

# Illinois Community College Board

## 380th Meeting Agenda and Materials



March 20, 2009

College of Lake County  
Building C, Room C003  
19351 West Washington Street  
Grayslake, Illinois

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Agenda  
380<sup>th</sup> Meeting of the  
Illinois Community College Board  
College of Lake County  
Grayslake, IL

March 20, 2009

Committee Meetings

March 11, 2009 at 1:00 p.m. - Academic Affairs and Student Relations Committee - *Via Conference Call*

March 10, 2009 at 2:00 p.m. - Strategic Planning Committee - *Via Conference Call*

March 16, 2009 at 1:30 p.m. - External Affairs Committee - *Via Conference Call*

Budget and Finance Committee - *TBA*

9:00 a.m. - Board Meeting - Lower Level, Room C003

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|-----|---|------|
| 1.  | Roll Call and Declaration of Quorum <i>Allison Ray</i>  | —    |
| 2.  | Announcements and Remarks by Guy H. Alongi, Chairman  | —    |
| 3.  | Board Member Comments   | —    |
| 4.  | Remarks by College of Lake County, Interim President, Jim Rock  | —    |
| 5.  | Committee Reports   | —    |
| 5.1 | Academic Affairs and Student Relations  | —    |
| 5.2 | Budget and Finance  | —    |
|     | A. Fiscal Year 2010 Budget Update <i>Ellen Andres</i>   | —    |
| 5.3 | External Affairs  | —    |
|     | A. Legislative Update <i>Steve Morse</i>  | —    |
| 5.4 | Strategic Planning  | —    |
| 6.  | President/CEO Report <i>Geoff Obrzut</i>  | —    |
| 7.  | Advisory Organizations  | —    |
| 7.1 | Illinois Community College Trustees Association <i>Mike Monaghan</i>                                      | —    |
| 7.2 | Presidents Council <i>Bob Mees</i>  | —    |
| 7.3 | Illinois Community College Faculty Association <i>Kathy Westman</i>                                       | —    |
| 7.4 | Adult Education and Family Literacy Advisory Council <i>Rebecca Hale</i>                                  | —    |
| 7.5 | Student Advisory Committee <i>Christopher Brunson</i>   | —    |
| 7.6 | Latino Advisory Committee <i>Jorge Nieto</i>  | —    |
| 8.  | Transitional Initiatives for Developmental Education Update<br><i>Dr. Elaine Johnson and Brian Durham</i> | 1    |
| 9.  | New Units of Instruction (ACTION) <i>Elaine Johnson</i>   | 2-8  |
| 10. | Illinois Community College Board Recognition of<br>Community Colleges (ACTION) <i>Elaine Johnson</i>      | 9-10 |

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14. Executive Session	–
15. Public Comment	–
16. Adjournment	–

Illinois Community College Board

**TRANSITIONAL INITIATIVES FOR DEVELOPMENTAL EDUCATION**

An update will be provided to the Board on developmental education enrollment numbers and on the transitional initiatives designed to help students transition from secondary education to postsecondary education and from pre-college to college-level coursework. The following initiatives will be discussed:

- The American Diploma Project
- The College and Career Readiness Initiative
- Perkins Programs of Study
- Joyce Shifting Gears Initiative

Illinois Community College Board

**NEW UNITS OF INSTRUCTION**

The Illinois Community College Board is requested to approve new units of instruction for the following community colleges:

**RECOMMENDED ACTION**

It is recommended that the following motion be adopted:

The Illinois Community College Board hereby approves the following new units of instruction for the community colleges listed below:

**PERMANENT PROGRAM APPROVAL**

Danville Area Community College

- ▶ Horticulture Certificate - IDOC Statewide Model Curriculum (34 semester credit hours)

College of Lake County

- ▶ Health and Wellness Promotion A.A.S. degree (60 semester credit hours)
- ▶ Nursing A.A.S. degree (64 semester credit hours)
- ▶ Trauma, Prevention and Victim Services A.A.S. degree (63 semester credit hours)
- ▶ Trauma, Prevention and Victim Services Certificate (30 semester credit hours)

Lincoln Trail College

- ▶ Process Technology A.A.S. degree (64 semester credit hours)

Olive-Harvey College

- ▶ Emergency Management A.A.S. degree (64 semester credit hours)

Triton College

- ▶ Associate of Arts in Teaching (A.A.T.) - Special Education degree (62 semester credit hours)

**BACKGROUND**

**Danville Area Community College** is seeking approval to offer the “Horticulture” Certificate Statewide Model Curriculum for Department of Corrections. This 34 semester credit hour certificate program will prepare individuals for entry-level employment as horticulture technicians in a variety of landscaping, groundskeeping, greenhouse and nursery environments. Coursework includes turf grass management, landscape plant identification and maintenance, soils, greenhouse and nursery operations. No new faculty or new costs will be required to implement this program.

**College of Lake County** is seeking approval to offer a 60 semester credit hour Associate in Applied Science (A.A.S.) degree program entitled, “Health and Wellness Promotion”. This program will prepare individuals for employment as health and fitness professionals who utilize a holistic approach to healthful living, treatment of illness and injury prevention. The curriculum was

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developed according to competencies outlined by the American College of Sports Medicine (ACSM), Wellcoaches Corporation, and the International Coach Federation for health, wellness and fitness coaches. The curriculum consists of 16 semester credit hours of general education coursework, 17 semester credit hours of required career and technical education coursework, 9-15 semester credit hours in a technical speciality area, two (2) semester credit hours of work-based learning, and 10-16 semester credit hours of related technical electives. The career and technical component of this curriculum includes required coursework in introduction to business and small business management, health and nutrition, contemporary health issues, wellness coaching, first and CPR. The curriculum also includes a required focus and related electives in one of three specialties: personal training, massage therapy or wellness coaching. Graduates of this program will be prepared for the Certified Personal Trainer (CPT) examination available through the ACSM. Assessment of student learning objectives will be achieved through observation and evaluation of the student's performance during the work-based learning experience, as well as through a review of the student's educational portfolio.

Labor market information provided by the college supports the interest in and the need for a formalized two-year training program in this field of study. In addition to the proposed degree program, the college's request includes two related certificate programs. According to the Illinois Department of Employment Security, demand for "fitness workers" throughout Illinois is expected to increase by 20.41 percent through 2016. The college anticipates an enrollment of five (5) full-time and five (5) part-time students the first year, increasing to 15 full-time and 15 part-time students by the third year for the degree program. All three programs will require one (1) existing full-time, 10 existing part-time, and three (3) new part-time faculty the first year. Adequate classroom and laboratory facilities for these programs are already in place. Costs for implementing the degree and related certificates are approximately \$59,500 the first year, \$67,537 the second year, and \$65,912 the third year. These costs reflect the initial purchase and maintenance for equipment.

**College of Lake County** is seeking approval to offer a 64 semester credit hour Associate in Applied Science (A.A.S.) degree program in "Nursing". This program will prepare individuals for entry-level employment as nurses. The program was developed according to standards outlined by the Illinois Department of Finance and Professional Regulation (IDFPR) for nursing education programs. This program has been approved by IDFPR-Board of Nursing and is accredited by the National League for Nursing Accrediting Commission. The program will prepare graduates for taking the National Council Licensure Examination (NCLEX) for Registered Nursing. Once graduates have successfully completed this program and passed the credentialing exam, they are eligible for licensure/certification through IDFPR-Board of Nursing as a "Registered Nurse" in Illinois. The curriculum consists of 26 semester credit hours of required general education coursework, 35 semester credit hours of required career and technical education coursework and three (3) semester credit hours of related electives. The career and technical component of the curriculum includes coursework in foundational concepts of nursing practice, medical-surgical nursing, mental health nursing, family-centered nursing, pharmacology for nursing, and complex medical-surgical nursing and leadership, in addition to clinical laboratory experience which has been integrated into five of the six required nursing courses. Assessment of student learning objectives will be accomplished through observation of the student during clinical experiences and pre-testing for the NCLEX exam.

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The proposed program will replace the college's existing Associate Degree Nursing (A.D.N.) program once approved and existing students have completed, however, labor market information provided by the college is supportive of a two-year degree program in this field of study both locally and statewide. According to the Illinois Department of Employment Security, demand for "registered nurses" is expected to increase by approximately 20 percent over the next 10 years statewide. Based on enrollments in the existing program, the college estimates 20 full-time and 100 part-time enrollments during the first year, increasing to 40 full-time and 200 part-time by the third year. Thirteen (13) existing full-time and 12 existing part-time faculty will be required during the program's first year. All facilities and equipment required for the program are currently in place and no new costs will be incurred to implement this program.

**College of Lake County** is seeking approval to offer a 63 semester credit hour Associate in Applied Science (A.A.S.) degree and a related 30 semester credit hour Certificate in "Trauma, Prevention and Victim Services". The degree program will prepare individuals for entry-level employment as counseling technicians working with victims of trauma and/or violence. The degree curriculum consists of 15 semester credit hours of required general education coursework, 40 semester credit hours of required career and technical education coursework, and eight (8) semester credit hours of related technical electives. The certificate program will prepare existing human services professionals with specialized knowledge and skills to work with victims of trauma and/or violence. This certificate is targeted towards individuals who have already earned a degree and/or are working professionally in a related counseling or human services field. The certificate curriculum consists of 22 semester credit hours of required career and technical course work and eight (8) semester credit hours of related technical electives. The career and technical component of both the degree and the certificate curriculum consists of instruction in introductory social work, introductory substance abuse counseling, trauma, violence and prevention counseling, trauma interventions, crisis interventions, introductory and advanced group counseling processes, professional helping skills, emergency response, ethics, law and regulations, health and nutrition and a required work-based learning experience in trauma counseling services. Assessment of student learning objectives will be achieved through observation and evaluation of the students performance during the work-based learning component, as well as a review of students' educational portfolio.

Labor market information provided by the college supports the interest in and the need for a two-year degree program specializing in this human services field of study, as well as interest in specialized training for existing human service professionals. The college anticipates a combined enrollment of five (5) full-time and 10 part-time students the first year, increasing to 15 full-time and 20 part-time students by the third year. Adequate facilities and faculty resources are currently in place to implement the proposed programs. The programs will require two (2) existing part-time faculty the first year. Costs of implementing these programs will be approximately \$5,000 the first year, \$7,500 the second year, and \$10,000 the third year. Higher costs during the second and third years reflect the addition of adjunct faculty to address anticipated increases in enrollment.

**Lincoln Trail College**, one of the Illinois Eastern Community Colleges, is seeking approval to offer a 64 semester credit hour Associate in Applied Science (A.A.S.) degree program in "Process Technology". This program will prepare individuals for entry-level operators and technicians in the

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process and manufacturing industry. The curriculum consists of 20 semester credit hours of required general education coursework, and 44 semester credit hours of required career and technical education coursework. The career and technical component of the curriculum includes coursework in manufacturing processes, introductory process technology, P-tech (process technology) instrumentation, P-tech equipment, P-tech systems, P-tech operations, P-tech quality control, P-tech safety and the environment, P-tech troubleshooting, computer applications, technical reading and report writing, and a required internship in process technology. Assessment of student learning objectives will be achieved through evaluation of the student's performance during the work-based learning experience and review of the student's educational portfolio.

Labor market information provided by the college supports the interest in and the need for a formalized training program in process technology within the college's district. Statewide employment in occupations related to this field of study is expected to increase by more than 10 percent over the next 10 years, according to the Illinois Department of Employment Security. Locally, demand for similar occupations continues to remain steady, illustrated by support given by district employers for development of this program. The college has also requested approval for a related certificate program. Enrollment in the degree is estimated at five (5) full-time and five (5) part-time students the first year, increasing to 15 full-time and 15 part-time students by the third year. The degree and certificate programs will require one (1) existing full-time, two (2) existing part-time and two (2) new part-time instructors the first year. Adequate classroom and laboratory facilities for these programs are currently in place. Costs of implementing these programs will be approximately \$151,500 the first year, \$60,500 the second year, and \$62,500 the third year. Higher first year costs reflect the initial purchase of equipment for both programs.

**Olive-Harvey College**, one of the City Colleges of Chicago, is seeking approval to offer a 64 semester credit hour Associate in Applied Science (A.A.S.) degree in "Emergency Management". This program will prepare individuals for management-level positions in emergency response organizations. The curriculum was modeled after an existing degree program at Wilbur Wright College and consists of 19 semester credit hours of general education coursework, 29 semester credit hours of required career and technical education coursework and 16 semester credit hours of related technical electives. The career and technical component includes instruction in disaster response and recovery, psychology of terrorism, disaster psychology, a required emergency management and completion of 18 semester credit hours of specialized coursework in homeland security, incident command, or emergency preparedness. Related electives include courses in chemical emergency response, information security, environmental health and safety, hazardous materials management and site investigation. Assessment of student learning objectives will be accomplished through the completion of a capstone internship course including a final project covering all aspects of a simulated emergency response situation. Students will also be evaluated on their performance in a comprehensive written examination based on the requirements for accreditation as a "Professional Emergency Manager" by the Illinois Emergency Management Agency (IEMA).

Labor market information provided by the college supports the interest in and the need for a formalized training program for individuals within the district interested in new opportunities related to emergency response as well as for those existing professionals who are interested in college-level



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education in this field. According to the Illinois Department of Employment Security, employment demand for “emergency management specialists” is much higher than the average for all occupations statewide through the year 2016. The college also recently requested approval to offer three related 18 semester credit hour certificate programs. The proposed degree program will provide an educational ladder opportunity for graduates of the certificate programs. The college anticipates a combined enrollment of three 10 full-time and 20 part-time students the first year for all four programs. The college anticipates faculty needs for these programs to be one (1) existing full-time

faculty, two (2) existing part-time and two (2) new part-time faculty the first year. Adequate classroom facilities for these programs are currently in place. Costs for implementing these programs will be approximately \$37,500 per year during the first three years.

**Triton College** are seeking approval to offer a 62 semester credit hour Associate of Arts in Teaching (A.A.T.) Special Education Statewide Model Curriculum. The 60-64 semester credit hour model curriculum consists of 40-44 semester credit hours of general education coursework, and 18-21 semester credit hours of professional and special education coursework. The proposal meets the model guidelines endorsed by the Illinois Community College Board and the Illinois Board of Higher Education.

#### **TEMPORARY PROGRAM APPROVAL**

##### Danville Area Community College

- ▶ Wind Energy Technician A.A.S. degree (67 semester credit hours)

##### Lake Land College

- ▶ Power Plant Mechanics A.A.S. degree (65.5 semester credit hours)

#### **BACKGROUND**

**Danville Area Community College** is seeking temporary approval to offer a 67 semester credit hour “Wind Energy Technician” Associate in Applied Science (A.A.S.) degree program for a period of three years. This program will prepare individuals for entry-level employment as technicians responsible for the maintenance, troubleshooting and repair of wind power generating equipment and facilities, commonly known as “wind farms”. The curriculum includes 16 semester credit hours of required general education coursework, and 51 semester credit hours of required career and technical education coursework. The career and technical component of the curriculum includes instruction in introductory wind energy, wind energy maintenance, wind energy electronics and electricity, wind turbine materials and electro-mechanical equipment, programmable controllers, electrical, mechanical and hydraulics diagnosis and repair, digital electronics, pneumatics and controls, wind turbine troubleshooting, wind power delivery systems, and a seminar in topics related to wind energy generation.

Labor market information provided by the college is supportive of the development of a formalized training program both within the college’s district and throughout the state of Illinois in this new and emerging field. This program was developed in response to local industry’s demonstrated support for such training. An independent study conducted by this industry in Illinois, reports that for every 100 wind generating towers built, 20 technicians will be needed. With four major wind farms currently in operation and nearly 20 under construction or in development, projected employment

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needs for trained individuals is over 500 technicians needed in the next five years. Because wind energy is a renewable energy source, existing utility companies are also moving towards developing their own services in this field, thus increasing the need for individuals trained for operating and maintaining wind generation systems. The college is seeking temporary approval for this program to continue monitoring its demand. *Permanent approval of this program will be considered after a period of three (3) years based on program outcomes.*

**Lake Land College** is seeking temporary approval to offer a 65.5 semester credit hour Associate in Applied Science (A.A.S.) degree in “Power Plant Mechanics” for a period of three years. This program will prepare individuals for entry-level employment as technicians responsible for the maintenance and repair of electrical power generating equipment and facilities. This curriculum consists of 16 semester credit hours of required general education coursework, and 49.5 semester credit hours of required career and technical education coursework. The career and technical component of this curriculum includes instruction in welding fundamentals, properties of metals, power plant technology, blueprint reading, metal cutting and fabricating, pipefitting and pipefitting procedures, mechanical drive systems, industrial pumps, rigging and hoisting, fluid power technology, industrial valves, introductory machining, gas metal arc welding (GMAW), shielded metal arc welding (SMAW), gas tungsten metal arc welding (GTAW), industrial safety and a required work-based learning experience in power plant technology.

Labor market information provided by the college is supportive of a training program within the college’s district in this field of study. The college collaborated with Ameren Generation Company and Dynegy Incorporated to develop a training program that would meet their needs for entry-level power plant technicians. The college is seeking temporary approval for this program to continue monitoring its demand. *Permanent approval of this program will be considered after a period of three (3) years based on program outcomes.*

### **INFORMATION ITEM - BASIC CERTIFICATE APPROVAL**

Following is a list of basic certificates (less than 29 semester credit hours) that have been approved on behalf of the Illinois Community College Board by the President/CEO since the last Board meeting:

#### **Permanent Program Approval**

##### College of Lake County

- ▶ Laser/Photonics/Optics Certificate (16 semester credit hours)
- ▶ Personal Training Certificate (25 semester credit hours)
- ▶ Wellness Coaching Certificate (17 semester credit hours)
- ▶

##### Kankakee Community College

- ▶ Chiropractic Assistant Certificate (29 semester credit hours)

##### Lincoln Trail College

- ▶ Process Technology Certificate (28 semester credit hours)

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Olive-Harvey College

- ▶ Homeland Security Certificate (18 semester credit hours)
- ▶ Incident Command Certificate (18 semester credit hours)
- ▶ Emergency Preparedness Certificate (18 semester credit hours)

**Temporary Program Approval**

Malcolm X College

- ▶ Medical Secretary Certificate (20.5 semester credit hours)

Richard J. Daley College

- ▶ Industrial Welding Technology Certificate (13 semester credit hours)
- ▶ Basic Manufacturing Certificate (14.5 semester credit hours)
- ▶ Computer Numeric Control Technician Certificate (15 semester credit hours)

Parkland College

- ▶ Computed Tomography Certificate (14 semester credit hours)

Rend Lake College

- ▶ Computed Tomography Certificate (13 semester credit hours)

Harry S Truman College

- ▶ Medical Assisting Certificate (26 semester credit hour)
- ▶ Paralegal Certificate (11.5 semester credit hour)

Illinois Community College Board

**ILLINOIS COMMUNITY COLLEGE BOARD  
RECOGNITION OF COMMUNITY COLLEGES**

The Illinois Community College Board has statutory authority to “recognize” community colleges for their compliance with state statutes and standards. Based on a five-year cycle, ICCB staff conducts recognition evaluations to assure that colleges are in compliance with the standards. Standards identified for focused review during fiscal years 2006 through 2010 include the following categories: Instruction, Student Services, Academic Support, Finance, Facilities, and Accountability. These same standards are used by each district in a self-evaluation that is submitted to ICCB prior to the staff evaluation.

During fiscal year 2008, Kankakee Community College underwent in-depth recognition evaluations. The college submitted a thorough self evaluation, ICCB staff conducted internal evaluations of all required college documents and a college site visit was conducted. This agenda item not only presents the staff recommendations for the college that completed the evaluation, but gives background on the recognition evaluation and approval process for the Board’s information.

**RECOMMENDED ACTION**

It is recommended that the following motion be adopted:

The Illinois Community College Board hereby grants a status of “recognition continued” to Kankakee Community College.

**BACKGROUND.** Recognition is a statutory term describing the status of a district which meets instructional, administrative, financial, facility and equipment standards as established by the Illinois Community College Board (110ILCS Section 805/2-12f and 805/2-15). Community colleges must be recognized to be eligible for state funding. Once a college district has been recognized by the ICCB, that recognition status is continued unless action is taken by the Board to interrupt it. To determine a district’s recognition status, the ICCB conducts periodic evaluations. The objectives of the recognition evaluation include 1) determination of a district’s compliance with the *Public Community College Act* and *ICCB Administrative Rules*; 2) the provision of assistance to districts in achieving compliance with the Act and Rules; 3) the identification of issues which may be of concern to the community college system and the gathering of basic data about these issues; and 4) the identification of exemplary district practices/programs that can be shared with other districts.

Based on a five-year cycle, ICCB staff conduct recognition evaluations to assure that districts are in compliance with selected standards. All districts are evaluated on a select number of standards during the same five-year cycle. ICCB staff makes an assessment on each individual standard and on a global basis considering all focused and nonfocused standards. On individual standards districts

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are identified as either in compliance or not in compliance. Recommendations are either mandatory, when a college is “out of compliance”, or otherwise advisory. On an overall, global basis, there are three categories of recognition status:

*Recognition Continued* – The district generally meets ICCB standards. A district which has been granted a status of “recognition continued” is entitled to receive ICCB grants for which it is otherwise entitled and eligible.

*Recognition Continued-with Conditions* – The district generally does not meet ICCB standards. A district which has been assigned the status of “recognition continued-with conditions” is entitled to receive ICCB grants for which it is otherwise entitled and eligible, but it is given a specified time to resolve the conditions which led to the assignment of that status. A follow-up evaluation is scheduled no sooner than three nor longer than nine months after ICCB action on the assignment to determine the district’s progress in resolving the conditions.

*Recognition Interrupted* – The district fails to take corrective action to resolve the conditions placed upon it under “recognition continued-with conditions” within a prescribed time period. A district which has been assigned a status of “recognition interrupted” may apply for recognition at such time as all requirements set forth by the ICCB have been satisfied. A district will have state funding suspended on a prorata, per diem basis for the period of time for which such status is in effect.

Evaluation for the district included in this item have been completed through receipt of responses to the districts’ draft report. The responses include the districts’ planned action for the compliance recommendations as well as reactions to advisory (quality) recommendations when the district chose to provide them. The district was judged by staff to be in general compliance with ICCB recognition standards and, therefore, is recommended for “*Recognition Continued*” status. The final report, including direct responses, are externally attached for Board members only.

College districts included in fiscal year 2008 recognition evaluations are: City Colleges of Chicago, Joliet Junior College, and Highland Community College.

Fiscal year 2008 was the third year of the current five-year recognition cycle. Staff provided the Board with information about the 2006-2010 recognition cycle at the April 2005 meeting of the ICCB.

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UNAPPROVED

Minutes of the 379<sup>th</sup> Meeting of the  
Illinois Community College Board  
Harry L. Crisp II Community College Center  
401 East Capitol Avenue  
Springfield, IL

January 9, 2009

**RECOMMENDED ACTION**

It is recommended that the following motion be adopted:

The Illinois Community College Board hereby approves the Board minutes of the January 9, 2009, meeting, as recorded.

\* \* \* \* \*

Item #1 - Roll Call and Declaration of Quorum

Chairman Alongi called the meeting to order at 9:00 a.m. Role call was taken with the following members present: Guy Alongi, James Dumas, Rudolph Papa, Tom Pulver, Judy Rake, Jake Rendleman, and Christopher Brunson (Student Member). Dianne Meeks, Suzanne Morris and Addison Woodward, Jr. were absent. Allison Ray declared that the Board had a quorum.

Item #2 - Announcements and Remarks by Board Chair

Chairman Alongi welcomed everyone and hoped that they had an enjoyable holiday season. Mr. Alongi commented that he is ready to hit the new year running and welcomed Dr. Chapman from Lewis and Clark Community College, along with his staff, for bringing their healthcare unit to Springfield for today's meeting. He looks forward to recognizing three recent retirees from ICCB: Zach Mathew, Preston Morgan, and Barb Risse. Mr. Alongi also recently retired and appreciates all of the employees for their years of service. Mr. Alongi also welcomed all of the new staff at ICCB and wished them a long career with the ICCB.

Item #3 - Board Member Comments

Judy Rake had no comment at this time.

Tom Pulver wished everyone a Happy New Year.

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James Dumas had the opportunity in December to tour the ICCB offices and meet the staff. Mr. Dumas expressed that staff were extremely professional, and he was very impressed with the facilities. Allison Ray was also thanked for being so efficient and making arrangements for the Board.

Christopher Brunson wished everyone a Happy New Year.

Jake Rendleman wished everyone a Happy New Year and welcomed all of the staff. Mr. Rendleman recognized that these are trying times, but we have made it before and we will do it again.

Rudy Papa stated that he was happy to be here and wished everyone a Happy New Year.

Item #4 - President/CEO Report

President/CEO Geoffrey Obrzut acknowledged three ICCB employees that recently retired. Collectively, the three retirees, had over 62 years of service with the ICCB. They did a wonderful job, and it has been a pleasure to work with them over the past several years. One of reasons the ICCB is so great is because of the great staff, and we hate to see them go, but he hoped that they enjoy their retirement. The retirees were presented with certificates recognizing their years of service. Preston Morgan served 23 years with the ICCB and left as the Senior Director for Workforce Development. Zach Mathew served 21 years with the ICCB and left as the Senior Director for Web Services. Barb Risse served 18 years with the ICCB and left as the Director for Transfer Programs. Photos were taken of the retirees receiving their certificates from Mr. Obrzut and Chairman Alongi. The retirees took time to address those in attendance at the meeting.

Mr. Obrzut invited the ICCB Executive Staff to introduce their new staff to the Board.

Dr. Elaine Johnson, Vice President for Academic Affairs and Workforce Development, introduced Jennifer Timmons, Senior Director for Student Development, Ann Chandler, Assistant Director for Career and Technical Education, and Jessica Barrientos, Director for Academic Affairs. Dr. Johnson welcomed all of them to her group.

Dr. Karen Hunter Anderson, Vice President for Adult Education and Institutional Support, has two new staff members but only one of them was able to attend the meeting today. Dr. Anderson introduced Nelson Aquiar as the Associate Director for ESL and Immigrant Issues. Mr. Aquiar started on September 1, 2008 and is a great asset and will be very involved in the Latino Advisory Committee. The second new employee is Ben Greer, and he is the Associate Director for Adult Education and Regional Support Specialist. Mr. Greer started in December and will attend the March Board meeting at the College of Lake County. Dr. Anderson also recognized that there have been two marriages to celebrate in her department. Jo Barnard and Kelly Alongi were married in the fall, and Dr. Anderson congratulated them.

Ellen Andres, Chief Financial Officer, has three new employees. Chris Russell started in February 2008 and is an Applications Programmer. He is seen a lot of the time working on

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all of the equipment throughout the office. Lori Ward is an Account Technician and started in July 2008. Mrs. Andres' final new employee is Amanda Harmon. Ms. Harmon is the Associate Director of Finance and Program Accountability and she started in August 2008.

Mr. Obrzut also presented to the Board and those in attendance at the meeting a draft of a letter to the Illinois Congressional team in response to an editorial in *USA Today*. The article highlighted community colleges and how they may fare in regards to the economic stimulus package.

Mr. Obrzut thanked Dr. Chapman and Donna Meyer from Lewis and Clark Community College, for bringing their unbelievable mobile health unit to the Board meeting. This health unit has been a real asset to the rural areas of their district.

John Wood Community College recently lost their Adult Education Center due to a fire. Everything was destroyed, but the program has found temporary space, and classes will resume on January 12, 2009. Dr. Karen Hunter Anderson and Jennifer Foster, Senior Director for Adult Education and Family Literacy, have provided assistance to John Wood to help deal with this crisis. The college did have insurance to replace lost items, but other colleges throughout the state are also helping by donating items.

Recently, due to reduced budgets, two Adult Education programs were forced to temporarily shut down. The YWCA in Elgin and South Suburban College are the two programs that have been affected. They have received no state funding for this fiscal year, but will try to reopen in February.

ICCB has been asked to provide input to the National Council of State Directors of Community Colleges for Adult Education on the Obama transition work for economic recovery. Illinois was one of eight states whose input was sought because of our excellence in adult education and training.

The Latino Advisory Committee will meet for the first time on February 26, 2009, and the meeting will be held in the Chicago area.

Mr. Obrzut also noted that a letter has been sent to several community college presidents to show our support of the Illinois Community College Sustainability Stimulus package.

Two grants have recently been applied for on behalf of the ICCB. The first is a continuation of the Joyce Foundation and the other is from the Illinois Department of Transportation for the Pre-apprenticeship Program on behalf of Southwestern Illinois College.

The Homeland Security Conference will be held on April 15-16, 2009, at the Hilton in downtown Springfield.

Jennifer Timmons, Senior Director for Student Development, and Dr. Elaine Johnson are working with Steve Brown of the Presidents' Council on their program with the National Guard. This is very good and impressive program.



Item #5 - Committee Reports

Item #5.1 Budget and Finance

Rudy Papa reported how this Board has seen state revenues shrink and student tuition increase over the past several years. The Budget and Finance Committee wanted to hear how this was affecting the colleges and students, so Budget and Finance Hearings were held over the past few months. Testimony was presented by students, presidents, faculty, trustees and administrators. Over and over, the committee heard that the colleges were reducing classes and cutting programs, affecting services to the students and even turning students away. At the time that we held our Budget and Finance Committee meeting in December, we were also hearing about the ramifications to our students due to reduced funding. The committee is watching the State of Illinois, as well as the United States, spiral in an economic downturn. State revenues are far less than estimated when the fiscal year 2009 budget was passed last summer. Revenues are not expected to rise at all next year; as a result, all public universities were asked to take a 2.5 percent cut in the current year appropriations. The ICCB was also asked to take a 2.5 percent reduction in operating grants for the colleges and the adult education providers statewide. Should the Board be asked to take another mid-year reduction, the Committee believes that the community colleges have already taken more than their fair share of necessary cuts to their operations. At the end of last year, the General Assembly appropriated an increase of funds to the community college system; the public universities also saw increases. However, after the Governor made vetoes to the budget, our system received less than it did in fiscal year 2008. The universities' fiscal increases remained. We all have to work together to move Illinois forward; Illinois community colleges are expected to provide a broad range of affordable opportunities to everyone who wants access. We cannot be the economic generators of our communities if we are forced to turn away students, cut classes and eliminate programs.

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Chairman Alongi inquired about the assessed evaluation on property and how it may affect our colleges. Mr. Alongi wants to know who to turn to, to find out what the average EAV for the state is, because the EAV would drive the portion of the property taxes that the community colleges collect. He is concerned that with home prices dropping during this economic downturn, there will also be a reduction in property taxes.

Ellen Andres replied that the ICCB receives that information through the college audits. Right now we are looking at the downturn affecting us about two years out. The community college CFO's are likewise concerned and will be addressing the issue. However, another problem that the system is facing is that the colleges are seeing increased enrollments now. Normally the state should provide more funds with increased enrollments, but the money just is not there right now.

Chairman Alongi requested that Mrs. Andres keep the Board apprised of the EAV issue and Mrs. Andres agreed.

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Item #5.2 Academic Affairs and Student Relations

Jake Rendleman reported that the American Diploma Project faculty teams are meeting and continue to work on the alignment of secondary and postsecondary students. The State Superintendent will give an overview to the college's chief academic officers and student service officers at a joint meeting in January.

Achieving the Dream is an initiative designed to promote student success for community colleges with an emphasis for minority students of any age. A meeting will be held February 5-6, 2009, for those colleges that meet the criteria for participation.

The ICCB has submitted a Shifting Gears 2.0 continuation proposal to the Joyce Foundation and the grant award notification should be received in April 2009. The purpose of the proposal is to continue Shifting Gears work designed to help Illinois meet the need for a skilled workforce and provide more opportunities for low-skilled, low-income adults to access high quality education and training.

The Homeland Security Conference will be held April 15-16, 2009, in Springfield and the focus this year will be on student safety. Presentations will include how campuses have dealt with recent acts of violence and in providing an increase in mental health services on campus.

The Phi Theta Kappa banquet to honor students from across the state will be held on April 22, 2009, and all Board members are invited to attend.

Student Advocacy Day will be April 23, 2009, at the State Capitol.

The IDOT proposal for training in Region 5-District 9 is designed to train minorities and women in basic employment and construction skills. This training would be conducted through Southwestern Illinois College, and a potential exists for this program to be distributed throughout the state.

Caterpillar, Inc. has contacted the ICCB to develop a consortium between Caterpillar, Illinois Central College (ICC) and the ICCB to provide cost-effective, entry-level, manufacturing training solutions. The training would begin in Illinois, with the expectation to expand across the United States and eventually go global. A steering committee has been formed to address the needs of Caterpillar with guidance in the overall strategic direction of this project. ICC will take the lead and hold the first steering committee meeting, but this initiative would affect all community colleges throughout the state, since Caterpillar has multiple sites throughout Illinois.

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After Mr. Rendleman's report, a brief discussion about the Monetary Assistance Program (MAP) took place.

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Item #5.3 External Affairs

Item A - Public Relations

Steve Morse reported that the ICCB is currently working with the ICCTA and the Presidents' Council with their initiatives. The ICCB is using the *USA Today* article as a springboard for editorial boards throughout the state.

Item B - Legislation

Regarding the Legislature, the most significant news is the impending impeachment trial of the Governor. The House is scheduled to vote on the resolution today. There is conflicting views that, if this year's House vote on the impeachment carries into the new session, the new House will most likely vote on the resolution again. If the House passes the resolution, then the Senate will conduct the impeachment trial.

There is some new legislation coming up that affects community colleges. Not much change is anticipated with new Senate President Cullerton. There should be issues on Veterans Affairs and Campus Security. Dr. Karen Hunter Anderson has been assigned to the African American Male Task Force, which is a project of DHS. Some legislation could result from the work of that group. The Baccalaurate Degree legislation for community colleges will likely surface again, and the past president of Harper College, its strongest supporter, is now the President at the College of DuPage.

The swearing in of the new General Assembly will take place on January 14 at 12:00 p.m.

Item #5.4 Strategic Planning

was Tom Pulver reported on the IBHE Public Agenda. The final report produced by the IBHE distributed. The Public Agenda is being prepared for publication and IBHE staff are working on implementation strategies. There will also be presentations given to all of the education committees of the General Assembly. ICCB staff are currently working on the document that serves as a crosswalk between the Public Agenda and the final report of the General Assembly. ICCB staff recommended that the Strategic Planning Committee coordinate their efforts with the ICCTA and Presidents' Council.

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At this time, President Obrzut suggested that the committee structure of the ICCB be reviewed and that it would most likely fall under the Strategic Planning Committee's responsibilities.

\* \* \* \* \*

Item #6 - Advisory Organizations

Item #6.1 Illinois Community College Faculty Association

Kathy Westman reported that, even though it is January and most of the colleges are not holding classes currently, the teachers have been busy preparing for the next term. She also reported that many faculty are seeing an increase in requests for letters of recommendation for students. These letters of course include requests from current students but also a noticeable increase from previous students for prestigious four-year institutions.

Ms. Westman thanked the Board and staff for all of their support. Due to ICCB support, the ICCFA is currently in the black and, therefore, able to move forward toward their goals.

ICCFA is preparing to distribute four awards of \$1,000 each for the Teaching and Learning Workshop Grant. This is to develop and provide workshops for community college faculty in the region. Another grant of \$1,000 will be awarded to an individual or group of faculty for research. Forms will be distributed through faculty leadership on campuses, as well as the ICCFA website. Recipients of the grants will be recognized at the ICCFA banquet in October and will be required to conduct a presentation at the annual conference.

The ICCFA is preparing for the fall 2009 conference which is co-sponsored by the colleges, trustees, and presidents. The 2009 statements for the ICCFA dues are being prepared and will be mailed soon. ICCB is assisting in preparing this, and will include a narrative with the hope of gaining increased compliance.

The next ICCFA meeting will be held later today in the ICCB offices.

\* \* \* \* \*

Jake Rendleman asked Ms. Westman if there were still colleges that have not paid their dues for the current year. Ms. Westman replied that there are a few that have not, but that those that have not, have also been consistent in not participating in past years as well.

Item #6.2 Student Advisory Committee

Christopher Brunson reported that the next SAC meeting will be January 23-24, 2009 in Springfield. SAC has been busy planning several events. Student Advocacy Day will focus on increased operational funding. The end of the year banquet will be in March and all college trustees will be invited. Mr. Brunson also extended an invitation to Board Members. The banquet will be held at the Marriott in Oak Brook, and invitations will be sent out soon. The Autism Fundraiser will conclude February 27, 2009, and all proceeds will go to Autism for Illinois.

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### Item #6.3 Illinois Community College Trustees Association

Mike Monaghan welcomed everyone and brought best wishes from Jeff May, President of ICCTA. Mr. May was planning on attending but, unfortunately, was not able to make it. The trustees find themselves in a position favorable to working with everyone in the community college system. He also thanked everyone for all of the hard work in the past years and looks forward to working together in the new year.

This year promises to be trying, and one of the issues that the community colleges face is to measure the impact of the 2.5 percent reduction, with currently the promise of additional cuts to come for this fiscal year. To attempt to measure what the impact of a 2.5 percent or further reductions may be, a survey has been launched jointly, with the Presidents Council and ICCB. They are receiving results and anticipate to compile the data and develop an initiative to present to the General Assembly and Governor, in an attempt to continue to move the system forward, at least from a budget perspective.

The community college system will be well represented in Washington, D.C., from February 8-11, 2009, where the AACC and the ACCT have coordinated a joint lobby day. Some of these state issues, such as funding, spill into the national scene as well. Community colleges seem to be well positioned in the upcoming President-elect's budget and especially in the proposed economic stimulus package. ICCTA has worked with Senator Durbin, and have an appointment with him to help them understand where community colleges fall in the budget and where they stand in the stimulus package. Community college representatives will meet with Senator Durbin on February 9 or 10, 2009.

ICCTA will also conduct their regular board meeting while in Washington D.C. The March meeting will be March 13 and 14 in Oak Brook. They hope to have the legislative agenda completed by that time.

Mr. Monaghan also commented on the MAP grants and how ICCTA may be able to help with registering students. ICCTA has addressed this with some degree of success with ISAC in the past. At one time, MAP grants were awarded on September 1 and sometimes the community college students did not even apply until August. The award date was then pushed back and is now creeping up again. The ICCTA has had success in the past asking ISAC to move the dates back and perhaps that precedence may help move the award deadlines again.

### Item #6.4 Illinois Community College System Foundation

Ray Hancock discussed the Enroll Illinois program and its objective to create a constituency of all community college people, which currently does not exist in a formal sense. There are five different categories of membership that are functioning. The ICCSF has met with the Presidents' Council, the Illinois Council of Community College Administrators, ICCFA, ICCTA, basically, all of the constituency groups of the system. Some have endorsed the program, but no one has been asked to do this yet. It is a new idea but continuing to grow.

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The ICCSF offers several scholarships throughout the system totaling almost \$250,000. Their investment portfolio, like everyone's, has taken quite a hit with the economic times. They are offering the same amount at this time. They may need to reduce the size of scholarships in the future.

The Purchasing Consortium is growing and had the first really good year in 2007 and did a little over \$6 million in business. This year that has increased to just over \$7 million. There is a lot of pressure for the colleges to purchase locally and the boards try to support that whenever possible. One area of concentration is academic regalia. All of the colleges have commencement ceremonies and they either buy or rent gowns and hats. They have found a great group to purchase these supplies from and almost 100% of the colleges are now using that company.

Dr. Hancock gave an update on the Harry L. Crisp II Community College Center. The operation of the building is expensive and complex, but it is the best thing ever for this system. The ICCB has inadequate space in the building and there are issues with the state not making payments. The ICCB is several months behind in rent, and ICCSF has started an expansion project to accommodate for the lack of space for the ICCB. This is Dr. Hancock's first project with public money, and it has proven difficult. The latest issue has been that the certified appraisal came in significantly less than needed for the loan. The appraisal also indicated that we needed additional parking and proof of a tenant for the fourth floor space before we could build. He is exploring different methods of financing and Dr. Hancock will keep everyone updated on this project.

The ICCSF will organize a meeting of foundation directors during the March meetings of the ICCTA and Presidents' Council. The meeting will be held on Thursday, March 12, 2009 and Dr. Hancock asked that foundation directors bring their presidents with them. That evening the foundation will sponsor a reception through Energy Systems Group.

Dr. Hancock also expressed his appreciation to the ICCB for all of their work. They are not only partners with the ICCSF, but the ICCB has emerged to be the leader in state education agencies. The reason for this are the quality Board members and staff. Dr. Hancock has been in the system for many years and the Board has maintained its integrity and stood up to the issues, and the staff is a great part of that.

### Item #6.5 Presidents' Council

Bob Mees was very pleased to present to the Board. One of the projects that the Presidents' Council reported to the Board last year was the Sustainability Institute. Seven colleges were involved in that institute and included Kankakee Community College, Wilbur Wright College, Lewis and Clark Community College, Parkland College, Black Hawk College, Olive-Harvey College, and John A. Logan College. This program has grown and several more colleges will join the Institute later this year. This group will travel to Washington D.C. on Monday, January 12, 2009, to meet with President-elect Obama's transition team. The hope is that the group will be able to secure some funding from the current economic stimulus package. The colleges that will send representatives include Kankakee Community

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College, Wilbur Wright College, Lewis and Clark Community College, Southwestern Illinois College, Heartland Community College, Lake Land College, Illinois Central College, Black Hawk College, Olive-Harvey College, Triton College, Waubensee Community College, Richland Community College, John A. Logan College, and Joliet Junior College. They are hopeful of positive results and are focusing on three goals: energy efficiency and conservation, green jobs and workforce development, and modeling efficiency and demonstrating renewable energy. All of the colleges have been surveyed about these issues. Jon Astroth of Heartland is the chair of this committee, and Jerry Weber of Kankakee has taken a leading role in the project as well.

In two weeks, the annual joint meeting with the Chief Academic Officers and Student Services Officers will be held at the President Abraham Lincoln Hotel and Conference Center in Springfield. The Presidents' Council is excited about the meeting.

Public relations will be very important in the coming year and everyone, including the presidents, the board, and the trustees, is working together on this. It is so important that we send out the same message. We have to gather information to show the impact of the budget situation. We always find a way to fulfill our mission regardless of how much we have been cut and one of the biggest problems has been the increase in tuition. We have to show that this is a problem and will continue to be, unless we get this situation turned around. We need to work hard and with everyone working together on the same message, we will succeed. Everything is in turmoil, but we are getting things ready and when things are ready to change, we will be prepared. There is tremendous potential in the future to make a positive change.

The program with the Presidents' Council and the National Guard has been very, very successful. Dr. Mees thanked Jennifer Timmons and Elaine Johnson for their ICCB staff support. The program focuses on three aspects for this program: the community colleges will host family academies, reintegration programs, and other gatherings of the National Guard; establishing liaisons with family assistance centers throughout the state; and creating and/or expanding on campus Veterans Affairs Centers. All of these things are happening and a successful press conference was held in Springfield on November 13, 2008. So far, nine integration programs have been set up for the first half of the year and Joan Ryan from Director Tammy Duckworth's Veterans Affairs office has contacted Dr. Mees and her office wants to assist with this effort.

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Jake Rendleman inquired if there was anything being done for faculty and staff that are veterans.

Dr. Mees replied that, at John A. Logan, they have several staff that are with the military and they have created a model policy that was reviewed by military people and it has been regarded as a tremendous policy. If anyone would like to review the policy, Dr. Mees would be more than happy to share it. The president of their faculty association, Tim Baker, is currently serving in Afghanistan and his deployment was what motivated them to change the

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previous policy. The policies need to be developed to support the employees in the utmost way because they are making a great sacrifice by serving their country.

Mr. Obrzut also mentioned that he and Jennifer Timmons met with Lieutenant Governor Quinn's office and are working with them on creating access through our website to help veterans get into our community colleges.

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At this time, Chairman Alongi announced that the format of the meeting would change in order to allow Dr. Dale Chapman and Donna Meyer of Lewis and Clark Community College more time to present their Mobile Health Unit.

\* \* \* \* \*

Item #8 - New Units of Instruction

Tom Pulver made a motion, which was seconded by Jake Rendleman, to approve the following motion:

The Illinois Community College Board hereby approves the following new units of instruction for the community colleges listed below:

**PERMANENT PROGRAM APPROVAL**

Black Hawk College

- ▶ Inventory Specialist Certificate (31 semester credit hours)

College of DuPage

- ▶ Associate of Arts in Teaching (A.A.T.) Secondary Mathematics Statewide Model Curriculum (63 semester credit hours)

Kankakee Community College

- ▶ Cosmetology Associate of Applied Science (A.A.S.) Degree (67 semester credit hours)
- ▶ Cosmetology Technician Certificate (49 semester credit hours)

John A. Logan College

- ▶ Associate of Fine Arts (A.F.A.) in Music Education (68 semester credit hours)

Oakton Community College

- ▶ Radio Frequency Identification Associate of Applied Science (A.A.S.) Degree (60 semester credit hours)

Olive-Harvey College

- ▶ Ophthalmic Technology Associate of Applied Science (A.A.S.) Degree (65 semester credit hours)



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Rend Lake College

- ▶ Associate of Arts in Teaching (A.A.T.) Early Childhood Education Statewide Model Curriculum (62 semester credit hours)

Richland Community College

- ▶ Associate of Arts in Teaching (A.A.T.) Early Childhood Education Statewide Model Curriculum (64 semester credit hours)
- ▶ Associate of Arts in Teaching (A.A.T.) Special Education Statewide Model Curriculum (60 semester credit hours)

Sauk Valley Community College

- ▶ Associate of Arts in Teaching (A.A.T.) Special Education Statewide Model Curriculum (63 semester credit hours)

**TEMPORARY PROGRAM APPROVAL**

Richard J. Daley College

- ▶ Sustainable Urban Horticulture Certificate (31 semester credit hours)

Olive-Harvey College

- ▶ Cosmetology Certificate (36 semester credit hours)

Parkland College

- ▶ Sprinkler System Technology Associate of Applied Science (A.A.S.) Degree (69 semester credit hours)

The motion was approved by unanimous voice vote. Student advisory vote: Yes.

Item #9 - Illinois Community College Board Recognition of Community Colleges

Judy Rake made a motion, which was seconded by James Dumas, to approve the following motion:

The Illinois Community College Board hereby grants a status of “recognition continued” to Highland Community College.

The motion was approved by unanimous voice vote. Student advisory vote: Yes.

Item #11 - Consent Agenda

Rudy Papa made a motion, which was seconded by Tom Pulver, to approve the following items:

Item #11.1 Minutes of the November 25, 2008 Meeting

The Illinois Community College Board hereby approves the Board minutes of the November, 25, 2008, meeting, as recorded.

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Item #11.2 Minutes of the November 25, 2008 Executive Session

The Illinois Community College Board hereby approves the Executive Session minutes of the November 25, 2008, meeting as recorded.

Item #11.3 FY 2010 Capital Budget Request

The Illinois Community College Board hereby:

1. Approves the fiscal year 2010 Capital Budget Request for the Illinois Community College System as presented in the attached Table 1;
2. Authorizes the submission of the request to the Illinois Board of Higher Education; and
3. Authorizes its President/CEO, with the concurrence of the Chair, to make technical adjustments to the request if more refined data becomes available.

The motion was approved by unanimous voice vote. Student advisory vote: Yes.

Item #12 - Information Items

Item #12.1 - Fiscal Year 2009 Financial Statements

The Fiscal Year 2009 financial statements were provided to the Board for information and review.

Item #12.2 - Annual Student Enrollments and Completions in the Illinois Community College System - Fiscal Year 2008

The Annual Student Enrollments and Completions in the Illinois Community College System, for Fiscal Year 2008 were provided to the Board for information and review.

Item #12.3 Workforce Development Grant Report Business and Industry Services - Fiscal Year 2008

The Fiscal Year 2008 Workforce Development Grant Report Business and Industry Services was provided to the Board for information and review.

Item #12.4 Illinois Community College System Performance Report for Fiscal Year 2008 Focus on Affordability

The Fiscal Year 2008 Illinois Community College System Performance Report was provided to the Board for information and review.

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Item #12.5 Final Report of Illinois Board of Higher Education Public Agenda

The Final Report of Illinois Board of Higher Education Public Agenda was provided to the Board for information and review.

Item #13 - Other Business

There was no other business at this time.

Item #14 - Executive Session

There was not an Executive session at this meeting.

Item #15 - Public Comment

There was no public comment at this time.

Item #10 - Fiscal Year 2009 Enrollment and Fiscal Trends in the Illinois Community College System

Dr. Karen Hunter Anderson presented the Fiscal Year 2009 Enrollment and Fiscal Trends for the Illinois Community College System. Dr. Anderson explained that the study for this year focused on affordability. Specifically, the enrollment patterns within the context of the current economy, affordability, and other fiscal trends. Dr. Anderson gave a brief overview of the enrollment trends and focused primarily upon how the current economic trends are affecting our colleges. We are facing declines in state and tax support, as well as, higher education appropriations. In comparison with national trends, Illinois is very close to the national average for the number of students with high school credentials, the number of students (18-24 years) that are enrolled in college and we have a higher average of students (25-29 years) enrolled in college who do not hold a bachelor's degree. With completion, transfer and retention we are higher in terms of white and African American students but are under for Latino students. We do have some work to do to increase the completion rate for African-American students.

Dr. Scott Parke thanked Nathan Wilson, Candy Tempel, Jo Barnard, and Michelle Defour for all of their contributions for the report and also those people that recently retired. Mr. Mathew worked on the website, Mr. Morgan contributed the workforce components and Ms. Risse helped with the transfer numbers. Dr. Parke conducted a presentation on the enrollment trends over that past 10 years. He highlighted trends in Illinois in comparison to public universities in Illinois and nationwide as applicable. Overall, credit enrollments are down slightly and noncredit enrollment is on a slight downward trend in the last year. Completions are on the same level as the previous year and should increase since this is one of the goals of the Public Agenda.

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Ellen Andres presented several charts that demonstrated that colleges are offering more credit hours, but a lower percentage are funded credit hours. In regard to tuition, it has surpassed the Midwest median income, which is something that the system has not seen before. In the end, Illinois community colleges still offer the best deal to the students.

Ms. Andres commented that Illinois community colleges have a lot of students and they generate a lot of credit hours. The system has less money, but our colleges are still dealing with the students and doing a great job of it. She also stated that Bob Mees said it best, "We still continue to do a good job and, at some point, the students are going to suffer and we're afraid it's going to hit soon."

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Tom Pulver asked if we knew what the current counts were showing for the Spring 2009 semester enrollments. Dr. Parke replied that he has heard that the numbers are up, but it is too early to report any exact figures yet.

Jake Rendleman commented that the numbers show that enrollments have gone down over the last five years. Could this be contributed to pricing some students out of the market. Do we have any idea what is causing this? Dr. Parke reported that it may be one of the contributing factors but each college has it's own factors.

Mr. Obrzut announced that these correlations would be reported to legislators and editorial boards as well.

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Item #7 - Lewis & Clark Community College Mobile Health Unit

Dr. Dale Chapman thanked the Board for the invitation to present. Judy Rake and Rudy Papa live in the Lewis and Clark district and he thanked them for their support. Dr. Chapman stated that, five years ago, his associate nursing program had 92 students and currently when you look at the employment needs for nursing students, about 2.14 million nurses are needed across the country and 30,000 in the state of Illinois. We talked to our foundation, local hospitals, and strategic groups and they looked at expanding their nursing program, dramatically, over the past five years. They were awarded a \$2.5 million grant from Alton Memorial hospital which helped them keep taxes from going up, and a local bond helped construct a building for their nursing program. By next fall, the college will have 320 students in their nursing program, making it the largest ADN program in the state of Illinois. In 2003, then Senator Barack Obama visited the campus and the nursing program and discussion focused on how to solve some of the healthcare problems. It was suggested that community colleges could use dental hygiene programs and ADN nursing programs as a way to serve areas that are under served or not served at all. Senator Obama listened and in 2005, he supported five earmarks. One of them was for Lewis and Clark and the unit that the Board will tour in a short while. Half of the earmark went to the unit and the other half went to the Lewis and Clark foundation. Dr. Chapman feels Lewis and Clark Community College is responding to the needs of

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their area in terms of career programs and, with that as a backdrop, a lot of the ideas for this unit came from Donna Meyer. Her vision has been tremendous and she serves on several national and statewide committees.

Ms. Meyer thanked everyone for allowing her to come today. She commented on how nice it is to be working on something that is fun and to feel that you are actually serving the population. She spoke about Lewis and Clark's Nurse Managed Center for Healthcare and Education. The Nurse Managed Center has two components: a stationary clinic on campus that was established in November 2006 and now the Mobile Health Unit, which arrived on November 3, 2008. The Nurse Managed Center is a multi-faceted program; there are three nurse practitioners, a health education and prevention program has been established, and primary care clinics have been set up throughout the community college district.

An issue that developed when the nursing program was being expanded was where to put all of the nursing students for clinical work. Her solution was to create their own clinical sites. Students have access to the clinic on campus, they now go out in our mobile unit, and also the other stationary sites that they visit throughout the district. This is very important because it has shown that, when students conduct their clinicals in their own communities, they stay there as well. They truly are a unique program; there are only 250 nurse managed facilities in the United States and whereas most are in the inner cities, we are not.

Lewis and Clark was the first community college to receive this grant and the mobile unit treats underserved individuals and rural communities. Their mission is to expand existing healthcare services and offer high quality and affordable services as well. Students perform visits but also conduct a variety of screenings - cholesterol, glucose, blood pressure and flu shots. The unit also reaches culturally diverse areas that many of our students would not otherwise be able to experience.

The college's vision is to create healthier communities through health education, prevention, primary care, nursing education, oral health education and screenings.

The mobile unit has experienced many successes and most of that is due to the partnerships and collaboration that have developed with the communities. In the beginning, Lewis and Clark did not want to step on any toes, especially physicians, but they have learned that Lewis and Clark is serving those people that the physicians did not see anyway. Lewis and Clark Community College has partnered with several existing healthcare agencies, public health departments, schools and community centers. They also serve Headstart and the American Red Cross. Since the college is a disaster site, the mobile unit may be taken out in the event of a disaster and provide emergency care. United Way has become involved with the unit. We are happy to have partnered with Special Olympics, and will conduct all of the physicals for the children in the area that will participate in that event.

So far, the unit has served 1,093 patients with primary care needs, but has served over 10,000 people for other needs, such as preventative care, shots and screenings. They are the recent recipient of the Illinois Rural Health Association's Special Exemplary Project Award and are very pleased about that.

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Since Lewis and Clark has a dental hygiene program, the unit also has dental services. Oral health has become something that people have ignored because they do not have the funding. Oral health affects systematic health, and that need is becoming greater and greater.

Dr. Chapman commented that, in the area that they serve, there are currently 144 children between the ages of 3-14 whose teeth are so bad that they have to be put under general anesthesia before their teeth can be examined.

Ms. Meyer noted that their unit is being used as a model by Health Resources and Service Administration (HRSA), a company that provided funds for the construction of the mobile unit, to show other community colleges across the nation. All fuel for the unit is donated by Piasa and Conoco-Phillips. The college is proud that the unit represents not only Lewis and Clark but also the State of Illinois. Ms. Meyer serves on the Illinois Center for Nursing board and nursing is a huge issue currently. Lewis and Clark Community College is trying to be very successful for all of you and Ms. Meyer thinks they have been so far.

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Dr. Chapman and Ms. Meyer invited everyone to come tour the mobile unit.

Mr. Obrzut thanked the members of the Board that attended the Executive Staff holiday party and all of the Board members for their contributions.

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Item #16 - Adjournment

At 11:20 a.m., Rudy Papa made a motion, which was seconded by Tom Pulver, to adjourn the meeting.

The motion was approved by unanimous voice vote. Student advisory vote: Yes.

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Guy H. Alongi  
Chairman

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Geoffrey S. Obrzut  
President/CEO

Illinois Community College Board

**SUMMARY OF CAPITAL PROJECTS APPROVED  
BY THE PRESIDENT/CEO DURING  
CALENDAR YEAR 2008**

110 ILCS 805/2-12 ( c ) requires the ICCB to approve all locally funded capital projects and to develop standards for approval. ICCB Administrative rules 1501.602 and 1501.516 establish those rules and require the President/CEO to report all approved locally funded and state funded capital renewal projects to the Board annually. Locally funded projects are defined as any project financed with either a protection, health, and safety tax levy, or as a project (other than maintenance in nature) financed with operating tax/bond proceeds or available fund balance with a cost of \$250,000 or more. The following report summarizes the 89 projects totaling \$205 million that were approved during calendar year 2008. There were 108 totaling \$281.7 million approved in the previous year. The colleges submitted 17.6% fewer projects for approval during calendar year 2008 with a 27.2% drop in the total budgeted approved amounts.

Of the 89 projects approved by the President/CEO during the year, twenty two were locally funded in 10 districts with sources other than protection, health, and safety levy proceeds, sixty four were funded with protection, health, and safety tax levy proceeds in 24 districts, and two projects were approved to be funded with protection, health, and safety bond proceeds in two districts. One project was funded with a combination of state and local funds. Since no capital renewal funding has been appropriated since FY 2004, we have seen a reduction in the number of Capital Renewal funded projects in recent years. Even those projects the ICCB has approved in past years are still waiting for state funds availability to proceed. There were no capital renewal funded projects approved during 2008.

In addition, seven budget and/or scope modification requests to existing projects were approved during the year for six districts. Four requests were for protection, health, and safety projects requiring no additional tax levy authority and three requests were for locally funded projects modified using additional local funds. The modifications totaled \$6,178,932 and are not included in the attached report. These modifications increased by over \$4,500,000 when compared to 2007's modifications which is attributable to a large \$4,950,000 budget increase to one locally funded project during 2008.

110 ILCS 805/3-38 requires colleges to obtain approval from the President/CEO for leases that will exceed five years. Two leases were approved during the year: a 10 year 6 month lease for College of DuPage space in Lisle, Illinois for their Business and Professional Institute and a 5 year lease for Shawnee Community College space for its Anna Extension Center.

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***PHS Bond Issue***

<u>Approval Date</u>	<u>College</u>	<u>Project Title</u>	<u>Project #</u>	<u>Approved Budget</u>	<u>Fiscal Year</u>
3/19/2008	Lake Land	Geothermal HVAC Modifications-Field House	1931-0308	\$4,500,000	FY 2008
				Category Sub-Total	\$4,500,000

***Excess PHS Bonds***

<u>Approval Date</u>	<u>College</u>	<u>Project Title</u>	<u>Project #</u>	<u>Approved Budget</u>	<u>Fiscal Year</u>
4/8/2008	Spoon River	Replace Electrical Transformers @ Main Campus	1933-0408	\$458,450	FY 2008
				Category Sub-Total	\$458,450

***Local***

<u>Approval Date</u>	<u>College</u>	<u>Project Title</u>	<u>Project #</u>	<u>Approved Budget</u>	<u>Fiscal Year</u>
5/29/2008	DuPage	McAninch Arts Center Washroom Renovations	0025-0508	\$380,000	FY 2008
4/7/2008	DuPage	Natatorium (P.E. Building) Renovations	0026-0408	\$2,543,800	FY 2008
8/15/2008	Highland	Wind Turbine Instructional Building	0008-0808	\$926,900	FY 2009
9/26/2008	John Wood	Blding/Land Acquisition 4220 Kochs Ln Quincy	0017-0908	\$1,625,000	FY 2009
2/25/2008	Kaskaskia	Salem Ext. Ctr. Land & Blding. Acquis./Renov.	0019-0208	\$1,807,300	FY 2008
6/2/2008	Kaskaskia	Greenville Educ. Ctr. Site Acquis & Remodel	0020-0508	\$1,485,000	FY 2008
12/4/2008	Kaskaskia	Fitness Center Addition	0021-1108	\$3,289,476	FY 2009
3/19/2008	Logan	Classroom Addition to Connect B & E Wings	0025-0308	\$14,528,500	FY 2008
3/28/2008	Moraine Valley	Science Building Construction	0013-0308	\$25,640,100	FY 2008
3/28/2008	Moraine Valley	Instructional Center and Job Training Center	0014-0308	\$16,311,000	FY 2008
1/23/2008	Moraine Valley	Infrastructure & Boiler House I Improvements	0015-0308	\$6,970,750	FY 2008
3/28/2008	Moraine Valley	Student Services Ctr Renovation/Student Union	0016-0308	\$19,330,900	FY 2008
5/20/2008	Rock Valley	Senstrom Ctr.for Career Educ.(SCCE)Remodeling	0017-0508	\$886,573	FY 2008
8/7/2008	Shawnee	Sanitary Sewage System Replacement	0009-0808	\$829,800	FY 2009
8/7/2008	Shawnee	Career and Technology Center Building	0010-0808	\$965,400	FY 2009
8/7/2008	Shawnee	Allied Health and Student Life Center Buildin	0011-0808	\$4,173,400	FY 2009
11/13/2008	Southwestern	Infrastructure Devel.-South Campus Belleville	0023-1108	\$5,185,000	FY 2009
11/13/2008	Southwestern	Site Improvements-Central Campus Belleville	0024-1108	\$5,134,000	FY 2009
11/13/2008	Southwestern	Belleville MC1320 (old bookstore) Renovations	0025-1108	\$1,153,000	FY 2009



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8/1/2008	Spoon River	Renovations 2400-2410 E.Jackson Macomb Ph.I	0018-0809	\$2,268,247	FY 2009
8/1/2008	Spoon River	Blding Addition 322-326 E. Randolph, Havana	0019-0809	\$1,081,510	FY 2009
8/1/2008	Spoon River	Blding Addition 327 Maple Ave, Rushville	0020-0809	\$892,987	FY 2009
Category Sub-Total				\$117,408,643	

***Local and State***

<u>Approval Date</u>	<u>College</u>	<u>Project Title</u>	<u>Project #</u>	<u>Approved Budget</u>	<u>Fiscal Year</u>
12/15/2008	CCC-Harry S. Truman	Land, Student Srvs Blding, Parking Structure	0031-1208	\$56,100,000	FY 2009
Category Sub-Total				\$56,100,000	

***PHS Tax Levy***

<u>Approval Date</u>	<u>College</u>	<u>Project Title</u>	<u>Project #</u>	<u>Approved Budget</u>	<u>Fiscal Year</u>
10/14/2008	Black Hawk	Parking Lot & Roadway Surface&Drainage, Ext.	1943-1008	\$1,219,500	FY 2009
10/14/2008	Black Hawk	Ext. Building Upgrades E. Moline Outreach	1944-1008	\$448,800	FY 2009
12/10/2008	Heartland	Replace. Parking Lot Cameras/Push Button..	1990-1208	\$85,000	FY 2009
10/7/2008	Highland	Campus-Wide PA and Intercom System	1941-1008	\$700,000	FY 2009
12/4/2008	Illinois Central	Dogwood Asbestos Abate/Culinary Arts Area	1978-1208	\$57,400	FY 2009
12/4/2008	Illinois Central	Generator Replacement	1979-1208	\$286,861	FY 2009
12/4/2008	Illinois Central	Immediate Notifcation System	1980-1208	\$400,000	FY 2009
12/4/2008	Illinois Central	Parking Lots 5 & 6 Improve. Phase III	1981-1208	\$900,000	FY 2009
12/4/2008	Illinois Central	Chemistry Lab Upgrades - Phase IV	1982-1208	\$1,028,500	FY 2009
8/27/2008	Illinois Valley	Accessibility Work	1936-0808	\$71,700	FY 2009
11/3/2008	Illinois Valley	Restroom Modifications Phase I	1954-1108	\$906,289	FY 2009
11/3/2008	Illinois Valley	Elevator Cylinder & Power Unit Replacement	1955-1108	\$301,500	FY 2009
11/3/2008	Illinois Valley	Security Surveillance Improvements	1956-1108	\$96,500	FY 2009
11/25/2008	John Wood	Phone System Replacement Project	1975-1108	\$180,000	FY 2009
11/25/2008	John Wood	Safety & Security Enhancement Project	1976-1108	\$40,000	FY 2009
11/17/2008	Joliet	Public Safety Security Camera	1962-1108	\$800,000	FY 2009
11/17/2008	Joliet	T-Building Roof Restoration	1963-1108	\$200,000	FY 2009
11/25/2008	Kankakee	Backup Generator	1974-1108	\$255,500	FY 2009
12/10/2008	Kaskaskia	Science Lab Renov. - Phase III	1983-1208	\$406,066	FY 2009
12/10/2008	Kaskaskia	Replacement Front Entry Doors	1984-1208	\$150,000	FY 2009

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12/10/2008	Kaskaskia	Replacement of Sidewalk Lights	1985-1208	\$125,000	FY 2009
12/10/2008	Kaskaskia	Video Surveillance Security System	1986-1208	\$100,000	FY 2009
12/10/2008	Kaskaskia	Replacement of Air Handler Controls	1987-1208	\$50,000	FY 2009
12/10/2008	Lake Land	Fire Alarm Equip. & ADA Door/Restroom Upgrade	1988-1208	\$650,000	FY 2009
11/3/2008	Lincoln Land	Mechanical & Elect. Renovations	1952-1108	\$826,800	FY 2009
11/3/2008	Lincoln Land	Sidewalk & Drive ADA Compliance	1953-1108	\$424,380	FY 2009
12/16/2008	Logan	Exterior Waterproofing	1992-1208	\$133,800	FY 2009
12/16/2008	Logan	Mechanical/Electrical Upgrades	1993-1208	\$1,069,000	FY 2009
11/13/2008	Moraine Valley	Unit Ventilator Repl. Building A & B	1961-1108	\$900,000	FY 2009
12/4/2008	Parkland	Ext. Repair & Improvements-Phase II	1964-1108	\$350,000	FY 2009
12/4/2008	Parkland	Restroom Remodeling- Phase IV	1965-1108	\$350,000	FY 2009
12/4/2008	Parkland	Drainage Improvements - Phase IX	1966-1108	\$1,100,000	FY 2009
12/4/2008	Parkland	Masonry Repair & Improve. - Phase III	1967-1108	\$400,000	FY 2009
9/18/2008	Rend Lake	HVAC Upgrades in Three Buildings	1942-0908	\$205,525	FY 2009
11/20/2008	Richland	Replace Energy Management System	1971-1108	\$250,000	FY 2009
11/20/2008	Richland	Security & Surveillance System Upgrade	1972-1108	\$43,750	FY 2009
11/20/2008	Richland	Fire Alarm System Modification	1973-1108	\$68,750	FY 2009
1/4/2008	Rock Valley	HVAC System Renovation PEC Phase 3	1929-0108	\$1,404,000	FY 2008
1/4/2008	Rock Valley	Fire Protection System Upgrade-PEC	1930-0108	\$159,120	FY 2008
5/20/2008	Rock Valley	Boiler House Air Handling Unit Replacement	1935-0508	\$106,800	FY 2008
8/28/2008	Rock Valley	Entrance Doors-Security System Integration	1938-0808	\$184,573	FY 2009
8/28/2008	Rock Valley	VAV Box Replacement- Woodward Tech Center	1939-0808	\$267,657	FY 2009
8/28/2008	Rock Valley	Building F - Siding Replacement	1940-0808	\$317,806	FY 2009
11/3/2008	Rock Valley	CL II Asbestos Abate. Phase I	1958-1108	\$847,605	FY 2009
11/3/2008	Rock Valley	CL I & II Sprinkler Head Replacement	1959-1108	\$89,680	FY 2009
11/3/2008	Rock Valley	H. C. Areas of Rescue Assistance	1960-1108	\$87,934	FY 2009
10/7/2008	Sandburg	ADA Automatic Doors Upgrade	1945-1008	\$124,800	FY 2009
10/7/2008	Sandburg	Classroom & Campus Emergency Alert Systems	1946-1008	\$193,500	FY 2009
10/7/2008	Sandburg	ADA Upgrades of Ramp, Restroom & Fire Alarm	1947-1008	\$40,000	FY 2009
11/20/2008	Sauk Valley	Roof Replacement Project	1968-1108	\$320,500	FY 2009
11/20/2008	Sauk Valley	Windows Improvement Project	1969-1108	\$153,750	FY 2009

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11/20/2008	Sauk Valley	Electrical Improvements - Phase V	1970-1108	\$250,000	FY 2009
10/28/2008	South Suburban	Elevator Modernization	1949-1008	\$390,000	FY 2009
10/31/2008	Southwestern	Flooring/Lighting Replace. Area 500	1950-1008	\$2,260,000	FY 2009
10/31/2008	Southwestern	HVAC/Roofing Replace. Sam Wolf-Phase III	1951-1008	\$1,500,000	FY 2009
10/28/2008	Triton	Campus Lighting-Phase I	1948-1008	\$300,000	FY 2009
Category Sub-Total				\$24,578,346	

***Excess PHS***

<u>Approval Date</u>	<u>College</u>	<u>Project Title</u>	<u>Project #</u>	<u>Approved Budget</u>	<u>Fiscal Year</u>
12/4/2008	Danville	Entrance Remodel/ Mary Miller Center	1977-1208	\$214,825	FY 2009
8/15/2008	Highland	Elevator Upgrades, Blding H & M	1937-0808	\$86,400	FY 2009
11/3/2008	Illinois Valley	Building G Ext. Door Replacement	1957-1108	\$180,200	FY 2009
4/30/2008	Joliet	Public Safety Lock Installation	1934-0408	\$350,000	FY 2008
12/16/2008	Kishwaukee	Diesel Generator/ Fire Pump Replacement	1991-1208	\$195,250	FY 2009
12/10/2008	Lake Land	Asbestos Abatement/ Ventilation System	1989-1208	\$615,000	FY 2009
4/7/2008	Oakton	Bathroom Renovations (A180 & A181)	1932-0408	\$225,000	FY 2008
5/15/2008	Sandburg	Theater Curtain & Hardware Replacement	1934-0508	\$73,300	FY 2008
Category Sub-Total				\$1,939,975	
Grand Total Approved Projects				\$204,985,414	