



# FAQ

## Frequently Asked Questions from ESLTP FY 2020 Competitive Plan Webinar May 8, 2019

Q: Where can I find the requirements for submitting a Request for Proposal for ESLTP?  
A: You can them on the ICCB website at: [https://www.iccb.org/adult\\_ed/?page\\_id=67](https://www.iccb.org/adult_ed/?page_id=67)

Q: When is the deadline to submit an application?  
A: May 31, 2019 at 4 pm

Q: Can an institution submit more than one grant application?  
A: Yes. You can submit for more than one site location.

Q: Is it a concern that it will be difficult to identify 50 students who can meet the criteria and have an interest in the program?  
A: Our goal is to provide service to as many students as possible. We recognize that 9-10 and 11-12 have different students they are placing at different levels. We may build some flexibility and understanding into specific situations if we see that this is a prohibitive issue.

Q: What is different this time from previous submission requirements?  
A: 1) Inclusion of a Program Design Flowchart – a visual depiction of how students progress through the program, a timeline of participants' engagement in the program.  
2) Work-based learning list - submit a proposed list of all colleges, agencies, and business that could be in a position to provide work-based learning for program participants in compliance with the regulations of the United States Department of Labor. You should maintain a current listing of WBL sites.

Q: Where can I find information about AEL professional development materials and the ESLTP Web Tool?

A: AEL professional development materials can be found at this link:  
[https://www.iccb.org/adult\\_ed/?page\\_id=127](https://www.iccb.org/adult_ed/?page_id=127)

The ESLTP Web tool can be found at this link:  
<http://www.esltpillinois.com/professional-development/>



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- Q: Will these students automatically be in DAISi and count toward our AEL grant, or would we have to pay 51 percent for the AEL portion with the AEL grant?
- A: All early school leaver program students are adult ed students, but not every adult ed student is an early school leaver. Everyone in the early school leaver program is an eligible adult ed student, and there would be no “carve outs” or “set asides” specific for those students.
- Q: Can the 25 percent match be from state or federal funds?
- A: Usually, no. However, it might be possible if it isn’t already being used. It has the same guidelines as the adult education grant. (un-recovered indirect \$)
- Q: Can CADI (Career Awareness Development Instruction) be a portion of the students’ ASE instruction, or does it need to be a separate course?
- A: CADI does need to be a separate course because it is not specific to an academic background.
- Q: Is it safe to assume that the dollar limit is the same for all applicants even if you are a current provider and receive more for FY 19?
- A: Yes. At this time the dollars amounts are prescribed.
- Q: Who should be included in personnel costs?
- A: Anyone who is compensated from the ESLTP grant, *including vacant positions*.
- Q: What do I include in the Fringe Benefits Narrative?
- A: Show how the fringe benefits are being computed, including those for vacant positions. The budget justification should be reflected in this narrative. If you have budget modification requests, those should be sent to Ben McDaniel and Jane Black at ICCB.
- Q: What types of programs are you expecting to see?
- A: Ones very similar to a bridge or IET program— where there are student support services as well as the contextualized education and basic skills programming.
- Q: Can we also use the travel line on the application pay the registration fees for conferences?
- A: Yes, generally speaking. 5 percent administrative rules, ICCB can work with you.
- Q: Do students also need to be enrolled in High School Equivalency?
- A: Yes. They must also be making progress toward completing their High School Equivalency.



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- Q: Can these funds be used for incentives for students?  
A: The allowable activities are similar to those for standard adult education students. ie they cannot be used for cash, gift cards, insurance, tuition and fees.
- Q: What supportive services are allowed?  
A: Child care – direct support – bus passes, uniform loans, support services identified in the regular adult ed grant are also included.
- Q: Is a student considered an exiter once they achieve their high school credential or diploma?  
A: Yes, that is one of the criteria for exiting the program.
- Q: Can I pay for a student’s testing out of this grant?  
A: No. The same AE grant guidelines apply here, too. Things need to be instructional/outcomes-based.
- Q: Can purchase of a laptop/computer come out of student support services?  
A: No. The purchase can come out of the equipment line, if it meets the requirements
- Q: Can students keep the tools the grant purchases and use them for a job?  
A: No. That would be buying equipment for a student and equipment is only allowable if it is used at the program.
- Q: Can we assist students with child care expenses?  
A: Yes.
- Q: Can we loan equipment for the year?  
A: Yes. You can loan equipment.
- Q: In serving this population – is it serving 50 students at one time or accumulative over a period of time, so they have time to complete the program?  
A: We’re asking that student numbers be as many as we can serve with these funds. So ideally, there would be 50 across the program.
- Q: Since earning college credits is not part of the outcomes for this grant, explain what steps a student must take to receive college credit?  
A: As with AE students, we make sure they have the opportunity to receive college credit to transition into a career pathway that is more meaningful and achieve a higher wage. This is part of the philosophy behind providing this sort of comprehensive training for AE students.



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Q: What is a good percent expectation for HSE completion?

A: We are seeing 60 – 80 percent completing who have more than one test across Illinois.

Q: What is required to assist students with childcare expenses?

A: Documentation.

Q: For WBL are stipends available?

A: No. Stipends are only available for staff members carrying out the award.

Q: Explain the 25% match.

A: All programs must provide a 25 percent cash or in-kind match. Those funding sources not currently being used as a match or in-kind for another program may be used as a match for ESLTP programs.