



iForum

Illinois Community College Board Career and Technical Education Newsletter

- The source for community college Career and Technical Education information -

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MESSAGE FROM THE DIRECTOR— Rob Kerr

Welcome to the third issue of **iForum**, the official CTE newsletter of the Illinois Community College Board. In this issue, we address a wide range of topics relevant to Illinois Career and Technical education including:

- ICCB Program Updates
- CTE Program Highlights
- Save the Date Information
- Getting Kandid with Kristy - FAQs from the regional meetings

The ICCB recently hosted regional meetings throughout the state to disseminate the FY09 Postsecondary Perkins and Partnerships for College and Career Success grant guidelines. These meetings provided an excellent opportunity to review the implementation of Programs of Study, discuss accountability system changes, and engage in open Q&A. There were many good questions raised at these meetings that we simply could not answer on the spot, and for that reason we have dedicated the "Getting Kandid with Kristy" section of this newsletter to addressing as many of those as possible. I encourage you to review this information as you prepare your FY09 annual plans.

This is an exciting time for Career and Technical Education, and we are all looking forward to implementing the Partnership grant and beginning work on the Clusters/Pathway/Program of Study projects. If you have any questions, please feel free to contact me at rob.kerr@illinois.gov





Program Update

The new ICCB *Generic Course List* has been revised to reflect recent changes/updates to the existing CIP List used for curricula and is now available online as a searchable database. College staff can search by PCS, code number, key word, or browse a list of major course categories. The Generic Course Database can be found on the ICCB website at <http://iccbdsrv.iccb.org/generic/genericlookup.cfm> ICCB staff are planning to host an informational workshop covering updates to all things course and program approval related this Summer, tentatively scheduled at the ICCB in Springfield on July 17th. More information on registration for this workshop will be available soon.

ICCB staff are also updating the Directory of Programs brochure. The brochure is being organized according to the 16 Career Clusters, and will be available to the field by the end of this fiscal year.

Program Review Summary Reports will be due to the ICCB no later than August 1, 2008.

For information regarding the Generic Course List, Career & Tech Ed course/program approval, or Program Review contact Tricia Broughton at tricia.broughton@illinois.gov.

President's Community-Based Job Training Grants

On March 14th, the U.S. Department of Labor announced the winners of the third competition for the President's Community-Based Job Training Grants. Three of the grants selected as winners are from Illinois and they are part of the \$125 million awarded to 69 community colleges and community based institutions across the country. The Illinois grant winners include:

City of Peoria Workforce Development Department (Healthcare) -

In partnership with the Peoria Workforce Development Department, Illinois Central College and Heartland Community College will expand their healthcare programs and purchase much needed equipment and software

equipment. ICC will upgrade the surgical tech labs, a smart classroom, and a skills lab. Student scholarships and faculty training opportunities will also be made available to those in the healthcare field. Heartland will focus more on supporting students and the teaching programs. ICC and Heartland will receive a \$1.7 million of the \$2.0 million award.

Elgin Community College (Healthcare) -

Elgin will use the grant to create the Pathways to Health Careers Program and Pathways Academy which is an intensive summer session of classes for participants, including high school students and unemployed or underemployed adults, who have completed Elgin's Tech Prep and

general education programs. Participants completing the Academy will enter into one of five healthcare occupational majors at the college. The grant will cover tuition, books, and associated fees for participants.

Rend Lake College (Energy) -

Rend Lake College will focus on two industry needs: 1) Training new coal miners for growing job opportunities in the re-emerging coal industry in Southern Illinois, in partnership with local mining companies, and; 2) Training welders for employment through the growing construction projects in partnership with the local industry.

PROGRAM HIGHLIGHTS

Three-Stage Curriculum Revitalization Project—DACC

Danville Area Community College (DACC) Tech Prep and Vermilion County Vocational Education Delivery System (VVEDS) have created and are implementing a Curriculum Revitalization Project for Tech Prep and Career & Technical Education (CTE) Educators in community college district #507.

Stage One involved the Illinois Office of Educational Services providing a Curriculum Revitalization Initiative Workshop at DACC in February. This full day workshop provided in-depth knowledge on the following topics:

- Building a curriculum outline using the lesson library as well as the outline matrix;
- Aligning local career programs to Illinois State Learning, Workplace, and Skill Standards;
- Utilizing Problem-Based Learning to spark student interest.

Stage Two currently is utilizing Family and Consumer Science educators to align local lesson plans to regional, state, and national curricula standards. Through a series of three meetings, these educators will:

- Align CTE courses being taught in the local high schools with ISBE approved course sequences;
- Compare local program course descriptions to approved regional course descriptions;
- Make necessary course sequence and course description revisions to create local programs that provide quality instruction for students.

Stage Three will involve conducting business/industry visits in relation to each of the Career Course Sequences where staff will visit appropriate worksites so that “real world” information can be incorporated into lesson planning.

Through this Curriculum Revitalization Project collaboration, DACC Tech Prep and VVEDS intend to “revitalize” Tech Prep/CTE instruction so that student learning is both challenging and exciting for students within each program area.

New Regional Collaborative

We are pleased to announce the formation of a new Regional Collaborative, Northern Illinois Career/Technical Education Collaborative (NICTEC).

The members include:

- McHenry County College
- McHenry County Tech Prep Consortium
- Rock Valley College
- Rock Valley College Tech Prep Consortium

Partner representatives recently attended the Connections Conference in March and began brainstorming grant activities to further the mission of the Collaborative.

Program Highlights—continued

McHenry County College

Nursing Shortage Initiative

To address the projected nursing shortage and respond to community needs, McHenry County College will admit its first class of Associate of Applied Science in Nursing (ADN) students this Fall. After receiving ICCB, IBHE, and Board of Nursing approval, the college is moving forward with the effort and will accept a total of 24 students into this two-year program. Upon successful completion, students will be eligible to take the registered nursing licensing exam, NCLEX-RN. McHenry's current BNA Partnership dual credit program will satisfy the AAS-ADN prerequisite, upon student licensure.

High School Plus Launched

In January 2008, McHenry County College launched a new marketing campaign to generate awareness of its three distinct high school concurrent enrollment programs: Partnerships for College and Career Success, Running Start, and College in High School. The program has been branded *High School Plus*; promotional materials include new brochures, posters, video, and a detailed web page (under construction), which can be found at www.mchenry.edu/

Regional Collaboration Site Visits

Representatives from the North Central Regional Collaborative (Illinois Central, Parkland, and Kankakee Community College) recently visited two Wisconsin Colleges— Madison Area Technical College and Blackhawk Technical College—to discuss and share information concerning Business, Health, Technology, and Agriculture as part of their initiative. The discussions and presentations centered around Perkins, Tech Prep, Career Pathways, partnerships, planning, data collection, assessing student outcomes and programs, professional development, core abilities, and innovations.

The group will bring back with them tangible ideas for improvements, planning and projects. Tours of the various areas brought about discussions for future alliances and growth. Listed below are areas the collaborative plans to discuss with colleagues at their respective colleges in the hopes to expand upon the ideas in future conversations with possible implementation:

Faculty workload models	Marketing brochures (ex. Graduate Placement Report)
Value added days for faculty	Marketing—laminated card— addressing student learning questions
Learning assessment database	Simplification process for core abilities and soft skills
Matrix concept for program comparisons	Purchasing equipment for CTE students to be housed in learning labs
Career Development educational sessions	Career Ladder marketing strategy to reach students in K-12
College program outreach to businesses	

This collaboration brought together over 44 higher education professionals representing five community colleges. This type of format enabled everyone to learn and question the exact topics of interest and synthesize the information in a relatively short period of time. This trip proved to be a worthwhile effort in sharing information and obtaining new ideas in for Career and Technical Education programs in the State of Illinois.

SAVE THE DATE

"WHY GO BIO" SUMMIT

May 30, 2008—9:30 am to 3:30 pm

Kankakee Community College

Registration information can be located at www.iccb.org/biosummit/

CSI-CTE Retreat

June 2 & 3, 2008

Rend Lake Resort—Whittington, Illinois

This retreat encompasses personal and professional development opportunities for secondary Perkins/CTE, Title II Partnerships, and Postsecondary Perkins/CTE personnel. The retreat is open to members and non-members of the CSI-CTE Regional Collaborative. For registration and/or room accommodation information please contact Jane Fleming at Lewis and Clark via e-mail at jfleming@lc.edu (This retreat is able to offer CPDUs to those that attend.)

2008 IACTE Annual Conference

June 17-19, 2008

The registration form for the IACTE annual conference is now available on the IACTE web site, www.iacte.org. Click on the conference logo and then on the conference registration button. The early registration discount is available prior to May 17.

The 2008 conference features Ben Glenn, the Chalk Guy as the opening speaker, Topper Steinman, a well known educator from central Illinois at the closing session, Legends Entertainment at the Star Party, six tours of interest to all attendees, over 70 breakout sessions, great food, and unlimited opportunities for networking with your colleagues.

The conference web site has information on the conference schedule, tours offered at the conference, breakout session descriptions, keynote speakers, hotel registration, and social events at the conference. You do not want to miss this conference June 17-19, 2008 at the Hilton Springfield.

FORUM FOR EXCELLENCE CONFERENCE

September 23-24, 2008

Hilton Hotel—Springfield, IL

Registration and agenda materials will be available soon.

DUAL CREDIT SUMMIT II

October 6-7, 2008

Crowne Plaza Hotel—Springfield, IL

The summit will provide an opportunity for dual credit stakeholders to actively participate in a discussion on topics such as transferability, remediation, and funding to name a few. Registration and agenda materials will be available soon.

Getting Candid with Kristy- FAQs from the Regional Meetings

We received multiple questions at the April 2008 regional meetings that we were unable to answer on-site. Some questions lent themselves to quick responses, and have been addressed in this issue. However, others were at the policy level, and will require further deliberation.

Question 1: What is the due date for the Postsecondary Perkins and the Partnerships for College and Career Success Grants?

Answer 1: The Postsecondary Perkins grants are due to the ICCB on or before May 15, 2008 and the Partnerships For College and Career Success Grants are due to the ICCB on or before May 27, 2008.

Question 2: Besides the original grant document, how many copies of the Partnerships for College and Career Success (Title II) and the Postsecondary Perkins grant will need to be submitted to the ICCB on or before the due date?

Answer 2: One original and **four** copies of the Partnerships for College and Career Success (Title II) and the Postsecondary Perkins grant will need to be submitted to the ICCB on or before the due date for each.

Question 3: Is the ICCB going to provide a template/sample collaboration and data sharing agreement to the Partnerships for College and Career Success to use as a guide when developing agreements to be used and signed by all partners within their district?

Answer 3: Yes, the ICCB can provide the Partnerships with sample templates or sample agreements that can be used as a guide when developing local agreements. Please contact Kristy Morelock at kristy.morelock@illinois.gov

Question 4: Are dollar amounts required to be recorded for every activity listed on the Perkins Element and Partnership Component worksheets?

Answer 4: On the grant element/component sheets, dollar amounts are required for activities that will be supported by Title I or Title II funds. Activities not funded by these grants should still be listed if they satisfy one or more of the grant elements/components.

Question 5: Will colleges/partnerships be required to identify funds for grant activities not covered through grant allocations?

Answer 5: The ICCB encourages colleges/partnerships to include not only activities funded by Perkins Title I/II, but also those activities supported by institutional, external, or other sources.

Question 6: Is the output column on the Postsecondary Perkins and Partnership grant application expected to be completed if no product will be produced?

Answer 6: The output column will only be completed if something will be produced as a result of the activity listed. An example of an output would be handbooks, student guides, agreements, etc.

Getting Kandid with Kristy—continued

Question 7: What information will need to be provided in each box on the Postsecondary Perkins Element Worksheets and the PCCS Component Forms?

Answer 7:

- Perkins Element/Partnership Component—List the element/component is being addressed;
- Resources—How much money is being allocated to this task and from where?;
- Activity—Describe the specific supported activity that will address the element/component;
- Output—What, if anything, will be produced as a result of the activity;
- Expected Outcomes— Specific, long or short term results (written as change statements) that will be directly influenced or caused to happen by the activity.
- Performance Measures— List the performance measures that will be impacted by the activity— (Postsecondary Perkins will address Postsecondary Perkins indicators and PCCS will address secondary, postsecondary, and PCCS indicators.)

Question 8: Will the Pathway Development Teams be assembled in FY09 and how should those be budgeted within the FY09 grant?

Answer 8: Several policy/implementation questions remain in regards to Programs of Study development and the make-up of the Pathway Development Teams. Colleges and Partnerships will be provided with this information in a timely manner once decisions are made.

Question 9: How will Programs of Study affect already developed course sequences?

Answer 9: Partnerships should continue to utilize their approved course sequences until further decisions are made, and will be provided with plenty of notice to implement changes.

Question 10: How should a Partnership address an “Expected Outcome” that is long-term in nature, and could transcend the fiscal year?

Answer 10: Partnerships are four-year projects that are funded annually. Each year, as a part of the plan development process, they will have the opportunity to update their grant goals and objectives.

Question 11: Where can partnerships and colleges locate the Federal Nontraditional Career List?

Answer 11:

www.careerclusters.org/resources/crosswalks/perkins/NontradforfemalesfromBLS2006Final.xls

<http://www.careerclusters.org/resources/crosswalks/perkins/NontradformalesfromBLS2006Final.xls>

Getting Kandid with Kristy-continued

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Question 12: What is the Federal definition of work-based learning?

Answer 12: Sect. 135(c)3(a) from Perkins IV legislation defines work-based learning as: "Work related experiences for students, such as internships, cooperative education, school-based enterprises, entrepreneurship, and job shadowing that are related to CTE programs."

Question 13: Can work-based learning occur on campus as opposed to at an actual worksite?

Answer 13: Yes, as stated in Question 13, work-based learning is allowed at school-based enterprises and on college campuses.

Question 14: Is the ICCB going to align CIP codes to career clusters/pathways?

Answer 14: ICCB currently uses the most recent version of the National Classification of Instructional Programs (CIP) for all Postsecondary curricula. These CIP codes have been cross-walked to the 16 Career Clusters and the 81 Pathways and are available through the States' Career Clusters Initiative website at: www.careerclusters.org/crosswalks.cfm.

Question 15: Does the "Resources" section of the of the Element and Component Worksheets need to include salaries?

Answer 15: No, the Resources section of the Element and Component Worksheets does not need to include salaries.

Question 16: Will the ICCB continue to fund Leadership Grants in FY09 and will those guidelines remain the same?

Answer 16: The ICCB is reviewing options for the FY09 Leadership Grant package. It is our intention to support initiatives that are effective and support the goals of Perkins IV Title I and/or Title II. However, no funding decisions can be made, and no funds allocated, until the ICCB FY09 state budget has been finalized.

Question 17: How should funds be allocated by the Partnerships that will be used to help in the transition to the new project priorities (including costs to support professional development around the changes to Title II)?

Answer 17: Partnerships can budget money for this purpose in a wide range of ways, depending on the specific intent of the activity. Please contact Rob Kerr at rob.kerr@illinois.gov if you have any questions.

If you have any additional questions as they relate to the Regional Meetings or the Postsecondary Perkins and Partnerships for College and Career Success Grants, please do not hesitate to contact any ICCB CTE staff member or your Regional Consultant.