**Adult Education and Literacy Student Intake Form for FY**

*Information provided will be kept confidential in accordance with the Family Educational Rights and Privacy Act of 1974 (P.L. 93-380)*

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| **Referral from WIOA Core Partner or One-Stop?** [ ] **Yes** [ ] **No** | **If Yes, Name of Referring WIOA Partner/One-Stop:** |       |

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| --- | --- | --- | --- | --- | --- |
| **Social Security #:** |       | **Last Name:** |       | **First Name:** |       |
| **Middle Name:** |       | **Date of Birth:** |       | **Sex:** [ ] Male [ ] Female |
| **Marital Status (Check One):** [ ] Single [ ] Married [ ] Divorced [ ] Widowed [ ] Unknown |

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| **Are you Hispanic or Latino? (Or, are you of Spanish origin?)** [ ] Yes [ ] No  |
| **Are you from one or more of the following racial groups?** **(Select All That Apply – required if student is not Hispanic nor Latino).** |
| [ ] American Indian or Alaska Native  | [ ] Asian | [ ] Black/African American | [ ] Native Hawaiian or Other Pacific Islander | [ ] White |
| **Please identify your primary racial/ethnic group (Select One).**  |
| [ ] American Indian or Alaska Native  | [ ] Asian | [ ] Black/African American | [ ] Native Hawaiian or Other Pacific Islander | [ ] White |
| **English is a Second Language?** [ ] Yes [ ] No | **If yes, please record Native Language:** |       |
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| **CONTACT INFORMATION** |
| **Address:** |       | **City:** |       | **Zip Code:** |       |
| **Home Phone #:**  |       | **Work Phone #:** |       | **County of Residence:** |       |
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| **EDUCATION/EMPLOYMENT** |
| **School Type:**  [ ] US Based Schooling [ ] Non-US Based Schooling | **Month/Year Last Enrolled:** |       |
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| **Number of School Years Completed (Please check one of the following):** |
| [ ] No Schooling [ ] Grade 1 [ ] Grade 2 [ ] Grade 3 [ ] Grade 4 [ ] Grade 5 [ ] Grade 6 [ ] Grade 7 [ ] Grade 8 [ ] Grade 9 [ ] Grade 10 |
| [ ] Grade 11 [ ] Grade 12 [ ] HS Diploma or Alternative Credential [ ] GED or other High School Equivalency Certificate [ ] Some college, no degree  |
| [ ]  College or Professional Degree [ ] Unknown  |
| **U.S. High School Equivalency upon entry?** [ ] Yes [ ] No | **U.S. Diploma upon entry?** [ ] Yes [ ] No  |
| **If employed, what is your occupation?** |       |
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| **STUDENT STATUS** |
| **Please check one**: [ ] Not Disabled [ ] Documented Disability as Defined by ADA [ ] Chooses Not to Disclose |
| **Do you live in (Please check one):** [ ] Rural Area [ ] Urban Area with High Unemployment [ ] Neither |
| **How did you hear about the program:**  [ ] One-Stop [ ] Employer [ ] Other |
| **Please check one of the following: *(Required)*** | [ ] Not in the Labor Force [ ] Employed but received notice of Termination or Military Separation [ ] Unemployed [ ] Employed Full-Time **If employed, hours per week:**  |       |
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| **Do you receive Public Assistance? *(Required)*** [ ] Yes [ ] No | **If yes, Public Assistance Number:**  |       |
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| **Barriers to Employment Information:****(Please check all that apply)** | [ ] Displaced Homemaker [ ] Low Income [ ] Individual with a Disability [ ] Ex-Offender [ ] Homeless Person or Runaway [ ] Youth [ ] Single Parent [ ] Youth in Foster Care/Aged out of System [ ] Long-Term Unemployed[ ] Migrant and Seasonal Farmworker [ ] Exhausting TANF within 2 years[ ] English Language Learner, Low Literacy Levels, Cultural Barriers |
| **Please check all that apply:** | [ ] In a Correctional Facility[ ] In a COMMUNITY CORRECTIONAL PROGRAM[ ] In OTHER INSTITUTIONAL SETTING |

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| Intake Signature |  | Date |  | Student’s Signature |  | Date |

**Beginning in FY18, all students must choose a career pathway from one of the**

**16 recognized Career Clusters to follow while enrolled in Adult Education programming in Illinois.**

Students should select one of the 16 Career Clusters identified below as the career pathway that they intend to follow:

[ ]  **Agriculture Food & Natural Resources** (*Agribusiness Systems, Animal Systems, Environmental Service Systems, Food Products & Processing Systems, Natural Resources Systems, Plant Systems, Power, Structural & Technical Systems Architecture & Construction*)

[ ]  **Architecture & Construction** (*Construction, Design/Pre-Construction, Maintenance/Operations*)

[ ]  **Arts, A/V Technology & Communications** (*A/V Technology & Film, Journalism & Broadcasting, Performing Arts, Printing Technology, Telecommunications, Visual Arts*)

[ ]  **Business Management & Administration** (*Administrative Support, Business Information Management, General Management, Human Resources Management, Operations Management*)

[ ]  **Education & Training** (*Administration & Administrative Support, Professional Support Services, Teaching/Training*)

[ ]  **Finance** *(Accounting, Banking Services, Business Finance, Insurance, Securities & Investments*)

[ ]  **Government & Public Administration** (*Foreign Service, Governance, National Security, Planning, Public Management & Administration, Regulation, Revenue & Taxation*)

[ ]  **Health Sciences** (*Biotechnology Research & Development, Diagnostic Services, Health Informatics, Support Services, Therapeutic Services*)

[ ]  **Hospitality & Tourism** (*Lodging, Recreation, Amusements & Attractions, Restaurants & Food/Beverage Services, Travel & Tourism*)

[ ]  **Human Services** (*Consumer Services, Counseling & Mental Health Services, Early Childhood Development & Services, Family & Community Services, Personal Care Services*)

[ ]  **Information Technology** (*Information Support & Services, Network Systems, Programming & Software Development, Web & Digital Communications*)

[ ]  **Law, Public Safety, Corrections & Security** (*Correction Services, Emergency & Fire Management Services, Law Enforcement Services, Legal Services, Security & Protective Services*)

[ ]  **Manufacturing** (*Health, Safety & Environmental Assurance, Logistics & Inventory Control, Maintenance, Installation & Repair, Manufacturing Production Process Dev., Production, Quality Assurance*)

[ ]  **Marketing** (*Marketing Communications, Marketing Management, Marketing Research, Merchandising, Professional Sales*)

[ ]  **Science, Technology, Engineering & Mathematics** (*Engineering & Technology, Science & Mathematics*)

[ ]  **Transportation, Distribution & Logistics** (*Facility & Mobile Equipment Maintenance, Health, Safety & Environmental, Management, Logistics Planning & Management Services, Sales & Service, Transportation Operations, Transportation Systems/Infrastructure, Planning, Management & Regulation, Warehousing & Distribution Center, Operations*)

**TEST INFORMATION**

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| Date | Test | Form | Level | Raw Score | Scale Score | GLE or SPL |
|  Pre / PostDate:FY: | ⁫ TABE | 11 12 | L E M D A |  |  |  |
| ⁫ CASAS |  |  |  |  |  |
| ⁫ BEST-Literacy |  | N/A | Reading =Writing = |  |  |
| ⁫ BEST-Plus | N/A | N/A |  |  |  |
|  Pre / PostDate:FY: | ⁫ TABE | 11 12 | L E M D A |  |  |  |
| ⁫ CASAS |  |  |  |  |  |
| ⁫ BEST-Literacy |  | N/A | Reading =Writing = |  |  |
| ⁫ BEST-Plus | N/A | N/A |  |  |  |
|  Pre / PostDate:FY: | ⁫ TABE | 11 12 | L E M D A |  |  |  |
| ⁫ CASAS |  |  |  |  |  |
| ⁫ BEST-Literacy |  | N/A | Reading =Writing = |  |  |
| ⁫ BEST-Plus | N/A | N/A |  |  |  |
|  Pre / PostDate:FY: | ⁫ TABE | 11 12 | L E M D A |  |  |  |
| ⁫ CASAS |  |  |  |  |  |
| ⁫ BEST-Literacy |  | N/A | Reading =Writing = |  |  |
| ⁫ BEST-Plus | N/A | N/A |  |  |  |