

Illinois Community College Board

382nd Meeting Agenda and Materials

July 17, 2009

Harry L. Crisp II
Community College Center
2nd Floor Conference Room
401 East Capitol Avenue
Springfield, Illinois



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Agenda
382nd Meeting of the
Illinois Community College Board
Harry L. Crisp II Community College Center
401 East Capitol Avenue
Springfield, IL

July 17, 2009

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UNAPPROVED

Minutes of the 379th Meeting of the
Illinois Community College Board
Harry L. Crisp II Community College Center
401 East Capitol Avenue
Springfield, IL

January 9, 2009

RECOMMENDED ACTION

It is recommended that the following motion be adopted:

The Illinois Community College Board hereby approves the Board minutes of the January 9, 2009, meeting, as recorded.

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Item #1 - Roll Call and Declaration of Quorum

Chairman Alongi called the meeting to order at 9:00 a.m. Role call was taken with the following members present: Guy Alongi, James Dumas, Rudolph Papa, Tom Pulver, Judy Rake, Jake Rendleman, and Christopher Brunson (Student Member). Dianne Meeks, Suzanne Morris and Addison Woodward, Jr. were absent. Allison Ray declared that the Board had a quorum.

Item #2 - Announcements and Remarks by Board Chair

Chairman Alongi welcomed everyone and hoped that they had an enjoyable holiday season. Mr. Alongi commented that he is ready to hit the new year running and welcomed Dr. Chapman from Lewis and Clark Community College, along with his staff, for bringing their healthcare unit to Springfield for today's meeting. He looks forward to recognizing three recent retirees from ICCB: Zach Mathew, Preston Morgan, and Barb Risse. Mr. Alongi also recently retired and appreciates all of the employees for their years of service. Mr. Alongi also welcomed all of the new staff at ICCB and wished them a long career with the ICCB.

Item #3 - Board Member Comments

Judy Rake had no comment at this time.

Tom Pulver wished everyone a Happy New Year.

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James Dumas had the opportunity in December to tour the ICCB offices and meet the staff. Mr. Dumas expressed that staff were extremely professional, and he was very impressed with the facilities. Allison Ray was also thanked for being so efficient and making arrangements for the Board.

Christopher Brunson wished everyone a Happy New Year.

Jake Rendleman wished everyone a Happy New Year and welcomed all of the staff. Mr. Rendleman recognized that these are trying times, but we have made it before and we will do it again.

Rudy Papa stated that he was happy to be here and wished everyone a Happy New Year.

Item #4 - President/CEO Report

President/CEO Geoffrey Obrzut acknowledged three ICCB employees that recently retired. Collectively, the three retirees, had over 62 years of service with the ICCB. They did a wonderful job, and it has been a pleasure to work with them over the past several years. One of reasons the ICCB is so great is because of the great staff, and we hate to see them go, but he hoped that they enjoy their retirement. The retirees were presented with certificates recognizing their years of service. Preston Morgan served 23 years with the ICCB and left as the Senior Director for Workforce Development. Zach Mathew served 21 years with the ICCB and left as the Senior Director for Web Services. Barb Risse served 18 years with the ICCB and left as the Director for Transfer Programs. Photos were taken of the retirees receiving their certificates from Mr. Obrzut and Chairman Alongi. The retirees took time to address those in attendance at the meeting.

Mr. Obrzut invited the ICCB Executive Staff to introduce their new staff to the Board.

Dr. Elaine Johnson, Vice President for Academic Affairs and Workforce Development, introduced Jennifer Timmons, Senior Director for Student Development, Ann Chandler, Assistant Director for Career and Technical Education, and Jessica Barrientos, Director for Academic Affairs. Dr. Johnson welcomed all of them to her group.

Dr. Karen Hunter Anderson, Vice President for Adult Education and Institutional Support, has two new staff members but only one of them was able to attend the meeting today. Dr. Anderson introduced Nelson Aquiar as the Associate Director for ESL and Immigrant Issues. Mr. Aquiar started on September 1, 2008 and is a great asset and will be very involved in the Latino Advisory Committee. The second new employee is Ben Greer, and he is the Associate Director for Adult Education and Regional Support Specialist. Mr. Greer started in December and will attend the March Board meeting at the College of Lake County. Dr. Anderson also recognized that there have been two marriages to celebrate in her department. Jo Barnard and Kelly Alongi were married in the fall, and Dr. Anderson congratulated them.

Ellen Andres, Chief Financial Officer, has three new employees. Chris Russell started in February 2008 and is an Applications Programmer. He is seen a lot of the time working on

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all of the equipment throughout the office. Lori Ward is an Account Technician and started in July 2008. Mrs. Andres' final new employee is Amanda Harmon. Ms. Harmon is the Associate Director of Finance and Program Accountability and she started in August 2008.

Mr. Obrzut also presented to the Board and those in attendance at the meeting a draft of a letter to the Illinois Congressional team in response to an editorial in *USA Today*. The article highlighted community colleges and how they may fare in regards to the economic stimulus package.

Mr. Obrzut thanked Dr. Chapman and Donna Meyer from Lewis and Clark Community College, for bringing their unbelievable mobile health unit to the Board meeting. This health unit has been a real asset to the rural areas of their district.

John Wood Community College recently lost their Adult Education Center due to a fire. Everything was destroyed, but the program has found temporary space, and classes will resume on January 12, 2009. Dr. Karen Hunter Anderson and Jennifer Foster, Senior Director for Adult Education and Family Literacy, have provided assistance to John Wood to help deal with this crisis. The college did have insurance to replace lost items, but other colleges throughout the state are also helping by donating items.

Recently, due to reduced budgets, two Adult Education programs were forced to temporarily shut down. The YWCA in Elgin and South Suburban College are the two programs that have been affected. They have received no state funding for this fiscal year, but will try to reopen in February.

ICCB has been asked to provide input to the National Council of State Directors of Community Colleges for Adult Education on the Obama transition work for economic recovery. Illinois was one of eight states whose input was sought because of our excellence in adult education and training.

The Latino Advisory Committee will meet for the first time on February 26, 2009, and the meeting will be held in the Chicago area.

Mr. Obrzut also noted that a letter has been sent to several community college presidents to show our support of the Illinois Community College Sustainability Stimulus package.

Two grants have recently been applied for on behalf of the ICCB. The first is a continuation of the Joyce Foundation and the other is from the Illinois Department of Transportation for the Pre-apprenticeship Program on behalf of Southwestern Illinois College.

The Homeland Security Conference will be held on April 15-16, 2009, at the Hilton in downtown Springfield.

Jennifer Timmons, Senior Director for Student Development, and Dr. Elaine Johnson are working with Steve Brown of the Presidents' Council on their program with the National Guard. This is very good and impressive program.

Item #5 - Committee Reports

Item #5.1 Budget and Finance

Rudy Papa reported how this Board has seen state revenues shrink and student tuition increase over the past several years. The Budget and Finance Committee wanted to hear how this was affecting the colleges and students, so Budget and Finance Hearings were held over the past few months. Testimony was presented by students, presidents, faculty, trustees and administrators. Over and over, the committee heard that the colleges were reducing classes and cutting programs, affecting services to the students and even turning students away. At the time that we held our Budget and Finance Committee meeting in December, we were also hearing about the ramifications to our students due to reduced funding. The committee is watching the State of Illinois, as well as the United States, spiral in an economic downturn. State revenues are far less than estimated when the fiscal year 2009 budget was passed last summer. Revenues are not expected to rise at all next year; as a result, all public universities were asked to take a 2.5 percent cut in the current year appropriations. The ICCB was also asked to take a 2.5 percent reduction in operating grants for the colleges and the adult education providers statewide. Should the Board be asked to take another mid-year reduction, the Committee believes that the community colleges have already taken more than their fair share of necessary cuts to their operations. At the end of last year, the General Assembly appropriated an increase of funds to the community college system; the public universities also saw increases. However, after the Governor made vetoes to the budget, our system received less than it did in fiscal year 2008. The universities' fiscal increases remained. We all have to work together to move Illinois forward; Illinois community colleges are expected to provide a broad range of affordable opportunities to everyone who wants access. We cannot be the economic generators of our communities if we are forced to turn away students, cut classes and eliminate programs.

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Chairman Alongi inquired about the assessed evaluation on property and how it may affect our colleges. Mr. Alongi wants to know who to turn to, to find out what the average EAV for the state is, because the EAV would drive the portion of the property taxes that the community colleges collect. He is concerned that with home prices dropping during this economic downturn, there will also be a reduction in property taxes.

Ellen Andres replied that the ICCB receives that information through the college audits. Right now we are looking at the downturn affecting us about two years out. The community college CFO's are likewise concerned and will be addressing the issue. However, another problem that the system is facing is that the colleges are seeing increased enrollments now. Normally the state should provide more funds with increased enrollments, but the money just is not there right now.

Chairman Alongi requested that Mrs. Andres keep the Board apprised of the EAV issue and Mrs. Andres agreed.

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Item #5.2 Academic Affairs and Student Relations

Jake Rendleman reported that the American Diploma Project faculty teams are meeting and continue to work on the alignment of secondary and postsecondary students. The State Superintendent will give an overview to the college's chief academic officers and student service officers at a joint meeting in January.

Achieving the Dream is an initiative designed to promote student success for community colleges with an emphasis for minority students of any age. A meeting will be held February 5-6, 2009, for those colleges that meet the criteria for participation.

The ICCB has submitted a Shifting Gears 2.0 continuation proposal to the Joyce Foundation and the grant award notification should be received in April 2009. The purpose of the proposal is to continue Shifting Gears work designed to help Illinois meet the need for a skilled workforce and provide more opportunities for low-skilled, low-income adults to access high quality education and training.

The Homeland Security Conference will be held April 15-16, 2009, in Springfield and the focus this year will be on student safety. Presentations will include how campuses have dealt with recent acts of violence and in providing an increase in mental health services on campus.

The Phi Theta Kappa banquet to honor students from across the state will be held on April 22, 2009, and all Board members are invited to attend.

Student Advocacy Day will be April 23, 2009, at the State Capitol.

The IDOT proposal for training in Region 5-District 9 is designed to train minorities and women in basic employment and construction skills. This training would be conducted through Southwestern Illinois College, and a potential exists for this program to be distributed throughout the state.

Caterpillar, Inc. has contacted the ICCB to develop a consortium between Caterpillar, Illinois Central College (ICC) and the ICCB to provide cost-effective, entry-level, manufacturing training solutions. The training would begin in Illinois, with the expectation to expand across the United States and eventually go global. A steering committee has been formed to address the needs of Caterpillar with guidance in the overall strategic direction of this project. ICC will take the lead and hold the first steering committee meeting, but this initiative would affect all community colleges throughout the state, since Caterpillar has multiple sites throughout Illinois.

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After Mr. Rendleman's report, a brief discussion about the Monetary Assistance Program (MAP) took place.

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Item #5.3 External Affairs

Item A - Public Relations

Steve Morse reported that the ICCB is currently working with the ICCTA and the Presidents' Council with their initiatives. The ICCB is using the *USA Today* article as a springboard for editorial boards throughout the state.

Item B - Legislation

Regarding the Legislature, the most significant news is the impending impeachment trial of the Governor. The House is scheduled to vote on the resolution today. There is conflicting views that, if this year's House vote on the impeachment carries into the new session, the new House will most likely vote on the resolution again. If the House passes the resolution, then the Senate will conduct the impeachment trial.

There is some new legislation coming up that affects community colleges. Not much change is anticipated with new Senate President Cullerton. There should be issues on Veterans Affairs and Campus Security. Dr. Karen Hunter Anderson has been assigned to the African American Male Task Force, which is a project of DHS. Some legislation could result from the work of that group. The Baccalaurate Degree legislation for community colleges will likely surface again, and the past president of Harper College, its strongest supporter, is now the President at the College of DuPage.

The swearing in of the new General Assembly will take place on January 14 at 12:00 p.m.

Item #5.4 Strategic Planning

was Tom Pulver reported on the IBHE Public Agenda. The final report produced by the IBHE distributed. The Public Agenda is being prepared for publication and IBHE staff are working on implementation strategies. There will also be presentations given to all of the education committees of the General Assembly. ICCB staff are currently working on the document that serves as a crosswalk between the Public Agenda and the final report of the General Assembly. ICCB staff recommended that the Strategic Planning Committee coordinate their efforts with the ICCTA and Presidents' Council.

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At this time, President Obrzut suggested that the committee structure of the ICCB be reviewed and that it would most likely fall under the Strategic Planning Committee's responsibilities.

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Item #6 - Advisory Organizations

Item #6.1 Illinois Community College Faculty Association

Kathy Westman reported that, even though it is January and most of the colleges are not holding classes currently, the teachers have been busy preparing for the next term. She also reported that many faculty are seeing an increase in requests for letters of recommendation for students. These letters of course include requests from current students but also a noticeable increase from previous students for prestigious four-year institutions.

Ms. Westman thanked the Board and staff for all of their support. Due to ICCB support, the ICCFA is currently in the black and, therefore, able to move forward toward their goals.

ICCFA is preparing to distribute four awards of \$1,000 each for the Teaching and Learning Workshop Grant. This is to develop and provide workshops for community college faculty in the region. Another grant of \$1,000 will be awarded to an individual or group of faculty for research. Forms will be distributed through faculty leadership on campuses, as well as the ICCFA website. Recipients of the grants will be recognized at the ICCFA banquet in October and will be required to conduct a presentation at the annual conference.

The ICCFA is preparing for the fall 2009 conference which is co-sponsored by the colleges, trustees, and presidents. The 2009 statements for the ICCFA dues are being prepared and will be mailed soon. ICCB is assisting in preparing this, and will include a narrative with the hope of gaining increased compliance.

The next ICCFA meeting will be held later today, in the ICCB offices.

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Jake Rendleman asked Ms. Westman if there were still colleges that have not paid their dues for the current year. Ms. Westman replied that there are a few that have not, but that those that have not, have also been consistent in not participating in past years as well.

Item #6.2 Student Advisory Committee

Christopher Brunson reported that the next SAC meeting will be January 23-24, 2009 in Springfield. SAC has been busy planning several events. Student Advocacy Day will focus on increased operational funding. The end of the year banquet will be in March and all college trustees will be invited. Mr. Brunson also extended an invitation to Board Members. The banquet will be held at the Marriott in Oak Brook, and invitations will be sent out soon. The Autism Fundraiser will conclude February 27, 2009, and all proceeds will go to Autism for Illinois.

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Item #6.3 Illinois Community College Trustees Association

Mike Monaghan welcomed everyone and brought best wishes from Jeff May, President of ICCTA. Mr. May was planning on attending but, unfortunately, was not able to make it. The trustees find themselves in a position favorable to working with everyone in the community college system. He also thanked everyone for all of the hard work in the past years and looks forward to working together in the new year.

This year promises to be trying, and one of the issues that the community colleges face is to measure the impact of the 2.5 percent reduction, with currently the promise of additional cuts to come for this fiscal year. To attempt to measure what the impact of a 2.5 percent or further reductions may be, a survey has been launched jointly, with the Presidents Council and ICCB. They are receiving results and anticipate to compile the data and develop an initiative to present to the General Assembly and Governor, in an attempt to continue to move the system forward, at least from a budget perspective.

The community college system will be well represented in Washington, D.C., from February 8-11, 2009, where the AACC and the ACCT have coordinated a joint lobby day. Some of these state issues, such as funding, spill into the national scene as well. Community colleges seem to be well positioned in the upcoming President-elect's budget and especially in the proposed economic stimulus package. ICCTA has worked with Senator Durbin, and have an appointment with him to help them understand where community colleges fall in the budget and where they stand in the stimulus package. Community college representatives will meet with Senator Durbin on February 9 or 10, 2009.

ICCTA will also conduct their regular board meeting while in Washington D.C. The March meeting will be March 13 and 14 in Oak Brook. They hope to have the legislative agenda completed by that time.

Mr. Monaghan also commented on the MAP grants and how ICCTA may be able to help with registering students. ICCTA has addressed this with some degree of success with ISAC in the past. At one time, MAP grants were awarded on September 1 and sometimes the community college students did not even apply until August. The award date was then pushed back and is now creeping up again. The ICCTA has had success in the past asking ISAC to move the dates back and perhaps that precedence may help move the award deadlines again.

Item #6.4 Illinois Community College System Foundation

Ray Hancock discussed the Enroll Illinois program and its objective to create a constituency of all community college people, which currently does not exist in a formal sense. There are five different categories of membership that are functioning. The ICCSF has met with the Presidents' Council, the Illinois Council of Community College Administrators, ICCFA, ICCTA, basically, all of the constituency groups of the system. Some have endorsed the

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program, but no one has been asked to do this yet. It is a new idea but continuing to grow.

The ICCSF offers several scholarships throughout the system totaling almost \$250,000. Their investment portfolio, like everyone's, has taken quite a hit with the economic times. They are offering the same amount at this time. They may need to reduce the size of scholarships in the future.

The Purchasing Consortium is growing and had the first really good year in 2007 and did a little over \$6 million in business. This year that has increased to just over \$7 million. There is a lot of pressure for the colleges to purchase locally and the boards try to support that whenever possible. One area of concentration is academic regalia. All of the colleges have commencement ceremonies and they either buy or rent gowns and hats. They have found a great group to purchase these supplies from and almost 100% of the colleges are now using that company.

Dr. Hancock gave an update on the Harry L. Crisp II Community College Center. The operation of the building is expensive and complex, but it is the best thing ever for this system. The ICCB has inadequate space in the building and there are issues with the state not making payments. The ICCB is several months behind in rent, and ICCSF has started an expansion project to accommodate for the lack of space for the ICCB. This is Dr. Hancock's first project with public money, and it has proven difficult. The latest issue has been that the certified appraisal came in significantly less than needed for the loan. The appraisal also indicated that we needed additional parking and proof of a tenant for the fourth floor space before we could build. He is exploring different methods of financing and Dr. Hancock will keep everyone updated on this project.

The ICCSF will organize a meeting of foundation directors during the March meetings of the ICCTA and Presidents' Council. The meeting will be held on Thursday, March 12, 2009 and Dr. Hancock asked that foundation directors bring their presidents with them. That evening the foundation will sponsor a reception through Energy Systems Group.

Dr. Hancock also expressed his appreciation to the ICCB for all of their work. They are not only partners with the ICCSF, but the ICCB has emerged to be the leader in state education agencies. The reason for this are the quality Board members and staff. Dr. Hancock has been in the system for many years and the Board has maintained its integrity and stood up to the issues, and the staff is a great part of that.

Item #6.5 Presidents' Council

Bob Mees was very pleased to present to the Board. One of the projects that the Presidents' Council reported to the Board last year was the Sustainability Institute. Seven colleges were involved in that institute and included Kankakee Community College, Wilbur Wright College, Lewis and Clark Community College, Parkland College, Black Hawk College, Olive-Harvey College, and John A. Logan College. This program has grown and several

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more colleges will join the Institute later this year. This group will travel to Washington D.C. on Monday, January 12, 2009, to meet with President-elect Obama's transition team. The hope is that the group will be able to secure some funding from the current economic stimulus package. The colleges that will send representatives include Kankakee Community College, Wilbur Wright College, Lewis and Clark Community College, Southwestern Illinois College, Heartland Community College, Lake Land College, Illinois Central College, Black Hawk College, Olive-Harvey College, Triton College, Waubensee Community College, Richland Community College, John A. Logan College, and Joliet Junior College. They are hopeful of positive results and are focusing on three goals: energy efficiency and conservation, green jobs and workforce development, and modeling efficiency and demonstrating renewable energy. All of the colleges have been surveyed about these issues. Jon Astroth of Heartland is the chair of this committee, and Jerry Weber of Kankakee has taken a leading role in the project as well.

In two weeks, the annual joint meeting with the Chief Academic Officers and Student Services Officers will be held at the President Abraham Lincoln Hotel and Conference Center in Springfield. The Presidents' Council is excited about the meeting.

Public relations will be very important in the coming year and everyone, including the presidents, the board, and the trustees, is working together on this. It is so important that we send out the same message. We have to gather information to show the impact of the budget situation. We always find a way to fulfill our mission regardless of how much we have been cut and one of the biggest problems has been the increase in tuition. We have to show that this is a problem and will continue to be, unless we get this situation turned around. We need to work hard and with everyone working together on the same message, we will succeed. Everything is in turmoil, but we are getting things ready and when things are ready to change, we will be prepared. There is tremendous potential in the future to make a positive change.

The program with the Presidents' Council and the National Guard has been very, very successful. Dr. Mees thanked Jennifer Timmons and Elaine Johnson for their ICCB staff support. The program focuses on three aspects for this program: the community colleges will host family academies, reintegration programs, and other gatherings of the National Guard; establishing liaisons with family assistance centers throughout the state; and creating and/or expanding on campus Veterans Affairs Centers. All of these things are happening and a successful press conference was held in Springfield on November 13, 2008. So far, nine integration programs have been set up for the first half of the year and Joan Ryan from Director Tammy Duckworth's Veterans Affairs office has contacted Dr. Mees and her office wants to assist with this effort.

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Jake Rendleman inquired if there was anything being done for faculty and staff that are veterans.

Dr. Mees replied that, at John A. Logan, they have several staff that are with the military and they have created a model policy that was reviewed by military people and it has been

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regarded as a tremendous policy. If anyone would like to review the policy, Dr. Mees would be more than happy to share it. The president of their faculty association, Tim Baker, is currently serving in Afghanistan and his deployment was what motivated them to change the previous policy. The policies need to be developed to support the employees in the utmost way because they are making a great sacrifice by serving their country.

Mr. Obrzut also mentioned that he and Jennifer Timmons met with Lieutenant Governor Quinn's office and are working with them on creating access through our website to help veterans get into our community colleges.

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At this time, Chairman Alongi announced that the format of the meeting would change in order to allow Dr. Dale Chapman and Donna Meyer of Lewis and Clark Community College more time to present their Mobile Health Unit.

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Item #8 - New Units of Instruction

Tom Pulver made a motion, which was seconded by Jake Rendleman, to approve the following motion:

The Illinois Community College Board hereby approves the following new units of instruction for the community colleges listed below:

PERMANENT PROGRAM APPROVAL

Black Hawk College

- ▶ Inventory Specialist Certificate (31 semester credit hours)

College of DuPage

- ▶ Associate of Arts in Teaching (A.A.T.) Secondary Mathematics Statewide Model Curriculum (63 semester credit hours)

Kankakee Community College

- ▶ Cosmetology Associate of Applied Science (A.A.S.) Degree (67 semester credit hours)
- ▶ Cosmetology Technician Certificate (49 semester credit hours)

John A. Logan College

- ▶ Associate of Fine Arts (A.F.A.) in Music Education (68 semester credit hours)

Oakton Community College

- ▶ Radio Frequency Identification Associate of Applied Science (A.A.S.) Degree (60 semester credit hours)

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Olive-Harvey College

- ▶ Ophthalmic Technology Associate of Applied Science (A.A.S.) Degree (65 semester credit hours)

Rend Lake College

- ▶ Associate of Arts in Teaching (A.A.T.) Early Childhood Education Statewide Model Curriculum (62 semester credit hours)

Richland Community College

- ▶ Associate of Arts in Teaching (A.A.T.) Early Childhood Education Statewide Model Curriculum (64 semester credit hours)
- ▶ Associate of Arts in Teaching (A.A.T.) Special Education Statewide Model Curriculum (60 semester credit hours)

Sauk Valley Community College

- ▶ Associate of Arts in Teaching (A.A.T.) Special Education Statewide Model Curriculum (63 semester credit hours)

TEMPORARY PROGRAM APPROVAL

Richard J. Daley College

- ▶ Sustainable Urban Horticulture Certificate (31 semester credit hours)

Olive-Harvey College

- ▶ Cosmetology Certificate (36 semester credit hours)

Parkland College

- ▶ Sprinkler System Technology Associate of Applied Science (A.A.S.) Degree (69 semester credit hours)

The motion was approved by unanimous voice vote. Student advisory vote: Yes.

Item #9 - Illinois Community College Board Recognition of Community Colleges

Judy Rake made a motion, which was seconded by James Dumas, to approve the following motion:

The Illinois Community College Board hereby grants a status of
“recognition continued” to Highland Community College.

The motion was approved by unanimous voice vote. Student advisory vote: Yes.

Item #11 - Consent Agenda

Rudy Papa made a motion, which was seconded by Tom Pulver, to approve the following items:

Item #11.1 Minutes of the November 25, 2008 Meeting

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The Illinois Community College Board hereby approves the Board minutes of the November, 25, 2008, meeting, as recorded.

Item #11.2 Minutes of the November 25, 2008 Executive Session

The Illinois Community College Board hereby approves the Executive Session minutes of the November 25, 2008, meeting as recorded.

Item #11.3 FY 2010 Capital Budget Request

The Illinois Community College Board hereby:

1. Approves the fiscal year 2010 Capital Budget Request for the Illinois Community College System as presented in the attached Table 1;
2. Authorizes the submission of the request to the Illinois Board of Higher Education; and
3. Authorizes its President/CEO, with the concurrence of the Chair, to make technical adjustments to the request if more refined data becomes available.

The motion was approved by unanimous voice vote. Student advisory vote: Yes.

Item #12 - Information Items

Item #12.1 - Fiscal Year 2009 Financial Statements

The Fiscal Year 2009 financial statements were provided to the Board for information and review.

Item #12.2 - Annual Student Enrollments and Completions in the Illinois Community College System - Fiscal Year 2008

The Annual Student Enrollments and Completions in the Illinois Community College System, for Fiscal Year 2008 were provided to the Board for information and review.

Item #12.3 Workforce Development Grant Report Business and Industry Services - Fiscal Year 2008

The Fiscal Year 2008 Workforce Development Grant Report Business and Industry Services was provided to the Board for information and review.

Item #12.4 Illinois Community College System Performance Report for Fiscal Year 2008 Focus on Affordability

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The Fiscal Year 2008 Illinois Community College System Performance Report was provided to the Board for information and review.

Item #12.5 Final Report of Illinois Board of Higher Education Public Agenda

The Final Report of Illinois Board of Higher Education Public Agenda was provided to the Board for information and review.

Item #13 - Other Business

There was no other business at this time.

Item #14 - Executive Session

There was not an Executive session at this meeting.

Item #15 - Public Comment

There was no public comment at this time.

Item #10 - Fiscal Year 2009 Enrollment and Fiscal Trends in the Illinois Community College System

Dr. Karen Hunter Anderson presented the Fiscal Year 2009 Enrollment and Fiscal Trends for the Illinois Community College System. Dr. Anderson explained that the study for this year focused on affordability. Specifically, the enrollment patterns within the context of the current economy, affordability, and other fiscal trends. Dr. Anderson gave a brief overview of the enrollment trends and focused primarily upon how the current economic trends are affecting our colleges. We are facing declines in state and tax support, as well as, higher education appropriations. In comparison with national trends, Illinois is very close to the national average for the number of students with high school credentials, the number of students (18-24 years) that are enrolled in college and we have a higher average of students (25-29 years) enrolled in college who do not hold a bachelor's degree. With completion, transfer and retention we are higher in terms of white and African American students but are under for Latino students. We do have some work to do to increase the completion rate for African-American students.

Dr. Scott Parke thanked Nathan Wilson, Candy Tempel, Jo Barnard, and Michelle Defour for all of their contributions for the report and also those people that recently retired. Mr. Mathew worked on the website, Mr. Morgan contributed the workforce components and Ms. Risse helped with the transfer numbers. Dr. Parke conducted a presentation on the enrollment trends over that past 10 years. He highlighted trends in Illinois in comparison to public universities in Illinois and nationwide as applicable. Overall, credit enrollments are down slightly and noncredit enrollment is

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on a slight downward trend in the last year. Completions are on the same level as the previous year and should increase since this is one of the goals of the Public Agenda. Ellen Andres presented several charts that demonstrated that colleges are offering more credit hours, but a lower percentage are funded credit hours. In regard to tuition, it has surpassed the Midwest median income, which is something that the system has not seen before. In the end, Illinois community colleges still offer the best deal to the students.

Ms. Andres commented that Illinois community colleges have a lot of students and they generate a lot of credit hours. The system has less money, but our colleges are still dealing with the students and doing a great job of it. She also stated that Bob Mees said it best, "We still continue to do a good job and, at some point, the students are going to suffer and we're afraid it's going to hit soon."

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Tom Pulver asked if we knew what the current counts were showing for the Spring 2009 semester enrollments. Dr. Parke replied that he has heard that the numbers are up, but it is too early to report any exact figures yet.

Jake Rendleman commented that the numbers show that enrollments have gone down over the last five years. Could this be contributed to pricing some students out of the market. Do we have any idea what is causing this? Dr. Parke reported that it may be one of the contributing factors but each college has it's own factors.

Mr. Obrzut announced that these correlations would be reported to legislators and editorial boards as well.

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Item #7 - Lewis & Clark Community College Mobile Health Unit

Dr. Dale Chapman thanked the Board for the invitation to present. Judy Rake and Rudy Papa live in the Lewis and Clark district and he thanked them for their support. Dr. Chapman stated that, five years ago, his associate nursing program had 92 students and currently when you look at the employment needs for nursing students, about 2.14 million nurses are needed across the country and 30,000 in the state of Illinois. We talked to our foundation, local hospitals, and strategic groups and they looked at expanding their nursing program, dramatically, over the past five years. They were awarded a \$2.5 million grant from Alton Memorial hospital which helped them keep taxes from going up, and a local bond helped construct a building for their nursing program. By next fall, the college will have 320 students in their nursing program, making it the largest ADN program in the state of Illinois. In 2003, then Senator Barack Obama visited the campus and the nursing program and discussion focused on how to solve some of the healthcare problems. It was suggested that community colleges could use dental hygiene programs and ADN nursing programs as a way to serve areas that are under served or not served at all. Senator Obama listened and in 2005, he supported five earmarks. One of them was for Lewis and Clark and the unit that the Board will tour

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in a short while. Half of the earmark went to the unit and the other half went to the Lewis and Clark foundation. Dr. Chapman feels Lewis and Clark Community College is responding to the needs of their area in terms of career programs and, with that as a backdrop, a lot of the ideas for this unit came from Donna Meyer. Her vision has been tremendous and she serves on several national and statewide committees.

Ms. Meyer thanked everyone for allowing her to come today. She commented on how nice it is to be working on something that is fun and to feel that you are actually serving the population. She spoke about Lewis and Clark's Nurse Managed Center for Healthcare and Education. The Nurse Managed Center has two components: a stationary clinic on campus that was established in November 2006 and now the Mobile Health Unit, which arrived on November 3, 2008. The Nurse Managed Center is a multi-faceted program; there are three nurse practitioners, a health education and prevention program has been established, and primary care clinics have been set up throughout the community college district.

An issue that developed when the nursing program was being expanded was where to put all of the nursing students for clinical work. Her solution was to create their own clinical sites. Students have access to the clinic on campus, they now go out in our mobile unit, and also the other stationary sites that they visit throughout the district. This is very important because it has shown that, when students conduct their clinicals in their own communities, they stay there as well. They truly are a unique program; there are only 250 nurse managed facilities in the United States and whereas most are in the inner cities, we are not.

Lewis and Clark was the first community college to receive this grant and the mobile unit treats underserved individuals and rural communities. Their mission is to expand existing healthcare services and offer high quality and affordable services as well. Students perform visits but also conduct a variety of screenings - cholesterol, glucose, blood pressure and flu shots. The unit also reaches culturally diverse areas that many of our students would not otherwise be able to experience.

The college's vision is to create healthier communities through health education, prevention, primary care, nursing education, oral health education and screenings.

The mobile unit has experienced many successes and most of that is due to the partnerships and collaboration that have developed with the communities. In the beginning, Lewis and Clark did not want to step on any toes, especially physicians, but they have learned that Lewis and Clark is serving those people that the physicians did not see anyway. Lewis and Clark Community College has partnered with several existing healthcare agencies, public health departments, schools and community centers. They also serve Headstart and the American Red Cross. Since the college is a disaster site, the mobile unit may be taken out in the event of a disaster and provide emergency care. United Way has become involved with the unit. We are happy to have partnered with Special Olympics, and will conduct all of the physicals for the children in the area that will participate in that event.

So far, the unit has served 1,093 patients with primary care needs, but has served over 10,000 people for other needs, such as preventative care, shots and screenings. They are the recent recipient

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of the Illinois Rural Health Associations Special Exemplary Project Award and are very pleased about that.

Since Lewis and Clark has a dental hygiene program, the unit also has dental services. Oral health has become something that people have ignored because they do not have the funding. Oral health affects systematic health, and that need is becoming greater and greater.

Dr. Chapman commented that, in the area that they serve, there are currently 144 children between the ages of 3-14 whose teeth are so bad that they have to be put under general anesthesia before their teeth can be examined.

Ms. Meyer noted that their unit is being used as a model by Health Resources and Service Administration (HRSA), a company that provided funds for the construction of the mobile unit, to show other community colleges across the nation. All fuel for the unit is donated by Piasa and Conoco-Phillips. The college is proud that the unit represents not only Lewis and Clark but also the State of Illinois. Ms. Meyer serves on the Illinois Center for Nursing board and nursing is a huge issue currently. Lewis and Clark Community College is trying to be very successful for all of you and Ms. Meyer thinks they have been so far.

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Dr. Chapman and Ms. Meyer invited everyone to come tour the mobile unit.

Mr. Obrzut thanked the members of the Board that attended the Executive Staff holiday party and all of the Board members for their contributions.

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Item #16 - Adjournment

At 11:20 a.m., Rudy Papa made a motion, which was seconded by Tom Pulver, to adjourn the meeting.

The motion was approved by unanimous voice vote. Student advisory vote: Yes.

Guy H. Alongi
Chairman

Geoffrey S. Obrzut
President/CEO

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Illinois Community College Board

NEW UNITS OF INSTRUCTION

The Illinois Community College Board is requested to approve new units of instruction for the following community colleges:

RECOMMENDED ACTION:

It is recommended that the following motion be adopted:

The Illinois Community College Board hereby approves the following new units of instruction for the community colleges listed below:

PERMANENT PROGRAM APPROVAL

Elgin Community College

- ▶ Health & Wellness Management A.A.S. degree (68 credit hours)
- ▶ Massage Therapy Certificate (40.5 credit hours)

Harold Washington College

- ▶ Agricultural Biotechnology Certificate (31 credit hours)
- ▶ Associate of Arts in Teaching (A.A.T.) - Early Childhood Education degree (63 credit hours)

Illinois Central College

- ▶ Green Building Environment A.A.S. degree (65 credit hours)
- ▶ Green Building Environment Certificate (36 credit hours)

Joliet Junior College

- ▶ Associate of Arts in Teaching (A.A.T.) - Special Education degree (64 credit hours)

Kaskaskia College

- ▶ Health Information Technology A.A.S. degree (69 credit hours)
- ▶ Surgical Technology Certificate (38 credit hours)

Lincoln Land Community College

- ▶ Cosmetology Certificate (30 credit hours)

McHenry County College

- ▶ Associate of Arts in Teaching (A.A.T.) - Special Education degree (61 credit hours)

Olive-Harvey College

- ▶ Criminal Justice/Public Police Services A.A.S. degree (60 credit hours)
- ▶ Criminal Justice/Public Police Services Certificate (30 credit hours)

Olney-Central College

- ▶ Medical Lab Technology A.A.S. degree (70 credit hours)

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Rend Lake College

- ▶ Associate of Arts in Teaching (A.A.T.) - Secondary Science degree (67 credit hours)

Southwestern Illinois College

- ▶ Computer Management Information Systems A.A.S. degree (69 credit hours)

Waubonsee Community College

- ▶ Geographic Information Systems (GIS) A.A.S. degree (64 credit hours)
- ▶ Library Technical Assistant A.A.S. degree (64 credit hours)

Wm. Rainey Harper College

- ▶ Associate of Arts in Teaching (A.A.T.) - Secondary Math degree (62 credit hours)
- ▶ Human Services A.A.S. degree (61 credit hours)

BACKGROUND

Elgin Community College is seeking approval to offer a 68 credit hour Associate in Applied Science (A.A.S.) degree program in “Health and Wellness Management”. This program will prepare individuals for employment in management-level positions of health and wellness programs and facilities. The curriculum includes 15 credit hours of required general education coursework, 51 credit hours of required career and technical education coursework, and two (2) credit hours of related technical electives. The career and technical component of the curriculum includes instruction in human anatomy and physiology, nutrition, healthcare and medical terminology, individualized fitness, personal wellness, personal training, structural kinesiology, fitness walking, weight training, sport and exercise psychology, health/fitness facility standards, first aid and safety, athletic injury management, leadership development and a required work-based learning experience in personal training. Completers of this program will be qualified to sit for several optional credentialing exams including the “Certified Personal Trainer (CPT)” exam through the American College of Sports Medicine (ACSM) and the “Certified Group Fitness Instructor (CGFI)” exam through the American Council on Exercise (ACE). Assessment of student learning will be achieved through a comprehensive final project and an evaluation of the student’s performance during the work-based learning component of the curriculum.

Labor market information provided by the college supports the interest in and the need for a two-year training program in this field of study. Nationally and statewide the demand for health and wellness professionals continues to grow according to the U.S. Department of Labor-Bureau of Labor Statistics. According to the Illinois Department of Employment Security, the growth in employment of “fitness trainers” is expected to increase faster than the average for all occupations statewide through 2014. The college currently offers a short-term “Personal Training” certificate program. The proposed degree will also provide an educational ladder opportunity for graduates of this program. The college anticipates an enrollment of 20 full-time students the first year increasing to 36 full-time students by the third year. The proposed program will utilize one (1) existing part-time faculty member and require one (1) new additional part-time faculty member the first year. Qualifications of existing faculty and newly hired faculty are a minimum of a bachelor’s degree in a related field of study, two years related work experience, one (1) year related teaching experience and current Personal Training Certification from an National Commission for Certifying Agencies

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(NCCA) accredited organization. The program will utilize classroom/laboratory space and equipment currently in place for the existing certificate program. Costs anticipated with the implementation of this program are \$5,250 during the first year, \$22,725 during the second year, and \$23,860 during the third year. Higher second and third year costs reflect the addition of a full-time, part-time faculty coordinator for the program.

Elgin Community College is seeking approval to offer a 40.5 credit hour “Massage Therapy” Certificate program. This program will prepare individuals for entry-level employment and for entrepreneurship opportunities as massage therapists. The curriculum was developed based on standards established by the Commission on Massage Therapy Accreditation (COMTA) and will prepare graduates for national credentialing through the National Certification Board for Therapeutic Massage and Bodywork (NCBTMB), as well as for required licensure in the State of Illinois. The curriculum consists of coursework in fundamentals of massage, anatomy and physiology for massage therapists, wellness for the massage therapist, pathology and pharmaceuticals, musculoskeletal palpation, basic massage, applied therapies, adjunct therapies, energy and Eastern therapies, community outreach, business for massage therapists, clinical case studies, and introductory through advanced-levels of massage therapy practical lab. Assessment of student learning objectives will be achieved through observation of the student’s performance during their practical learning experience as well as through the administration of a national practice exam.

Labor market information provided by the college supports the interest in and the need for a formalized credit training program in this field of study. The college currently offers this training through its community education department with very high enrollments, 83 percent completion rate, 100 percent licensure rate, and a 72 percent placement rate. ECC received COMTA accreditation for its existing training program in 2007. The college is now seeking approval for this training as a credit program. The college anticipates an enrollment of 30 full- and part-time students each year during the first three years of the program. Because this training has been previously offered, adequate facilities, equipment and materials are in place to support the program. The program will require seven (7) new part-time faculty and two (2) existing (one full-time, one part-time) faculty during the first year. Qualified faculty will possess a minimum of 2,000 hours of massage therapy

work experience, be a Licensed Massage Therapist (LMT) in the State of Illinois, and have prior teaching experience. Costs to implement this program will be approximately \$197,036 the first year, \$209,675 the second year, and \$216,072 the third year. This includes the hiring of a full-time program director, administrative assistant for use by both program faculty and the massage therapy clinic, hiring full-time faculty to manage increases in enrollment during the second and third years, and expenses related to maintaining program accreditation.

Harold Washington College, one of the City Colleges of Chicago, is seeking approval to offer a 31 credit hour “Agricultural Biotechnology” Certificate program. This program will prepare existing biological science program graduates and/or existing agriculture professionals with training in the biotechnology field and for entry-level employment as biological technicians or agricultural technicians. The curriculum consists of career and technical education coursework in biology, biochemistry, molecular biology, plant biology, biotechnology, bioinformatics and special topics in biotechnology. The proposed certificate was developed as an educational ladder program that will

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articulate into the Biotechnology A.A.S. degree currently offered by Harry S. Truman College, another one of the City Colleges of Chicago. Assessment of student learning will be accomplished through evaluation of a student portfolio containing artifacts of their educational achievements.

Labor market information provided by the college supports the interest in and the need for a certificate-level training program in this field of study. The college anticipates an enrollment of 15 full-time and 10 part-time students the first year increasing to 30 full-time and 15 part-time by the third year. The program will require three (3) existing full-time faculty the first year. No new costs are anticipated for the implementation of this program during the first three years.

Harold Washington College is also seeking approval to offer a 63 semester credit hour Associate of Arts in Teaching (A.A.T.) Early Childhood Education Statewide Model Curriculum. The 60-64 semester credit hour model curriculum consists of 40-42 semester credit hours of general education coursework, and 18-22 semester credit hours of professional and early childhood education coursework. The proposal meets the model guidelines endorsed by the Illinois Community College Board and the Illinois Board of Higher Education.

Illinois Central College is seeking approval to offer a 65 credit hour Associate in Applied Science (A.A.S.) degree and related 36 credit hour Certificate program in “Green Building Environment”. These programs will prepare individuals for entry-level employment as well as provide cross-training for existing professionals in a variety of occupational fields focusing efforts on “green technology”, but particularly in energy fields, building construction and building management. The certificate curriculum is targeted towards existing professionals who are looking for “green technology” skills that apply to their particular occupational field. The 36 credit hour curriculum includes instruction in introductory green building needs, building environments and controls, blueprint reading, central heating and cooling plants, indoor air quality and green buildings, environmental systems of buildings, refrigeration systems, air conditioning systems, and construction management. This career and technical coursework was developed according to standards outlined by the American Society of Heating and Refrigeration Engineers (ASHRE) and Partnership for Heating and Refrigeration Accreditation (PAHRA). No credentialing for students completing the proposed programs are currently available at this time. The degree curriculum builds upon the certificate curriculum to include six (6) credit hours of additional coursework in construction management, human relations and business operations, as well as 23 credit hours of required general education coursework. Assessment of student learning objectives will be accomplished through evaluation of the students performance on a comprehensive final project on building energy analysis.

Labor market information provided by the college supports the interest in and the need for targeted education and training in the emerging field of “green technology”. Many existing occupational fields utilize “green skills”, however, as today’s society demands more efficient use of energy management residentially and commercially, newer occupations that perform this work have begun to surface. Locally, area employers have expressed a strong interest in this type of educational program. The college anticipates a combined enrollment of six (6) full-time and 12 part-time students the first year. The programs will require one (1) existing full-time faculty, one (1) new part-time faculty, and four (4) existing full-time faculty the first year. Faculty associated with the career

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and technical component of this curriculum will at a minimum have completed an apprenticeship training program in Heating and Air Conditioning and will possess five years of related work experience. Classroom and laboratory facilities are currently in place and will be shared amongst other related program areas. Funds to support this program will be derived from reallocation of existing resources, therefore no new funds will be required for the implementation of this program.

Joliet Junior College is seeking approval to offer a 64 semester credit hour Associate of Arts in Teaching (A.A.T.) Special Education Statewide Model Curriculum. The 60-64 semester credit hour model curriculum consists of 40-44 semester credit hours of general education coursework, and 18-21 semester credit hours of professional and special education coursework. The proposal meets the model guidelines endorsed by the Illinois Community College Board and the Illinois Board of Higher Education.

Kaskaskia College is seeking approval to offer a 69 semester credit hour Associate in Applied Science (A.A.S.) degree in "Health Information Technology". This program will prepare individuals for entry-level employment as health information technicians (HITs) in a variety of allied health and administrative settings. Kaskaskia College has proposed this program to become a part of the Southern Illinois Collegiate Common Market's (SICCM) joint effort to offer this program regionally. SICCM programs offer access to local campus and district services, but provide access to one combined location for technical instruction for all districts' students. Internships and practical learning experiences are completed locally and students graduate from their home institution. This program is currently being offered by four (4) existing SICCM community colleges and is also currently articulated with two programs at Southern Illinois University at Carbondale: the Bachelor of Science in Advanced Technical Studies-Advanced Office Systems degree and the Health Care Management Bachelor of Science degree.

The curriculum consists of 28 semester credit hours of required general education coursework, 38 semester credit hours of required career and technical education coursework, and three (3) semester credit hours of general electives. The career and technical component of this curriculum includes instruction in medical terminology and transcription, introductory health information, health record systems, health records systems laboratory, health data and statistics, coding, CPT coding, quality management, medical/legal aspects, management in health care, health information in non-traditional settings and a required clinical practicum experience. This program was developed according to standards outlined by the American Health Information Management Association (AHIMA) and will prepare graduates for optional credentialing as a Registered Health Information Technician (RHIT). The program has also been accredited by the Commission on Accreditation for Health Informatics and Information Management Education of AHIMA. Assessment of student learning will be achieved through evaluation of the student's performance during the practical learning component of the curriculum.

Labor market information provided by the college supports the need for and the interest in this two-year program of study within the regional area and the college's district. Locally and statewide the need for "medical records and health information technicians" is expected to grow faster than the average for all occupations through the year 2014, according to the Illinois Department of

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Employment Security. The college anticipates an enrollment of five (5) full-time students each year during the first three years of the program. The program will require one (1) existing full-time and four (4) existing part-time faculty the first year. Instructors qualified to teach the career and technical component of this curriculum are shared among the SICCM institutions and must hold a Bachelor's degree in health information technology, have one year of related work experience and possess RHIT credentials. Facilities and laboratory equipment are also resources shared among the five SICCM colleges. Costs for implementing this program are estimated at \$21,858 per year during the first three years of the program and include Kaskaskia College's projected portion of administrative and overhead costs.

Kaskaskia College is also seeking approval to offer a 38 credit hour "Surgical Technology" Certificate program. This program will prepare individuals for entry-level employment as surgical technologists. Kaskaskia College has proposed this certificate to become a part of the Southern Illinois Collegiate Common Market's (SICCM) joint effort to offer this program regionally. SICCM programs offer access to local campus and district services, but provide access to one combined location for technical instruction for all districts' students. Internships and practical learning experiences are completed locally and students graduate from their home institution. This program is currently being offered by four (4) existing SICCM community colleges and has been accredited by the Commission on Accreditation of Allied Health Programs (CAAHEP). The curriculum was originally developed according to competencies established by the Association of Surgical Technologists (AST) and will prepare graduates for the association's related Certified Surgical Technologist (CST) credentialing examination. The curriculum consists of eight (8) credit hours of general education coursework primarily in anatomy, physiology and microbiology; and 30 credit hours of career and technical education coursework in introductory surgical technology, principles and practices of surgical technology, pharmacology for health professionals, introductory and advanced surgical procedures, and a required work-based learning experience in surgical technology. Assessment of student learning objectives will be achieved through evaluation of the student's performance on a national standardized program assessment test available through the Accreditation Review Committee for Surgical Technologists (ARCST).

Labor market information provided by the college supports the interest in and the need for a formalized training program for students in Kaskaskia's district and the Southern Illinois regional area. According to the Illinois Department of Employment Security, growth in the employment of "surgical technologists" both statewide and within the Southern Illinois area is expected to be in higher demand than all occupations through 2014. The college anticipates an enrollment of five (5) full-time students each year during the first three years of the program. The program will require one (1) existing full-time and two (2) existing part-time faculty the first year. Instructors qualified to teach the career and technical component of this curriculum are shared among the SICCM institutions and must have graduated with at least a certificate in surgical technology, have one year of related work experience and possess the appropriate CST credentials. Facilities and laboratory equipment are also resources shared among the five SICCM colleges. Costs for implementing this program are estimated at \$26,300 per year during the first three years of the program and include Kaskaskia College's projected portion of administrative and overhead costs.

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Lincoln Land Community College is seeking approval to offer a 30 credit hour “Cosmetology” Certificate program. This program will prepare individuals for entry-level employment as cosmetologists. The college is partnering with the University of Spa and Cosmetology Arts (USCA) to provide college credit opportunities for its cosmetology students. The existing curriculum was approved by the Illinois Department of Finance and Professional Regulation and will prepare graduates for required licensure. Coursework includes hair cutting, hair styling, chemicals and hair treatments, sanitation, salon management, esthetics and nail technology. Assessment of student learning will take place during the practical laboratory experiences, as well as through comprehensive written and performance final exams.

Labor market information provided by the college supports the interest in and the need for a credit training program within the college’s district. Enrollments in the current program are high with a 96 percent licensure rate and an 83 percent placement rate. LLCC has been working with the local secondary career center to provide credit opportunities for high school students interested in pursuing careers in cosmetology. The proposed program will offer district high school students, as well as high school graduates with that opportunity. The college anticipates an enrollment of 20 full-time and 15 part-time students each year during the first three years of the program. Qualified faculty will possess at least an Associate’s degree in Cosmetology, at least 2,000 hours of related work experience and hold a Cosmetology Instructor’s License in the State of Illinois. The college will utilize USCA instructors and facilities, therefore no new costs are anticipated during the first three years of the program.

McHenry County College is seeking approval to offer a 61 semester credit hour Associate of Arts in Teaching (A.A.T.) Special Education Statewide Model Curriculum. The 60-64 semester credit hour model curriculum consists of 40-44 semester credit hours of general education coursework, and 18-21 semester credit hours of professional and special education coursework. The proposal meets the model guidelines endorsed by the Illinois Community College Board and the Illinois Board of Higher Education.

Olive-Harvey College, one of the City Colleges of Chicago, is seeking approval to offer a 60 credit hour Associate in Applied Science (A.A.S.) degree and a related 30 credit hour Certificate program in “Criminal Justice/Public Police Services”. These programs will prepare existing law enforcement professionals for advancement opportunities within related agencies at the municipal, county, state and federal level. The certificate curriculum consists of 30 credit hours of career and technical education coursework, including one (1) technical elective course. Required coursework includes administration of criminal justice, administration of juvenile justice, issues in criminal justice, criminal law and procedure, introductory investigation, police organization and management, constitutional law, and professional responsibilities in criminal justice. The degree curriculum builds upon the 30 credit hours of career and technical education coursework to include 15 credit hours of required general education coursework and an additional 15 credit hours of related technical electives in areas such as terrorism, corrections, criminology and addictions studies. Assessment of student learning objectives will be achieved through a comprehensive final examination taken during the student’s final semester of each program.

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Labor market information provided by the college supports the interest in and the need for advanced-level educational programs in criminal justice. Currently the college offers a basic-level certificate program in this field of study. Student interest for educational ladder opportunities has doubled in the last two years, as well as an increased interest from individuals currently employed as law enforcement professionals locally. According to the Illinois Department of Employment Security, growth in the employment of occupations related to criminal justice will increase by about 20 percent through 2014 within the college's district. The college anticipates an enrollment for the degree program of 32 full-time and 70 part-time students the first year, while enrollment in the certificate program is projected at 15 full-time and 20 part-time students the first year. No new instructional costs are anticipated as classroom facilities and materials are currently in place with a related program at the college. One (1) new full-time faculty and two (2) existing faculty will be required to implement these programs during the first year. Currently the college offers a related program utilizing full- and part-time faculty qualified with a Master of Arts (M.A.) Degree in Criminal Justice. Costs of implementing these programs will be approximately \$164,000 the first year, \$179,500 the second year, and \$195,000 the third year. These costs reflect the addition of two full-time faculty over the second and third years to manage anticipated increases in enrollments.

Olney Central College, one of the Illinois Eastern Community Colleges, is seeking approval to offer a 70 credit hour Associate in Applied Science (A.A.S.) degree in "Medical Lab Technology". This program will prepare individuals for entry-level employment as medical laboratory technicians. The curriculum was developed according to standards established by the National Accrediting Agency for Clinical Laboratory Sciences (NAACLS) and will prepare graduates for the credentialing exam through the American Society of Clinical Pathologists (ASCP) Board of Registry as a "Medical Lab Technologist (MLT)-ASCP". The curriculum consists of 35 credit hours of required general education coursework including instruction in chemistry, microbiology, human anatomy and physiology, and psychology; and 35 credit hours of career and technical education coursework in medical clinical laboratory, serology, phlebotomy, immunohematology, hematology and hematology, clinical chemistry, clinical microbiology, and introductory through advanced levels of clinical medical lab technology. Assessment of student learning objectives will be accomplished through evaluation of the student's performance during their required clinical rotations in the lab.

Labor market information provided by the college supports the interest in and the need for an educational training program in this field of study. The college has been asked by a variety of district partners in the health services industry to develop a program that could potentially supply the area with well-trained medical lab workers. Furthermore, growth in the employment of "medical and clinical lab technicians" is expected to increase by nearly 8 percent within the college's district through 2014, according to the Illinois Department of Employment Security. Projections data for employment growth across the state border into Indiana is projected at nearly 25 percent statewide through 2014. The college anticipates an enrollment of 20 full-time and eight (8) part-time students the first year, increasing to 20 full-time and 10 part-time students by the third year. The program will require one (1) new full-time faculty and one (1) existing full-time faculty the first year. Qualified faculty will possess a minimum of a Master's degree in Clinical Laboratory Science or related medical technology, three (3) years related occupational experience and three (3) years teaching experience. The college currently offers a Phlebotomy program, therefore existing classroom,

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laboratories and some equipment resources can be shared. New costs for implementing this program will be \$73,886 the first year, \$71,018 the second year, and \$73,235 the third year.

Rend Lake College is seeking approval to offer a 67 semester credit hour Associate of Arts in Teaching (A.A.T.) Secondary Science Statewide Model Curriculum. This model curriculum consists of 39 semester credit hours of general education coursework, 28 semester credit hours of professional education and related major core courses. The college's proposal meets the model guidelines endorsed by the Illinois Community College Board and the Illinois Board of Higher Education.

Southwestern Illinois College is seeking approval to offer a 69 credit hour Associate in Applied Science (A.A.S.) degree in "Computer Management Information Systems". This program will prepare individuals for entry-level employment in information technology as well as for transfer into the Computer Management Information Systems baccalaureate degree at Southern Illinois University at Edwardsville (SIU-E). The curriculum consists of 51 credit hours of required general education coursework and 18 credit hours of required career and technical education coursework. The career and technical component of this curriculum includes instruction in introductory information technology, Java programming, Visual Basic programming, C++ programming, C# programming, and systems development and design. Assessment of student learning objectives will take place through the evaluation of a student portfolio containing artifacts of the student's educational accomplishments.

Labor market information provided by the college supports the interest in and the need for a two-year educational program that prepares for entry-level employment while also allowing for a smooth transfer at the baccalaureate level. Graduates of this program will be able to transfer to SIUE as juniors having completed all of the required IAI general education coursework for the bachelor's degree. Students choosing to continue their education at SIUE will also be qualified for entry-level employment as computer programmers. The college anticipates an enrollment of 10 full-time and 20 part-time students the first year, increasing to 30 full-time and 50 part-time students by the third year. Six (6) existing faculty (three full- and three part-time) are required to implement this program. Qualified faculty will possess at least a Master's degree in a computer information related field and have experience with specific programming languages that relate to the proposed curriculum. Facilities and other resources are adequate to support the program, therefore, no new costs are associated with the implementation of this degree.

Waubonsee Community College is seeking approval to offer a 64 credit hour Associate in Applied Science (A.A.S.) degree in "Geographic Information Systems". This program will prepare individuals for entry-level employment as survey or mapping technicians, as well as providing professionals in engineering, urban planning and construction with an opportunity for retraining in this emerging technological field of study. The curriculum consists of 18 credit hours of required general education coursework, 30 credit hours of required career and technical education coursework, and 16 credit hours of related technical electives. The career and technical component of the curriculum includes instruction in geography of the developing world, GIS mapping principles, technical drawing, applications for GIS, introductory through advanced levels of GIS, and

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GIS and logistics management. Assessment of student learning objectives will be achieved through evaluation of a comprehensive final student project in GIS. This curriculum also provides an educational ladder opportunity for graduates of the college's two related certificate programs in Basic (12 credit hours) and Advanced (27 credit hours) Geographic Information Systems.

Labor market information provided by the college supports the interest in and the need for a two-year training program in this field of study. Completers of the college's existing certificate programs continue to express a strong need for a GIS degree program. Locally, employers have indicated a strong interest in college certificate completers and have encouraged further development of a degree program. The college anticipates an enrollment of two (2) full-time and seven (7) part-time students the first year increasing to six (6) full-time and 20 part-time students by the third year. The program will require one (1) new part-time and one (1) existing full-time faculty member the first year. Instructors qualified to teach the career and technical component of this curriculum, including existing faculty, will hold a minimum of an A.A.S. degree in Geographic Information Systems, three years of related work experience and two years of teaching experience. Because the college currently offers two related programs, classroom, laboratory and the majority of equipment are already in place to support this program. The college plans to update the appropriate software licenses and purchase a new server, ESRI ArcLogistics Lab Mit and two Trimble Juno GPS units during the first three years of implementation. Costs of implementing this program are estimated at \$14,592 the first year, \$19,500 the second and third years of the program.

Waubonsee Community College is also seeking approval to offer a 64 semester credit hour "Library Technical Assistant" Associate in Applied Science (A.A.S.) degree. This program will prepare individuals for entry-level employment as library technicians, technical assistants, aides and clerks in all types of libraries and/or library departments. This curriculum includes 18 semester credit hours of required general education coursework, 31 semester credit hours of required career and technical education coursework, and 15 semester credit hours of related technical electives. The career and technical component of the curriculum consists of coursework in introduction to libraries, introduction to library technical services, public services, library technology, reference and research strategies, library collections, library computer systems, customer service, and a required work-based learning experience in library technical assisting. This program was developed based on competencies for library support staff as outlined by the American Library Association (ALA) and Western Council of State Libraries (WCSL). Graduates of this program will be prepared for the related optional national certification through the Library Support Staff Certification Program (LSSCP), currently in development by the ALA-WCSL. Assessment of student learning objectives will be achieved through observation of the student's performance during the practical learning experience as well as through comprehensive testing.

Labor market information provided by the college supports the interest in and the need for a formal two-year training program for library technical assistants within the college's district. According to the Illinois Department of Employment Security, positive growth in the employment of "library technical assistants" is expected within the college's district through the year 2014. A local survey conducted by the college supports a strong interest in continuing education through formal, college-level credit training. The five-county area within Waubonsee's district employs over 1,000 library

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technical assistants, the majority of which responded very favorably towards plans to offer a program in this field of study. The college anticipates an enrollment of five (5) full-time and seven (7) part-time students the first year, increasing to seven (7) full-time and 10 part-time students by the third year. Seven (7) new part-time faculty will be required during the first year of this program. Qualified faculty will possess a Master of Library Science degree and two (2) years related work experience. Current facilities, including classroom and computer laboratory space are adequate to implement the proposed program. Costs of implementing the proposed program will be approximately \$16,500 the first year, \$15,500 the second year, and \$56,500 the third year. First and second year costs reflect the purchase of new equipment for the program, and third year costs reflect the addition of a full-time faculty coordinator.

William Rainey Harper College is seeking approval to offer a 63 semester credit hour Associate of Arts in Teaching (A.A.T.) Secondary Mathematics Statewide Model Curriculum. The 60-64 semester credit hour model curriculum consists of 40-45 semester credit hours of general education coursework, 3-9 semester credits of professional education and 9-15 semester credits in major content area coursework. This proposal meets the model guidelines endorsed by the Illinois Community College Board and the Illinois Board of Higher Education.

William Rainey Harper College is seeking approval to offer a 61 credit hour Associate in Applied Science (A.A.S.) degree in "Human Services". This program will prepare individuals for employment as mental health technicians, rehabilitation technicians, case managers and related human service assistants in a variety of community outreach, mental health and rehabilitative settings. The curriculum consists of 30 credit hours of required general education coursework and 31 credit hours of required career and technical education coursework. Career and technical coursework includes instruction in introductory human services, group work, helping skills, crisis intervention, introductory gerontology, disabilities and human service, family issues and interventions, multiculturalism in human services, law and ethics in human services, as well as a required field experience and seminar in human services. Assessment of student learning objectives will take place through observation of the student during their field experience.

Labor market information provided by the college supports the interest in and the need for a formalized training program in this field of study. Because the college does not offer a related program they currently send an average of 60 students per year to other neighboring institutions for this educational program. District students have expressed a strong interest in Harper College developing its own two-year program in human services. Furthermore, according to the Illinois Department of Employment Security, growth in the employment of "human services workers" is anticipated at over 29 percent through 2014 within the colleges district and surrounding metropolitan area. The college anticipates an enrollment of 15 full-time and 20 part-time students the first year, increasing to 30 full-time and 40 part-time students by the third year. Two (2) new part-time faculty will be required during the first year of the program. Qualified faculty will have at least a Bachelor's degree in Human Services or a related field of study and five years of occupational experience. Classroom facilities are adequate to support the proposed program, however costs to implement the program will be approximately \$20,000 the first year, \$74,000 the second year, and \$80,500 the third year. Costs reflect expenditures related to the purchase of library and resource materials as well as

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marketing materials used for recruiting students. Higher costs during years two and three reflect the addition of full-time faculty for program coordination and to manage projected increases in enrollment.

TEMPORARY PROGRAM APPROVAL

Carl Sandburg College

- ▶ Diagnostic Cardiac Sonography Certificate (39 credit hours)

Shawnee Community College

- ▶ Multimedia and Gaming A.A.S. degree (63 credit hours)
- ▶ Helpdesk/PC Technician/Networking A.A.S. degree (69 credit hours)

John Wood Community College

- ▶ Manufacturing Technology A.A.S. degree (64 credit hours)

BACKGROUND

Carl Sandburg College is seeking temporary approval to offer a 39 credit hour “Diagnostic Cardiac Sonography” Certificate for a period of three (3) years. This program will prepare existing sonography professionals with education and training specializing in echocardiography. The curriculum was developed based on standards established by the Joint Review Committee on Education in Diagnostic Medical Sonography (JRC-DMS) and includes coursework in cross-sectional anatomy, ultrasound physics and instrumentation, introductory through advanced-levels of cardiac sonography, cardiac imaging interpretation and critique, and introductory through advanced-levels of cardiac sonography practical laboratory. Graduates of this program will be eligible for optional credentialing through the American Registry for Diagnostic Medical Sonographers (ARDMS) as a “Registered Diagnostic Cardiac Sonographer (RDSCS)”. Assessment of student learning objectives will take place through an evaluation of the student’s performance during the practical learning experience of the program. The college is seeking temporary approval for this program to meet local employer’s immediate needs for training existing workers and recruiting new employees in this specialized field of echocardiography. *Permanent approval of this program will be considered after a period of three (3) years, based on program outcomes.*

Shawnee Community College is seeking temporary approval to offer a 63 credit hour Associate in Applied Science (A.A.S.) degree in “Multimedia and Gaming” for a period of three (3) years. This program will prepare individuals for employment in fields that utilize multimedia and gaming development skills such as graphic design, website development, print publication, video production and game application design/development. This curriculum consists of 19 credit hours of required general education coursework and 44 credit hours of career and technical education coursework. The career and technical component of the curriculum includes instruction in computer logic, systems analysis, Macromedia Flash, Dreamweaver and Fireworks, C and JAVA programming, Windows Operating Systems, fundamental game design, beginning game production, design and print production, video production, image enhancement and webpage design, and a required work-based learning experience in computer systems. Assessment of student learning objectives will be achieved through evaluation of a student portfolio containing artifacts of the student’s educational

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performance. The college anticipates an enrollment of approximately 10 full- and part-time students the first year increasing to 20 students by the third year. Labor market information provided by the college supports the interest in and the need for a formalized two-year training program in this field of study. However, the college is requesting temporary approval to continue monitoring that demand during the first three years of operation. *Permanent approval will be considered after a period of three (3) years based on program outcomes.*

Shawnee Community College is also seeking approval to offer a 69 credit hour Associate in Applied Science (A.A.S.) degree in “Helpdesk/PC Technician/Networking” for a period of three years. This program will prepare individuals for computer technicians capable of operating, diagnosing, maintaining and repairing computer hardware and network systems. The curriculum includes 28 credit hours of general education coursework and 38 credit hours of required career and technical education coursework and three (3) credit hours in a related technical elective. The career and technical component of the curriculum includes instruction in computer logic, systems analysis, database management systems, Windows Server Networking, Windows Operating Systems, networking technologies, Novell networking, A+ certification, introductory and advanced Command/Prompt DOS, Linux Operating Systems and networking, Wireless local area networks, network cabling and Microsoft Office applications, in addition to a required work-based learning experience in computer technical systems. Assessment of student learning objectives will be achieved through evaluation of a student portfolio containing artifacts of the student’s educational performance. The college anticipates an enrollment of approximately eight (8) full- and part-time students the first year increasing to 18 students by the third year. Labor market information provided by the college supports the interest in and the need for a formalized two-year training program in this field of study. However, the college is requesting temporary approval to continue monitoring that demand during the first three years of operation. *Permanent approval will be considered after a period of three (3) years based on program outcomes.*

John Wood Community College is seeking temporary approval to offer a 64 credit hour Associate in Applied Science (A.A.S.) degree in “Manufacturing Technology” for a period of three years. This program will prepare individuals for employment as manufacturing and related technicians in a variety of manufacturing industry settings. The curriculum consists of 19 credit hours of required general education coursework and 45 credit hours of required career and technical education coursework. Career and technical education coursework includes instruction in drafting/blueprint reading, introductory CAD, introductory through advanced levels of CAD applications, tool design, introductory electricity, commercial electricity, electric motors & controls, industrial electricity, CAD/CAM, CAM operations, industrial robots, manufacturing technology, PLC manufacturing systems, statistical process control and lean manufacturing. Assessment of student learning objectives will occur through an evaluation of the student’s performance through the curriculum via educational portfolio. The college is seeking temporary approval for this program to meet local employer’s immediate needs for training existing workers and recruiting new employees. *Permanent approval of this program will be considered after a period of three (3) years, based on program outcomes.*

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INFORMATION ITEM - BASIC CERTIFICATE APPROVAL

Following is a list of basic certificates (less than 29 semester credit hours) that have been approved on behalf of the Illinois Community College Board by the President/CEO since the last Board meeting:

Permanent Program Approval

Frontier Community College

- ▶ Graphic Arts & Design Certificate (18 credit hours)

William Rainey Harper College

- ▶ Interior Design Technology Certificate (28 credit hours)

Lincoln Trail College

- ▶ Welding Certificate (16 credit hours)

McHenry County College

- ▶ Baking & Pastry Assistant I Certificate (19 credit hours)
- ▶ Chef's Assistant I Certificate (19 credit hours)

Waubensee Community College

- ▶ Patient Care Technician Certificate (7.5 credit hours)
- ▶ Legal Interpreting Certificate (17 credit hours)

Temporary Program Approval

Parkland College

- ▶ Magnetic Resonance Imaging Certificate (17 credit hours)

Shawnee Community College

- ▶ Master Trail Steward Certificate (8 credit hours)

Illinois Community College Board

**ILLINOIS COMMUNITY COLLEGE BOARD
RECOGNITION OF COMMUNITY COLLEGES**

The Illinois Community College Board has statutory authority to “recognize” community colleges for their compliance with state statutes and standards. Based on a five-year cycle, ICCB staff conducts recognition evaluations to assure that colleges are in compliance with the standards. Standards identified for focused review during fiscal years 2006 through 2010 include the following categories: Instruction, Student Services, Academic Support, Finance, Facilities, and Accountability. These same standards are used by each district in a self-evaluation that is submitted to ICCB prior to the staff evaluation.

During fiscal year 2008, Joliet Junior College and City Colleges of Chicago underwent in-depth recognition evaluations. The colleges submitted thorough self evaluations, ICCB staff conducted internal evaluations of all required college documents and college site visits were conducted. This agenda item not only presents the staff recommendations for the colleges that completed the evaluation, but gives background on the recognition evaluation and approval process for the Board’s information.

RECOMMENDED ACTION

It is recommended that the following motion be adopted:

The Illinois Community College Board hereby grants a status of “recognition continued” to the following districts:

Joliet Junior College
Richard Daley College
Kennedy-King College
Malcolm X College
Olive-Harvey College
Harry S Truman College
Harold Washington College
Wilbur Wright College

BACKGROUND.

Recognition is a statutory term describing the status of a district which meets instructional, administrative, financial, facility and equipment standards as established by the Illinois Community College Board (110ILCS Section 805/2-12f and 805/2-15). Community colleges must be recognized to be eligible for state funding. Once a college district has been recognized by the ICCB, that recognition status is continued unless action is taken by the Board to interrupt it. To determine a district’s recognition status, the ICCB conducts periodic evaluations. The objectives of the recognition evaluation include 1) determination of a district’s compliance with the *Public Community College Act* and *ICCB Administrative Rules*; 2) the provision of assistance to districts

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in achieving compliance with the Act and Rules; 3) the identification of issues which may be of concern to the community college system and the gathering of basic data about these issues; and 4) the identification of exemplary district practices/programs that can be shared with other districts. Based on a five-year cycle, ICCB staff conduct recognition evaluations to assure that districts are in compliance with selected standards. All districts are evaluated on a select number of standards during the same five-year cycle. ICCB staff makes an assessment on each individual standard and on a global basis considering all focused and nonfocused standards. On individual standards districts are identified as either in compliance or not in compliance. Recommendations are either mandatory, when a college is “out of compliance”, or otherwise advisory. On an overall, global basis, there are three categories of recognition status:

Recognition Continued – The district generally meets ICCB standards. A district which has been granted a status of “recognition continued” is entitled to receive ICCB grants for which it is otherwise entitled and eligible.

Recognition Continued-with Conditions – The district generally does not meet ICCB standards. A district which has been assigned the status of “recognition continued-with conditions” is entitled to receive ICCB grants for which it is otherwise entitled and eligible, but it is given a specified time to resolve the conditions which led to the assignment of that status. A follow-up evaluation is scheduled no sooner than three nor longer than nine months after ICCB action on the assignment to determine the district’s progress in resolving the conditions.

Recognition Interrupted – The district fails to take corrective action to resolve the conditions placed upon it under “recognition continued-with conditions” within a prescribed time period. A district which has been assigned a status of “recognition interrupted” may apply for recognition at such time as all requirements set forth by the ICCB have been satisfied. A district will have state funding suspended on a prorata, per diem basis for the period of time for which such status is in effect.

Evaluation for the districts included in this item have been completed through receipt of responses to the districts’ draft reports. The responses include the districts’ planned action for the compliance recommendations as well as reactions to advisory (quality) recommendations when the districts chose to provide them. The districts were judged by staff to be in general compliance with ICCB recognition standards and, therefore, are recommended for “*Recognition Continued*” status. The final reports, including direct responses, are externally attached for Board members only.

College districts included in fiscal year 2008 recognition evaluations are: Highland Community College and Kankakee Community College

Fiscal year 2008 was the third year of the current five-year recognition cycle. Staff provided the Board with information about the 2006-2010 recognition cycle at the April 2005 meeting of the ICCB.

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UNAPPROVED

Minutes of the 380th Meeting of the
Illinois Community College Board
College of Lake County
Grayslake, IL

March 20, 2009

RECOMMENDED ACTION

It is recommended that the following motion be adopted:

The Illinois Community College Board hereby approves the Board minutes of the March 20, 2009, meeting, as recorded.

* * * * *

Item #1 - Roll Call and Declaration of Quorum

Chairman Alongi called the meeting to order at 9:00 a.m. Roll call was taken and the following members were present: Guy Alongi, Suzanne Morris, James Dumas, Tom Pulver, Judy Rake, Jake Rendleman, and Christopher Brunson (Student Member). The following members were absent: Rudolph Papa and Addison Woodward, Jr. Allison Ray declared that the Board had a quorum.

Item #2 - Announcements and Remarks by Guy H. Alongi, Chairman

Chairman Alongi thanked President Jim Rock for allowing the ICCB Board to hold the meeting at College of Lake County. He also thanked Suzanne Morris, the Board of Trustees and all of the faculty at the College of Lake County. Chairman Alongi congratulated Jerry Weber on being named the new President at College of Lake County, and he also wished him luck in his new role.

Chairman Alongi recognized that on Wednesday, March 18, Jake Rendleman, James Dumas and he were present at the Governor's Budget Address. Chairman Alongi is cautiously optimistic for the prospect of additional funding for the first time in several years for community colleges. If things work out right, we may receive an additional \$40 million for higher education, with about \$9 million for community colleges. It is felt that the Governor is genuine in trying to straighten out the budget situation and everyone will have to share the pain. There will most likely be a tax increase, but for the first time in years, things are starting to turn around for higher education. Chairman Alongi encouraged everyone to contact their legislators and support this budget for the Governor and to see if we can gain additional funding for our community colleges and universities.

Item #3 - Board Member Comments

Tom Pulver thanked College of Lake County for having the Board meeting. He noted it is always

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nice to visit the colleges and College of Lake County is a really nice place. Mr. Pulver also shares the optimism with what is happening in the legislature and the Governor's office.

Mr. Pulver at this time expressed his concern of the recent events that have taken place at the College of DuPage. The College of DuPage Board of Trustees is currently rewriting their Board policy and last night were to vote on a policy that would restrict freedom of speech and academic freedom. It deeply concerns Mr. Pulver and he fears it would negatively impact the good reputation of the college. He also fears that it will have a negative impact on the community college system. Mr. Pulver hoped that they did not vote for the policy or they may make some corrective actions if they did.

Christopher Brunson thanked College of Lake County for having the Board meeting and commented it was good to see everyone again.

Suzanne Morris thanked the College, President Rock, and future President Weber. The ICCB Board members represent the whole system, but we all have a place in our hearts for our local district, so there certainly is a special place in her heart for College of Lake County. Ms. Morris thanked the culinary students who prepared the delicious dinner last night and the horticulture students who made the beautiful center pieces.

Judy Rake thanked College of Lake County and stated that part of her board responsibilities is to sit on the Midwest Higher Education Compact. She announced next Tuesday, March 24, MHEC will be in Illinois for a dinner meeting and invitees include key education legislative chairs. Ms. Rake will attend and plans on taking time to talk about the value of community colleges.

James Dumas thanked the College of Lake County and was very happy to be there.

Jake Rendleman was happy to see Barb Oilschalger, Rich Anderson, and everyone from the college. Mr. Rendleman enjoyed talking to the College of Lake County staff last evening and has some great ideas to take back to John A. Logan College. The dinner from Thursday night was fantastic, and it was a great evening.

Mr. Rendleman reported that he was contacted by the Governor's office to be a member of the Taxpayers Action Board (TAB). The Board is made up of 20-30 people, and they will look at the budget. Tom Johnson, head of the Taxpayers Federation, will be the chair. The first meeting will be March 27, via teleconference; the position is unpaid and there will be no travel expenses paid.

Item #4 - Remarks by College of Lake County, Interim President, Jim Rock

President Jim Rock stated that it was a pleasure to welcome everyone to College of Lake County, the staff was delighted that the Board could join them last night and today. President Rock recognized Trustee Barb Oilschlager for joining everyone, and at this time, President Rock turned the presentation over to Rich Haney, Vice President of Educational Affairs.

Mr. Haney welcomed everyone to College of Lake County and stated that it was an honor

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to speak about the college. College of Lake County is a hidden gem of the Illinois community college system. Mr. Haney talked about Lake County in general, gave an overview of the College of Lake County, the campuses, and international education.

The population in Lake County is rapidly growing and is very diverse in the areas of education, ethnicity, and levels of income. College of Lake County was established in 1969 and consists of three campuses located in Grayslake, South Lake, and Lake Shore. Given the current economy, the Board made the decision not to raise tuition. College of Lake County has a wide range of programs and transfer programs and there is a very large Adult Education and ESL population in the area the college serves.

to The Lake Shore campus in Waukegan is economically depressed and is an important link the community there. There are certain programs, such as dental hygiene, phlebotomy, and medical office assisting that are only offered at this campus. These programs are located there for strategic purposes and serve as pathways to get students moving on to degree programs. Community partnerships thrive at the Lake Shore campus, and a variety of events bring the community to the campus.

The South Lake campus is located in Vernon Hills. Some new construction was completed there recently and tripled the amount of space at the campus. This campus highlights a massage therapy program, nanotechnology in partnership with Harper College, pharmacy tech, and discovery program - which is personal enrichment for adults age 50 and over. All financial aid and counseling services are at this campus. A highlight of the South Lake campus is the green roof, and a lot of high schools are coming to look at this feature.

International education is something that College of Lake County feels is vitally important to provide our students with international learning opportunities and curriculum that is globalized. Our international education encompasses a variety of things, including: international recruitment and admissions, study abroad programs, curriculum development, and visiting professors and exchanges.

Item #5 - Committee Reports

Item #5.1 - Academic Affairs and Student Relations

Tom Pulver reported an update was given by Brian Durham on the Illinois Articulation Initiative (IAI). Some new orientations are being conducted and a biennial bulletin is being constructed for updates throughout the state. Staff are working with iTransfer.org on a transfer magazine that will be available to students throughout the state as well.

The Associate of Arts in Teaching has a total of 47 approved Associate in Arts degrees and staff continues to meet with partner 4-year institutions to work on the transferability of these degrees.

A discussion was held on the Associate of Arts and Associate of Science degrees.

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Specifically, the Chief Academic Officers are concerned about the Associate of Science degree and the amount of hours that the ICCB requires for both the science portion and the general education requirements. The universities generally allow their students a delay in their general education requirements for their junior and senior years, but we push all of the general education requirements into the first two years. There is discussion if we could make an adjustment to allow our students to get the Associate of Science degree but still be at a normal progress level if they go on to a four year school.

Mr. Pulver noted that Dr. Elaine Johnson was working on program submissions to the Illinois Board of Higher Education.

Lavon Nelson gave an update on the Workforce Economic Stimulus Workshop to be held at Rend Lake in April. The College of DuPage and Lincoln Land Community College will give presentations focusing upon energy, green jobs and training at this workshop. She also reported on competitive grants focusing upon training, healthcare, and green jobs.

Jennifer Timmons reported on the Homeland Security Conference that will be held in Springfield on April 15 - 16, 2009. Dr. John Peters from Northern Illinois University and Brent Sokolow, Justice Department from the National Center for Higher Education Risk Management will speak at the conference.

The Phi Theta Kappa banquet will be held on April 22 and the Student Advocacy Day will be held on April 23. There are currently 60 students attending and Coca-Cola has extended their scholarship which allows more students to be awarded scholarships this year.

There were several updates for Veterans Affairs as our community colleges receive more and more veterans. Several National Guard Family Academies have been held with more to be conducted. The academies seem to be going well, and the Veterans Clubs seem to be more organized. ICCB staff has currently met with the Lieutenant Governor's Office and the National Guard for creation of a universal logo that will appear on all college websites to direct visitors to the campus' veterans services.

Item #5.2 - Budget and Finance

A. Fiscal Year 2010 Budget Update

Suzanne Morris reported that the Budget and Finance Committee met and discussed equalization qualifiers and the current formula for setting tuition. The committee discussed the issue at length and feels it would be best for the board to take action on this issue. Per the current formula, a college must have a current tuition rate that is within 85 percent of the statewide average in order to receive an equalization grant. Since tuition is increasing at an alarming pace, colleges have had to increase tuition to maintain the 85 percent rate. As they increase rates, the 85 percent continues to increase, creating an endless cycle. The Finance Advisory Committee met twice on this issue. After review they have suggested to reduce the qualifier to

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70 percent of the statewide tuition rate, and add an alternative qualifier that involves student tuition revenues. If student revenues from the tuition is at least 30 percent of the total college revenues, the college will qualify for equalization grants.

* * * * *

Suzanne Morris made a motion, which was seconded by Tom Pulver, to approve the following:

The Illinois Community College Board hereby directs the staff to draft legislation that will change the Equalization Grant formula to reflect a change in the qualification language. The language should decrease the average statewide tuition rate to 70 percent and add an alternative qualifier which includes a 30 percent tuition revenue option.

Chairman Alongi asked for questions on this motion.

Judy Rake confirmed that this was an alternative, rather than using both formulas.

Jake Rendleman asked what the average percent of tuition was throughout the state.

Ellen Andres, stated that the statewide average tuition rate is \$84 per credit hour.

Mr. Rendleman stated that was not what he meant to ask, rather what is the percentage of funds toward the college? For example, the motion states it will need to be 30 percent, what is the state average now?

Ms. Andres stated that she will have to look it up to be positive, but she thinks it is around 32 percent statewide.

Mr. Rendleman also inquired how many colleges this change would affect.

Ms. Andres answered that this does not change equalization. It does not bring in any new money, or change the formula. To receive an equalization grant the Funding Formula Task Force created a qualifier. When the Task Force chose the 85 percent qualifier, each college was within 90 percent of one another, so 85 percent was decided upon. Recently, due to the economic downturn, the statewide average has been thrown off. Our community colleges are now having to change tuition based upon whether or not they would be able to receive the equalization grant.

Mr. Rendleman stated that he was just questioning how much good this change would do for the colleges, especially those colleges that are in very economically depressed areas.

Ms. Andres stated that was how this whole issue surfaced. In the Finance Advisory

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Committee, a spirited discussion took place regarding the fairness of equalization. When you look at the percentage that the students are paying, compared to their income, in some of the poorest districts the students are paying in excess of 35 percent. It actually assists the poorest districts.

The motion was approved by unanimous voice vote. Student advisory vote: Yes.

* * * * *

Ellen Andres reported on the Governor's Budget Address that was delivered on Wednesday, March 18. She distributed hand outs of the Fiscal Year 2010 budget. Overall, community colleges received about a 3 percent increase. Adult Education, Career and Technical Education programs received a 1 percent increase. Compared to the rest of the system, that seems disappointing, but compared to the rest of state government, many of which received a cut in their grant programs, the 1 percent increase is quite a commitment by the Administration.

For the system operating budget we are up \$9.6 million in credit hour grants. They achieved that by backfilling with federal recovery money. We still do not have all of the information on how we are going to track the federal stimulus funds. For example, one aspect of the federal recovery act was that it had to lessen tuition increases and we must have outcomes towards that.

While a \$9.6 million increase is wonderful, we are still \$97 million underfunded in credit hour grants. You can not equate a \$9 million increase in Fiscal Year 2010, to level or no tuition increase at the local colleges. In fact, most of the colleges have adopted their tuition for next year. We are going to have to look at that federal requirement. Secondly, we must work with Dr. Anderson's research division if federal outcomes are tied just to degrees or certificates. We may have low outcomes in this economy where people are coming back to retrain. They may rather just take a couple of classes. If we have an influx, right now a 4.2 percent increase in students, not all of them want to get a degree or certificate. They just want to take certain classes. We certainly can not have our numbers looking like we are not graduating students, or then, our federal outcomes look bad. Therefore, the research and data people are going to have to get involved to help determine what is considered an outcome.

This budget is based on an income tax increase. Ending fiscal year 2009 and going into fiscal year 2010 there is a \$4 billion deficit. To remedy that, the budget proposal is based on an income tax increase, a corporate income tax increase, and closing corporate loopholes. Closing loop holes has been tried several times previously. The Governor also proposed spending cuts at all agencies, and cuts to grant lines across the board. State employees are expected to pay additional in health insurance contributions and take four furlough days. The General Assembly will have to pass tax increases and tighten the belt. It is not going to be an easy road.

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The capital list went down 12 projects for community colleges. We have never had that in one year, ever. Capital is also based on an increase of the income tax, so it is also not a done deal. Everything for this budget, capital included, is all tied together.

Suzanne Morris stated that we know our community college students are increasing, so that 3 percent increase is good. We are not sure what is happening with enrollment at the baccalaureate degree schools though. It is possible since we are receiving so many more freshman and sophomore students that might have gone to a baccalaureate degree school first, that their enrollments are going down. So, when we look at those two things, yes we are getting more money but we are getting more students and we are not sure what is happening at the universities.

Item #5.3 - External Affairs

Steve Morse reported on coordinating efforts with current work being done by the ICCTA and the Presidents' Council. There was an oral report on the publicity that was generated by the most recent ICCB press release concerning the record statewide enrollment figures for the spring semester. The media interest on the topic of the release gave the ICCB an opportunity to speak on behalf of the increasing demands made on our colleges. It also gave us the chance to speak about the economic engines that community colleges represent to their districts and the state.

A. Legislative Update

The General Assembly in both chambers is taking care of bills that have been passed out of committees and are being moved to third readings and final votes in each chamber. This process will conclude on April 3. The General Assembly then takes a two-week break and returns April 20 to take up bills that have been passed by one chamber and transferred to the other, along with amended legislation and budget issues.

Bills of particular interest to the ICCB include:

HB437 as amended, sponsored by Representative Dan Beiser, increases the aggregate borrowing limit at any one time on bonds for Lewis & Clark Community College and Southwestern Illinois College to \$20 million from the current \$4.5 million. ICCB filed in support of this bill. **Passed the House and currently in Senate Assignments Committee with Senator William Haine as sponsor.**

HB656, sponsored by Representative Fred Crespo, is another bill that would allow Harper College to offer its own baccalaureate degrees (BAS) using only tuition and private funding under a 4-year pilot program. ICCB has been opposed to such bills and has filed an opposition slip. **Currently on Third Reading in the House.** (A similar bill was introduced in the

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Senate, SB244 sponsored by Senator Dan Kotowski and remained in the Assignments Committee.)

Several bills concerning campus safety include:

HB336 as amended, sponsored by Representative Robert Pritchard, provides that higher education campus violence prevention plans include communication with governmental agencies and school districts contiguous to the boundaries of the higher education institution. This could be interpreted as the district boundaries, not just immediate campus boundaries, for community college districts. **Passed the House and currently in Senate Assignments Committee with Senator Toi Hutchinson as sponsor.**

HB2253 as amended, sponsored by Representative Pritchard, amends the Public Community College Act and removes provisions that allow a board of trustees to appoint persons to be members of the college security department and instead allows for the appointment of sworn and non-sworn officers to the district police force, public safety, or security departments. Also, it allows for boards to establish campus safety regulations and penalties for violations of those regulations. A second amendment changes the terminology of “sworn and non-sworn” to “law enforcement officers and non-law enforcement officers.” The bill also requires proper training for security personnel. ICCB filed a support position for this bill. **Currently on Second Reading in the House.**

HB4122 as amended, sponsored by Representative Linda Chapa LaVia, amends the Criminal Code and provides that it is unlawful for any institution of higher learning that employs peace officers to prohibit a peace officer from carrying a firearm in the performance of his or her duties, if that officer is qualified to carry a firearm. ICCB did not file a position on this bill. **Passed the House and currently in Senate Assignments Committee with Senator Linda Holmes as sponsor.**

Other bills that affect community colleges include:

HB1060, sponsored by Representative Elizabeth Coulson, amends the Lobbyists Registration Act and adds members of state boards and commissions to the definition of state “Official” in the Act. It affects lobbying members in the same manner as other officials defined in the Act. ICCB did not file a position on this bill. **Currently on Third Reading in the House.**

HB1013, sponsored by Representative Mike Boland, creates the Green Buildings Act. Requires that state-funded building construction and major

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renovations must meet certain energy and environmental standards. The ICCB did not file a position on this bill. **Currently on Second Reading in the House.**

HB1079 as amended, sponsored by Representative Roger Eddy, creates the Dual Credit Quality Act. The Act requires the ICCB and the Board of Higher Education to develop criteria for the delivery of dual credit courses, basically codifying the standards for dual credit already in ICCB Administrative Rules. ICCB filed in support of this bill. **Passed the House and currently in Senate Assignments with Senator Demuzio as sponsor.**

Dr. Elaine Johnson commented that this bill really compliments what the ICCB is currently doing with recognition because ICCB already has standards in place for dual credit. We had community college personnel serve on the task force. This bill really clarified that a community college faculty member teaching a dual credit course will be exempt from the school code and will not have to obtain a teaching certificate to teach a dual credit course.

SB1624, sponsored by Senator Dan Kotowski, requires all public colleges and universities to survey the services provided to veterans and to appoint a student services coordinator dedicated to veterans and military personnel issues and policies. ICCB did not file a position on this bill. **Currently on Second Reading in the Senate.**

SB1796, sponsored by Senator Kimberley Lightford, establishes a program to re-enroll high school dropouts in programs that will help them earn their high school diplomas. The ICCB Adult Education division had concerns about the bill's inclusion of those students taking advantage of adult education programs. ICCB filed a position of neutral on the bill with a one page list of its concerns distributed to the sponsor and staff. **Currently the bill is on Second Reading in the Senate and a Floor amendment has been filed.**

SB1828, sponsored by Senator Heather Steans, requires the State Board of Education, the Community College Board, and the Board of Higher Education to establish and maintain a data system that links student progress records from early learning through high school with records of higher education institutions. It requires, subject to appropriations, that ISBE establish a data warehouse in cooperation with the ICCB and the IBHE that can integrate records for students throughout their educational careers. ICCB filed a support position for this bill. **Currently the bill is on Second Reading in the Senate.**

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SB1883 as amended, sponsored by Senator Brad Burzynski, provides that the Board of Higher Education implement and administer a Baccalaureate Degree Development Grant Program to help deliver upper division courses and bachelor's degree programs offered by bachelor's degree granting colleges and universities at a location geographically convenient to student populations currently being served by existing public community colleges. ICCB filed a support position for this bill. **Currently the bill is on Second Reading in the Senate.**

HR97, sponsored by Representative Dan Reitz, is a resolution urging the United States Congress to fund the Illinois Community College Sustainability Network's request for \$648.6 million for training and development of a green collar workforce and the creation of green collar jobs through community college renewable energy and energy conservation projects. ICCB filed a support position for this resolution. **Currently the resolution is on the Order of Resolutions in the House.**

Item #5.4 - Strategic Planning

Tom Pulver reported on the Illinois Vision for Adult Education and Family Literacy. The ICCB Adult Education program will conduct a Strategic Planning process for Adult Education. The Illinois goals for Adult Education expired in December of 2008 and a new plan is needed to guide adult education and its response to emerging and changing needs. This process will include the formation of a task force to examine where adult education should be in five years. The task force will consist of adult education providers and will include provider types from colleges, regional offices of education, school districts, and community based organizations. The group will also work with state agencies and stakeholder groups to examine workforce education, literacy trends that will impact instructional services, and adult education. The process will take approximately 6 months, with a report available in mid-to-late October.

Review of Board Committees was the next item discussed. The Executive Staff is putting together a proposal for restructuring the Board Committees and will be considered at the June Board meeting. The purpose of restructuring is to streamline both staff and board members' committee assignments.

Next was a review of Underrepresented Groups. The committee reviewed draft recommendations for the Underrepresented Groups to report and also reviewed the information for final report to the Board in June.

An update was received on the Illinois Board of Higher Education Public Agenda. ICCB staff contributed to the IBHE Public Agenda action items and implementation plan. The ICCB staff will assist with the workgroups that have been formed to complete the Public Agenda.

Item #6 - President/CEO Report

Geoff Obrzut reported that he spoke with Jerry Stermer, the Governor's Chief of Staff, last week about board appointments. Mr. Stermer was very concerned about our situation, and Mr. Obrzut followed up by sending a memo detailing that we currently have four vacancies and three positions whose terms will expire this year. Mr. Obrzut was pleased with the discussion and thinks that we will see movement on board appointments soon.

Mr. Obrzut thanked the College of Lake County for their hospitality; dinner last evening was very nice and the accommodations today are nice as well. Out of the 39 boards that we deal with, College of Lake County is one that Mr. Obrzut works with perhaps the most. He regularly talks with Barb Oilschlager and congratulations were given for her election to be Chair of the ICCTA for the coming year. Mr. Obrzut worked with Rich Anderson when he was a Triton trustee.

Mr. Obrzut congratulated board member Jake Rendleman for being appointed to the Taxpayer Action Board (TAB). Dr. Dale Chapman, President of Lewis and Clark Community College was also appointed to the TAB.

Thanks were awarded to Governor Quinn as well; he mentions community colleges almost everywhere he goes, and it is nice to hear positive things about the system. We did not receive that type of praise with the previous administration.

Mr. Obrzut reported that he has spoke with Tom Pulver numerous times about the College of DuPage situation. Mr. Pulver, Dr. Johnson, and Mr. Obrzut have spoken with officials at the college and the ICCB is obviously concerned about the situation. We are monitoring everything and will make sure that no matter what happens, that the college is following the Act. The ICCB staff will keep the Board abreast of the matter. If anyone has any concerns, please feel free to contact ICCB staff.

At this time, Mr. Obrzut introduced Ben Greer. Mr. Greer was hired in December 2008 for the position of Associate Director for Adult Education and Family Literacy - Program Support Specialist - Region I. He is based out of the ICCB Chicago office at the James R. Thompson Center.

Last week, ICCB Executive Staff met with Congressman Dan Lipinski. It was a successful meeting and Congressman Lipinski is the new chair of the U.S. House Research and Science Education Subcommittee. Board member Jake Rendleman; Presidents Bob Mees, Sylvia Ramos, Vern Crawley; ICCB staff Elaine Johnson, Ellen Andres, and Steve Morse; and Ed Duffy all attended. The Congressman requested the meeting, and his subcommittee is in charge of a lot of dollars to earmark. They are particularly interested in Science Technology Engineering and Math (STEM) programs. We are in a good position to work on this relationship to secure additional revenues for some of our colleges.

The first Latino Advisory Committee meeting was held on Thursday, February 26, at Triton College. It was very positive and Jorge Nieto will give a complete report later during the meeting. Everyone seemed very excited about this committee, and we had some great student participation.

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Dr. Karen Hunter Anderson has been involved in the Department of Human Resources, Condition of the African American Male Task Force. The final report is due on April 1 and supports African American men to enroll in adult education and post secondary programs.

Dr. Anderson commented that one of the main outcomes of this taskforce was that there needs to be continued work and there are no easy solutions. They are currently focusing on five areas: fatherhood, criminal justice, education, health and family services, and economic development. They will continue to look across agencies to see which initiatives have or have not been put into place to support African American males.

Legislative Awareness Day for Adult Education is March 23; Jennifer Foster and Mr. Obrzut will address more than 350 adult education students and program staff at the Capitol.

The Illinois Emergency Management Association has submitted proposals to JCAR for the All Hazards Emergency Plan for campus violence prevention plan. The proposed rules establish standards and guidelines for the creation and review of all community colleges campus all hazards emergency response and violence prevention plans. The rules also assign ICCB as the agency to collect all of the plans.

Dr. Jerry Weber and Mr. Obrzut have been asked to present at the AACC's Future Leaders Institute that will be held in Chicago on July 1, 2009.

Also, Dr. Anderson, Dr. Johnson and Mr. Obrzut will attend the AACC annual convention in Phoenix, Arizona, from April 3-7, 2009. While there, Mr. Obrzut will be elected Chair of the National Council of State Directors of Community Colleges and Dr. Johnson will conduct a presentation at the convention about College and Career Readiness.

Ray Hancock was unable to attend today, but the ICCSF has been able to secure funding to start the construction on the addition of the third and fourth floor to the ICCB offices located in downtown Springfield. Tom Pulver assured everyone that the project will move forward soon.

Item #7 - Advisory Organizations

Item #7.1 - Illinois Community College Trustees Association

Barb Oilschlager thanked the ICCB for holding the Board meeting at the College of Lake County. She commented that this is an exciting time to do things with community colleges and she invited the ICCB to come back to CLC anytime.

In February, the ICCTA attended the National Legislative Summit in Washington, D.C. The ICCTA representatives met with all of the Illinois Congressional delegation and about 120 Illinois trustees attended the event. That is the largest turn out that the trustees have ever had. In fact, the Illinois trustees made up 15 percent of total trustees in attendance at the Summit.

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Last month at the monthly meeting in Oak Brook, Director Jeff May and Geoff Obrzut reported on their testimony before the House Appropriations Committee. The trustees also took positions on two current bills: Senate Bill 1346 the ICCTA supports, allows for the collection of revenue for Joliet Junior College and Prairie State College to build a training center on the grounds of the new airport. House Bill 2253 is currently being monitored and it will mandate sworn police officers on community college campuses.

Mrs. Oilschlager congratulated Jake Rendleman on his appointment to the Taxpayer Action Board.

In the area of public relations, the ICCTA has been working with the Presidents' Council on a PR campaign and recently was awarded a grant of \$10,000 which will be used for the campaign.

Community college lobby day is scheduled for April 29, and we hope to have a great turnout for that event.

The ICCTA was pleased with the Governor's Budget Address, and it seems to be going in the right direction.

The Annual ICCTA Convention will be June 5-6 in Chicago at the Hyatt Regency, and the ICCTA encourages all to participate.

Item #7.2 - Presidents Council

Bob Mees thanked College of Lake County and congratulated Barb Oilschlager for her election of President to the ICCTA. He also congratulated Jerry Weber for being selected as the next President of College of Lake County.

Dr. Mees stressed how pleased the Presidents are with the Governor's Budget. It seems that the Governor will be a strong ally for community colleges. Dr. Mees stated, however, that it is important to keep working to secure more funding. To support that work, the Presidents' Council, in conjunction with the ICCTA, will hold a press conference on Thursday, March 26, at the Capitol.

Next Thursday, there will be a luncheon to help promote the work that the Presidents' Council has been doing with the National Guard. The program with the National Guard has been very successful, and several colleges are holding events in the future for National Guard troops and their families.

The last Presidents' Council meeting went very well. Attendance was great and topics included an update on the National Governors Policy Academy, which promotes programs for senior citizens in the light of volunteerism, lifelong learning, and part-time work opportunities after retirement. A presentation from the director of advertising for the Illinois Press Association focused upon the opportunity for community colleges to utilize a statewide

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advertising network. Municipal Media Solutions from Chicago also attended the meeting and discussed advertising on college websites. The program is working well with municipalities, and something of this scope could be a possible revenue source for our colleges.

The Presidents' Council is currently planning to restructure some things within the Council. They are a lot of committees and it will be the responsibility of a couple of the committees to restructure the Council over the next year. The new committee structure will be centered on the four goals of the Public Agenda.

New officers for the Presidents' Council were voted on at the last meeting. President will be John Erwin from Illinois Central College, Vice-President will be Jerry Weber from College of Lake County, and Secretary-Treasurer will be Gayle Saunders from Richland Community College.

The Legislative Summit was very successful, Dr. Mees arranged to meet with Arne Duncan, United States Secretary of Education but Secretary Duncan was unable to meet due to traffic issues. However, President Mees was able to hand-deliver a letter to Secretary Duncan that addressed some important issues for community colleges from Illinois.

Item #7.3 - Illinois Community College Faculty Association

Kathy Westman thanked everyone for the opportunity to present the ICCFA report.

Ms. Westman thanked Dr. Elaine Johnson and her staff for their help to prepare and distribute the ICCFA dues. It is a lot of work and the ICCFA appreciates the help. As of today, payment has been received from 16 of the 49 colleges and the primary means of the dues are for the annual Teaching and Learning Conference. The conference will be October 9-10, 2009, and will be held at the Crowne Plaza in Springfield. The first call for proposals and scholarships have been sent out to all of the colleges and posted on the ICCFA website and several listservs.

The ICCFA acknowledges the teaching and learning excellence issue compromised with the proposed board policy on educational philosophy at the College of DuPage. ICCFA's signature is on the AAUP 1940 Statement of Principles, and the ICCFA believes the College of DuPage policy #25-135 jeopardizes the academic freedom of faculty and, therefore, excellence in teaching and learning. The ICCFA did motion and pass a position statement on the proposed College of DuPage education philosophy #25-135. The policy was presented last night, March 19, at the College of DuPage board meeting and the item has been held. The board did not vote on the policy last night, and it will be submitted to legal counsel for review.

A brief discussion followed Ms. Westman's report concerning the current situation at the College of DuPage.

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Item #7.4 - Adult Education and Family Literacy Advisory Council

Rebecca Hale updated the Board on the activities of the four committees that make up the Adult Education Advisory Council.

The Student Support and Transitions Services Committee has been working on specific strategies to transition students from GED to the workforce or community colleges.

The Professional Development, Training, and Marketing Committee has been working on developing marketing processes and tools for the adult education programs to customize and individualize for their own programs.

The Curriculum and Instruction Committee has been developing guidelines for contextualized curriculum for adult education to ensure that learning for the students is related to real life learning, specifically, in the area of workplace and career preparation.

The Policy Studies Committee is currently working on an adult education report card that is much like the K-12 districts report cards. It would include things such as a mission statement, area statistics, unemployment rate, high school dropout rates, public aid statistics, and also demographic information of enrolled students.

Ms. Hale also shared that she recently attended the IACEA Lobby Day at the Capitol and spoke briefly with her new state senator, Kyle McCarter, about Adult Education in the state of Illinois.

Item #7.5 - Student Advisory Committee

Christopher Brunson reported that SAC had their last meeting of the year in Oakbrook on March 13-14. Sixteen colleges were represented and an awards banquet was held. Over 70 people attended the banquet, including many college trustees and presidents. A roundtable discussion was held regarding financial aid in Illinois, and Dr. Jerry Weber conducted a presentation on sustainability.

An issue that arose during the meeting involved SR1580, a shell bill. The students were very surprised to hear that the bill would change the language from “a student trustee may serve a term” to “a student trustee may serve one term.” The students were concerned that they were not notified of the change and would like to know when a bill directly affects them.

The students will continue to support SR6413 for Student Advocacy Day and will put a positive spin on it by focusing upon how community colleges have affected the students. The new ICCB student member, Melissa Gamber from Illinois Central College was elected for a one year term to begin July 1, 2009.

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Following Mr. Brunson's report, a brief discussion took place regarding SR1580, the shell bill that the students had a question about.

Item #7.6 - Latino Advisory Committee

Jorge Nieto thanked Chairman Alongi, President Obrzut and the members of the Board for inviting him to report on the Latino Advisory Committee. The first meeting was held on February 26, 2009 and 25 members attended. Members in attendance included state representatives, college administrators, community members, and social service agencies. The group is very diverse and the purpose is to identify, discuss, and make recommendations to the ICCB. The committee is focusing upon addressing three questions: 1) How can we improve awareness of educational services for Latinos, 2) How can we improve academic preparation for Latino students, and 3) How can we enhance services to address Latino students' needs? Three subcommittees were formed to address each issue and suggest possible solutions. This format will allow the committee to learn from one another, discuss best practices, and improve the college experience and success for Latinos.

At the first meeting, the committee heard from a group of students that highlighted services that allowed them to be successful college students.

The next meeting will be at College of Lake County on May 28, 2009. The goal is to have recommendations to the ICCB Board by October of 2009.

Mr. Obrzut stated that he thought the committee was excellent and there was a lot of excitement surrounding it. He also acknowledged Dr. Karen Hunter Anderson and her staff for all of their work in organizing the meeting.

Item #8 - Transitional Initiatives for Developmental Education Update

Dr. Elaine Johnson and Brian Durham gave a brief update on current initiatives that the ICCB is implementing throughout the state in remedial and developmental education.

Brian Durham discussed the scope, definition, and prevalence of remedial and developmental education. He also highlighted the remedial education statistics in Illinois and current initiatives that the ICCB is involved in.

Dr. Elaine Johnson focused upon the College and Career Readiness Program, which is currently functioning in pilot status at five different colleges throughout the state. She highlighted the program's history, objectives, accomplishments, and future plans. The ICCB is also providing professional development for other colleges, based on the information that has been gathered at the pilot colleges. Most of all, through the last two years, the program has proven itself to be expandable and sustainable for the future. For the next year, ICCB will pair up with ISAC to encourage students to complete the FAFSA form for financial aid opportunities.

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Dr. Johnson also discussed the history, objectives, accomplishments, and future plans of the American Diploma Project (ADP). Illinois is the 34th state to become involved in this project. The goal of this project is to align high school standards and assessments with the skills that students will need after completing high school, for college expectations. Currently, through the College and Career Readiness Program we have learned that the high school and college standards and expectations do not align. The ADP brings high school, public, and private four year institutions and community colleges together to work together to try and align secondary and post-secondary standards. This is a critical initiative to reduce the amount of remedial and developmental education courses that students need to take once in college.

Dr. Johnson also highlighted the Joyce Foundation and their Shifting Gears Initiative. The purpose of this program is to create curricula that integrates remediation with career and technical education and adult education. We have defined what a bridge program is and its purpose to integrate the curricula and lead the student into pathways. There are several bridge pilots throughout the state, and the Presidents' Council has been very involved in this initiative. The next proposal for funding to the Joyce Foundation for Shifting Gears 2.0 has been submitted, and we are confident that we will receive the funding for that project.

The Achieving the Dream project is funded by several foundations including the Lumina and Gates Foundations. It focuses upon developmental education and student success. Four or five colleges from Illinois will be selected to participate in this project and they will work with colleges from other states to develop strategies that will be shared with the remaining states that participate. Dr. Johnson will keep the Board informed on the colleges that are selected to participate in the project.

Mr. Durham discussed the Perkins Program of Study which focuses on seamless transitions for students from high school to college and ultimately to reduce duplication and remediation. These programs of study are focused upon academic and CTE content, and the curriculum is aligned to challenging standards. Dual credit is one of the main focus areas in regards to Perkins Programs of Study.

Following Dr. Johnson and Mr. Durham's presentation, a brief discussion took place regarding remedial and developmental education and College and Career Readiness.

Item #9 - New Units of Instruction

Jake Rendleman made a motion, which was seconded by Suzanne Morris, to approve the following motion:

The Illinois Community College Board hereby approves the following new units of instruction for the community colleges listed below:

PERMANENT PROGRAM APPROVAL

Danville Area Community College

- ▶ Horticulture Certificate - IDOC Statewide Model Curriculum (34 semester credit hours)

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College of Lake County

- ▶ Health and Wellness Promotion A.A.S. degree (60 semester credit hours)
- ▶ Nursing A.A.S. degree (64 semester credit hours)
- ▶ Trauma, Prevention and Victim Services A.A.S. degree (63 semester credit hours)
- ▶ Trauma, Prevention and Victim Services Certificate (30 semester credit hours)

Lincoln Trail College

- ▶ Process Technology A.A.S. degree (64 semester credit hours)

Olive-Harvey College

- ▶ Emergency Management A.A.S. degree (64 semester credit hours)

Triton College

- ▶ Associate of Arts in Teaching (A.A.T.) - Special Education degree (62 semester credit hours)

TEMPORARY PROGRAM APPROVAL

Danville Area Community College

- ▶ Wind Energy Technician A.A.S. degree (67 semester credit hours)

Lake Land College

- ▶ Power Plant Mechanics A.A.S. degree (65.5 semester credit hours)

The motion was approved by unanimous voice vote. Student advisory vote: Yes.

Item #10 - Illinois Community College Board Recognition of Community Colleges

Tom Pulver made a motion, which was seconded by Judy Rake, to approve the following motion:

The Illinois Community College Board hereby grants a status of
“recognition continued” to Kankakee Community College.

The motion was approved by unanimous voice vote. Student advisory vote: Yes.

Item #11 - Consent Agenda

Item #11.1 - Minutes of the January 9, 2009 Meeting

The minutes of the January 9, 2009 meeting were not voted on at this time, they were tabled for this meeting and will be voted upon at the next meeting of the Board.

Item #12 - Information Items

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Item #12.1 - Fiscal Year 2009 Financial Statements

The Fiscal Year 2009 Financial Statements were provided to the Board for their information and review.

Item #12.2 - Summary of Capital Projects Approved by the President/CEO during Calendar Year 2008

The Summary of Capital Projects Approved by the President/CEO during Calendar Year 2008 was provided to the Board for their information and review.

Item #13 - Other Business

There was no other business at this time.

Item #14 - Executive Session

There was not an Executive session at this meeting.

Item #15 - Public Comment

There was no public comment at this time.

Item #16 - Adjournment

At 11:40 a.m., Jake Rendleman made a motion, which was seconded by Suzanne Morris, to adjourn the meeting.

The motion was approved by unanimous voice vote. Student advisory vote: Yes.

Guy H. Alongi
Chairman

Geoffrey S. Obrzut
President/CEO

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Illinois Community College Board

2010 CALENDAR OF MEETINGS

January 29

9:00 a.m. - Harry L. Crisp II Community College Center, Springfield

March 26

9:00 a.m. - Lake Land College, Mattoon

June*

9:00 a.m. - Harry L. Crisp II Community College Center, Springfield

July

Subject to Call

September 17

9:00 a.m. - Moraine Valley Community College, Palos Hills

November 12

9:00 a.m. - Harry L. Crisp II Community College Center, Springfield

December

Subject to Call

* June Board Meeting is held in conjunction with the ICCTA and Presidents' Council.

Illinois Community College Board

**AUTHORIZATION TO ENTER INTO INTERAGENCY
CONTRACTS/AGREEMENTS**

Each fiscal year the ICCB enters into interagency contracts and agreements for the benefit of the community college system.

RECOMMENDED ACTION

It is recommended that the following motion be adopted:

The Illinois Community College Board hereby authorizes its President/CEO, in concurrence with the ICCB Chair, to enter into interagency contracts/ agreements, as needed for fiscal year 2010.

BACKGROUND. Each fiscal year, the ICCB enters into interagency contracts and grant agreements for the benefit of the community college system. Examples of annual contracts include Adult Education with the U. S Department of Education, Career and Tech Ed agreement with the Illinois State Board of Education, and Workforce Investment Act incentive grants with the Department of Commerce and Economic Opportunities.

Since several of the fiscal year 2010 grants and contracts are negotiated during June and early July, this authorization will allow the President/CEO to execute agreements with concurrence of the Board Chair, as they are finalized.

Illinois Community College Board

**AUTHORIZATION TO TRANSFER FUNDS
AMONG LINE ITEMS**

Each year, the President/CEO seeks ICCB authorization to transfer funds among appropriated line items, as may be necessary.

RECOMMENDED ACTION

It is recommended that the following motion be adopted:

The Illinois Community College Board hereby authorizes its President/CEO to transfer funds among fiscal year 2010 appropriated operating line items, as needed.

BACKGROUND. The State Finance Act allows state agencies to transfer up to two percent of the operating budget among appropriated line items, within the same fund. This authorization will allow the President to transfer funds among the operating lines in the General Revenue Fund. This is the only flexibility the General Assembly allows in an appropriated budget. Transfers exceeding two percent or lines other than agency operations must have General Assembly approval before the funds can be transferred and expended.

Illinois Community College Board

**INTERGOVERNMENTAL AND DATA SHARING AGREEMENT FOR
THE PRODUCTION OF THE HIGH SCHOOL FEEDBACK REPORT,
AUDIT OR EVALUATION, AND P-20 RESEARCH AND ANALYSIS**

Attached is the most recent edition of the Intergovernmental and Data Sharing Agreement for the Production of the High School Feedback Report, Audit or Evaluation, and P-20 Research and Analysis. The overarching components of the agreement provides a structure for future data sharing activities (SB1828) between the state education agencies when data from across all educational levels (P-20) are involved in a single project, **and** between the state agencies, their authorized representatives, and both internal and external researchers and evaluators who seek to conduct research projects across all educational levels (P-20) in a single project. The narrower component of the data sharing agreement identifies data elements community colleges and universities will contribute through their designees to create a redesigned High School Feedback Report, in conjunction with ACT officials (SJR 59). The background section below and attached Intergovernmental and Data Sharing Agreement contain more detailed information on the two major components of the Agreement.

At this time, the Intergovernmental and Data Sharing Agreement is still under final legal review at the agencies and among participating institutions and may be subject to technical changes. Because the Agreement may undergo further refinement, staff recommend that the Board authorize the ICCB President/CEO to enter into the final agreement rather than approve the agreement in draft form. Note that IBHE staff have the Intergovernmental and Data Sharing Agreement on the agenda for the Illinois Board of Higher Education at its June 2, 2009 meeting. The ISBE administration has been authorized by its Board to enter into a finalized Agreement on these topics.

RECOMMENDED ACTION

It is recommended that the Illinois Community College Board adopt the following motion:

The Illinois Community College Board hereby authorizes its President/CEO to enter into an Intergovernmental and Data Sharing Agreement for the Production of the High School Feedback Report, Audit or Evaluation, and P-20 Research and Analysis and directs its President/CEO or his designee to collaborate with community college system representatives to establish guiding principles and protocols for data sharing requests under the Agreement that involves community college data.

BACKGROUND

In Illinois, public community college and public university individual student record data have been available since December 1991 through the Illinois Shared Enrollment and Graduation Files (ISEG) consortium. More recently, Bradley University, DePaul University, and Blackburn College (FY 2007) have participated in this consortium. Individual community colleges and universities

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developed and maintain their own sophisticated independent data systems to meet institutional information and reporting needs.

Individual unit record data for all students in Illinois public P-12 education have been centrally collected since 2006 through the Student Information System (SIS). Data about individual high school vocational and career students has been collected since 1998 through the vocational Illinois Student Information System (ISIS) which replaced the Vocational Information Management System (VIMS).

The Illinois Community College Board has worked with system representatives since the 1970s to develop an extensive data collection and reporting system. In cooperation with the colleges, ICCB data systems have been enhanced and refined over the years. ICCB collaborates with education and workforce partners through an array of administrative data matching arrangements to track educational progress, outcomes, and employment and fulfill state and federal reporting requirements. Hence, ICCB and local community colleges longitudinally track the performance of individuals from secondary education into community colleges and from community colleges into universities (Illinois and nationwide) and into the workforce to promote community college program improvement.

The attached Intergovernmental and Data Sharing Agreement for the Production of the High School Feedback Report, Audit or Evaluation, and P-20 Research and Analysis provides procedures and requirements for additional emerging longitudinal student data sharing activities that look across all levels in a single project (P-20) involving the Illinois Community College Board (ICCB), Illinois State Board of Education (ISBE), Illinois Board of Higher Education (IBHE), and Southern Illinois University as the administrator of the Illinois Shared Enrollment and Graduation File (ISEG) and their authorized representatives as referenced in the P-20 Longitudinal Education Data System Act in Senate Bill 1828 (SB 1828 — 96th General Assembly which passed both Houses on 5/18/2009 — See <http://www.ilga.gov/legislation/billstatus.asp?DocNum=1828&GAID=10&GA=96&DocTypeID=SB&LegID=44657&SessionID=76>). An increase in the number of individuals accessing individual student records can be expected under the structure described in the attached Agreement.

Additionally, the Agreement, will allow the state agencies and ISEG to match individual student records to create a new High School Feedback Report as referenced in the 2007 General Assembly's Senate Joint Resolution 59. (SJR 59 — 95th General Assembly, adopted by the Senate on 6/15/2007 and adopted by the House on 10/12/2007 — See <http://www.ilga.gov/legislation/BillStatus.asp?DocNum=59&GAID=9&DocTypeID=SJR&LegID=33657&SessionID=51&GA=95>). Public universities previously collaborated to produce a centralized High School Feedback Report. Community colleges have historically produced High School Feedback Reports built around common components that were identified by state and local officials. Community colleges have defined service regions and have traditionally drawn most students from within their district boundaries.

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Illinois Community College Board

UNAPPROVED

Minutes of the 381st Meeting of the
Illinois Community College Board
Chicago Hyatt Regency Hotel
Chicago, IL

June 5, 2009

RECOMMENDED ACTION

It is recommended that the following motion be adopted:

The Illinois Community College Board hereby approves the Board minutes of the June 5, 2009, meeting, as recorded.

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Item #1 - Role Call and Declaration of Quorum

Chairman Alongi called the meeting to order at 9:00 a.m. Role call was taken with the following members present: Guy Alongi, Suzanne Morris, James Dumas, Tom Pulver, Jake Rendleman, and Christopher Brunson, Student Member. Rudolph Papa, Judith Rake, and Addison Woodward were absent. Allison Ray declared that the Board did not have a quorum.

Item #2 - Announcements and Remarks by Guy H. Alongi, Chair

Chairman Alongi announced that a couple of ICCB Board members were unable to make the meeting today and for the first time in 31 years, the Board does not have a quorum. Today's meeting will be for informational purposes and the Board will pass over anything that requires a vote.

Chairman Alongi congratulated Sue Morris for the award she will receive from the ICCTA. The Board is very proud of her, she works hard and deserves the award.

Chairman Alongi announced that due to today's meeting circumstances, the Board will try to reschedule a meeting for July 17, 2009, in Springfield. The Midwest Higher Education Compact (MHEC) is meeting in Springfield today. Illinois State Senator Ed Maloney is featured on the program and Chairman Alongi and Mr. Obrzut asked Dr. Elaine Johnson, Vice President for Academic Affairs and Workforce Development to participate in the meeting and that is why she is not in attendance at this meeting.

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Item #3 - Board Member Comments

Suzanne Morris had no comments at this time.

Tom Pulver had no comments at this time.

Jake Rendleman provided an update on Governor Quinn's Taxpayers Action Board (TAB). Mr. Rendleman has been meeting with TAB over the past eight weeks. TAB looked at several statewide issues and Mr. Rendleman served on the education committee. Mr. Rendleman thanked Chairman Alongi for attending the press conference yesterday announcing the release of the TAB report at the James R. Thompson Center. Mr. Rendleman also thanked Ellen Andres, ICCB Chief Financial Officer, for attending a couple of TAB meetings when he was not able to attend.

The main issue that was addressed in regard to education in the TAB report was a recommendation to operate all education agencies in the state of Illinois under one board. Thankfully, through Ms. Andres' help, Mr. Rendleman was able to justify the importance of maintaining separate boards for the three education agencies. Mr. Rendleman also highlighted several other issues that were addressed in the report that pertained to education. Mr. Rendleman hopes that, through this report, the public will better understand how education works in the state of Illinois.

Ms. Andres also pointed out that this report did not recommend cuts to higher education and recommended only a few cuts in the K-12 system, which is good news.

Christopher Brunson acknowledged that this will be his last Board meeting. He thanked everyone on the Board and ICCB staff for making his term on the Board a great experience.

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At this time, Mr. Alongi introduced Dave Maguire from Spoon River College, who in turn introduced Jennifer Phelps, Executive Director of the Trustees Association from South Carolina to the Board. She is spending time here to observe how the Trustees Association, ICCB, and the Illinois Community College System works.

Ms. Phelps thanked the Board for the opportunity to learn and commented that South Carolina has a similar system, but only has 16 community colleges. She also stated that the role Jake Rendleman serves on the ICCB Board is very interesting and will be something she will recommend to the South Carolina system.

Item #4 - Recognition of Guests

ICCB Board member Tom Pulver presented Dr. M. Vali Siadat, from Richard M. Daley College, a certificate of recognition and congratulations for receiving the Mathematical Association of America (MAA), Deborah and Franklin Haimo Award for distinguished teaching of mathematics. This award is the highest honor the MAA awards. Dr. Siadat was nominated by former instructor

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and professor Linda Serra Hagedorn for his, “. . . dual expertise in both mathematics and teaching.”

Dr. Siadat is also highly recognized for developing the Keystone Method. He developed the method while pursuing his doctorate in math education and it centers on analyzing a student's skill sets, developing ways to help the student master math, and allows peer tutoring. He estimates that over 10,000 students have passed through his classroom.

Dr. Siadat was deeply honored to receive the award of recognition. He stated that he has been a part of the Illinois Community College System for over 27 years and he is very proud of it. Dr. Siadat had previously taught for a four-year university, but felt he could contribute more to the community college system. When Dr. Siadat received the award in Washington, D. C., he shared the platform with some of the biggest mathematicians in the world. Dr. Siadat credited the faculty and staff of City Colleges of Chicago and all the Illinois community colleges. Had it not been for the students, faculty, and administration, he would not have received the award. Dr. Siadat also credited Dr. Sylvia Ramos, President of Daley College, for her vision and leadership, which has pushed him to work hard and push for excellence. He stated that Dr. Ramos frequently asks him what they should do to improve retention, what can we do to improve student success? Dr. Siadat's reply: we need to do better, not only in his own class but also in the whole department, campus, and community college system.

Dr. Karen Hunter Anderson, Vice President for Adult Education and Institutional Support, presented James B. Hearn a certificate of congratulations for receiving the Illinois Paul Simon Adult Learner of the Year 2009 Award. Dr. Anderson noted Mr. Hearn's profession as an insurance salesman for over 40 years and the publication of his autobiography, From the Red Clay Hills of Arkansas to Paved Sidewalks: The Odyssey of a Christian Businessman. In his book, Mr. Hearn highlights what led him to pursue his GED and his experiences at City Colleges. Recently Mr. Hearn spoke as the English GED representative at Richard M. Daley College's 32nd GED graduation. Mr. Hearn commented that he was grateful to Richard M. Daley College for granting him a 59 year old passion. In November of 2008, Mr. Hearn received his GED certificate and his book was granted publication. Mr. Hearn announced in November of 2005, that he was going to write his book and his wife asked how he was going to write a book despite never finishing high school. Mr. Hearn responded that writing a book does not hinder desired applied abilities and that the book was a divine intervention. His book has done great and he thanked the Board for the privilege of receiving the certificate.

Dr. Anderson also introduced Gerardo Lopez, recipient of the Illinois Adult and Continuing Educators Association 2009 Arthur J. Stejskal Memorial Teacher of the Year and City Colleges of Chicago 2009 Excellence in Education Award. Mr. Lopez is an Adult Educator from Richard M. Daley College.

Dr. Sylvia Ramos accepted the certificate of recognition on behalf of Mr. Lopez. Due to injuries that he sustained in an accident, he was unable to travel. He wanted to attend very much and is recovering quickly. Mr. Lopez was honored prior to his accident, and Dr. Ramos commented that he is wonderful to work with and the college was very happy to accept the award on his behalf.

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Chairman Alongi recognized Andrea Andrada, a recent graduate from Elgin Community College. Her list of student accomplishments includes serving on the Program Advisory Committee for the ICCB 2009 Student Advisory Committee. She was featured in USA Today for being named to the First Team of the All-USA Community College Academic Team and was recently interviewed by Heidi Collins for CNN Newsroom. The Coca-Cola Scholars Foundation named her a New Century Scholar and the ICCTA will award her the Gigi Campbell Student Trustee Excellence Award. Ms. Andrada delivered the commencement address at Elgin Community College on May 22 and will attend the University of Illinois in the fall to become a lawyer.

Ms. Andrada was unable to attend the Board meeting today due to a previous commitment. Dr. David Sam, President of Elgin Community College, accepted the award on her behalf.

Chairman Alongi also recognized Christopher Brunson, the 2009 ICCB Student Board Member. Mr. Brunson was selected as the 2009 Student Advisory Committee ICCB Student Board Member. He has done a wonderful job reporting to the Board on various SAC activities and concerns. He also served as the Vice-President of Student Government at Lake Land College for the 2008-2009 academic year. Mr. Brunson will complete his coursework this summer and plans to attend Eastern Illinois University in Charleston this fall to major in elementary education.

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At this time, Chairman Alongi announced that Agenda Item #10 would be addressed next.

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Item #10 - Illinois Student Assistance Commission Update

Andy Davis, Executive Director of the Illinois Student Assistance Commission (ISAC), thanked the Board for having himself and Don McNeil, ISAC Chairman, at today's meeting. The commission is a great friend of the ICCB and appreciates all that the ICCB does for Illinois students. ISAC is currently strong and has a number of economic and political challenges ahead. ISAC continues to feel that the need for a student-centered advocacy organization has never been greater. The position of ISAC as a student assistance commission enjoys and benefits from partnering with the other higher education agencies and institutions in the state. However, the role as an advocate for students does bring an unique aspect to the equation.

The agency continues to make changes to adapt. There is currently no area of service or output that has been diminished, despite a reduction of staff by 140 people from the time that Mr. Davis took his position as Director. From a financial stand point, the agency's loan portfolio was once at \$4.5 billion and was composed of loans from all over the country. The portfolio has since been downsized to \$1.3 billion and currently, about 80 percent of the loans are from only Illinois schools for Illinois students. The 529 prepaid tuition program is the 5th largest in the country and has 55,000 contracts for Illinois families. Community colleges have been great partners in this plan because their tuition is reasonable. The investment markets have been challenging, but our portfolio has held up well.

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ISAC currently has about \$850 million in cash assets, more than half are in high-quality corporate bonds and a smaller portion in the stock market, and are doing surprisingly well. Recently, ISAC's portfolio gained some equity when the markets were still well bid. The agency continues to be a lender in Illinois and a new partnership with the Illinois legal credit unions was signed for its second year and includes a \$100 million plus line of credit. This will allow ISAC to continue to make loans for any school or student across the state. Community colleges have shown a lot of interest in this particularly as the larger financial institutions have backed away from student lending and specifically, the smaller balance loans.

Mr. Davis provided an update on the five core programs that ISAC is currently running:

1 - Scholarships and grants, which includes Monetary Assistance Program (MAP). MAP is the largest need-based grant program in the country.

2 - Public service and outreach trains people on how to access financial aid. Currently, a new program is starting called the Illinois Student Assistance Core and will feature peer counseling and training for new college graduates in financial aid advocacy. The guides then return to high schools to inform the students about attending college and how to do it. In order to provide adequate coverage throughout the state, two representatives will be assigned to each community college district.

3 - Prepaid tuition is very robust and strong, which is not the case in other states that have stopped selling contracts. ISAC is also looking into entering third party sale agreements, which is something that has not been done in the past.

4 - The research and public policy analysis group is a great repository of information, knowledge, and analysis. This is a data driven area, supporting higher education and leads to efficiencies and good outcomes.

5 - Education finance business once referred to as IGAP, is a part of the federal family education loan programs. President Obama and United States Education Secretary Arne Duncan have mandated that they would like to move away from that program and move toward a mandate that all schools and students use the federal direct lending program. It is not sure what will happen with this, but ISAC is preparing for outcomes at the moment.

The state of the budget and MAP funds is of concern right now. A plan has been developed and will be presented to the Governor's Office today. It takes the appropriated \$440 million and cuts it down to \$160 million, which has been very difficult to do. We will put as much money as possible into MAP and another version of MAP, which provides for students with the highest needs. All other grants will be recommended at zero funding. At the present time, we anticipate that the funds will be expended in the fall semester, especially for MAP funding, which will leave zero funding for MAP in the spring semester. The hope is that, if it is executed in this manner, students will not have to scramble for funding and some students will be able to put together another plan for funding for the spring semester. In presenting the budget this way, hopefully ISAC can best help the students with the money the agency has, but not cover up what has been characterized as a grossly, irresponsible shortfall.

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Chairman Alongi thanked Mr. Davis and Mr. McNeil for all that they do for education, wished them well, and expressed his concern for the ICCB Adult Education and Career and Technical Education funding. Chairman Alongi also asked about a pilot project that was similar to the ICCB 2+2 program.

Mr. Davis replied that the initiative was sparked by him for the agency to become an investment in human capital. This is a way to provide an outcome and to reach an outcome, in a less expensive way. In January, President Tom Schmidt from Carl Sandburg, approached Mr. Davis with a proposal to create a strong four-year articulation agreement. The project currently is set up with Western Illinois University and a student would be accepted and admitted to a WIU program from the beginning, but complete the majority of the coursework for their first two years at a neighboring community college campus. This initiative is different, because it allows a student receiving MAP awards for their first two years at a community college to “bank” the money that they are saving by attending a community college, versus the four-year institution, and then use the “banked” money in their MAP award towards their last two years at a four-year institution. It essentially allows the student to access more grant monies for their last two years of college and also rewards them for saving money the first two years by attending a community college. This will allow even the highest need students to graduate with half of the typical debt and have zero unmet family contribution. ISAC was and is very happy that President Schmidt brought the idea forward and other schools have expressed interest. The pilot will be implemented this fall with three community colleges, in conjunction with Western Illinois University, and ISAC looks forward to expanding the program in the future.

Item #5 - Approval of Minutes of the January 9, 2009 Meeting

The Board was unable to take action on this item at this time.

Item #6 - Nomination of Vice Chair

The Board was unable to take action on this item at this time.

Item #7.1 - Academic Affairs and Student Relations

Tom Pulver reported that Brian Durham gave an update on the Developmental Education Advisory Committee (DEAC) that met for the first time on May 13, 2009. The purpose of the meeting was to set tasks and develop priorities for developmental education, and to provide recommendations to the ICCB. Several issues were identified by the group, including:

- ▶ The need to develop course objectives and student learning standards for developmental education in reading, writing, and mathematics.
- ▶ The examination of placement scores to get into the various levels of developmental education and advance to credit bearing work.

As a first step, by July 15th, the committee will compile nominations for committee members and collect course outlines and syllabi for intermediate algebra and upper-level reading and writing

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developmental education courses. This information should be available to DEAC members prior to the next meeting on July 24, 2009 from 10:00 a.m. to 2:00 p.m.

Brian Durham also gave an update on the Green Jobs Initiative. The ICCB and ISBE applied to participate in a Green Jobs Academy through the CTE Division. This academy is 14 months long and entails extensive training on the development of programs of study, focused specifically on green industries. If accepted, the ICCB hopes to gain insights not only into the implementation of Green Programs of Study, but also into the general process of developing local Programs of Study. The application deadline was May 22, 2009, and five states will be selected to participate in the academy.

Lavon Nelson reported on the Shifting Gears 2.0 Initiative. The Joyce Foundation has funded the Shifting Gears 2.0 Initiative for two more years, with a DCEO grant to match the funds. The primary focus this time will be on data measurement and collection. Also included will be imbedding bridge programs broadly throughout the education and workforce systems. The workgroup for Joyce is currently developing next year's rollout plan for the field.

Dr. Elaine Johnson announced that the Student Leadership Institute will be held this weekend and over 30 students are expected to attend.

Dr. Johnson gave a status report on the American Diploma Project, as well. The math and English faculty teams have identified College and Career Readiness standards and, on June 26, 2009, a joint meeting will be held. Community colleges are well represented with eight faculty working on this initiative. Once this phase is completed, it will tie into current work being done by the DEAC.

Dr. Johnson also announced that the Dual Credit Quality Act Bill has passed and is at the Governor's office for signature.

Item #7.2A - Fiscal Year 2010 Update

Ellen Andres, ICCB Chief Financial Officer, distributed a handout that listed community college capital projects in the Fiscal Year 2010 Capital Budget in Senate Bills 312 and 313. Currently, we have \$357 million for our community colleges which is higher than we have ever seen. It really shows how much lobbying was done on the part of community colleges.

A second handout referred to the base and system operating grants which went through on Senate Bill 2132, which is associated with the stimulus funding. If that money is cut, then Illinois will lose stimulus monies, but hopefully that will not happen. A second piece of legislation, Senate Bill 1197, concerns the Career and Technical Education and Adult Education funding. That funding is at 50 percent and is not a dollar for dollar match, as commonly perceived. The state General Revenue Fund for those grants is appropriated at 50 percent. These programs require the state to maintain the same level as in previous years, or the federal money may not be used by the state. At this level, Illinois will lose all federal funding as well. For agency operations, ICCB has been asked to cut 25 percent and, currently, we do not know what will happen with that request.

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Chairman Alongi asked Ms. Andres to explain how the RAMP list works and to discuss the joint resolution that pertains to RAMP funding.

Ms. Andres replied that the original recommendation in HB312 was for 12 projects to be funded on the RAMP list. The RAMP list has been stagnant for many years and, much to our surprise, House Bill 312 included the next three projects on our list. Included in this bill were temporary facilities as well. So, currently, 15 projects will be taken off of the RAMP list and we will start with project number 16 for next fiscal year.

Senate Resolution 303 was introduced by Senator Toi Hutchinson a main focus is the underfunding of the community college system. The goal is to establish what is a good funding level, how it would be funded, and one additional piece will look at the RAMP list and how that funding is allocated. RAMP is an acronym for Resource Allocation Methodology Plan and is also used by the IBHE. Our RAMP projects are inserted into the IBHE list. Senate Resolution 303 may look at new priorities such as green building costs, in addition to the traditional components that are already accounted for.

Chairman Alongi discussed the fact that one community college received two funded projects on the RAMP list that totaled \$60 million. He stated that it seemed in excess that one college would receive funding of two projects for that amount of money and other colleges on the list received nothing.

Jake Rendleman stated that it did not seem fair to him either.

Chair Alongi stated that the RAMP list needs to tie into the project, but it also needs to have some sort of financial need tied to the community college as well.

Mr. Obrzut mentioned that, in a meeting with Senator Sandoval, the Senator felt the same way. Some colleges have called and complained about the system and hopefully the resolution will help resolve the issues. Mr. Obrzut and Ms. Andres understand the frustration of those schools that did not receive funds and have been on the list for six or seven years, but it is an honest system.

Ms. Andres reiterated that it is not a perfect system because it pits the colleges against one another, but it was also never meant to stall out for eight years. Chairman Alongi stated that he feels there should be a check and balance of the system.

Item #7.3 - External Affairs

Jake Rendleman reported that the External Affairs Committee conference call dealt with legislative updates.

Steve Morse stated that the conversation was dominated by the budget bills which Ms. Andres has already given an update. Mr. Morse then distributed a handout (see Exhibit A) that detailed all of the bills of interest to the ICCB. Perhaps the most important was a bill that impacts boards and commissions. The bill basically requires boards and commissions to make available information about themselves and makes the appointment process for boards and commissions more transparent.

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The “Fumigation Bill” is currently on 3rd reading in the Senate and there is currently no new information on it.

Item #7.4 - Strategic Planning

Jake Rendleman reported that the committee discussed reorganizing the Board committee structure. The committees will be reassigned and include Adult Education, Strategic Planning, Research Policies, and Educational Technology under direction of Karen Hunter Anderson; Budget and Finance, Personnel and Evaluation under direction of Ellen Andres; Academic Affairs, Career and Technical Education, and Workforce Development under direction of Elaine Johnson; External Affairs under direction of Steve Morse; and Student Relations under direction of the ICCB Student Member. The committee will recommend a new committee structure to the Board at its July 17, 2009, meeting for approval.

ICCB staff continue to work with the Illinois Board of Higher Education to develop and implement action strategies for the goals of The Illinois Public Agenda for College and Career Success.

ICCB staff has met with the Governor’s Office to provide direction and suggest members for the P-20 Council. The P-20 Council was established during the 95th General Assembly (2007-2008). The purpose of this council is to study and make recommendations concerning education at all levels in order to avoid fragmentation of policies, promote improved teaching and learning, and continue to cultivate and demonstrate strong accountability and efficiency. The Governor will likely appoint members after the end of this fiscal year.

The ICCB held the second two-day strategic planning retreat to update the Illinois Vision for Adult Education and Family Literacy. Jennifer Foster will discuss this vision during her presentation on adult education later during the Board meeting.

Item #8 - President/CEO Report

Geoff Obrzut thanked the Board members for their attendance because he did not want to cancel the meeting with so many guests attending. Steve Morse and Mr. Obrzut have repeatedly put requests in to the Governor’s Office for Board appointments and, hopefully, now that session is over, we will receive new appointments soon.

Congratulations were awarded to Suzanne Morris for receiving the Meritorious Service Award from ICCTA.

Mr. Obrzut thanked Dr. Bob Mees, outgoing President of the Presidents’ Council, for his work over the past year. It was a pleasure working with Dr. Mees and he did a great job. Good luck was bestowed upon incoming President, Dr. John Erwin from Illinois Central College.

Thanks were also awarded to Jeff Mays, outgoing President of ICCTA, for all of the hard work that he has put in during the past year. Barb Oilschlager will take over as ICCTA President and Mr.

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Obrzut acknowledged that Ms. Oilschlager is a hard worker and he looks forward to working with her.

Mr. Obrzut thanked Jake Rendleman and Dale Chapman, President of Lewis and Clark Community College, for serving on the Taxpayer Action Board. He thanked them for their presence and felt that they really were advocates to not streamline the education agencies.

Mr. Obrzut was pleased that the "Fumigation Bill" did not pass the Senate. At one time, if the bill would have passed, almost 90 percent of our staff would have been eliminated.

The Latino Advisory Committee met for the second time on May 28 at the College of Lake County. He thanked the College of Lake County for hosting the committee and, over the summer, the committee will work on their recommendations and will present them to the whole committee during their October meeting at Morton College. Final recommendations will be presented to the ICCB at its November Board Meeting at Carl Sandburg College in Galesburg.

Congratulations were extended to Danville Area Community College, Elgin Community College, Morton College, and Triton College for being selected to participate in the Achieving the Dream project. This initiative will help at risk students and is a great program, something that we have been striving to be a part of for several years. The Auditor General released its fiscal year 2007-2008 audit of the ICCB. If you are interested in viewing its contents, it may be found through a link on our website. There was nothing of great significance in the audit and we do not anticipate to be called in front of the Illinois Audit Commission.

Mr. Obrzut also congratulated Dr. Wayne Watson, Chancellor of City Colleges of Chicago, for accepting his new position as President at Chicago State University.

Item #9.1 - Illinois Community College Faculty Association

Kathy Westman thanked the Board for the opportunity to present today. She also thanked the ICCTA and ICCB for their help in planning the joint conference and retreat that the ICCFA is also holding this weekend. Thanks were also expressed to the ICCTA and ICCB for their ongoing commitment to the ICCFA. Recently, various faculty that belong to the ICCFA have been asked to serve on over ten different statewide advisory groups. The ICCFA considers this a privilege and truly appreciates being included in these groups.

The Teaching and Learning Conference will be October 8-9, 2009, and will be held in Springfield at the Crowne Plaza. The ICCFA has currently received twice the normal amount of requests for presentations and is at about 75 percent participation for ICCFA dues.

Item #9.2 - Illinois Community College Trustees Association

Barb Oilschlager thanked everyone for attending and commented that it is nice to hold the joint meetings and this is one of the most enjoyable meetings because everyone is able to celebrate the

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successes of the faculty, alumni, and trustees. The ICCTA is thrilled to honor Suzanne Morris with the Meritorious Service Award.

The ICCFA is conducting new trustee orientation this weekend and there are over 40 new trustees this year. This is a great opportunity to bring them into and inform them about the community college system.

The presidents reception will be held tonight before the awards ceremony. The ICCTA truly appreciates all of the support that the ICCB provides and, although it will be a challenging year, Ms. Oilschlager looks forward to working with the ICCB.

Item #9.3 - Illinois Community College System Foundation

Ray Hancock reported that he was pleased to address the ICCB. Mr. Hancock is grateful to Tom Pulver for representing the ICCB on the ICCSF board of directors. Mr. Pulver does an outstanding job.

The ICCSF scholarship program is one of its main missions and regularly distributes an estimated \$250,000 in scholarships every year to the community colleges. Despite the downturn in the market last year we did not reduce the scholarship amount, but this year it is a necessity. The ICCSF will distribute in excess of \$100,000 to the colleges this year. The economy has hurt all of our investment accounts and even the colleges are suffering and being forced to make adjustments. We are asking our donors to increase their donations to offset the losses.

The ICCSF building, which houses the ICCB and all components of the system, is still in the planning stages to add two additional floors to the building. The ICCSF has encountered a lot of obstacles along the way, some of which are easier to handle versus others. The biggest issues relate to money. The downturn in the economy has been a blessing in terms of interest rates and construction costs. Both of these are at an all time low. We are also pursuing tax free bonds through Sangamon County. A big problem that we have encountered is the state. Rent payments are considerably behind, but we are still moving ahead and hopes are that the ICCSF will be able to break ground on the project soon.

The Purchasing Consortium, which was created several years ago, has shown steady growth for four years now. This past year set a record in business and has proven to be an asset to the system. The City Colleges of Chicago uses the Consortium extensively and in a number of unique ways. The ICCSF is working with Municipal Media Solutions to access college web pages to provide advertising, and Energy Systems Group conducts energy audits to promote money savings.

Overall, the Foundation is sound and moving forward.

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Item #9.4 - Presidents' Council

Chairman Alongi thanked Dr. Mees for his hard work and dedication to the system over the last year.

Bob Mees thanked Chairman Alongi and stated that this is an exciting time due to the potential for the future, which was also expressed by Ms. Oilschlager earlier during the meeting. The ICCB, ICCTA, and Presidents' Council put forth the best combined effort ever to address the issues presented by the Governor and the General Assembly. Everyone spoke with one voice and was very aggressive in asking for the 2.8 percent base operating funds. Gaining approval of the capital bill was also a huge accomplishment. Dr. Mees also agrees with Chairman Alongi's statements that the RAMP list needs to be addressed. He understands that it cannot be changed this year, but the issue does need to be addressed.

Dr. Mees stated that the Presidents' Council also wanted restoration of funding for workforce development, P-16, and deferred maintenance. The ball has started rolling on this and, hopefully, this is something that Presidents' Council may continue working towards next year.

A lot of time has been spent recently on dealing with the funding loss regarding the Adult Education and Career and Technical Education. Geoff Obrzut, Karen Hunter Anderson, and Jennifer Foster have been excellent sending information out to the colleges. The Adult Education leaders have been great about lobbying and have made an impact. We do not have the funding back yet, but Dr. Mees remains hopeful that the funding will be restored. The City Colleges of Chicago are also very heavily involved. Dr. Wayne Watson, Chancellor, City Colleges of Chicago and Presidents' Council legislative chair, proposed the idea to host town hall meetings four times a year to help promote the community college mission. The first meeting will focus on Adult Education and Career and Technical Education funding. It will be televised through the Kennedy-King television studio and then sent throughout the state to various television stations for news releases. Participants will include college presidents, trustees, ICCB staff, legislators, and students.

Dr. Mees discussed how he felt the relationship with the Illinois Board of Higher Education (IBHE) was at an all-time high. Community colleges were invited to give two in-depth presentations to the IBHE board this past year to inform the board about community colleges. The first presentation covered basics about community colleges and the second focused on workforce development.

Dr. Tom Choice, President from Kishwaukee College, was appointed to represent the Presidents' Council on the P-16 Council.

Dr. Jerry Weber and Dr. Georgia Costello are taking charge of the Sustainability Network, and it is going great. It started as a pilot project about one year ago and now all 49 colleges are involved. The Sustainability Network is also the first of its type in the country.

The new officers of the Presidents' Council will take office on July 1. John Erwin from Illinois Central College will be President, Jerry Weber from College of Lake County will be Vice-President, and Gayle Saunders from Richland Community College will be the Secretary/Treasurer. They will make a great team to lead and move the Presidents' Council's initiatives.

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Item #9.5 - Latino Advisory Committee

Lizzette Richardson, Associate Vice-Chancellor for City Colleges of Chicago, reported that the second meeting of the Latino Advisory Committee was held on May 28, 2009, and was hosted by the College of Lake County. The committee heard a report from Jorge Nieto, Educational Affairs Coordinator for the College of Lake County about programs that Ms. Richardson designed to assist Latino students. The committee members also addressed issues related to student success, affordability, and participation in the committee areas of awareness, academic preparation, and student services. This included state and systemwide strategies to educate more Latino students, ways to expand access to financial aid, and effective practices for replication. The committee will formulate their recommendations for ICCB at the next meeting to be held at Morton College in October. The final recommendations will be presented to the Board at the November 2009 ICCB meeting.

Item #9.6 - Student Advisory Committee

Christopher Brunson gave a summary of the past year of activities for the Student Advisory Committee. Recently, 247 students attended the Student Lobby Day in Springfield. The students discussed with several representatives and senators how community colleges educate 64 percent of Illinois higher education students, but receive only 14 percent of the funding available to higher education. They also listened to Senator Pamela Althoff speak.

SAC has raised almost \$5,000 for autism research in Illinois.

Other issues that SAC focused upon this year included veterans affairs and green initiatives on community college campuses. Several roundtable discussions have been held and included topics pertaining to the ICCB budget, the American Diploma Project, and the Illinois Student Assistance Commission.

At the last SAC meeting, new officers were elected. Melissa Gamber, from Illinois Central College, will take over as the new ICCB Student Member and her term begins July 1, 2009.

The Student Leadership Institute is currently taking place, with over 30 students participating. Mr. Brunson extended an invitation to all of the Board Members to attend the institute at any time over the next two days.

Item #11 - Adult Education Update

Dr. Karen Hunter Anderson thanked Mr. Obrzut, Chairman Alongi, and the Board Members for allowing her and Ms. Foster to update the Board about Adult Education, Family Literacy, and GED testing. Dr. Anderson expressed that the system could not be as dynamic as it is without the support of President Obrzut and Jennifer Foster, Senior Director for Adult Education and Family Literacy, whom exhibits outstanding leadership. Ms. Foster's staff is also wonderful, passionate, caring, and

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a pleasure to work with. The impact of adult education is great and, recently, several legislators have received anywhere from 400-500 calls a day from constituents, adult education administrators, students, and faculty, voicing the need to restore and increase adult education funding.

Ms. Foster has been involved in adult education for 21 years, starting as an adult education instructor at Richland Community College, and then the program coordinator.

The Adult Education State Plan was submitted to the federal government on April 1. This outlines activities such as different systems and initiatives, performance and national activities for adult education, that the state would like to participate in over the course of the next year. Currently, the agency has been involved with the implementation of the Workforce Investment Act, a federal program, now in its 12th year. This was only intended to be a five-year program, and it is hopeful that the House and Senate will soon submit their bill for the Workforce Investment Act.

The Report to the Governor and General Assembly was submitted on March 1 and outlined the activities of Adult Education, which showed the needs and services that were put forth during the previous fiscal year. There are about 1.7 million individuals with less than a 12th grade education, 630 immigrants, and 2.34 million Illinois residents that do not have English as the first language spoken in their homes. So, there is still a great need for adult education services and that is why we are working closely with the Presidents' Council, ICCTA, and the Illinois Adult Continuing Educators Association (IACEA) to restore adult education funding.

Over 28,000 individuals have been administered the GED test in the last year. The pass rate has increased from 58.5 percent to 63.5 percent. On July 1 of this year, the GED testing fee will increase to \$50 and this was approved by the Board in September 2008. We are still unsure of the ramifications of the fee increase, but we have been working with all of the testing centers and adult education programs to ensure notification about the increase has been delivered.

The GED-Illinois project (GED-I) continues to add states. The project is an online instructional system and nationally known, with Minnesota, Maryland, Washington, and Central Piedmont College in North Carolina as partners. Recently, Ohio and New Mexico have expressed interest in joining the project. The Adult Education Advisory Council is continuing to look at issues with curriculum, professional development, transition initiatives, the Joyce Foundation Shifting Gears Initiative, and continuing to provide support and recommendations for curriculum and transition services.

The Strategic Planning Process is currently underway, with the goal to move adult education into the future. We have contracted with Kathy Polis from Strategic Resources Training Incorporated and the former Adult Education Director for West Virginia. The Vision and Goals Document for Adult Education ended in December 2008 and we are now looking at taking adult education into the next five to ten years. The group is focusing on trends within Illinois and we are going to help this vision along career pathways. We want our students to have the abilities to access middle-skill jobs that are available in healthcare (especially in nursing), manufacturing, and transportation opportunities. We will work on redesigning the curriculum to help the students move into postsecondary education and to make that move without the need for remediation. There will be town hall/ informational meetings

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held in each of the four educational regions of the state to discuss the planning process to receive feedback. There will also be a state stakeholder meeting held to ensure individuals that we partner with will have an opportunity to provide input into the vision and goal document. In October, this will be taken to the Adult Education Advisory Committee and presentation to the ICCB Board for approval will be in November of this year.

In March 2010, the Commission on Adult Basic Education will hold its annual conference in Chicago. The ICCB has been heavily involved in the planning for this conference, and it will be a great opportunity for adult education in Illinois to be featured.

Ms. Foster thanked the Board for their support during this trying time and remains optimistic that the funding for adult education will be restored.

Item #12 - New Units of Instruction

The Board was unable to take action on this item at this time.

Item #13 - Illinois Community College Board Recognition of Community Colleges

The Board was unable to take action on this item at this time.

Item #14 - Consent Agenda

Item #14.1 - Minutes of the March 20, 2009 Meeting

The Board was unable to take action on this item at this time.

Item #14.2 - Calendar Year 2010 Board Meeting Dates and Locations

The Board was unable to take action on this item at this time.

Item #14.3 - Authorization to enter into Interagency Contracts and/or Agreements

The Board was unable to take action on this item at this time.

Item #14.4 - Authorization to Transfer Funds among Line Items

The Board was unable to take action on this item at this time.

Item #14.5 - Intergovernmental and Data Sharing Agreement

The Board was unable to take action on this item at this time.

Item #15 - Information Items

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Item #15.1 - Fiscal Year 2009 Financial Statements

The Fiscal Year 2009 Financial Statements were provided to the Board for their information and review.

Item #16 - Other Business

There was no other business at this time.

Item #17 - Executive Session

There was not an Executive Session at this time.

Item #18 - Public Comment

There was no public comment at this time.

Item #19 - Adjournment

A quorum was not present, therefore, there was no need to formally adjourn the informational meeting. The meeting concluded at 11:15 a.m.

Guy H. Alongi
Chairman

Geoffrey S. Obrzut
President/CEO