA is participating on the Illinois Board of Higher Education, Higher Education Finance Study Commission meetings and Mr. Monaghan is co-chair of the ICCB Community College Student Financial Aid Study Commission.

The next ICCTA meeting will be held November 12-13 in Oak Brook.

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Discussion took place regarding the possibility of introducing legislation to place a community college representative on the board for the State Universities Retirement System (SURS). Currently, the chair of the IBHE is also the chair of SURS and there is no direct link on the SURS board from the Illinois community college system. Mr. Monaghan clarified that when the SURS board was reconstituted the community colleges lost their representative, who was appointed as a standard practice but is not required. The Governor, per legislative guidelines, appoints the other members of the SURS board. Community college participants constitute almost 50 percent of individuals enrolled in SURS yet do not have a representative on the board. The ICCTA will discuss this issue in their governmental relations committee at the next meeting and Mr. Monaghan will let the committee know the Board's suggestions.

Further discussion included how many representatives the community college system should possibly have on the SURS board as well as the percentage of dollars that community college participants hold in comparison to those participants from higher education. Mr. Monaghan did warn that any issue regarding public pensions and legislation will be controversial. It was suggested that perhaps the first step would be to ask the Governor to appoint someone to the Board before going the legislative route.

Mr. Barnette asked Mr. Monaghan if the ICCTA had taken an official standing on the ISAC/MAP bonding issue.

Mr. Monaghan replied that the trustees have expressed many concerns about the issue, although an official, voted position has not been taken, it will be presented to the board at the next meeting on November 12. Mr. Monaghan will be happy to report to the Board about the action taken at the November 12 meeting.

**Item #7.3 – Illinois Community College System Foundation**

Dr. Ray Hancock reported that the construction project is substantially complete. The project has not been signed off, but it is expected to happen next week. ICCB staff will be able to move in after that at their discretion. Dr. Hancock thanked Geoff Obrzut, his staff and the ICCB itself for their cooperation during the process. Ellen Andres and Liz Becker were thanked for all of their help when Dr. Hancock was unavailable. John "Chip" Robertson was the construction superintendent from R.D. Lawrence Construction and he did a wonderful job working with staff throughout the whole construction project. Overall, the building project has been very successful; there was a little over \$100,000 in change orders, most of those a result of building code changes from the city of Springfield. Dr. Hancock has received numerous compliments on the building.

Dr. Hancock serves on the P-20 Council and is pushing, both inside and outside of it, for the core elements of education such as governance and finance.

Discussion took place regarding the signage on the building and when the letters on the building will be replaced.

**Item #7.4 – Student Advisory Committee**

The SAC update was provided during Item #6.1 – Academic Affairs and Student Relations due to the absence of Austin Ashby, Student member.

**Item #7.5 – Presidents’ Council**

Dr. Gayle Saunders welcomed Randy Barnette to the Board and announced that she was representing Dr. Jerry Weber, president of the Presidents’ Council. Dr. Saunders distributed several handouts including an update regarding the Illinois Green Economic Network (IGEN) and the Presidents’ Council retreat summary. Almost 40 presidents attended the retreat and highlights of discussion included finances and the advocacy agenda, which is working cooperatively with the ICCTA and would welcome ICCB participation as well. Dr. Saunders stated that one of the major concerns of the presidents is the problem with articulation and transfer issues with major courses for students from community colleges to universities. Dr. Saunders did clarify that not all majors experience problems, but in the areas where it is an issue, it has been a long, ongoing problem. The presidents are looking at taking legislative action to enforce the transfer of courses that have been agreed to and would be required at all public universities in Illinois. It is not fair to our students, or the education system, to allow it to continue any longer.

The next Presidents’ Council meeting will be held in conjunction with the ICCTA on November 12-13 in Oak Brook.

Dr. Saunders spoke briefly about the national Completion Agenda, which will ensure 5 million higher credentials by 2020 and will require action from all educational individuals, especially those in community colleges, for attainment. One example of increasing credentials is for community colleges to double their number of graduates by 2020.

Discussion took place regarding the articulation struggle and the possible course of legislation. Another issue addressed was the possibility of Dr. Saunders, when she becomes president of Presidents’ Council, to make future meetings more open.

**Item #7.6 – Latino Advisory Committee**

Lulu Blacksmith reported that the last meeting of the Latino Advisory Committee focused upon higher education access and attainment in the Latino community. The meeting participants broke into two groups: one focused upon dual credit and enrollment and the other upon institutional improvement plans. Various items discussed included ways to increase Latino enrollments, how to reduce remediation, increasing bridge programs, and streamlining support programs and services provided by the colleges.

Randy Barnette asked Ms. Blacksmith if when she referred to educational attainment, if she meant graduation.

Ms. Blacksmith replied that she felt it meant access to education and that graduation is certainly a part of that. Not all of the Latino students that could be in college are in

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college and we need to increase access, awareness, and retention of those students that are already in the system.

Further discussion took place regarding graduation rates as a measure of success for both community colleges and their students.

**Item #7.7 – Adult Education and Family Literacy Advisory Council**

The representative for the Adult Education and Family Literacy Advisory Council was unable to attend the Board meeting and will provide an update at the next meeting.

**Item #8 – College of DuPage Request for Administrative Rule Change**

Chairman Alongi announced that the ICCB staff needed more time to investigate the rule change and it would be addressed at another time.

**Item #9 – Student Financial Aid Advisory Council**

Dr. Elaine Johnson reported that the first meeting focused upon the Illinois Student Assistance Commission (ISAC) providing information on the proposed bonding issue. The second meeting identified some positive items concerning the proposal as well as many concerns. Comments on the proposal were provided, suggestions were made on how to improve the proposal, and other alternatives for financial aid for the community college students were discussed. Dr. Johnson and Mike Monaghan are in the process of consolidating all of the details of the second meeting to send to the individuals of the committee for review. The intention is to present the findings to the Board at the next meeting and those results will be presented to ISAC as well. The next meeting of the committee is December 2.

Discussion took place regarding whether the Board shall take an official stand on the bonding issue, especially with the legislature poised to come into session for the purpose of borrowing. It was clarified that the Financial Aid Advisory Committee is focusing upon other funding alternatives and options for the Monetary Award Program (MAP) and financial aid, and not just the bonding proposal. An item of concern is the way that ISAC does not seem receptive to the concerns about the bonding program or even those of the MAP program, and never has been.

Geoffrey Obrzut felt it may be premature to make a motion that may undermine the committee.

Suzanne Morris stated it was time for the Board to take a stand, especially since the Board will not meet again until January.

Suzanne Morris made a motion, which was seconded by Randy Barnette, to approve the following motion:

The Illinois Community College Board hereby opposes any proposal to redirect state revenues for the purpose of funding the sale of bonds or making bond payments to supplement or fund higher education scholarships or grants. The Board also directs the ICCB staff to present the Board's opposition to the bond program at meetings or committee hearings in which the bond proposal is discussed. Further, if legislation is introduced or amended to existing legislation, staff is directed to oppose the legislation and convey the Board's opposition to the legislation. The Board is in favor of and directs the ICCB staff to do everything

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possible to advance the financial interests of the students in the Illinois community college system.

A roll call vote was taken, with the following results:

Guy Alongi: Yea

Rudy Papa: Absent

Suzanne Morris: Yea

Tom Pulver: Yea

Randy Barnette: Yea

Judy Rake: Absent

James Dumas: Yea

Jake Rendleman: Yea

Victor Henderson: Yea

Austin Ashby: Absent

The motion was approved.

**Item #11 – New Units of Instruction**

Tom Pulver made a motion, which was seconded by Jake Rendleman, to approve the following motion:

The Illinois Community College Board hereby approves the following new units of instruction for the community colleges listed below:

**Permanent Program Approval**

**Illinois Central College**

- Personal/Fitness Trainer Associate of Applied Science (A.A.S.) degree (64 credit hours)
- Personal/Fitness Trainer Certificate (30 credit hours)

**Illinois Valley Community College**

- Basic Renewable Wind Energy Technician Certificate (35.5 credit hours)

**John A. Logan College**

- HVAC Green Technologies Certificate (39 credit hours)

**College of Lake County**

- Game Development A.A.S. degree (61 credit hours)

**Lewis & Clark Community College**

- Biological Laboratory Technician A.A.S. degree (63 credit hours)
- Biological Laboratory Technician Certificate (32 credit hours)

**Morton College**

- Fire Science Technology A.A.S. degree (63 credit hours)

The motion was approved via unanimous voice vote.



**Item #10 – Economic Impact Study**

Dr. Karen Hunter Anderson provided a brief synopsis of the Economic Impact Study conducted and completed in 2007 through collaboration with Northern Illinois University. The study focused upon the economic impact of Illinois community colleges and covered issues such as college student generated tax revenues, returns on investment for graduates, and the impact graduates have upon workforce development. The last study dates to 2007, and a new study would help make the case for various budget requests and would benefit various communities and the state by showing that community colleges provide an improved workforce, generation of local and state tax revenues, and creation of an improved business environment.

A brief discussion took place regarding the benefits of conducting a new economic impact study for the community college system.

Randy Barnette made a motion, which was seconded by Jake Rendleman, to approve the following motion:

The Illinois Community College Board hereby authorizes staff to work with Northern Illinois University, Center for Governmental Studies, to create a 2011 report on The Economic Impact of Illinois Community Colleges; and to coordinate with the Illinois Community College Trustees Association to secure funding for an economic impact awareness campaign.

The motion was approved via voice vote.

**Item #12 – Consent Agenda**

James Dumas made a motion, which was seconded by Jake Rendleman, to approve the following items:

**Item #12.1 – Minutes of the September 17, 2010 Board meeting**

The Illinois Community College Board hereby approves the Board minutes of the September 17, 2010 Board meeting, as recorded.

**Item #12.2 – Illinois Community College Board Advisory Committee Member Appointments**

The Illinois Community College Board hereby approves the Advisory Committee Member Appointments provided in Attachment A.

**Item #12.3 – Fiscal Year 2011 Student Success Grant Guidelines**

The Illinois Community College Board hereby approves Student Success Grant Guidelines for grant expenditures and reporting and authorizes its President/CEO to implement the policy guidelines.

The motion was approved via unanimous voice vote.

**Item #13 – Information Items**

**Item #13.1 – Fiscal Year 2010 Financial Statements**

The Fiscal Year 2010 Financial Statements were provided to the Board for review.

**Item #14 – Other Business**

Chairman Alongi announced that the January 28, 2011 Board meeting will start at 9:00 a.m.

**Item #15 – Executive Session**

Chairman Alongi announced that Executive Session would not be held due to the absence of Board member Judy Rake. There will be an Executive Session held during the January 28, 2011 Board meeting.

**Item #16 – Public Comment**

There was no public comment brought before the Board at this time.

**Item #17 – Adjournment**

At 1:27 p.m., Tom Pulver made a motion, which was seconded by Suzanne Morris, to adjourn the Board meeting.

The motion was approved via unanimous voice vote.

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Guy H. Alongi  
Chair

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Geoffrey S. Obrzut  
President and Chief Executive Officer

Illinois Community College Board

**FISCAL YEAR 2012 CAPITAL BUDGET REQUEST**

The Illinois Community College Board fiscal year 2012 capital budget request has three components:

- A. Support for bonding authority to finance capital reappropriations
- B. Capital Renewal Grants
- C. Fiscal Year 2012 community college capital list (RAMP list)

**RECOMMENDED ACTION**

It is recommended that the following motion be adopted:

The Illinois Community College Board hereby:

1. approves the fiscal year 2012 Capital Budget Request for the Illinois Community College System as presented in the attached Table 1;
2. authorizes the submission of the request to the Illinois Board of Higher Education, the Governor's Office of Budget and Management; and the General Assembly; and
3. authorizes its President/CEO, with the concurrence of the Chair, to make technical adjustments to the request if more refined data become available.

**BACKGROUND**

**A. Support for Bonding Authority to Finance Capital Reappropriations.**

Fiscal Year 2010 was the first multi-year State of Illinois capital program since 1999. Governor Pat Quinn titled it Illinois Jobs Now!, and it totaled approximately \$31 billion. The program is primarily financed with bonds, federal funds and local funds. The debt for the state bonding is to be paid from video gaming, privatizing lottery, increase in sales, use and liquor taxes, and motor vehicle fees. The video gaming and privatizing of lottery have had a slow start up, so bonds have not been sold in the amounts that were originally expected.

Public Act 96-956 reappropriated Illinois Jobs Now! in Fiscal Year 2011, and it included the original Fiscal Year 2010 projects totaling \$434.2 million for community colleges. These reappropriations included twenty projects found on the FY 2010 list of ICCB recommended projects, projects identified as Enhanced Construction (or Temporary Facility Replacement) projects, and legislative initiatives. The Board supports issuance of bonds to finance the Illinois Jobs Now! Original FY 2010 Capital Appropriations and the reappropriation of all projects in Fiscal Year 2012. Narratives follow for projects appropriated in the FY 2010 Capital appropriation but await bond funds to begin planning and construction. The Table 1 is grouped to show projects that have received an appropriation but are waiting for the release of funds and then the traditional "RAMP" projects waiting for appropriations. The last column of table 1

indicates funds released by the Governor’s Office of Management and Budget (GOMB) for specific projects included on table 1.

**DESCRIPTIONS OF PROPOSED FISCAL YEAR 2012 CAPITAL PROJECTS**

**SPECIFIC INSTITUTIONAL PROJECTS INCLUDED IN THE FY 2010 CAPITAL APPROPRIATIONS (PROJECTS 2010-1 THROUGH 2010-15, 2010-21, 2010-27, 2010-29, 2010-30AND 2010-38) AND WAITING FOR BOND FUNDS TO PROCEED UNDER CAPITAL DEVELOPMENT BOARD SUPERVISION**

2010-1. Lake Land College -Student Services Building Addition (Student Center) The Student Services Building addition is the only community college project financed with a grant specific appropriation until the fiscal year 2010 Illinois Jobs Now initiative. This project received an appropriation in fiscal year 2003 and is intended to construct an approximate 70,500 gross square foot addition on the main campus. However, due to the state’s fiscal condition and inability to provide funds for the appropriation the project has been placed on hold and has not been allowed to proceed. This delay and the effects of inflation may have an impact on the scope of work of the project. The following Total Revised Project Costs were provided by the college and reflect CDB inflation guidelines of 3% in 2004, 3.5% in 2005, 5% in 2006, 8% in 2007, 3.5% in 2008, 3.9% in 2009, 4% in 2010, 4.3% in 2011, and 2.0% in 2012. The amount requested in the current year request is the difference between the inflation adjusted cost and the actual original FY 2003 appropriation. For more complete description of the project please contact college staff or ICCB staff. An additional appropriation for funding this project was included in Public Act 96-0035 at the fiscal year 2010 funding request level. Once funds are released and construction begins, the project will be removed from this list.

Sources of funding:

	<u>State Funds</u>	<u>Local Funds</u>	<u>Total Funds</u>
Total Revised Project Costs	\$ 9,531.2	\$ 3,177.0	\$ 12,708.2
FY 2003 appropriation	<u>\$ 6,721.6</u>	<u>\$ 2,240.5</u>	<u>\$ 8,962.1</u>
Adjustment for Inflation and FY12 Request	<u>\$ 2,809.6</u>	<u>\$ 936.5</u>	<u>\$ 3,746.1</u>

2010-2. Triton - Rehabilitation of Technology Building. Since construction of the Triton campus was first completed, serious defects have emerged. Structural deterioration has occurred in the Technology Building as well as the Science, Liberal Arts, and Fine Arts Buildings; Learning Resources Center; College Center; and the Cernan Earth and Space Center. All of these buildings have shown evidence of floors heaving — floor surfaces have cracked and have a rippled appearance. The interior nonbearing walls have been forced upward, causing damage to utilities, door jambs, and windows. Severe cracks and crevices have developed where these interior walls join bearing and exterior surfaces. The utility tunnel, which is connected to the

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building, has also suffered deterioration at sections between the buildings. The deterioration of the buildings has caused significant concern for the safety of employees and students who occupy them. Consulting engineers and soil testing services concluded that the upheaval was caused by the fill material, foundry sand, which was used to backfill the interior spaces. Expansion of the fill material is expected to continue. The Capital Development Board has analyzed the damage, as well, and has provided its determination of the severity of the problem. The Science and Fine Arts Buildings, the College Center, the Learning Resources Center, and the Liberal Arts Building have been rehabilitated. The Technology Building is the last building with this construction defect which requires corrective action.

The Technology Building contains classrooms and offices that once housed the Land Rover and Saab automotive programs. Due to a number of factors including the poor condition of the building, these highly unique nationally recognized companies chose to move their programs off campus. Other career and technical programs unique to the west and northwest suburbs of Chicago are in need of renovation. Further, immediate steps must be taken to stop additional building deterioration before it causes irreparable structural damage and danger to employees and students. The college has been assured that the buildings are currently safe for occupancy; however, it is uncertain how long they will remain so. The necessary repairs include: removal of all interior first floor walls, new below slab utilities, replacement of first floor windows, revision of fire alarm system (first floor only) , and HVAC distribution system, new ceilings and lighting. An appropriation for funding this project was included in Public Act 96-0035 at the fiscal year 2010 funding request level. \$2.0 M of the appropriation has been released. Once the remaining funds are released and construction begins, the project will be removed from this list.

The proposed budget (in thousands) for the project is:

<u>Budget Category</u>	<u>Current Request</u>		
Remodeling/Rehabilitation	\$ 17,257.0		
Sources of funding:			
	<u>State Funds</u>	<u>Local Funds</u>	<u>Total Funds</u>
Current Request	\$12,942.8	\$ 4,314.2	\$ 17,257.0
Eligible Credits	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
FY12 Recommendation	\$12,942.8	\$ 4,314.2	\$ 17,257.0

2010-3. Joliet Junior College - Utilities Renovation. The Joliet Junior College campus was constructed in the early 1970s. The college's electrical distribution system and chilled water distribution systems are in need of major improvements. The age of the electrical distribution system has resulted in a number of power outages to sections of the campus. The current technology demands have made the system undersized to the point that additional panel boards cannot be added. The college's chilled water loop system does not provide redundancy for the

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system and, therefore, does not provide energy efficient operation. Replacing four 25 year old chillers which use the ozone depleting R-11 and R-12 refrigerants and reconfiguring the water loop distribution would make much needed improvements and provide energy efficiencies. An appropriation for funding this project was included in Public Act 96-0035 at the fiscal year 2010 funding request level. \$500,000 of the appropriation has been released. Once the remaining funds are released and construction begins, the project will be removed from this list.

The proposed budget (in thousands) for the project is:

<u>Budget Category</u>	<u>Current Request</u>		
Utilities	\$ 7,326.4		
Sources of funding:			
	<u>State Funds</u>	<u>Local Funds</u>	<u>Total Funds</u>
Current Request	\$ 5,494.8	\$ 1,831.6	\$ 7,326.4
Eligible Credits	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
FY12 Recommendation	\$ 5,494.8	\$ 1,831.6	\$ 7,326.4

2010-4. Rock Valley College - Arts Instructional Center (AIC). The college does not have adequate facilities to house its instructional arts programs and is restricted in recruitment and growth due to the limited space available. The college proposes to build a facility for the music, visual arts, drama/theater, and improve other instructional space. Music programs have been located in a variety of spaces on campus. The visual arts programs lack the facilities for their special needs of space, lighting, disposal of chemicals and paints, and storage which was largely ignored in the original campus construction. New art areas for computerized art, ceramics, sculpture, and painting would be created, as well as an appropriate art exhibit space. The drama program has operated out of a 100+ year old barn with no dedicated drama classrooms, no adjoining scene shop, and no improved technical theater instruction areas for students. Multipurpose classrooms have been incorporated to address issues related to overcrowding in existing structures. These areas would also be a natural fit with the design for the AIC.

The college received appropriations of \$250,000 in fiscal year 1999; \$300,000 in fiscal year 2000; \$800,000 in fiscal year 2002; and \$8,777,800 with the allocation of fiscal year 2003 capital funding. In anticipation of this project, 56,019 gross square feet of space in eleven temporary buildings has been raised since the Arts Instructional Center would be situated on the land which had been occupied by those temporary facilities. A new entrance, parking lot, and handicapped drop-off parking will be constructed to provide access to the AIC. Certain utility connections will be necessary to accommodate the AIC. An appropriation for funding this project was included in Public Act 96-0035 at the fiscal year 2010 funding request level. The GOMB has issued a release of FY 2010 appropriated funds for this project and the Capital Development Board and the college are working together to update the design plans working toward construction

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documents. Once construction begins, the project will be removed from this list.

The proposed budget (in thousands) for this project is:

<u>Budget Category</u>	<u>Prior Years</u>	<u>Current Year Request</u>	<u>Total Project Cost</u>
Buildings, Additions, Structures	\$ 12,168.7	\$ 25,217.2	37,385.9
Equipment		5,200.1	5,200.1
Utilities		1,030.4	1,030.4
Site Improvements		2,001.2	2,001.2
Planning	<u>1,335.0</u>	<u>340.0</u>	<u>1,675.0</u>
Total	\$13,503.7	\$ 33,788.9	\$ 47,292.6

Sources of funding:

	<u>State Funds</u>	<u>Local Funds</u>	<u>Total Funds</u>
Total Costs	\$35,469.4	\$11,823.2	\$ 47,292.6
Eligible Credits	-0-	-0-	-0-
Prior Years' Appropriations	<u>(10,127.7)</u>	<u>(3,376.0)</u>	<u>(13,503.7)</u>
FY12 Recommendation	\$25,341.7	\$ 8,477.2	\$ 33,788.9

2010-5. Elgin Community College - Spartan Drive Extension. The college has identified these roadway extensions as a high priority project to improve access to the main campus. All three current entrances are off highly traveled U.S. Highway 20 which experiences a several mile traffic jam at the college off ramp exit each morning. The proposed two additional entrances would provide an extension of 2nd Street Boulevard to Spartan Drive (a main city Boulevard) and the development of Hoffer Drive (currently an undeveloped parking lot roadway through campus) to Spartan Drive. These additional entrances would provide alternate routes and help alleviate traffic delays to students and staff traveling to and from the college each day. This project was first recommended for funding by the ICCB in its FY 2000 capital list. It has evolved over the years as it originally was a project in conjunction with the City of Elgin to improve an outdated T intersection and to provide an extension of Spartan Drive to the college campus. These aspects of the access improvements have already been completed and the remaining proposed work further improves access and safety onto the main campus. The college is requesting state funds to provide 2nd Street and Hoffer Drive access to Spartan Drive. An appropriation for funding this project was included in Public Act 96-0035 at the fiscal year 2010 funding request level. Once funds are released and construction on the project begins, it will be removed from this list.

The proposed budget (in thousands) for the project is:

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Current

Budget Category Request

Site Improvements \$ 3,636.1

Sources of funding:

	<u>State Funds</u>	<u>Local Funds</u>	<u>Total Funds</u>
Current Request	\$ 2,727.1	\$ 909.0	\$ 3,636.1
Eligible Credits	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
FY12 Recommendation	\$ 2,727.1	\$ 909.0	\$ 3,636.1

2010-6. Parkland College - Student Services Center. Parkland College continues to grow and space originally allocated for student activities has been converted to instructional areas and office space. Student services' offices and the bookstore were moved throughout campus wherever space permitted. Parkland College contracted with the National Center for Higher Education Management Systems in 1996 to assess the space needs of the college. It was determined there is a deficiency of student lounge and service space, food service space, and administrative services space. It was also noted that there is an inadequate amount of space available to ensure student confidentiality when it comes to student records and counseling.

A Student Services Center addition with approximately 60,406 gross square feet of new space will house instructional, student support service and office areas and provide space for a career center, student resource room, an assessment center, recruitment, admissions, records, counseling, advising, disability services, financial aid, student life, instructional kitchen for hospitality program, food service area, meeting facilities, book store, computer labs, and general support area. This new structure would connect the college center and the free-standing physical education building. Restroom facilities and maintenance areas will be included in the construction. The project also includes landscaping, alteration of sidewalks, drives, addition of 40 parking spaces, a food service drive, and loading dock. The new structure would use existing utilities, but the power supply will be enhanced and an additional chiller will be added to meet increased cooling demand. An appropriation for funding this project was included in Public Act 96-0035 at the fiscal year 2010 funding request level of \$2.0M of the appropriation has been released. Once the remaining funds are released and construction begins, the project will be removed from this list.

The scope of the project is:

<u>Room Use Category</u>	<u>NASF</u>
Classrooms	2,175
Laboratories	2,300



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Offices	10,385
Study/Library	2,275
General Use	12,796
Special Use	1,500
Support	<u>4,600</u>
 Total NASF	 36,031
Total GSF	60,406

The proposed budget (in thousands) for the project is:

<u>Budget Category</u>	<u>Current Request</u>
Buildings, Additions, Structures	\$ 16,943.8
Equipment	388.7
Utilities	484.5
Site Improvements	239.7
Planning	<u>3,846.1</u>
 Total	 \$ 21,902.8

Sources of funding:

	<u>State Funds</u>	<u>Local Funds</u>	<u>Total Funds</u>
Current Request	\$ 16,427.1	\$ 5,475.7	\$ 21,902.8
Eligible Credits	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
FY12 Recommendation	\$ 16,427.1	\$ 5,475.7	\$ 21,902.8

2010-7. William Rainey Harper College - Engineering and Technology Center Renovations.

The Facilities Study and Master Plan for the district gathered responses through a survey instrument from the campus community which identified a need for new space and for renovation and rehabilitation of existing space. Buildings G & H (Engineering and Technology buildings) were constructed in 1977 and have never had major renovations completed. Advancements in technology have greatly impacted the classroom and laboratory instructional experience. Building G is one story with 18,352 square feet of space and Building H is a two story structure with 57,775 square feet of space to renovate. This project will allow the college to renovate and create flexible and adaptable classrooms and laboratories to maximize the use of new technology and developing new teaching methods and is consistent with the college's strategic long range plan and facilities master plan. Such changes will help the college stay instructionally competitive. The remodeling will allow additional lab and instructional spaces to be developed. Increased enrollment and space demands have increased the need for electrical power, communication lines, computer network infrastructure, and heating and cooling

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throughout the Engineering and Technology center. Approximately 82,157 gross square feet of space will be renovated in buildings G & H to create more modern classroom and laboratory learning space for the environment. The proposed renovation would create instructional, office and storage space to accommodate programs and general instructional space for architecture, fashion design/merchandising, fire science, interior design, maintenance technology, refrigeration and air conditioning, division offices, classrooms and labs, and faculty and staff office and storage spaces. The proposed project will also make improvements to the fire protection system, electrical system, HVAC, Plumbing and restrooms for ADA compliance, where necessary. An appropriation for funding this project was included in Public Act 96-0035 at the fiscal year 2010 funding request level. Once funds are released and construction begins, the project will be removed from this list.

The proposed budget (in thousands) for the project is:

<u>Budget Category</u>	<u>Current Request</u>
Equipment	\$ 11,761.7
Remodeling/Rehabilitation	<u>21,180.1</u>
Total	\$ 32,941.8

Sources of funding:

	<u>State Funds</u>	<u>Local Funds</u>	<u>Total Funds</u>
Current Request	\$ 24,706.3	\$ 8,235.5	\$ 32,941.8
Eligible Credits	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
FY12 Recommendation	\$ 24,706.3	\$ 8,235.5	\$ 32,941.8

2010-8. Rend Lake College - Art Program Addition. The college has restricted space for the expansion of a growing art program enrollment. The art program has expanded over the years to include jewelry, ceramics, printmaking, and sculpting. In the past, the college has temporarily solved these space problems by limiting the size, reducing enrollments or discontinuing programs, such as the music major and theater programs. However, with growing enrollments in the art programs and re-institution of the music and theater programs, the ability to shuffle programs between areas has been diminished. Certain existing space is designed for certain programs such as the backstage area for theater productions, which is currently used for ceramics, print making, and sculpting. While inadequate space is a problem, the existing conditions are unsafe. The printmaking class is held on a loft platform that is only accessible by climbing steep steps and is not accessible to persons with disabilities. The ceramic kilns emit toxic fumes when fired and are located in poorly ventilated space. This project proposes to add 2,200 gross square feet of space to the existing structure and will allow the college to meet enrollment demands and growth in the programs, as well as using existing space for its intended purpose. This endeavor would require minimal remodeling to connect the addition onto the existing art program area with three planned openings being made through the existing wall

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structure. An appropriation for funding this project was included in Public Act 96-0035 at the fiscal year 2010 funding request level. Once funds are released and construction on the project begins, it will be removed from this list.

The scope of the project is:

<u>Room Use Category</u>	<u>NASF</u>
Laboratories	<u>1,808</u>
Total NASF	1,808
Total GSF	2,200

The proposed budget (in thousands) for the project is:

<u>Budget Category</u>	<u>Current Request</u>
Buildings, Additions, Structures	\$ 520.3
Equipment	24.2
Planning	<u>108.3</u>
Total	\$ 652.8

Sources of funding:

	<u>State Funds</u>	<u>Local Funds</u>	<u>Total Funds</u>
Current Request	\$ 489.8	\$ 163.0	\$ 652.8
Eligible Credits	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
FY12 Recommendation	\$ 489.8	\$ 163.0	\$ 652.8

2010-9. Lake Land College - Rural Development Technology Center. Lake Land College responded to the need for a presence in the southern portion of their district by locating and building the Kluthe Center in Effingham, Illinois, in 1995. Nearly 2,500 residents enroll in more than 160 different credit and non-credit classes at the Kluthe Center each year. The college cannot enroll more students in the existing facilities due to a lack of classroom and parking space. In order to expand and offer new programs, create a Hands On Training (HOT) Laboratory, the college proposes to expand the Kluthe Center by building a new building at the Kluthe Center.

A Rural Development Technology Center Building addition consisting of a multi-story structure with approximately 36,070 gross square feet will provide additional permanent space to meet the demands of a growing student population and allow expansion and growth of services to the southern region of the district. The project includes additional parking lot space, sidewalks, lighting and landscaping, water connection and plumbing work, HVAC systems and electrical service and lighting to accommodate the new building. An appropriation for funding this project

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was included in Public Act 96-0035 at the fiscal year 2010 funding request level. Once funds are released and construction on the project begins, it will be removed from this list.

The scope of the project is:

<u>Room Use Category</u>	<u>NASF</u>
Classrooms	7,800
Laboratories	8,000
Offices	1,500
Study	2,500
General Use	1,000
Support	<u>2,750</u>
Total NASF	23,550
Total GSF	36,070

The proposed budget (in thousands) for the project is:

<u>Budget Category</u>	<u>Current Request</u>
Buildings, Additions, Structures	\$ 7,225.6
Land	224.0
Equipment	932.0
Utilities	64.1
Site Improvements	1,127.5
Planning	<u>1,102.6</u>
Total	\$ 10,675.8

Sources of funding:

	<u>State Funds</u>	<u>Local Funds</u>	<u>Total Funds</u>
Current Request	\$ 8,006.9	\$ 2,668.9	\$ 10,675.8
Eligible Credits	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
FY12 Recommendation	\$ 8,006.9	\$ 2,668.9	\$ 10,675.8

2010-10. College of DuPage - Instructional Center Noise Abatement. The Berg Instructional Center (BIC) was completed in 1971 and is a 475,000 gross square foot main teaching facility located on the main campus. COD estimates that over 40 percent of the students who attended COD were enrolled in classes that met in the Instructional Center. The college used local funds to meet the growing demand for new instructional space; consequently needed repairs and renovations to the original buildings on campus could not be completed on a regular or timely basis. The BIC contains two 655 foot corridors and four 205 foot cross halls with nine foot ceilings. The structure is mostly brick with some wallboard ceilings, brick floors, and some glass and doorways. The structural design and materials combined with the long hallways make these

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spaces, classrooms, and office spaces very noisy with foot traffic, conversations, and rolling carts. The college has taken measures in an attempt to reduce noise levels but the problem persists. The college proposes to install snap type grid system acoustical ceilings and wall mounted acoustical panels in all public corridors and lounge areas of the BIC in order to reduce noise levels and disruptions in classrooms and offices. An appropriation for funding this project was included in Public Act 96-0035 at the fiscal year 2010 funding request level. Once funds are released and construction on the project begins, it will be removed from this list.

The proposed budget (in thousands) for the project is:

<u>Budget Category</u>	<u>Current Request</u>
Remodeling/Rehabilitation	\$2,141.4
Planning	<u>177.8</u>
Total	\$ 2,319.2

Sources of funding:

	<u>State Funds</u>	<u>Local Funds</u>	<u>Total Funds</u>
Current Request	\$ 1,739.4	\$ 579.8	\$ 2,319.2
Eligible Credits	<u>+ 113.0</u>	<u>- 113.0</u>	<u>-0-</u>
FY12 Recommendation	\$ 1,852.4	\$ 466.8	\$ 2,319.2

2010-11. William Rainey Harper College - Campus Life/One Stop Admissions Center. Due to original decentralized design, access to student services is difficult on the 200 acre main campus. Student Service offices are distributed randomly across five of its 18 buildings, and this fragmentation causes prospective students to search for needed services. The Admissions Office is located in an inner campus building without ease of access to parking. Growth and change in student population over the years has given rise to needed services without additional space. Important retention services, such as multi cultural affairs and financial aid, have long outgrown their original space. There is a recognized need for a more centralized student service facility to assist with student acclimation and retention, as well as one stop convenience for needed assistance. The growth of more integrated curricular approaches, the need for nearby flexible learning spaces, and increasing the membership in student clubs is driving a need for appropriate rooms and spaces for varied purposes. Further, demographic information gathered from the public school districts project a 20 percent increase in traditional age students through 2008. This projected growth with other changes in student demographics require a new approach to campus life allowing ease of access to campus services, activities, and social spaces that are appealing and welcoming.

The college proposes to construct a two story One Stop/Admissions Center building that would be more centralized and in an area less disruptive to classroom instruction and a two story

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Campus Student Life Center. These two structures will be built adjacent to existing buildings on campus so users can easily pass from one building to the next. While the project budget does not reflect necessary site improvements in preparation for the construction of these buildings, such site improvements will be necessary and would include extending the utilities tunnel for fiber, steam, and a chilled water loop. The site improvements will be completed as part of a separately funded project with Capital Development Board coordination. An appropriation for funding this project was included in Public Act 96-0035 at the fiscal year 2010 funding request level. Once funds are released and construction on the project begins, it will be removed from this list.

The scope of the project is:

<u>Room Use Category</u>	<u>One Stop Admissions NASF</u>	<u>Campus Life NASF</u>
Classrooms	1,800	2,450
Laboratories	3,160	1,125
Offices	11,656	17,745
Special Use		250
General Use	5,529	16,900
Support	5,434	705
Health Care		1,175
Unclassified	<u>30</u>	<u>30</u>
 Total NASF	 27,609	 40,380
Total GSF	44,174	64,608

The proposed budget (in thousands) for the project is:

<u>Budget Category</u>	<u>Current Request</u>
Buildings, Additions, Structure	\$ 54,557.6
Equipment	<u>6,409.5</u>
Total	\$ 60,967.1
 One Stop Center	 \$24,314.8
Campus Life Center	<u>\$ 36,652.3</u>
Total	\$ 60,967.1

Sources of funding:

	<u>State Funds</u>	<u>Local Funds</u>	<u>Total Funds</u>
Current Request	\$ 45,725.3	\$ 15,241.8	\$ 60,967.1
Eligible Credits	<u>+3,015.7</u>	<u>(3,015.7)</u>	<u>-0-</u>
FY12 Recommendation	\$ 48,741.0	\$ 12,226.1	\$60,967.1

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2010-12. Illinois Valley Community College - Community Technology Center Building. A College Master Plan (CMP) was completed which thoroughly examined space utilization of campus buildings, programmatic needs in conjunction with the college mission, future curricular and academic student support needs, and current and future technology considerations. Students, faculty, and staff as well as focus groups from business, industry, district feeder high schools, and the public at large was involved in the CMP process.

The first phase of the master plan calls for the construction of a two story Community Technology Center that will serve as the new entrance to the college, and coordinate student services and student life space. It will address the deficiencies in the technology and workforce development program as well as student service areas on campus. The project includes site improvements, entry plaza development, and landscaping, and additional parking. Future phases, related to completion of this project but not included in the scope of work, would include remodeling of space vacated by programs and services relocating into the new facility. Subsequent funding of the Community Instructional Center project does not imply any commitment for state funding of future projects. However, the college does have another project recommended by the ICCB for funding which would address these future phases. An appropriation for funding this project was included in Public Act 96-0035 at the fiscal year 2010 funding request level. Once funds are released and construction on the project begins, it will be removed from this list.

The scope of the project is:

<u>Room Use Category</u>	<u>NASF</u>
Classrooms	11,792
Laboratories	19,004
Offices	12,494
Study	1,686
General Use	2,000
Support	<u>2,416</u>
Total NASF	49,392
Total GSF	74,088

The proposed budget (in thousands) for the project is:

<u>Budget Category</u>	<u>Current Request</u>
Buildings, Additions, Structures	\$ 20,148.3
Equipment	1,022.0
Site Improvements	612.0
Planning	<u>1,371.7</u>
Total	\$23,154.0

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Sources of funding:

	<u>State Funds</u>	<u>Local Funds</u>	<u>Total Funds</u>
Current Request	\$ 17,365.5	\$ 5,788.5	\$ 23,154.0
Eligible Credits	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
FY12 Recommendation	\$ 17,365.5	\$ 5,788.5	\$ 23,154.0

2010-13. College of Lake County - Student Services/Adult Education/Lifelong Learning Building. The Lakeshore Campus in Waukegan needs to be expanded to address current and future needs for student services, adult education, support services, community services, and administrative functions. The construction of this new building is envisioned to serve the growing student services and educational needs of Waukegan and the surrounding towns in the district. This building will eliminate the need for Waukegan area students to travel to Grayslake. The proposed Student Services/Adult Education/Lifelong Learning Building would house Admissions & Records, Financial Aid, Counseling, Assistance to Students with Disabilities, Student Life, a bookstore, Campus Safety, a Learning Assistance Center, a library, and Adult Education Programs.

A new Student Services/Adult Education/Lifelong Learning Building will be built, and existing space vacated on the Grayslake campus by relocation of staff and student services will require some remodeling. The project also includes demolition of temporary space at the Grayslake Campus and a building at the Lakeshore campus. The project includes utility work and site work to develop sidewalks, roadways, parking, landscaping, and light fixtures in addition to equipment for the new structure. An appropriation for funding this project was included in Public Act 96-0035 at the fiscal year 2010 funding request level. Once funds are released and construction on the project begins, it will be removed from this list.

The scope of the project is:

<u>Room Use Category</u>	<u>NASF</u>
Classrooms	13,482
Laboratories	32,534
Offices	11,547
Study	2,571
General Use	9,824
Support	<u>2,124</u>
Total NASF	72,083
Total GSF	118,024



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The proposed budget (in thousands) for the project is:

<u>Budget Category</u>	<u>Current Request</u>
Buildings, Additions, Structures	\$ 50,481.0
Equipment	4,651.4
Utilities	702.5
Remodeling/Rehabilitation	672.0
Site Improvements	<u>1,688.4</u>
Total	\$ 58,195.3

Sources of funding:

	<u>State Funds</u>	<u>Local Funds</u>	<u>Total Funds</u>
Current Request	\$ 43,646.5	\$ 14,548.8	\$ 58,195.3
Eligible Credits	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
FY12 Recommendation	\$ 43,646.5	\$ 14,548.8	\$ 58,195.3

2010-14. Richland Community College - Student Success Center and Addition. The college has conducted an enrollment management study to review how students progress through the institution. The college seeks to make physical modifications to facilities which will help maintain student enrollments and better facilitate student progress and development. An addition will allow the restructuring and relocation and development of a Student Success Center staffed by trained individuals serving as a front line for the most needed services and information. The Student Success Center will provide space that is student centered, easily accessible, and programmatically functional resulting in improved efficiency. It is proposed that the Student Success Center be accommodated by the relocation of administrative functions, common workspace, storage, food preparation area, and the board of trustees' meeting room. This will be accomplished with the construction of a one story North Wing Entrance addition which will include a career services function. Vacated space will then be renovated to house student services, grant programs, and provide common meeting spaces. This project will utilize connections to existing sewer and electrical distribution systems and site access. The heating and cooling system will require additional capacity while sidewalks and other areas disturbed by construction will require replacement. An appropriation for funding this project was included in Public Act 96-0035 at the fiscal year 2010 funding request level. Once funds are released and construction on the project begins, it will be removed from this list.

The scope of the project is:

<u>Room Use Category</u>	<u>NASF</u>
Offices	7,190
Study	275
General Use	120

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Support	<u>500</u>
Total NASF	8,085
Total GSF	13,187

The proposed budget (in thousands) for the project is:

<u>Budget Category</u>	<u>Current Request</u>
Buildings, Additions, Structures	\$ 3,486.3
Equipment	325.4
Remodeling/Rehabilitation	1,153.6
Site Improvements	<u>38.8</u>
Total	\$ 5,004.1

Sources of funding:

	<u>State Funds</u>	<u>Local Funds</u>	<u>Total Funds</u>
Current Request	\$ 3,753.1	\$ 1,251.0	\$ 5,004.1
Eligible Credits	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
FY12 Recommendation	\$ 3,753.1	\$ 1,251.0	\$ 5,004.1

2010-15. Illinois Eastern/Lincoln Trail College - Center for Technology. Lincoln Trail College is using 35 year old temporary buildings to house many of its instructional programs. These temporary buildings have each outlived their expected service life and are in a deteriorated state. Programs, such as Process Technologies, Industrial Management, Microcomputer Support Specialists, Office Technologies, Medical Assistant, Pharmacy Technician, and Horticulture would be served and benefitted by the new space.

The college proposes to build a one-story building for several of the technical programs. In addition to classrooms and labs, ancillary spaces will include storage areas and faculty office space dedicated to each discipline. The college will consider a remodeling project (not included in this project request) of the vacated space at a later date. Further, this project eliminates the need for five temporary buildings totaling 27,800 gross square feet of space. These five temporary buildings will be razed as part of the construction of the Center for Technology. An appropriation for funding this project was included in Public Act 96-0035 at the fiscal year 2010 funding request level. Once funds are released and construction on the project begins, it will be removed from this list.

The scope of the project is:

<u>Room Use Category</u>	<u>NASF</u>
Classrooms	5,600
Laboratories	9,300
Offices	1,000
Study	<u>4,000</u>

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Total NASF	19,900
Total GSF	30,952

The proposed budget (in thousands) for the project is:

<u>Budget Category</u>	<u>Current Request</u>
Buildings, Additions, Structures	\$ 10,022.4

Sources of funding:

	<u>State Funds</u>	<u>Local Funds</u>	<u>Total Funds</u>
Current Request	\$ 7,516.8	\$ 2,505.6	\$ 10,022.4
Eligible Credits	<u>486.3</u>	<u>(486.3)</u>	<u>-0-</u>
FY12 Recommendation	\$ 8,003.1	\$ 2,019.3	\$ 10,022.4

2010-21. Danville Area Community College - Addition /Remodeling of Mary Miller Center.

The Mary Miller Center was constructed in 1971. Existing space has been in need of remodeling/updating for instructional programs, and the mechanical and electrical systems need to be modernized for efficiency and expanded capacity for the demands placed on those systems. The plumbing system needs to be replaced, and a fire protection system needs to be installed. Additional classrooms/labs for Math and Science and/or Allied Health Programs are needed. This project is consistent with the college's master plan to modernize its entire campus which includes many buildings over 100 years old. This project will add classroom space and remodel existing space. The college has received prior approval to complete the lower-level remodeling of the Mary Miller Center to provide classroom space for the Allied Health program bringing the entire project to \$4,282,600. Work already completed totals \$678,000 and will be applied toward the college's required 25 percent local match requirement.

The scope of the project is:

<u>Room Use Category</u>	<u>NASF</u>
Special Use	4,750
General Use	<u>1,200</u>
Total NASF	5,950
Total GSF	6,190

The proposed budget (in thousands) for the project is:

<u>Budget Category</u>	<u>Current Request</u>
Buildings, Additions, Structures	\$ 1,153.9
Utilities	50.8
Equipment	178.9
Remodeling/Rehabilitation	1,701.1

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Site Improvements	34.8	
Planning		485.0
Total		\$ 3,604.5

Sources of funding:

	<u>State Funds</u>	<u>Local Funds</u>	<u>Total Funds</u>
Current Request	\$ 3,211.8	\$ 392.7	\$ 3,604.5
Eligible Credits	-0-	-0-	-0-
FY12 Recommendation	\$ 3,211.8	\$ 392.7	\$ 3,604.5

2010-27. Parkland College - Applied Technology Addition The college has accommodated enrollment growth in Auto Collision Repair and Ford Asset courses by housing classes in temporary or inadequate on-campus structures or off-campus leased facilities. These programs and courses are not located near the other technical programs offered by the college, and that location issue reduces the educational benefits to students by limiting access to general education classes and student services, such as advising and career planning.

This project includes construction of new laboratory space to be connected to the M wing. Additional parking, paving and landscaping, site improvements, furnishings, and equipment will be included as part of this project. Existing electrical, telephone, alarm and computer systems can be utilized with an enhancement to the power supply and an additional chiller unit will be required to accommodate the increased cooling load. Funding and completion of this project would replace temporary space. The appropriation for funding this project was included in Public Act 96-0035 at an earlier request level. Once funds are released and construction on the project begins, it will be removed from this list.

The scope of the project is:

<u>Room Use Category</u>	<u>NASF</u>
Laboratories	22,800
Unclassified	4,000
Total NASF	26,800
Total GSF	37,392

The proposed budget (in thousands) for the project is:

<u>Budget Category</u>	<u>Current Request</u>
Buildings, Additions, Structures	\$ 10,820.2
Equipment	1,754.2
Utilities	484.6

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Site Improvements	239.8
Planning	<u>2,911.5</u>
Total	\$ 16,210.3

Sources of funding:

	<u>State Funds</u>	<u>Local Funds</u>	<u>Total Funds</u>
Current Request	\$ 12,157.6	\$ 4,052.7	\$ 16,210.3
Eligible Credits	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
FY12 Recommendation	\$ 12,157.6	\$ 4,052.7	\$ 16,210.3

2010-29. College of Lake County - Grayslake Campus Classroom. A new classroom building on the main campus will provide much needed additional space to house the growing number of classes offered. This project is included in the college's master plan and will provide an additional space to be used for classrooms, computer labs, support space, meeting space, and office space. The project will also include related equipment, utility work to extend storm and sanitary sewer lines, water mains, electrical service, security and fire alarm system, and computer system, and site improvements such as sidewalks, roadways, additional parking, landscaping, and lighting. This project would eliminate the need to lease 41,585 gross square feet of temporary space.

The scope of the project is:

<u>Room Use Category</u>	<u>NASF</u>
Classrooms	40,000
Laboratories	15,000
Offices	4,050
General Use	3,000
Support	<u>2,300</u>
Total NASF	64,350
Total GSF	99,945

The proposed budget (in thousands) for the project is:

<u>Budget Category</u>	<u>Current Request</u>
Buildings, Additions, Structures	\$ 38,209.4
Equipment	2,544.2
Utilities	618.8
Site Improvements	<u>5,676.4</u>
Total	\$ 47,048.8

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Sources of funding:

	<u>State Funds</u>	<u>Local Funds</u>	<u>Total Funds</u>
Current Request	\$ 35,286.6	\$ 11,762.2	\$ 47,048.8
Eligible Credits	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
FY12 Recommendation	\$ 35,286.6	\$ 11,762.2	\$ 47,048.8

2010-30. Illinois Eastern Community Colleges-Wabash Valley College - Technology/Student Support Expansion and Renovation to Main Hall. Wabash Valley has outgrown its Main Hall building. Technology needs and student support needs drive the rationale for this project. The current structures are limited in their adaptability to more modern technology. The Main Hall on campus was constructed in 1965. Classrooms have been converted for computers and certain technology, but the space is barely adequate. The classrooms lack connectivity, appropriate lighting, and adequate AC power source. Relocation of the cafeteria and bookstore to higher traffic student areas would provide much improved services and more appropriate meeting space areas for students, groups, or the community using campus space.

This project will replace temporary space with a two story building addition to the Main Hall on the main campus which would allow more technology capable instruction to be delivered and provide appropriate space for easier student access to student support areas. Space in the Main Hall will also be remodeled, a geothermal system will be installed, and windows will be replaced with more energy efficient windows. Existing parking is adequate and site work is estimated to be minimal requiring only a small amount of fill and leveling.

The scope of the project is:

<u>Room Use Category</u>	<u>NASF</u>
Classrooms	2,500
Laboratories	2,700
Offices	1,200
Other General Use	<u>8,300</u>
Total NASF	14,700
Total GSF	21,008

The proposed budget (in thousands) for this project is:

<u>Budget Category</u>	<u>Current Request</u>
Buildings, Additions, Structures	\$ 7,518.1
Remodeling/Rehabilitation	495.7
Equipment	<u>200.2</u>

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Total \$ 8,214.0

Sources of funding:

	<u>State Funds</u>	<u>Local Funds</u>	<u>Total Funds</u>
Total Costs	\$ 6,160.5	\$ 2,053.5	\$ 8,214.0
Eligible Credits	-0-	-0-	-0-
FY12 Recommendation	\$ 6,160.5	\$ 2,053.5	\$ 8,214.0

2010-37. Kaskaskia College - Vandalia Education Center-Phase II. The college proposes to expand the Vandalia Education Center to provide space for technology in vocational, occupational, and career programs, computer laboratories and distance education, faculty offices, and a study commons area. The leased facility serving that area was fully utilized and reached maximum capacity. The college has committed to providing at least 43.5% of the cost of this project.

Land was acquired by the Foundation and the first phase of this project has been completed as a locally funded project. Phase I provided a 21,358 gross square foot open floor plan structure at the new location. This project includes construction of a one story structure at the new location in Vandalia. The project will include parking, sidewalks, lighting, and expanding utilities to the Phase I portion. An appropriation for funding this project was included in Public Act 96-0039 at the fiscal year 2010 funding request level. Once funds are released and construction on the project begins, it will be removed from this list.

The scope of the project is:

<u>Room Use Category</u>	<u>NASF</u>
Classrooms	6,400
Laboratories	9,800
Offices	800
Support Facilities	<u>1,000</u>
Total NASF	18,000
Total GSF	28,232

The proposed budget (in thousands) for the project is:

<u>Budget Category</u>	<u>Current Request</u>
Buildings, Additions, Structures	\$ 10,095.8
Equipment	200.7
Utilities	159.6
Site Improvements	<u>319.2</u>
Total	\$ 10,775.3

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Sources of funding:

	State Funds	Local Funds	Total Funds
Current Request	\$ 5,894.1	\$ 4,881.2	\$ 10,775.3
Eligible Credits	-0-	-0-	-0-
FY12 Recommendation	\$ 5,894.1	\$ 4,881.2	\$ 10,775.3

**B. Capital Renewal Grants.** Until, fiscal year 2010, the General Assembly last appropriated \$9.107 million in fiscal year 2004 for the capital renewal program. This was the same level of funding as the previous year and was at the Governor’s recommended funding level. Funding for this initiative needs to be increasing to adequately address the deferred maintenance backlog. The General Assembly had not taken action on fiscal year 2005, 2006, 2007, 2008, or 2009 capital renewal funding. Public Act 96-0035 included \$27.3 million for community college capital renewal funds. This is three years funding at the FY 2004 funding level. One third, \$9,107,600, of the amount appropriated was released by the Governor’s Office of Management and Budget in May 2010.

Since the inception of the capital renewal grant program, formerly called the repair and renovation grant program, funds have been distributed to universities and community colleges based on the amount of owned gross square footage for each institution. With over 23 million gross square feet of facilities, community colleges comprise approximately 30 percent of all public higher education space. The lack of consistent capital renewal funding during the last 5 fiscal years has caused colleges to struggle to provide funds to make the necessary campus improvements. Therefore, the fiscal year 2012 capital renewal grant request is a total of \$60 million which is comprised of \$12 million for each of the last four unfunded fiscal years (2005, 2006, 2007, 2011) plus the request year (2012).

**C. Specific Institutional Projects.** Annual requests for state funding for construction projects are submitted by the colleges in the RAMP (Resource Allocation and Management Plan for the Community Colleges) Community College Capital Requests. One hundred and ten project requests were received with an estimated cost of \$2.2 billion and requiring an estimated \$1.7 billion in state funding to fully fund the requests. A summary of all district requests submitted for consideration are listed on Table 2.

Table 1 presents the community college fiscal year 2011 capital budget request. Both Table 1 and Table 2 include projects that were appropriated in fiscal year 2010 and reappropriated in fiscal year 2011. Once appropriated funds are released and construction begins, the individual projects will be removed from this list. Projects have been evaluated using the criteria established in ICCB rules. The result of this staff evaluation process is a selection of projects for inclusion in the capital budget request and the establishment of a priority ranking assignment for each project. Projects on the list have been waiting for funding for ten years since there was no capital plan passed by the General Assembly. Included in this table is the total budget for each project recommended, as well as breakdown of the funding sources of local and state funds. Recommended state funding for the 32 specific projects, in the fiscal year 2012 capital budget



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request, for which a state appropriation has not been made total \$395.2 million. Due to the removal of projects, this actually represents a reduction from the fiscal year 2011 capital budget request. There were no new projects added and two projects were removed from the list. State funding to assist with Joliet's Student Support Center and Illinois Valley's Renovations to Buildings B,C,& D projects were not requested in the FY 2012 requests. Therefore, with the exception of two projects, the FY 2012 list is an aggregation of the same projects found on last year's list adjusted for regional inflation rates (as calculated by the Capital Development Board). Narratives follow for projects not summarized in part A of the background information.

**DESCRIPTIONS OF PROPOSED FISCAL YEAR 2012 CAPITAL PROJECTS**

**REMAINING SPECIFIC INSTITUTIONAL PROJECTS INCLUDED IN THE PROPOSED FISCAL YEAR 2012 CAPITAL BUDGET REQUEST**

1. Joliet Junior College - City Center Construction The existing City Center Campus is located in a five-story former hotel and was originally intended to serve only the Culinary Arts, Adult Education, and business assistance/economic development programs. The college's mission has evolved to developing a full service campus downtown. Existing space restricts the college from reaching its objective. The college has spent hundreds of thousands of dollars to remodel/upgrade the facility, but the building design does not permit efficient utilization for instructional purposes. More seriously, the building's structural, mechanical, and electrical systems are in a state of deterioration. The hotel was built for a 30 to 40 year life span and has outlived it's functional usefulness. The college is at the point where it must decide to invest millions of additional dollars to further upgrade the building or raze the existing building and construct more functional and appropriately designed space. A new building would provide more classroom space in a more appropriate learning environment that meets today's building codes while reducing energy and operating maintenance costs.

This project proposes to construct a 84,115 gross square foot building to replace the existing building. The existing building would be razed. The new facility would provide more appropriate classrooms, labs, and offices for expanding departments, as well as creating more appropriate instructional space. The existing downtown location has adequate space for the new structure provided the existing structure is razed. The proposed new structure would include an enclosed walkway to connect with the Renaissance Center building.

The scope of the project is:

<u>Room Use Category</u>	<u>NASF</u>
Classrooms	27,078
Laboratories	6,499
Offices	9,000
Study	5,700
General Use	8,000
Support Facilities	<u>2,900</u>

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Total NASF	59,177
Total GSF	84,115

The proposed budget (in thousands) for the project is:

<u>Budget Category</u>	<u>Current Request</u>
Buildings, Additions, Structures	\$ 28,573.5
Planning	<u>2,846.6</u>
Total	\$ 31,420.1

Sources of funding:

	<u>State Funds</u>	<u>Local Funds</u>	<u>Total Funds</u>
Current Request	\$ 23,565.1	\$ 7,855.0	\$ 31,420.1
Eligible Credits	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
FY12 Recommendation	\$ 23,565.1	\$ 7,855.0	\$ 31,420.1

2. Spoon River College - Educational Buildings Remodeling & Expansion. The Taylor and Centers buildings are over 35 years old and are not able to house new technology. This project will ensure that adequate computer lab space is available and in the most effective on campus location. The project will expand facilities and remodel existing space, it will enable faculty and students to fully utilize the benefits of modern instructional technology already developed but housed in inadequate and inconvenient space, and faculty offices, student lounges, and computer labs will be included.

The district proposes to add space and remodel existing space in the Taylor & Centers Buildings on the main campus. Work would also include enclosing a covered walkway at the Taylor Building to enable the expansion of classroom spaces and enclosing the courtyards at each end of the Centers Building (which is below grade level) as part of the new construction. Such enclosure of the courtyards would result in 2 three story additions for the Centers Building.

The scope of the project is:

<u>Room Use Category</u>	<u>NASF</u>
Classrooms	750
Offices	5,000
General Use	<u>3,255</u>
Total NASF	9,005
Total GSF	10,000

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The proposed budget (in thousands) for the project is:

<u>Budget Category</u>	<u>Current Request</u>
Buildings, Additions, Structures	\$ 2,566.8
Remodeling and Rehabilitation	3,402.3
Planning	<u>752.4</u>
 Total	 \$ 6,721.5

Sources of funding:

	<u>State Funds</u>	<u>Local Funds</u>	<u>Total Funds</u>
Current Request	\$ 5,041.0	\$ 1,680.5	\$ 6,721.5
Eligible Credits	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
FY12 Recommendation	\$ 5,041.0	\$ 1,680.5	\$ 6,721.5

3. Lincoln Land Community College - Project Outreach: Eastern Regional (Taylorville) Center Expansion. The district is proposing a regional center expansion project designed to improve its ability to deliver services to those students who do not live within a reasonable commuting distance of the main campus in Springfield. Lincoln Land proposes to remodel and rehabilitate space at the Eastern Regional Education Center (EREC) in Taylorville. The primary permanent building is a 30 year old partially renovated manufacturing facility. This facility was minimally remodeled to begin offering LLCC programs but was not designed for its current use. The entire building will be remodeled including the ventilation and mechanical systems. The local match portion of the project is proposed to be funded with protection, health, and safety (PHS) funds as some of this project is eligible PHS work.

The proposed budget (in thousands) for the project is:

<u>Budget Category</u>	<u>Current Request</u>
Remodeling and Rehabilitation	\$ 4,017.5
Equipment	<u>95.7</u>
Total	\$ 4,113.2

Sources of funding:

	<u>State Funds</u>	<u>Local Funds</u>	<u>Total Funds</u>
Current Request	\$ 3,084.9	\$ 1,028.3	\$ 4,113.2
Eligible Credits	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
FY12 Recommendation	\$ 3,084.9	\$ 1,028.3	\$ 4,113.2

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4. Southeastern Illinois College - Carmi/White County Vocational Building Addition. The college seeks to develop an extension campus site in Carmi, Illinois, to offer vocational and occupational education to citizens residing in the northernmost areas of the district. This proposed new building is intended to increase the percentage of high school graduates continuing at Southeastern by providing the services needed closer to the students.

The college proposes to build a facility on 20 acres of land donated by the City of Carmi. The site is adjacent to a classroom building currently leased by the college from the Southeastern Illinois College Foundation and will be connected by a sidewalk extension. The new building will include three automotive bays, welding lab with 20 welding booths, two offices, storage area, and support space. All utilities exist on the property and need to be extended to the new building site. A driveway and parking area using a crush rock surface for service vehicles and automotive project vehicles will be constructed.

The scope of the project is:

<u>Room Use Category</u>	<u>NASF</u>
Laboratories	1,950
Offices	320
Support	1,000
Unclassified	<u>285</u>
Total NASF	3,555
Total GSF	5,302

The proposed budget (in thousands) for the project is:

<u>Budget Category</u>	<u>Current Request</u>
Buildings, Additions, Structures	\$ 1,570.9
Utilities	120.1
Site Improvements	<u>16.0</u>
Total	\$ 1,707.0

Sources of funding:

	<u>State Funds</u>	<u>Local Funds</u>	<u>Total Funds</u>
Current Request	\$ 1,281.0	\$ 426.0	\$ 1,707.0
Eligible Credits	<u>-0-</u>	<u>-0 -</u>	<u>-0-</u>
Current Year Recomm.	\$ 1,281.0	\$ 426.0	\$ 1,707.0

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5. Sauk Valley Community College - Remodel Natural Science Laboratories. The third floor science laboratories are open walled. This design results in a collection of safety and operational problems: expensive equipment and potentially dangerous supplies are unable to be secured in a locked area, noise from each of the laboratories disrupts the other lab activities/classes, fumes or fire that might originate in one room would travel quickly to others, and students must walk through one room to reach another. Lab stations and cabinetry are worn, delaminating and, in some cases, damaged or broken; and adjacent faculty offices are separated from the laboratories by half wall partitions so teachers are unable to meet privately with students or work in their offices without noise distractions. The student stations do not meet ADA requirements and are arranged so half the students are not facing the teachers station. The college proposes to enclose the seven laboratories and eleven faculty offices on the third floor, through the construction of walls and adding a drop ceiling. Some space will be converted to create a biology storage room, a general classroom, a properly vented chemical storage room, a lab prep room, and a storage room. Cabinetry and lab stations in seven labs will be replaced. Plumbing, gas, and power lines leading to those stations, along with fume hoods, will be repaired and/or replaced. Vinyl floor tile will be installed, HVAC adjustments made, and computer aided instruction projection systems installed in two biology labs.

The proposed budget (in thousands) for the project is:

<u>Budget Category</u>	<u>Current Request</u>
Remodeling/Rehabilitation	\$ 3,700.5

Sources of funding:

	<u>State Funds</u>	<u>Local Funds</u>	<u>Total Funds</u>
Current Request	\$ 2,775.4	\$ 925.1	\$ 3,700.5
Eligible Credits	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
FY12 Recommendation	\$ 2,775.4	\$ 925.1	\$ 3,700.5

6. Waubensee Community College - Henning Academic Computing Center Addition.

There is an increasing demand by students and businesses seeking technology certificates and degrees or quick response training on emerging technology for business and industry. The existing facility offers instruction in areas such as administrative office systems, accounting, graphic design, computer information systems, microcomputer systems, world wide web/Internet, electronic commerce, and computer aided drafting (CAD). Students take on-line courses and complete homework assignments and other lab assignments, requiring a computer in the facility. It is also used to provide training to area businesses. The addition of new instructional programs is limited by the size of the present facility through the Workforce Development unit of the college. The proposed project would provide an expansion of the existing academic computing labs to accommodate the increasing academic and workforce training demands that have limited

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growth potential in the existing structure and site improvements.

The scope of the project is:

<u>Room Use Category</u>	<u>NASF</u>
Classrooms	9,920
Laboratories	9,920
Offices	<u>1,200</u>
Total NASF	21,040
Total GSF	33,189

The proposed budget (in thousands) for the project is:

<u>Budget Category</u>	<u>Current Request</u>
Buildings, Additions, Structures	\$ 11,205.0
Site Improvements	1,318.6
Planning	<u>952.4</u>
Total	\$ 13,476.0

Sources of funding:

	<u>State Funds</u>	<u>Local Funds</u>	<u>Total Funds</u>
Current Request	\$ 10,107.0	\$ 3,369.0	\$13,476.0
Eligible Credits	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
FY12 Recommendation	\$ 10,107.0	\$ 3,369.0	\$13,476.0

7. Illinois Eastern Community Colleges (Olney Central College) - Applied Technology Center.

The college proposes to build an Applied Technology Center to benefit the Associate Degree Nursing (AND), Licensed Practical Nursing (LPN), Radiography programs (XRAY), Massage Therapy (MT), and Phlebotomy program (PHB), and Basic Nursing Assistant Training Certificate (BAID). Current facilities lack proper lab space and x-ray machines. Massage therapy and phlebotomy programs are not offered on site. The new facility will allow the college to improve instruction in allied health fields and also make space in areas vacated to increase computer skills instruction in all disciplines. The college proposes to build an addition adjacent to Wattleworth Hall on the main campus.

The scope of the project is:

<u>Room Use Category</u>	<u>NASF</u>
Classrooms	1,800
Laboratories	900

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Offices	600
Support	<u>600</u>
Total NASF	3,900
Total GSF	5,916

The proposed budget (in thousands) for the project is:

<u>Budget Category</u>	<u>Current Request</u>
Buildings, Additions, Structures	\$ 1,990.9

Sources of funding:

	<u>State Funds</u>	<u>Local Funds</u>	<u>Total Funds</u>
Current Request	\$ 1,493.9	\$ 497.0	\$ 1,990.9
Eligible Credits	<u>497.0</u>	<u>(497.0)</u>	<u>-0-</u>
FY12 Recommendation	\$ 1,990.9	\$ 0	\$ 1,990.9

8. Carl Sandburg College - Parking Lot Paving. Improvements to existing roadways and parking lots are necessary in order to restore them to their original operating condition. The improvements will provide a smooth and safe surface for students and faculty to access the college's facilities in pursuit of their educational objectives. The proposed project will make improvements on parking lots B, C, D, E, the gravel lot at the Center for Manufacturing Excellence Building, and the roadway. Improvements to parking lot A were made as part of a previously approved and state funded Computer and Student Center project.

The proposed budget (in thousands) for the project is:

<u>Budget Category</u>	<u>Current Request</u>
Site Improvements	\$ 679.3
Planning	<u>92.4</u>
Total	\$ 771.7

Sources of funding:

	<u>State Funds</u>	<u>Local Funds</u>	<u>Total Funds</u>
Current Request	\$ 578.9	\$ 192.8	\$ 771.7
Eligible Credits	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
FY12 Recommendation	\$ 578.9	\$ 192.8	\$ 771.7

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9. College of DuPage - Grounds and Retention Pond Improvements. The College of DuPage has gone through tremendous developmental phases. A number of things have occurred to the physical environment during these developmental phases. First, the number of needed parking spaces has skyrocketed affecting the storm water run off and water detention/retention and water quality. Second, new buildings reduce the amount of open space available for use, and landscape development and storm water runoff areas of the existing open spaces has fallen behind the overall development of the campus. The college proposes improvements to the McAninich Arts Building pond, Building M pond, and Golden pond areas to address physical environment concerns.

The proposed budget (in thousands) for the project is:

<u>Budget Category</u>	<u>Current Request</u>
Site Improvements	\$ 3,504.2
Planning	<u>290.9</u>
Total	\$ 3,795.1

Sources of funding:

	<u>State Funds</u>	<u>Local Funds</u>	<u>Total Funds</u>
Current Request	\$ 2,846.3	\$ 948.8	\$ 3,795.1
Eligible Credits	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
FY12 Recommendation	\$ 2,846.3	\$ 948.8	\$ 3,795.1

10. Rend Lake College - Allied Health Building. The Allied Health Department has utilized a space in the existing Science Building since 1972. The space in the current lab is not sufficient to adequately meet the needs of expanding allied health programs. Faculty has identified the arrangement and components that would best meet the instructional needs of the students. Only one classroom in the nursing area has been updated since the 1970s. The three other classrooms are from the original construction and no longer meet ADA access requirements.

This project will provide funds to construct new space. The proposed facilities will provide the Allied Health Department with one lecture room/theater, four classrooms, one lab with four hospital bed setup, two ICU bed setup, six open bed plan with curtains, one computer lab, and one lab/classroom. Storage areas will be located in each classroom and lab, a study lounge, and office space for existing staff and future staff expansion. Site improvements include 180 parking spaces, accessible walkways, site lighting, asphalt parking, connection to the storm sewer system, water lines, sanitary system, gas lines, communications systems, underground electrical, building generator, and HVAC controls.

The scope of the project is:



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Room Use Category   NASF

Classrooms	3,400
Laboratories	3,200
Offices	1,500
Study	500
General Use	5,300
Support Facilities	<u>3,410</u>
 Total NASF	 17,310
Total GSF	21,578

The proposed budget (in thousands) for the project is:

<u>Budget Category</u>	<u>Current Request</u>
Buildings, Additions, Structures	\$ 4,163.6
Equipment	168.4
Site Improvements	755.8
Planning	<u>722.4</u>
Total	\$ 5,810.2

Sources of funding:

	<u>State Funds</u>	<u>Local Funds</u>	<u>Total Funds</u>
Current Request	\$ 4,357.7	\$ 1,452.5	\$ 5,810.2
Eligible Credits	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
FY12 Recommendation	\$ 4,357.7	\$ 1,452.5	\$ 5,810.2

11. Morton College - Parking Lots, Roadways, and Walkway Replacement. The asphalt pavement for parking areas and roadways, concrete curbing surrounding parking areas and planting areas, and concrete sidewalks much dating back to 1975, is greatly deteriorated, cracked, and settled which has made it dangerous to walk, drive and park in many areas. The water drainage system has deteriorated and leaves water standing in the parking lots and roadways. Manholes have failed and parking lot lighting and fixtures are rusting and in need of replacement. Lighting levels are not adequate by today's standards and poses a safety concern.

This project would make site improvements to all parking lots and roadways, all concrete walkways, and provide 47 new parking spaces at the northeast corner of the site. In consideration of the magnitude of this project, the college desires to do the needed work in 3 phases starting with parking lots and roadways south of the major east-west road, then all concrete sidewalks, with the final phase to be all parking lots and roadways north of the major east-west road with the

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addition of the 47 new parking spaces. The college has submitted and received ICCB approval of a multi-year protection, health, and safety tax levy to obtain local funds to use toward meeting its required 25 percent local match on this project.

The proposed budget (in thousands) for the project is:

<u>Budget Category</u>	<u>Current Request</u>
Site Improvements	\$ 8,952.6
Planning	<u>1,207.9</u>
Total	\$ 10,160.5

Sources of funding:

	<u>State Funds</u>	<u>Local Funds</u>	<u>Total Funds</u>
Current Request	\$ 7,620.4	\$ 2,540.1	\$ 10,160.5
Eligible Credits	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
Current Year Recomm.	\$ 7,620.4	\$ 2,540.1	\$ 10,160.5

12. McHenry County College - Off Campus Facility Phase II. This college proposes to provide new space off site. The new satellite facility will provide space for offices, student areas, workrooms, storage area, general classrooms, continuing education, and Business and Technology program needs including the expansion of the Manufacturing Skills Training Center Lab services and outreach to school age children for the introduction and exploration of careers in technology.

The scope of the project is:

<u>Room Use Category</u>	<u>NASF</u>
Classrooms	9,874
Laboratories	6,875
Offices	6,805
Other General Use	<u>2,150</u>
Total NASF	25,704
Total GSF	41,740

The proposed budget (in thousands) for this project is:

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<u>Budget Category</u>	<u>Current Request</u>
Buildings, Additions, Structures	\$ 16,658.0
Equipment	<u>317.6</u>
<b>Total</b>	<b>\$ 16,975.6</b>

Sources of funding:

	<u>State Funds</u>	<u>Local Funds</u>	<u>Total Funds</u>
Total Costs	\$ 12,731.7	\$ 4,243.9	\$ 16,975.6
Eligible Credits	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
FY12 Recommendation	\$ 12,731.7	\$ 4,243.9	\$ 16,975.6

13. Oakton Community College - Addition/Remodeling Des Plaines Campus. Instructional programs are in need of additional space where dedication to one or a few related disciplines is the norm. Classroom and lab space will be constructed to meet health related course instruction needs. This project will remodel space and construct a new structure. It also includes sidewalk, roadway, lighting and landscaping work.

The scope of the project is:

<u>Room Use Category</u>	<u>NASF</u>
Classrooms	5,400
Laboratories	8,600
Offices	1,800
Special Use	1,600
Other General Use	<u>3,000</u>
<b>Total NASF</b>	<b>20,400</b>
<b>Total GSF</b>	<b>33,844</b>

The proposed budget (in thousands) for the project is:

<u>Budget Category</u>	<u>Current Request</u>
Buildings, Additions, Structures	\$ 12,753.7
Equipment	2,675.4
Utilities	216.6
Remodeling/Rehabilitation	21,319.4
Site Improvements	573.7

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Planning	5,105.9
Total	\$ 42,644.7

Sources of funding:

	State Funds	Local Funds	Total Funds
Current Request	\$31,983.5	\$ 10,661.2	\$ 42,644.7
Eligible Credits	-0-	-0-	-0-
FY12 Recommendation	\$ 31,983.5	\$ 10,661.2	\$ 42,644.7

14. Triton - Installation of Backflow Preventors. Triton's campus is comprised of nineteen buildings. During original construction of these buildings, backflow preventers were not installed between the building and outside water pipes. The lack of these preventers could cause contamination of outside water sources if inside building contamination were to occur and the contaminants were to flow back into the outside water source. This is an issue that the Village of River Grove has requested the college remedy. This project will retrofit backflow preventers in such a way that they may be checked and maintained periodically. A site analysis must be conducted to determine a suitable location to ensure accessibility for inspecting and servicing them. The site analysis is included as part of this project and may include asbestos abatement depending upon the location selection.

The proposed budget (in thousands) for the project is:

	Current
<u>Budget Category</u>	<u>Request</u>
Utilities	\$ 1,886.9

Sources of funding:

	State Funds	Local Funds	Total Funds
Current Request	\$ 1,415.2	\$ 471.7	\$ 1,886.9
Eligible Credits	-0-	-0-	-0-
FY12 Recommendation	\$ 1,415.2	\$ 471.7	\$ 1,886.9

15. Shawnee - Cairo Regional Education Center. The district currently offers instructional opportunities out of the Cairo Community Learning Center, operated by the Regional Superintendent of Schools (ROE) in the Cairo region. The high school space is limited to evening classes since those facilities are otherwise in use during the day and it is not properly equipped for computer instruction. The current Cairo Extension Center generates approximately 3% of the college enrollment each fiscal year. Current arrangements do not allow the district to expand course offerings or facilitate on-going training with business and industry.

This project will construct a one story building on land adjacent to the Cairo Public School district to be donated to Shawnee Community College. The construction of classrooms, labs, and office

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space will enable the college to offer much needed daytime instruction, provide the quality education students need to succeed in college, and enhance the college's ability to ensure necessary programs are in place to provide a trained workforce that meets the needs of the community. The project would include site work, sidewalks, 60 parking spaces and driveway, and lighting. All utilities will be provided by Cairo Public Utilities.

The scope of the project is:

<u>Room Use Category</u>	<u>NASF</u>
Classrooms	1,400
Laboratories	800
Offices	300
Other General Use	<u>390</u>
 Total NASF	 2,890
Total GSF	4,663

The proposed budget (in thousands) for the project is:

<u>Budget Category</u>	<u>Current Request</u>
Buildings, Additions, Structures	\$ 1,607.8
Site Improvements	<u>493.5</u>
Total	\$ 2,101.3

Sources of funding:

	<u>State Funds</u>	<u>Local Funds</u>	<u>Total Funds</u>
Current Request	\$ 1,576.0	\$ 525.3	\$ 2,101.3
Eligible Credits	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
FY12 Recommendation	\$ 1,576.0	\$ 525.3	\$ 2,101.3

16. Danville - Clock Tower Center & Ornamental Horticulture Rehab/Remodeling. The Clock Tower Center was constructed in the early 1900's with portions of the building remodeled in the last few years. Approximately 32,500 gross square feet of classroom and instructors' office space still requires remodeling. Basic infrastructure needs to be rehabilitated including data and electrical wiring, plumbing and fire protection, and heating and ventilation mechanical units. The Ornamental Horticulture Building is over thirty years old and has never been rehabilitated. Electrical, fire protection, heating and ventilation, piping (water and sanitary) modifications need to be made as well as greenhouse structural improvements.

This project will improve to these two buildings, update the space, and make ADA accessibility improvements to restroom areas.

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The proposed budget (in thousands) for the project is:

<u>Budget Category</u>	<u>Current Request</u>
Remodeling/Rehabilitation	3,377.0
Site Improvements	60.5
Planning	566.0
Total	\$ 4,003.5
Clock Tower Remodeling	2,512.2
Ornamental Horticulture Rehabilitation	1,491.3
Total	\$ 4,003.5

Sources of funding:

	<u>State Funds</u>	<u>Local Funds</u>	<u>Total Funds</u>
Current Request	\$ 3,002.6	\$ 1,000.9	\$ 4,003.5
Eligible Credits	-0-	-0-	-0-
FY12 Recommendation	\$ 3,002.6	\$ 1,000.9	\$ 4,003.5

17. Richland Community College - Community Education Center and Infrastructure Connection.  
On campus facilities provide only two classrooms for adult education classes. This project will allow the college to develop proper educational space where a greater number of adult education students can be served, allow for expansion of its educational partnership activities, address the relatively low educational attainment rate, provide adequate space for child care, and expand the college's early childhood development resources.

This project will construct a free standing single story multi-use steel and masonry building on the main campus with additional parking, a connecting roadway, and the extension of existing utilities to the new building. Other site improvements required will be the construction of a retention pond area and grading that provides proper drainage. Further, it includes the construction of a masonry and glass structure extending from the front entrance to the drop off zone that will clearly denote a main entrance to the college which will better direct first time students and the community as they use the campus facilities.

The scope of the project is:

<u>Room Use Category</u>	<u>NASF</u>
Classrooms	5,100
Laboratory	11,720
Offices	1,860
Study	1,450

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Special Use	2,450
General Use	1,550
Support	<u>2,400</u>
 Total NASF	 26,530
Total GSF	42,423

The proposed budget (in thousands) for the project is:

<u>Budget Category</u>	<u>Current Request</u>
Buildings, Additions, Structures	\$ 14,566.1
Equipment	557.0
Remodeling/Rehabilitation	177.1
Utilities	252.0
Site Improvements	309.7
Planning	<u>93.5</u>
Total	\$ 15,955.4

Sources of funding:

	<u>State Funds</u>	<u>Local Funds</u>	<u>Total Funds</u>
Current Request	\$ 11,966.6	\$ 3,988.8	\$ 15,955.4
Eligible Credits	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
FY12 Recommendation	\$ 11,966.6	\$ 3,988.8	\$ 15,955.4

18. Moraine Valley Community College - Renovation of Buildings A, B,& L/Health Careers Center.

Buildings A, B, & L were each built between 1971 and 1977 and represent the first permanent structures on the Moraine Valley Community College campus. These facilities were originally constructed utilizing an "Open Plan" concept to allow for maximum flexibility. Over time however, this concept has proven unsuccessful and permanent interior partitions were built in an effort to improve the existing functional capabilities of the spaces. Because the build out occurred over many years and the original infrastructure does not necessarily support the desired programmatic configurations, the buildings require significant remodeling and rehabilitation in order to provide functional and comfortable instructional and support spaces that fully comply with current code requirements and best practices. In order to respond to specific programmatic growth and increasing student population in the health careers programs, additional instructional and associated support space is required on campus and would be provided with the renovation of this existing space. A significant portion of the buildings' mechanical systems are the original systems installed nearly 30 years ago and are beyond their expected useful life and, therefore, require replacement in order to restore them to their original operating condition.

This project will provide more space to the health careers programs, make building envelope improvements, and building infrastructure improvement. This project will remodel space for the health careers areas. The remodeled space will provide more flexibility for the college to meet its

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instructional demands. With these improvements, building B will be dedicated as a Health Careers Center.

The proposed budget (in thousands) for the project is:

<u>Budget Category</u>	<u>Current Request</u>
Equipment	\$ 2,847.1
Remodeling/Rehabilitation	42,546.4
Site Improvements	<u>421.8</u>
Total	\$ 45,815.3

Sources of funding:

	<u>State Funds</u>	<u>Local Funds</u>	<u>Total Funds</u>
Current Request	\$ 34,361.5	\$ 11,453.8	\$ 45,815.3
Eligible Credits	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
FY12 Recommendation	\$ 34,361.5	\$ 11,453.8	\$ 45,815.3

19. Lake Land College - Western Region Advanced Technology Center in Pana. A new structure located in Pana consisting of approximately 24,060 gross square feet of space will provide a permanent space to address concerns expressed by municipal and business leaders of the western region of the district's geographic area. A variety of Career and Technical Education programs, pre-baccalaureate programs along with adult basic education will be housed at the new location to serve the residents. Additionally, a building construction technology program, a wide range of services to business and industry, and the offering of adult education students who may not have otherwise had access to such services could be available at this new location.

This project will construct a three story building at a site in Pana. It is anticipated that the site will be donated to the district for purposes of constructing the Western Region Advanced Technology Center. The project includes landscaping, sidewalks, a parking lot, water connection and plumbing work, HVAC, electrical service and lighting to accommodate the new building, demolition of an existing building at the potential site.

The scope of the project is:

<u>Room Use Category</u>	<u>NASF</u>
Classrooms	8,000
Laboratories	2,000
Offices	1,000
Study	3,000
Support Facilities	<u>2,400</u>
Total NASF	16,400
Total GSF	24,060



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The proposed budget (in thousands) for the project is:

<u>Budget Category</u>	<u>Current Request</u>
Buildings, Additions, Structures	\$ 7,344.6
Equipment	2,671.8
Utilities	72.9
Site Improvements	992.7
Planning	<u>1,124.2</u>
Total	\$ 12,206.2

Sources of funding:

	<u>State Funds</u>	<u>Local Funds</u>	<u>Total Funds</u>
Current Request	\$ 9,154.7	\$ 3,051.5	\$ 12,206.2
Eligible Credits	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
FY12 Recommendation	\$ 9,154.7	\$ 3,051.5	\$ 12,206.2

20. College of Lake County - Classroom Building (Southlake Center). The district needs to expand the Southlake Educational Center in Vernon Hills to address the current shortage of space in that area for instruction, student services, support services, community services, and administrative functions. The existing center consists of four computer labs, one distance learning room, one science lab, twenty-one classrooms, and a variety of student support space and offices. In 2007, the college completed a second classroom building with local funds, however, continued growth is anticipated and another classroom building will be needed for more instructional space. The locally funded project and this project will, in combination, provide a critical concentration of space for instructional and student support services to serve the growing student population.

The college proposes to construct a structure to house nineteen general use classrooms, ten computer labs, twelve staff and faculty offices, one science lab, one educational technology area, one storage space and one assembly space. The proposed project includes extending existing water main, storm, and sanitation sewers, extension of existing electrical service, security and fire alarms, and computer systems, and site improvements, such as, sidewalks, roadways, 300 new parking spaces, landscaping, light fixtures, and equipment for the new building are also included. The storm water retention system will need to be extended to approximately two acres of land in order to prevent flooding. The vacated building will be razed once the new classroom building is constructed and the cost of such demolition is included in the project's site improvement budget.

The scope of the project is:

<u>Room Use Category</u>	<u>NASF</u>
Classrooms	18,500
Laboratories	11,200

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Offices	1,900
General Use	1,750
Support Facilities	<u>900</u>
Total NASF	34,250
Total GSF	53,753

The proposed budget (in thousands) for the project is:

<u>Budget Category</u>	<u>Current Request</u>
Buildings, Additions, Structures	\$ 21,009.8
Equipment	2,125.9
Utilities	1,582.5
Site Improvements	<u>3,442.8</u>
Total	\$ 28,161.0

Sources of funding:

	<u>State Funds</u>	<u>Local Funds</u>	<u>Total Funds</u>
Current Request	\$ 21,120.8	\$ 7,040.2	\$ 28,161.0
Eligible Credits	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
FY12 Recommendation	\$ 21,120.8	\$ 7,040.2	\$ 28,161.0

21. South Suburban College - Allied Health Addition. The proposed facility will provide additional classroom and laboratory space for allied health and education majors who will have immediate job placement opportunities within the district, accessible child care to allow students with educational goals to attain those goals at South Suburban College, and a teaching environment and observation space in an expanded child care facility for the educational enhancement of students in the teacher education program.

This project will include construction of a building on the south end of the main building. The new addition will accommodate nursing, licensed practical nursing, radiology, occupational therapy, pharmacy technician, medical transcription, phlebotomy, medical assistant, medical records, coding specialist and an expanded child care space. In addition to classroom and laboratories, completion of this project will provide faculty offices, study areas, and support facilities. The college architects have developed a proposal which includes general construction, mechanicals, lighting, site grading, storm water retention, sewers, additional parking, and landscaping. The project budget includes all basic infrastructure needs for a new building.

The scope of the project is:

<u>Room Use Category</u>	<u>NASF</u>
Classrooms	46,920

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Laboratories	21,480
Offices	3,800
General Use	<u>9,100</u>
Total NASF	81,300
Total GSF	129,357

The proposed budget (in thousands) for the project is:

<u>Budget Category</u>	<u>Current Request</u>
Buildings, Additions, Structures	\$ 44,373.2
Planning	<u>4,215.0</u>
Total	\$ 48,588.2

Sources of funding:

	<u>State Funds</u>	<u>Local Funds</u>	<u>Total Funds</u>
Current Request	\$ 36,441.2	\$ 12,147.0	\$ 48,588.2
Eligible Credits	<u>2,220.2</u>	<u>(2,220.2)</u>	<u>-0-</u>
FY 12 Recommendation	\$ 38,661.4	\$ 9,926.8	\$ 48,588.2

22. Lake Land College - Learning Resource Center. The existing learning resource center occupies approximately half of the 1972 constructed building in which it resides. This space is inadequate for the number of patrons that utilize the library and its services. The building's design was innovative for the period in which it was constructed but is not conducive to quiet study areas typically found in a library. The proposed new construction will address two building deficiencies: noise and space. The new facility will provide quiet study rooms for individuals and groups, classrooms for instruction, a workroom for the interlibrary loan program, audio/visual listening rooms, conference and office space, a small auditorium and an additional room for library volumes and community and student use. The existing library has not been able to use all of the building in which it resides due to instructional program demands for additional classroom space.

This project includes construction of multi-story structure on the main campus. The new structure will serve as the library and classrooms, computer labs, lecture hall, small group meeting area, and the audio visual department of the college. The proposed project would include an additional parking area, landscaping and sidewalks, plumbing additions and modifications, additional heating, ventilation, and air conditioning capacity and electrical service, and lighting to accommodate the new building.

The scope of the project is:

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<u>Room Use Category</u>	<u>NASF</u>
Classrooms	4,000
Laboratories	2,000
Offices	2,000
Study	42,000
General Use	9,000
Support	<u>10,000</u>
Total NASF	69,000
Total GSF	100,580

The proposed budget (in thousands) for the project is:

<u>Budget Category</u>	<u>Current Request</u>
Buildings, Additions, Structures	\$ 31,442.2
Equipment	5,405.7
Utilities	277.3
Site Improvements	1,370.0
Planning	<u>3,847.5</u>
Total	\$ 42,342.7

Sources of funding:

	<u>State Funds</u>	<u>Local Funds</u>	<u>Total Funds</u>
Current Request	\$ 31,757.0	\$ 10,585.7	\$ 42,342.7
Eligible Credits	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
FY 12 Recommendation	\$ 31,757.0	\$ 10,585.7	\$ 42,342.7

23. Triton College - Renovation of Campus Light Fixtures. The college has been in operation since 1965 and was constructed to facilitate standard classroom space and offices. The use of computers was not considered in the original design. The college has aggressively incorporated computers across all curriculums and has created over thirty multi room computer labs throughout campus. However no lighting modifications were done as these computer labs were created. In order to provide the students with an environment that is conducive to learning, the lighting fixtures need to be upgraded with parabolic louvers. These changes will provide an environment that meets ergonomic standards and thereby enhance the learning process.

It is believed to be cost prohibitive, based on the age of the building, to completely replace all lighting fixtures as the ceiling structures would most likely contain asbestos materials and require remediation as part of total replacement plan. This project would instead retrofit the existing luminaries with parabolic louvers. A detailed site analysis will be conducted to determine the type of louvers to be used in the project.

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The proposed budget (in thousands) for the project is:

<u>Budget Category</u>	<u>Current Request</u>
Remodeling/Rehabilitation	\$ 1,617.3
Total	\$ 1,617.3

Sources of funding:

	<u>State Funds</u>	<u>Local Funds</u>	<u>Total Funds</u>
Current Request	\$ 1,213.0	\$ 404.3	\$ 1,617.3
Eligible Credits	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
FY 12 Recommendation	\$ 1,213.0	\$ 404.3	\$ 1,617.3

24. Illinois Eastern - Frontier College Student Education and Support Center. Student space is currently restricted to two small vending areas located within the two classroom buildings. This proposed project would provide a free standing new structure directly south of the Richard L. Mason Building parking lot on existing owned property. The space would include space for student organizations, a banquet/dining area, kitchen, catering space, restrooms, one office, storage and mechanical space. The open floor space could be used for student gatherings and functions as well as for seminars for credit and non credit classes. An additional 120 parking spaces would be provided. The new building would be connected to existing utilities and college personnel will complete wiring for voice and data service, and landscaping.

The scope of the project is:

<u>Room Use Category</u>	<u>NASF</u>
Classrooms	4,200
Office	80
Special Use	600
Support Facilities	<u>1,300</u>
Total NASF	6,180
Total GSF	9,076

The proposed budget (in thousands) for the project is:

<u>Budget Category</u>	<u>Current Request</u>
Buildings, Additions, Structures	\$ 2,874.8
Total	\$ 2,874.8

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Sources of funding:

	State Funds	Local Funds	Total Funds
Current Request	\$ 2,156.1	\$ 718.7	\$ 2,874.8
Eligible Credits	-0-	-0-	-0-
FY 12 Recommendation	\$ 2,156.1	\$ 718.7	\$ 2,874.8

25. Black Hawk College - Community Instructional Center Building. The project includes a Performing Arts Center, a Business Conference Center and a facility for the local public television station, WQPT. The college believes a close integration of these functions will benefit all three and enhance the college's mission since TV production, performing arts, production and conference classroom and lab spaces can be used by all functions to accommodate both traditional classroom based teaching programs and business and industry training courses tailored to specific users. The proposed project is new three story structure on the existing site of the main campus. Topography of the area will allow a tunnel from existing buildings to be enclosed for a pedestrian bridge which would connect to the third level of the new facility. The project will include separate mechanical and, heating and cooling systems, while water, sanitary, and storm sewers will be connected to existing systems. New electrical power will be connected into the existing utility grid. An existing parking lot at the site will accommodate the new building occupants, plus, a new paved drop-off location would be constructed off 34<sup>th</sup> Avenue.

The scope of the project is:

<u>Room Use Category</u>	<u>NASF</u>
Classrooms	8,500
Laboratories	3,400
Offices	5,200
Special Use	8,800
General Use	17,300
Support Facilities	2,500
Total NASF	45,700
Total GSF	68,600
Performing Arts Center	15,876
Conference Center	20,068
WQPT-TV	16,398
Common Space	8,425
Mechanical/Electrical	4,233
Enclosed Bridge/Tunnel	3,600
Total GSF	68,600

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The proposed budget (in thousands) for the project is:

<u>Budget Category</u>	<u>Current Request</u>
Buildings, Additions, Structures	\$ 26,355.0
Equipment	1,616.4
Utilities	416.4
Site Improvements	770.6
Planning	<u>3,051.2</u>
 Total	 \$ 32,209.6

Sources of funding:

	<u>State Funds</u>	<u>Local Funds</u>	<u>Total Funds</u>
Current Request	\$ 24,157.2	\$ 8,052.4	\$ 32,209.6
Eligible Credits	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
FY 12 Recommendation	\$ 24,157.2	\$ 8,052.4	\$ 32,209.6

26. Kaskaskia College Agricultural Facility. The college is expanding its agriculture curricula for the agri-business, farm records management, livestock management, crop management, veterinary technology, and the equine program. A facility is needed that would provide classrooms, laboratories, and a livestock arena that would be used for traditional college activities and community activities.

This proposed one story multi-purpose facility will house an open air covered area and the necessary amenities for livestock shows, equestrian events, greenhouse facilities and laboratories, classroom space, and computer laboratories. The new space would be constructed on the main campus consistent with current building designs and existing utilities will be connected to the new space. Sidewalks, roadways, lighting, and a 215 space parking lot are included.

The scope of the project is:

<u>Room Use Category</u>	<u>NASF</u>
Classrooms	3,484
Laboratories	3,459
 Offices	 858
Special Use	1,880
General Use	35,704
Support Facilities	<u>7,343</u>
 Total NASF	 52,728
Total GSF	68,894

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The proposed budget (in thousands) for the project is:

<u>Budget Category</u>	<u>Current Request</u>
Buildings, Additions, Structures	\$ 21,678.4
Equipment	238.9
Utilities	319.2
Site Improvements	<u>531.9</u>
Total	\$ 22,768.4

Sources of funding:

	<u>State Funds</u>	<u>Local Funds</u>	<u>Total Funds</u>
Current Request	\$ 17,076.3	\$ 5,692.1	\$ 22,768.4
Eligible Credits	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
FY 12 Recommendation	\$ 17,076.3	\$ 5,692.1	\$ 22,768.4

27. Moraine Valley -Classroom Building II. The continuous growth of existing programs such as health careers and emerging technologies is displacing existing classrooms and computer labs. In addition to the need for instructional classroom and computer lab space, additional office space and support space will be required to accommodate faculty, staff, and student spaces. The proposed project will provide a two story structure built at and connected to the south end of building D. The new classroom building on the main campus will provide 12 general classrooms, 6 computer labs, 6 seminar rooms, 1 open computer lab, faculty office space, and student lounge and study space. Due to existing poor soil conditions at the site, special foundations will be required to adequately support the structure. Wireless technology will be incorporated into the structure to provide as much flexibility for students and faculty. The existing parking lot and utilities within this area will require reconfiguration to accommodate the new structure. Sidewalks will be extended to the new building and landscaping will be provided around the facility to enhance its presence on campus and tie into the campus green space.

The scope of the project is:

<u>Room Use Category</u>	<u>NASF</u>
Classrooms	20,580
Laboratories	9,660
Offices	3,900
General Use	<u>3,000</u>
Total NASF	37,140
Total GSF	59,042



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The proposed budget (in thousands) for the project is:

<u>Budget Category</u>	<u>Current Request</u>
Buildings, Additions, Structures	\$ 23,693.6
Equipment	1,387.2
Site Improvements	<u>853.9</u>
Total	\$ 25,934.7

Sources of funding:

	<u>State Funds</u>	<u>Local Funds</u>	<u>Total Funds</u>
Current Request	\$ 19,451.0	\$ 6,483.7	\$23,934.7
Eligible Credits	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
FY 12 Recommendation	\$ 19,451.0	\$ 6,483.7	\$23,934.7

28. Lincoln Land - Learning Resource Center. The current Learning Resources Center was constructed in 1972 and has never been renovated. A remodel of the current space located in Sangamon Hall is not feasible since space expansion is needed and a building addition adjacent to a remodeled existing LRC would not be feasible due to terrain and location. Remodeling of the existing LRC will be considered as a separate phase II project by the college at a later date.

The scope of the project is:

<u>Room Use Category</u>	<u>NASF</u>
Classrooms	12,000
Laboratories	2,000
Offices	5,500
Study	23,500
Support Facilities	<u>5,000</u>
Total NASF	48,000
Total GSF	69,530

The proposed budget (in thousands) for the project is:

<u>Budget Category</u>	<u>Current Request</u>
Buildings, Additions, Structures	\$ 23,628.0
Equipment	<u>808.8</u>
Total	\$ 24,436.8

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Sources of funding:

	State Funds	Local Funds	Total Funds
Current Request	\$ 18,327.6	\$ 6,109.2	\$ 24,436.8
Eligible Credits	-0-	-0-	-0-
FY 12 Recommendation	\$ 18,327.6	\$ 6,109.2	\$ 24,436.8

29. Triton - Advanced Technology Building 2<sup>nd</sup> Floor Addition & 1<sup>st</sup> Floor Renovation. The one story Advanced Technology Center on Triton's west campus has served as the primary computer facility for the past six years. The existing facility lacks needed classroom space. The existing space is 100% utilized and classroom space is at its maximum usage. The existing 1<sup>st</sup> floor computer labs need to be remodeled to allow for soundproofing between the computer labs, lighting modifications, ergonomic and ADA considerations. A second floor addition will allow the college to expand classroom and computer lab availability to provide more suitable space and adequate space for the growing demand due to increasing enrollments.

The proposed project would provide a 2<sup>nd</sup> floor addition to the Advanced Technology Building and include at least 6 new electronic classrooms, at least 6 new computer labs, faculty and staff offices, study atrium, phone/data hub room, washrooms and storage/maintenance areas. The proposed project would also remodel the main computer lab on the 1st floor, install ceiling grid and ceiling tiles, and reconfigure the space and reroute computer cabling, electrical wiring, and HVAC.

The scope of the project is:

<u>Room Use Category</u>	<u>NASF</u>
Classrooms	23,400
Laboratories	23,400
Offices	2,000
Other General Use	500
Support Facilities	500
Total NASF	49,800
Total GSF	78,426

The proposed budget (in thousands) for the project is:

<u>Budget Category</u>	<u>Current Request</u>
Buildings, Additions, Structures	\$ 29,576.6
Total	\$ 29,576.6

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Sources of funding:

	<u>State Funds</u>	<u>Local Funds</u>	<u>Total Funds</u>
Current Request	\$ 22,182.4	\$ 7,394.2	\$ 29,576.6
Eligible Credits	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
FY 12 Recommendation	\$ 22,182.4	\$ 7,394.2	\$ 29,576.6

30. McHenry - Master Plan Phase One Classroom Building. Phase I of the college Master Plan includes the Health Careers Center, Math and Science offering, classroom space for general classes, computer related classes, and virtual classrooms, and food service/dining improvements.

The proposed project primarily includes new construction but also includes some remodeling of existing space. The project will increase space for classrooms, offices, and instructional labs on the main campus for and remodel existing space for food service dining and preparation areas.

The scope of the project is:

<u>Room Use Category</u>	<u>NASF</u>
Classrooms	13,000
Laboratories	6,000
Offices	1,760
Special Use	1,150
Support Facilities	<u>10,000</u>
 Total NASF	 31,910
Total GSF	46,402

The proposed budget (in thousands) for the project is:

<u>Budget Category</u>	<u>Current Request</u>
Buildings, Additions, Structures	\$ 17,554.9
Equipment	<u>1,083.1</u>
Total	\$ 18,638.0

Sources of funding:

	<u>State Funds</u>	<u>Local Funds</u>	<u>Total Funds</u>
Current Request	\$ 13,978.5	\$ 4,659.5	\$ 18,638.0
Eligible Credits	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
FY 12 Recommendation	\$ 13,978.5	\$ 4,659.5	\$ 18,638.0

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31. Richland - Global Agribusiness Center/National Bioenergy Education Center. The construction of a National Bioenergy Education facility will focus on training and education for green collar jobs. Growth in the bioenergy industry creates an intensified need for trained professionals, engineers, operations managers, and production technicians to operate high tech bioenergy facilities.

The project calls for the construction of a multi-use freestanding facility on the main campus of the college to help aggregate the resources of the various educational partners to provide an enhanced program for which there currently exists no such space. The building will require all utilities to be extended from the main building, will include a parking lot for 75 new parking spaces, and roadway capacity, and other site work including grading the area for proper drainage and a water retention area.

The scope of the project is:

<u>Room Use Category</u>	<u>NASF</u>
Classrooms	3,400
Laboratories	12,700
Offices	1,120
Study	750
Special Use	500
Other General Use	900
Support Facilities	<u>2,200</u>
Total NASF	21,570
Total GSF	34,484

The proposed budget (in thousands) for the project is:

<u>Budget Category</u>	<u>Current Request</u>
Buildings, Additions, Structures	\$10,826.0
Equipment	624.7
Utilities	150.0
Site Improvements	225.0
Planning	<u>1,124.5</u>
Total	\$ 12,950.2

Sources of funding:

	<u>State Funds</u>	<u>Local Funds</u>	<u>Total Funds</u>
Current Request	\$ 9,712.7	\$ 3,237.5	\$ 12,950.2
Eligible Credits	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
FY 12 Recommendation	\$ 9,712.7	\$ 3,237.5	\$ 12,950.2

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32. Illinois Valley - Additions/Renovations to Buildings C & G. This project allow the college to renovate the Jacobs Memorial Library and expand the Health Education/ Wellness Center. The library is 4,000 square feet less than the standard recommended by the Association of College and Research Libraries (ACRL). The existing Health Education/Wellness Center is inadequate to serve the needs of its students and an increased use by an aging community at large. An addition along the east side of Building G with a new entry point will maximize the use of the existing fitness facility and increase the accessibility for students and the general population.

The scope of the project is:

<u>Room Use Category</u>	<u>NASF</u>
Assembly and Exhibition	5,600
Support	<u>1,200</u>
Total NASF	6,800
Total GSF	12,080

The proposed budget (in thousands) for the project is:

<u>Budget Category</u>	<u>Current Request</u>
Buildings, Additions, Structures	\$ 4,246.8
Equipment	729.3
Remodeling/Rehabilitation	1,677.8
Site Improvements	650.0
Planning	<u>665.0</u>
Total	\$ 7,968.9

Sources of funding:

	<u>State Funds</u>	<u>Local Funds</u>	<u>Total Funds</u>
Current Request	\$ 5,976.6	\$ 1,992.3	\$ 7,968.9
Eligible Credits	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
FY 12 Recommendation	\$ 5,976.6	\$ 1,992.3	\$ 7,968.9

**Table 1**  
**Illinois Community College Board**  
**Fiscal Year 2012 Capital Budget Recommendation**

			State Funding Recommendation			P.A.96-0035 FY 2010 State Capital Appropriation	Funds Released To Date
<b>STATEWIDE INITIATIVES:</b>							
Capital Renewal Grants			\$ 60,000.00			\$27,322.8	\$9,107.6
Enhanced Construction Program						107,737.7	1,122.8
<b>SPECIFIC PROJECT INITIATIVES (in thousands) INCLUDED IN FY 2010 ILLINOIS JOBS NOW!</b>							
<u>Rank</u>	<u>District</u>	<u>Project Title</u>	<u>State Funding</u>	<u>Local Funding</u>	<u>Total</u>		
2010-1	Lake Land	Student Services Building Addition	2,809.6	936.5	3,746.1	2,361.1	
2010-2	Triton	Rehabilitation of Technology Building	12,942.8	4,314.2	17,257.0	10,666.1	2,000.0
2010-3	Joliet	Utilities Renovation	5,494.8	1,831.6	7,326.4	4,522.9	500.0
2010-4	Rock Valley	Arts Instructional Center	25,341.7	8,447.2	33,788.9	26,711.9	26,711.9
2010-5	Elgin	Spartan Drive Extension	2,727.1	909.0	3,636.1	2,244.8	
2010-6	Parkland	Student Services Center	16,427.1	5,475.7	21,902.8	15,442.1	2,000.0
2010-7	Harper	Engineering & Technology Center Renovation	24,706.3	8,235.5	32,941.8	20,336.8	4,000.0
2010-8	Rend Lake	Art Program Addition	489.8	163.0	652.8	451.3	
2010-9	Lake Land	Rural Development Technology Center	8,006.9	2,668.9	10,675.8	7,524.1	
2010-10	DuPage	Instructional Center Noise Abatement	1,852.4	466.8	2,319.2	1,544.6	
2010-11	Harper	Campus Life/One Stop Admissions Center	48,741.0	12,226.1	60,967.1	40,653.9	
2010-12	Illinois Valley	Community Technology Center Building	17,365.5	5,788.5	23,154.0	16,323.1	
2010-13	Lake County	Student Services/Adult Education/Lifelong Learning Building	43,646.5	14,548.8	58,195.3	35,927.0	
2010-14	Richland	Student Success Center and Addition	3,753.1	1,251.0	5,004.1	3,524.0	
2010-15	IECC Lincoln Trail	Center for Technology	8,003.1	2,019.3	10,022.4	7,569.8	
2010-21	Danville	Addition/Remodeling of Mary Miller Center	3,211.8	392.7	3,604.5	5,190.4	
2010-27	Parkland	Applied Technology Addition	12,157.6	4,052.7	16,210.3	9,180.6	
2010-29	Lake County	Grayslake Campus Classroom	35,286.6	11,762.2	47,048.8	17,569.2	
2010-30	IECC Wabash Valley	Technology/Student Support Expansion to Main Hall & Renovation	6,160.5	2,053.5	8,214.0	4,029.4	
2010-38	Kaskaskia	Vandalia Education Center Phase II	5,894.1	4,881.2	10,775.3	5,600.0	
<b>Project Specific Totals</b>			<b>\$285,018.2</b>	<b>\$92,424.4</b>	<b>\$377,442.7</b>	<b>\$237,373.1</b>	<b>\$35,211.9</b>
<b>Statewide Initiatives and Project Specific Totals</b>						<b>\$372,433.6</b>	<b>\$45,442.3</b>

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**Table 1**  
**Illinois Community College Board**  
**Fiscal Year 2012 Capital Budget Recommendation**

			State Funding Recommendation	Cumulative State Funding Recommendation		
STATEWIDE INITIATIVES:						
Capital Renewal Grants			\$60,000.0	60,000.0		
<b>SPECIFIC PROJECT INITIATIVES (in thousands) NOT APPROPRIATED</b>						
<u>Rank</u>	<u>District</u>	<u>Project Title</u>	<u>State Funding</u>	<u>Local Funding</u>	<u>Total</u>	
1	Joliet	City Center Construction	\$23,565.1	\$7,855.0	\$31,420.1	\$83,565.1
2	Spoon River	Educational Buildings Remodeling and Expansion	5,041.0	1,680.5	6,721.5	88,606.1
3	Lincoln Land	Project Outreach: Eastern Regional (Taylorville) Center Expansion	3,084.9	1,028.3	4,113.2	91,691.0
4	Southeastern	Carmi/White County Vocational Building Addition	1,281.0	426.0	1,707.0	92,972.0
5	Sauk Valley	Remodel Natural Sciences Laboratories	2,775.4	925.1	3,700.5	95,747.4
6	Waubensee	Henning Academic Computing Center Addition	10,107.0	3,369.0	13,476.0	105,854.4
7	IECC Olney Central	Applied Technology Center	1,990.9	0.0	1,990.9	107,845.3
8	Carl Sandburg	Parking Lot Paving	578.9	192.8	771.7	108,424.2
9	DuPage	Grounds and Retention Pond Improvements	2,846.3	948.8	3,795.1	111,270.5
10	Rend Lake	Allied Health Building	4,357.7	1,452.5	5,810.2	115,628.2
11	Morton	Parking Lot, Roadways, and Walkway Replacements	7,620.4	2,540.1	10,160.5	123,248.6
12	McHenry	Off Campus Facility Ph.II	12,731.7	4,243.9	16,975.6	135,980.3
13	Oakton	Addition/Remodeling Des Plaines Campus	31,983.5	10,661.2	42,644.7	167,963.8
14	Triton	Installation of Backflow Preventors	1,415.2	471.7	1,886.9	169,379.0
15	Shawnee	Cairo Regional Education Center	1,576.0	525.3	2,101.3	170,955.0
16	Danville	Clock Tower Center & Ornamental Horticulture Rehab/Remodeling	3,002.6	1,000.9	4,003.5	173,957.6
17	Richland	Community Education Center and Infrastructure Connection	11,966.6	3,988.8	15,955.4	185,924.2
18	Moraine Valley	Renovation of Buildings A,B, & L/Health Careers Center	34,361.5	11,453.8	45,815.3	220,285.7
19	Lake Land	Western Region Advanced Technology Center in Pana	9,154.7	3,051.5	12,206.2	229,440.4
20	Lake County	Classroom Building (Southlake Center)	21,120.8	7,040.2	28,161.0	250,561.2
21	South Suburban	Allied Health Addition	38,661.4	9,926.8	48,588.2	289,222.6
22	Lake Land	Learning Resource Center	31,757.0	10,585.7	42,342.7	320,979.6
23	Triton	Renovation of Campus Light Fixtures	1,213.0	404.3	1,617.3	322,192.6
24	IECC Frontier	Student Education and Support Center	2,156.1	718.7	2,874.8	324,348.7
25	Black Hawk	Community Instructional Center Building	24,157.2	8,052.4	32,209.6	348,505.9
26	Kaskaskia	Agricultural Facility	17,076.3	5,692.1	22,768.4	365,582.2
27	Moraine Valley	Classroom Building II	19,451.0	6,483.7	25,934.7	385,033.2
28	Lincoln Land	Learning Resource Center	18,327.6	6,109.2	24,436.8	403,360.8
29	Triton	Advanced Technology Building-2nd Floor Addition & 1st Floor	22,182.4	7,394.2	29,576.6	425,543.2
30	McHenry	Master Plan Phase One Classroom Building	13,978.5	4,659.5	18,638.0	439,521.7
31	Richland	Global Agribusiness Center/Natl. Bioenergy Education Center	9,712.7	3,237.5	12,950.2	449,234.4
32	Illinois Valley	Additions and Renovations to Buildings C and G	5,976.6	1,992.3	7,968.9	455,211.0
Project Specific Totals			<u>\$395,211.0</u>	<u>\$128,111.8</u>	<u>\$523,322.8</u>	
Statewide Initiatives and Project Specific Totals						<u>\$515,211.0</u>

**Illinois Community College Board**  
**Table 2**  
**SUMMARY OF ALL PROJECTS SUBMITTED IN FY 2012 RAMP REQUESTS**

District	*District Priority #	Project Title	Total Estimated Cost (in thousands)	District Subtotal	ICCB Priority #
Black Hawk	1	Community Instructional Center	\$ 32,209.6	\$ 32,209.6	25
Chicago	1	Malcom X New Campus Building	\$ 220,620.0		
	2	Learning Center Roof Replacement	\$ 3,544.8		
	3	Building System Conversion	\$ 3,459.2		
	4	Sustainable Green Roof/Student Lab	\$ 2,002.1		
	5	Truman College Design & Renovation of Student Services Area	\$ 4,939.9		
	6	New Student Services Area and Parking Structure	\$ 54,874.5		
	7	Mechanical Upgrades and Classroom Renovation and Remodeling	\$ 16,208.0		
	8	Olive Harvey Transportation Center Building	\$ 30,060.7		
	9	Daley College Industrial Technology Center Building	\$ 43,681.5	\$ 379,390.7	
Danville		<i>Addition/Remodeling of Mary Miller Center</i>	\$ 4,282.6		2010-21
	1	<b>Clock Tower Center and Horticulture Remodeling/Rehab</b>	\$ 4,003.5		16
	2	Mary Miller Center Classroom Addition/Remodeling	\$ 2,209.0		
	3	Classroom/Bay Addition-Technology Center	\$ 2,733.7	\$ 13,228.8	
DuPage		<i>Berg Instructional Center Noise Abatement Improvements</i>	\$ 2,319.2		2010-10
	1	<b>Grounds and Rentention Pond Improvements</b>	\$ 3,795.1		9
	2	McAninich Arts Center Classroom Renovation	\$ 4,209.9		
	3	Naperville Center Expansion	\$ 6,939.8		
	4	MAC,PE, SRC & Carol Stream Centers Roof Replacement	\$ 7,888.6	\$ 25,152.6	
Elgin		<i>Spartan Drive Extension</i>	\$ 3,636.1	\$ 3,636.1	2010-5
Harper		<i>Classroom &amp; Laboratory Renovations</i>	\$ 32,941.8		2010-7
		<i>One Stop Admissions &amp; Campus Life Center</i>	\$ 60,967.1		2010-11
	1	Wellness & Sports Center Blding M Renovations & Addition	\$ 47,664.8	\$ 141,573.7	
Heartland	1	Roadway & Parking Infrastructure Repair	\$ 1,129.9	\$ 1,129.9	
Highland		NO REQUESTS			
Illinois Central	1	New Sustainability Education Center	\$ 5,708.4		
	2	Performing Arts Center	\$ 9,518.9		
	3	Early Childhood Education Center	\$ 8,607.8	\$ 23,835.1	
Illinois Eastern		<i>Wabash Valley Technology/Student Support Expansion to Main Hall Center for Technology</i>	\$ 8,214.0 \$ 10,022.4		2010-30 2010-15
	1	<b>Applied Technology Center</b>	\$ 1,990.9		7
	2	<b>Student Education and Support Center</b>	\$ 2,874.8	\$ 23,102.1	24
Illinois Valley		<i>Community Technology Center</i>	\$ 23,154.0		2010-12
	1	<b>Additions and Renovations to Buildings C and G</b>	\$ 7,968.9	\$ 31,122.9	32
Joliet		<i>Utilities Renovation</i>	\$ 7,326.4		2010-3
	1	<b>City Center Construction</b>	\$ 31,420.1	\$ 38,746.5	1
Kankakee		NO REQUESTS			
Kaskaskia		Vandalia Education Center Phase II	\$ 10,775.3		2010-38
	1	<b>Agricultural Facility</b>	\$ 22,768.4		26
	2	Lifelong Learning Center Phase II	\$ 10,768.7	\$ 44,312.4	
Kishwaukee		NO REQUESTS			
Lake County		<i>Student Services/Adult Educ/Lifelong Learning Center at Lakeshore Grayslake Campus Building Phase I</i>	\$ 58,195.3 \$ 47,048.8		2010-13 2010-29
	1	<b>Classroom Building at Southlake</b>	\$ 28,161.0		20
	2	Student Services Building Grayslake	\$ 71,322.0		
	3	Grayslake Campus Building Phase II	\$ 60,613.6		
	4	Infrastructure Repair and Replacement	\$ 16,917.1	\$ 282,257.8	
Lake Land		<i>Student Services Building Addition</i>	\$ 3,746.1		2010-1
		<i>Rural Development Technology Center</i>	\$ 10,675.8		2010-9



Illinois Community College Board  
Table 2  
SUMMARY OF ALL PROJECTS SUBMITTED IN FY 2012 RAMP REQUESTS

District	*District Priority #	Project Title	Total Estimated Cost (in thousands)	District Subtotal	ICCB Priority #
	1	<b>Western Region Advanced Technology Center</b>	<b>\$ 12,206.2</b>		19
	2	<b>Resource Center</b>	<b>\$ 42,342.7</b>		22
	3	Education Building	\$ 21,096.9		
	4	Rehabilitation of Northeast, Northwest, Southeast, Learning Resource Ctr	\$ 26,256.6		
	5	Health and Human Performance Center	\$ 52,201.6		
	6	Center for Automotive Science	\$ 19,362.8	<b>\$ 187,888.7</b>	
<b>Lewis and Clark</b>	1	Library and Student Life Center	\$ 38,061.8		
	2	Main Complex Renovation	\$ 25,531.8		
	3	Center for Workforce Training	\$ 6,761.8		
	4	Erickson Addition and Renovation	\$ 5,094.6		
	5	Security Building	\$ 2,223.9		
	6	Roadway Improvements	\$ 6,105.1		
	7	Godfrey Mansion Relocation/Renovation/Addition	\$ 3,756.3		
	8	Nurse Managed Center	\$ 5,056.6	<b>\$ 92,591.9</b>	
<b>Lincoln Land</b>	1	<b>Project Outreach: Eastern Regional (Taylorville) Center Expansion</b>	<b>\$ 4,113.2</b>		3
	2	Fine Arts Center	\$ 11,070.6		
	3	<b>Learning Resource Center</b>	<b>\$ 24,436.8</b>		28
	4	Sangamon Renovation of Vacated Space	\$ 20,796.8	<b>\$ 60,417.4</b>	
<b>John A. Logan</b>	1	New Campus Entrance on Tippy Road	\$ 1,263.5		
	2	Parking Lot A and Adjacent Roadways Resurfacing	\$ 1,047.3		
	3	Workforce Development & Community Education Building	\$ 6,933.2		
	4	Student Services Renovation	\$ 4,901.4		
	5	New Physical and Life Science Building	\$ 27,793.7	<b>\$ 41,939.1</b>	
<b>McHenry</b>	1	<b>Off Campus Facility Phase II</b>	<b>\$ 16,975.6</b>		12
	2	<b>Master Plan Phase One Classroom Building</b>	<b>\$ 18,638.0</b>		30
	3	Master Plan Phase Two	\$ 34,954.6	<b>\$ 70,568.2</b>	
<b>Moraine Valley</b>	1	<b>Renovations of Building A, B &amp; L/Health Careers Center</b>	<b>\$ 45,815.3</b>		18
	2	<b>Classroom Building II</b>	<b>\$ 25,934.7</b>	<b>\$ 71,750.0</b>	27
<b>Morton</b>	1	<b>Parking Lots, Roadways, &amp; Walkway Replacement</b>	<b>\$ 10,160.5</b>		11
	2	HVAC Equipment and Roofing Replacement	\$ 9,309.4		
	3	Campus Operations Building	\$ 8,070.5		
	4	Allied Health Technology Center	\$ 57,348.7		
	5	Community Instructional Center	\$ 33,925.6	<b>\$ 118,814.7</b>	
<b>Oakton</b>	1	<b>Addition/Remodeling at the Des Plaines Campus</b>	<b>\$ 42,644.7</b>	<b>\$ 42,644.7</b>	13
<b>Parkland</b>		<i>Student Services Center</i>	\$ 21,902.8		2010-6
		<i>Applied Technology Addition</i>	\$ 16,210.3	<b>\$ 38,113.1</b>	2010-27
<b>Prairie State</b>	1	New Nursing and Allied Health Building	\$ 14,186.2		
	2	Student Life and Campus Center	\$ 28,847.9		
	3	New Music and Fine Arts Building	\$ 6,681.3		
	4	Repair and Reconfigure Parking Lots C & D	\$ 3,802.7	<b>\$ 53,518.1</b>	
<b>Rend Lake</b>		<i>Art Program Addition</i>	\$ 652.8		2010-8
	1	<b>Allied Health Building</b>	<b>\$ 5,810.2</b>		10
	2	Physical Rehabilitation and Fitness Center	\$ 1,056.4		
	3	Telecommunications Center	\$ 1,689.5		
	4	Physical Plant Building	\$ 1,952.0	<b>\$ 11,160.9</b>	
<b>Richland</b>		<i>Student Success Center and Addition</i>	\$ 5,004.1		2010-14
	1	<b>Global Agribusiness Center/National Bioenergy Education Center</b>	<b>\$ 12,950.2</b>		31
	2	<b>Community Education Center &amp; Infrastructure Connection</b>	<b>\$ 15,955.4</b>		17
	3	Business Education Center Addition and Renovations	\$ 8,103.6		
	4	Workforce Development Center	\$ 20,593.9	<b>\$ 62,607.2</b>	
<b>Rock Valley</b>		<i>Arts Instructional Center</i>	\$ 33,788.9	<b>\$ 33,788.9</b>	2010-4

Illinois Community College Board  
Table 2  
SUMMARY OF ALL PROJECTS SUBMITTED IN FY 2012 RAMP REQUESTS

District	*District Priority #	Project Title	Total Estimated Cost (in thousands)	District Subtotal	ICCB Priority #
Carl Sandburg	1	Parking Lot Paving	\$ 771.7	\$ 1,442.2	8
	2	Parking Lot F Expansion	\$ 670.5		
Sauk Valley	1	Remodel Natural Science Laboratories	\$ 3,700.5	\$ 3,700.5	5
Shawnee	1	Cairo Regional Education Center	\$ 2,101.3	\$ 2,101.3	15
South Suburban	1	Allied Health	\$ 48,588.2	\$ 70,893.3	21
	2	Flood Control	\$ 6,030.8		
	3	Parking Lots and Roadways	\$ 16,274.3		
Southeastern	1	Carmi/White County Vocational Building Addition	\$ 1,707.0	\$ 1,707.0	4
Southwestern	1	Belleville Campus Academic Building II	\$ 27,160.1	\$ 122,887.5	
	2	Belleville Campus Science and Technology Building	\$ 48,780.9		
	3	Child Development Center-Belleville Campus	\$ 6,146.3		
	4	Belleville Campus Main Complex Renovation & Repair	\$ 40,800.2		
Spoon River	1	Educational Buildings Remodeling and Expansion	\$ 6,721.5	\$ 22,287.0	2
	2	Macomb Campus Building Renovations & Ph II, Replacement Building	\$ 15,565.5		
Triton		<i>Rehabilitation of Technology Building</i>	\$ 17,257.0		2010-2
	1	Backflow Preventors	\$ 1,886.9		14
	2	Renovation of Campus Light Fixtures	\$ 1,617.3		23
	3	Advanced Technology Blding 2nd Floor Addition & 1st Floor Renov	\$ 29,576.6		29
	4	Construction of Physical Plant Building	\$ 33,789.6		
	5	Land Acquisition/Construct Health Careers Building	\$ 23,341.2		
	6	Cernan Earth and Space Center Expansion	\$ 1,705.9		
	7	Rehabilitation of Potable Water -Phase 2	\$ 2,022.6	\$ 111,197.1	
Waubonsee	1	Henning Academic Computing Center	\$ 13,476.0	\$ 33,951.9	6
	2	Workforce & Economic Development Center	\$ 20,475.9		
Wood, John	1	Outlying Facility	\$ 2,842.8	\$ 16,047.0	
	2	New Campus Phase VII, Building E	\$ 13,204.2		
<b>GRAND TOTAL (STATE AND LOCAL)</b>			<b>\$ 2,311,715.9</b>		

\* Districts were not required to resubmit ICCB priority projects 2010-## since they had received an appropriation.

## **ILLINOIS COMMUNITY COLLEGE BOARD**

### **IDENTITY-PROTECTION POLICY**

The Illinois Community College Board adopts this Identity-Protection Policy pursuant to the Identity Protection Act. 5 ILCS 179/1 *et seq.* The Identity Protection Act requires each local and State government agency to draft, approve, and implement an Identity-Protection Policy to ensure the confidentiality and integrity of Social Security numbers agencies collect, maintain, and use. It is important to safeguard Social Security numbers (SSNs) against unauthorized access because SSNs can be used to facilitate identity theft. One way to better protect SSNs is to limit the widespread dissemination of those numbers. The Identity Protection Act was passed in part to require local and State government agencies to assess their personal information collection practices, and make necessary changes to those practices to ensure confidentiality.

#### **SOCIAL SECURITY NUMBER PROTECTIONS PURSUANT TO LAW**

Whenever an individual is asked to provide this Office with a SSN, Illinois Community College Board shall provide that individual with a statement of the purpose or purposes for which the Illinois Community College Board is collecting and using the Social Security number. The Illinois Community College Board shall also provide the statement of purpose upon request. That Statement of Purpose is attached to this Policy.

The Illinois Community College Board shall not:

- 1) Publicly post or publicly display in any manner an individual's Social Security number. "Publicly post" or "publicly display" means to intentionally communicate or otherwise intentionally make available to the general public.
- 2) Print an individual's Social Security number on any card required for the individual to access products or services provided by the person or entity.
- 3) Require an individual to transmit a Social Security number over the Internet, unless the connection is secure or the Social Security number is encrypted.
- 4) Print an individual's Social Security number on any materials that are mailed to the individual, through the U.S. Postal Service, any private mail service, electronic mail, or any similar method of delivery, unless State or federal law requires the Social Security number to be on the document to be mailed. SSNs may be included in applications and forms sent by mail, including, but not limited to, any material mailed in connection with the administration of the Unemployment Insurance Act, any material mailed in connection with any tax administered by the Department of Revenue, and documents sent as part of an application or enrollment process or to establish, amend, or terminate an account, contract, or policy or to confirm the accuracy of the Social Security number. A Social Security number that is permissibly mailed will not be printed, in whole or in part, on a postcard or other mailer that does not require an envelope or be visible on an envelope without the envelope having been opened.

In addition, the Illinois Community College Board shall not<sup>1</sup>:

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<sup>1</sup> These prohibitions do not apply in the following circumstances:

- (1) The disclosure of Social Security numbers to agents, employees, contractors, or subcontractors of a governmental entity or disclosure by a governmental entity to another governmental entity or its agents, employees, contractors, or subcontractors if disclosure is necessary in order for the entity to perform its duties and responsibilities; and, if

- 1) Collect, use, or disclose a Social Security number from an individual, unless:
  - i. required to do so under State or federal law, rules, or regulations, or the collection, use, or disclosure of the Social Security number is otherwise necessary for the performance of the Illinois Community College Board's duties and responsibilities;
  - ii. the need and purpose for the Social Security number is documented before collection of the Social Security number; and
  - iii. the Social Security number collected is relevant to the documented need and purpose.
- 2) Require an individual to use his or her Social Security number to access an Internet website.
- 3) Use the Social Security number for any purpose other than the purpose for which it was collected.

### **REQUIREMENT TO REDACT SOCIAL SECURITY NUMBERS**

The Illinois Community College Board shall comply with the provisions of any other State law with respect to allowing the public inspection and copying of information or documents containing all or any portion of an individual's Social Security number. The Illinois Community College Board shall redact social security numbers from the information or documents before allowing the public inspection or copying of the information or documents.

When collecting Social Security numbers, the Illinois Community College Board shall request each SSN in a manner that makes the SSN easily redacted if required to be released as part of a public records request. "Redact" means to alter or truncate data so that no more than five sequential digits of a Social Security number are accessible as part of personal information.

### **EMPLOYEE ACCESS TO SOCIAL SECURITY NUMBERS**

Only employees who are required to use or handle information or documents that contain SSNs will have access. All employees who have access to SSNs are trained to protect the confidentiality of SSNs.

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disclosing to a contractor or subcontractor, prior to such disclosure, the governmental entity must first receive from the contractor or subcontractor a copy of the contractor's or subcontractor's policy that sets forth how the requirements imposed under this Act on a governmental entity to protect an individual's Social Security number will be achieved.

- (2) The disclosure of Social Security numbers pursuant to a court order, warrant, or subpoena.
- (3) The collection, use, or disclosure of Social Security numbers in order to ensure the safety of: State and local government employees; persons committed to correctional facilities, local jails, and other law-enforcement facilities or retention centers; wards of the State; and all persons working in or visiting a State or local government agency facility.
- (4) The collection, use, or disclosure of Social Security numbers for internal verification or administrative purposes.
- (5) The disclosure of Social Security numbers by a State agency to any entity for the collection of delinquent child support or of any State debt or to a governmental agency to assist with an investigation or the prevention of fraud.
- (6) The collection or use of Social Security numbers to investigate or prevent fraud, to conduct background checks, to collect a debt, to obtain a credit report from a consumer reporting agency under the federal Fair Credit Reporting Act, to undertake any permissible purpose that is enumerated under the federal Gramm Leach Bliley Act, or to locate a missing person, a lost relative, or a person who is due a benefit, such as a pension benefit or an unclaimed property benefit.

Illinois Community College Board

**APPROVAL FOR LEASE OF OFFICE SPACE**

ICCB policy provides for contracts over \$20,000 to be approved by the Board. Contracts under \$20,000 require notification to the Board Chair before execution ,and those under \$5,000 require no Board approval. The third floor of the Harry L. Crisp Educational Center is finished and approval must be given before the lease can be signed with the building owner.

**RECOMMENDED ACTION**

It is recommended that the following motion be adopted:

The Illinois Community College Board hereby approves the President/CEO to enter into a lease agreement until June30, 2015 with the Illinois Community College System Foundation for 25, 166 square feet of space at the Harry L. Crisp Educational Center.

**BACKGROUND**

The ICCB is leasing 16,000 square feet of space at the Harry L. Crisp Educational Center and 3,234 at Lincoln Land Community College. All Springfield employees will be consolidated in one space at the downtown facility.

## **Illinois Community College Board**

### **REQUEST FOR CAPITAL PROJECT APPROVAL**

110 ILCS 805/5 requires that community colleges contribute 25% in local funds toward the cost of state funded projects appropriated through the Capital Development Board. With the lack of a capital program for ten years, the size and programmatic areas impacted from the project may change. Some districts may have spent incidental local funds for more current preliminary planning in advance of the Capital Development Board's oversight or district's may have spent local funds related to the scope of the approved project to prepare land or space for the project. In those instances where a district has spent local funds in advance of the Capital Development Board's (CDB) involvement, the CDB requires the ICCB recognize and approve the local funds spent as a component of the approved project in order for the district to fully access and expend the state appropriation made for their project. The ICCB's recognition and approval of local funds spent toward meeting their 25 % local match requirement does not change the level of the state appropriation or increase the state's liability toward the project, it simply allows the district to fully utilize the state appropriation through the Capital Development Board. If more current planning results in higher costs due to an increase in the size and scope of a project, the additional costs would be the responsibility of the district. CDB is allowing minor changes to the scope of work, as was originally sent to the ICCB. This recommendation will allow Joliet Junior College to make minor changes to their project and have expenditures recognized for the capital project.

#### **RECOMMENDED ACTION**

It is recommended that the following motion be adopted:

The Illinois Community College Board hereby approves changes in the scope of work for the previously approved project at Joliet Junior College for the Facility Services project and recognizes \$646,400 of local college funds already spent and another \$2,292,200 of local funds to be spent as match for the Allied Health Building construction project.

#### **BACKGROUND**

In January 2001 Joliet Junior College submitted a request to demolish four of its six temporary buildings constructed in 1969. The Facility Services department of the district as well as classrooms, storage, offices and storage space has occupied these temporary facilities. Since January 2001, in anticipation of receiving state funds to begin this project, the district has incurred some costs associated with this project and will incur other local costs to relocate certain programs (EMS and Fire Science) formerly in temporary structures into a new Allied Health building to be completed within a couple of years. This is a change in the scope of where those programs were originally planned to be housed in 2001. Two things have caused a need for this change in the scope of work. The college originally planned a 51,280 gross square foot Facility Services Building, but they downsized the building to 41,275 gross square feet as planning progressed because they were not certain state funds would be received. Secondly, the college had to house the displaced EMS and Fire Science programs in existing buildings. Since 2001, the college has changed their original plans and would like to move the EMS and Fire

Science programs into a new Allied Health Building. The college is requesting ICCB approval of this change in the scope of work and recognition of local funds previously spent and local funds to be spent in the near future on the Allied Health Building toward meeting their required 25% match on the Facility Services Building project appropriation. The college is seeking approval to recognize \$646,400 of expenditures including the demolition of the Kaskaskia temporary facility (housed EMS & Fire Science), rental of six modular trailers to serve as swing space during construction, and architectural fees for preliminary planning and design work by an architectural firm. The Capital Development Board (CDB) has been involved with the planning and design of this project and CDB requires ICCB approval to recognize the local funds spent and apply the amount paid toward the district's required 25% local match in order to use the entire \$8,815,900 appropriation on the scope of work of this project. Further, the college attributes approximately 6,015 square feet of space in the planned 139,000 gross square foot locally funded Allied Health Center project as space to be used to house programs displaced from temporary facilities and currently housed in the rented modular trailers. The estimated local share attributable to this space is \$2,292,200. The total 25% local match requirement is \$2,938,600. Failure to recognize these costs could jeopardize the district's ability to fully utilize the entire existing state appropriation for this project. The CDB will be responsible for entering into any contracts or expending any state funds as part of the completion of this project. Remaining work to be completed includes the demolition of the five remaining temporary structures, construction of the Allied Health Building, and certain parking lot improvements. Even though state funds for this project have not been released, the Facility Services Building portion of the project has been managed by the Capital Development Board and is nearing completion using local funds provided by Joliet Junior College. The CDB will direct the state funds back to Joliet Junior College once they are released. This request does not require any additional state funds be appropriated for the project. The budget detail is provided below.

**SOURCES OF FUNDING:**

	<u>State Funds</u>	<u>Local Funds</u>	<u>Total Funds</u>
Original Budget Request	\$ 8,559.1	\$ 2,853.1	\$ 11,412.2
Revised Budget	\$ 8,815.9	\$ 2,938.6	\$ 11,754.5
 Local Funds Spent Applied Toward 25% Matching Requirement:			
6,015 Square Feet of space in Allied Health Building		\$( 2,292.2)	\$(2,292.2)
Demolition costs of Kaskaskia, rental of six modular units, & architect fees		<u>\$ (646.4)</u>	<u>\$ (646.4)</u>
Final estimated costs	<u>\$8,815.9</u>	<u>\$ -0-</u>	<u>\$ 8,815.9</u>

The original budget request is the amount submitted by the district in FY 2001. The Revised Budget reflects amounts included for this project in the FY 2010 Capital Budget bill and includes a small increase for inflation. If actual final costs were to exceed the appropriation amount, unless CDB inflation adjustments were made, the district would be responsible for additional costs.

**Illinois Community College Board  
FISCAL YEAR 2011 APPROPRIATION SUMMARY REPORT  
July 1, 2010 - December 31, 2010**

	FY2011 Appropriation	FY2011 Reserve	Year -to-Date Expenditures	%
				Expended
<b><u>STATE GENERAL FUNDS*</u></b>				
<b>GENERAL REVENUE FUND</b>				
GRANTS TO COLLEGES AND PROVIDERS	\$ 106,399,713		\$ 36,825,863	34.6%
ADULT EDUCATION	32,274,000		16,104,874	49.9%
GED TESTING PROGRAM	1,000,000		312,881	31.3%
CAREER & TECH EDUCATION	17,533,656		8,516,493	48.6%
OFFICE ADMINISTRATION	2,644,400		895,982	33.9%
<b>TOTAL</b>	<b>\$ 159,851,769</b>	<b>\$ 0</b>	<b>\$ 62,656,093</b>	<b>39.2%</b>
<b>EDUCATION ASSISTANCE FUND</b>				
GRANTS TO COLLEGES AND PROVIDERS	\$ 198,811,000	\$ 0	\$ 66,270,333	33.3%
<b>TOTAL</b>	<b>\$ 198,811,000</b>	<b>\$ 0</b>	<b>\$ 66,270,333</b>	<b>33.3%</b>
<b><u>SPECIAL STATE FUNDS *</u></b>				
CONTRACTS AND GRANTS FUND	\$ 5,000,000		\$ 765,413	15.3%
GED TESTING FUND	750,000		356,623	47.5%
IDEA REVOLVING FUND	300,000		40,550	13.5%
<b>TOTAL</b>	<b>\$ 6,050,000</b>	<b>\$ 0</b>	<b>\$ 1,162,586</b>	<b>19.2%</b>
<b><u>FEDERAL FUNDS*</u></b>				
FEDERAL ADULT EDUCATION FUND	\$ 24,500,000		\$ 7,477,131	30.5%
FEDERAL CAREER & TECH ED FUND	23,607,100		2,400,241	10.2%
ICCB FEDERAL TRUST FUND	300,000		32,158	10.7%
<b>TOTAL</b>	<b>\$ 48,407,100</b>	<b>\$ 0</b>	<b>\$ 9,909,529</b>	<b>20.5%</b>
<b><u>BOND FINANCED FUNDS*</u></b>				
BUILD ILLINOIS BOND FUND	\$ 314,597		\$ 0	0.0%
<b>TOTAL</b>	<b>\$ 314,597</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>0.0%</b>
<b>GRAND TOTAL, ALL FUNDS</b>	<b>\$ 413,434,466</b>	<b>\$ 0</b>	<b>\$ 139,998,541</b>	<b>33.9%</b>

\* See detail on following pages



**Illinois Community College Board  
FISCAL YEAR 2011 APPROPRIATION REPORT  
State General Funds  
July 1, 2010 - December 31, 2010**

	FY2011 Appropriation	FY2011 Reserve	Year-to-Date Expenditures	%
				Expended
<b><u>GENERAL REVENUE FUND</u></b>				
<b>GRANTS TO COLLEGES AND PROVIDERS</b>				
City Colleges of Chicago	\$ 15,000,000		\$ 7,500,000	50.0%
College & Career Readiness Pilot Program	750,000		627,000	83.6%
East St. Louis Educational Center	1,589,100		0	0.0%
Equalization	76,933,000		25,644,333	33.3%
Illinois Veterans Grant	7,261,500		1,678,777	23.1%
Lincoln's Challenge Program	88,213		29,153	33.0%
Retirees Health Insurance (City Colleges of Chicago)	626,600		626,600	100.0%
Small College	840,000		720,000	85.7%
Workforce Development	3,311,300		0	0.0%
<b>TOTAL</b>	<b>\$ 106,399,713</b>	<b>\$ 0</b>	<b>\$ 36,825,863</b>	<b>34.6%</b>
<b>OFFICE ADMINISTRATION</b>				
	\$ 2,644,400		\$ 895,982	33.9%
<b>TOTAL</b>	<b>\$ 2,644,400</b>	<b>\$ 0</b>	<b>\$ 895,982</b>	<b>33.9%</b>
<b>ADULT EDUCATION</b>				
	\$ 32,274,000			
Adult Education Basic Grants			\$ 7,994,654	24.8%
Adult Education Performance Grants			5,339,101	16.5%
Adult Education Public Assistance Grants			2,771,119	8.6%
<b>TOTAL</b>	<b>\$ 32,274,000</b>	<b>\$ 0</b>	<b>\$ 16,104,874</b>	<b>49.9%</b>
<b>GED TESTING PROGRAM</b>				
	\$ 1,000,000		\$ 312,881	31.3%
<b>TOTAL</b>	<b>\$ 1,000,000</b>	<b>\$ 0</b>	<b>\$ 312,881</b>	<b>31.3%</b>
<b>CAREER &amp; TECHNICAL EDUCATION</b>				
	\$ 17,533,656			
CTE Administration			\$ 167,613	1.0%
CTE Formula			6,729,325	38.4%
CTE Program Improvement			1,098,344	6.3%
CTE Innovations			0	0.0%
CTE Early School Leavers			521,211	3.0%
CTE Corrections			0	0.0%
<b>TOTAL</b>	<b>\$ 17,533,656</b>	<b>\$ 0</b>	<b>\$ 8,516,493</b>	<b>48.6%</b>
<b><u>EDUCATION ASSISTANCE FUND</u></b>				
<b>GRANTS TO COLLEGES AND PROVIDERS</b>				
Base Operating	\$ 198,811,000	\$ 0	\$ 66,270,333	33.3%
<b>TOTAL</b>	<b>\$ 198,811,000</b>	<b>\$ 0</b>	<b>\$ 66,270,333</b>	<b>33.3%</b>
<b>GRAND TOTAL</b>	<b>\$ 358,662,769</b>	<b>\$ 0</b>	<b>\$ 128,926,426</b>	<b>35.9%</b>

\* Expenditures from these funds cannot exceed receipts.

**Illinois Community College Board  
FISCAL YEAR 2011 APPROPRIATION REPORT  
Special State Funds  
July 1, 2010 - December 31, 2010**

**SPECIAL STATE FUNDS\***

	FY2011 Appropriation	FY2011 Award/Allocation	Year-to-Date Expenditures	%
				Expended
<b>CONTRACTS AND GRANTS FUND</b>	<b>\$ 5,000,000</b>			
<b>GRANTS</b>				
Dept of Commerce & Economic Opportunity-Black Hawk		\$ 248,023	\$ 127,119	51.3%
Dept of Commerce & Economic Opportunity-Shifting Gears-3		595,000	83,590	14.0%
Dept of Commerce & Economic Opportunity-Local Foods		301,123	99	0.0%
Dept of Commerce & Economic Opportunity-Weatherization		416,710	0	0.0%
Dept of Commerce & Economic Opportunity-WIA Incentive		490,000	6,445	1.3%
Il Dept of Transportation		2,727,991	459,675	16.9%
Joyce Foundation 2.0		14,927	9,875	66.2%
Joyce Foundation 3.0		200,000	0	0.0%
<b>TOTAL</b>		<b>\$ 4,993,774</b>	<b>\$ 686,803</b>	<b>13.8%</b>
<b>ADMINISTRATION</b>				
American Council on Education		\$ 3,671	\$ 0	0.0%
Dept of Commerce & Economic Opportunity-Black Hawk		2,225	0	0.0%
Dept of Commerce & Economic Opportunity-Shifting Gears-3		5,000	0	0.0%
Dept of Commerce & Economic Opportunity-Weatherization		33,790	5,404	16.0%
Dept of Commerce & Economic Opportunity-WIA Incentive		10,000	7,000	70.0%
ECS PT3		94,684	0	0.0%
Il Dept of Transportation		74,942	62,799	83.8%
Joyce Foundation 2.0		12,572	2,711	21.6%
Metlife-ECS		17,144	0	0.0%
TA Academy		3,686	696	18.9%
<b>TOTAL</b>		<b>\$ 254,029</b>	<b>\$ 78,610</b>	<b>30.9%</b>
<b>GED TESTING FUND</b>	<b>\$ 750,000</b>	<b>\$ 750,000</b>	<b>\$ 356,623</b>	<b>47.5%</b>
<b>IDEA REVOLVING FUND</b>	<b>\$ 300,000</b>	<b>\$ 300,000</b>	<b>\$ 40,550</b>	<b>13.5%</b>
<b>GRAND TOTAL, SPECIAL FUNDS</b>	<b>\$ 6,050,000</b>	<b>\$ 6,297,803</b>	<b>\$ 1,162,586</b>	<b>18.5%</b>

\* Expenditures from these funds cannot exceed receipts.

**Illinois Community College Board  
FISCAL YEAR 2011 APPROPRIATION REPORT  
Federal Funds  
July 1, 2010 - December 31, 2010**

**FEDERAL FUNDS\***

	FY2011 Appropriation	FY2011 Award/Rcpts	Year-to-Date Expenditures	%
				Expended
<b>FEDERAL ADULT EDUCATION FUND</b>				
<b>GRANTS TO PROVIDERS</b>	\$ 23,000,000			
Federal Basic		\$ 15,388,781	\$ 5,130,978	33.3%
Federal Basic Leadership		2,131,634	673,678	31.6%
EL Civics Grants		2,670,681	1,079,407	40.4%
EL Civics Leadership		404,649	100,245	24.8%
	\$ 23,000,000	\$ 20,595,745	\$ 6,984,308	33.9%
<b>ADMINISTRATION</b>				
	\$ 1,500,000			
Federal Basic		\$ 932,654	\$ 416,151	44.6%
EL Civics		161,860	81,272	50.2%
Leadership		200,000	76,671	38.3%
	\$ 1,500,000	\$ 1,294,514	\$ 574,095	44.3%
<b>TOTAL</b>	<b>\$ 24,500,000</b>	<b>\$ 21,890,259</b>	<b>\$ 7,477,131</b>	<b>34.2%</b>
<b>FEDERAL CAREER AND TECHNICAL EDUCATION FUND</b>				
<b>GRANTS</b>	\$ 23,607,100			
Perkins Program Grants		\$ 15,336,684	\$ 1,458,622	9.5%
College & Career Success		3,924,330	576,796	14.7%
Perkins Leadership		1,563,884	205,589	13.1%
Perkins Corrections		257,115	0	0.0%
<b>TOTAL</b>	<b>\$ 23,607,100</b>	<b>\$ 21,082,013</b>	<b>\$ 2,241,006</b>	<b>10.6%</b>
<b>ADMINISTRATION</b>				
CTE Federal		\$ 902,158	\$ 159,234	17.7%
	\$ 0	\$ 902,158	\$ 159,234	17.7%
<b>TOTAL</b>	<b>\$ 23,607,100</b>	<b>\$ 21,984,171</b>	<b>\$ 2,400,241</b>	<b>5.3%</b>
<b>ICCB FEDERAL TRUST FUND</b>				
<b>ADMINISTRATION</b>	\$ 300,000	\$ 300,000	\$ 32,158	10.7%
<b>TOTAL</b>	<b>\$ 300,000</b>	<b>\$ 300,000</b>	<b>\$ 32,158</b>	<b>10.7%</b>
<b>GRAND TOTAL, FEDERAL FUNDS</b>	<b>\$ 48,407,100</b>	<b>\$ 44,174,430</b>	<b>\$ 9,909,529</b>	<b>22.4%</b>

\* Expenditures from these funds cannot exceed receipts.

**Illinois Community College Board**  
**FISCAL YEAR 2011 APPROPRIATION REPORT**  
**Bond Financed Funds**  
**July 1, 2010 - December 31, 2010**

<b><u>BOND FINANCED FUNDS</u></b>	FY2011 Appropriation	FY2011 Reserve	Year To Date Expenditures	% Expended
<b>BUILD ILLINOIS BOND FUND</b>				
GRANTS TO COLLEGES	\$ 314,597		0	0.0%

Illinois Community College Board

**WORKFORCE DEVELOPMENT GRANT REPORT  
BUSINESS AND INDUSTRY SERVICES  
FISCAL YEAR 2010**

*Executive Summary*

The Illinois Community College Board provided \$3.3 million to 48 community colleges during fiscal year 2010 to support local workforce and economic development services through their Business and Industry Centers. Colleges and those receiving services provide additional support to the Business and Industry Centers. The workforce development activities conducted under this grant include customized job training on campus or on-site at a business; assisting entrepreneurs in business start-up; providing counseling and management assistance to small and medium sized business owners; helping businesses with government procurement opportunities; offering professional continuing education; developing training programs for unemployed and underemployed workers; and serving businesses with alternative education delivery systems, such as distance learning. Grant funds support college efforts to help companies grow by providing economic development assistance at costs they can afford and by providing needed technical and English language training to upgrade workers' skills. Below are highlights of community colleges' activities for fiscal year 2010.

***Contract/Customized Job Training.*** Community colleges provided 7,154 contract training courses to 2,178 companies. Through these courses, 109,671 employees were trained for a total of 202,723 contact hours of instruction or 25,340 days of training. This contributed to the formation of eight companies, expansion of 32 companies, and the retention of 127 companies. A total of 450 jobs were created and another 5,946 jobs were retained.

***Entrepreneurship Seminars and Workshops.*** Community colleges conducted 599 entrepreneurship seminars and workshops for 6,495 participants. This helped in the creation of 31 new businesses, expansion of 11 businesses, and retention of another 120 businesses. As a result, 99 jobs were created and 202 jobs were retained.

***Counseling and Management Assistance.*** Counseling and management assistance were provided to 5,990 individuals or organizations. This assistance resulted in 209 companies being formed, 44 companies expanding, and 538 companies being retained. A total of 832 jobs were created and 1,529 more jobs were retained as a result of business counseling.

***Contract Procurement Assistance.*** Five community college districts provided 973 businesses with government contract procurement assistance. As a result, 86 businesses received 946 federal contracts totaling \$960,182,375. The receipt of these contracts contributed to the expansion of 10 businesses and retention of 45 businesses while 293 jobs were created and 482 jobs were retained.

***Public Training Activities.*** Illinois community colleges provided 3,075 noncredit public training courses and 2,641 noncredit workshops and seminars to 46,298 individual participants and served 2,042 organizations.

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***Employment and Training Services for Unemployed or Underemployed Workers.*** Nineteen community college districts reported offering 428 noncredit workshops and seminars to 8,051 unemployed or underemployed individuals. In addition, another 143 noncredit/credit courses were provided to 927 participants. As a result, 2,266 individuals received job placement services. Community colleges also reported many additional activities such as advisement services, resume workshops, and career fairs. These additional services affected another 14,761 individuals

***Business Attraction, Retention, and Expansion.*** Business attraction, retention, and expansion activities at 16 community college districts assisted 364 companies in potential expansion and other related activities. Participation in other economic development activities by community colleges led to the creation of 14 companies, expansion of 27 companies, and retention of 70 companies. As a result, 277 jobs were created and 542 jobs were retained.

***Distance Learning and Continuous Improvement.*** Community colleges offered 3,275 noncredit internet courses and 116 two-way interactive video courses.

***Other Workforce Development Activities and Partnerships.*** Throughout the state, the colleges' Business and Industry Centers performed job testing for 31 organizations and developed job profiles and assessments for 716 organizations. Forty-two workplace literacy programs were conducted. A total of 27 other programs were offered, including quality control programs, Spanish courses, sign language courses, consulting, certification, training, and community surveys.

In summary, Illinois community colleges provided workforce and economic development services to a total of approximately 203,500 businesses and individuals. These services resulted in the start up of over 260 companies, expansion of more than 120 companies, and retention of 900 companies. In addition, nearly 2,000 jobs were created and another 8,700 jobs were retained.

***INTRODUCTION***

The Illinois Community College Board provided \$3.3 million in workforce preparation grant funds to 48 Illinois public community college districts in fiscal year 2010. Business and Industry Services grants provide funding for a Business and Industry Center at each community college to support a variety of employment, training and business services both in and outside the classroom. Colleges and those receiving services provide additional support to the Business and Industry Centers. To address local needs, it is necessary for colleges to provide a diverse set of services for businesses. Therefore, the services the community colleges offer are focused on a variety of issues, including government regulation and compliance, identifying potential employees, identifying and implementing organizational systems, and upgrading the skills of current employees. The demand for customized training continues to increase because of the dramatic changes in the use of advanced technology in the workplace. In addition to customized training, colleges used the funds to offer workshops, seminars and counseling on entrepreneurship and business management, assistance with obtaining governmental business contracts, services for the unemployed and underemployed, training activities for the public and many other useful resources for businesses and individuals in the district. Each community college is committed to supporting its community, including area economic development and workforce needs.

Community Colleges provide an array of related services to business and industry as well as individuals. This report highlights many of those services and activities. The workforce development activities conducted under the grant are divided into nine categories in order to capture the diversity of activities as well as the outcomes resulting from each service. During fiscal year 2010, the Illinois Community College System reported providing services to nearly 203,500 businesses and individuals through colleges' Business and Industry Centers. These services resulted in the start up of over 260 companies, expansion of more than 120 companies, and retention of 900 companies. In addition, nearly 2,000 jobs were created and another 8,700 jobs were retained.

***CONTRACT/CUSTOMIZED JOB TRAINING***

The diversity of contract training programs is growing in Illinois as the needs of area businesses change. Colleges designed or brokered programs that were tailored specifically to meet the training needs of employers. Businesses determined the type of training they need, the schedule that fits their operation, and the location of the training. Customized training was offered in company facilities and on campus. Instructors were chosen from within the companies, among subject-matter experts, or from college staff depending on the demands of the business. Not only do businesses seek assistance from community colleges to increase the skills and knowledge of their workforces, but they are also seeking assistance with strategic planning, process improvement and other business-wide operations that lead to increased productivity.

In fiscal year 2010, community colleges provided 7,154 contract training courses to 2,178 companies. Through these courses, 109,671 employees were trained for a total of 202,723 contact hours of instruction or 25,340 days of training. This contributed to the formation of eight companies, expansion of 32 companies, and the retention of 127 companies. A total of 450 jobs were created and another 5,946 jobs were retained.

Case Study:

The Business Institute of **Highland Community College** worked with Design Mill, Inc. to provide customized, targeted training in Microsoft Excel to employees. Following a consultation, the college's Excel instructor recommended the customized class consist of six hours of instruction taught in two, three hour, class sessions. The Business Institute's training coordinator and office coordinator completed all of the necessary details, logistics, and paperwork for the class, which was run and completed in March 2010 at the college's satellite campus in Elizabeth, Illinois. Employees at Design Mill, Inc. who completed the course are applying the skills they learned and representatives from the company have indicated a very high level of satisfaction with the class. Officials from Design Mill, Inc. and the Business Institute are in the process of coordinating a Microsoft Office 2007 Business Outlooks Manager class for the company.

*ENTREPRENEURSHIP SEMINARS AND WORKSHOPS*

Entrepreneurship seminars and workshops are provided by community colleges across Illinois. These learning opportunities are open to individuals who are interested in starting a business and for individuals who are currently running their own business. Individual assistance is provided with business plans, finances, state and federal employment laws and other resources needed to be successful. Many of the community colleges providing entrepreneurship programming are part of the Illinois Entrepreneurship Network which is sponsored by the Illinois Department of Commerce and Economic Opportunity (DCEO).

Community colleges conducted 599 entrepreneurship seminars and workshops for 6,495 participants during fiscal year 2010. This helped in the creation of 31 new businesses, expansion of 11 businesses, and retention of another 120 businesses. As a result, 99 jobs were created and 202 jobs were retained.

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**Case Study:**

After completing his time as a contractor supporting military operation in Iraq, a client of the Illinois Small Business Development Center (SBDC) at **Lincoln Land Community College** approached the Center for help with securing funding to start his own business. With the help of the SBDC the client first created a business plan that fully detailed his project. The staff at the SBDC contacted multiple bankers about the project, finding one to look at the plan. The banker was impressed with the plan that the client and the SBDC had developed and agreed to fund the project with an initial loan of \$50,000. The bank also committed to an operating line of credit which allowed the client to purchase a cleaning and restoration services business that currently employs two people with plans for future growth.

***COUNSELING AND MANAGEMENT ASSISTANCE***

Small business owners have come to depend on the educational information, support and resources that are provided by the local community college Small Business Development Centers (SBDCs). The majority of these SBDCs are part of the Illinois Entrepreneurship Network which is sponsored by the Illinois Department of Commerce and Economic Opportunity. During the initial start up phase of a business, positive relationships are built as support and resources are shared. These contacts continue to grow over the years and develop into long-term relationships.

During fiscal year 2010, community colleges provided counseling and management assistance to 5,990 individuals or organizations. This assistance resulted in 209 companies being formed, 44 companies expanding, and 538 companies being retained. A total of 832 jobs were created and 1,529 more jobs were retained as a result of business counseling.

**Case Study:**

The owners of Thai Basil, an up-scale restaurant in Machesney Park, Illinois, came to the Small Business Development Center (SBDC) at **Rock Valley College** for help in securing a \$35,000 no interest loan through the American Capital Recovery (ARC) loan program as a part of the recent federal stimulus package. The Thai Basil owners had a substantial amount of money invested in their business and had a \$315,000 loan secured by real estate but needed the additional \$35,000 for short-term working capital. The director of the SBDC initially found two banks willing to participate in the program but garnered interest from two additional banks in Rockford, Illinois

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and two commercial lenders after being interviewed on a local television station about the lack of bank participation in the program. As a result, Thai Basil was able to obtain the \$35,000 loan while also refinancing the \$315,000 loan on an extended amortization which freed up enough capital for them to continue in business and retain nine employees.

The SBDC continued to work with clients and eventually found four community banks willing to participate in the ARC loan program leading to many submitted and approved ARC loans in the community.

### ***CONTRACT PROCUREMENT ASSISTANCE***

Many businesses have discovered that the federal and state governments can be an important part of a diverse client base. However, the process of applying for government contracts can be difficult and time consuming. Procurement Technical Assistance Centers (PTAC) help businesses to navigate through government processes. In fiscal year 2010, over \$960 million in contracts were awarded to Illinois businesses who sought assistance from the Procurement Technical Assistance Centers. Many of the community colleges that have a Procurement Technical Assistance Center are part of the Illinois Entrepreneurship Network which is sponsored by the DCEO.

Five community college districts provided 973 businesses with government contract procurement assistance during fiscal year 2010. As a result, 86 businesses received 946 federal contracts totaling \$960,182,375. The receipt of these contracts contributed to the expansion of 10 businesses and retention of 45 businesses while 293 jobs were created and 482 jobs were retained.

#### Case Study:

**Illinois Central College** worked with CMW and Associates Corporation - a Women Business Enterprise (WBE) and a certified 8(a) Small Disadvantaged Business Enterprise - since February 2004. The company was founded in 1995, with four major practices of Information Assurance, Data Management, e-Solutions and Professional, Administration and Management Professional staffing. Since CMW began working with the college it has entered into numerous government contracts, including being on the U.S. General Services Administration (GSA) schedule. Under the GSA schedule long term government-wide contracts are established with approved commercial suppliers. During 2010, CMW acquired over \$862,950 in contract awards.

### ***PUBLIC TRAINING ACTIVITIES***

As technology continues to expand and businesses become more sophisticated, employees find it necessary to return to the classroom to continue their education. Businesses have also found a need to document individual and employee skill development. Therefore, community colleges have increased the number of publically offered professional development classes that are designed to increase the employee skill in computer application, management principles and other skills related to specific professions.

In fiscal year 2010, Illinois community colleges provided 3,075 noncredit public training courses and 2,641 noncredit workshops and seminars to 46,298 individual participants and served 2,042 organizations.

Case Study:

A cooperative relationship has been established between **John A. Logan College** and Homeland Security, FEMA, and area professionals to provide emergency preparedness training, including National Incident Management System (NIMS) training. Many of the courses help prepare professional first responders such as firemen, law enforcement; medical and emergency managers to better manage emergency events. Training programs are also available to business owners, educators, and families to help familiarize students with the four main factors of emergency preparedness: to include how to prevent, protect, respond and recover from an emergency. The college provides the courses free of charge to all participants. In fiscal year 2010, 20 classes were held which trained 350 participants with several additional trainings scheduled throughout the fall 2010 semester.

***EMPLOYMENT AND TRAINING SERVICES FOR UNEMPLOYED OR UNDEREMPLOYED WORKERS***

Partnerships are often developed between the local community colleges and local employment assistance organizations to provide resources and services to individuals and employers. Linking businesses and individuals to employment opportunities is a core activity for community colleges. Colleges provide various resources such as one-on-one job counseling; resume writing, interview techniques, and other noncredit workshops that provide support for those who are unemployed or underemployed. Community colleges encourage economic growth by providing quality education to individuals and then link those skilled individuals to employment opportunities within the community.

Nineteen community college districts reported offering 428 noncredit workshops and seminars to 8,051 unemployed or underemployed individuals during fiscal year 2010. In addition, another 143 noncredit/credit courses were provided to 927 participants. As a result, 2,266 individuals received job placement services. Community colleges also reported many additional activities such as advisement services, resume workshops, and career fairs. These additional services affected another 14,761 individuals.

Case Study:

During the summer of 2009, Career Services at **Richland Community College** provided over six hours of instruction to 18 students with little or no employment training or experience. The program provided classroom instruction as well as on the job experiences with various employers over the entire summer. Career Services at Richland also offers Career Preparedness and Advancement presentations and workshops for the public on campus and throughout the district.

***BUSINESS ATTRACTION, RETENTION AND EXPANSION***

Growing companies are in need of a skilled workforce, updated facilities and access to technology. Many communities strive to provide all these resources to attract and retain businesses that bring economic growth to the area. Community colleges play a key role in these business attraction, retention, and expansion activities. Colleges possess a wealth of resources that businesses look for when faced with location and expansion decisions. Community colleges often assist businesses by designing, developing, and delivering incumbent employee training for expanding businesses; providing pre-employment testing and training; and temporary use of college facilities.

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Business attraction, retention, and expansion activities at 16 community college districts assisted 364 companies in potential expansion and other activities in fiscal year 2010. Participation in other economic development activities by community colleges led to the creation of 14 companies, expansion of 27 companies, and retention of 70 companies. As a result, 277 jobs were created and 542 jobs were retained.

### Case Study:

Working with Northern Illinois University, the Center for Entrepreneurship at the **College of DuPage** engaged in a year-long initiative to encourage small business development and growth among minority-owned businesses. The project was launched in fiscal year 2009 with a full-day conference that included a number of breakout sessions on topics including business planning, home-based businesses, launching a business, mergers/acquisitions, financing, government contracting, Minority Business Certification, global markets and other growth topics. Based upon surveys to gauge training and assistance needs of conference participants, the Center developed and scheduled follow-up programming that occurred throughout fiscal year 2010. Through related initiatives over 300 minority and woman-owned businesses engaged in a variety of technical assistance and training to enhance their business expertise and opportunities.

### ***DISTANCE LEARNING AND CONTINUOUS IMPROVEMENT***

Increasing access to education is a priority for community colleges. As a result, Illinois community colleges are delivering noncredit internet courses and satellite broadcasts to expand their distance learning offerings. Businesses are continually searching, implementing, and refining ways to meet or exceed the needs and expectations of the customer. Community colleges provide an array of services to help businesses manage continuous improvement strategies.

During fiscal year 2010, community colleges offered 3,275 noncredit internet courses and 116 two-way interactive video courses.

### ***OTHER WORKFORCE DEVELOPMENT ACTIVITIES AND PARTNERSHIPS***

Community colleges are involved in many workforce development activities. This may include cosponsored activities, facilitated programs, or providing facilities, labs, and equipment for community organizations, agencies and businesses. Other activities include workshops showcasing services colleges have to offer, certification training for specific industries, bilingual training courses and special training for Latinos, leadership skills workshops for supervisors and marketing to find sponsors for workshops.

Throughout the state, the colleges' Business and Industry Centers performed job testing for 31 organizations and developed job profiles and assessments for 716 organizations. Forty-two workplace literacy programs were conducted. A total of 27 other programs were offered, including quality control programs, Spanish courses, sign language courses, consulting, and continuous improvement programs related to certification, training and resources, and surveys.

### Case Study:

Recognizing that fostering and developing partnerships between community colleges and economic development entities is imperative to the community, **Morton College** and the Cicero

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Chamber of Commerce and Industry have developed a strong partnership in order to assess and assist the needs of area businesses and organizations. In the fall of 2009, a Needs Assessment Survey was developed through this partnership to determine how the college and the Chamber could best meet the needs of area businesses, industries, and organizations. The survey had 48 responses which have provided insights as to what the needs of the area businesses are. Working towards future projects, the college and the Chamber intend to use the data to provide assistance and services to area businesses and organizations. As a result of the survey, the college and the Chamber plan to implement internship programs, expand customized training and networking opportunities for businesses as well as conduct additional surveys in other areas.

#### *Summary*

In summary, Illinois community colleges provided workforce and economic development services to a total of approximately 203,500 businesses and individuals. These services resulted in the start up of over 260 companies, expansion of more than 120 companies, and retention of 900 companies. In addition, nearly 2,000 jobs were created and another 8,700 jobs were retained.