*Perkins specific:*

1. **The Final Fiscal Report is due on October 15; do we have to complete the budget portion of the Final Narrative Report, as well?**

Yes. The two are different documents with different reporting requirements. Complete the entirety of the Final Narrative Report.

1. **What year is used to calculate Pell count?**

Pell count is calculated using the data from two years prior. For FY2017, the year used will be FY2015.

1. **What falls under general administration?**

General Administration refers to organized administrative activities that provide assistance and support to CTE students, including activities specifically designed to provide administrative or managerial support for CTE programs and any special services provided for CTE students.

*WIOA specific:*

1. **What does it mean to have services “on demand”? What are examples of how this requirement can be fulfilled?**

This access can be provided in one of three variations of physically present staff or through technology: (1) program staff physically present at the location; (2) staff physically present at the one-stop from any partner program appropriately trained to provide information to customers; or (3) providing direct linkage through technology to someone who can either provide the program services, information such as how to apply for the program, or how to begin to receive services. Example of (3) are using the telephone and/or Skype.

1. **What is the protocol for a community college that resides in two districts?**

Based upon whether a community college is at least 50% in two LWIAs or clearly more than 50% in one LWIA: ICCB recommended which LWIA community colleges should be in for purposes of infrastructure/shared systems costs, and for entering into an MOU for one Comprehensive One-Stop Center.

1. **What is meant by the term “affiliate”?**

An affiliate is defined as: a location that makes available one or more of the required or optional programs, services, and activities to individuals. The one-stop delivery system may also provide programs, services, and activities through affiliated sites or through a network of eligible one-stop partners that provide at least one or more of the programs, services, and activities at a physical location or through an electronically or technologically linked access point, such as a library.