

MEMORANDUM

TO: Presidents and CAOs

FROM: Karen Hunter Anderson, Ph.D.
Brian Durham

DATE: October 5, 2015

SUBJECT: Associate of Science Modifications approved by the ICCB September 18, 2015

Illinois Community College Presidents and Chief Academic Officers,

We are happy to report that the modifications proposed to the Associate of Science (A.S.) were approved at the September 18, 2015 meeting of the ICCB. The attached document reflects the changes that were approved.

These changes were endorsed by the Illinois Council of Community College Presidents, the Illinois Chief Academic Officers and the Illinois Chief Student Services Officers. The proposal was reviewed with staff from the Illinois Board of Higher Education and the Academic Leadership Group consisting of representatives from all the public universities in the state, among others.

Starting in the Fall of 2016, all Community Colleges will need to have all current A.S. degrees transitioned to the new A.S. model. The process for transitioning current A.S. degrees to the new A.S. model will be as followed:

1. If a college uses its existing A.S. Degree and rearranges the courses to outline the new program, and the title of the program and credit hours do not change, the college will not have to submit anything to the ICCB. The CIP code and degree type will remain the same.
2. If the title or credit hours change the college would need to submit a Form 22, along with a copy of the program curriculum model to the ICCB. The Form 22 and the copy of the program curriculum model should be submitted to the ICCB through CurricUNET or physically mailed to the ICCB. The ICCB will make the necessary modifications to the Master File upon receiving the college's request.
3. If the college wants to establish a unique curriculum prefix and number for the new A.S. model, the college will submit a Form 21 application (Reasonable and Moderate Extension Request (Form 21/21S) along with a Form 22 and the copy of the program curriculum model to update the ICCB Master File. Once the updates to the Master File have been processed, the college would need to deactivate the parent A.S. Degree, which is done through CurricUNET.

The ICCB understands the impetus to transitioning the current A.S. model to the new model. Attached you will find the approved modifications to the new A.S. model. If your college has questions or needs assistance with the transition process, please feel free to contact Brian Durham or Dr. Ashley Becker.