

Technology Lab / Cart  
Technology Curriculum Integration  
Planning Sheet – Stephen K. Hayt School



Teacher's Name: \_\_\_\_\_ Room: \_\_\_\_\_ Grade: \_\_\_\_\_

• Academic Subject: \_\_\_\_\_

• Project Topic / Title: \_\_\_\_\_

• Subject / State Goals(s) / CAS / CFS:

• NETS Performance Indicators [in relation to NETS Standards]: Circle those applicable

1 Basic Operations/ Concepts	2 Social, Ethical, & Human Issues	3 Productivity Tools	4 Communication Tools	5 Research Tools	6 Problem-Solving & Decision Tools
<b>A</b> Demonstrate use of input devices/ such as keyboard, remote control or mouse	<b>A</b> Exhibits positive social & ethical behaviors when using information & technology	<b>A</b> Use technology tools to support personal productivity and learning in the content areas	<b>A</b> Use online resources for e-mail, & online discussions	<b>A</b> Select & use appropriate tools and technology for research purposes	<b>A</b> Select the appropriate tools and technology for problem-solving
<b>B</b> Demonstrate use of output devices such as monitor, printer, VCR, & other technologies	<b>B</b> Discuss common uses of technology in daily life	<b>B</b> Use technology tools for presentations	<b>B</b> Demonstrate use and purpose of Internet	<b>B</b> Use Internet project-based Research techniques	<b>B</b> Use technology to address a variety of tasks and problems
<b>C</b> Use word processing appropriately	<b>C</b> Able to use information & describe personal consequences for misuse of technology	<b>C</b> Use technology tools for writing	<b>C</b> Use a variety of medial & formats from different sources to communicate	<b>C</b> Use a variety of media & technology resources	<b>C</b> Apply strategies for identifying and solving hardware & software problems
<b>D</b> Communicate about technology using accurate terminology	<b>D</b> Work collaboratively & cooperatively when using technology	<b>D</b> Use technology for publishing activities	<b>D</b> Use technology tools for communication		

• **Brief Description of the Project:** How will technology be used to enrich this project?  
(Technology facilitators are available to help you finalize this section.)

**TURN OVER TO COMPLETE THE FORM**

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**Technology Curriculum Integration**  
**Planning Sheet (Side B) – Stephen K. Hayt School**

- **CPS International Scholars Program – Scope & Sequence for Computer Skills**  
 (Please circle related skills as students complete the project)

I=INTRODUCED R=REINFORCED IU=INDEPENDENT USER

SKILLS	K	1	2	3	4	5	6	7	8
Identify computer parts: computer, monitor, mouse, keyboard, speakers. Identify printer and scanner parts	I	R	R	IU	IU	IU	IU	IU	IU
Use and care for disks		I	R	R	IU	IU	IU	IU	IU
Use and understand purpose of mouse: hold, move, & click	I	R	IU	IU	IU	IU	IU	IU	IU
Use proper start-up and shut-down procedures	I	R	R	IU	IU	IU	IU	IU	IU
Identify and use necessary parts of the keyboard.	I	R	R	R	IU	IU	IU	IU	IU
Operate functions on keyboard: return, space, tab, delete and esc keys	I	R	R	IU	IU	IU	IU	IU	IU
Navigate the desktop: start/shut-down, access menu, choose option, then open/close program		I	R	R	IU	IU	IU	IU	IU
Access the Internet, open/close areas presented on browser's home page			I	I	R	R	IU	IU	IU
Surf the Internet by navigating basic tools on your browser: forward/back, home, minimizes, close, etc.			I	I	R	R	IU	IU	IU
Research on the Internet using: Google.com, Askjeeves.com, and more				I	R	R	R	IU	IU
Increase Navigational tool use: bookmark, copy images/save, favorites, history print, etc.					I	R	R	IU	IU
Basic Word Processing skills: open/create personal folder, save to folder, minimize, print, highlight, delete, spell check, bold, italics, underline		I	R	R	IU	IU	IU	IU	IU
Increases Word Processing skills: cut, copy, paste, change font size/type, add clip art, page set-up, create table, insert header, find file, etc.				I	R	R	IU	IU	IU
<b>ADVANCED SKILLS</b>									
Spreadsheets, painting/drawing, publishing, multimedia (Varies based on availability)					I	R	R	IU	IU

- **Anticipated Date of Start:** \_\_\_\_\_
- **Anticipated Number of Sessions:** \_\_\_\_\_

Remember: It is always possible to complete part of this project on your classroom computers by connecting to the server.