

## ***Community College Educational Agreement***

### ***Comprehensive Agreement Regarding the Expansion of Educational Resources***

**THIS AGREEMENT** is entered into by and among the **BOARD OF TRUSTEES** from each participating community college for the expressed purpose of providing additional educational programs to the citizens of each district involved in this Agreement.

**Black Hawk College  
Carl Sandburg College  
College of DuPage  
College of Lake County  
Danville Community College  
Elgin Community College  
Heartland Community College  
Highland Community College  
Illinois Central College  
Illinois Eastern Community Colleges  
Illinois Valley Community College  
John A. Logan College  
John Wood Community College  
Joliet Junior College  
Kankakee Community College  
Kaskaskia College  
Kishwaukee College  
Lake Land College  
Lewis and Clark Community College  
Lincoln Land Community College  
McHenry County College  
Moraine Valley Community College  
Morton College  
Oakton Community College  
Parkland College  
Prairie State College  
Rend Lake College  
Richland Community College  
Rock Valley College  
Sauk Valley Community College  
Shawnee Community College  
South Suburban College  
Southeastern Community College  
Southwestern Illinois College  
Spoon River College  
Waubensee Community College  
William Rainey Harper College**

**WITNESSETH:**

**WHEREAS**, it is the desire of the parties hereto to expand educational services to the greatest number of students in each district served by the parties; and

**WHEREAS**, the parties hereto believe this Agreement should be one of the means to establish a viable method of cooperation between the parties hereto; and

**WHEREAS**, by means of this agreement, the parties hereto desire to share programs of each institution and thereby maximize the utilization of the finances, facilities, equipment, and personnel of each institution, and by so doing, provide educational services which might otherwise be impracticable for any of the parties individually; and

**WHEREAS**, the parties hereto believe that the implementation of this Agreement holds great promise for further development of higher education in Illinois; and

**WHEREAS**, this Agreement supersedes and takes the place of any and all prior cooperative agreements, and that all said prior agreements are hereby terminated.

**NOW THEREFORE**, in consideration of the mutual covenants hereinafter contained, the parties hereto agree as follows:

**1. Institutional Identification**

For the purpose of this Agreement, the college district sending the students to another college will be referred to as the "Sending College" and the college receiving students from another college district will be referred to as the "Receiving College".

**2. Terms of Agreement**

The educational programs offered by the colleges as part of this Agreement shall be programs approved by the Illinois Community College Board and the Illinois Board of Higher Education. The Agreement is explicitly for programs of study leading to an Associate in Applied Science degree or certificate in Career and Technical Education.

**3. Duration of Agreement**

This Agreement shall be in force upon adoption by the Board of Trustees of each of the participating colleges and will continue until terminated under the provision of item 6.

**4. Amendments to Agreement**

Amendments and/or revisions to this Agreement may be made at a time by mutual consent of all parties in writing. Such amendments and/or revisions shall be prepared in the form of an addendum agreement. The procedure for approval of such addenda and/or revisions shall follow the same procedure employed in securing approval by all parties in the original Agreement. All amendments to the agreement require the approval of the Illinois Community College Board (ICCB).

In the event of amendments and/or revisions to this Agreement, students who have entered an educational program shall be allowed to complete the program under the terms of this Agreement.

**5. Coordination of Agreement**

This Agreement shall commence in April 2007 and shall be continuous with automatic renewal. ~~Illinois Central College~~ The ICCB in consultation with member institutions will

coordinate changes and distribution of those changes to the other colleges on an annual basis when necessary.

**6. Termination of Agreement**

The participation of any college(s) in this Agreement may be terminated at the end of any spring semester to be in effect the following fall term at the request of the College President. Notice shall be given in writing on or before March 1 of the preceding academic year to each of the other College Presidents and the ICCB. In the event of such termination, students who have entered an educational program shall be allowed to complete the program under the terms of this Agreement.

**7. Citizens Eligibility**

Approval for students participating within this Agreement resides with the Sending College. Upon approval from the Sending College, a citizen may take advantage of the educational opportunity provided through this Agreement to apply for acceptance at a program not available in his/her home district. Furthermore, a citizen may not enroll under the provisions of this Agreement in a program of a participating institution outside of his/her own if that citizen's educational objective can be met in the college of his/her home district.

**8. Registration**

Upon written approval from the Sending College, students shall register at the Receiving College and shall be members of that district for the terms of their enrollments. Under the terms of this agreement, students may take approved courses at either institution. Upon successful completion, courses taken at the Sending College shall be acceptable to transfer to the Receiving College for completion of the program, or vice versa.

**9. Additional Educational Services**

The Receiving College shall provide access to its Learning Resources Center and other instructional resources for students from the Sending College, equal to those provided for any other student at their campus. The Receiving College shall also provide counseling/guidance and other services that will facilitate the learning process.

**10. Records and Recognition of Completion**

The Receiving College shall maintain admissions records and transcripts and issue any and all degrees or certificates to students completing the educational program. The Receiving College will provide copies of such records to the Sending College at the student's request.

**11. Scholarships and Student Activities**

The Receiving College shall be considered the home district for athletic eligibility and/or any activity where the student officially represents an institution as well as for military and Illinois State Student Assistance Commission Scholarships. Athletic eligibility will be determined by the rules of the college's athletic conference. Students from any Sending College may be eligible at any Receiving College for any other extracurricular activities, scholarships, or other recognition of excellence in the program for which they are attending at the Receiving College.

**12. Publicity**

The educational programs offered through this Agreement shall be noted in college catalogs and publicized by the participating districts in a manner consistent with ICCB requirements and institutional publicity policies. Marketing of programs into another college district will only be done with the permission of that district.

**13. Communication of Agreement**

The Sending College shall communicate the terms of this Agreement to its students attending a Receiving College. Said students will be responsible for all normal operating rules and conditions of the campus he/she is on at any given time.

**14. Reimbursement**

The Receiving College shall be eligible to file all claims for State apportionment for any student from the Sending College enrolled in the Receiving College's programs covered by this Agreement.

**15. Transportation**

Students shall be responsible for their own transportation to and from Sending and Receiving Colleges.

**16. Tuition and Fees**

Students from the Sending College will pay the resident tuition and fees of the Receiving College. All students seeking state or federal financial assistance are required to make application at the Receiving College.

**17. FTE Reporting**

For purposes of capital (construction space), FTE enrollment in the classes taken are reported by the Receiving College.

**18. Student Enrollments**

The cooperating institutions in this Agreement shall be treated as one district in relation to admission policies for the programs included herein; however, residents of the respective college districts may have priority consideration where limited program space is available.

**19. Chargeback**

Colleges sending students to receiving colleges identified in this Agreement will not pay chargebacks. Procedurally, students who wish to enroll at a Receiving College herein identified will secure from their home college a letter designating them as participants in an approved program. A copy of such letter will be sent to the Receiving College, which will thus know not to charge the out-of-district rate.

**20. Special Note:** Nothing contained in this Agreement shall operate to create a relationship of Principal and Agent between the Parties.

**IN WITNESS WHEREOF**, the parties hereto have executed this Agreement as of the date and year first above written.

# ***Community College Educational Agreement***

## ***Comprehensive Agreement Regarding the Expansion of Educational Resources***

### **PARTICIPATING INSTITUTIONS**

- |  |   |
|--|---|
| <b>Black Hawk College</b>                  | <b>Lincoln Land Community College</b>   |
| <b>Carl Sandburg College</b>               | <b>McHenry County College</b>           |
| <b>College of DuPage</b>                   | <b>Moraine Valley Community College</b> |
| <b>College of Lake County</b>              | <b>Morton College</b>                   |
| <b>Danville Community College</b>          | <b>Oakton Community College</b>         |
| <b>Elgin Community College</b>             | <b>Parkland College</b>                 |
| <b>Heartland Community College</b>         | <b>Prairie State College</b>            |
| <b>Highland Community College</b>          | <b>Rend Lake College</b>                |
| <b>Illinois Central College</b>            | <b>Richland Community College</b>       |
| <b>Illinois Eastern Community Colleges</b> | <b>Rock Valley College</b>              |
| <b>Illinois Valley Community College</b>   | <b>Sauk Valley Community College</b>    |
| <b>John A. Logan College</b>               | <b>Shawnee Community College</b>        |
| <b>John Wood Community College</b>         | <b>South Suburban College</b>           |
| <b>Joliet Junior College</b>               | <b>Southeastern Community College</b>   |
| <b>Kankakee Community College</b>          | <b>Southwestern Illinois College</b>    |
| <b>Kaskaskia College</b>                   | <b>Spoon River College</b>              |
| <b>Kishwaukee College</b>                  | <b>Waubonsee Community College</b>      |
| <b>Lake Land College</b>                   | <b>William Rainey Harper College</b>    |
| <b>Lewis and Clark Community College</b>   |   |

### **Local District Signature Page**

_____	_____
College	District Number
_____	_____
College Designee for Agreement	Contact Information
_____	_____
Chair of the Board of Trustees	Date
_____	_____
President	Date