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| **ILLINOIS COMMUNITY COLLEGE BOARD**  **FY 2019 EARLY SCHOOL LEAVER TRANSITION PROGRAM**  **CAREER AWARENESS AND DEVELOPMENT INSTRUCTION (CADI)** | |
| **APPLICANT:** |  |

*Two hundred (200) minutes per week of classroom and/or individual instruction required for all Early School Leaver Transition Program participants (100%). Instruction must provide students with knowledge necessary for successful transitions into postsecondary education and/or employment. Course content must incorporate contextualized instruction, transition services, and primarily focus on career development that includes career exploration, career planning within a career area, and understanding the world of work. Students must develop a transition plan that outlines their career goals and corresponding education plan and a transition portfolio containing all applicable materials needed to make a successful transition to postsecondary education and/or employment. Transition portfolios may include, but are not limited to, resume and cover letter, postsecondary education program application and letters of recommendation, applicable test scores, transcripts, and financial aid application*.

Provide a description of the Career Awareness and Development Instruction (CADI) that will be offered through your program, being sure to address each of the following items.

* Provide the official name of the course and attach a copy of the syllabus.
* Provide a description of the type and amount of college and/or high school credit program participants receive. If no credit is received, explain what steps that will be taken to ensure participants will have opportunities to receive college and/or high school credit.
* Describe how frequently students are enrolled in CADI classes.
* Describe what instructional materials will be used and how they will be selected to ensure they are current and relevant.
* Describe the continued efforts to transition participants to postsecondary education programs and/or pathway employment.
* Describe how technology will be integrated into the curriculum to improve learner achievement.