Grant Guidelines

Scope

Pathways to Results (PTR) Year Two: Implementation Partnerships expands and puts into action the work of PTR Year One: Planning & Inquiry Partnerships. This expansion occurs largely in revisiting and extending the Improvement and Evaluation process into an implementation year. Year Two requires teams to revisit their initial problem description to ensure that solutions align with the problem a team is seeking to address.

**In order to be considered for selection to participate in a Year 2 project, teams must have participated in a Year 1 project during FY2017 or FY2018**. Before completing the Grant Proposal below, applicants must review the grant Notice of Funding Opportunity (NOFO), which can be accessed on the Illinois Community College Board (ICCB) [CTE website](https://www.iccb.org/cte/?page_id=73). The NOFO contains information about the grant period, additional eligibility requirements, allowable and unallowable expenditures, grant deliverables, reporting schedule, and selection criteria.

Objectives

Throughout the Year Two project, the Office of Community College Research and Leadership (OCCRL) will support teams through implementation and a first round of assessment. This is done through coaching interactions, a focused design institute, and a networked learning community. The learning community will help institutions to identify common problems to implementation, best practices, and opportunities to accelerate ideas and overcome barriers. Project goals are as follows:

* Ensure a stronger alignment between equity/outcomes gaps and a meaningful and scalable institutional change
* Implement the selected improvements and establish measures or targets for evaluation and a mechanism for follow up on those measures
* Create deeper engagement within the individual PTR partnerships (in the institution, with partners) around commitment to the improvement and implementation of the improvement and valid measures
* Create relationships across IC teams that support accountability, innovative feedback, and acceleration as teams learn from one another
* Create opportunities to better document and disseminate findings about the interventions that show promise for implementation across the state
* Establish plans/recommendations for scaling on the selected sites and beyond

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| Grant Proposal | | | | | | | | | | | | |
| **COLLEGE** | | | | |  | | | | | | | |
| Amount Requested | | | | |  | | | | MAXIMUM AMOUNT: $15,000 | | | |
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| **Project Manager**  Name/Title | | | | |  | | | | | | | |
| Telephone/Email | | | | |  | | | |  | | | |
| **Fiscal Contact**  Name/Title | | | | |  | | | | | | | |
| Telephone/Email | | | | |  | | | |  | | | |
| Narrative  **Submissions will be judged and graded based on the following criteria. Each section should be concise and include sufficient detail. Points will be deducted from submissions that contain multiple spelling and/or grammar errors, or neglect to address all the areas in each respective section. Before completing this Narrative, applicants must review the NOFO in full.** | | | | | | | | | | | | | |
| **Project Title**  Name your project(s). | | | | |  | | | | | | | | |
| **Project Description**  Provide a **brief**, high-level summary of your project (no more than 300 words). This summary **will** be used by the ICCB. | | | | |  | | | | | | | | |
| **Summary of Findings**  Summarize the findings from your Year 1 PTR project that specifically inform this implementation project. Include descriptions of your findings from both Outcomes and Equity and Process and Practice Assessment (i.e., identifying specific equity gaps or student populations resulting from your data). | | | | |  | | | | | | | | |
| **Justification for Seeking Additional Support**  Briefly describe how additional resources (should be made available) would support your team to go beyond the level of implementation you will attempt if external resources are not received. How could such investment increase student-level impact? | | | | |  | | | | | | | | |
| **Proposed Activities and Expected Impact**    Describe the solution you intend to implement to improve equitable student outcomes. If you have references to research or evidence in support of these practices, please include them at the end (not required, not included in word count). | | | | |  | | | | | | | | |
| **Expected Leadership**  From your team or larger partnership, please list individuals who are committed to substantively contribute to the work. You may also speculate on individuals or groups you would like to add to your core team based on your specific improvement plan. | | | | |  | | | | | | | | |
| **Expected Benefit to Similar Pathways or Other Student Populations**  What do you think other leaders or colleges might be able to learn from your project? Who might benefit (e.g., similar pathways, student populations)? | | | | |  | | | | | | | | |
| **Sustainability**  How does the college plan to scale or sustain this project following the end of the grant period? | | | | |  | | | | | | | | |
| **Assurance of Non-Supplanting**  Please confirm that funding provided by this grant will not be used to supplant current activities. | | | | | I confirm that funding provided by this grant will not be used to supplant current activities, projects, or initiatives at the college. | | | | | | | | |

By submitting this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures and disbursements made with these funds are for the purposes and objectives set forth in the terms and conditions of the applicable Federal or State award or program participation agreement. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statements, false claims or otherwise. (2 C.F.R. 200.41)

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Signature Date