

Illinois Community College Board



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Illinois Community College System

MEMORANDUM

To: Illinois Community College Chief Academic Officers
Illinois Community College Perkins Administrators
Illinois Community College Tech Prep Administrators
Illinois Community College Chief Financial Officers

From: Virginia McMillan

Date: October 27, 2004

Subject: Community College Tech Prep Support Grant NOTIFICATION

The Illinois Community College Board is pleased to notify you that postsecondary Perkins III Leadership funds are being made available to the Illinois community college system to support the goals and objectives of Tech Prep. Grant funded activities should be carried out in coordination with the local Tech Prep consortium and must seek to fulfill one or both of the following grant objectives:

1. Postsecondary Assessment and Testing of Secondary CTE/Tech Prep Students
2. Identification and Reporting of Postsecondary Tech Prep Students

Community colleges are not required to submit an application in order to access these funds. Instead, each community college will automatically receive funding in the amount specified on the attached allocation table. By August 1, 2005, colleges must submit both a final comprehensive report (on a format provided by ICCB) detailing the activities and impact of the grant, including specific discussion of how one or both of the grant objectives were addressed during the grant period, and a final grant expenditure report. Please review the attached grant notification form for more detailed information on the specific grant requirements.

If you have any questions about these funds, please feel free to contact Rob Kerr at (217) 785-0139 or techprepteam@iccb.state.il.us.

Fiscal Year 2005 Illinois Community College Tech Prep Support Grant

NOTIFICATION

Fiscal Year 2005 Illinois Community College Tech Prep Support Grant

Purpose: *The purpose of this grant is to fund innovative activities initiated by Illinois community colleges in support of the goals and objectives of Tech Prep. Grant funded activities should be carried out in coordination with the local Tech Prep consortium and must seek to fulfill one or both of the following grant Objectives:*

1. ***Postsecondary Assessment and Testing of Secondary CTE/Tech Prep Students***
2. ***Identification and Reporting of Postsecondary Tech Prep Students***

In instances where a community college is already fully engaged in activities supporting both Objectives listed above, and no opportunity exists to expand offerings with the use of grant funds, a community college may request permission from the ICCB to use this grant to fund alternative activities that would still address specific Anticipated Results of the grant.

Use of Funds: Funded projects and activities associated with the *Fiscal Year 2005 Illinois Community College Tech Prep Support Grant* must support one or both of the *Objectives* and *Anticipated Results* listed below. Community Colleges may choose to use any portion of the allocation on either or both objective. Grant funds **must supplement, not supplant**, any funds currently being directed towards these goals.

Objectives/ Anticipated Results: **OBJECTIVE #1 *Postsecondary Assessment and Testing of Secondary CTE/Tech Prep Students***
Offer postsecondary assessment and/or placement testing to eligible secondary career and technical education students (see below). The postsecondary assessment and/or placement testing must include, at a minimum, examinations in mathematics, English and reading. This testing must be administered to eligible students during the 10th or 11th grades. No funds may be expended on students below the 10th grade, or beyond the 11th grade without specific written permission from the ICCB. When possible, preference should be given to those students enrolled in a Tech Prep program sequence.

The purpose of this *Objective* is to:

- encourage students to enroll in the necessary core academic subject areas needed to complement their secondary CTE/Tech Prep program sequence;
- encourage students to remain enrolled in the necessary core academic subject areas while following a CTE/Tech Prep program sequence;
- provide CTE/Tech Prep students with a timely and pertinent assessment of their academic skill set in relation to the proficiencies required to enter the community college without the need for remediation.

For the purposes of this grant, an eligible student is defined as one who is currently enrolled in a secondary CTE and/or Tech Prep program and is identified as a secondary CTE and/or Tech Prep student in the Illinois Student Information System (ISIS).

ANTICIPATED RESULTS, Objective #1

Projects and activities funded in support of Objective #1: ***Postsecondary Assessment and Testing of Secondary CTE/Tech Prep Students*** should aspire to:

- develop techniques to assist secondary CTE/Tech Prep students to understand and manage any academic deficiencies that may become apparent as a result of placement testing;
- ease the transition from high school to community college for CTE/Tech Prep students;
- provide sufficient time for secondary CTE/Tech Prep students to adjust their high school enrollment patterns to avoid the need for remedial and/or developmental course enrollments;
- improve the effectiveness and efficiency of CTE/Tech Prep course sequences by reducing the frequency and need for remedial and/or developmental course enrollments by CTE/Tech Prep students;
- intensify connections between secondary and postsecondary CTE/Tech Prep programs and partners by helping to identify the curricular gaps that exist within sequences.

OBJECTIVE #2 Identification and Reporting of Postsecondary Tech Prep Students

Develop a system to systemically identify and accurately report Tech Prep student enrollments at the community college. Activities should include:

- defining the characteristics and properties of postsecondary Tech Prep students, in alignment with Illinois' approved Tech Prep definitions;
- development of a method for transitioning Tech Prep student enrollment data between consortium partners for program improvement and educational research purposes;
- development of a method for reporting community college Tech Prep enrollments to the ICCB via the Annual Enrollment Report (A1).

ANTICIPATED RESULTS, Objective #2

Projects and activities funded in support of Objective 2: *Identification and Reporting of Postsecondary Tech Prep Students* should aspire to:

- develop broader reporting avenues between the secondary and postsecondary Tech Prep partners to facilitate the sharing of student data;
- provide more accurate data to consortium partners for the purpose of program improvement and educational research;
- improve collaboration between consortium partners;
- increase the accuracy and reliability of the state-wide Tech Prep enrollment data provided to the ICCB.

Eligible Recipients: Illinois Community Colleges, in coordination with the local Tech Prep Consortium.

Grant Amounts: Each community college will automatically receive funding in the amount specified on the attached allocation table

Funding Period: July 1, 2004 through June 30, 2005.

Deliverables: **By August 1, 2005 community colleges must submit the following:**

1. a final, comprehensive report (on a format provided by ICCB) detailing the activities and impact of the grant, including specific discussion of how one or both of the grant Objectives were addressed during the grant period;
2. a final grant expenditure report.

For Further Information: If you have any questions, or need additional information, please contact Rob Kerr at the ICCB at (217) 785-0139 or rkerr@iccb.state.il.us.

Fiscal Year 2005 Illinois Community College Tech Prep Support Grant Allocations to Community Colleges

College	FY 2005 CCTPSG Allocation	FY 2004 CCTPSG Allocation	CHANGE
Black Hawk	\$17,757	\$15,441	\$2,316
Chicago	\$64,135	\$55,769	\$8,365
Danville	\$9,010	\$7,835	\$1,175
DuPage	\$70,116	\$60,971	\$9,146
Elgin	\$33,280	\$28,939	\$4,341
Harper	\$47,143	\$40,994	\$6,149
Heartland	\$11,310	\$9,834	\$1,475
Highland	\$9,010	\$7,835	\$1,175
Illinois Central	\$24,736	\$21,510	\$3,226
Illinois Eastern	\$9,424	\$8,195	\$1,229
Illinois Valley	\$10,847	\$9,432	\$1,415
Joliet	\$38,725	\$33,674	\$5,051
Kankakee	\$9,714	\$8,447	\$1,267
Kaskaskia	\$9,432	\$8,202	\$1,230
Kishwaukee	\$9,010	\$7,835	\$1,175
Lake County	\$44,593	\$38,776	\$5,816
Lake Land	\$14,062	\$12,228	\$1,834
Lewis & Clark	\$14,872	\$12,932	\$1,940
Lincoln Land	\$23,178	\$20,155	\$3,023
Logan, John A.	\$9,314	\$8,099	\$1,215
McHenry	\$17,614	\$15,317	\$2,297
Moraine Valley	\$36,992	\$32,167	\$4,825
Morton	\$9,010	\$7,835	\$1,175
Oakton	\$29,495	\$25,648	\$3,847
Parkland	\$17,274	\$15,021	\$2,253
Prairie State	\$28,777	\$25,023	\$3,753
Rend Lake	\$9,010	\$7,835	\$1,175
Richland	\$9,498	\$8,259	\$1,239
Rock Valley	\$19,571	\$17,019	\$2,553
Sandburg	\$9,297	\$8,085	\$1,213
Sauk Valley	\$9,010	\$7,835	\$1,175
Shawnee	\$9,010	\$7,835	\$1,175
South Suburban	\$21,955	\$19,092	\$2,864
Southeastern	\$9,010	\$7,835	\$1,175
Southwestern	\$31,797	\$27,650	\$4,147
Spoon River	\$9,010	\$7,835	\$1,175
Triton	\$15,225	\$13,239	\$1,986
Waubensee	\$20,867	\$18,145	\$2,722
Wood, John	\$9,010	\$7,835	\$1,175
TOTALS	\$801,101	\$696,610	\$104,491