

Illinois Community College Board

378th Meeting Agenda and Materials

November 25, 2008

Heartland Community College
Community Commons Building
Room 1406
Normal, Illinois



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Agenda
378th Meeting of the
Illinois Community College Board
Heartland Community College
Normal, Illinois

November 25, 2008

Committee Meetings

Friday, November 14 @ 1:00 p.m.- External Affairs - Via Conference Call

Monday, November 17 @ 3:00 p.m.- Budget and Finance - Via Conference Call

Wednesday, November 19 @ 9:00 a.m.- Academic Affairs & Student Relations - Via Conference Call

Monday, November 24 TBD - Adult Education and Workforce Development - Via Conference Call

Monday, November 24 @ 5:30 p.m.- Personnel and Evaluation - Chateau Hotel, Richelieu Room

8:00 a.m. - Board Meeting - CCB, Room 1406

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|-----|--|---|
| 1. | Roll Call and Declaration of Quorum <i>Allison Ray</i> | — |
| 2. | Announcements and Remarks Board Chair <i>Guy Alongi</i> | — |
| 3. | Board Member Comments | — |
| 4. | Remarks by Jonathan M. Astroth, President, Heartland Community College | — |
| 5. | President/CEO Report <i>Geoff Obrzut</i> | |
| 6. | Committee Reports | |
| 6.1 | Budget and Finance | — |
| 6.2 | Academic Affairs and Student Relations | — |
| 6.3 | External Affairs | — |
| | A. Public Relations Update <i>Steve Morse</i> | — |
| | B. Legislative Update <i>Steve Morse</i> | — |
| 6.4 | Personnel and Evaluation | — |
| 7. | Advisory Organizations | |
| 7.1 | Illinois Community College Trustees Association <i>Mike Monaghan</i> | — |
| 7.2 | Illinois Community College Faculty Association <i>Kathy Westman</i> | — |
| 7.3 | Student Advisory Committee <i>Chris Brunson</i> | — |
| 7.4 | Presidents Council <i>Bob Mees</i> | — |
| 7.5 | Adult Education and Family Literacy Advisory Council <i>Rebecca Hale</i> | — |

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14. Executive Session	—
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16. Adjournment	—

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DUAL CREDIT SUMMIT SUMMARY

The Illinois Community College Board hosted a Dual Credit Summit on October 6-7, 2008 at the Crowne Plaza Hotel in Springfield, Illinois. Secondary and postsecondary partners were invited to attend the Summit with approximately two hundred total participants attending the event. Those participating in the Summit ranged from college administrators, college faculty, superintendents, principals, high school teachers, advisors, counselors, and workforce specialists.

The summit targeted four larger general session topics that were each represented by a panel. Accompanying breakout sessions throughout both days built upon the topics from the general sessions as well as highlighted dual credit practices currently being utilized throughout the state at various community colleges.

The four general session topics included:

- ▶ College Readiness/Success
This session placed a focus on producing students who truly are college ready and have the necessary skills needed to be successful at the college level and into the workforce. This included discussion on how to assist students at the secondary level meet the expectations needed at the college level and assisting them prior to entering college and requiring remedial education.
- ▶ Historical Perspective of Dual Credit
This session was presented by Hans Andrews who is a nationally known consultant in various educational fields including dual credit. Mr. Andrews provided an overview of the development of dual credit and the direction and role which he saw dual credit moving into the future.
- ▶ Strategies to Facilitate Transitions from Secondary to Postsecondary Education
This session discussed smooth transition mechanisms for students from the perspective of those working with students at both the secondary and postsecondary level and aiding students to move easily from high school to college.
- ▶ Secondary Perspective of Dual Credit
This session discussed a secondary perspective of dual credit with representation from four different levels of administration at the secondary school that included a Regional Superintendent, school superintendent, principals, and a school administrator to assist in the facilitation of dual credit courses in conjunction with the college district.

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The accompanying breakout sessions were tailored around ***Academic Integrity*** that discussed methods to ensure qualified teachers are in place either directly at the high school or at the college to guarantee materials being delivered in the classroom are truly at the college level; ***Current State Policy Discussion*** that provided information as it relates to the current ICCB Administrative Rules pertaining to Dual Credit and; ***NACEP Accreditation*** which provided information on the professional organization for high schools and colleges that supports rigorous concurrent enrollment as well as information on the accreditation process for schools who wish to apply based upon set standards.

Seven community colleges were selected to participate in breakout sessions at the Summit based not only on those that currently offer the highest numbers in terms of dual enrollment, but also those who presented unique methods of delivering dual credit instruction in their region. Each session focused on dual credit practices currently utilized in partnership with their high school districts.

Dual Credit Summit evaluations were distributed to participants in each breakout session to determine the outcome of each session as provided in the overall agenda. The large majority of those completing the evaluations strongly agreed or agreed that each breakout session outcomes were clear, sessions were organized, audience participation was encouraged, questions were effectively addressed, handouts were provided and helpful, and the overall information presented was useful. Each evaluation also provided an opportunity for those participating to outline various topics in which they would like to receive additional professional development on over the course of the fiscal year and the method in which they would like that professional development delivered. Topic areas generated for further professional development included, just to name a few:

- Work with four year institutions and their role in dual credit
- Similarities and differences among the dual credit structure at Illinois community colleges
- State comparisons regarding dual credit
- Student recruitment
- Retention strategies
- Transferability
- Finance
- Benefits for students participating in dual credit
- Best practices highlighting state and national models
- Additional state policy discussion

The majority of those wishing to receive additional professional development indicated additional conferences and/or workshops would be a sufficient delivery mechanism to provide such information as it pertains to dual credit for the State of Illinois.

The Dual Credit Summit presentations and handouts can be found on the Illinois Community College Board website at the following link: <http://www.iccb.org/dcsummit2.html>

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NEW UNITS OF INSTRUCTION

The Illinois Community College Board is requested to approve new units of instruction for the following community colleges:

RECOMMENDED ACTION:

It is recommended that the following motion be adopted:

The Illinois Community College Board hereby approves the following new units of instruction for the community colleges listed below:

PERMANENT PROGRAM APPROVAL

Illinois Central College

- ▶ Game Design Associate of Applied Science (A.A.S.) Degree (67 semester credit hours)
- ▶ Healthcare Emergency Manager Certificate (44 semester credit hours)

Olive-Harvey College

- ▶ Process Technology Associate of Applied Science (A.A.S.) Degree (63 semester credit hours)
- ▶ Process Technology Certificate (38 semester credit hours)

Parkland College

- ▶ Construction: Electrical Inside Wireman Certificate (52 semester credit hours)

Rend Lake College

- ▶ Associate of Arts in Teaching (A.A.T.) Special Education Degree (64 semester credit hours)

Carl Sandburg College

- ▶ Associate of Arts in Teaching (A.A.T.) Special Education Degree (61 semester credit hours)
- ▶ Associate in Engineering Science (A.E.S.) Degree (67 semester credit hours)

Spoon River College

- ▶ Medical Assistant Certificate (30 semester credit hours)

Harold Washington College

- ▶ Advanced Network Security & Forensics Certificate (31 semester credit hours)

BACKGROUND

Illinois Central College is seeking approval to offer a 67 semester credit hour Associate of Applied Science (A.A.S.) Degree in “Game Design”. This program will prepare individuals for employment as game designers, developers and testers. In addition, the proposed program will provide students of the college’s existing related Gaming Certificate program an educational ladder opportunity. The degree curriculum consists of 30 credit hours of required general education coursework, and 37 credit hours of required career and technical education coursework. The career and technical component of the curriculum includes instruction in computer programming, game theory, game design and mechanics, web accessibility and usability, flash game development, images and web pages, computer animation, graphic design, computer illustration, audio production and script writing. Assessment of student learning objectives will be accomplished through evaluation of a student portfolio containing artifacts of their education achievements.

Labor market information provided by the college supports the interest in and the need for a two-year training program in this field of study. Completers of the college’s existing certificate program have expressed a strong desire for an applicable associate degree program. Furthermore, the demand for individuals with game design skills is expected to grow much faster than the demand for all occupations statewide through 2014, according to the Illinois Department of Employment Security. The college anticipates an enrollment of 24 full-time and 12 part-time students the first year, increasing to 64 full-time and 36 part-time students by the third year. Because the college has a related program in place, all facilities, equipment and faculty resources are adequate for the implementation of this program. No new costs are anticipated for the start up of this program.

Illinois Central College is also seeking approval to offer a 44 semester credit hour “Healthcare Emergency Manager” Certificate program. This program will prepare individuals who are already employed in the health field for specializing in emergency management. The curriculum consists of 15 credit hours of required general education coursework, and 29 credit hours of required career and technical education coursework. The career and technical component of the curriculum includes instruction in healthcare regulation and policy, healthcare response to biological or chemical threats, business continuity for healthcare, understanding terrorism, industrial and business security, emergency management planning, exercise design and evaluation, incident management team, crisis leadership, mass care for special needs, grant writing basics and a practical learning experience in healthcare emergency management. The proposed program was designed according to standards and guidelines established by the National Incident Management System (NIMS) for emergency management education programs and will prepare students for optional certification as a “Certified Emergency Manager” through the International Association of Emergency Managers (IAEM). Assessment of student learning objectives will be accomplished through evaluation of the student’s performance during the work-based learning experience.

Labor market information provided by the college supports the interest in and the need for a formalized training program for existing healthcare professionals in the field of emergency management. According to the Illinois Department of Employment Security, growth in the demand for “emergency management specialists” is expected to increase faster than the average growth for this occupation statewide through 2012. The college anticipates an enrollment of two (2) full-time and 13 part-time students the first year, increasing to three (3) full-time and 15 part-time students

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by the third year. Two (2) new and two (2) existing faculty will be required during the first year of this program. Costs of implementing this program will be approximately \$17,000 the first year, and \$2,000 per year during the second and third years.

Olive-Harvey College, one of the City Colleges of Chicago, is seeking approval to offer a 38 semester credit hour Certificate and a related 63 semester credit hour Associate of Applied Science (A.A.S.) Degree in “Process Technology”. These programs will prepare individuals for employment as process technicians and operators in the manufacturing industry. The certificate curriculum consists of three (3) credit hours of required general education coursework, and 35 credit hours of required career and technical coursework. The career and technical component of the curriculum includes introductory process technology, introductory and advanced process instrumentation, process technology equipment, industrial safety, quality control, unit systems, operations and process troubleshooting. The degree curriculum consists of 25 credit hours of required general education, and 38 credit hours of required career and technical coursework. The career and technical component of the degree curriculum mirrors that of the certificate with the addition of a three (3) credit hour work-based learning experience in process technology. Assessment of student learning objectives will be accomplished through evaluation of a student portfolio containing artifacts of their educational achievements.

Labor market information provided by the college supports the interest in and the need for educational programs in this field of study. A recent survey conducted by the Center for the Advancement of Process Technology (CAPT) identified a skills gap in this field for the City of Chicago and the Metropolitan Area. Currently only one other Illinois community college in the Chicago-suburban area offers a related program. The college anticipates a combined enrollment of 20 full-time and 50 part-time students the first year, increasing to 60 full-time and 120 part-time by the third year. One (1) new full-time and two (2) new part-time faculty will be required the first year. Costs of implementing this program will be approximately \$201,500 the first year, \$60,750 per year the second and third year. Facilities, such as laboratories, are adequate for the proposed programs, however cost estimates include the purchase of specialized equipment and library materials. The college is also partnering with BP Amoco Corporation for financial support and work-based learning opportunities for students in these programs.

Parkland College is seeking approval to offer a 52 semester credit hour “Construction: Electrical Inside Wireman” Certificate program. This program was originally approved as an Associate of Applied Science (A.A.S.) Degree program on a temporary basis in 2004 for a period of three years. The college determined the program needed to be revised and re-marketed for students at the certificate-level. The program will prepare individuals for employment as journey-level Inside Wireman Electricians. The college collaborated with the International Brotherhood of Electrical Workers (IBEW) Local 601 to develop this curriculum, according to standards outlined by the U.S. Department of Labor-Joint Apprenticeship Training Council (JATC). The curriculum consists of three (3) credit hours of required general education coursework and 49 credit hours of required career and technical education coursework, including 8,000 contact hours of work-based learning in construction. Assessment of student learning objectives is accomplished through an evaluation of the student’s performance during the on-the-job training experience.

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The college has exceeded its original benchmark for enrollment with an average of 74 students enrolled per year since 2004. The college has also exceeded its benchmark for retention with approximately 95 percent of students in each level of the apprenticeship training continuing on to the next level. Because the college did not meet its original benchmark goal for completion, the curriculum was re-designed into a certificate and the delivery has been re-formatted to provide for better student access. Of the 15 students who started in the degree program four (4) years ago, 10 students completed. One-hundred percent (100%) of graduates are employed as IBEW Inside Wireman Electricians.

Based on a review of this program, the college identified its most significant strength as its partnership with the IBEW Local 601. The college plans to continue marketing the program and providing student support services as requested. *Permanent approval of this program is thereby recommended.*

Rend Lake College is seeking approval to offer a 64 semester credit hour Associate of Arts in Teaching (A.A.T.) Special Education Statewide Model Curriculum. The 60-64 semester credit hour model curriculum consists of 40-44 semester credit hours of general education coursework, and 18-21 semester credit hours of professional and special education coursework. The proposal meets the model guidelines endorsed by the Illinois Community College Board and the Illinois Board of Higher Education.

Carl Sandburg College is seeking approval to offer a 61 semester credit hour Associate of Arts in Teaching (A.A.T.) Special Education Statewide Model Curriculum. The 60-64 semester credit hour model curriculum consists of 40-44 semester credit hours of general education coursework, and 18-21 semester credit hours of professional and special education coursework. The proposal meets the model guidelines endorsed by the Illinois Community College Board and the Illinois Board of Higher Education.

Carl Sandburg College is seeking approval to offer a 67 semester credit hour Associate in Engineering Science (A.E.S.) Degree for students planning to obtain a baccalaureate degree in a related field or enter the workforce with a basic level of competence and the potential for earning a baccalaureate degree in the future. The A.E.S. degree is more closely aligned with lower division coursework at universities offering bachelor's degree program in related engineering sciences. The proposal satisfies ICCB Administrative Rules for A.E.S. degree program regarding total credit hours and general education requirements, as well as meeting the IAI Engineering panel's recommendations. To gain admittance to this program, students must meet IAI Engineering panel recommendations and the general admission standards for all transfer degrees. The college anticipates an enrollment of eight (8) full-time students the first year. Existing faculty and facilities, including laboratories and equipment, are adequate for the implementation of the proposed program. The cost of implementing this program will be approximately \$8,929 per year during the first three years.

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Spoon River College is seeking approval to offer a 30 semester credit hour “Medical Assistant” Certificate program. This program will prepare individuals for entry-level employment as medical assistants in a variety of allied health and medical settings. The curriculum consists of 12 credit hours of required general education coursework, and 18 credit hours of required career and technical education coursework. The career and technical component of the curriculum includes instruction in introductory pharmacology, medical terminology, medical assisting practices, phlebotomy, and a required work-based learning experience in medical assisting. Assessment of student learning objectives will be accomplished through a comprehensive performance test of medical assisting skills as well as through an evaluation of the student’s performance during the work-based learning experience. The proposed program was designed, in part, to allow students in the college’s existing Health Information Management (HIM) A.A.S. degree program an opportunity to earn a credential that would prepare them for employment while completing work towards their associate’s degree.

Labor market information provided by the college supports the interest in and the need for a certificate-level training program for individuals currently working in this capacity within the college’s district and for those new to the field. According to the Illinois Department of Employment Security, “medical assistant” is considered a “Best Bet” occupation statewide for its high demand and high earnings potential for post-secondary education at this level. Growth in the demand for “medical assistants” locally is expected to grow as fast as the average demand for all occupations statewide through 2014. The college anticipates an enrollment of 12 full-time and three (3) part-time students the first year, increasing to 17 full-time and three (3) part-time students by the third year. One (1) new part-time and one (1) existing part-time faculty will be required during the first year of this program. Costs of implementing this program will be approximately \$38,400 the first year, \$13,000 the second year, and \$13,600 the third year.

Harold Washington College, one of the City Colleges of Chicago, is seeking approval to offer a 31 semester credit hour Certificate in “Advanced Network Security and Forensics”. This program will prepare individuals for employment as network security technicians trained to design and deploy secure and reliable network architecture, design and test disaster recovery procedures, monitor network to ensure confidentiality and integrity, and to investigate all security breaches, and to maintain all network services. The curriculum includes coursework in introductory network security, network systems security, network emergency management, network defense, network forensics, and electives related to microcomputers and computer programming. The curriculum was designed according to standards developed by the Center for Systems Security and Information Assurance (CSSIA) and will prepare graduates for national certifications by CompTIA in Security+, Network+ and Server+ specializations. Assessment of student learning objectives will be accomplished through evaluation of a student portfolio containing artifacts of their educational achievements.

Labor market information provided by the college supports the interest in and the need for a formalized training program in network security and forensics. The college has collaborated with DePaul University’s School of Computer Science, Telecommunications and Information Science to develop the proposed series of courses that will also articulate into several baccalaureate degree programs. The college anticipates an enrollment of 20 full- and 20 part-time students the first year, increasing to 30 full-time and 60 part-time students by the third year. One (1) full-time existing faculty member will be required during the first year of the program. Costs of implementing this program will be approximately \$4,000 per year during the first three years.

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INFORMATION ITEM - BASIC CERTIFICATE APPROVAL

Following is a list of basic certificates (less than 29 semester credit hours) that have been approved on behalf of the Illinois Community College Board by the President/CEO since the last Board meeting:

Permanent Program Approval

Joliet Junior College

- Construction Preparation Level 1 Certificate (15 semester credit hours)

Temporary Program Approval

Harold Washington College

- Basic Environmental GIS Certificate (21 semester credit hours)
- Basic Network Security & Forensics Certificate (18 semester credit hours)

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SKILLS2COMPETE

Skills2Compete is a non-partisan campaign to ensure our workforce has the skills needed to meet business demand, foster innovation, and grow broadly shared prosperity. The campaign's diverse and growing list of endorsers include national and local leaders from business, labor, education and training, community and civil rights groups, and the public sector. Skills2Compete will advance and support communications and organizing efforts that encourage America's national and state decision makers to address economic competitiveness in a way that includes training current and emerging workers for jobs in the middle of the labor market—those that require more than high school, but less than a four year degree.

The Skills2Complete-Illinois campaign seeks to raise awareness of the need to train Illinois residents for middle-skill jobs, which require more than high school but less than a four-year degree. These jobs make up the largest portion of Illinois' labor market. Employers struggle to find workers who can fill these jobs, while at the same time many Illinois workers are unable to access the training and education needed to obtain these jobs. It is estimated that close to 60 percent of workers in Illinois do not have the education and training required to fill middle-skill jobs.

As a partnership of community-based organizations, community colleges, and employers, the Illinois Skills2Compete Campaign has launched the following vision for Illinois:

Every Illinois worker should have access to the equivalent of at least two years of education and training past high school—leading to a vocational credential, industry certification, or one's first two years of college—to be pursued at whatever point and pace makes sense for the individual workers and industries. Every person should also have access to the basic skills needed to pursue that education.

RECOMMENDED ACTION:

It is recommended that the following motion be adopted:

The Illinois Community College Board hereby endorses the Skills2Compete Illinois Campaign that seeks to raise the awareness of the need to train Illinois residents for middle-skill jobs, which require more than high school but less than a four-year degree.



Skills2Compete Illinois

The Skills2Compete - Illinois campaign seeks to raise awareness of the need to train Illinois residents for middle-skill jobs, which require more than high school but less than a four-year degree. These jobs make up the largest portion of Illinois' labor market. Employers struggle to find workers who can fill these jobs, while many Illinois workers are unable to access the training and education needed to obtain these jobs.

Skills2Compete-Illinois Steering Committee

Carrie Thomas and Jeffrey Allington, Chicago Jobs Council
Jenny Wittner, Women Employed
Andrea Ray, The Workforce Alliance
Jeff Mc Court, Good Jobs First-Illinois
Michael Monaghan, Illinois Community College Trustees Association
Ray Prendergast, Jane Addams Resource Corporation
Phyllis Russell, Power Transmission Distributors Association Foundation
Amy Sherman, Council for Adult and Experiential Learning
David Thigpen, Chicago Urban League
Fred Tsao, Illinois Coalition for Immigrant and Refugee Rights
Jerry Weber, Kankakee Community College and Illinois Community College Presidents' Council
Michael Williams, Illinois Workforce Partnership

S2C-Illinois Endorsing Organizations

To become an endorsing organization, go to www.Skills2Compete.org/EndorseIllinois

A T Roseborough & Associates
Center for Labor and Community Research
Central States Ser, Jobs for Progress
Chicago Jobs Council
Council for Adult and Experiential Learning
Delta Institute
Family Shelter Service-Wheaton
Fox Valley Project With Industry
Good Jobs First-Illinois
Heartland Alliance for Human Needs & Human Rights
Illinois Coalition for Community Services
Illinois Coalition for Immigrant and Refugee Rights
Illinois Community College Presidents' Council
Illinois Community College Trustees Assoc.
Illinois Workforce Partnership
Instituto del Progreso Latino
J.E. Raffel & Associates
Jane Addams Resource Corporation

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Jobs for Youth - Chicago Inc.
Kankakee Community College
Metropolitan Family Services - Wheaton
MPC Products
PTDA Foundation
Roosevelt University Dept of Human & Community Renewal
Sargent Shriver National Center on Poverty Law
SERCO
Southeast Chicago Development Commission
Voices for Illinois Children
Women Employed

UNAPPROVED

Minutes of the 377th Meeting of the
Illinois Community College Board
September 19, 2008
Rend Lake College
Ina, Illinois

Recommended Action

It is recommended that the following motion be adopted:

The Illinois Community College Board hereby approves the Board minutes of the September 19, 2008 meeting as recorded.

* * * * *

Item #1 - Roll Call and Declaration of Quorum

Chairman Alongi called the meeting to order at 9:00 a.m. Roll call was taken by Allison Ray with the following members present: Guy Alongi, Christopher Brunson, Suzanne Morris, Rudolph Papa, Thomas Pulver, Judy Rake, and Jake Rendleman. Dianne Meeks and Addison Woodward were absent. Allison Ray declared that the board did have a quorum.

Item #2 - Announcements and Remarks

Chairman Alongi expressed his appreciation to Charles Holstein, Rend Lake College Interim President, the board of trustees and its faculty for hosting the Board meeting. The Board was happy to once again be in "God's country." He also welcomed Christopher Brunson, the new student trustee. Christopher's term will expire June 30, 2009. Chairman Alongi spoke briefly on the Budget and Finance Hearings that were held throughout the state over the past couple of months. He thanked Suzanne Morris, Tom Pulver, Judy Rake, and Jake Rendleman for their participation in this important endeavor. Chairman Alongi then gave a brief review of the meeting's agenda and acknowledged that the Board will be recognizing Rend Lake College student athlete Boaz Lalang for his competition in the 2008 Summer Olympics in Beijing, China.

Item #3 - Board Member Comments

Jake Rendleman had no comments at this time.

Tom Pulver commented that this was a beautiful place to be and he was pleased to be here.

Christopher Brunson had no comment at this time.

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Suzanne Morris complimented Mr. Lalang on his accomplishment.

Judy Rake also congratulated Mr. Lalang and was very happy to be at Rend Lake College.

Rudy Papa was very happy to be at Rend Lake College as well.

Item #4 - Remarks by Mr. Charles Holstein, Interim President, Rend Lake College

Mr. Holstein commented that Chairman Alongi said it best when he welcomed everyone to “God’s country.” He was happy that everyone could make it down to Rend Lake College and invited everyone to tour the campus after the meeting, as well as see a little of southern Illinois and enjoy the area. Mr. Holstein also welcomed everyone on behalf of the board of trustees and the great employees, staff, and students of Rend Lake College. They appreciate the opportunity to have everyone at the college and are more than happy to do anything to make the visit comfortable.

Item #5 - Recognition of Rend Lake College Student Olympian Athlete

Chairman Alongi invited Boaz Lalang, Coach Brent McLain and Rudy Papa forward so that Mr. Lalang could be presented with a plaque. Rudy Papa presented the plaque to Boaz Lalang for his outstanding performance as a community college student qualifying for the 2008 Olympics in Beijing, China.

Coach McLain spoke briefly about Mr. Lalang and his trip to the Olympics. He noted that Boaz Lalang is ranked 9th in the world after his trip to the Olympics and missed qualifying for the final race by two-tenths of a second. Rend Lake College is proud to have Mr. Lalang not only for his athletic ability, but also for his academic standing – he is a Business Major and carries a 3.5 GPA. Both Mr. Lalang and Coach McLain were surprised to be invited to the Board meeting because they have never been invited to attend a meeting of an educational group like this. After being disappointed about not qualifying for the final race at the Olympics, Coach McLain reported that Boaz Lalang wanted to return home on an earlier flight, and he wanted to return to Rend Lake College. Coach McLain also expressed how humble Mr. Lalang is and how they both truly appreciated the recognition. Boaz Lalang also addressed the Board and expressed how happy he was to accept the award, as well as how Rend Lake College has helped him in so many ways. Mr. Boaz thanked the Board for his award.

Item #6 - Approval of 2009 ICCB Meeting Calendar Locations

Jake Rendleman made a motion, which was seconded by Tom Pulver, to approve the following motion:

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The Illinois Community College Board hereby approves the following locations for the 2009 Board meeting calendar:

January 16	9:00 a.m. - Harry L. Crisp II Community College Center 401 East Capitol Avenue, Springfield
March 20	9:00 a.m. - College of Lake County, Grayslake
May 15	9:00 a.m. - Lake Land College, Mattoon
*June	<i>Location to be determined</i>
July	(Subject to Call)
September 18	9:00 a.m. - Kankakee Community College, Kankakee
November 20	9:00 a.m. - Carl Sandburg College, Galesburg
December	(Subject to Call)

* June Board meeting is held in conjunction with the ICCTA and the Presidents' Council.

The motion was approved by unanimous voice vote. Student advisory vote: Yes.

* * * * *

At this time, Chairman Alongi announced that the Board needed to discuss the November Board meeting date. Board members Rudy Papa and Tom Pulver will be unable to attend and Jake Rendleman may have a conflict. Chairman Alongi would like to find an alternative date in November. Discussion ensued, and it was determined that November 25 would work for everyone's schedules.

Tom Pulver made a motion, which was seconded by Rudy Papa, to change the date of the November Board meeting to Tuesday, November 25, 2008.

The motion was approved by unanimous voice vote. Student advisory vote: Yes.

* * * * *

Item #7 - Committee Reports

Item #7.1 - Budget and Finance Committee

Suzanne Morris reported on the success of the Budget and Finance Hearings that were held statewide. The hearings received quite a bit of press coverage throughout the state.

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Information gathered from all three hearings will be compiled into a report that will highlight trends that were discovered by holding the hearings. The current plan is to develop a strategy from the results of that report, distribute it to the colleges, and then have the colleges contact their local legislators to bring these issues to their attention.

Item #7.1a. - Budget Update

There was no budget update at this time.

Item #7.2 - Personnel and Evaluation

Suzanne Morris announced that Personnel and Evaluation would meet during Executive Session.

Item #7.3 - Academic Affairs and Student Relations Committee

American Diploma Project - Tom Pulver reported that the Committee was updated about this and recommends supporting this effort.

Dual Credit Summit - Will be held October 6-7 and was planned before the passing of the resolution that created the Dual Credit Task Force but now is, of course, in compliance with it. All Task Force members have been invited to the Summit, and Representatives Roger Eddy and Ed Maloney are scheduled to attend.

Forum for Excellence - Will be held September 23-24 for all CTE educators.

Local Organic Food Initiative - This was assembled through a Task Force developed by the General Assembly passage of HB1300 in response to the fact that Illinois imports 90% of our food. In response Black Hawk, Kankakee, John Wood and Illinois Eastern community colleges have outlined what their colleges can add to this initiative.

Teaching and Learning Excellence Conference - Will be held October 9-10 and is cosponsored by the ICCFA and ICCB. Mr. Pulver thanked the Board for its help in collecting dues for the ICCFA.

Achieving the Dream - This initiative is funded through the Lumina Foundation and focuses on improving the success of average students with emphasis on those in developmental education. Currently, 15 states are participating in this initiative and the Committee recommends that Illinois be the 16th.

College and Career Readiness - this is the second year of the program. Moraine Valley Community College, Southwestern Illinois College, South Suburban College, John A. Logan College, and Shawnee Community College will report on their program status. A legislative briefing with Representative Maloney will be conducted..

High School Feedback Report - A report is being developed by ACT to provide information to high schools on how their students perform once they transition to higher education. The ICCB has been working with ISBE and IBHE on the development of this report. Previously, the community colleges were not required to participate. Future meetings on this report will be held.

Item #7.4 - External Affairs

Item #7.4a - Public Relations

Steve Morse reported that most PR activity has focused on the Budget and Finance Hearings. Mr. Morse worked closely with the colleges to schedule the hearings and the agency has received a lot of residual press due to the hearings. Suzanne Morris has done several radio interviews and a few newspaper interviews as well. A few news stations have also done brief pieces on the hearings. He is updating the Public Relations Directors by posting to the PR listserv, which has become a great avenue for colleges' public relations staff to keep in contact with one another about current issues.

Item #7.4b - Legislative Update

Mr. Morse reported that he notified the state legislators about the Budget and Finance Hearings. There was a lot of interest about the meetings, but only a few legislators were able to attend. Several legislators requested copies of testimony presented.

The House was in session last week and dealt with vetoes and the Funds Sweep Bill. The Senate decided to meet for special session next week. Mr. Morse thanked the ICCTA for their work in defeating the Ethics Bill which removed community colleges from the Ethics Act.

The contracts for our lobbyists (Ed Duffy/federal legislation and Government Navigation Group/state issues, have both been reviewed and renewed. Mr. Morse reported that he is scheduled to meet with Government Navigation Group staff on September 29.

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Suzanne Morris thanked Steve Morse, Ellen Andres, and Karen Hunter Anderson for all of their hard work scheduling the Budget and Finance Committee Hearings. There was a lot of preparation, content, and organization and she was thankful for all of their help.

Item #7.5 - Strategic Planning

Judy Rake reported that the Committee discussed the IBHE Public Agenda for College and Career Success, the report drafted by NCHEMS, and the task force created by the General Assembly to develop the Public Agenda. There are four goals in the report and some apply directly to the ICCB. The first is to increase educational attainment to match best performing U.S. states and world countries. The Committee really liked this idea. Goal number two should be our primary focus, to ensure college affordability for students, families, and taxpayers. This issue was demonstrated greatly in the Budget and Finance hearings. Goal three is to increase the production of quality, postsecondary credentials to meet the demands of the economy. Goal four is to better integrate Illinois' educational research and innovative assets to meet the economic needs of the state. ICCB staff provided input for the report and are participating on the committees. November 21 will be the final meeting of the task force, and the final report is scheduled to be presented to the General Assembly on December 15.

The Illinois Vision for Adult Education and Family Literacy was established three years ago and set several goals that were to be met by 2008. The ICCB and the Adult and Education Advisory Committee will work on updating that report.

Transitions between the various educational levels are addressed through various programs led by the ICCB. A presentation will be given during this meeting to address this issue and help everyone understand how important these transitions are. A final report will be distributed on these transitions at a later date.

Item #8 - President/CEO Report

Geoff Obrzut thanked Rend Lake College and Charles Holstein for hosting the staff and Board for its meeting. The facilities are wonderful and the hospitality greatly appreciated. He welcomed Christopher Brunson as the new student member and expressed the staff and board eagerness to work with him throughout the coming year.

Mr. Obrzut acknowledged the new Director for Adult Education and Family Literacy, Marilyn Schmidt. Mrs. Schmidt was previously the Associate Director for Adult Education and Family Literacy/Field Monitoring and Evaluation and served that position well.

Geoff Obrzut thanked Jake Rendleman and Karen Hunter Anderson for representing the ICCB at the ICCTA meeting and the Presidents' Council meeting. Geoff's wife, Mary had surgery and he was unable to attend. Geoff also thanked everyone for their good wishes during Mary's recovery.

Mr. Obrzut also thanked the Budget and Finance Committee for all of their time and work during the Budget and Finance Hearings. He also recognized the participation of the College of DuPage, Illinois Central College, and John A. Logan College. Without their involvement, the hearings would not have been as successful as they were. Geoff Obrzut also acknowledged ICCB staff for all of their hard work in arranging and preparing everything for the meetings to take place.

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Geoff Obrzut reported that, in August, he hosted the National Council of State Directors of Community Colleges Summer Conference in Chicago. The meeting was very productive and informative, and Geoff thanked Allison Ray and Preston Morgan for all of their involvement. Mr. Obrzut also acknowledged Chancellor Wayne Watson of City Colleges of Chicago, Ghingo Brooks of Malcolm X, and Chuck Guengerich of Wilbur Wright College for their support. Chancellor Watson spoke to the group of State Directors, Ghingo Brooks provided transportation, and Chuck Guengerich opened his campus to the State Directors. John Peters of Northern Illinois University also spoke to the State Directors about the tragedy on his campus on February 14 and Mike Chamness of the Illinois Terrorism Task Force discussed campus safety.

Mr. Obrzut extended congratulations to the ICCTA and the Presidents' Council on their overwhelming override of the Governor's veto on the Ethics Legislation.

Geoff Obrzut announced that, due to an overwhelming response to forming a Latino Task Force, Dr. Karen Hunter Anderson, Vice President for Adult Education and Institutional Development, is coordinating plans to schedule a Latino Summit on Latinos in Illinois community colleges. Plans are in development, but it is anticipated that the Summit will be held either the end of October or the beginning of November.

Mr. Obrzut thanked Dr. Karen Hunter Anderson for attending the Campus Security Act press conference and bill signing.

Geoff Obrzut congratulated Preston Morgan, Senior Director for Workforce Development, who has been notified that he will receive the 2008 Regional Leadership Award from the National Council of Continuing Education and Training (NCCET). Mr. Morgan will receive the award in October at the NCCET Conference in Cleveland, Ohio.

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Judy Rake followed Geoff's report that mentioned campus security with the announcement that the Midwest Higher Education Commission (MHEC), on whose board she serves had published *The Ripple Effect of Virginia Tech*. Copies of the publication were distributed to Board members, and copies were also made available to audience members.

Item #9 - Advisory Organizations/Foundation Reports

Item #9.1 - Illinois Community College Trustees Association

Jake Rendleman reported that the most recent ICCTA meeting had one of the highest number of participants in attendance. Issues discussed included the override of HB 4189. The ICCTA is now gearing up for the next House session set to begin in November.

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Mr. Rendleman reported that the ACCT will hold its Annual Community College Leadership Congress in New York City from October 29-November 1. The Illinois contingent has the largest group in attendance this year. Tom Bennett from Parkland College has been nominated for the President-Elect position. His election to this position would be excellent for Illinois since no one from Illinois has ever been in a leadership role for the ACCT.

Jake Rendleman thanked the ICCB, the Presidents' Council, and IBHE for their cooperation with the ICCTA. Times are tough, but this cooperation is great and needs to continue for progress.

Item #9.2 - Illinois Community College Faculty Association

Kevin Weston welcomed Chairman Alongi, all of the Board Members, President/CEO Geoff Obrzut, and ICCB staff. Rend Lake College is Mr. Weston's home campus and he hopes everyone enjoys it. Mr. Weston offered to give a tour of the campus after the Board meeting.

Kevin Weston thanked the Board and its staff for their support of the ICCFA. Mr. Weston commented that it is obvious that the ICCB has the best interests of the ICCFA at heart.

Kevin Weston reported on the Teaching and Learning Excellence Conference that will be held October 10 in Springfield at the President Abraham Lincoln Hotel and Conference Center. All Board members are invited to attend. The keynote speaker will be Judy Erwin, Executive Director of the Illinois Board of Higher Education, who will speak about the Public Agenda and the Master Plan on Higher Education. At the conclusion of the conference, the ICCFA will award \$1,000 scholarships to five students. In addition, five community college faculty members will receive research and workshop grants. Mr. Weston reported that the ICCFA has currently collected \$29,000 in dues from the community colleges. These funds help pay for the conference and scholarships for the students and faculty.

Item #9.3 - Student Advisory Committee

Christopher Brunson reported that Student Advisory Committee (SAC) had a very productive meeting. During the policy subcommittee meetings, priorities were set for the year. Some of the topics discussed included textbooks, operational and capital funding, financial aid transferability, and campus safety. While many of these topics came up repeatedly over the weekend, there were three issues that SAC decided to focus on throughout the year. Veterans affairs, textbooks, and college readiness. The two topics that they will lobby for on Student Lobby Day are capital funding and operational funding. Capital funding included \$50 million for RAMP projects and operational funding. They discussed increasing the funds to match the increase in tuition.

The Outreach Committee is organizing a fund drive for autism. The goal is to have each community college participate in collecting money for autism.

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Awards and Recognition will host an awards banquet at the last meeting to recognize SAC members that nominate individuals from their colleges that are strong student advocates.

Officers elected included Malek Zoubi, Chair, College of DuPage; Joellyn Schott, Vice Chair, Black Hawk College; and Kessha Mattingly, Recording Officer, Shawnee Community College.

Jennifer Timmons, Senior Director for Student Development gave a presentation on the Public Agenda which was followed by round table discussion from which suggestions were presented to the Presidents' Council.

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Tom Pulver asked how many schools were represented on the Student Advisory Committee. Mr. Brunson responded that 27 schools were represented.

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Item #9.4 - Presidents' Council

Dr. Robert Mees reported that he was happy to attend on behalf of the Presidents' Council. He thanked Terry Bruce for doing a great job as immediate past president.

Dr. Mees thanked everyone for working together to get the Ethics legislation overridden. Everyone worked hard and it took a lot of effort, but we are local units of government and it shows what can be done when we all work together.

Dr. Mees reported that the number one priority of the Presidents' Council this year is the FY 2010 budget. Everyone knows what happened with the FY 2009 budget, but we have to prevail, be persistent, and try to get this turned around. There is a big negative impact due to lack of funding and it is affecting our colleges. If we all work together, we can get this done. Once the information is available from the Budget and Finance Hearings, we are going to reinstitute the Budget Coalition with the Trustees and the Student Advisory Committee.

Another important issue this year is development of a public relation program. A public relations committee will be formed that will work with Steve Brown one of the top priorities, to work with the Illinois National Guard. There are a lot of Illinois National Guard people deployed to Iraq and Afghanistan and this will be a high priority for the Presidents' Council this year. The second priority is to get the word out about the budget issue. Another important issue is the dual credit initiative. The Task Force needs to establish guidelines so that a good system may be developed statewide.

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This year, the Presidents' Council committees will be evaluated and restructured. Currently, there are eight main committees with several smaller subcommittees. The Leadership and Administrative Services Committee will look at all committees and come back with recommendations to restructure the committees.

At the last Presidents' Council meeting, the American Diploma Project was endorsed. This is a very important project and they will support it.

Dr. Mees also stated that he would like to second what Jake Rendleman said about the cooperation amongst all of the entities involved. This is the best that it has ever been and everyone is working together so well, particularly with IBHE. Carrie Hightman, IBHE Chair, has gone the extra mile in trying to promote that. Dr. Mees reported that he and Jerry Weber gave a presentation to the IBHE about community colleges, which he feels was key to inform them about all of the things that community colleges really do.

Dr. Mees reported that the Presidents' Council Retreat will be held at Rend Lake Resort on October 16-17. A tremendous turn out is expected. There will be presentations by SIU-C and University of Illinois on ways for community colleges to work together more effectively with four-year institutions.

Item #9.5 - Illinois Community College System Foundation

Ray Hancock reported that the building project is still alive and the Foundation expects that construction will start soon. He appreciates all of the help provided from Ellen Andres, Geoff Obrzut, and ICCB staff. The Foundation had to take a new tactic due to increases in building materials and rearranging loans. The Foundation board gave approval once these two items were taken care of so he has contacted the contractor and bank to come to an agreement and develop a proposal that they both will stick with so that the Foundation can make a decision. That is expected to happen by the end of the month and then construction will proceed.

The purchasing program is growing significantly. Last year, the Foundation did about \$10 million in business and we expect to far exceed that this year. This program provides income to the system and allows significant price reductions to the colleges.

The Foundation has decided to open up membership to everyone: all agencies, associations, and individuals are invited to join. The Foundation serves a lot of people in the state of Illinois and this is a way everyone can become more actively involved.

Dr. Hancock thanked ICCB staff and Board for all of their help with the Foundation and also thanked Tom Pulver for all that he has done and stated that Mr. Pulver is a real asset to the system.

Item #10 - Dual Credit Initiative and Task Force Update

Dr. Elaine Johnson, Vice President for Workforce Development and CTE, reported that the Task Force was sponsored by Representative Roger Eddy. Some of the goals of the Task Force include: to ensure quality in Dual Credit, to improve access, equity and educational attainment and to increase accountability. At the first meeting of the Task Force, there was time devoted to viewing dual credit on a national level, and the ICCB was given time to talk about what dual credit really means to the Illinois Community College System. We were able to show what criteria the Board has adopted for dual credit in regards to recognition. Brian Durham, Senior Director for Academic Affairs and CTE, and Rob Kerr, Director for CTE, put together a very informative presentation about dual credit, and handouts were distributed on the presentation, as well as information on all of the schools that take part in dual credit partnerships.

Brian Durham presented some highlights of the presentation on Dual Credit that was shown to the Task Force. He explained the difference between dual credit and dual enrollment, the different models of dual credit, how the ICCB ensures quality and highlighted some of the data collected.

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After Brian Durham's presentation, an open discussion took place on the community colleges offering dual credit and/or dual enrollment courses compared to private and/or proprietary colleges offering these services. Mr. Durham responded that many colleges as well as community colleges offer programs similar to dual credit/enrollment. However, they do not follow the same guidelines that the ICCB does, which causes issues with articulation and transferability. The Task Force is aware of these conflicting approaches.

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Item #11 - New Units of Instruction

Jake Rendleman made a motion which was seconded by Judy Rake to approve the following motion:

The Illinois Community College Board hereby approves the following new units of instruction for the community colleges listed below:

PERMANENT PROGRAM APPROVAL

Black Hawk College

- ▶ Apprenticeship Construction Laborer Associate in Applied Science (A.A.S.) Degree (60 semester credit hours)
- ▶ Apprenticeship Construction Laborer Certificate (45 semester credit hours)

Elgin Community College

- ▶ Histotechnology Associate in Applied Science (A.A.S.) Degree (60 semester credit hours)
- ▶ Histotechnology Certificate (30 semester credit hours)

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Highland Community College

- ▶ Associate of Arts in Teaching (A.A.T.) Special Education (63 semester credit hours)
- ▶ Medical Assistant Associate in Applied Science (A.A.S.) Degree (64 semester credit hours)

Illinois Central College

- ▶ Medical Assistant Certificate (41.5 semester credit hours)

Kennedy-King College and Wilbur Wright College

- ▶ RN Completion Associate in Applied Science (A.A.S.) Degree (70 semester credit hours)

Lewis & Clark Community College

- ▶ Water Quality/Wastewater Technology Associate in Applied Science (A.A.S.) Degree (63.5 semester credit hours)
- ▶ Water Treatment Specialist Certificate (33.5 semester credit hours)

John A. Logan College

- ▶ Fire Science Associate in Applied Science (A.A.S.) Degree (70 semester credit hours)

Morton College

- ▶ Associate of Arts in Teaching (A.A.T.) Early Childhood Education (64 semester credit hours)

Rock Valley College

- ▶ Associate of Arts in Teaching (A.A.T.) Secondary Mathematics (64 semester credit hours)

South Suburban College

- ▶ Graphic Design Associate in Applied Science (A.A.S.) Degree (60 semester credit hours)
- ▶ Forensic Science Technology Associate in Applied Science (A.A.S.) Degree (65 semester credit hours)

Southwestern Illinois College

- ▶ Massage Therapy Associate in Applied Science (A.A.S.) Degree (71 semester credit hours)

TEMPORARY PROGRAM APPROVAL

Kennedy-King College

- ▶ Construction and Materials Inspector Associate in Applied Science (A.A.S.) Degree (66 semester credit hours)
- ▶ Soil and Asphalt Inspector Certificate (50 semester credit hours)
- ▶ Concrete and Masonry Inspector Certificate (50 semester credit hours)
- ▶ Steel, Welding, Fireproofing Inspector Certificate (50 semester credit hours)

Parkland College

- ▶ Hospitality: Resort & Casino Management Associate in Applied Science (A.A.S.) Degree (66 semester credit hours)

Rend Lake College

- ▶ Enology Associate in Applied Science (A.A.S.) Degree (66 semester credit hours)
- ▶ Viticulture Associate in Applied Science (A.A.S.) Degree (67 semester credit hours)
- ▶ Welding Technology Associate in Applied Science (A.A.S.) Degree (65 semester credit hours)

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Carl Sandburg College

- ▶ Industrial Welding Technology Associate in Applied Science (A.A.S.) Degree
(68 semester credit hours)

The motion was approved by unanimous voice vote. Student advisory vote: Yes.

Item #12 - State of Illinois Participation in the American Diploma Project (*Action*) Elaine Johnson

Dr. Elaine Johnson reported that this item requests Illinois Community College Board approval to support Illinois' participation in the American Diploma Project (ADP) Network. The ADP is a coalition of states that are committed to an ambitious policy agenda designed to better prepare students for successful transitions from high school to postsecondary education and the workforce. The ADP state network seeks to raise the high school standards, strengthen assessments and curriculum, and align expectations with the competencies required for college and career. Achieve, Inc., a bipartisan, non-profit organization created by the nation's governors and business leaders, provides policy and advocacy leadership, technical assistance, and other support to the ADP Network states. For Illinois to officially join the ADP Network, the Governor, state superintendent, state higher education executive officer, and business representatives must sign a letter to Achieve, Inc. outlining their shared commitment and goals. State Superintendent Dr. Chris Koch and the Illinois State Board of Education have invited the Illinois Community College Board to be a partner with the State Board on the American Diploma Project.

Tom Pulver made a motion, which was seconded by Judy Rake, to approve the following recommendation:

The Illinois Community College Board hereby endorses participation in the American Diploma Project Network by becoming a partner with the Illinois state team.

The motion was carried by unanimous voice vote. Student advisory vote: Yes.

Item #13 - GED Testing *Karen Hunter Anderson/Jennifer Foster*

Dr. Karen Hunter Anderson, Vice President for Adult Education and Institutional Support, spoke about how passionate the GED speakers represented themselves during the Budget and Finance Hearings over the past couple of months. The Budget and Finance Committee also heard from community college presidents, such as Terry Bruce, how the current fiscal situation will eventually affect the services that community colleges provide to students. One of the populations that will be greatly impacted are the GED and adult education students and these are the students that need our assistance the perhaps the most of all.

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Jennifer Foster reported that, in July 2005, the GED Testing Program transferred from the Illinois State Board of Education (ISBE) to the Illinois Community College Board (ICCB). The transfer of the responsibility for GED testing included no funding to support the state administration of this testing program. ICCB staff provide guidance and oversight for 68 GED Testing programs statewide.

In fiscal year 2006, the GED Transition Committee conducted a Fee and Feasibility Study to determine the actual costs of administering the GED Test in Illinois. The committee determined that:

- there is a \$1.2 million deficit that is absorbed by testing Centers;
- the average testing cost is \$84 per test taker; and
- Testing Centers are losing, on average, \$49 per test taker. Approximately, 26,000 individuals are tested annually, and the current cost to take the test is \$35.00.

After a review of this information, the GED Transition Committee made the following recommendations to the ICCB:

1. To eliminate the deficit of \$1.2 million, the ICCB should request additional resources from the state Legislature to offset the cost of administering the GED Test.
2. Raise the cost to take the GED to \$50.00, an increase of \$15.00.

The GED Testing Services/American Council on Education has recently increased the cost of the testing materials, including the actual GED Test and other materials and services, by 15-20 percent, increasing the deficit even more for Illinois GED Testing Centers. In addition, the ICCB requested additional state funds in fiscal year 2008, but the amount of \$500,000 was not funded. The fee increase is comparable with other larger states and states in the Midwest.

Rudy Papa made a motion, which was seconded by Suzanne Morris, to approve the following motion:

The Illinois Community College Board hereby approves an increase of the GED Testing fee from \$35.00 to \$50.00 for Illinois residents wishing to take the GED Test.

The motion was approved by unanimous voice vote. Student advisory vote: Yes.

Item #14 - The Illinois Community College System Promoting and Improving Transitions

Dr. Karen Hunter Anderson, Vice President for Adult Education and Institutional Support, recognized that almost all of the initiatives that the ICCB is involved in focus on transitions. Dr. Anderson introduced Dr. Scott Parke, Senior Director for Research and Policy Studies, to present an overview on some of these initiatives, the concept of transition, and provide the supporting data that shows how important this is to the Illinois Community College System. Dr. Parke thanked Dr. Anderson for her leadership on the project, as well as his colleagues and all of the assistance they provided in preparing this presentation.

The 21st century student, during the course of their education, frequently is required to adapt to challenges, to acquire new knowledge and skills, and to make informed choices. Transition points in the educational process are places where individuals move within and across levels. To help individuals move successfully through the educational process, community colleges monitor student progress, retention and outcomes and attempt to identify places in the educational pipeline where students may experience academic difficulty. Success in each step of the process and the desire to persist through goal attainment are necessary for the students to meet their goals.

Item #15 - Consent Agenda (*Action*)

Rudy Papa made a motion, which was seconded by Judy Rake, to approve the following items:

Item #15.1 - Minutes of the May 19, 2008 Meeting

The Illinois Community College Board hereby approves the Board minutes of the May 19, 2008 meeting, as recorded.

Item #15.2 - Review of Executive Session Minutes

The Illinois Community College Board hereby approves removing Item #15.2 from the consent agenda.

Item #15.3 - Certification of Eligibility for Special Tax Levy

The Illinois Community College Board hereby certifies that the following community college districts were (1) eligible to receive equalization grants either in fiscal year 2008 or fiscal year 2009 and (2) had combined educational and operations and maintenance purposes tax rates less than 25.16 cents per \$100 of equalized assessed valuation and are, therefore, eligible to levy at a combined educational and operations and maintenance purposes rate up to and including 25.16 cents per \$100 of equalization assessed valuation in accordance with the provisions of Section 3-14.3 of the Public Community College Act:

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Black Hawk College
Heartland Community College
Illinois Central College
Illinois Eastern Community Colleges
Illinois Valley Community College
Kankakee Community College
Kaskaskia College
Lake Land College
Lewis and Clark Community College
Moraine Valley Community College
Prairie State College
Rend Lake College
Carl Sandburg College
Southwestern Illinois College
Spoon River College
John Wood Community College

Item #15.4 - College and Career Readiness Grant Guidelines

The Illinois Community College Board hereby approves the guidelines for the FY 2009 College and Career Readiness Pilot Program.

Item #15.5 - Proposed Illinois Community College Board Rules Concerning Elimination of Examination of Patriotism from Program Requirements (*Final Approval*)

The Illinois Community College Board hereby adopts and approves the following amendment to the *Administrative Rules of the Illinois Community College Board* and authorizes its President/CEO to process these amendments in accordance with the Illinois Administrative Procedures Act.

SUBPART C: PROGRAMS

Section 1501.303 Program Requirements

- a) Comprehensive Program. The programs of each college shall be comprehensive and shall include: pre-baccalaureate, occupational, and general studies curricula, and public service programs.
- b) Degrees and Certificates. A college shall award associate degrees and certificates in accordance with units of instruction approved by the ICCB. This authority is not extended to administrative units of the college.
- c) Honorary Degrees. Honorary degrees awarded by a Board shall be limited to the associate degree.
- d) Review and Evaluation of Programs.

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- 1) Each college shall have a systematic, collegewide program review process for evaluating all of its instructional, student services, and academic support programs at least once within a five-year cycle.
 - 2) The minimum review criteria for program review shall be program need, program cost, and program quality, as defined by each college.
 - 3) Each college shall develop a schedule that shows when each program will be reviewed during each five-year cycle. Occupational programs shall be scheduled in the year following their inclusion in the ICCB follow-up study unless the college obtains an exception in writing from the ICCB. The review of general education objectives of the academic programs shall be scheduled annually, but may focus each year on areas specified by the Illinois Board of Higher Education and ICCB.
 - 4) The ICCB may request the college to include special reviews of programs that have been identified as a result of State-level analyses, legislative resolutions, or Illinois Board of Higher Education policy studies by notifying the college of this request prior to January 1 of the year the special review is to be conducted.
 - 5) Each college shall keep on file for ICCB recognition purposes a copy of its current program review process, its five-year schedule for program review, and complete reports of program reviews conducted during the past five years.
 - 6) Each college shall submit to the ICCB by August 1 each year a summary report of its previous year's program review results in a format designated by the ICCB and a copy of its current five-year schedule of program reviews.
- e) Academic Calendar.
- 1) A college shall operate on an academic calendar that provides at least two academic terms consisting of at least 15 weeks (at least 75 days of instruction each), three academic terms consisting of at least 10 weeks (at least 50 days of instruction each) or a different combination of academic terms consisting of at least 30 weeks (at least 150 days of instruction).
 - 2) The days of instruction prescribed in subsection (e)(1) shall include all days when there is a full schedule of classes and support services but will exclude holidays, Saturdays, Sundays, and days scheduled exclusively for registration, orientation, collegewide placement or assessment testing, faculty workshops, and final examinations.

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- 3) Colleges may include terms during the summer or any other time during the year, in addition to the ones identified in subsection (e)(1).
 - 4) Courses/classes may be scheduled between academic terms, spanning academic terms, for a shorter time frame than the academic term, or for a longer time frame than the academic term, if the schedule provides sufficient duration and contact hours to meet the requirements in Sections 1501.309(b) and 1501.507(b)(10).
 - 5) If an emergency such as a fire, flood, or strike makes it necessary for the college to shorten one of its academic terms, the college may request the ICCB President/CEO to approve a shorter term. In such cases, the length of the term may be shortened, but only to the extent that enables all courses to meet the contact hours specified in Section 1501.309(b).
 - 6) If a college entered into a contract with its faculty regarding the length of the academic calendar in compliance with subsection (e)(1) prior to the effective date of this revision, it may continue to operate under the provisions of that contract until that contract is renegotiated or expires.
-
- f) Preparation of Professional Staff. Professional staff shall be educated and prepared in accordance with generally accepted standards and practices for teaching, supervising, counseling and administering the curriculum or supporting system to which they are assigned. Such preparation may include collegiate study and professional experience. Graduate work through the master's degree in the assigned field or area of responsibility is expected, except in those areas in which the work experience and related training is the principal learning medium.
 - g) Library. Each college shall maintain a library or learning resource center with a collection of reference works and other learning resources to meet the specific needs of its curricula and students. This collection shall be kept up to date through a planned program of acquisition and deletion.
 - h) Supplies and Equipment. Classrooms, laboratories, and shops shall be provided with equipment and supplies that are adequate for effective teaching and learning.
 - i) General Education. Organized curricula leading to an associate degree shall include general education courses designed to contribute to the liberal education of each student.
 - j) Apprenticeships. A college that participates in apprenticeships coordinated by the Bureau of Apprenticeship Training, U.S. Department of Labor and/or other programs related to business, industrial, or trade groups or organizations shall meet applicable federal, State, and local governmental rules, regulations, and guidelines.

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~~k) Examination of Patriotism, Principles of Representative Government, Proper Use and Display of the American Flag, and Method of Voting. The examination on American patriotism, principles of representative government, proper use and display of the American flag, and the Australian ballot voting system may be satisfied in one of the following ways:~~

- ~~1) The student may pass an appropriate examination at the college;~~
- ~~2) The student may complete, with a passing grade, a specified course that includes all subject matter identified above; or~~
- ~~3) The college may accept as evidence that the student has previously met the examination requirement a diploma earned from an Illinois high school or an Illinois high school equivalency certificate for the successful completion of the Test of General Education Development (GED). Such evidence authorizes the college to make an appropriate notation on the student's transcript.~~

The motions were approved by unanimous voice vote. Student advisory vote: Yes.

Item #16 - Information Items

Item #16.1 - Fiscal Year 2008 Financial Statements

FY 2008 financial statements were provided to the Board for their information and review.

Item #16.2 - Fiscal Year 2009 Financial Statements

FY 2009 financial statements were provided to the Board for their information and review.

Item #16.3 - FY 2008 Lincoln's Challenge Report

The FY 2008 Lincoln's Challenge Report was provided to the Board for their information and review.

Item #17 - Other

There were no other items presented at this time.

Item #18 - Executive Session

At 11:25 a.m., Jake Rendleman made a motion, which was seconded by Tom Pulver, to convene into Executive Session.

The motion was approved by unanimous voice vote. Student advisory vote: Yes.

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After reconvening into public session, a motion was recommended.

Suzanne Morris made a motion, which was seconded by Judy Rake, to authorize its Chair to extend the President/CEO's contract to June 30, 2012.

The motion was approved by unanimous voice vote. Student advisory vote: Yes.

Item #19 - Public Comment

There was no public comment at this time.

Item #20 - Adjournment

At 11:41 a.m., Jake Rendleman made a motion, which was seconded by Tom Pulver, to adjourn the meeting. The motion was approved by unanimous voice vote. Student advisory vote: Yes.

Guy H. Alongi
Chairman

Geoffrey S. Obrzut
President/CEO

Illinois Community College Board

**ILLINOIS COMMUNITY COLLEGE BOARD
ADVISORY COMMITTEE MEMBER APPOINTMENTS**

Each year, the President/CEO as authorized by the Illinois Community College Board appoints representatives to its advisory committees. Memberships are either at-large appointments selected by the Illinois Community College Board staff, appointments recommended by various community college organizations, or ex officio members who represent committees of various relevant organizations. The latter appointments change as the groups' committee leadership positions change. All other new appointments are for three-year terms except for those vacancies created by resignations during the year.

The advisory committees perform a critical service to the Illinois Community College Board in that they provide input from a local perspective on issues that affect the entire system. Currently, the Board has four advisory committees. The Finance Advisory Committee, under the leadership of Ellen Andres, Chief Financial Officer, provides input on system budget development and policy issues dealing with system finance. The MIS/Research Advisory Committee, working with Scott Parke, Senior Director for Policy Studies, reviews all issues pertaining to research and data collection activities of the Board. The Program Advisory Committee, staffed by Brian Durham, Senior Director for Academic Affairs, assists staff with developing proposed policy regarding curricula and accountability matters. The Student Advisory Committee is the fourth committee whose members are selected by their respective colleges.

Attached for your information is the list of committee members on the Finance, MIS/Research, and Program Advisory Committees for fiscal year 2008.

INFORMATION ONLY

Finance Advisory Committee

1. Robert Sterkowitz - Chief Financial Officer, Moraine Valley Community College - At Large(2009)
2. Mike Monaghan - Executive Director, Illinois Community College Trustees Association(ICCTA) - Ex Officio
3. Ken Gotsch - Vice Chancellor, Finance, City Colleges of Chicago - Ex officio
4. Tom Gospodarczyk - Dean of Institutional Research and Planning, Sauk Valley Community College, Illinois Council of Community College Administrators(ICCCA)- Ex Officio
5. Vernon Crawley - President, Moraine Valley Community College - Chair, Presidents' Council Finance Committee - Ex Officio
6. Roger Browning - Chief Financial Officer, Illinois Eastern Community Colleges - At Large(2009)
7. Jay Turney - Vice President for Finance, Black Hawk College - At Large(2010)
8. Joe Kanosky - President, Highland Community College, Vice Chair, Presidents' Council Finance Committee - Ex Officio

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9. Ray Rieck - Vice President of Business Services, Lake Land College, Chair, Illinois Community College Chief Financial Officers(ICCCFO)- Ex Officio
10. TBD - Trustee Representative, - Illinois Community College Trustees Association(ICCTA)(2009)
11. Kevin Weston - Faculty, Rend Lake College, Illinois Community College Faculty Association(ICCFA)(2010)
12. Tom Kendzie - Student, McHenry County College - Student Advisory Committee Member - Ex Officio
13. Linda Uzureau - Vice President for Academic Affairs, Prairie State College, Chief Academic Officers(CAO)(2009)

Program Advisory Committee (2008-2009)

1. Libby Roeger, Dean of Instruction, Harry S Truman College - At Large (2010)
2. Marybeth Beno, Faculty Member, South Suburban College, Faculty Representative (2010)
3. Judy Marwick, Vice President of Instruction & Student Services, Kankakee Community College - At Large (2010)
4. Kathleen Pampe, Associate Dean, Illinois Eastern Community College - At Large. (2010)
5. Kathleen Westman, Faculty Member, Waubensee Community College & Illinois Community College Faculty Association Representative (2010)
6. Sean Sullivan, Vice President Business Services, Triton College, Illinois Chief Financial Officers (ICCCFO) representative (2010)
7. Denise Crews, Associate Dean for Educational Programming, John A. Logan College - At Large (2010)
8. Allan Saaf, Vice President of Instruction, Heartland Community College, Past-President Illinois Community College Chief Academic Officers (ICCCAO) - At Large (2010)
9. David Deitemyer, Dean Academic Initiatives & Accountability, Moraine Valley Community College - At Large (2010)
10. Ava Rawlings, Dean of Career & Technical Education, Kaskaskia College - At Large (2010)
11. Nick Moehn, Director – Academic Affairs & Operations, Lewis & Clark Community College - At Large (2010)
12. Jackie Davis, President, Olney Central College. Presidents' Council Curriculum and Instruction committee representative - Ex Officio
13. Eileen Tepatti, Vice President of Academic Services, Lincoln Land Community College. President of the Illinois Community College Chief Academic Officers (ICCCAO) - Ex Officio
14. Andrea Andrada, Student, Elgin Community College. Student Advisory Council representative - Ex Officio
15. TBA– Illinois Community College Trustee's Association representative - Ex Officio
16. Tina Stovall, Vice President for Student Services, Lakeland Community College. President of Chief Student Services Officers - Ex Officio

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MIS/Research Advisory Committee

1. Anthony Stephens – Student, Harold Washington College- Student Advisory Committee Member - Ex Officio (2009)
2. Bruce Olson - Director of Research, Triton College - At Large (2009)
3. Antonio Gutierrez-Marquez - Associate Vice Chancellor for Planning & Research, City Colleges of Chicago - At Large (2011)
4. Nancy Kinsey - Director, Institutional Research and Planning, Kaskaskia College - At Large (2011)
5. Randy Fletcher - Dean, Academic Services, Parkland College - At Large (2010)
6. Michael Monaghan - Executive Director - Illinois Community College Trustees Association (ICCTA) - Ex Officio
7. Kimberly Robert - Assistant Professor of Radiology, Kaskaskia College - Illinois Community College Faculty Association (ICCF) (2011)
8. Ray Rieck - Vice President of Business Services, Lake Land College - Vice President, Finance, Illinois Community College Chief Financial Officers (ICCCFO) (2010)
9. Dana Rosenberg - Director, Institutional Research and Planning, Heartland Community College - At Large (2009)
10. Harlan Schweer - Director, Research and Planning, College of DuPage - At Large (2011)
11. Ryan Smith - Dean, Institutional Effectiveness, Joliet Junior College - At Large (2010)
12. Jackie Davis - President, Olney Central College - Presidents' Council - Ex Officio (2010)
13. TBA - Chief Academic Officers (CAO) (2010)

Illinois Community College Board

REVIEW OF EXECUTIVE SESSION MINUTES

The Illinois Open Meetings Act requires public bodies to review, at least twice a year, minutes of executive sessions to determine if the contents of such minutes continue to require confidentiality or if they may be made available for public inspection.

The last review of executive session minutes was made on January 28, 2008. The next review of executive session minutes will be on the January 2009 agenda.

RECOMMENDED ACTION

It is recommended that the following motion be adopted:

The Illinois Community College Board hereby determines that minutes of its executive sessions held on March 25, 2005; April 22, 2005; June 17, 2005; September 16, 2005; September 21, 2005; September 15, 2006; November 17, 2006; January 22, 2007; February 26, 2007; March 26, 2007; June 8, 2007; and May 19, 2008, are to remain confidential. All other executive session minutes have been made available for public inspection.

Illinois Community College Board

**P-16 INITIATIVE GRANT
FINAL REPORT SUMMARY - FISCAL YEAR 2008**

Purpose of Grant

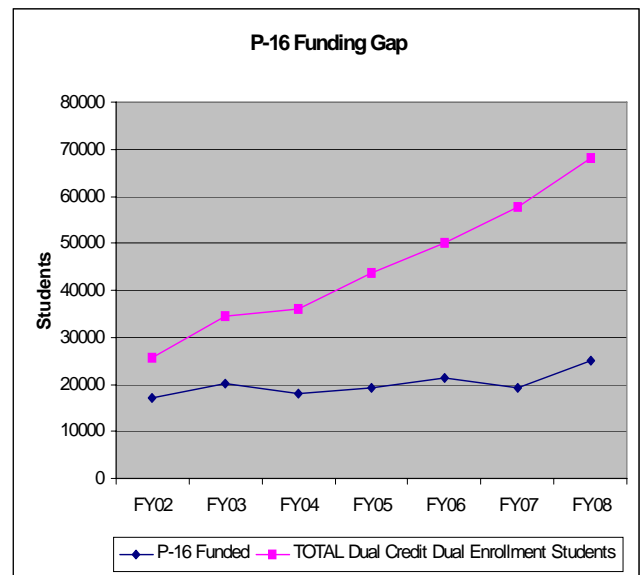
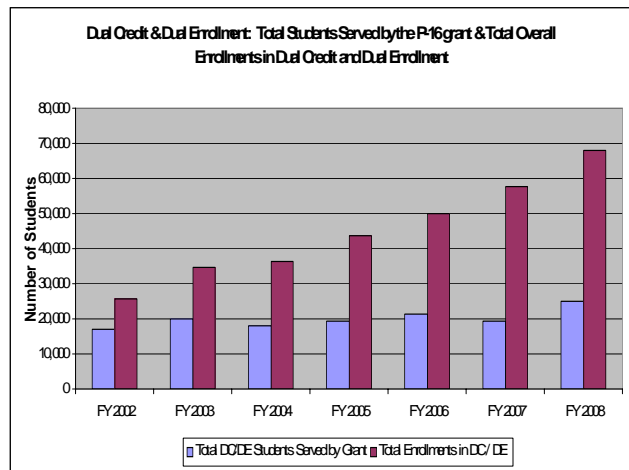
P-16 Initiative Grant funding was used to support formalized dual credit and dual enrollment programs. The funding allowed community colleges to expand their services to high school students desiring to take college-level classes prior to receiving their high school diploma. These innovative programs served to increase secondary-to-postsecondary alignment and collaboration, reduce curricular duplication, and maximize limited state and local educational funds. In addition, funds were used primarily to support in-district high school students. In instances where students from outside the college district were being served, a written agreement was required between the community college providing the instruction and the student’s home community college. In fiscal year 2008, \$2,779,000 was allocated to the system for the P-16 Initiative Grant. This represents level funding from the previous year (FY 2007). **NOTE: The P-16 Initiative Grant was not funded for fiscal year 2009.**

Enrollment

A total of 25,050 secondary students were served by the P-16 Initiative grant, enrolling in a total of 13,864 college-level courses. The total number of students served by the grant increased 29.36% compared to the 19,365 served in fiscal year 2007. The overall number of dual credit/dual enrollment students continues to increase annually across the state. In FY 2008, DC/DE enrollments were up 10,327 (17.86%) over FY 2007 levels and 42,593 (166.68%) from FY 2002.

Funding Gap

As a result of these increased enrollment patterns, in fiscal year 2008 the P-16 Initiative Grant was able to serve only 36.76% of the dual credit/dual enrollment students in the system.



This represents a funding gap of 63.24%, or 43,097 students, who would typically be supported by their own (family) funds or other local sources/community college funds. 78% of colleges reported that P-16 grant funding was not adequate to serve the target populations. Fiscal year 2008 represents the largest annual gap in the history of the P-16 Initiative Grant.

FY 2008 Enrollment Patterns

In fiscal year 2008, enrollment in dual credit/dual enrollment courses occurred most frequently at secondary school sites, with 53,949 students (79.17%) participating in this manner. Courses offered on-campus accounted for 11,670 students (17.12%). Internet course enrollments increased by 19.55% between fiscal year 2007 and fiscal year 2008, although the overall number of students is still relatively low at 1125 or just 1.65% of the total.

Enrollment Location

Secondary Site	53949
On Campus	11670
Online	1125

Students were selected to participate in these programs based on a variety of factors including standardized assessment testing (e.g., ASSET and COMPASS), academic performance in high school and counselor/principal recommendations. Course placement was dependent on many factors as well, including subject area testing, prerequisite course success and entry exams. College policies and practices for the admission and placement of dual credit students aligns with their policies regarding all other students.

Dual Credit/Dual Enrollment

In support of dual credit and dual enrollment programs, colleges are eligible to receive the expense of course tuition and universal fees associated with the coursework of dual credit/dual enrollment students. College districts receive credit for eligible midterm student enrollments at their local in-district tuition and universal fee rate, up to the total amount allocated to the district. The college may use these funds for full or partial coverage of the high school student's tuition and universal fees. Funds may not be used for coursework in Adult Basic or Adult Secondary Education (ABE/ASE), English as a Second Language (ESL), General Educational Development (GED), or Remedial/Developmental (i.e., the courses must be approved by the ICCB as funding category: Baccalaureate, Business, Technical, or Health).

Best Practices

1. John Wood Community College offered tuition waivers for high need students.
2. Moraine Valley Community College supported 100% of the tuition/fees for dual enrollment students taking their first college course through the "*Jump Start*" program.
3. Illinois Central College used P-16 grant funds to waive tuition for all Peoria District #150 students and all career and technical courses throughout the district. Also, tuition was waived for any student who qualified for free and/or reduced lunch at their local high school.
4. Kaskaskia College completely waived tuition and fees for dual credit students participating in their *College NOW* Program.

Grant Terms and Definitions

Dual Credit – An instructional arrangement where an academically qualified student currently enrolled in high school enrolls in a college-level course and, upon successful course completion, concurrently earns both college credit and high school credit (see ICCB Rule 1501.507(b)(11)-Credit Hour Claims)

Dual Enrollment – An academically qualified student who is still enrolled in high school also enrolls in a college level course at the community college. Upon successful course completion the student exclusively earns college credit. No high school credits are earned.

Total System Allocations: 2, 779,000

BLACK HAWK	\$ 44,141	LOGAN	\$ 24,116
CHICAGO	\$217,381	MC HENRY	\$ 52,915
DANVILLE	\$ 28,945	MORAIN VALLEY	\$152,334
DUPAGE	\$180,121	MORTON	\$ 25,301
ELGIN	\$111,637	OAKTON	\$ 98,730
HARPER	\$162,572	PARKLAND	\$ 47,249
HEARTLAND	\$ 27,046	PRAIRIE STATE	\$ 97,294
HIGHLAND	\$ 28,712	REND LAKE	\$ 42,950
ILLINOIS CENTRAL	\$ 84,311	RICHLAND	\$ 31,214
ILLINOIS EASTERN	\$ 71,153	ROCK VALLEY	\$ 71,302
ILLINOIS VALLEY	\$ 32,637	SANDBURG	\$ 29,879
JOLIET	\$122,007	SAUK VALLEY	\$ 30,064
KANKAKEE	\$ 29,236	SHAWNEE	\$ 20,370

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KASKASKIA	\$ 71,991	SOUTH SUBURBAN	\$ 87,680
KISHWAUKEE	\$ 26,312	SOUTHEASTERN	\$ 29,024
LAKE COUNTY	\$150,214	SOUTHWESTERN	\$107,475
LAKE LAND	\$ 68,799	SPOON RIVER	\$ 15,281
LEWIS & CLARK	\$104,467	TRITON	\$ 81,996
LINCOLN LAND	\$ 71,068	WAUBONSEE	\$ 73,624
		WOOD	\$ 27,452