Key: Yes partial answer No formats used

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| --- | --- | --- | --- |
| **Components** *– required pieces in bold* | *Must include all pieces* | Comments | Program Response |
| Contextualized and Integrated **Adult Education Curricula** | Yes No |  |  |
| Career Development / **Workforce Preparation** | Yes No |  |  |
| Transition Services | Yes No |  |  |
| Technology Skills | Yes No |  |  |
| Employability Skills | Yes No |  |  |
| Comprehensive Student Support Services | Yes No |  |  |
| Model 1: College Credit-bearing Career & Technical Ed (**Workforce Training**) If so, how many? | Yes No |  |  |
| Shared Learning Objectives | Yes No |  |  |
| Team-Taught Environment | Yes No |  |  |
| Contextualized Support Class | Yes No |  |  |
| **Narrative Description** | *Must include all pieces* | Comments | Program Response |
| Alignment of AE Instruction to IL Content Standards | Yes No |  |  |
| Utilizing at least 1 of the 11 workforce training formats \*1 | Yes No |  |  |
| Explanation of incorporation of Workforce Preparation Activities | Yes No |  |  |
| Team Teaching Format – includes the shared learning outcomes and its functionality in detail | Yes No |  |  |
| Include a “Scope and Sequence” of this course. (A detailed syllabus will suffice.) | Yes No |  |  |
| Transition and Support Services to be provided | Yes No |  |  |
| Explanation of how the three required components of IET will be incorporated and utilized \*2 | Yes No |  |  |
| Demonstration of contextualization/ integration | Yes No |  |  |

\*1 Workforce Training formats - Occupational Skills Training; On-the-job Training = internships, pre-apprenticeships, apprenticeships; Incumbent Worker Training; Combined Workforce Training/Related Instruction; Private Sector Training Programs; Skill Upgrading and Retraining; Entrepreneurial Training; Transitional Jobs; Job Readiness Training; AEL Activities including ESL/ELA and IET; Customized Training

\*2 Required components of an IET – Adult Education & Literacy Activities, Workforce Preparation Activities, and Workforce Training Activities

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| --- | --- | --- | --- | --- |
| **Demonstration of need/demand for career pathway** | *Must include all pieces* | Comments | Program Response | |
| Labor Market information | Yes No |  |  | |
| Inclusion on LWIB Demand List | Yes No |  |  | |
| Alignment with Local and Regional Plans for Workforce Development under WIOA | Yes No |  |  | |
| **Recruitment and Retention Plan** | *Must include all pieces* | Comments | Program Response | |
| Marketing and Recruitment Plan | Yes No |  |  | |
| Strategies and Plan for Student Retention | Yes No |  |  | |
| **Funding and Sustainability Plan -** No additional grant funding is available for IET, so a funding/sustainability plan is a MUST. | *Must include all pieces* | Comments | Program Response | |
| Braided Funding Streams | Yes No |  |  | |
| Braided Funding Strategies | Yes No |  |  | |
| Partnerships – *LWIB, WIOA Core and Required Partners, Employers, Other Title II Providers, Social Service Agencies, APC / LWIA / EDR counterparts* | Yes No |  |  | |
| **Results in:** | *At least one* | Comments | Program Response |
| High School Equivalency (HSE) |  |  |  |
| Industry Recognized Credentials |  |  |  |
| Employment Opportunities |  |  |  |
| Transferrable College Credit |  |  |  |
| Stackable College Credentials |  |  |  |
| **Pathway Flowchart** | *Includes both* | Comments – see attachment | Program Response |
| Illustrating progression of classes and training with various entry and exit points | Yes No |  |  |
| Demonstration of concurrent provision of components | Yes No |  |  |
| **Letters of Commitment from ALL proposed partners** | *# varies* | Comments – see attachments | Program Response |
| Describing intended activities and level of involvement and support | Yes No |  |  |
| **Course Approval Application** | *If necessary* | Comments – see attachments | Program Response |
| Any Adult Education courses | Yes No |  |  |

Approval granted \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_

Proposal returned for changes \_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_ By: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Approval denied \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_

Additional approvals:

Kathy Olesen-Tracey Yes \_\_\_\_\_\_ No \_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature (KOT): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Whitney Thompson Yes \_\_\_\_\_\_ No \_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature (WT): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_