**Adult Education and Literacy Student Intake Form for FY**

*Information provided will be kept confidential in accordance with the Family Educational Rights and Privacy Act of 1974 (P.L. 93-380)*

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| --- | --- | --- |
| **Referral from WIOA Core Partner or One-Stop?** **Yes** **No** | **If Yes, Name of Referring WIOA Partner/One-Stop:** |  |

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| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Social Security #:** | |  | **Last Name:** | |  | | **First Name:** |  |
| **Middle Name:** |  | | | **Date of Birth:** | |  | **Sex:** Male Female | |
| **Marital Status (Check One):** Single Married Divorced Widowed Unknown | | | | | | | | |

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| --- | --- | --- | --- | --- | --- | --- |
| **Are you Hispanic or Latino? (Or, are you of Spanish origin?)** Yes No | | | | | | |
| **Are you from one or more of the following racial groups?** **(Select All That Apply – required if student is not Hispanic nor Latino).** | | | | | | |
| American Indian or Alaska Native | Asian | | Black/African American | Native Hawaiian or Other Pacific Islander | | White |
| **Please identify your primary racial/ethnic group (Select One).** | | | | | | |
| American Indian or Alaska Native | Asian | | Black/African American | Native Hawaiian or Other Pacific Islander | | White |
| **English is a Second Language?** Yes No | | **If yes, please record Native Language:** | | |  | |
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| **CONTACT INFORMATION** | | | | | | | | | |
| **Address:** |  | | | **City:** | |  | | **Zip Code:** |  |
| **Home Phone #:** | |  | **Work Phone #:** | |  | | **County of Residence:** |  | |
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| **EDUCATION/EMPLOYMENT** | | | |
| **School Type:**  US Based Schooling Non-US Based Schooling | | **Month/Year Last Enrolled:** |  |
|  | | | |
| **Number of School Years Completed (Please check one of the following):** | | | |
| No Schooling Grade 1 Grade 2 Grade 3 Grade 4 Grade 5 Grade 6 Grade 7 Grade 8 Grade 9 Grade 10 | | | |
| Grade 11 Grade 12 HS Diploma or Alternative Credential GED or other High School Equivalency Certificate Some college, no degree | | | |
| College or Professional Degree Unknown | | | |
| **U.S. High School Equivalency upon entry?** Yes No | **U.S. Diploma upon entry?** Yes No | | | |
| **If employed, what is your occupation?** |  | | |
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| **STUDENT STATUS** | | | | | |
| **Please check one**: Not Disabled Documented Disability as Defined by ADA Chooses Not to Disclose | | | | | |
| **Do you live in (Please check one):** Rural Area Urban Area with High Unemployment Neither | | | | | |
| **How did you hear about the program:**  One-Stop Employer Other | | | | | |
| **Please check one of the following: *(Required)*** | | Not in the Labor Force Employed but received notice of Termination or Military Separation    Unemployed Employed Full-Time **If employed, hours per week:** | | |  |
|  | | | | | |
| **Do you receive Public Assistance? *(Required)*** Yes No | | | | **If yes, Public Assistance Number:** |  |
|  | | | | | |
| **Barriers to Employment Information:**  **(Please check all that apply)** | | | Displaced Homemaker Low Income Individual with a Disability Ex-Offender  Homeless Person or Runaway Youth Single Parent  Youth in Foster Care/Aged out of System Long-Term Unemployed  Migrant and Seasonal Farmworker Exhausting TANF within 2 years  English Language Learner, Low Literacy Levels, Cultural Barriers | | |
| **Please check all that apply:** | In a Correctional Facility  In a COMMUNITY CORRECTIONAL PROGRAM  In OTHER INSTITUTIONAL SETTING | | | | |

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|  |  |  |  |  |  |  |
| Intake Signature |  | Date |  | Student’s Signature |  | Date |

**Beginning in FY18, all students must choose a career pathway from one of the**

**16 recognized Career Clusters to follow while enrolled in Adult Education programming in Illinois.**

Students should select one of the 16 Career Clusters identified below as the career pathway that they intend to follow:

**Agriculture Food & Natural Resources** (*Agribusiness Systems, Animal Systems, Environmental Service Systems, Food Products & Processing Systems, Natural Resources Systems, Plant Systems, Power, Structural & Technical Systems Architecture & Construction*)

**Architecture & Construction** (*Construction, Design/Pre-Construction, Maintenance/Operations*)

**Arts, A/V Technology & Communications** (*A/V Technology & Film, Journalism & Broadcasting, Performing Arts, Printing Technology, Telecommunications, Visual Arts*)

**Business Management & Administration** (*Administrative Support, Business Information Management, General Management, Human Resources Management, Operations Management*)

**Education & Training** (*Administration & Administrative Support, Professional Support Services, Teaching/Training*)

**Finance** *(Accounting, Banking Services, Business Finance, Insurance, Securities & Investments*)

**Government & Public Administration** (*Foreign Service, Governance, National Security, Planning, Public Management & Administration, Regulation, Revenue & Taxation*)

**Health Sciences** (*Biotechnology Research & Development, Diagnostic Services, Health Informatics, Support Services, Therapeutic Services*)

**Hospitality & Tourism** (*Lodging, Recreation, Amusements & Attractions, Restaurants & Food/Beverage Services, Travel & Tourism*)

**Human Services** (*Consumer Services, Counseling & Mental Health Services, Early Childhood Development & Services, Family & Community Services, Personal Care Services*)

**Information Technology** (*Information Support & Services, Network Systems, Programming & Software Development, Web & Digital Communications*)

**Law, Public Safety, Corrections & Security** (*Correction Services, Emergency & Fire Management Services, Law Enforcement Services, Legal Services, Security & Protective Services*)

**Manufacturing** (*Health, Safety & Environmental Assurance, Logistics & Inventory Control, Maintenance, Installation & Repair, Manufacturing Production Process Dev., Production, Quality Assurance*)

**Marketing** (*Marketing Communications, Marketing Management, Marketing Research, Merchandising, Professional Sales*)

**Science, Technology, Engineering & Mathematics** (*Engineering & Technology, Science & Mathematics*)

**Transportation, Distribution & Logistics** (*Facility & Mobile Equipment Maintenance, Health, Safety & Environmental, Management, Logistics Planning & Management Services, Sales & Service, Transportation Operations, Transportation Systems/Infrastructure, Planning, Management & Regulation, Warehousing & Distribution Center, Operations*)

**TEST INFORMATION**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Date | Test | Form | Level | Raw Score | Scale Score | GLE or SPL |
| Pre / Post  Date:  FY: | ⁫ TABE | 11 12 | L E M D A |  |  |  |
| ⁫ CASAS |  |  |  |  |  |
| ⁫ BEST-Literacy |  | N/A | Reading =  Writing = |  |  |
| ⁫ BEST-Plus | N/A | N/A |  |  |  |
| Pre / Post  Date:  FY: | ⁫ TABE | 11 12 | L E M D A |  |  |  |
| ⁫ CASAS |  |  |  |  |  |
| ⁫ BEST-Literacy |  | N/A | Reading =  Writing = |  |  |
| ⁫ BEST-Plus | N/A | N/A |  |  |  |
| Pre / Post  Date:  FY: | ⁫ TABE | 11 12 | L E M D A |  |  |  |
| ⁫ CASAS |  |  |  |  |  |
| ⁫ BEST-Literacy |  | N/A | Reading =  Writing = |  |  |
| ⁫ BEST-Plus | N/A | N/A |  |  |  |
| Pre / Post  Date:  FY: | ⁫ TABE | 11 12 | L E M D A |  |  |  |
| ⁫ CASAS |  |  |  |  |  |
| ⁫ BEST-Literacy |  | N/A | Reading =  Writing = |  |  |
| ⁫ BEST-Plus | N/A | N/A |  |  |  |