

# L-76 Request to Establish Official GED Scoring Site

Dedicated FAX number for this form: (202) 464-4853

Return to: GEDTS Partner Outreach  
GED Testing Service

of The American Council on Education  
One Dupont Circle, NW Suite 250  
Washington, DC 20036-1163  
(202) 939-9490

## Administrator Information

Request Date:      /      /       
mm / dd / yyyy

The General Educational Development Testing Service is hereby requested to certify an Official GED Scoring Site in accordance with the policies of the GED Testing Service.

Site inspection date:      /      /       
mm / dd / yyyy

I certify that the proposed scoring site meets all qualifications as specified in the GED Administrators Manual, Section 4.

GED Administrator's Name: \_\_\_\_\_

Jurisdiction: \_\_\_\_\_

Telephone: (    )    -                      Fax: (    )    -

GED Administrator's Signature \_\_\_\_\_

## Proposed Scoring Site Information

Name of Proposed Official Scoring Site: \_\_\_\_\_

Exact Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State/Province/Territory: \_\_\_\_\_ ZIP/Postal Code: \_\_\_\_\_

Telephone: (    )    -                      Fax: (    )    -

Scoring Site Director's Name: \_\_\_\_\_

Telephone: (    )    -                      Fax: (    )    -

Indicate Type of Scoring Site:

Electronic and Essay Scoring     Electronic Scoring Only     Essay Scoring Only

If Essays will be scored:

Chief Reader's Name: \_\_\_\_\_

Certification Date:      /      /       
mm / dd / yyyy

If essays are not scored at this location, which Official GED Essay Scoring Site will score essays?: \_\_\_\_\_



\* F O R M L 7 6 \*

**Proposed Scoring Site Information (continued)**

Bonding Agent or Guarantor:

Contact:

Address:

City: State/Province/Territory: ZIP/Postal Code:

Telephone: ( ) - - Fax: ( ) - -

**GEDTS Partner Outreach Use Only**

Date Received by Partner Outreach: mm / dd / yyyy

Approved for further processing

Date Forwarded to TDU: mm / dd / yyyy

Not approved for further processing. Reason: \_\_\_\_\_

Returned for additional information: \_\_\_\_\_

Date Administrator notified: mm / dd / yyyy

Director of Partner Outreach's Signature

**GEDTS Test Development Use Only**

Date Received by Test Development: mm / dd / yyyy

**Certification Materials**

Date Sent to Administrator: mm / dd / yyyy

Received from Administrator: mm / dd / yyyy

Certification Results Reviewed by: \_\_\_\_\_

PASS  FAIL

**Second Attempt Certification**

Date Sent to Administrator: mm / dd / yyyy

Received from Administrator: mm / dd / yyyy

Certification Results Reviewed by: \_\_\_\_\_

PASS  FAIL

Approved for further processing

Date Forwarded to Operations: mm / dd / yyyy

Not approved for further processing. Reason: \_\_\_\_\_

Date Administrator notified: mm / dd / yyyy

Director of Test Development's Signature



**GEDTS Operations Use Only**

Date Received by OPs: \_\_\_ / \_\_\_ / \_\_\_  
mm / dd / yyyy

Contract Date: \_\_\_ / \_\_\_ / \_\_\_

Scoring Site ID #:

Type:

Commercial     Governmental     Academic

Other: \_\_\_\_\_

\_\_\_\_\_  
Director of Operations' Signature

Process Completion Date: \_\_\_ / \_\_\_ / \_\_\_  
mm / dd / yyyy

