

Agenda Item #9.1
November 20, 2015

APPROVED

Minutes of the 414th
Meeting of the
Illinois Community College Board

Lake Land College
Webb Hall 081
5001 Lake Land Blvd.
Mattoon, IL

September 18, 2015

RECOMMENDED ACTION

It is recommended that the following motion be adopted:

The Illinois Community College Board hereby approves the Board minutes of the September 18, 2015 meeting as recorded.

Item #1 – Roll Call and Declaration of Quorum

Acting Chair Laz Lopez called the Board meeting to order at 9:00 a.m. and asked Ann Knoedler to call roll. The following Board members were present: Suzanne Morris, Michael Dorf, Cheryl Hyman, Terry Bruce, Jake Rendleman, Teresa Garate, and student Board member Stephanie Torres. Board members Randy Barnette and Guy Alongi were absent. A quorum was declared.

Item #2 – Announcements and Remarks by Lazaro Lopez, Acting Board Chair

Acting Chair Lopez started by thanking the Board and staff for their participation in the August 10th Board workshop. The purpose of the workshop was to develop priorities and goals for the agency and the system. The final three recommended priorities are being brought to the Board during this meeting. In Chair Lopez's participation on the IBHE Closing the Gap Committee, there are early plans underway to host a one day conference in early April 2016 to bring together high schools, community colleges, and universities. The faculty representatives from university teacher prep programs expressed concerns on ISBE's new requirements related to the new teacher credentialing.

Chair Lopez read a proclamation from the Governor's Office for the 50th Anniversary of the Illinois. July 15, 2015 through July 15, 2016 is hereby proclaimed to be the year of the community college in honor of the 50th Anniversary of the Illinois Community College System.

Chair Lopez concluded his report by thanking President Bullock and Lake Land College for hosting the ICCB meeting.

Item #3 – Welcoming Remarks from Dr. Jonathan Bullock, President of Lake Land College

Item #3.1 - Highlights of Lake Land College's Success in Partnerships

Dr. Bullock welcomed the ICCB Board and staff to Lake Land College. He then introduced a few Lake Land Board members and staff who have also attended the meeting.

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Lake Land College is proud to be the 2nd largest geographical community college within the state and, based on full time equivalent students, the 10th largest community college in the system. Based on overall headcount, Lake Land College is the 8th largest in the system.

Lake Land College shares partnerships with General Electric, LaCo/GSI, and North America Lighting

Lake Land College is the host for the East Central Illinois Development Corporation, which is a regional collaboration of 11 counties for the past 31 years.

Lake Land College shares partnerships with various surrounding high schools, particularly with Paris and Effingham high school districts.

Tomorrow marks the 32nd year of Lake Land College hosting a Special Olympics.

Item #4 – Board Members Comments

The Board welcomed Terry Bruce back and thanked Lake Land College for hosting this month's ICCB Board meeting, especially on such short notice.

Suzanne Morris stated the drive from Grayslake to Mattoon was beautiful and emphasized how important agriculture is for Illinois.

Jake Rendleman stated the budget crisis continues to get worse for the community colleges, especially for the southern community colleges that rely more on state funding than local funds.

Item #5 – Executive Director Report

Dr. Karen Hunter Anderson thanked the dedicated ICCB staff for continuing to work diligently and thanked the Board and system for their support while the agency operates without a budget or spending authority.

There are fewer students enrolled in remedial education this year, a lot more students are enrolled in career pathways, and overall completions are going up even though enrollments are declining.

Dr. Anderson participated in a phone conference, along with many others in the education field, with Dr. Jill Biden to discuss the College Promise Program. The Administration is setting up a College Promise Advisory Board which will be led by Heads Up America. The purpose is to provide two years of free community college tuition.

Last week, ICCB staff attended the Harper College event with the U.S. Secretary of Education, Arne Duncan, who highlighted the Harper College Promise Program. This Program will serve as a model for other colleges. Secretary Duncan is also participating in his annual bus tour.

This fall, ICCB will host a drive in conference to work with Chief Financial Officers and Chief Academic Officers on moving non-credit professional programs to credit programs. This will ensure that the colleges are following appropriate procedures to award credits when transferring students from non-credit to credit.

ICCB is working with Comcast on the Internet Essentials Program. This program will help low income community college students and their families to get connected to the internet within their homes.

Dr. Anderson concluded her report by thanking the Board members for participating in the very productive Board Workshop in August.

Chair Lopez asked Dr. Anderson to briefly discuss the recent release of College Score Cards by the U.S. Department of Education. Dr. Anderson stated that the results were based on the number of certificates versus the number of degrees awarded. Many of our community colleges, who produced a larger number of certificates than degrees, were left off this list.

Item #5.1 - Presentation of FY16 Recommended Goals

At the request of the Board, Dr. Anderson presented the Board with three recommended goals for the agency and system.

The Board members voiced a few concerns:

- Helping community college students secure MAP Funds was a big goal request from the Board; however, the ICCB staff avoided including it on the goal list due to the uncertainty of the State budget.
- The ICCB collects many forms of different data; however, the Board would like to make sure that the data being collected are effective and not redundant; possibly reduce how much data is collected.
- The Board had questions and suggestions on the program review process:
 - The Board suggested a more formal follow-up on the programs that are approved.
 - Dr. Anderson agreed and stated the staff would be reviewing the program review process to align with the program approval process.
 - Chancellor Hyman stated that career pathways are effective for completions. The Chancellor suggested that the program review process be centered around career pathways.
- Michael Dorf stated these goals should be directed purely on the needs of the ICCB, the community college students, and the community college system.
 - Dr. Lopez stated the intent is to maximize the likelihood for ICCB to leverage the resources available. As long as it makes sense for the community college system and students, it's a benefit to be able to align our goals with outside state agencies and administrations.
- Theresa Garate asked what the timeline for implementation of these goals will be and who from the Board might be able to participate in some of the areas and help with the development of the areas.
 - Dr. Anderson stated the staff will develop strategies of implementation to bring to the November Board meeting and also identify and review the current initiatives/projects already in place at ICCB.
 - The staff will also review opportunities to align these goals with external initiatives.
 - Given the budgetary and staff restrictions, ICCB will need to review what can be accomplished at this time.
 - As ICCB moves forward, Dr. Anderson asked that the Board please keep in mind the delayed state budget and changes in state and federal regulations when evaluating the progress and accomplishments with these goals.

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Jake Rendleman made a motion, which was seconded by Suzanne Morris, to approve the following item:

The Illinois Community College Board hereby approves the following three recommended goals, which includes the two minor revisions, for fiscal year 2016.

Goal 1: Smooth the Transition for Traditional and Non-Traditional Students into and through Postsecondary Education.

- Pursue alternative instructional delivery models (including co-requisite and math pathways approaches) to expedite the acquisition of competencies through developmental education.
- Enhance the transition of traditional high schools students into postsecondary through the expansion of early college models; **improve financial literacy** and better articulation between systems (e.g. expansion of dual credit opportunities and the full implementation of the AP Bill).
- With the full participation of the community college system and its partners develop guidelines and a toolkit for the effective utilization of prior learning assessment and competency based instructional models.
- Expand opportunities for Adult Education students to make smooth transitions to Postsecondary Education/CTE Training programs.

Goal 2: Continue to Enhance Data and Accountability Mechanisms to Monitor Student Progress and Performance, Promote Continuous Improvement, and Advance a Culture of Evidence.

- With guidance from the ICCB MIS, Research and Longitudinal Data Advisory Committee, ~~maintain~~ **increase** agency focus on reducing data collection redundancy with emphasis on data elements needed for compliance and accountability purposes while also having the ability to answer critical policy questions, inform continuous improvement, and ultimately, to support students on pathways to success.
- Create an intuitive and user-friendly website to centralize ICCB's substantial data products related to institutional efficiency, learning effectiveness, and college completion.
- Create a reporting tool to increase transparency and public accountability.
- Continue ICCB's pivotal role in ILDS efforts to advance cross-state agency data projects and initiatives to analyze the effectiveness of P-20 to Workforce programs.
- Continue to engage the system with professional development opportunities and expand awareness of new agency data tools and reports as they become available.

Goal 3: Develop a Robust Career Pathway System based upon the ICCB Workforce Strategic Plan.

- Successfully Develop a Workforce Education Strategic Plan.
- Adopt and Implement the Career Pathways model in Career & Technical Education.
- Develop a New Career Pathway Strategic Plan for Adult Education that aligns with Workforce Investment and Innovation Act (WIOA) requirements.

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- Represent the Community College System in the process of the Workforce Investment and Innovation Act (WIOA) implementation.

A roll call vote was taken with the following results:

| | | | |
|---------------|---------|------------------|-----|
| Terry Bruce | Yea | Suzanne Morris | Yea |
| Michael Dorf | Present | Jake Rendleman | Yea |
| Teresa Garate | Yea | Stephanie Torres | Yea |
| Cheryl Hyman | Yea | Lazaro Lopez | Yea |

The motion was approved. Student Advisory vote: Yea.

Item #6 – Workforce Strategic Plan Presentation

Jennifer Foster, Deputy Director of Adult Education and Workforce, stated the Illinois Community College Board (ICCB) is developing a five year Workforce Education Strategic Plan that aligns workforce education with the economic and employer needs within the state. This plan is a partnership between the ICCB, Illinois Department of Commerce and Economic Opportunity, Illinois Council of Community College Presidents, and various other stakeholders. The goal of the plan is to develop a comprehensive set of recommended strategic directions to guide Workforce Education in the Illinois community college system.

Ms. Foster mentioned the week of September 21st is National Adult Education Week, and then gave an oral presentation on the Workforce Strategic Plan development.

Item #7 - Committee Reports

Item #7.1 - Fiscal, Personnel, Ethics and Conflict of Interest

The committee met on Friday, September 18, 2015 at the Lake Land College and discussed the following topics:

Financial Statements: Fiscal Year 2015

- State General Funds
- Special State Funds
- Federal Funds
- Bond Financed Funds
- Timeliness of state payments to the community colleges and adult education providers.
- FY2016 Budget Status (office issues and system issues)
- Consent Agenda
 - Certification on Eligibility for Special Tax Levy

Suzanne Morris stated the State is paying the minor must-pay bills based on the fiscal year 2015 levels which are larger than other years. So the State is going further into debt without a budget. The agency staff are only conducting minor travel and are not currently being reimbursed. The office is also running out of supplies and cannot purchase any more without a budget.

Terry Bruce stated the community colleges are receiving a payment from the State each month for a prior fiscal year, but are not receiving payments for the current fiscal year.

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As of today, all of the community colleges received a monthly payment that was over one year late. Even if the State budget were passed today, it would probably be six months or more before a payment was received by the colleges.

Ms. Morris brought to the Board's attention Item number 11.5 which will be voted on during the consent agenda. Audit findings were also discussed during the committee meeting.

There were handouts distributed to the Board for their review.

Item #7.2 – External Affairs

The External Affairs Committee met jointly with the Academic Affairs & Institutional Support Committee on Thursday evening at 5:30 p.m. Board members present were: Jake Rendleman, Michael Dorf, Suzanne Morris and Stephanie Torres. ICCB Staff present were: Matt Berry, Brian Durham, and Nathan Wilson

Spring 2015 Legislative Update

An update of higher education legislation since our last board meeting in June is included in your board packets as item 12.3.

Since our last meeting the Governor has signed into law several important pieces of legislation impacting community colleges including: HB 3428 establishing the acceptance of a score of 3 or above on AP exams for college credit; SB 806 the Student Transfer Reform Act; and SB 760 requiring community colleges to accept up to 30 credit hours transferred from a Private Business or Vocational School.

Over the summer, the Senate Subcommittee on Higher Education Executive Compensation has convened twice to consider a package of legislative proposes promoted by the concerns raised at College of DuPage. The legislation addresses five key areas: SB 2155 – community college audits; SB 2156 – SURS pension code; SB 2157 – trustee training; SB 2158 – lame duck boards; and SB 2159 – executive employment contracts. At this point, no votes have been taken on the legislation.

Also since our last board meeting, the General Assembly passed HB 3593 establishing the following limitations on employment contracts at community colleges:

- Severance under the contract may not exceed one year's salary and applicable benefits,
- Contract with a determinate start and end date may not exceed 4-years,
- The contract may not include any automatic rollover clauses, and all renewals or extensions must be made during an open board meeting; and
- Public notice must be given of any employment contract entered into, amended, renewed, or extended and must include a complete description of the action to be taken and the contract itself with any changes or addendums.
 - Currently the bill is awaiting action by the Governor.

FY 2016 Legislative Proposals

ICCB staff is currently working on drafting legislative proposals for the spring 2016 legislative session. Draft proposals will be submitted to the Governor's office in early October and brought to the Board for approval at a future meeting. Items under consideration include, but are not limited to:

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- Guidelines around Prior Learning Assessment.
- Strengthening the Illinois Articulation Initiative
- Community College Bachelorette Degrees
- Adult education fees
- MAP Grants for community college students, and
- Technical changes to properly classify federal adult education funds

50th Anniversary of the Illinois Community College System

A very successful press conference was held at Joliet Junior College on August 12th. Senator's McGuire and Hastings both spoke as did President Daniels, Director Anderson, Andrew Bollman ICCTA President, and Eric Wilhelmi, a student at JJC. A proclamation from Governor Rauner proclaiming July 15 2015 through July 15, 2016 as the year of the Illinois Community Colleges was unveiled. A copy of the proclamation is included within your board packets.

Additionally, Representative Bennett Sponsored House Resolution 732 recognizing the Illinois Community College System on its rich 50 years of history. Future plans include recognizing the 50th anniversary at an upcoming board meeting with the unveiling of a video project and a special project of the Student Advisory Committee.

Board member Terry Bruce commented that if the IBHE changes their Board schedule to conduct their Board meetings to four times a year, it would greatly and negatively affect the community colleges program approval process.

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The Board took a break at 10:41 and returned at 10:51 a.m.

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Item #7.3 – Academic Affairs and Institutional Support

The Committee met on the evening of September 17th and discussed the below items:

Associate of Science Revisions Update

At the June 5, 2015 ICCB Board meeting, discussions on the proposed changes to the Associate of Science (AS) model took place. Staff was asked to follow up with Board Member Hyman and City Colleges of Chicago staff about the proposed changes to the AS model.

Staff engaged in three conversations with Rasmus Lynnerup, Vice Chancellor of Strategy, Organizational Effectiveness and Workforce Development. The following bullets summarize the trajectory of that conversation for the committee:

- Brian Durham, Deputy Director for Academic Affairs, spoke with Mr. Lynnerup initially. Mr. Lynnerup expressed some concerns about whether the model change was appropriate to the City Colleges. During this conversation Brian laid out the argument based upon the one-page handout that was provided the board (see attached) and assured Mr. Lynnerup that the ICCB approval process for this change would be as least onerous as possible, given the agency's statutory and regulatory obligations.
- Also, after this first conversation, it was agreed that some local perspective would be helpful. Thus, for a second meeting, Dr. Judy Marwick, Provost of Harper College was invited to join Brian and Mr. Lynnerup on a phone call.
- During the second call, Dr. Marwick provided her perspective about the importance of the AS modification, the history of the effort by the Chief Academic Officers group and the positive implications for students.

- Dr. Marwick was able to bring both the institutional and student level perspective into the conversation, including a look at CCC's own pathways in these areas.
- After the call, Mr. Lynnerup expressed a desire to review the City Colleges data before making a commitment regarding his recommendation to Board member Hyman. This was the basis for a final call.
 - Upon the conclusion of the third and final call, Mr. Lynnerup indicated that while the change might not be a perfect fit for City Colleges, and that he believed that the agency should go further with its reform efforts, he agreed that the change seemed to represent progress.
 - He indicated he would recommend to member Hyman that she supports the change.

State Authorization Reciprocity Agreement (SARA)

- The Illinois application to join the State Authorization Reciprocity Agreement (SARA) through the Midwestern Higher Education Compact (MHEC) was approved on Friday, July 31, 2015. Illinois is now a SARA state.
- Institutions need to apply to become a SARA institution. ICCB is managing the application process for Illinois community colleges. The application process is minimal; however, there are specific requirements for SARA participation from the National Council for SARA (NC-SARA).
- These are noted on ICCB's SARA application page, <https://www.iccb.org/sara.html>. Colleges need to review them to make sure they are in agreement and compliance with the requirements.
- At this time, there will be no state fee for community colleges to participate in SARA. There will only be the NC-SARA fee.
- Carl Sandburg College and McHenry County College are the first two colleges to apply.

ICCB Data and Accountability Website

ICCB annually generates numerous data and accountability metrics through its centralized data system and houses the information through different platforms and web portals. ICCB compiles state and federal accountability metrics related to Student Success, College Readiness, Affordability, Achievement Gaps, as well as for specific metrics related to Performance Based Funding and the Complete College America initiative. The Illinois Community College System is encouraged to utilize metric data to analyze local, peer, and statewide trends over time. In an effort to better streamline access and increase transparency ICCB staff recently created a direct "Data and Accountability" webpage link on the ICCB homepage. The Data and Accountability webpage provides a central location to access many ICCB metrics and data tools for institutional improvement.

Additionally, ICCB research staff is in the initial phases of developing an entire new Data and Research Website with new web design software. ICCB staff provided us a look at progress so far with it. The new website will be much more user-friendly and has the capacity to enhance data metrics, tools, and platforms available to the Illinois Community College System to increase student and program performance. ICCB Research and Policy Studies staff will be focus grouping the new website with the field over the next month.

Other Discussion and recommendations

Academic changes to Recognition

Brian Durham discussed the Academic changes to the Recognition manual that were being proposed. This included in particular the addition of Academic Control, Cooperative Agreements and Contracts, and Curriculum.

Item #7.3a – Proposed Associates in Science Degree Changes

As requested, Brian Durham reached out to the City Colleges of Chicago Academic staff to discuss. Chancellor Hyman commented that the time students spend on campus should be reduced by capping the AS Degrees at 60 credits.

Jake Rendleman made a motion, which was seconded by Teresa Garate, to approve the following item:

The Illinois Community College Board hereby approves the proposed changes to the Associate of Science Degree model.

A roll call vote was taken with the following results:

| | | | |
|---------------|-----|------------------|-----|
| Terry Bruce | Yea | Suzanne Morris | Yea |
| Michael Dorf | Yea | Jake Rendleman | Yea |
| Teresa Garate | Yea | Stephanie Torres | Yea |
| Cheryl Hyman | Yea | Lazaro Lopez | Yea |

The motion was approved. Student Advisory vote: Yea.

Item #7.4 – Adult Education and Workforce Development

Michael Dorf stated the Committee met this morning, Friday, September 18, 2015 at 7:45 a.m. Board members present were: Mr. Michael Dorf, Ms. Theresa Garate, and Stephanie Torres. Staff present: Jennifer Foster

The Board Committee discussed the following:

Workforce Education Strategic Plan:

The committee discussed briefly the Workforce Education Strategic Plan. Staff will give an oral presentation on the plan development.

High School Equivalency (HSE)

The committee discussed the high school equivalency MOU agreements with Educational Testing Services® (ETS) for the High School Equivalency Test™ (HiSet) and CTB/McGraw Hill/Data Recognition Corporation (DRC) for the Test Assessing Secondary Completion™ (TASC). The committee recommended approval of the TASC MOU. The committee recommends delaying the approval of the HiSet MOU until more discussion with the vendor, on the ICCBs liability.

The committee also recommends approval of the cost of each exam, as follows:

- ETS® – HiSet™: \$90.00 per battery
- CTB McGraw Hill/DRC – TASC™: \$92.00 per battery
- GED® Testing: \$120.00 per battery –previously approved

National Adult Education Week

The Committee discussed the observance of National Adult Education Week. A pamphlet is included in your packet highlighting two student success stories.

Workforce Innovation and Opportunity Act (WIOA)

ICCB staff provided an update on WIOA.

There have been a number of meetings in which staff has been a part in the development of the Unified Plan which is a requirement of the new legislation. The Unified Plan will include local one stop requirements, core partner requirements, and performance requirements for state and local workforce development boards.

Item #7.4a – Memorandums of Understanding: Educational Testing Services® (ETS) for the High School Equivalency Test™ (HiSet) and CTB/McGraw Hill Recognition Corporation (DRC) for the Test Assessing Secondary Completion™ (TASC)

Michael Dorf made a motion, which was seconded by Terry Bruce, to approve the following item with the conditions:

The Illinois Community College Board hereby **conditionally approves** the MOU agreement with ETS® – HiSet™ and authorizes the Illinois Community College Board staff to enter into an agreement with this vendor, *pending the removal of the indemnification, limitation, liability, and disclaimer of liability provisions*, and the Illinois Community College Board hereby **approves** the MOU agreement with CTB/McGraw Hill/DRC and authorizes the Illinois Community College Board staff to enter into an agreement with this vendor.

A roll call vote was taken with the following results:

| | | | |
|---------------|-----|------------------|-----|
| Terry Bruce | Yea | Suzanne Morris | Yea |
| Michael Dorf | Yea | Jake Rendleman | Yea |
| Teresa Garate | Yea | Stephanie Torres | Yea |
| Cheryl Hyman | Yea | Lazaro Lopez | Yea |

The motion was approved. Student Advisory vote: Yea. The ICCB will connect with ETS® – HiSet™ to have the indemnification, limitation, liability, and disclaimer of liability provisions section removed.

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Michael Dorf made a motion, which was seconded by Cheryl Hyman, to approve the following item:

The Illinois Community College Board hereby approves the cost of the exams for ETS- HiSet™ at \$90.00 per battery and CTB McGraw Hill/DRC –TASC™ at \$92.00 per battery.

A roll call vote was taken with the following results:

| | | | |
|---------------|-----|------------------|-----|
| Terry Bruce | Yea | Suzanne Morris | Yea |
| Michael Dorf | Yea | Jake Rendleman | Yea |
| Teresa Garate | Yea | Stephanie Torres | Yea |
| Cheryl Hyman | Yea | Lazaro Lopez | Yea |

The motion was approved. Student Advisory vote: Yea.

Item #8 – Advisory Organizations

Item #8.1 – Illinois Community College Faculty Association (ICCF)

Krista Winters briefly stated that the ICCFA met in June. The association will meet again today to finalize the Fall Conference. The Board is invited to attend the Fall Conference on October 29 and 30. The theme of the conference will coincide with the 50th Anniversary of the Community College System. The Association is having issues with attendance, which is low due to the lack of money for travel expenses.

Item #8.2 – Illinois Council of Community College Presidents (ICCCP)

Dr. Charlotte Warren, President of Lincoln Land Community College and the President of the ICCCP, stated due to the lack of State funding and the General Assembly's failure to release federal funds to the system, the colleges are also having to cover Perkins funds, Adult Education funds, Veterans Grants, and MAP, just to name a few. However, even with State funding, the colleges will most likely be looking at a loss anyway.

If there continues to be no State budget, many of the community colleges will be forced to stop programs and lay off employees. The lack of funding will affect many different areas within the college, which will ultimately lead to enrollment suffering.

The Council continues to work on next steps for the proposal to offer Baccalaureate programs through community colleges.

Chair Lopez posed the question: Due to the lack of State funding, what does this mean for building projects on college campuses? Dr. Warren stated that there have been about 10 projects that have come to an abrupt halt. The colleges will have to rebid, the costs will rise, and there could be damage to the current project that was already started.

Item #8.3 – Student Advisory Council

Stephanie Torres, new student Board member, stated the Council met last week. The attendees discussed early intervention in high schools, student retention/success, and the subcommittees were established. Dr. Larry Golden and Senator Pat McGuire attended and spoke to the students. The Council will conduct their next meeting on November 13-14 in Schaumburg.

Ms. Torres stated she is very excited to join the Board.

Item #8.4 – Illinois Community College Trustees Association (ICCTA)

Mike Monaghan stated that during the ICCTA luncheon last week in Springfield, Chair Lopez spoke along with Senator Pat McGuire. Following the luncheon, there was a seminar provided focusing on Ethics in Higher Education.

Mr. Monaghan stated the ICCTA takes a position on legislation that requires items that affect units of the local government. Mandating a certain number of hours and certain ways of completing the training on continuing education is very difficult for the Trustees and deserves more conversation. The manner in which some of the legislation mandates the auditing without funding also needs to be discussed more in length.

During the past month, the Lt. Governor has been chairing a task force on local government and local government consolidation issues. There are four meetings scheduled. The ICCTA was asked to participate. This task force was charged with reviewing all 7200 units of local governments within the state. As of now, the unfunded mandate of Veterans Grants is the largest unfunded mandate the community colleges are working with.

The Association will conduct their next meeting on November 13-14 in Schaumburg.

Item #9 - Illinois Community College Board Recognition of Illinois Community Colleges

Item #9.1 - College of Lake County, John Wood Community College, Lewis and Clark Community College, Richland Community College, Southeastern Illinois College

Jake Rendleman made a motion, which was seconded by Suzanne Morris, to approve the following item:

The Illinois Community College Board hereby grants a status of “recognition continued” to the following districts:

- College of Lake County
- John Wood Community College
- Lewis and Clark Community College
- Richland Community College
- Southeastern Illinois College

A roll call vote was taken with the following results:

| | | | |
|---------------|-----|------------------|-----|
| Terry Bruce | Yea | Suzanne Morris | Yea |
| Michael Dorf | Yea | Jake Rendleman | Yea |
| Teresa Garate | Yea | Stephanie Torres | Yea |
| Cheryl Hyman | Yea | Lazaro Lopez | Yea |

The motion was approved. Student Advisory vote: Yea.

Item #9.2 - Acceptance of New Standards

Every five years the ICCB evaluates the Recognition Standards and Recognition Manual being used to evaluate community colleges and makes revisions based upon trends in the previous recognition cycle, areas of potential improvement that staff have become aware of over the previous cycle and new and emerging issues in higher education that are covered by our administrative rules and the Public Community College Act.

This agenda items reflects revisions made to the Recognition Manual from the previous cycle and includes, but is not limited to: Title Changes (e.g. “Instruction” changed to “Academic”), the addition of new standards for review (e.g. Academic Control, Cooperative Agreements and Contracts), and the removal of standards examined in previous cycles (e.g. Published Financial Statements) alongside minor structural changes.

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Suzanne Morris made a motion, which was seconded by Terry Bruce, to approve the following item with the change:

The Illinois Community College Board hereby approves the *Calendar Year* ~~fiscal year~~ 2016 – 2020 Recognition Standards.

A roll call vote was taken with the following results:

| | | | |
|---------------|-----|------------------|-----|
| Terry Bruce | Yea | Suzanne Morris | Yea |
| Michael Dorf | Yea | Jake Rendleman | Yea |
| Teresa Garate | Yea | Stephanie Torres | Yea |
| Cheryl Hyman | Yea | Lazaro Lopez | Yea |

The motion was approved. Student Advisory vote: Yea.

Item #10 – New Units

Brian Durham commented on the below points of interest:

Lincoln Land CC: Culinary Manager Certificate

- Advanced training for culinary professionals seeking positions in supervision & management
- Leads towards the IL Department of Public Health credential: Food Safety Handler & Manager's License
- Provides an educational ladder opportunity for students/graduates of the college's existing First Cook Certificate & Culinary Arts AAS degree
- New, state of the art facilities & equipment in the new Workforce Development Center Culinary Institute
- Student run Bistro To Go café

Southwestern IL College: Baking & Pastry Certificate

- Specialized training in baking & pastry arts for new students & existing students/graduates of the college's related Culinary Arts programs
- Curriculum based on American Culinary Federation Educational Institute standards
- Prepares towards the designation of Certified Pastry Culinarian through the ACF

Triton College: Cybersecurity & Information Assurance AAS degree

- Entry level and advancement training in network security, data assurance & computer forensics
- Curriculum based on CyberWatch Consortium Center for Excellence standards
- Prepares towards the Cisco Certified Network Administrator credential
- Once ICCB/IBHE approved, Triton College will be listed on the National Security Agency's (NSA) list of CyberWatch Centers of Excellence for this training

NOTES ON AAS DEGREES OVER 60 credit hours

College of DuPage: Interactive Media AAS

- Per COD staff, the credit hour requirement for degree completion at College of DuPage is currently set at a minimum of 64 credits and the general education credits for an AAS degree is set at 18-22 credit hours. This program falls within those requirements.

Highland CC: Criminal Justice AAS

- Per HCC staff, there is no minimum credit hour requirement for degree completion or for the general education component. AAS degrees varying according to program and fall within the allowable 60-72ch range and 15ch minimum general education as defined in Administrative Rules. This specific program goes beyond the 60ch b/c of a 1ch Fitness course required for police & correctional officers. This course helps prepare students for the physical agility requirements of employing law enforcement agencies.

Triton College: Cybersecurity & Information Assurance AAS

- Per TC staff, the college used to have a minimum credit hour requirement for degree completion set at 64ch, that policy has since been revised and all degrees fall within the allowable 60-72ch range and 15ch minimum general education as defined in Administrative Rules. Currently, most of their AAS degrees are at 64ch. This specific program is at 64ch as a result of 21ch of electives in 1 of 3 specialty areas for the degree.
- Per TC staff, this curriculum could be fairly easily cut back to 61ch by removing specific elective choices in the specialty areas. However, the staff is concerned about dropping it down past 61ch as there is a 1ch capstone course, fitness, required for completion.

Mr. Durham also stated that sometimes the 60 credit hour cap cannot be upheld due to Accreditation standards having to be met.

Item #10.1 - College of DuPage, Highland Community College, Lincoln Land Community College, Southwestern Illinois College, Waubonsee Community College

Terry Bruce made a motion, which was seconded by Michael Dorf, to approve the following items:

The Illinois Community College Board hereby approves the following new units of instruction for the community colleges listed below:

PERMANENT PROGRAM APPROVAL

College of DuPage

- Interactive Media Associate in Applied Science (A.A.S.) degree (64 credit hours)

Highland Community College

- Criminal Justice A.A.S. degree (61 credit hours)

Lincoln Land Community College

- Culinary Manager Certificate (39 credit hours)

Southwestern Illinois College

- Baking & Pastry Certificate (41 credit hours)

Waubonsee Community College

- Automotive Transportation Service Technology A.A.S. degree (60 credit hours)
- Construction Technology Professional A.A.S. degree (60 credit hours)

A roll call vote was taken with the following results:

| | | | |
|---------------|-----|------------------|-----|
| Terry Bruce | Yea | Suzanne Morris | Yea |
| Michael Dorf | Yea | Jake Rendleman | Yea |
| Teresa Garate | Yea | Stephanie Torres | Yea |
| Cheryl Hyman | Yea | Lazaro Lopez | Yea |

The motion was approved. Student Advisory vote: Yea.

Item #10.2 - Harold Washington College

Terry Bruce made a motion, which was seconded by Michael Dorf, to approve the following items:

Agenda Item #9.1
November 20, 2015

The Illinois Community College Board hereby approves the following new units of instruction for the community colleges listed below:

PERMANENT PROGRAM APPROVAL

Harold Washington College

- CPA Preparation Certificate (36 credit hours)

A roll call vote was taken with the following results:

| | | | |
|---------------|---------|------------------|-----|
| Terry Bruce | Yea | Suzanne Morris | Yea |
| Michael Dorf | Yea | Jake Rendleman | Yea |
| Teresa Garate | Yea | Stephanie Torres | Yea |
| Cheryl Hyman | Abstain | Lazaro Lopez | Yea |

The motion was approved. Cheryl Hyman abstained. Student Advisory vote: Yea.

Item #10.3 - Triton College

Triton College: Cybersecurity & Information Assurance AAS degree

- Entry level and advancement training in network security, data assurance & computer forensics
- Curriculum based on CyberWatch Consortium Center for Excellence standards
- Prepares towards the Cisco Certified Network Administrator credential
- Once ICCB/IBHE approved, Triton College will be listed on the National Security Agency's (NSA) list of CyberWatch Centers of Excellence for this training
- Per Triton College staff, the college used to have a minimum credit hour requirement for degree completion set at 64 credit hour, that policy has since been revised and all degrees fall within the allowable 60-72 credit hour range and 15ch minimum general education as defined in Administrative Rules.
Currently, most of their AAS degrees are at 64 credit hour. This specific program is at 64 credit hour as a result of 21 credit hour of electives in 1 of 3 specialty areas for the degree.
- Per Triton College staff, this curriculum could be fairly easily cut back to 61ch by removing specific elective choices in the specialty areas. However, the staff is concerned about dropping it down past 61 credit hour as there is a 1 credit hour capstone course, fitness, required for completion.

Terry Bruce made a motion, which was seconded by Cheryl Hyman, to approve the following items:

The Illinois Community College Board hereby approves the following new units of instruction for the community colleges listed below:

PERMANENT PROGRAM APPROVAL

Triton College

- Cybersecurity & Information Assurance A.A.S. degree (64 credit hours)

Agenda Item #9.1
November 20, 2015

A roll call vote was taken with the following results:

| | | | |
|---------------|-----|------------------|-----|
| Terry Bruce | Yea | Suzanne Morris | Yea |
| Michael Dorf | Yea | Jake Rendleman | Yea |
| Teresa Garate | Yea | Stephanie Torres | Yea |
| Cheryl Hyman | Yea | Lazaro Lopez | Yea |

The motion was approved. Student Advisory vote: Yea.

Item #11 – Consent Agenda

Terry Bruce made a motion, which was seconded by Michael Dorf, to approve the consent agenda's following items, with the removal of Item #11.2 - Minutes of the August 10, 2015 Workshop which will be voted on separately:

Item #11.1 - Minutes of the June 5, 2015 Board Meeting

The Illinois Community College Board hereby approves the Board minutes of the June 5, 2015 meeting as recorded.

Item #11.3 - Approval of Confidentiality of Executive Session Minutes

The Illinois Community College Board hereby determines the Executive Session Minutes held on September 16, 2005; September 21, 2005; September 15, 2006; November 17, 2006; January 22, 2007; February 26, 2007; March 26, 2007; June 8, 2007; May 19, 2008; September 19, 2008; March 26, 2010; June 4, 2010; January 28, 2011; March 18, 2011; June 3, 2011; September 16, 2011; January 27, 2012; November 16, 2012; January 25, 2013; February 6, 2013; March 22, 2013; September 20, 2013; and June 6, 2014 are to remain confidential. All other Executive Session Minutes are available for public inspection.

Item #11.4 - Approval of the Disposal of the Verbatim Recording of Minutes

The Illinois Community College Board hereby authorizes the Board Secretary to destroy all verbatim records of minutes from closed meetings held prior to November, 2013.

Item #11.5 - Certification on Eligibility for Special Tax Levy

The Illinois Community College Board hereby authorizes the Executive Director to issue the annual certificates of eligibility for additional taxing authority to the community college districts meeting the following statutory criteria: 1. received an equalization grant in fiscal year 2015 and/or will receive an equalization grant in fiscal year 2016; and 2. had combined educational and operations and maintenance purposes tax rates less than 29.63 cents per \$100 of equalized assessed valuation.

A roll call vote was taken with the following results:

| | | | |
|---------------|-----|------------------|-----|
| Terry Bruce | Yea | Suzanne Morris | Yea |
| Michael Dorf | Yea | Jake Rendleman | Yea |
| Teresa Garate | Yea | Stephanie Torres | Yea |
| Cheryl Hyman | Yea | Laz Lopez | Yea |

The motion was approved. Student Advisory vote: Yea.

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Item #11 – Consent Agenda

Terry Bruce made a motion, which was seconded by Teresa Garate, to approve Item #11.2 - Minutes of the August 10, 2015 Workshop of the consent agenda including the following clarification:

Item #11.2 - Minutes of the August 10, 2015 Workshop

The Illinois Community College Board hereby approves the minutes of the August 10, 2015 Board workshop as recorded with the following clarification:

Board member Michael Dorf would like it clarified that during the August 10th Workshop he stated one of his proposed goals is that the Community Colleges support the Arts. Focusing only on occupations within STEM can push support for the areas within the Arts aside.

A roll call vote was taken with the following results:

| | | | |
|---------------|-----|------------------|-----|
| Terry Bruce | Yea | Suzanne Morris | Yea |
| Michael Dorf | Yea | Jake Rendleman | Yea |
| Teresa Garate | Yea | Stephanie Torres | Yea |
| Cheryl Hyman | Yea | Laz Lopez | Yea |

The motion was approved. Student Advisory vote: Yea.

Item #12 – Information Items

There was no discussion.

Item #12.1 - Fiscal Year 2015 Financial Statements

Item #12.2 - Fiscal Year 2015 Spring Enrollment Report

Item #12.3 - Fiscal Year 2014 Illinois Community College System Employment Plans

Item #13 – Other Business

Acting Chair Lopez stated he will be unable to attend the IBHE meeting on October 6th and requested that another Board member volunteer to attend.

Acting Chair Lopez also wished Chancellor Hyman luck on her upcoming speaking engagement at the City Club in Chicago.

Item #14 – Public Comment

There was no public comment.

Item #15 – Executive Session

Terry Bruce made a motion, which was seconded by Jake Rendleman, to approve the following motion:

I move to enter Executive Session for the purpose of **Employment/Appointment Matters and Review of Minutes of Closed Sessions** which qualify as acceptable exceptions under Section 2(c) of the Open Meetings Act to hold a closed session.

A roll call vote was taken with the following results:

| | | | |
|---------------|-----|------------------|-----|
| Terry Bruce | Yea | Suzanne Morris | Yea |
| Michael Dorf | Yea | Jake Rendleman | Yea |
| Teresa Garate | Yea | Stephanie Torres | Yea |
| Cheryl Hyman | Yea | Laz Lopez | Yea |

The motion was approved. Student Advisory vote: Yea. The Board entered Executive Session at 12:15 p.m.

* * * * *

The Board took a break at 12:15 p.m. and returned to closed session at 12:29 p.m.

* * * * *

Jake Rendleman made a motion, which was seconded by Cheryl Hyman, to reconvene Public Session at 1:05 p.m.

A roll call vote was taken with the following results:

| | | | |
|---------------|-----|------------------|-----|
| Terry Bruce | --- | Suzanne Morris | Yea |
| Michael Dorf | Yea | Jake Rendleman | Yea |
| Teresa Garate | Yea | Stephanie Torres | Yea |
| Cheryl Hyman | Yea | Laz Lopez | Yea |

The motion was approved. Student Advisory vote: Yea. Board member Terry Bruce was out of the room when roll call was taken.

Item #16 – Executive Session Recommendations

There were no recommendations

Item #17 – Adjournment

Cheryl Hyman made a motion, which was seconded by Jake Rendleman, to adjourn the Board meeting at 1:06 p.m.

Lazaro Lopez, Ed.D.
Board Acting Chair

Karen Hunter Anderson, Ph.D.
Executive Director