

Illinois Community College Board

376th Meeting Agenda and Materials



May 19, 2008

Lewis & Clark Community College
Trimpe Advanced Technology Center
Godfrey, Illinois

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Agenda
376th Meeting of the
Illinois Community College Board
Trimpe Advanced Technology Center
Lewis & Clark Community College
Godfrey, Illinois

May 19, 2008

Committee Meetings

May 14, TBD - External Affairs *via Conference Call*

May 14, 2:00 p.m. - Strategic Planning *via Conference Call*

May 15, 2:00 p.m. - Academic Affairs & Student Relations *via Conference Call*

May 19, 8:30 a.m. - Budget and Finance ~ Trimpe 156

9:00 a.m. - Business Meeting ~ Trimpe 141

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Illinois Community College Board

LEGISLATIVE/BUDGET REPORT

Legislative Report

The Legislature is in the final two weeks of its scheduled session and has been very active in moving bills and amendments.

House Bill 1434, as amended by Senate Amendment 2, was defeated in the Senate State Government and Veterans Affairs Committee on May 8. The ICCB had been opposed to this legislation since it was first introduced early last year. The bill would have allowed Harper College to offer limited baccalaureate degrees.

Senate Bill 2691, as amended by Senate Amendment 1, requires higher education institutions to develop emergency security and first-response campus violence plans in cooperation with local law enforcement, emergency management, and other appropriate entities. The legislation is the result of the Governor's Task Force on Campus Violence. The ICCB filed a slip in support of the bill as amended. The bill passed the Senate Higher Education Committee on May 8.

House Bill 4819 that would remove community colleges from the State Employees Ethics Act was passed by the Senate Executive Committee on May 8. The ICCB was neutral on this legislation, though it was supported by the Illinois Community College Trustees Association.

A more comprehensive legislative report will be presented at the Board meeting

Budget Report

- The ICCB received an appropriation of \$7.2 M for Veterans Grants. The appropriation was frozen by the Administration. On May 5, we received notification that the freeze was lifted. Payments have been made to the colleges.
- 1/12 of the total grant payments were held from the final quarterly grant payment. (\$25M) The Administration will notify us when the payment can be released.

An oral budget presentation will be given at the Board meeting.

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HOMELAND SECURITY AND CAMPUS SAFETY REPORT

Illinois Community College System Homeland Security and Emergency Response Institute

The third Illinois Community College Board Homeland Security and Emergency Response Institute was held April 1–3, 2008 in Bloomington. The goal of the Institute was to bring diverse areas of colleges together around the area of homeland security. The intent was to better inform and prepare colleges to combat terrorism because of the risk of being a “soft target” and also to better respond to local or regional emergencies, whether they be natural or man-made.

There were 170 people registered for the event representing Illinois community colleges, federal and state agencies, and other local organizations.

The Institute offered three keynote speakers including Dr. Antonio Pérez, President, Borough of Manhattan Community College, Dr. Ronald Stephens, Executive Director, National School Safety Center, and Patrick O’Connor, Chief, Moraine Valley Community College Police Department. There were also 16 concurrent sessions that included topical areas such as program development, campus security, economic development, IT security, and first responder. Presenters for these sessions included Illinois community colleges and public universities, Illinois Terrorism Task Force, Illinois Emergency Management Agency, National Weather Service, Illinois Department of Commerce and Economic Opportunity, Office of Illinois Attorney General Lisa Madigan, Illinois State Geological Survey, American Association of Community Colleges, Minnesota State Colleges and Universities, and the Kentucky Community and Technical College System. New this year was a pre-conference session, “All Hazard Emergency Planning for Colleges and Universities” presented by the School and Campus Security Training Program, Illinois Terrorism Task Force.

Evaluations by attendees of the Institute were very favorable. They liked the range of topics and the many speakers. Copies of the evaluations will be distributed to all Board members. The attendees at the Institute have asked that we continue with future Institutes.

Homeland Security and Campus Safety Research Committee

The Homeland Security and Campus Safety Research Committee met following the ICCB Homeland Security and Emergency Response Institute. The committee will now be chaired by Mike Chamness, chair of the Illinois Terrorism Task Force. The committee discussed legislation and set an agenda for fiscal year 2009. The next meeting will be in the summer of 2008 at the State Emergency Operations Center in Springfield.

The State of Illinois Campus Security Task Force

Beginning in June 2007, the Governor convened a task force to examine state policies and procedures related to campus safety in higher education. The task force was organized into three focus areas: Preparedness and Response, Awareness and Prevention, and Legal Issues. ICCB staff

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participated in the work of this task force, assisting with surveys, all-hazards training, and information gathering. During the course of the year, the fatal shooting at Northern Illinois University on February 14, 2008, caused the task force to redirect some of its efforts to address that specific incident. The task force held its final meeting in April 2008 with a review of the final report and recommendations. A copy of the Executive Summary of the final report will be distributed to all Board members, and the report can be reviewed in its entirety at <http://www.ready.illinois.gov/>.

Illinois Community College Board

NEW UNITS OF INSTRUCTION

The Illinois Community College Board is requested to approve new units of instruction for the following community colleges:

RECOMMENDED ACTION:

It is recommended that the following motion be adopted:

The Illinois Community College Board hereby approves the following new units of instruction for the community colleges listed below:

PERMANENT PROGRAM APPROVAL

Black Hawk College

- ▶ Associate of Arts in Teaching (A.A.T.) Special Education (61 semester credit hours)

Kaskaskia College

- ▶ Medical Laboratory Technology A.A.S. degree (67 semester credit hours)
- ▶ Occupational Therapy Assistant A.A.S. degree (71 semester credit hours)

College of Lake County

- ▶ Associate of Arts in Teaching (A.A.T.) Early Childhood Education (63 semester credit hours)

Moraine Valley Community College

- ▶ Associate of Arts in Teaching (A.A.T.) Special Education (62 semester credit hours)

Triton College

- ▶ Emergency Management A.A.S. degree (64 semester credit hours)
- ▶ Emergency Management Certificate (39 semester credit hours)

BACKGROUND

Black Hawk College has submitted a proposal for 61 semester credit hours to offer an Associate of Arts in Teaching Special Education, Statewide Model Curriculum. The 64 credit hour model curriculum consists of 40 semester credit hours of general education coursework, 21 semester credit hours of professional and special education coursework. The proposal meets the model guidelines endorsed by the Illinois Community College Board and the Illinois Board of Higher Education.

Kaskaskia College is seeking approval to offer a 67 semester credit hour Associate of Applied Science (A.A.S.) degree program in “Medical Laboratory Technology”. This program will prepare individuals for employment as medical laboratory technicians. The curriculum consists of 34 credit hours of required general education coursework and 33 credit hours of required career and technical education coursework. The career and technical education component of the curriculum includes instruction in introductory clinical laboratory technology, serology, clinical microscopy, phlebotomy, immunogenematology, hematology and hematosiis, clinical chemistry, applied clinical microbiology, and a clinical practical experience in medical laboratory technology. Assessment of student learning

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objectives will be achieved through observation of the student's performance during their required clinical rotation. Graduates of this program will be prepared for optional certifications through the Board of Registry of the American Society of Clinical Pathologists (ASCP), the American Board of Bioanalysis (ABB) of the American Board of Bioanalysts (AAB), and the American Medical Technologists (AMT).

Labor market information provided by the college supports the interest in and the need for more trained medical laboratory technicians within the college's district, regionally, and statewide. According to the Illinois Department of Employment Security, the demand for "medical and clinical laboratory technicians" is expected to increase by about 14 percent statewide through 2014. This program is currently being offered collaboratively through the Southern Illinois Collegiate Common Market (SICCM) along with John A. Logan College, Shawnee Community College, Rend Lake College, and Southeastern Illinois College. Students will complete all required general education through their home institution and will complete the required career and technical education through the SICCM Regional Instructional Center and clinical sites located throughout the Southern Illinois area. The college anticipates an enrollment of five (5) full-time students per year for the first three years of the program. Because the program is currently being offered by four other community colleges within the regional collaborative, no new faculty will be required and all existing facilities and equipment is adequate for this program. The college anticipates utilizing one (1) existing full- and two (2) existing part-time faculty the first year. Costs associated with this program include administrative expenses and costs of the college's share of supplies and are estimated at \$26,300 per year during the first three years.

Kaskaskia College is seeking approval to offer a 71 semester credit hour "Occupational Therapy Assistant" Associate of Applied Science (A.A.S.) degree program. This program will prepare individuals for employment as occupational therapy assistants. The curriculum consists of 23 credit hours of required general education coursework and 48 credit hours of required career and technical education coursework. The career and technical education component of the curriculum includes instruction in introductory occupational therapy, occupational therapy theory, occupational therapy group process, occupational therapeutic media, occupational development, activities of daily living, occupational therapy in physical disabilities, occupational therapy in pediatrics, aging and impact on occupation, disease and impact on occupation, occupational therapy administration and required clinical practical and field work experience in occupational therapy assisting. Assessment of student learning objectives will be achieved through observation of the student's performance during their required work-based learning experience. This program was developed according to standards established for program accreditation through the Accreditation Council for Occupational Therapy Education (ACOTE) of the American Occupational Therapy Association. Graduates of this program will be prepared for the National Board for Certification in Occupational Therapy (NBCOT) certification examination. Successful candidates for certification will be qualified for required licensure in the State of Illinois as occupational therapy assistants through the Illinois Department of Finance and Professional Regulation (IDFPR).

Labor market information provided by the college supports the interest in and the need occupational therapy assistants within the college's district, regionally, and statewide. According to the Illinois Department of Employment Security, the demand for "occupational therapy assistants" is expected to increase by about twice the average employment increase for all occupations statewide through

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2014. This program is currently being offered collaboratively through the Southern Illinois Collegiate Common Market (SICCM) along with John A. Logan College, Shawnee Community College, Rend Lake College, and Southeastern Illinois College. Students will complete all required general education through their home institution and will complete the required career and technical education through the SICCM Regional Instructional Center and clinical sites located throughout the Southern Illinois area. The program has been accredited by the ACOTE. The college anticipates an enrollment of five (5) full-time students per year for the first three years of the program. Because the program is currently being offered by four other community colleges within the regional collaborative, no new faculty will be required and all existing facilities and equipment is adequate for this program. The college anticipates utilizing two (2) existing full- and three (3) existing part-time faculty the first year. Costs associated with this program include administrative expenses and costs of the college's share of supplies and are estimated at \$26,300 per year during the first three years.

Moraine Valley Community College has submitted a proposal for 62 semester credit hours to offer an Associate of Arts in Teaching Special Education, Statewide Model Curriculum. The 63 credit hour model curriculum consists of 41 semester credit hours of general education coursework, 21 semester credit hours of professional and special education coursework. The proposal meets the model guidelines endorsed by the Illinois Community College Board and the Illinois Board of Higher Education.

College of Lake County has submitted a proposal for 63 semester credit hours to offer an Associate of Arts in Teaching Early Childhood Education, Statewide Model Curriculum. The 63 credit hour model curriculum consists of 42 semester credit hours of general education coursework, 6 semester credits of professional education and an additional 15 semester credit hours of early childhood education coursework. The college's proposal meets the model guidelines endorsed by the Illinois Community College Board and the Illinois Board of Higher Education.

Triton College is seeking approval to offer a 64 semester credit hour Associate of Applied Science (A.A.S.) degree and a 39 semester credit hour Certificate in "Emergency Management". These programs will prepare individuals for employment in emergency management. The degree curriculum is designed and targeted towards individuals new to the field and will prepare graduates for entry-level occupations. The certificate curriculum is designed for and targeted towards existing professionals in first responder roles such as firefighters, paramedics, police officers and military volunteers. The certificate curriculum includes 39 credit hours of coursework in principles of emergency management and planning, emergency management operations, introductory mitigation, mitigation for emergency managers, introductory Incident Command System (ICS) and National Incident Management System (NIMS), basic public information officers, debris management, resource management, disaster response/recovery operations and RAPID assessment, donations management, role of volunteer agencies, developing volunteer resources, exercise design, hazardous weather/flooding/hurricane planning, warning coordination and spotter groups, and emergency program management. The degree program builds on the career and technical requirements of the certificate to include an additional 3 credit hour course in computer information systems and seven (7) credit hours of related technical electives and 15 credit hours of required general education coursework. Assessment of student learning objectives will be accomplished through an evaluation of the student's performance during a mock emergency/disaster scenario. The career and technical

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component of the curricula were developed according to guidelines established by the Federal Emergency Management Agency's prototype curriculum for two-year degree programs in emergency management.

Labor market information provided by the college supports the interest in and the need for a formalized training program at both the certificate and degree levels for emergency management personnel within the college's district, as well as statewide. According to the Illinois Department of Employment Security, growth in the employment of individuals in related emergency management occupations is expected to increase by about 13 percent statewide through 2014. This is higher than the average growth expected for all occupations over the same time period. The college anticipates a combined enrollment of 20 part-time students the first year, increasing to 40 part-time enrollments by the third year. Because the college plans to offer these curricula primarily through internet-based courses, existing facilities are currently in place. The programs will require two (2) new part-time and one (1) existing part-time faculty the first year. Costs of implementing these programs will be approximately \$17,175 the first year, and \$30,000 per year the second and third years. Additional second and third year costs reflect the addition of a full-time program coordinator and the purchase of additional library resource materials.

TEMPORARY PROGRAM APPROVAL

Parkland College

- ▶ Construction: Electrical Residential Technician Certificate (42 semester credit hours)

BACKGROUND

Parkland College is seeking temporary approval to offer a 42 semester credit hour "Construction: Electrical Residential Wiring Technician" Certificate program for a period of three years. This program will train individuals for employment as journey-level electricians for single and multi-family dwellings. This program was developed in partnership with the International Brotherhood of Electrical Workers (IBEW) Local Union 601. The curriculum consists of coursework in introductory, intermediate and advanced-levels of electrical construction, introductory, intermediate and advanced-levels of residential wiring, residential electrical code, residential motors and transformers, telephone and security basics, residential fire alarms and security systems, residential advanced technology, and history of the labor movement as well as a required work-based learning component in residential electrical construction. Labor market information provided by the college supports the interest in and the need for additional qualified and skilled workers in the electrical trades within the college's district. Local Union 601 approached the college with an interest in developing an educational pathway for its existing apprentices and for individuals looking to enter this field. The college anticipates an enrollment of 15 students the first year. Assessment of student learning objectives will be accomplished through an evaluation of the student's performance during the work-based learning component of the curriculum. Temporary approval is being sought to meet the immediate training needs of the local union and to further monitor the need for an educational program. *Permanent approval will be considered after a period of three years based on program outcomes.*

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INFORMATION ITEM - BASIC CERTIFICATE APPROVAL

Following is a list of basic certificates (less than 29 semester credit hours) that have been approved on behalf of the Illinois Community College Board by the President/CEO since the last Board meeting:

Permanent Program Approval

William Rainey Harper College

- ▶ Advanced Interior Design Certificate (11 semester credit hours)

Illinois Community College Board

**ILLINOIS COMMUNITY COLLEGE BOARD
RECOGNITION OF COMMUNITY COLLEGES**

The Illinois Community College Board has statutory authority to “recognize” community colleges for their compliance with state statutes and standards. Based on a five-year cycle, ICCB staff conducts recognition evaluations to assure that colleges are in compliance with the standards. Standards identified for focused review during fiscal years 2006 through 2010 include the following categories: Instruction, Student Services, Academic Support, Finance, Facilities, and Accountability. These same standards are used by each district in a self-evaluation that is submitted to ICCB prior to the staff evaluation.

During fiscal year 2007, Carl Sandburg College underwent in-depth recognition evaluations. The college submitted a thorough self evaluation, ICCB staff conducted internal evaluations of all required college documents and a college site visit was conducted. This agenda item not only presents the staff recommendations for the college that completed the evaluation, but gives background on the recognition evaluation and approval process for the Board’s information.

RECOMMENDED ACTION

It is recommended that the following motion be adopted:

The Illinois Community College Board hereby grants a status of “recognition continued” to Carl Sandburg College.

BACKGROUND. Recognition is a statutory term describing the status of a district which meets instructional, administrative, financial, facility and equipment standards as established by the Illinois Community College Board (110ILCS Section 805/2-12f and 805/2-15). Community colleges must be recognized to be eligible for state funding. Once a college district has been recognized by the ICCB, that recognition status is continued unless action is taken by the Board to interrupt it. To determine a district’s recognition status, the ICCB conducts periodic evaluations. The objectives of the recognition evaluation include 1) determination of a district’s compliance with the *Public Community College Act* and *ICCB Administrative Rules*; 2) the provision of assistance to districts in achieving compliance with the Act and Rules; 3) the identification of issues which may be of concern to the community college system and the gathering of basic data about these issues; and 4) the identification of exemplary district practices/programs that can be shared with other districts.

Based on a five-year cycle, ICCB staff conduct recognition evaluations to assure that districts are in compliance with selected standards. All districts are evaluated on a select number of standards during the same five-year cycle. ICCB staff makes an assessment on each individual standard and on a global basis considering all focused and nonfocused standards. On individual standards districts

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are identified as either in compliance or not in compliance. Recommendations are either mandatory, when a college is “out of compliance”, or otherwise advisory. On an overall, global basis, there are three categories of recognition status:

Recognition Continued – The district generally meets ICCB standards. A district which has been granted a status of “recognition continued” is entitled to receive ICCB grants for which it is otherwise entitled and eligible.

Recognition Continued-with Conditions – The district generally does not meet ICCB standards. A district which has been assigned the status of “recognition continued-with conditions” is entitled to receive ICCB grants for which it is otherwise entitled and eligible, but it is given a specified time to resolve the conditions which led to the assignment of that status. A follow-up evaluation is scheduled no sooner than three nor longer than nine months after ICCB action on the assignment to determine the district’s progress in resolving the conditions.

Recognition Interrupted – The district fails to take corrective action to resolve the conditions placed upon it under “recognition continued-with conditions” within a prescribed time period. A district which has been assigned a status of “recognition interrupted” may apply for recognition at such time as all requirements set forth by the ICCB have been satisfied. A district will have state funding suspended on a prorata, per diem basis for the period of time for which such status is in effect.

Evaluation for the district included in this item have been completed through receipt of responses to the districts’ draft report. The responses include the districts’ planned action for the compliance recommendations as well as reactions to advisory (quality) recommendations when the district chose to provide them. The district was judged by staff to be in general compliance with ICCB recognition standards and, therefore, is recommended for “*Recognition Continued*” status. The final report, including direct responses, are externally attached for Board members only.

College districts included in fiscal year 2007 recognition evaluations are: Elgin Community College, Illinois Eastern Community Colleges, Parkland College, Carl Sandburg College, Sauk Valley Community College, South Suburban College, and Southwestern Illinois College.

Fiscal year 2007 was the second year of the current five-year recognition cycle. Staff provided the Board with information about the 2006-2010 recognition cycle at its April 2005 meeting.

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**PROGRAM REVIEW STATEWIDE SUMMARY
FISCAL YEAR 2007**

Program review has always been the major accountability tool by which community colleges demonstrate the quality and effectiveness of the programs and services they offer to students. As legislated, review and evaluation of programs at the local level is a requirement for all community colleges. Colleges are expected to evaluate their programs once at least every five years using a systematic approach and considering, at minimum, levels of need, cost and quality. Furthermore, colleges are required to submit to ICCB a summary report of the previous year's review and evaluation of programs. In the past, ICCB staff have developed their own summary of the college's reports and distributed the information back out to the field and to the Board illustrating the system's overall accountability and productivity across all programs for that review cycle.

During fiscal year 2005, ICCB staff coordinated a comprehensive review of the existing process for statewide submission of college review summaries and in fiscal year 2006 staff developed a new statewide reporting format by which colleges should submit those summaries through the next five year review cycle. The intent and purpose of evaluating the statewide submission process was to develop a format that better aligned with what many colleges were already doing to assess their instructional and student support services using a continuous quality improvement approach. The ultimate goal of review and evaluation of local programs using quality indicators that include, but are not limited to, need, cost and quality was retained while the state-level reporting format was revised to reflect the most common elements of all the colleges' review processes.

This fiscal year ICCB staff reviewed the college submissions and determined the state-level summary could be divided into subsections related to ***Instructional programs: Academic programs, Career and Technical Education programs, and Cross-Disciplinary programs; Student and Academic Support Service programs; and Community College Best Practices.***

State-level review of the system's instructional programs includes an evaluation of academic, career and technical and cross-disciplinary (general education) curricula. Colleges reviewed a total of 1,061 instructional programs in fiscal year 2007. Career and technical education programs reviewed totaled 915, academic disciplines totaled 106 and cross-disciplinary (general education) programs totaled 40 during this fiscal year. Colleges reviewed a total of 68 student and academic support services programs during fiscal year 2007.

The *Fiscal Year 2007 Program Review Statewide Summary* report, which summarizes college-level submissions and provides a compendium of Best Practices, provides evidence of the system's continued efforts towards meeting the diverse needs of their communities. While constraints on fiscal resources increase, so do enrollments at our institutions forcing colleges to implement innovative strategies that maintain quality service to their districts. Community college program review submissions for this fiscal year affirm the system is doing just that.

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**OVERVIEW OF
A PUBLIC AGENDA FOR ILLINOIS HIGHER EDUCATION:
PLANNING FOR COLLEGE AND CAREER SUCCESS**

National Center for Higher Education Management Systems (NCHEMS) representatives will provide an overview of the *Public Agenda for Illinois Higher Education: Planning for College and Career Success*.

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UNAPPROVED

Minutes of the 375th Meeting of the
Illinois Community College Board
March 31, 2008
Waubonsee Community College
Sugar Grove, Illinois

RECOMMENDED ACTION

It is recommended that the following motion be adopted:

The Illinois Community College Board hereby approves the Board minutes of the March 31, 2008 meeting, as recorded.

* * * * *

Item #1 - Roll Call and Declaration of Quorum

Chairman Alongi called the meeting to order at 9:00 a.m. Roll call was taken with the following members present: Guy Alongi, John Donahue, Suzanne Morris, Tom Pulver, Judith Rake, Jake Rendleman, Brian Savage, and Addison Woodward. Diane Meeks and Rudolph Papa were absent.

Item #2 - Announcements and Remarks by Guy H. Alongi, Chair

Chairman Alongi welcomed everyone. Mr. Alongi thanked Dr. Christine Sobek and Waubonsee Community College for hosting the Board meeting.

Item #3 - Board Member Comments

Tom Pulver commented that he was honored that his college could host the Board meeting. Jake Rendleman thanked Waubonsee Community College for hosting the Board meeting.

Item #4 - Remarks by Dr. Christine Sobek, President, Waubonsee Community College

Dr. Christine Sobek, President of Waubonsee Community College, welcomed Illinois Community College Board members and staff to the Waubonsee Community College campus. Dr. Sobek presented a historical perspective of the Waubonsee Community College district, including a variety of statistics on programs, facilities, students, and staff.

Dr. Sobek invited Board members and staff to take a tour of the campus when the Board meeting concludes.

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Item #5 - Committee Reports

Item #5.1 - Academic Affairs and Student Relations

Jake Rendleman reported that the committee met via conference call on Thursday, March 27. Committee members in attendance included Tom Pulver, Jake Rendleman, Elaine Johnson, Brian Durham, Jennifer Timmons, and Becky Sanders. Mr. Rendleman reported that the committee discussed:

- ▶ **College & Career Readiness project**, a project sponsored by Senator Edward Maloney and Representative David Miller from the south Cook County area. Both legislators have been very influential in sponsoring community college legislation. Pilot projects are located at Moraine Valley Community College, South Suburban College, Southwestern Illinois College, John A. Logan College, and Shawnee Community College. The project is projected to be level funded at \$750,000 per year, and the plan is still to fund three additional sites next year if additional funding is received. Tom Pulver, a developmental mathematics teacher at Waubensee Community College, commented that this is a major concern for Waubensee Community College because a significant amount of its student population are required to take developmental classes before they can take transfer level/college credit classes. Mr. Pulver stated that anything the Illinois Community College System can do to work with the high schools to improve the process would be welcomed. It is Tom Pulver's hope that we can include six colleges in the pilot program.
- ▶ **Perkins Grant Programs of Study initiative** is of great concern to all of us and was a major topic of conversation at the ICCTA convention and ACCT legislative conference. ISBE and the ICCB are planning on keeping Title II-Tech Prep separate from Title I and states have the option with the new Perkins legislation to roll Title II into Title I; however, ISBE and ICCB have decided to keep the two initiatives separate. ICCB staff are currently working on guidelines for this grant as requested at the federal level. Beginning in fiscal year 2009, tech prep will be renamed Partnerships for College and Career Success, which goes along with developing the new guidelines. These partnerships will be charged with leading the development of programs of study in Illinois and the ICCB has earmarked significant dollars for professional development efforts in the coming fiscal year to assist with development of the programs of study through WIA Incentive funds.
- ▶ **CTE regional meetings** have been scheduled at three locations: Illinois Central College on April 10, Southwestern Illinois College on April 15, and Moraine Valley Community College on April 18.

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- ▶ **Nursing Program study pilots** is in the beginning stages. John A. Logan College and the College of DuPage have been selected to lead the development of the nursing program of study. This initiative is aligned with the work that is currently taking place through the Governor's Economic Subcabinet and will connect SI as well as the Metropolitan Chicago Healthcare Council around the nursing shortage. Hopefully, this will help to address the nursing shortage throughout the state. The plan is to utilize the same roll out model as the Perkins programs of study through the WIA Incentive Grant.
- ▶ **Student Advisory Committee** recommended that the ICCB form a task force to review policies and develop solutions to improve academic advising, transferability, and college readiness. Jennifer Timmons, ICCB Senior Director for Student Development, will work closely with the Student Advisory Committee on this initiative. Mr. Rendleman reported that a considerable amount of work has focused on this topic, but the students still have some concerns. Brian Savage commented that this topic was debated at the last two SAC meetings and the Local Issues Subcommittee identified issues regarding transferability and advising. Students feel that there is a need to take a closer look at these issues and find solutions as a result. Mr. Savage also commented that he is in agreement with Tom Pulver in that developmental courses are a major issue with students running into challenges with funding.
- ▶ Ongoing concern regarding the **cost of textbooks**.
- ▶ **Western Illinois University's bachelor of arts degree program** is partnering with the Illinois Community College System to offer an online bachelor's of arts degree and the key audience is the place bound student earning an associates degree. The Chief Academic Officers and the Illinois Presidents' Council have endorsed this opportunity. ICCB staff continue to work with four-year institutions to develop baccalaureate completions opportunities for community college students. It is Mr. Rendleman's hope that all of the state-supported universities would become more involved in this program.
- ▶ ICCB is hosting a **Dual Credit Summit** on October 6-7, 2008, at the Crowne Plaza in Springfield for the purpose of showcasing effective practices across the state.

Item #5.2 - Budget and Finance

Suzanne Morris reported that the members of Budget and Finance Committee met at 8:30 a.m. this morning and reviewed Fiscal Year 2008 financial statements. Additional details regarding the budget will be presented in Item #8. A major focus of committee discussion was the cost of tuition.

Item #5.3 - External Affairs

Jake Rendleman reported that the External Affairs Committee met by conference call on Thursday, March 27. Discussion focused on public relations and legislative activity. It is anticipated that a statewide public relations/marketing meeting will be held during the summer.

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Item #6 - President/CEO Report

Geoff Obrzut welcome everyone to the Board meeting and thanked Dr. Christine Sobek and Waubensee Community College for hosting the Board meeting. Mr. Obrzut thanked Nancy Jo Rogers for taking the minutes of the Board meeting in the interim until a replacement is named for the Assistant to the President/CEO position. Geoff Obrzut thanked John Aurand and Marikay Hegarty for their service to the Board – both recently resigned. Mr. Obrzut also thanked John Donahue for his service to the Board. Mr. Donahue's last Board meeting is today. Plans are to recognize Board members who have recently resigned at a future Board meeting.

Mr. Obrzut reported that:

- ▶ ICCB staff are working with the IBHE on the **Public Agenda**, which is the master plan for higher education. General Assembly authorized IBHE to conduct this plan last year. The Presidents' Council and Trustees Association are also involved in this initiative. There are some concerns with the community college data being presented, particularly the transfer data. Elaine Johnson and Karen Hunter Anderson will be working with the NCHEMS representatives to ensure that the correct community college data is reflected. The IBHE hopes that the final report will be completed this fall.
- ▶ He and Karen Hunter Anderson have been actively involved in the **Governor's Campus Security Task Force**. Mr. Obrzut briefed the Board on activities of the Campus Security Task Force since its inception and its final meeting was held in April. Board members will receive a copy of the final report once it is released. Geoff Obrzut reported that, two weeks after the NIU tragedy, the Task Force met and many accolades were given to the community colleges for their participation in the recovery effort at NIU and previous efforts involving campus safety.
- ▶ The **Homeland Security & Campus Safety Institute** will be held April 2-3 in Bloomington. At the Institute, Guy Alongi will be acknowledged for his vision to organize an event of this nature. A number of other states have taken a look at what Illinois has done and have organized similar events.
- ▶ Thanked Ellen Andres, Terry Bruce, Kathy Wessel, Larry Stuffle, and Perry Buckley for their assistance with the recent **House appropriations hearing**. Mr. Obrzut also reported that he, Ellen Andres, and senior staff members represented the ICCB at the **Senate appropriations hearing** and were met with a number of sympathetic legislators that appreciates the work of community colleges and understands that the Illinois Community College System needs additional funds.
- ▶ The **Adult Education Administrators meeting** will be held April 15-17 in Peoria. Mr. Obrzut announced that he will be throwing out the first pitch at the Peoria Chiefs game, an evening event scheduled for meeting attendees, and an honor he is looking forward to. The 2007 Adult Education Annual Report was submitted to the General Assembly on March 1, which is required by law. A copy of the report has been provided to Board members.
- ▶ He, along with Elaine Johnson, Preston Morgan, and Lavon Nelson, will meet on April 8 with Ron Bullock, Chairman of the **Illinois Manufacturers Association**, to discuss improvements to services.

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- ▶ He, Elaine Johnson, and Karen Hunter Anderson will be attending the **AACC Convention** April 4-8 in Philadelphia; the State Directors will be meeting on April 5 during the AACC Convention; he has been nominated NCSDDC Chairman-elect for this coming year.
- ▶ The **ICCTA Lobby Day** is scheduled for April 29 and **Student Lobby Day** is scheduled for April 15. Board members are invited to attend both events.
- ▶ He, Guy Alongi, Jake Rendleman, and Elaine Johnson will be attending the **ICCTA Regional Trustees meeting** on April 10 at Southeastern Illinois College Carmi campus to make a presentation on the system.
- ▶ Karen Hunter Anderson will be making a presentation later in the agenda on the **Latino Advisory Committee**. The Latino population is the largest facet of the minority population in the state and there are certain needs that need to be addressed.
- ▶ Introduced Jennifer Timmons, ICCB Senior Director for Student Development, whose appointment was effective March 17; Jennifer will be based at the Lincoln Land office and will report to Elaine Johnson.
- ▶ The **Phi Theta Kappa banquet** will be held Monday, April 14 at the President Abraham Lincoln Hotel and Conference Center in Springfield.

Item #7 - Advisory Organizations

Item #7.1 - Adult Education and Family Literacy Advisory Council

Rebecca Hale announced that there would be no report today.

Item #7.2 - Illinois Community College Faculty Association

Kathy Westman announced that ICCFA Vice President for Membership and Delegate Affairs, Stephen Charry, passed away suddenly recently. Ms. Westman reported that at its March 7 Executive Committee meeting, committee members reviewed the dues/fee schedule. The ICCFA organization have been having monetary issues and decided that it was necessary to increase the dues for this year because they have had to dip into reserves for the yearly conference because there hasn't been 100% participation from the community colleges. Kathy Westman thanked the ICCB for sending out the dues invoices to the colleges. Ms. Westman reported that the ICCFA will hold a retreat on June 6-7 in Springfield and will focus on plans for the fall conference and will also be regrouping in light of Dr. Charry's sudden loss and Earl Godt will be leaving May 15.

Kathy Westman reported that the fall conference will be held October 9-10 in Springfield. The focus this year is "Fostering the Community College Experience" promoting student learning and teaching experience. The call for proposals has been posted to the ICCFA website. Student scholarships and faculty grant application information has been distributed to the community colleges.

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The Program Advisory Committee will be meeting in the near future and she and Earl Godt will be attending.

The next meeting of the ICCFA Executive Committee will be April 17.

Guy Alongi inquired as to why ICCFA thought they have not had 100% participation and Ms. Westman did not know why. Mr. Alongi requested that Geoff Obrzut assign a staff member to call those colleges that have not been participating.

Kathy Westman thanked Board Member Tom Pulver for being an active member of the ICCFA.

Item #7.3 - Illinois Community College Trustees Association

Kathy Wessel commented that she was filling in for Mike Monaghan. Ms. Wessel reported on the Local Control/Ethics lawsuit and briefed the Board on the status. The Court ruled that the community colleges are units of local government, not state agencies, and the Inspector General has appealed to the Second Appellate Court. Briefs were filed last month and we could have a decision in three weeks, then again it could be three years. HB 4186, sponsored by Representative Bob Pritchard from DeKalb, is our second legislative attempt to solve the issue and it passed the House 91-14 and is now in the Senate. Last year, identical legislation was passed, but the Governor vetoed it and there was no override. Legislation introduced this year is mostly clean up issues.

Ms. Wessel reported that the ICCTA has become part of the Community College Funding Coalition. The Coalition has scheduled a Lobby Day on April 9. The joint effort was launched by a press conference just prior to the Governor's budget address and coverage of these efforts appeared in newspapers across the state for several weeks. Shortly after that, the Speaker of the House called for budget hearings to be held across the state to talk about the Governor's proposed budget. Nineteen hearings are planned, and six of them are being held at community colleges. Trustees and presidents have testified at almost every hearing so far and will continue to do so. ICCTA has launched a PR campaign this year and billboards have started going up with a total of 80 anticipated throughout the state. The space for the billboards have been donated by the Billboard Association. On March 14-15, the ICCTA met in Oak Brook which included a session on media training and an excellent seminar on diversity. The ICCTA Lobby Day is April 29-30 in Springfield with the ICCTA meeting scheduled for Tuesday evening. The ICCTA June Convention will be held June 6-7 at the President Abraham Lincoln Hotel and Conference Center in Springfield.

Jake Rendleman recognized the hard work and dedication of Kathy Wessel.

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Item #7.4 - Presidents' Council

Terry Bruce distributed information to Board members regarding the history of funding for community colleges. Mr. Bruce stressed that the Illinois Community College System is the only performance-based system in the state, and we are the only ones that have been denied equitable funding. Terry Bruce briefed the Board on the past, present, and future of funding for the Illinois Community College System.

Mr. Bruce stated that "it's all about the money" and "hopes the Board will take an aggressive stand with the General Assembly this year. If we don't fight for our share, no one else will."

Item #7.5 - Student Advisory Committee

Brian Savage reported that, at the SAC meeting on March 14-15, a session was held to gather feedback from SAC members on the ICCTA public relations campaign. Mr. Savage thanked the ICCTA for the opportunity to give feedback and looks forward to seeing the billboards appear across the state. Additional issues discussed at the March SAC meeting included advising and transferability, planning for Student Lobby Day, tuition increases across the state, and campus safety.

Item #8 - Legislative/Budget Report

The General Assembly has been on a break since March 13, with only a few perfunctory dates set over the last two weeks of the month. The Legislature returns to regular session beginning April 1.

Over the course of the past few months, several bills have been introduced concerning the separation of certain functions and authority of the Illinois Community College Board from the Illinois Board of Higher Education. Some of these bills are substantive, while others are shell bills without specific legislative language. Several of these bills have been assigned to committees in both the House and the Senate, but have not thus far been called for discussion by their sponsors. We are monitoring these bills, but have indicated to legislative staff inquiries that the ICCB will be "no position" on them should they get called in committee.

The Governor's office has begun weekly phone conferences to review education-related bills. Participants include representatives from the ICCB, the State Board of Education, Board of Higher Education, Student Assistance Commission, Office of Management and Budget, and other staff from the Governor's office. These discussions last an hour or less and are used to alert the Governor's office to any legislation that the boards feel are "red flags" and might demand special attention. None of the bills referenced above have been designated as red flags, nor have they been discussed in these phone conferences.

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Steve Morse, ICCB Senior Director for External Affairs, also has regular meetings with the ICCB's contract lobbyists to discuss legislative developments concerning community colleges or the Board itself.

The House is amending many bills that get called in committee with a standing amendment that reflects the manner for the submission of administrative rules that may be required to effectively implement the legislation. So far, these bills have not reached the Senate. There is speculation that not many of these bills will pass both chambers with the amendment. In an election year, fewer bills tend to make the cut for final votes and this amendatory activity in the House may limit bill passage even further.

There is only one bill on which the ICCB has maintained a position in the current legislative session, House Bill 1434, which the Board is on record as opposing. Even though it has been re-referred to the Senate Rules Committee since May 2007, the bill has seen some recent activity with a change of Senate sponsor from Senator Susan Garrett to Senator Dan Kotowski. There also has been some discussion about the constitutionality of the bill based on the "Special Legislation" section of the Illinois constitution. ICCB staff will continue to monitor this legislation.

Budget Report

System Budget. The Governor's proposed Fiscal Year 2009 Budget, as presented to the General Assembly on Wednesday, March 20, is a level budget for the community college system, the adult education program and the career and technical education program.

Capital Budget. The Governor's Fiscal Year 2009 Capital Budget includes a recommendation of \$175 million for the community college system's temporary facility initiative. No specific projects were delineated in the appropriation.

Office Budget. The fiscal year 2009 office operating budget is also level funded.

Budget details were provided to the Board for information and review.

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Item #9 - Illinois Course Applicability System Update

Elaine Johnson provided a brief over of the Illinois Course Applicability System (CAS) project which was initiated to offer Illinois students specific and detailed information on how their coursework will transfer among institutions and how it may or may not count towards a baccalaureate degree. This web-based program allows students to enter the courses they have completed and compare them to degree requirements at participating schools. A planning guide, which matches courses to degree requirements, is generated and outlines what additional coursework needs to be undertaken to complete the degree.

Elaine Johnson introduced Marilyn Marshall from the University of Illinois who provided a demonstration of the web-based system.

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Item #10 - New Units of Instruction

Jake Rendleman made a motion, which was seconded by Tom Pulver, to approve the following item:

It is recommended that the following motion be adopted:

Illinois Community College Board hereby approves the following new units of instruction for the community colleges listed below:

PERMANENT PROGRAM APPROVAL

College of DuPage

- ▶ Diagnostic Medical Imaging Sonography A.A.S. degree (88 semester credit hours)

College of Lake County

- ▶ Automotive Collision Repair A.A.S. degree (65 semester credit hours)

Moraine Valley Community College

- ▶ Stationary Engineer A.A.S. degree (62 semester credit hours)

Morton College

- ▶ Therapeutic Massage A.A.S. degree (64 semester credit hours)

Highland Community College, Kishwaukee College, Rock Valley College

and Sauk Valley Community College (the Northern Illinois Online Initiative for Nursing)

- ▶ Hybrid Online A.A.S. in Nursing (71 semester credit hours)

Prairie State College

- ▶ Music Production A.A.S. degree (60 semester credit hours)

Richland Community College

- ▶ Culinary Arts A.A.S. degree (65 semester credit hours)
- ▶ Culinary Management Certificate (50 semester credit hours)

Spoon River College

- ▶ Associate of Arts in Teaching (A.A.T.) Early Childhood Education (64 semester credit hours)

TEMPORARY PROGRAM APPROVAL

Kennedy-King College

- ▶ Painting and Decorating Technology A.A.S. degree (66 semester credit hours)
- ▶ Painting and Decorating Technology Certificate (50 semester credit hours)

Moraine Valley Community College

- ▶ Addictions Studies A.A.S. degree (68 semester credit hours)

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Parkland College

- ▶ Construction: Electrical Telecommunications Installer/Technician Certificate (43 semester credit hours)

William Rainey Harper College

- ▶ Cosmetology Certificate (50 semester credit hours)

Wabash Valley College

- ▶ Gunsmithing A.A.S. degree (70 semester credit hours)

The motion was approved by unanimous voice vote. Student advisory vote: Yes.

Item #11 - Illinois Community College Board Recognition of Community Colleges

Jake Rendleman made a motion, which was seconded by Suzanne Morris, to approve the following item:

The Illinois Community College Board hereby grants a status of “recognition continued” to the following districts:

Elgin Community College
Sauk Valley Community College
South Suburban College

The motion was approved by unanimous voice vote. Student advisory vote: Yes.

Item #12 - Illinois Community College Latino Population: The Shifting Landscape

Dr. Karen Hunter Anderson provided an presentation on the Illinois Community College Latino Population. In Illinois, as well as all over the United States, the demographics of our population is shifting. Latinos are currently the nation’s largest minority group. According to the Pew Research Center (2007), the Latino population will triple in size and will account for most of the nation’s population growth from 2005 through 2050.

Our population estimates in Illinois and our enrollments in the Illinois Community College System reflect this demographic shift. An estimated 660,000 immigrants are currently residing in Illinois, and 2.33 million Illinois residents speak a language other than English in their homes. Latinos currently account for almost 17 percent of our community college credit enrollees. While the overall enrollment numbers remained relatively unchanged from fall 1990 to fall 2006, community college Latino enrollments grew over 77 percent in that same time period (Source: ICCB E1 data). In adult education courses in 2007, almost 60 percent were enrolled in English as a Second Language (ESL) courses.

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Because of these changes in our student population, the colleges are faced with the task of eliminating barriers to success, providing more ESL training, and examining our delivery methods. As a means of facilitating these necessary operational and educational changes, the Illinois Community College Board is forming a Latino Advisory Committee to make recommendations on how to address these changes.

The Latino Advisory Committee will consist of statewide advocates on Latino educational issues, as well as members of our colleges and partner agencies. The Committee will provide recommendations on how the Illinois Community College System can better serve the expanding Latino population in the state.

Item #13 - Consent Agenda

Suzanne Morris made a motion, which was seconded by Tom Pulver, to approve the following item:

Item #13.1 - Minutes of the January 28, 2008 Meeting

The Illinois Community College Board hereby approves the Board minutes of the January 28, 2008 meeting, as recorded.

The motion was approved by unanimous voice vote. Student advisory vote: Yes.

Item #14 - Information Items

Item #14.1 - Summary of Capital Projects Approved by the President/CEO During Calendar Year 2007

Documents were provided to the Board for their information and review.

Item #14.2 - Fiscal Year 2008 Financial Statements

Documents were provided to the Board for their information and review.

Item #15 - Other Business

Item # 15.1 - Special Closing Comments by Chairman Guy H. Alongi

Guy Alongi announced that special closing comments were not necessary at this time.

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Item #16 - Adjournment

At 11:56 a.m., Jake Rendleman made a motion, which was seconded by John Donahue, to adjourn the meeting. The motion was approved by unanimous voice vote. Student advisory vote: Yes.

Guy H. Alongi
Chairman

Geoffrey S. Obrzut
President/CEO

Illinois Community College Board

**AUTHORIZATION TO ENTER INTO
INTERAGENCY CONTRACTS/AGREEMENTS**

Each fiscal year the ICCB enters into interagency contracts and agreements for the benefit of the community college system.

RECOMMENDED ACTION

It is recommended that the following motion be adopted:

The Illinois Community College Board hereby authorizes its President/CEO, in concurrence with the ICCB Chair, to enter into interagency contracts/agreements, as needed for fiscal year 2009.

BACKGROUND. Each fiscal year, the ICCB enters into interagency contracts and grant agreements for the benefit of the community college system. Examples of annual contracts include Adult Education with the U. S Department of Education, Career and Tech Ed agreement with the Illinois State Board of Education, and Workforce Investment Act incentive grants with the Department of Commerce and Economic Opportunities.

Since several of the fiscal year 2009 grants and contracts are negotiated during June and early July, this authorization will allow the President/CEO to execute agreements with concurrence of the Board Chair, as they are finalized.

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**AUTHORIZATION TO TRANSFER FUNDS
AMONG LINE ITEMS**

Each year, the President/CEO seeks ICCB authorization to transfer funds among appropriated line items, as may be necessary.

RECOMMENDED ACTION

It is recommended that the following motion be adopted:

The Illinois Community College Board hereby authorizes its President/CEO to transfer funds among fiscal year 2009 appropriated operating line items, as needed.

BACKGROUND. The State Finance Act allows state agencies to transfer up to two percent of the operating budget among appropriated line items, within the same fund. This authorization will allow the President to transfer funds among the operating lines in the General Revenue Fund. This is the only flexibility the General Assembly allows in an appropriated budget. Transfers exceeding two percent or lines other than agency operations must have General Assembly approval before the funds can be transferred and expended.